

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
ADDITIONAL KAUNIHERA | COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 23 MAY 2024 AT 1.32PM**

PRESENT: Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Glen Cooper, Cr Martin Halliday, Cr Sophie Handford, Cr Rob Kofoed, Cr Kathy Spiers, Cr Shelly Warwick, Cr Nigel Wilson

IN ATTENDANCE: Mr Cam Butler, Mr Bede Laracy, Mr Darren Edwards, Mr Mark de Haast, Mr Brendan Owens, Ms Kris Pervan, Ms Anna Smith, Mr Evan Dubisky, Ms Maria Cameron, Ms Hara Adams, Mr James Jefferson, Mr David Cochrane

WHAKAPĀHA | APOLOGIES: Ms Kim Tahiwī

LEAVE OF ABSENCE: Cr Liz Koh, Cr Jocelyn Prvanov

1 NAU MAI | WELCOME

The Mayor welcomed everyone to the meeting

2 KARAKIA | COUNCIL BLESSING

Cr Handford read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

RESOLUTION CO2024/34

Moved: Cr Sophie Handford

Seconder: Cr Shelly Warwick

That the apology received Kim Tahiwī be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Bede Laracy declared that he was involved in the 2024-2034 Long-term Plan submissions on behalf of Raumati Community Board, Raumati Village Business Association, Chamber of Commerce, and has an interest in Te Ara Korowai.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

Evy Dewhurst spoke to the climate action rating aspect of the 2024-34 Long-term Plan Submissions Deliberations report.

Asher Wilson-Goldman on behalf of Low-carbon Kapiti spoke to the climate action rating aspect of the 2024-34 Long-term Plan Submissions Deliberations report and answered questions from elected members.

Quentin Poole spoke to the 2024-34 Long-term Plan Submissions Deliberations report and appendices, tabled the submissions that were made for the Poole Family Trust, and answered questions from elected members.

TABLED DOCUMENTS

Appendices

- 1 Quentin Poole Tabled Documents

John Andrews spoke to the 2024-34 Long-term Plan Submissions Deliberations report, tabled a document, and answered questions from elected members.

TABLED DOCUMENTS

Appendices

- 2 John Andrews Tabled Documents

6 NGĀ TAKE A NGĀ MEMA | MEMBERS’ BUSINESS

- (a) No requests for a leave of absence were received.
- (b) No Matters of an Urgent Nature were raised.

Cr Rob Kofoed left the meeting at 3:23 pm and returned at 3:24 pm.

7 PŪRONGO | REPORTS

7.1 2024-34 LONG-TERM PLAN SUBMISSION DELIBERATIONS

Mark de Haast, Group Manager Corporate Services introduced the report, responded to rating aspects that were raised by public speakers, and answered questions from elected members. An alternate motion was proposed by Cr Lawrence Kirby for recommendation B. An alternate motion was proposed by Cr Halliday for recommendation N. A vote on recommendation S was not voted on until after Item 7.3. An additional motion was proposed by Mayor Janet Holborow as resolution S.

RESOLUTION CO2024/35

Moved: Cr Shelly Warwick
 Secunder: Cr Nigel Wilson

That the Council:

- A. Receives this report including Appendix 1 to this report;

CARRIED

RESOLUTION CO2024/36

Moved: Deputy Mayor Lawrence Kirby
 Seconder: Cr Martin Halliday

B. Does not rate fund the \$4.7m operating cost shortfall for the 3 Waters services, noting its preference previously was to debt fund the shortfall.

For: Deputy Mayor Lawrence Kirby, Crs Glen Cooper, Martin Halliday, Rob Kofoed and Kathy Spiers

Against: Mayor Janet Holborow, Crs Sophie Handford, Shelly Warwick and Nigel Wilson

CARRIED 5/4

The meeting adjourned at 3:41pm and resumed at 3:59pm.

RESOLUTION CO2024/37

Moved: Cr Martin Halliday
 Seconder: Cr Rob Kofoed

That the Council:

C. Applies an average rate increase of 6% per year from 2025/26 to 2033/34 to build a resilient future and reduce debt, noting its preference was previously to apply an average rate increase of 7% per year across the same period.

For: Crs Janet Holborow, Lawrence Kirby, Glen Cooper, Martin Halliday, Rob Kofoed, Kathy Spiers and Nigel Wilson

Against: Crs Sophie Handford and Shelly Warwick

CARRIED 7/2

RESOLUTION CO2024/38

Moved: Cr Shelly Warwick
 Seconder: Deputy Mayor Lawrence Kirby

D. Maintains its preference to transfer its older persons' housing to a new community housing provider.

CARRIED

RESOLUTION CO2024/39

Moved: Cr Glen Cooper
 Seconder: Cr Shelly Warwick

E. Does not introduce a new climate action rate, noting its preference was previously to introduce a new Climate Action Rate;

For: Crs Janet Holborow, Lawrence Kirby, Glen Cooper, Kathy Spiers and Shelly Warwick

Against: Crs Martin Halliday, Sophie Handford, Rob Kofoed and Nigel Wilson

CARRIED 5/4

RESOLUTION CO2024/40

Moved: Cr Nigel Wilson
 Seconder: Cr Shelly Warwick

F. Adopts the draft Rates Remission Policy with no changes.

CARRIED

RESOLUTION CO2024/41

Moved: Mayor Janet Holborow
 Secunder: Deputy Mayor Lawrence Kirby

G. Adopts the draft Revenue and Financing Policy with no changes.

CARRIED

RESOLUTION CO2024/42

Moved: Cr Nigel Wilson
 Secunder: Cr Sophie Handford

H. Adopts the draft Development Contributions Policy with extended maps for water and wastewater funding service areas in Waikanae as identified through the submission.

CARRIED

RESOLUTION CO2024/43

Moved: Deputy Mayor Lawrence Kirby
 Secunder: Cr Martin Halliday

- I. Adopts the draft Development Contributions Limited Remissions Policy with no changes;
- J. Agrees that officers further investigate and report back on security mechanisms that may be applied to protect Council’s Development Contributions policy interests in the event of a change in use of a development from community housing or papakainga use;
- K. Adopts the draft Significance and Engagement Policy with no changes.

CARRIED

RESOLUTION CO2024/44

Moved: Mayor Janet Holborow
 Secunder: Cr Sophie Handford

L. Continues to consider what more can be done to enhance democracy.

CARRIED

MOTION

Moved: Cr Shelly Warwick
 Secunder: Cr Glen Cooper

M. Agrees to support Te Ara Korowai non-financially in seeking alternative funding.

Cr Sophie Handford moved an amendment to the original motion moved by Cr Shelly Warwick and seconded by Cr Glen Cooper.

AMENDMENT

Moved: Cr Sophie Handford
 Secunder: Cr Nigel Wilson

M. Agrees to support Te Ara Korowai non-financially in seeking alternative funding and with \$30,000.00 funding for years 1, 2, and 3 of the 2024-34 Long-term Plan.

Mayor Janet Holborow moved an amendment to the amendment moved by Cr Sophie Handford and seconded by Cr Nigel Wilson.

The amendment was debated and put, and a division was called:

AMENDMENT

Moved: Mayor Janet Holborow
 Secunder: Cr Kathy Spiers

M. Agrees to support Te Ara Korowai non-financially in seeking alternative funding and with \$30,000.00 of funding for year 1 of the 2024-2034 Long-term Plan.

For: Crs Janet Holborow, Sophie Handford, Rob Kofoed, Kathy Spiers and Nigel Wilson

Against: Crs Lawrence Kirby, Glen Cooper, Martin Halliday and Shelly Warwick

CARRIED 5/4

The amendment became the new substantive motion, which was then put:

RESOLUTION CO2024/45

Moved: Cr Shelly Warwick
 Secunder: Cr Glen Cooper

M. Agrees to support Te Ara Korowai non-financially in seeking alternative funding and with \$30,000.00 of funding for year 1 of the 2024-2034 Long-term Plan.

CARRIED

RESOLUTION CO2024/46

Moved: Cr Martin Halliday
 Secunder: Cr Shelly Warwick

N. Agrees to support Kapiti Citizens Advice Bureau for \$35,000.00 for the purpose of rent relief for year 1 of the 2024-2034 Long-term Plan.

CARRIED

RESOLUTION CO2024/47

Moved: Mayor Janet Holborow

Secunder: Cr Nigel Wilson

O. Defers the request for funding the NZ Symphony Orchestra’s music school fit-out for consideration during the 2025/26 or 2026/27 Annual Plan.

CARRIED

RESOLUTION CO2024/48

Moved: Cr Glen Cooper
 Secunder: Deputy Mayor Lawrence Kirby

P. Defers the request to increase the operating grant to the Wellington Free Ambulance to the 2025/26 or 2026/27 Annual Plan.

CARRIED

RESOLUTION CO2024/49

Moved: Cr Martin Halliday
 Secunder: Cr Kathy Spiers

Q. Agrees to continue the establishment of the Kapiti Coast Trails Trust as planned with no further funding allocated at this time.

CARRIED

RESOLUTION CO2024/50

Moved: Deputy Mayor Lawrence Kirby
 Secunder: Cr Sophie Handford

R. Notes the proposed impact of these recommendations on the average rates increase for 2024/25 of the LTP.

CARRIED

RESOLUTION CO2024/51

Moved: Deputy Mayor Lawrence Kirby
 Secunder: Cr Glen Cooper

T. Council will further consider and adopt the final audited 2024-34 Long Term Plan on the 27 June 2024.

CARRIED

Resolution S was not voted on until after Item 7.3

7.2 PROPOSED ALCOHOL LICENSING FEES BYLAW

Hamish McGillivray, Manager Research & Policy, and Kris Pervan, Group Manager Strategy & Growth, introduced this report by advising that they will be revising figures and providing further detailed explanations in the bylaw to accommodate for feedback from members.

RESOLUTION CO2024/52

Moved: Cr Nigel Wilson
 Secunder: Cr Glen Cooper

That the Council:

- A. **Receives** the report “Proposed Alcohol Licensing Fees Bylaw” dated 23 May 2024.
- B. **Notes** the analysis of submissions received from consultation carried out between 28 March to 28 April 2024, as detailed in Submission Analysis section of this report.
- C. **Agrees** to adopt:
 - C.2 The **Alcohol Licensing Fees Bylaw 2024** at Attachment 1, increasing the level of cost recover to 90% over five years, with option to further review the level of cost recovery ahead of the next Annual Plan (for example, lifting recovery to 100%).
- D. **Delegates** power to the Mayor and Chief Executive to make amendments to the Alcohol Licensing Fees Bylaw to incorporate any substantive feedback from the Committee arising from considerations of submissions.
- E. **Directs** staff to report back on an operational policy to consider reducing by one category the risk assessment for a licenced premise, on a case-by-case basis, and the criteria to guide such assessment.

CARRIED

The meeting adjourned at 5:06pm and resumed at 5:42pm.
 Cr Handford left the meeting at 5:59pm.

7.3 FEES AND CHARGES FOR 2024/25

Mark de Haast, Group Manager Corporate Services, took the report as read and answered questions from elected members. Cr Halliday moved an alternate motion

RESOLUTION CO2024/53

Moved: Cr Martin Halliday
 Secunder: Cr Rob Kofoed

- A. That the Council notes and receives this report, including Appendix 1 to this report.
- B. That the Council approves the following amendments to the draft Schedule of Fees and Charges that was previously adopted on 28 March for consultation:
 - a. Hall Hire charges reverted back to 2023-24 charges plus 2.9% LGCI inflation
 - b. Removal of the following items from Swimming Pool charges:
 - i. Learn to Swim: private lessons \$18 (special needs); and
 - ii. Learn to Swim: private lessons (special needs) – 5 concession \$80 (20-minute lesson).
 - c. Housing for Older Persons rental fees as follows:
 - i. Individuals weekly rent increase is reduced from \$234 to \$181.
 - ii. Couples weekly rent increase is reduced from \$347 to \$263.
- C. That the Council adopt the amended Schedule of Fees and Charges for 2024/25 as attached as Appendix 1 to this report.

CARRIED

Item 7.1 resolution S was moved to this part of the meeting.

RESOLUTION CO2024/54

Moved: Deputy Mayor Lawrence Kirby
 Seconder: Mayor Janet Holborow

S. Including approved adjustments after public consultation consideration of the submissions, Council approves a draft average rates increase of 12.25% for 2024/25 of the LTP.

CARRIED

RESOLUTION CO2024/55

Moved: Mayor Janet Holborow
 Seconder: Cr Shelly Warwick

U. Council notes that Item 7.1 resolutions B and C will be brought back to the meeting of Council to be discussed with all Councillors who are present.

For: Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Crs Rob Kofoed, Shelly Warwick and Nigel Wilson

Against: Crs Glen Cooper, Martin Halliday and Kathy Spiers

CARRIED 5/3

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

RESOLUTION CO2024/56

Moved: Cr Nigel Wilson
 Seconder: Cr Shelly Warwick

That the minutes of the Council meeting of 2 May be accepted as a true and correct record.

That the minutes of the Council meeting of 7 May be accepted as a true and correct record.

CARRIED

Cr Warwick left the meeting at 6:25pm

9 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS

RESOLUTION TO EXCLUDE THE PUBLIC

PUBLIC EXCLUDED RESOLUTION CO2024/57

Moved: Mayor Janet Holborow
 Seconder: Deputy Mayor Lawrence Kirby

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Property Acquisition	Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.2 - Major Events Fund 2024-25	Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

RESOLUTION CO2024/60
 Moved: Cr Kathy Spiers
 Seconder: Cr Rob Kofoed
 That the Kaunihera | Council moves out of a public excluded meeting.
CARRIED

The Kaunihera | Council meeting went into public excluded session at 6:25pm.

The Kaunihera | Council came out of public excluded session at 6:48pm.

10 CLOSING KARAKIA

Mayor Janet Holborow closed the meeting with karakia.

The Kaunihera | Council meeting closed at 6:49pm.

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HEAMANA | CHAIRPERSON