



RĀRANGI TAKE AGENDA

Kaunihera | Council Meeting

**I hereby give notice that a Meeting of the Kāpiti Coast District Council
will be held on:**

Te Rā | Date: Thursday, 9 May 2024

Te Wā | Time: 1.30pm

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Darren Edwards
Chief Executive**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Kāpiti Coast District Council will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 9 May 2024, 1.30pm.

Kaunihera | Council Members

Mayor Janet Holborow	Chair
Deputy Mayor Lawrence Kirby	Deputy
Cr Glen Cooper	Member
Cr Martin Halliday	Member
Cr Sophie Handford	Member
Cr Rob Kofoed	Member
Cr Liz Koh	Member
Cr Jocelyn Prvanov	Member
Cr Kathy Spiers	Member
Cr Shelly Warwick	Member
Cr Nigel Wilson	Member

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1 NAU MAI | WELCOME

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro *As we deliberate on the issues before us,*

E pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. *We trust that we will reflect positively on the communities we serve.*

Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, *Let us all seek to be effective and just,*

Ā, mā te māia, te tiro whakamua me te hihiri *So that with courage, vision and energy,*

Ka taea te arahi i roto i te kotahitanga me te aroha. *We provide positive leadership in a spirit of harmony and compassion.*

3 WHAKAPĀHA | APOLOGIES

4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

5 TE WHAKATAKOTO PETIHANA | PRESENTATION OF PETITION

Nil

6 NGĀ WHAKAWĀ | HEARINGS

Nil

7 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

8 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

9 TE PŪRONGO A TE KOROMATUA | MAYOR'S REPORT**9.1 MAYOR'S REPORT - KENEPURU ACCIDENT & MEDICAL CLINIC AFTER HOURS**

Author: Janet Holborow, Mayor

Authoriser: Darren Edwards, Chief Executive

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

On 22 April 2024 Mayor Janet Holborow received a letter (Appendix 1) from Hon Barbara Edmonds, MP for Mana, seeking an official motion that the Kāpiti Coast District Council are supportive of Hon Barbara Edmonds' community campaign to keep Kenepuru Accident & Medical Clinic After Hours open.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Letter from Hon Barbara Edmonds, MP for Mana [↓](#)

**Barbara Edmonds**

MP for Mana

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Parliament Buildings, Wellington 6160

/BarbaraEdmondsMP

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/barbara_edmonds_mp_

22 April 2024

Kapiti Coast District Council
175 Rimu Road
Paraparaumu 5032

To Mayor Janet Holborow

I am writing to you in my capacity as the MP for Mana to seek the official support of the Kapiti Coast District Council for our community campaign to keep Kenepuru Accident & Medical Clinic After Hours open.

I am seeking an official motion that the Council are supportive of Kenepuru Accident & Medical Clinic After Hours staying open for the 80,000 people who reside in the northern region of Wellington.

The catchment contains some of our most vulnerable and lower socioeconomic, and aged population in New Zealand, who would be put at dire risk if the Kenepuru Accident & Medical Clinic After Hours service were discontinued.

We are the fastest growing area in Wellington, and access to health care will only grow in need, not diminish with our population growth.

I am happy to speak to this motion if needed.

Yours faithfully,

Hon Barbara Edmonds
MP for Mana

Authorised by Barbara Edmonds
Parliament Buildings, Wellington

10 PŪRONGO | REPORTS

10.1 BLUE BLUFF SLIP DECISION

Kaituhi | Author: **Dave Hardy, Manager Project Management Office**

Kaiwhakamana | Authoriser: **Sean Mallon, Group Manager Infrastructure and Asset Management**

TE PŪTAKE | PURPOSE

- 1 This report seeks Council's approval and direction on one of the proposed five options for the Blue Bluff slip site and associated negotiations with affected landowners, based on the decision made.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not necessary for this report.

TE TUKU HAEPAPA | DELEGATION

- 3 The Council may make a decision under section A.2 of the Kapiti Coast District Council's Governance Structure.

TAUNAKITANGA | RECOMMENDATIONS

- A. **Agree** to proceed with Option A, Open the Ōtaki Gorge Road by repairing the over and under slips and re-instating the formed road.
- B. **Agree** to undertake further detailed investigations for alternative long-term access via an alternative route such as the swing bridge (Option E).
- C. **Note** that for options A and E some property transactions will be required, with officers to bring back a paper for consideration prior to entering into contract for construction of Option A.
- D. **Note** that any land acquisition costs are included in the overall project cost estimate.

TŪĀPAPA | BACKGROUND

- 4 The first substantial slip was in December 2015, this over slip was later reinstated in 2016.
- 5 Between 2020 and 2021 there was two more slips resulting in the road being closed.

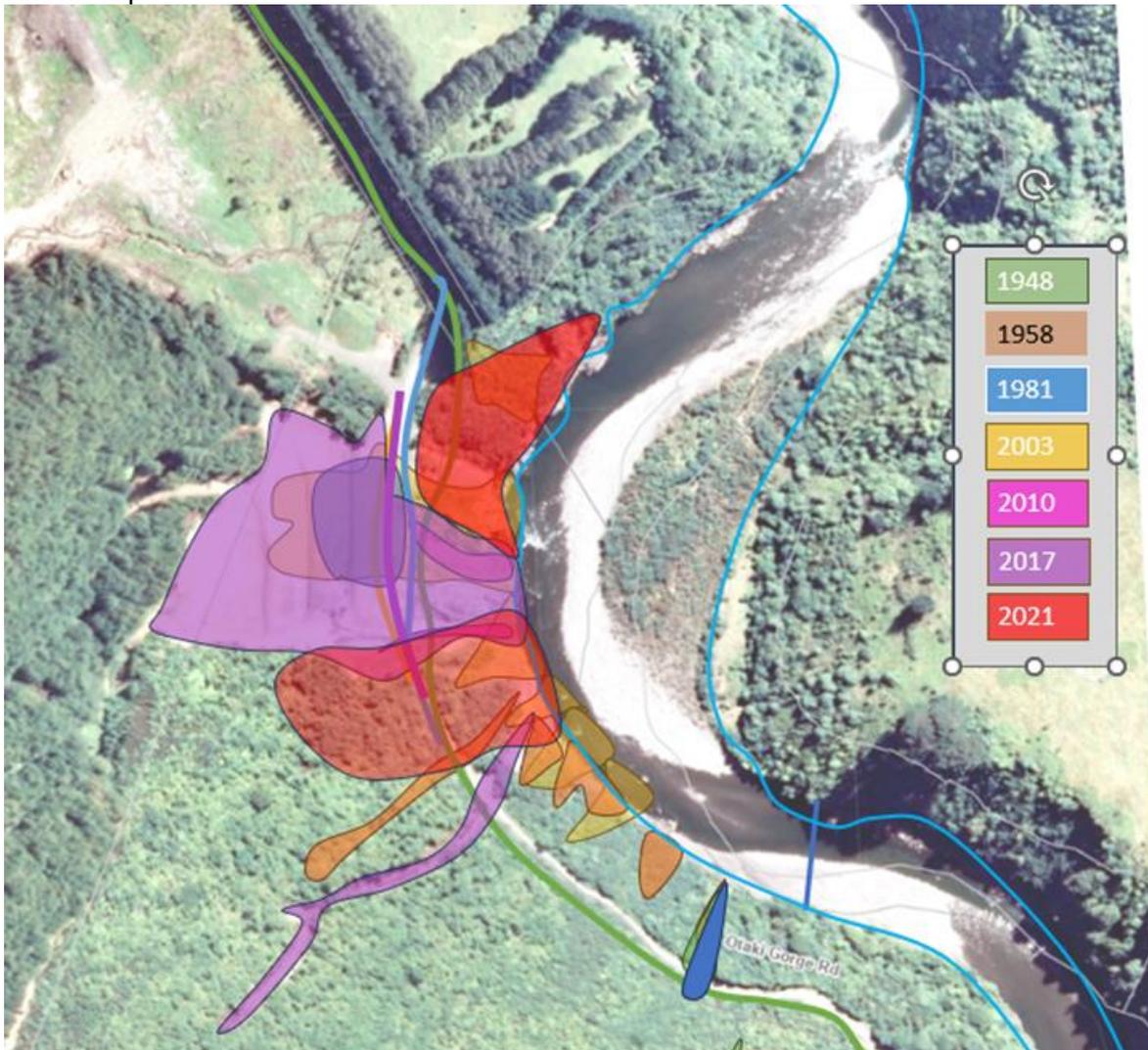
HE KŌRERORERO | DISCUSSION

Option A – Open the Road

- 6 There are two slips which require repair, the under slip and the over slip.
- 7 Feedback from the community received to date is that vehicle access to the Otaki Forks campground is the most desired option. This provides a level of accessibility for all of the community, especially families, to experience the Tararua Ranges and campground facilities.
- 8 We recently met onsite with representatives from an earthmoving company experienced in working on complex slip faces to discuss constructability, especially with regards to safety. After viewing the site they advised they believe they could complete the earthworks to repair both slips within 4-6 months and did not have any specific concerns regarding safety. Their methodology involves:
 - 8.1 Cutting the northern end of the 2016 bottom bench to allow digger and truck access past the under slip to the northern end of the over slip.

- 8.2 Removing the slip face of the over slip, working up the slip from the road in sections, battering at approx. 1:1 ratio.
 - 8.3 After reinstating the road, safety mesh and / or a rockfall catch fence would be installed.
 - 8.4 Complete realignment of the road above the under slip, by benching back into the 2016 repairs. This is seen as a straightforward process with little risk.
- 9 This construction methodology for the over slip satisfies Council officers concerns regarding safety as the process minimises risk of slippage and provides an identified escape route for the contractor during construction. It is to be noted the site contains unknowns and at any point the works may need to stop if safety concerns are raised.
 - 10 The methodology is also cost effective for Council as it deals with the area with the most uncertainty first, e.g. the over slip and uncertainty regarding the roads existing retaining wall. Using this methodology, we are able to refine the upper limit of expected costs and hold the project should the existing road retaining wall present issues.
 - 11 Following repairs to the over slip, and while the under slip road is being realigned, we can complete repairs to the road corridor from just beyond the over slip to the DOC camp site. This includes safety repairs to the Pukeatua bridge barriers (bringing up to code), repair of minor under slip near Pukeatua bridge and replacement of 3 stormwater culverts. Estimated construction is 1-2 months and can be completed any time after the over slip works are completed.
 - 12 The immediate vicinity of the over slip site is part of a larger older landslide that has since healed and re-vegetated with no obvious signs from aerial imagery that it deteriorating further upslope of the road to the south. It is unknown when this landslide initially occurred, however available aerial photography indicates it was prior to 1948. The historical landslide site is approximately 97,000m² and has since progressed through cycles of small/moderately sized active landslides which form and then heal.
 - 13 Around 1981 the Otaki Gorge Road was realigned (assuming this was due to the developing loss of land from underslips at Blue Bluff) with the formation of benches cut on the northern hillslope above the road (excavation method to form a series of horizontal steps – this is to protect workers from cave-ins.) Around 2003 an overslip in the area of blue bluff was cleared and the road realigned again. The 2015 blue bluff slip was cleared and the benches recut in the current formation. The 2020 underslip and 2021 overslip are yet to be resolved.
 - 14 No one can predict when the next landslide will occur, however based on historical evidence of 4 significant slips since 1981, we could expect return period of 10 years for similar events into the future.

15 Known slips



- 16 The 2015 slip repair was cut into stable material (fractured greywacke) and is performing well. We would be able to cut a similar formation for the 2020 underslip repair and expect similar performance. It is unlikely that similar material will be found in the 2021 overslip area, however the head of the slope has a good shape and moderate stability should be able to be achieved by removing the overburden.
- 17 The further south we go along the historical slip scar the size of historical slips are smaller and have been able to be managed by general slip removal and retaining walls. While a large event is possible, the return period is expected to be longer.
- 18 Acquisition of private property is required to realign the road, and potentially allow access for construction / earthworks and material disposal.
- 19 **ESTIMATED COST** to Council is **\$2.235m**
- 20 We estimate an ongoing cost to Council for repairs to large slips is potentially \$1,000,000 every ten years, with current Waka Kotahi subsidy levels; plus annual cost of \$75,000 for ongoing maintenance of the road corridor.
- 21 **PROS** access is restored to Kapiti's main entrance to the Tararua's, and DOC's Otaki forks campsite and properties located beyond the slip. Likely the quickest solution.
- 22 **CONS** condition of road retaining wall located under the over slip is unknown, risk of further slips occurring in the future.

Option B – Close Road (no access)

- 23 Closing the road will require full consultation in accordance with the Local Government Act 2002 and mitigation of impacts.
- 24 Feedback from the community received to date is this is the least desired option.
- 25 Acquisition of private property would be required to mitigate loss of legal road access to landowners.
- 26 Kapiti's main entrance to the Tararua's is lost.
- 27 Otaki Forks Campsite, run by DOC, has 150 nonpowered campsites and is affordable and popular with Kapiti residents and visitors. This is a high value legacy campsite for the district and will be lost.
- 28 **ESTIMATED COST** to Council **\$1.86m** with no ongoing maintenance costs.
- 29 **PROS** eliminates further costs.
- 30 **CONS** loss of access to Kapiti's main entrance to Tararuas and DOC's Otaki Forks Campsite.

Option C – Close Road retain pedestrian access via track across slip face

- 31 Closing the road to vehicle traffic, in any form, requires full consultation and mitigation of impacts.
- 32 Opening a track across an active slip face will present ongoing health and safety risks (and potential liability) for Council.
- 33 The track would need regular monitoring and at time of heavy rainfall require closing.
- 34 Council officers do not have the expertise, resources and funding required for the ongoing monitoring required to ensure the slip track is safe and fit for purpose.
- 35 Acquisition of private property would be required to mitigate loss of legal road access to landowners, and to provide a potential parking area.
- 36 **ESTIMATED COST** to council **\$2.3m** with ongoing maintenance costs of \$120k pa.
- 37 **PROS** maintains limited pedestrian access.
- 38 **CONS** liability risks and monitoring costs to council, risk of further slips.

Option D – Close Road retain pedestrian access via DOC emergency access track

- 39 Closing the road to vehicle traffic, in any form, requires full consultation and mitigation of impacts.
- 40 The DOC track is a very steep and slippery track across private property suitable for experienced trampers only.
- 41 Acquisition of private property would be required to mitigate loss of legal road access to landowners and provide potential parking.
- 42 This option has been included as it is very similar to the current situation, therefore it is effectively the "do-min" option. Recreational use of the Otaki Forks area is significantly down and the impact to landowners is onerous. Low numbers of people are using the emergency route, instead some people are disregarding our closure gates and walking across the slip area at their own risk.
- 43 **ESTIMATED COST** to council **\$2.4m** with ongoing maintenance costs of 65k pa.
- 44 **PROS** maintains very limited pedestrian access.
- 45 **CONS** track is not suitable for the general public.

Option E - Swing Bridges

- 46 At a briefing with elected members last year an option to explore swing bridges was requested by Councillors.
- 47 This option would involve closing the road to vehicle traffic. This option requires full consultation and mitigation of impacts.
- 48 Staff engaged swing bridge engineers to visit site to discuss possible locations and engineering requirements of two bridges.
- 49 Considerations to the location included allowing enough room for the anchor points of the cables holding the pylons, and that the two landing points were of equal height (required to be within 5 degrees, but preference is level).
- 50 It is proposed for the bridges to allow for pedestrian walking access as well as restricted quad bike access for residents, DOC and emergency services.
- 51 The engineers identified the most suitable locations for the bridges to span across the river; with lengths of approximately 270m and 150m.
- 52 The proposed bridges would span from the road reserve before the slip, across the Otaki river, have a short track in between and come back over the river connecting to the road in-front of 1400 Otaki George Road.
- 53 The proposed location of the bridges would require the acquisition of multiple private properties to mitigate loss of legal road access to landowners, provide access for the swing bridges and provide a potential parking area.
- 54 While efforts to agree potential terms on a willing seller / willing buyer basis have been undertaken, we would currently require compulsory purchase through the Public Works Act (PWA). The PWA process takes approximately 18-24 months, with no result guaranteed.
- 55 Proposed route for swing bridges



- 56 Other locations for the bridges were considered but involved difficult terrain and / or the requirement for purchasing additional private properties to the above route.

- 57 The swing bridges would require stabilisation wires to tie back into the active slip area to restrict movement, especially when windy. Despite stabilisation the bridges would still be subject to movement and may not be accessible for all needs.
- 58 Powelliphanta traversi otakia, a subspecies of New Zealand’s native giant snail, have been identified as present on the bank of the river opposite the blue bluff slips where the first swing bridge would land. The traversi otakia sub species are classified as nationally critical, defined as one level from extinct, and pose challenges to gaining resource consent.
- 59 The bridges require further detailed geological and hydrology assessments to inform foundation design, especially the road reserve for the first bridge, as this is located close to the under slip.
- 60 **ESTIMATED COST** to council **\$3.075m** with ongoing maintenance costs of \$85k pa.
- 61 **PROS** eliminates risk of further slips, and creates a genuine tourist attraction.
- 62 **CONS** consultation required to close the road, requires purchase of private properties (likely) under PWA, engineering is difficult with stabilisation wires tying into the active slip face, unlikely to be accessible to all, and consenting difficulties with the presence of Powelliphanta traversi otakia.

Economic Assesment

- 63 Berl has completed an economic cost benefit assessment based on a 25 year period.
- 64 Opening the road to vehicle access has a BCR of 0.96
- 65 Opening the road to Walking and Biking only has a BCR of 1.11
- 66 Single largest benefit of opening the road is to Kapiti Coast residents (69%)

Property transactions

- 67 All of the options involve property transactions.
- 68 Any acquisition required as part of the preferred option will follow due diligence acquisition processes and a report will come back to council for consideration..
- 69 Any acquisition costs (including land value) has been estimated in the overall project costs outlined in this report.

He take | Issues

Ngā kōwhiringa | Options

Refer to Table 1 for the proposed options, benefits and risks associated.

Table 1

Kōwhiringa Options	Hua Benefits	Tūraru Risks	Property acquisitions
Option A: Open Road <ul style="list-style-type: none"> • Repair under slip • Repair over slip 	<ul style="list-style-type: none"> • Access restored to Docs Otaki Forks Camp Site and properties located beyond the slip. • Potential to leverage 	<ul style="list-style-type: none"> • Further slips occurring. • The condition of the existing road retaining wall located under the over slip is unknown. 	<ul style="list-style-type: none"> • Acquisition to realign the road, allow access during construction and material disposal may be required.

<ul style="list-style-type: none"> Repair existing road 	<p>economic benefits by attracting more out of area visitors.</p>		
<p>Option B: Closed Road</p> <ul style="list-style-type: none"> Will result in rigorous consultation with the community and mitigation of loss to stakeholders. 	<ul style="list-style-type: none"> Costs of further slips avoided. 	<ul style="list-style-type: none"> Require full consultation. Community against proposal. Loss of access to DOC campsites and the associated economic benefit. 	<ul style="list-style-type: none"> All properties beyond the slip, if requested by the landowners. Potential requirement of private property for road turnaround area.
<p>Option C: Close Road / Slip Track Access</p> <ul style="list-style-type: none"> Upgrade track over slip face. 	<ul style="list-style-type: none"> Walking access maintained. Economic benefit of having limited access to forks area. 	<ul style="list-style-type: none"> Walking access would be across an active slow moving slip face with further slips occurring. KCDC do not have the expertise to manage track over slip face on ongoing basis. H&S liability. Compensation for no legal road access to properties located beyond the slip. Carpark installation. 	<ul style="list-style-type: none"> All properties beyond the slip, if requested by the landowners. Potential requirement of private property for carparking and road turnaround area.
<p>Option D: Close Road / DOC Track Access</p> <ul style="list-style-type: none"> Upgrade and potentially realign DOC track. 	<ul style="list-style-type: none"> Costs of further slips avoided while limited walking access maintained. 	<ul style="list-style-type: none"> Walking access is via a longer steeper route and is currently only suitable for experienced trampers. Land purchases required. Compensation for no road access to properties located beyond the slip. Carpark installation. 	<ul style="list-style-type: none"> All properties beyond the slip, if requested by the landowners. Potential requirement of private property for carparking and road turnaround area.
<p>Option E – Close Road with limited walking (and ATV / 4 Wheel Motorbike access for landowners) access via Swing Bridge Option</p>	<ul style="list-style-type: none"> Risk of further slips eliminated. Potential Economic benefit. Walking access maintained. Access with 4-wheeler motorbike for landowners. 	<ul style="list-style-type: none"> Complexity of construction/engineering. Presence of NZ’s Giant Snail on the verge of extinction which may pose challenges to resource consents. Land Purchases required / Requirement for using private property. Carpark installation. Cost escalation. 	<ul style="list-style-type: none"> All properties beyond the slip, if requested by the landowners. Easement over river. Land where the swing bridge will “land” either purchase or easement. Potential requirement of private property for carparking and road turnaround area. <p>1</p>

Mana whenua

70 The Otaki Forks and Tararua Ranges are considered as taonga.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

71 Climate change is seeing more extreme weather events, which increase the risk of future slips.

Ahumoni me ngā rawa | Financial and resourcing

72 Waka Kotahi have indicated funding based on cost share of 51% for first \$1.5m then 71% beyond – subject to final approval.

73 Council's Long-Term Plan currently includes \$1.71m over 2024/25 and 2025/26 financial years. This potential overspend will be mitigated by anticipated underspends in other Capital Expenditure budgets or a reprioritisation from existing projects.

Refer to Table 2 for the estimated costs for each option.

Kōwhiringa Options	Construction Cost	Ongoing Maintenance Cost
Option A: Open Road	<ul style="list-style-type: none"> \$7.5m Council share \$2.235m 	<ul style="list-style-type: none"> \$75k pa Allow \$1m every 10 years for major slip occurrence
Option B: Closed Road	<ul style="list-style-type: none"> \$6m Council share \$1.86m 	<ul style="list-style-type: none"> \$35k pa
Option C: Close Road / Slip Track Access	<ul style="list-style-type: none"> \$7.75mm Council share \$2.3m 	<ul style="list-style-type: none"> \$85k pa
Option D: Close Road / DOC Track Access	<ul style="list-style-type: none"> \$8.15m Council share \$2.4m 	<ul style="list-style-type: none"> \$100k pa
Option E – Close Road with limited walking (and ATV / 4 Wheel Motorbike access for landowners) access via Swing Bridge Option	<ul style="list-style-type: none"> \$10.75m Council share \$3.1m 	<ul style="list-style-type: none"> \$120k pa

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

74 Simpson Grierson and Council's internal legal team have provided guidance on the legal implications for each option.

75 All property transactions will involve a legal review prior to any sale and purchase agreement being signed.

Ngā pānga ki ngā kaupapa here | Policy impact

76 There are no policy considerations.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

77 A Communications and Engagement plan will be drafted based on the option chosen.

78 We will continue to engage with the affected landowners in the area, keeping them up to date on the projects progress.

Te mahere tūhono | Engagement planning

- 79 Options B – E would require consultation with the community in accordance with Council's Significance and Engagement Policy and the decision-making requirements of the Local Government Act 2002.

Whakatairanga | Publicity

- 80 Whichever option is chosen we will work with relevant partners to prepare communication material to publicise and explain the decision. Communication channels could include:
- 80.1 update website information
 - 80.2 media engagement
 - 80.3 digital and social media (Everything Kapiti, Facebook, Antenna)
 - 80.4 have Your Say platform (if consultation or feedback sought)
 - 80.5 face to face where required.

NGĀ ĀPITI HANGA | ATTACHMENTS

Nil

10.2 DEDICATING LOCAL PURPOSE (ROAD) RESERVE AS ROAD

Kaituhi | Author: **Nicky Holden, Corporate Property Manager**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

TE PŪTAKE | PURPOSE

- 1 To obtain a Council resolution pursuant to section 111 of the Reserves Act 1977 to dedicate a parcel of Local Purpose (Road) Reserve as road, at the end of Buckley Grove, Paraparaumu, described as Lot 29 Deposited Plan 27104.
- 2 The Council resolution is a requirement under section 111 of the Reserves Act 1977.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 3 Not Applicable.

TE TUKU HAEPAPA | DELEGATION

- 4 The Council has the delegation under Section A2 of the Governance Structure and Delegations 2022-2025 Triennium.

TAUNAKITANGA | RECOMMENDATIONS

That Council:

A. **Approves:**

- A.1 The dedication of Local Purpose (Road) Reserve as road – as shown in Attachment 1 of this ‘Dedicating Local Purpose (Road) Reserve as Road’ report, dated 9 May 2024;
- A.2 Dedicating the Local Purpose (Road) Reserve described as 43 m², being Lot 29 Deposited Plan 27104 under section 111 of the Reserves Act 1977; and

- B. **Authorises** the Chief Executive to take all necessary steps required to give effect to this resolution.

TŪĀPAPA | BACKGROUND

- 5 In October 2022, a resource consent (RM220274) for a three-lot residential subdivision was submitted for 27 State Highway 1, Paraparaumu – refer **Attachment 2** for scheme plan.
- 6 Consent for the subdivision was granted on 25 September 2023 subject to conditions. One of the conditions of the resource consent is that ‘legal road access’ for proposed Lot 3 from Buckley Grove, Paraparaumu, must be obtained prior to the subdivision being certified.
- 7 Currently the access for proposed Lot 3 is over the ‘Local Purpose (Road) Reserve’ (road reserve) described as 43 m², being Lot 29 Deposited Plan 27104 – refer **Attachment 1** for location. For there to be legal access, the road reserve will need to be dedicated as road, which requires a resolution of Council.
- 8 The dedication of the road reserve as legal road is a straightforward process under section 111 of the Reserves Act 1977 – refer below.

111 Road reserve may be dedicated as a road

- (1) Where any land is vested in the Crown or in any local authority for the purposes of a road reserve and the land is required for the purposes of a road, the land may be dedicated as a road by notice under the hand of the Minister or, as the case may be, by resolution of the local authority, and lodged with the Registrar-General of Land.
- (2) For the purposes of this section the term **road** includes any road, street, access way, or service lane; and the expression **road reserve** has a corresponding meaning.

HE KŌRERORERO | DISCUSSION

- 9 The vesting of land as road reserve (under the Reserves Act) is a mechanism which transfers land for future road to the Council and allows Council to control when a legal road is provided for a future development.
- 10 Should Council resolve to change the status of this road reserve to legal road, the condition of resource consent relating to provision of legal road access for proposed Lot 3 will be satisfied and the subdivision can proceed.
- 11 Council's resource consent team have assessed the impact of the subdivision on the existing surrounding road network and advised that the impact is less than minor. It was considered that there were no affected parties because of the subdivision and the consent was processed non-notified.
- 12 There are two existing dwellings, a shed and a glasshouse situated on the proposed Lot 3, which use a driveway for access located on the road reserve at the end of Buckley Grove – refer **Attachment 3** for images of existing access. The current address for the dwellings is 31 Buckley Grove, Paraparaumu.
- 13 In this case, the vehicular access to the proposed Lot 3 is an existing situation. There are already two dwellings on the site that use a driveway located on the road reserve for access. The dedication of the road reserve as road will formalise the existing access.
- 14 No building development is proposed as part of this resource consent. Therefore, no noticeable change to the current access situation will be apparent to residents, as this is a technical land status change only - no significant physical changes to the road will be made.
- 15 Although there is no specific notice or consultation requirements under the Reserves Act to dedicate a road reserve as a road, Council is still required to consider the interests of those likely to be affected under section 78 of the Local Government Act as part of our decision-making process.
- 16 Based on the information held for this matter, we do not consider converting a road reserve to a road for the purposes of this subdivision is likely to trigger consultation under the Local Government Act, however, have chosen to consult with all owners / occupiers of all properties in Buckley Grove. Further information on this is in the communications & engagement section below.

He take | Issues

- 17 The dedication of the road reserve to road will have no detrimental effect to the purpose of the land but will enhance the adjoining owners' rights to legal road access.
- 18 No physical construction is required to be done by Council as part of this request.

Ngā kōwhiringa | Options

- 19 Council could :
 - 19.1 Resolve to dedicate the road reserve as road; or

- 19.2 Resolve not to dedicate the road reserve as road.
- 20 All land parcels should have legal access to a road, whether through direct road frontage or through a legal instrument, such as a right of way easement.
- 21 Should Council resolve not to declare the land as road, the landowner could apply to Council for a right of way over the road reserve; or apply to amend the resource consent application to gain access from the State Highway through a right of way over other lots within the subdivision.
- 22 The latter courses of action are seen as unnecessary cumbersome and puts the applicant and Council to unnecessary expense.
- 23 The preferred option is therefore to dedicate the land as road, as this is the most cost effective and straight-forward option to achieve the desired result.
- 24 The Council is asked to delegate to the Chief Executive Officer to take all necessary steps required to give effect to the resolution. This is likely to be limited to authorising the publication of the resolution in the New Zealand Gazette and lodging the notice with the Registrar-General of Land at Land Information New Zealand (LINZ). Once lodged at LINZ, the land status will change from road reserve to a legal road, and the land will become part of Buckley Grove.

Mana whenua

- 25 Iwi consultation on the matter being considered by Council, is not considered necessary. This is because the proposed dedication of the land as road is an administrative transaction required to formalise legal access over land which has already been reserved for a future road.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

- 26 The conclusion in resource consent (RM220274) states that it is not considered that any adjoining properties, the environment, or the wider public would be affected by the proposed subdivision. The assessment shows that there are unlikely to be any adverse effects of the activity (subdivision) on any adjoining properties, the wider public, and any adverse environmental effects will not be more than minor.

Ahumoni me ngā rawa | Financial and resourcing

- 27 There are no financial costs to Council in relation to the recommendation. All costs associated with the change of status from a road reserve to a legal road will be met by the applicant.

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

- 28 The proposal to convert the parcel of road reserve to legal road has been subject to consultation between the applicant and Council groups with an interest in planning and road matters. No concerns were raised on impact of conversion of the road reserve to a legal road.
- 29 Section 111 of the Reserves Act 1977 provides that where any land is vested in any local authority for the purposes of a road reserve and the land is required for the purposes of a road the land may be dedicated as a road by resolution of the local authority and lodged with the Registrar-General of Land.
- 30 If Council approves the resolution to dedicate the road reserve as road, a notice will be published in the New Zealand Gazette and registered against the land title. On publication and registration of that notice at LINZ, the land status will change from reserve to road. Council has been asked to authorise the Chief Executive to take all necessary steps to give effect to this resolution. This is likely to be limited to authorising the publication of the resolution in the New Zealand Gazette and the registration of the gazette notice against the land title. Council's legal counsel will prepare the necessary documentation.

Ngā pānga ki ngā kaupapa here | Policy impact

- 31 This paper has no specific impact on Council policy.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

- 32 The Group Manager of Strategy & Growth, wrote to all owners / occupiers of properties on Buckley Grove, Paraparaumu on 21 March 2024 to advise them on the planned change and seek any feedback they may have by 5 April 2024.
- 33 At the conclusion of the feedback period no objections to the proposed dedication were received. Several concerns were raised by some residents over the impact a future housing development may have on traffic on Buckley Grove. These residents were advised that although not proposed at this time, there is a possibility that Lot 3 could be subdivided further in the future. If this scenario occurred, an assessment will be undertaken to ensure that Buckley Grove and the surrounding roading network is designed sufficiently to accommodate an increase in expected traffic volumes. However, there is no proposal currently to intensify or develop the proposed lots.

Te mahere tūhono | Engagement planning

- 34 An engagement plan is not needed to implement this decision. Council will communicate this decision through its established communication channels.

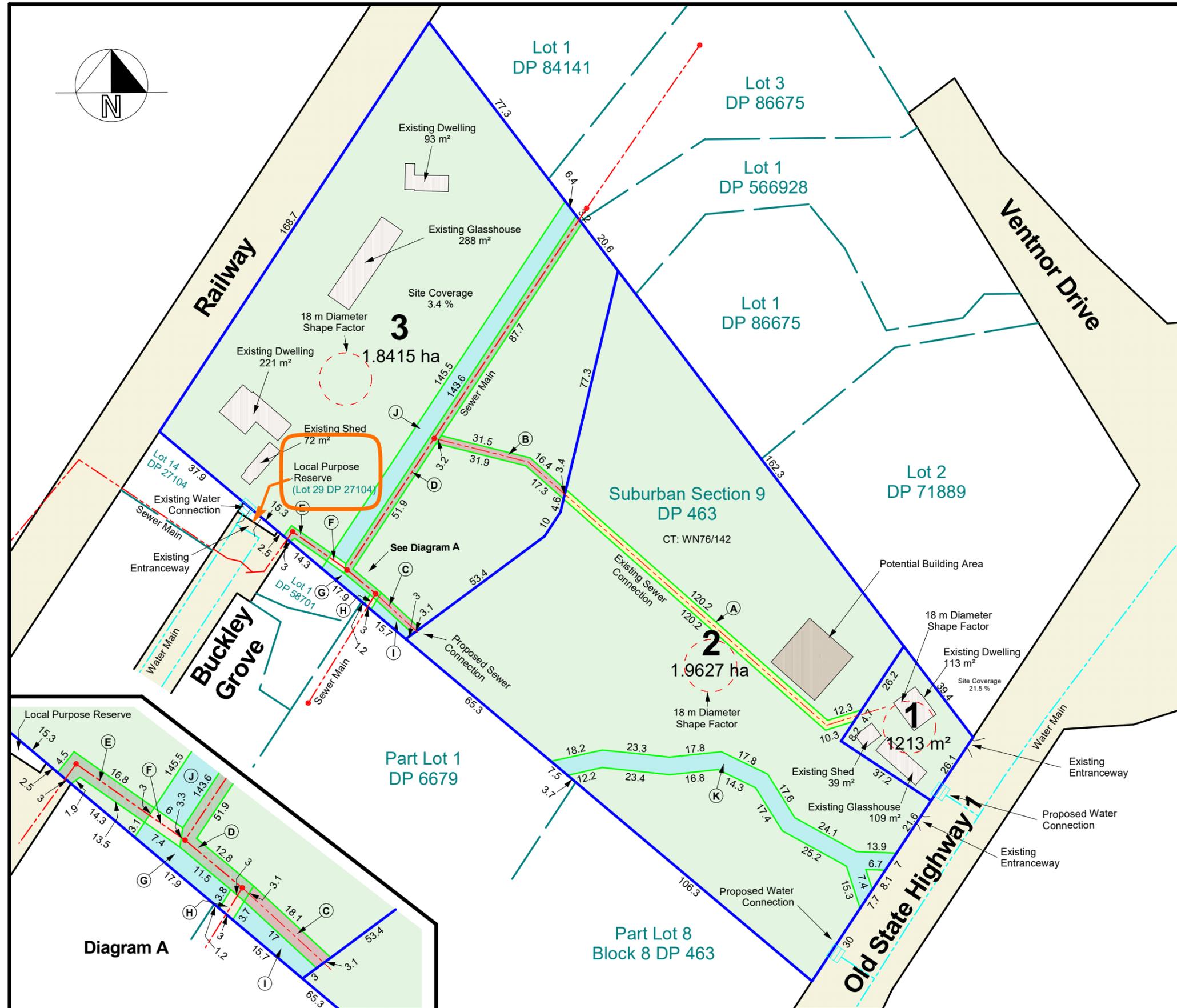
Whakatairanga | Publicity

- 35 There are no publicity considerations at this stage of the process.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Location of road reserve [↓](#)
2. Approved scheme plan [↓](#)
3. Existing access on road reserve [↓](#)





Lots 1,2 & 3 being a proposed subdivision of Suburban Section 9 DP 463

Prepared for: **Priest, M**
 CT Reference: **WN76/142**
 Local Authority: **Kapiti Coast District**
 Scale (at A3): **1 : 1250**
 Date Drawn: **25 September 2023**
 Our Reference: **TA-6206.A.5**
 Physical Address: **Main Highway North, Paraparaumu**

MEMORANDUM OF EASEMENTS

SHOWN	PURPOSE	BURDENED LAND	BENEFITED LAND
A	Right to Drain Sewage	Lot 2	Lot 1
B		Lot 3	Lot 2
C			

MEMORANDUM OF EASEMENTS IN GROSS

SHOWN	PURPOSE	BURDENED LAND	GRANTEE
D, E, F, H	Right to Drain Sewage	Lot 3	KCDC
G, H, I, J			
K	Right to Drain Water	Lot 2	

DRAFT PLAN
 Not yet approved by the Kapiti Coast District Council

DISCLAIMER / LEGAL

I, Roger Colin Truebridge, being a Licensed Cadastral Surveyor, Hereby certify that this Scheme Plan has been prepared by me for the sole purpose of gaining Resource Consent pursuant to Section 105 of the Resource Management Act 1991.

Truebridge Associates Limited accepts no responsibility for its use for any other purpose.

Further, the resource consent has been prepared at the request of and for the purpose of, our client only and neither we nor any of our employees accept any responsibility on any ground whatever including liability in negligence, to any other person if it is used by any other person or for any other purpose.

The areas and dimensions shown on this Scheme Plan have not been checked by survey and are likely to change upon final survey.

Prepared by



TRUEBRIDGE ASSOCIATES LIMITED

Licensed Cadastral Surveyors & Resource Management Consultants

Office 522 Queen Street, Levin
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 Facsimile 06 368 6049
 Email levin@truebridge.co.nz

10.3 AMENDMENTS TO COUNCIL DELEGATIONS TO STAFF

Kaituhi | Author: **Sarah Wattie, Governance & Legal Services Manager**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

TE PŪTAKE | PURPOSE

- 1 This report seeks Council's consideration and approval of amendments to Council delegations to the Chief Executive and Staff, including changes to the Resource Management Act 1991 delegations.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required.

TE TUKU HAEPAPA | DELEGATION

- 3 Council has the authority to consider this matter. Clause 32, Schedule 7 of the Local Government Act 2002 empowers the Council to delegate its responsibilities, duties and powers in accordance with the restrictions set out in this provision.→

TAUNAKITANGA | RECOMMENDATIONS

That the Council:

- A. **Adopts** the additional section to *Council Delegations to Chief Executive and Staff* as shown in Attachment 1 to the report 'Amendments to *Council Delegations to Chief Executive and Staff*'.
- B. **Adopts** the revised Resource Management Act 1991 delegations to staff as shown in Attachment 2 to the report 'Amendments to *Council to Staff RMA Delegations*'.

TŪĀPAPA | BACKGROUND

- 4 The purpose of local government under clause 10(1) of the Local Government Act 2002 is to enable democratic local decision-making and action by, and on behalf of, communities; and to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. Legislative compliance with central Government's legislative and regulatory programme supports Council to do this in a fair and efficient manner.
- 5 Council has a range of legislative functions, duties and powers. It is not always efficient or practical for elected members to carry out all of these functions, duties and powers, which is reflected in various statutes that provide Council with the legal authority to delegate to Council staff. Delegated authority allows for administrative efficiency and ensures timeliness in the conduct of Council's daily business.
- 6 In particular, Council has the authority to delegate to officers under clause 32 of Schedule 7 of the Local Government Act 2002. Clause 32 of the Local Government Act 2002 also sets out certain powers that cannot be delegated as follows:

"32. Delegations– (1) Unless expressly provided otherwise in this Act, or in any other Act, for the purposes of efficiency and effectiveness in the conduct of a local authority's business, a local authority may delegate to a committee or other subordinate decision-making body, community board, or member or officer of the local authority any of its responsibilities, duties, or powers except–

- (a) the power to make a rate; or*
- (b) the power to make a bylaw; or*
- (c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan; or*

- (d) the power to adopt a long-term plan, annual plan, or annual report; or
- (e) the power to appoint a chief executive; or
- (f) the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local governance statement.
- (h) the power to adopt a remuneration and employment policy.”

- 7 Most legislation provides the Chief Executive with the discretion to sub-delegate to Council staff. However, some Acts prescribe the way delegations must be made. For example, section 34A of the Resource Management Act 1991 (RMA) provides local authorities with the power to delegate to an employee any functions, powers, or duties under these Acts however, they prohibit the power to sub-delegate and therefore these delegations must be approved by Council.
- 8 The Council’s delegations to Chief Executive and staff are monitored on a regular basis and reported back to Council for amendment as required, in response to changes in either staff or legislation.

HE KÖRERORERO | DISCUSSION

- 9 This report proposes amendments to Council delegations to the Chief Executive and Staff and Resource Management Act 1991 delegations to give effect to recommendations from staff.

He take | Issues

TECHNICAL CHANGES TO DOCUMENTS APPROVED BY COUNCIL

- 10 In order to assist with ensuring administrative efficiency, staff are recommending an addition to Council Delegations to Staff which allows staff to make technical changes, that have no material effect on decisions made by Council, to documents that have been approved or adopted by Council. Examples of technical amendments would include but not be limited to reference to legislation that has changed, staff title or team amendments and spelling corrections.
- 11 The Chief Executive would have power to authorise technical amendments to adopted documents, on Council’s behalf, with consultation with the Mayor, and Chairperson or in their absence the Deputy Chairperson of the appropriate Committee, and General Legal Counsel. Any amendments would be published in the Elected Members Bulletin and noted and dated on the amended document.
- 12 The additional section is set out in Attachment 1.

RESOURCE MANAGEMENT ACT 1991 (RMA) DELEGATIONS

- 13 Amendments are required to Council’s delegations to staff under the RMA, which are set out in the table overleaf. These changes relate to roles that have been affected as part of a *Preparing for the Future* reorganisation and to changes in roles or titles outside the organisational structure change as clarified in the table below.
- 14 The amended RMA delegations and glossary are set out in Attachment 2.

Recommended amendments to Council delegations to staff under the Resource Management Act 1991	
Affected Positions	Amendments to RMA delegations
All Group Managers	Amendment to Note 1 delegation to align with new Chief Executive debt write off capabilities.
Advisor Recreational Tracks and Trails	A new title. Position to include sections 35, 35A, 330 and 333.

Recommended amendments to Council delegations to staff under the Resource Management Act 1991	
Affected Positions	Amendments to RMA delegations
Business Analyst – Regulatory Services	Title no longer requires RMA.
Customer Experience Coordinator	Title no longer requires RMA.
District Planning Manager	Position to also include section 80C regarding applying for a direction from the responsible Minister to proceed with a streamlined planning process and section 182 regarding removal of designation.
Group Manager Strategy and Growth	Position to also include section 80C regarding applying for a direction from the responsible Minister to proceed with a streamlined planning process and section 182 regarding removal of designation.
Manager Stormwater and Coastal Assets	Replacement title for Manager Stormwater and Coastal Asset . Position includes sections 35, 35A, 330 and 333 .
Programmes Manager Parks and Active Environment	Title no longer required.
Projects Manager Refurbishment and Renewals	A replacement title for Refurbishment and Renewals Projects Manager as part of a <i>Preparing for the Future</i> reorganisation. Position includes sections 35, 35A, 330, 332 and 333 .
Senior Engineer – Water Safety and Resilience Programme	Title no longer required.
Specialist Engineer Water and Wastewater	Title no longer required.

Ngā kōwhiringa | Options

15 The proposed options are set in paragraphs 10 through 14 of this paper.

Mana whenua

16 Where responsibilities and powers are delegated to staff, staff will be required to seek early input from Council's Iwi Partnerships Group on matters that are likely to impact on mana whenua or mana whenua interests. What is appropriate in view of Council's partnership with mana whenua and legislative provisions will depend on the nature of the delegated responsibility, duty or power. This report does not have direct implications on Council's partnership with mana whenua.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

17 There are no climate change considerations triggered by this report.

Ahumoni me ngā rawa | Financial and resourcing

18 There is no direct financial impact from these changes to delegations.

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

19 This paper has been reviewed by the Council's Manager Governance and Legal Services.

- 20 The exercise of powers and functions by staff must adhere to legislative requirements. Managers are responsible for ensuring legislative compliance in the exercise of statutory powers in their area and are able to seek legal advice where required.

Ngā pānga ki ngā kaupapa here | Policy impact

- 21 Appropriate delegations facilitate efficiency and effectiveness in the conduct of Council business and assist staff to deliver on Council outcomes.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

- 22 This decision has a low level of significance under the Council's Significance and Engagement policy.

Te mahere tūhono | Engagement planning

- 23 No consultation or engagement is required relating to the process of making these amendments.

Whakatairanga | Publicity

- 24 No publicity is required for these minor amendments.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Amendments to Council Delegations to Chief Executive and Staff [↓](#)
2. Amendments to Council to Staff RMA Delegations [↓](#)

DELEGATIONS MADE BY COUNCIL TO CHIEF EXECUTIVE AND STAFF

The Council makes its delegations under the various powers of delegation referred to in this instrument. In the absence of a reference to a specific power, the Council makes the delegation under clause 32 of Schedule 7 of the Local Government Act 2002.

For the avoidance of doubt:

- a reference in this document to an enactment, regulation or bylaw includes any enactment, regulation or bylaw that, with or without modification, replaces or corresponds to that enactment, regulation or bylaw;
- a reference in this document to a Council Committee includes any Committee that replaces or corresponds to that Committee and involves substantially the same duties;
- a reference in this document to a Council officer position includes any Council officer position that replaces or corresponds to that Council officer position and involves substantially the same duties; and
- all financial limits stated in these delegations are GST exclusive.

Note: all delegations are subject to the restriction set out in clause 32(1) of Schedule 7 of the Local Government Act 2002, that the following powers are not included in these delegations:

- (a) the power to make a rate;
- (b) the power to make a bylaw;
- (c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan;
- (d) the power to adopt a long-term plan, annual plan, or annual report;
- (e) the power to appoint a chief executive;
- (f) the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local governance statement;
- (g) the power to adopt a remuneration and employment policy.

DELEGATIONS MADE BY COUNCIL TO CHIEF EXECUTIVE AND STAFF	
The Deputy Chief Executive is delegated all the following responsibilities, duties and powers of the Chief Executive and may act for the Chief Executive in: <ul style="list-style-type: none"> • the formal and recorded absence of the Chief Executive; or • an emergency where the Chief Executive cannot be contacted. 	
When employed, an Interim Chief Executive is delegated all the following responsibilities, duties and powers of the Chief Executive.	
General Delegation of Authority	Powers Delegated
To the Chief Executive with no power of sub-delegation to officers.	Delegation of authority to authorise technical changes to documents adopted by Council, that have no material effect on the decision made by Council with consultation with the Mayor, and Chairperson or in their absence the Deputy Chairperson of the relevant Committee, and General Legal Counsel. Any amendments will be published in the Elected Members Bulletin.

Glossary of [Resource Management Act 1991](#) Sections Delegated to Staff (Attachment 2)

<u>Section</u>	<u>Content</u>
<i>Duties and restrictions under this Act</i>	
10	Certain existing uses in relation to land protected
10B	Certain existing building works allowed
<i>Miscellaneous provisions</i>	
22	Duty to give certain information
<i>Functions, powers, and duties of local authorities</i>	
32	Requirements for preparing and publishing evaluation reports
35	Duty to gather information, monitor, and keep records
35A	Duty to keep records about iwi and hapu
36	Administrative charges
36AAB	Other matters relating to administrative charges
36AA	Local authority policy on discounting administrative charges
<i>Waivers and extension of time limits</i>	
37	Power of waiver and extension of time limits
37A	Requirements for waivers and extensions
<i>Enforcement officers</i>	
38	Authorisation and responsibilities of enforcement officers
<i>Powers and duties in relation to hearings</i>	
41B	Directions to provide evidence within time limits
42	Protection of sensitive information
<i>Reports</i>	
42A	Reports to local authority
<i>National environmental standards</i>	
44A	Local authority recognition of national environmental standards
<i>National policy statements</i>	
55	Local authority recognition of national policy statements
<i>National planning standards</i>	
58I	Local authority recognition of national planning standards <i>Subpart 2—Mana Whakahono a Rohe: Iwi participation arrangements</i>
58L	Definitions
<i>Purpose and guiding principles</i>	
58M	Purpose of Mana Whakahono a Rohe
58N	Guiding principles

RMA delegations glossary to Council

Initiating Mana Whakahono a Rohe

- 58O Initiation of Mana Whakahono a Rohe
- 58P Other opportunities to initiate Mana Whakahono a Rohe
- 58Q Time frame for concluding Mana Whakahono a Rohe

Contents

- 58R Contents of Mana Whakahono a Rohe
- 58S Resolution of disputes that arise in course of negotiating Mana Whakahono a Rohe
- 58T Review and monitoring
- 58U Relationship with iwi participation legislation

Combined documents

- 80 Combined regional and district documents
- 80C Application to responsible Minister for direction

Legal effect of rules

- 86D Environment Court may order rule to have legal effect from date other than standard date

Resource consents

- 87AAD Overview of application of this Part to boundary activities and fast-track applications
- 87BA Boundary activities approved by neighbours on infringed boundaries are permitted activities
- 87BB Activities meeting certain requirements are permitted activities

Streamlining decision-making on resource consents

- 87E Consent authority's decision on request
- 87F Consent authority's subsequent processing
- 87G Environment Court determines application

Application for resource consent

- 88 Making an application
- 89A Applications affecting navigation to be referred to Maritime New Zealand
- 91 Deferral pending application for additional consents
- 91F Non-notified application may be returned after certain period

Further information

- 92 Further information, or agreement, may be requested
- 92A Responses to request
- 92B Responses to notification

Public notification and limited notification of applications

- 95 Time limit for public notification or limited notification
- 95A Public notification of consent applications
- 95B Limited notification of consent applications

RMA delegations glossary to Council

- 95C Public notification of consent application after request for further information or report
 95D Consent authority decides if adverse effects likely to be more than minor
 95E Consent authority decides if person is affected person
 95F Meaning of affected protected customary rights group

Submissions on applications

- 98 Advice of submissions to applicant

Pre-hearing meetings and mediation

- 99 Pre-hearing meetings
 99A Mediation

Hearings

- 100 Obligation to hold a hearing
 101 Hearing date and notice
 102 Joint hearings by 2 or more consent authorities
 103 Combined hearings in respect of 2 or more applications

Decisions

- 104 Consideration of applications
 104A Determination of applications for controlled activities
 104B Determination of applications for discretionary or non-complying activities
 104C Determination of applications for restricted discretionary activities
 104D Particular restrictions for non-complying activities

Decisions on applications relating to discharge of greenhouse gases

- 105 Matters relevant to certain applications
 106 Consent authority may refuse subdivision consent in certain circumstances

Decisions on applications relating to non-aquaculture activities

- 108 Conditions of resource consents
 108A Bonds
 109 Special provisions in respect of bonds or covenants
 110 Refund of money and return of land where activity does not proceed
 113 Decisions on applications to be in writing, etc
 114 Notification

Duration of consent

- 124 Exercise of resource consent while applying for new consent
 124A When sections 124B and 124C apply and when they do not apply
 124B Applications by existing holders of resource consents
 124C Applications by persons who are not existing holders of resource consents
 125 Lapsing of consents
 126 Cancellation of consent

- 127 Change or cancellation of consent condition on application by consent holder

Review of consent conditions by consent authority

- 128 Circumstances when consent conditions can be reviewed
 129 Notice of review
 132 Decisions on review of consent conditions
 133A Minor corrections of resource consents

Transfer of consents

- 134 Land use and subdivision consents attach to land
 138 Surrender of consent

Certificates of compliance or existing use

- 139 Consent authorities and Environmental Protection Authority to issue certificates of compliance
 139A Consent authorities to issue existing use certificates

How matter processed if direction made to refer matter to board of inquiry or court

- 149B Local authority's obligations if matter called in
 149G EPA must provide board or court with necessary information

Process after decision of board of inquiry or court on certain matters

- 149W Local authority to implement decision of board or court about proposed regional plan or change or variation

Costs of processes under this Part

- 149ZD Costs of processes under this Part recoverable from applicant

Designations

- 168 Notice of requirement to territorial authority
 168A Notice of requirement by territorial authority
 169 Further information, notification, submissions, and hearing for notice of requirement to territorial authority
 171 Recommendation by territorial authority
 173 Notification of decision on designation
 174 Appeals
 175 Designation to be provided for in district plan
 176 Effect of designation
 176A Outline plan
 178 Interim effect of requirements for designations
 181 Alteration of designation
 182 Removal of designation
 184 Lapsing of designations which have not been given effect to

Heritage orders

- 189A Notice of requirement for heritage order by territorial authority
 190 Further information, notification, submissions, and hearing for notice of requirement to territorial authority
 193 Effect of heritage order

RMA delegations glossary to Council

- 194 Interim effect of requirement
- 195A Alteration of heritage order

Streamlining decision-making on designations and heritage orders

- 198A Sections 198B to 198G apply to requirements under section 168 or 189
- 198B Requiring authority or heritage protection authority's request
- 198C Territorial authority's decision on request
- 198D Territorial authority's subsequent processing
- 198E Environment Court decides
- 198F Residual powers of territorial authority
- 198G When territorial authority must deal with requirement
- 198H Sections 198I to 198M apply to requirements under section 168A or 189A
- 198I Territorial authority's decision
- 198J Territorial authority's subsequent processing
- 198K Environment Court decides
- 198L Residual powers of territorial authority
- 198M When territorial authority must deal with requirement

Subdivision and reclamations

- 220 Condition of subdivision consents
- 221 Territorial authority to issue a consent notice
- 222 Completion certificates

Approval and deposit of survey plans

- 223 Approval of survey plan by territorial authority
- 224 Restrictions upon deposit of survey plan
- 226 Restrictions upon issue of certificates of title for subdivision
- 227 Cancellation of prior approvals

Esplanade reserves

- 234 Variation or cancellation of esplanade strips
- 235 Creation of esplanade strips by agreement
- 237 Approval of survey plans where esplanade reserve or esplanade strips required
- 237B Access strips
- 237C Closure of strips to public
- 237D Transfers to the Crown or regional council
- 237E Compensation for taking of esplanade reserves or strips on allotments of less than 4 hectares
- 237F Compensation for taking of esplanade reserves or strips on allotments of 4 hectares or more
- 237G Compensation
- 237H Valuation

Conditions as to amalgamation of land

- 240 Covenant against transfer of allotments
- 241 Amalgamation of allotments

Conditions as to easements

243 Survey plan approved subject to grant or reservation of easements

Conferences and additional dispute resolution

267 Conferences

268A Mandatory participation in alternative dispute resolution processes

Declarations

311 Application for declaration

Enforcement orders

314 Scope of enforcement order

315 Compliance with enforcement order

316 Application for enforcement order

317 Notification of application

318 Right to be heard

319 Decision on application

320 Interim enforcement order

321 Change or cancellation of enforcement order

Abatement notices

322 Scope of abatement notice

323 Compliance with abatement notice

324 Form and content of abatement notice

325A Cancellation of abatement notice

Excessive noise

327 Issue and effect of excessive noise direction

328 Compliance with an excessive noise direction

Emergency works

330 Emergency works and power to take preventive or remedial action

Powers of entry and search

332 Power of entry for inspection

333 Power of entry for survey

Return of property

336 Return of property seized under sections 323 and 328

Offences

338 Offences against this Act

Infringement offences

343B Commission of infringement offence

343C Infringement notices

RMA delegations glossary to Council

*Schedule 1 Preparation, change, and review of policy statements and plans***Clause**

1A	Mana Whakahono a Rohe to be complied with
3	Consultation
3A	Consultation in relation to policy statements
3B	Consultation with iwi authorities
4	Requirements to be inserted prior to notification of proposed district plans
4A	Further pre-notification requirements concerning iwi authorities
5	Public notice and provision of document to public bodies
5A	Option to give limited notification of proposed change or variation
6	Making of submissions under clause 5
7	Public notice of submissions
8	Certain persons may make further submissions
8AA	Resolution of disputes
8B	Hearing by local authority
8C	Hearing not needed
10A	Application to Minister for an extension of time
11	Notification of decision
16	Amendment of proposed policy statement or plan
16B	Merger with proposed policy statement or plan
20	Operative date
20A	Correction of operative policy statement or plan
23	Further information may be required
24	Modification of request
25	Local authority to consider request
29(2)	Procedure under this Part
34	Consultation on proposal to incorporate material by reference
35	Access to material incorporated by reference

*Schedule 12 Preparation, change, and review of policy statements and plans**Part 6 Provisions relating to Natural and Built Environment Act 2023***Clause**

39	Determine the duration of consent for an affected resource consent.
39(3)	Determine the duration of consent for an affected resource consent.
40(1)(b)	Determine that clause 39 does not affect the duration of the consent after being satisfied that the application is primarily for an activity described in subclause cl40(3).

10.4 REPORTS AND RECOMMENDATIONS FROM COMMUNITY BOARDS

Kaituhi | Author: **Evan Dubisky, Democracy Services Advisor**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

TE PŪTAKE | PURPOSE

- 1 This report presents any reports up and recommendations to Council made by Community Boards from 17 February 2024 to 24 April 2024.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required for this report.

TE TUKU HAEPAPA | DELEGATION

- 3 The Council has the authority to consider recommendations made from Community Boards to the Council.

TAUNAKITANGA | RECOMMENDATIONS

- A. That Council receives this report.
- B. That Council notes the recommendation from the Waikanae Community Board meeting on 2 April 2024:
- That the Waikanae Community Board recommends to Council to investigate extending the Waikanae Pool opening season to end with Daylight Savings for future years.
- C. That Council notes that Council officers have investigated the feasibility of operating Waikanae Pool until the end of Daylight Saving Time for future years and find they cannot recommend extending the opening season.
- D. That Council resolves not to pursue an extension of the Waikanae Pool opening season at this time.

TŪĀPAPA | BACKGROUND

- 4 During the period of 17 February 2024 to 24 April 2024, Community Board meetings took place on the following dates:

Raumati Community Board	Tuesday, 20 February 2024
Waikanae Community Board	Tuesday, 27 February 2024
Ōtaki Community Board	Tuesday, 5 March 2024
Paekākāriki Community Board	Tuesday, 12 March 2024
Raumati Community Board	Tuesday, 19 March 2024
Paraparaumu Community Board	Tuesday, 26 March 2024
Waikanae Community Board	Tuesday, 2 April 2024
Ōtaki Community Board	Tuesday, 9 April 2024

- 5 Items discussed at each of the meetings listed in paragraph 4 are noted below:
- 5.1 On Tuesday, 20 February 2024 the Raumati Community Board met to discuss:
- Submission to Long-term Plan Consultation
 - Consideration of Applications for Funding
- 5.2 On Tuesday, 27 February 2024 the Waikanae Community Board met to discuss:
- Consideration of Applications for Funding
- 5.3 On Tuesday, 5 March 2024 the Ōtaki Community Board met to discuss:
- Ōtaki Growth Infrastructure, Reservoir and Wastewater Update
 - Consideration of Applications for Funding
- 5.4 On Tuesday, 12 March 2024 the Paekākāriki Community Board met to discuss:
- Community Board Members' Activities
- 5.5 On Tuesday, 19 March 2024 the Raumati Community Board met to discuss:
- Raumati Seawall Update
 - Raumati Road Raised Pedestrian Crossing Update
 - Consideration of Applications for Funding
- 5.6 On Tuesday, 26 March 2024 the Paraparaumu Community Board met to discuss:
- Deputation of Coastal Advisory Panel
 - Consideration of Applications for Funding
 - Road Naming – 17 State Highway 1, Paraparaumu
- 5.7 On Tuesday, 2 April 2024 the Waikanae Community Board met to discuss:
- Deputation of Te Horo Community Hall Society
 - Deputation of Coastal Advisory Panel
 - Matter of an Urgent Nature: late Discretionary Grant Application
 - Te Moana Road – Safety and Speed Related Matters Update
 - Consideration of Applications for Funding
- 5.8 On Tuesday, 9 April 2024 the Ōtaki Community Board met to discuss:
- Deputation of Ōtaki Promotions Group
 - Deputation of Coastal Advisory Panel
 - Consideration of Applications for Funding

HE KŌRERORERO | DISCUSSION

He take | Issues

- 6 Within the reports and recommendations considered by Community Boards from 17 February 2024 to 24 April 2024, there was one recommendation made to Council.
- 7 The recommendation was made at the Waikanae Community Board meeting on 2 April 2024:
- 7.1 A member of the public spoke in support of extending the opening season of the Waikanae Pool. Steve Millar, in attendance at the meeting as Acting Group Manager

Customer and Community, provided information to the Board as to why the pool season currently ends when it does.

7.2 The Waikanae Community Board resolved to add the matter to their Matters Under Action register and made the following recommendation:

7.2.1 That the Waikanae Community Board recommends to Council to investigate extending the Waikanae Pool opening season to end with Daylight Savings for future years.

7.3 Council officers have since provided the following advice regarding the operation of the pool beyond its current season and find they cannot recommend extending the opening season of Waikanae Pool:

Input	Issue	Outcome	Likely Impact
Staffing We employ approx. 30 Fixed Term staff every summer season.	Waikanae Pool relies on employing seasonal staff, these are secondary and university students, 90% of which have availability from November to mid-February (16-17 weeks).	We already struggle to staff 20 weeks given the demographic of our workforce.	We wouldn't be able to staff the pools.
Demand - Climate	Weeks 19 & 20 of the season have low levels of demand already with inclement weather more frequently steering swimmers to our indoor facilities.	Evidence points to extending the season would likely be with diminishing attendance numbers.	Increase in overheads, reduction in revenue.
Health & Safety	Longer periods of supervising the pool in poor light, cold, and wet conditions for staff. Would need to look at lighting, staff shelter provisions, and welfare initiatives.	Staff comfort issues, increased illnesses. Pool Supervision standards at risk.	Staff reporting sick. Pool Closures. Higher risk of incidents. Investment in lighting and amenities to support the operation.
Funding	The season is currently funded for 20 weeks.	Significantly more funding required for the increase in staff, chemical, maintenance, and heating costs.	Diminishing revenue and increasing costs = more ratepayer funding for a minimal improvement in Levels of Service.
Emissions - Climate	The temperature in Waikanae drops from an average of 20 degrees in February to 15 degrees in April.	Our Gas boiler will be working very hard to heat the pools, resulting in increased CO2 emissions.	Increase in CO2 emissions. Significant increase in energy costs.

Ngā kōwhiringa | Options

8 Options are not required for this report.

Tangata whenua

9 Mana whenua were not specifically consulted for this report.

Panonitanga āhuarangi | Climate change

10 Refer table at 7.3.

Ahumoni me ngā rawa | Financial and resourcing

11 Refer table at 7.3.

Ture me ngā Tūraru | Legal and risk

12 There are no legal considerations relevant to this report.

Ngā pānga ki ngā kaupapa here | Policy impact

13 This report has no current or future impact on Council policies.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**Te mahere tūhono | Engagement planning**

14 An engagement plan is not required for this report.

Whakatairanga | Publicity

15 No publicity is required with regards to this report.

NGĀ ĀPITI HANGA | ATTACHMENTS

Nil

11 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**11.1 CONFIRMATION OF MINUTES**

Author: Anna Smith, Senior Advisor, Democracy Services

Authoriser: Mark de Haast, Group Manager Corporate Services

Taunakitanga | Recommendations

That the minutes of the Council meeting of 28 March 2024 be accepted as a true and correct record.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Council meeting minutes - 28 March 2024 [↓](#)

COUNCIL MEETING MINUTES

28 MARCH 2024

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 28 MARCH 2024 AT 9.33AM**

PRESENT: Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Glen Cooper, Cr Martin Halliday, Cr Sophie Handford, Cr Rob Kofoed, Cr Liz Koh, Cr Jocelyn Prvanov, Cr Kathy Spiers, Cr Shelly Warwick, Cr Nigel Wilson

IN ATTENDANCE: Kim Tahiwī, David Shand, David Cochrane, Bede Laracy, Cam Butler, Guy Burns, Bernie Randall, Darren Edwards, Mark de Haast, Sean Mallon, Hara Adams, Kris Pervan, Steve Millar, Laura Willoughby, Anna Smith, Jessica Mackman, Maria Cameron, Miles O'Connor, Chris Worth, Hamish McGillivray

Via zoom: Richard Mansell, Sheryl Gavin, Ahmed Sofe, Sam Nicolle

WHAKAPĀHA | APOLOGIES: Glen Olsen

LEAVE OF ABSENCE: There were none.

1 NAU MAI | WELCOME

The Mayor welcomed everyone to the meeting.

2 KARAKIA | COUNCIL BLESSING

Kim Tahiwī opened the meeting with karakia at the request of the Chair.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

RESOLUTION CO2024/14

Moved: Deputy Mayor Lawrence Kirby

Seconder: Cr Rob Kofoed

That the apology received from Glen Olsen be accepted.

CARRIED

4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

No declarations of interest were made.

5 TE WHAKATAKOTO PETIHANA | PRESENTATION OF PETITION

There were no petitions presented.

COUNCIL MEETING MINUTES

28 MARCH 2024

6 NGĀ WHAKAWĀ | HEARINGS

There were no updates related to hearings.

7 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Mr David Ogden spoke on behalf of Grey Power regarding rates increases relating to Item 10.1 Adoption of Draft 2024-2034 Long-Term Plan Consultation Document.

Mr Conrad Peterson spoke regarding the Financial Strategy contained in Item 10.1 Adoption of Draft 2024-2034 Long-Term Plan Consultation Document.

Mr Kevin Burrows spoke on behalf of the Older Persons' Council regarding rates and water rates relating to Item 10.1 Adoption of Draft 2024-2034 Long-Term Plan Consultation Document.

8 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**(a) Leave of Absence**

There were no leaves of absence requested.

(b) Matters of an Urgent Nature

There were no matters of an urgent nature advised to the Chair prior to the commencement of the meeting.

9 TE PŪRONGO A TE KOROMATUA | MAYOR'S REPORT

The Mayor did not make a report at this meeting.

10 PŪRONGO | REPORTS

Cr Glen Cooper left the meeting at 9:58 am.

Cr Glen Cooper returned to the meeting at 10:00 am.

Cr Martin Halliday left the meeting at 10:09 am.

Cr Martin Halliday returned to the meeting at 10:10 am.

Cr Glen Cooper left the room and joined the meeting via zoom at 10:40 am.

10.1 ADOPTION OF DRAFT 2024-2034 LONG-TERM PLAN CONSULTATION DOCUMENT AND SUPPORTING INFORMATION

Mark de Haast, Group Manager Corporate Services, Sam Nicolle, Ernst & Young, Darren Edwards, Chief Executive, and Jing Zhou, Chief Financial Officer briefly introduced the report, asked that the report be taken as read, and answered questions from members.

RESOLUTION CO2024/15

Moved: Mayor Janet Holborow

Seconder: Cr Nigel Wilson

That Council:

A. Adopts the supporting information as information that is relied upon by the content of the

COUNCIL MEETING MINUTES

28 MARCH 2024

Consultation Document in accordance with section 95A(4) of the Local Government Act:

- A.1 The proposed Financial Strategy for 2024-34
- A.2 The proposed Infrastructure Strategy for 2024-54
- A.3 The proposed Capital Works Programme
- A.4 Forecast Financial Statements
- A.5 Funding Impact Statements
- A.6 Forecast Funding Impact Statement (Rates)
- A.7 Significant Forecasting Assumptions
- A.8 Proposed Rates Remission policy
- A.9 Proposed Revenue and Financing policy
- A.10 Proposed Development Contributions policy
- A.11 Proposed Development Contributions Limited Remission policy
- A.12 Proposed Significance and Engagement policy
- A.13 Proposed Fees and Charges for 2024/25
- B. Adopts the Consultation Document for the Long-term Plan 2024-34.
- C. Delegates the Mayor and the Chief Executive the authority to approve minor editorial changes to the material adopted.

CARRIED

Cr Shelly Warwick left the meeting at 10:52 am.

Cr Shelly Warwick returned to the meeting at 10:55 am.

10.2 TREASURY MANAGEMENT POLICY

Mark de Haast, Group Manager Corporate Services, and Miles O'Connor, Bancorp Treasury, briefly introduced the report via a presentation, highlighted some small corrections that needed to be made, and answered questions from members.

RESOLUTION CO2024/16

Moved: Cr Nigel Wilson

Seconder: Deputy Mayor Lawrence Kirby

- A. That Council receives and notes this report including Appendices 1 and 2 to this report.
- B. That Council approves the recommended changes from Bancorp Treasury Services Limited, as detailed in paragraphs 10 to 27 of this report and shown in Appendix 1 to this report.
- C. The Council delegate authority to the Mayor and the Chief Executive to make further editorial changes to the Treasury Management Policy to remove the section on Managed Funds and the Glossary in Appendix 1 and 2 to this report
- D. The Council delegate authority to the Mayor and the Chief Executive to make further minor editorial changes to reflect current Governance Structure and Delegations and as may be required by the Council auditors Ernst & Young and/or Bancorp Treasury Services limited.
- E. That Council adopts a Draft Treasury Management Policy as part of the supporting

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COUNCIL MEETING MINUTES

28 MARCH 2024

documents required for the 2024-34 Draft Long-Term Plan and Consultation Document.

- F. That Council notes a correction to paragraph 17, changing Appendix 4 to Appendix 3.
- G. That Council notes a correction to paragraph 12, changing the reference from letter to report. Further information is detailed in paragraph 25 of this report.

CARRIED

The meeting adjourned at 11:16 am and resumed at 11:45 am.

10.3 PROPOSED ALCOHOL LICENSING FEES BYLAW

Hamish McGillivray, Manager Research and Policy, and Chris Worth, Principal Policy Advisor introduced the report, asked that the report be taken as read, and answered questions from members.

RESOLUTION CO2024/17

Moved: Cr Nigel Wilson
 Seconder: Cr Martin Halliday

That the Council:

- A. **Receives** the report "Proposed Alcohol Licensing Fees Bylaw" dated 28 March 2024.
- B. **Agrees** to consult on a proposed Alcohol Licensing Fees Bylaw to prescribe fees for its Alcohol Licensing functions and activities on the basis of:
 - B.1 Level of cost recovery and fees change - Option 1, paragraph 29 of the report.
 - B.2 Timing of change – Option 1, paragraph 32 of the report.
 - B.3 Weighting of fees – Option 1, paragraph 37 of the report.
- C. **Approve** the Consultation Document (Attachment 1) and draft Alcohol Licensing Fees Bylaw (Attachment 2) for consultation alongside the LTP 2024-2034 (Option 1, paragraph 41 of the report.).
- D. **Delegates** power to the Mayor and Chief Executive to make amendments to the Consultation Document (Attachment 1) and draft Alcohol Licensing Fees Bylaw (Attachment 2) to incorporate any substantive feedback from Council.

CARRIED

10.4 RATES REMISSION FOR LAND PROTECTED FOR NATURAL OR CULTURAL CONSERVATION PURPOSES

Rachael Ashdown, Biodiversity Advisor, and Andy McKay, Team Leader Environment & Ecological Services introduced the report, asked that it be taken as read and answered questions from members.

RESOLUTION CO2024/18

Moved: Cr Shelly Warwick
 Seconder: Deputy Mayor Lawrence Kirby

- A. That the Council approves the amounts of rates remission to the properties set out in Appendix 2 of this report in accordance with Council's Policy for Rates Remission for Land Protected for Natural or Cultural Conservation Purposes.

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COUNCIL MEETING MINUTES

28 MARCH 2024

CARRIED

The meeting adjourned at 12:22 pm and resumed at 12:27 pm.

Cr Sophie Handford left the meeting at 12:28 pm.

Cr Sophie Handford returned to the meeting at 12:32 pm.

Cr Glen Cooper left the meeting at 12:35 pm.

Cr Glen Cooper returned to the meeting at 12:36 pm.

10.5 REGIONAL COLLABORATION ON A WATER SERVICES DELIVERY PLAN

Darren Edwards, Chief Executive and Sean Mallon, Group Manager Infrastructure and Asset Management introduced the report and answered questions from members.

RESOLUTION CO2024/19

Moved: Cr Nigel Wilson

Seconder: Deputy Mayor Lawrence Kirby

That the Council:

- A. **Notes** the Government's intended legislative changes to give effect to Local Water Done Well policy, including the requirement on councils to develop a water service delivery plan
- B. **Approves** signing of an Memorandum of Understanding to jointly develop a water service delivery plan with the other councils in the Wellington region;
- C. **Agrees** to delegate authority to the Chief Executive to finalise the Memorandum of Understanding, consistent with discussions and any amendments made by the council;
- D. **Agrees** to nominate Mayor Janet Holborow as the elected member to be Council's representative on the Advisory Oversight Group for the joint water service delivery plan process.

CARRIED

Cr Sophie Handford left the meeting at 12:46 pm.

10.6 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES

Jessica Mackman, Acting Team Leader Democracy Services asked that the report be taken as read.

RESOLUTION CO2024/20

Moved: Cr Martin Halliday

Seconder: Cr Kathy Spiers

- A. That the Council receives this report.

CARRIED

Cr Sophie Handford returned to the meeting at 12:58 pm.

COUNCIL MEETING MINUTES

28 MARCH 2024

11 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

This item was moved to a later point in the meeting.

Item - 11.1 Confirmation of Minutes - was moved to another part of the minutes.

12 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA | CONFIRMATION OF PUBLIC EXCLUDED MINUTES

13 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS

RESOLUTION TO EXCLUDE THE PUBLIC

PUBLIC EXCLUDED RESOLUTION CO2024/21

Moved: Cr Liz Koh

Seconder: Cr Shelly Warwick

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>12.1 - Confirmation of Public Excluded Minutes</p>	<p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

COUNCIL MEETING MINUTES

28 MARCH 2024

The Kaunihera | Council meeting went into public excluded session at 12:58 pm.

RESOLUTION CO2024/23

Moved: Cr Liz Koh
Seconder: Cr Martin Halliday

That the Kaunihera | Council moves out of a public excluded meeting.

CARRIED

The Kaunihera | Council came out of public excluded session at 12:59 pm.

11.1 CONFIRMATION OF MINUTES

RESOLUTION CO2024/24

Moved: Deputy Mayor Lawrence Kirby
Seconder: Cr Liz Koh

That the minutes of the Council meeting of 29 February 2024 be accepted as a true and correct record.

CARRIED

The Kaunihera | Council meeting closed with karakia at 1:00pm.

.....
HEAMANA | CHAIRPERSON

RESOLUTION TO EXCLUDE THE PUBLIC

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 - Zeal Education Trust Youth Development Contract - 2024/25 to 2026/27	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.2 - Verbal Property and Strategic Development Update	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

13 CLOSING KARAKIA

Kia tau ngā manaakitanga ki runga i a
tātou katoa,

May blessings be upon us all,

Kia hua ai te mākihikihi, e kī ana

And our business be successful.

Kia toi te kupu

So that our words endure,

Kia toi te reo

And our language endures,

Kia toi te wairua

May the spirit be strong,

Kia tau te mauri

May mauri be settled and in balance,

Ki roto i a mātou mahi katoa i tēnei rā

Among the activities we will do today

Haumi e! Hui e! Taiki e!

Join, gather, and unite! Forward together!