

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 11 APRIL 2024 AT 9.37AM**

PRESENT: Cr Sophie Handford (Chair), Cr Liz Koh, Deputy Mayor Lawrence Kirby, Cr Martin Halliday, Cr Rob Kofoed, Cr Jocelyn Prvanov, Cr Shelly Warwick, Cr Nigel Wilson, Cr Kathy Spiers
Via Zoom: Ms Kim Tahiwī (Ngā Hapū o Ōtāki)

IN ATTENDANCE: Ms Kris Pervan, Mr Mark de Haast, Mr Sean Mallon, Mr James Jefferson, Ms Sonja Williams, Ms Steffi Haefeli, Ms Kate Coutts, Ms Maria Cameron, Ms Laura Willoughby, Ms Jing Zhou
Via Zoom: Mr Frank Hippolite (Ātiawa ki Whakarongotai)

WHAKAPĀHA | APOLOGIES: Mayor Janet Holborow, Mr Michael Moore (Waikanae Community Board)

LEAVE OF ABSENCE: Cr Glen Cooper

1 NAU MAI | WELCOME

The Chair welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

At the invitation of the Chair, Cr Shelly Warwick read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION SOF2024/10

Moved: Cr Jocelyn Prvanov

Seconder: Cr Martin Halliday

That the apology received from Mayor Janet Holborow and Mr Michael Moore (Waikanae Community Board) be accepted.

CARRIED

The Chair noted that Cr Glen Cooper had a leave of absence.

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest.

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were no public speakers at the meeting.

6 NGĀ TEPUTEIHANA | DEPUTATIONS

There were no deputations made at the meeting.

7 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

There were no requests for a leave of absence.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were no matters of an urgent nature raised.

8 HE KŌRERO HOU | UPDATES

8.1 UPDATE ON COUNCIL'S REVISED COMPLIANCE AND ENFORCEMENT POLICY

James Jefferson, Group Manager Regulatory and Environment and Laura Willoughby, Principal Advisor Regulatory Services, spoke to a presentation providing an update on Council's revised Compliance and Enforcement Policy. Mr Jefferson, Ms Willoughby, Kris Pervan, Group Manager Strategy and Growth, and Sean Mallon, Group Manager Infrastructure and Asset Management answered members' questions.

COMMITTEE RESOLUTION SOF2024/11

Moved: Cr Shelly Warwick

Seconder: Cr Rob Kofoed

- A. That the Strategy, Operations and Finance Committee note that the Council's operational Compliance and Enforcement Policy has been updated.

For: Crs Sophie Handford, Liz Koh, Martin Halliday, Rob Kofoed, Shelly Warwick, Nigel Wilson, Kathy Spiers, Deputy Mayor Lawrence Kirby, and Ms Kim Tahiwī

Against: Cr Jocelyn Prvanov

CARRIED 9/1

Cr Rob Kofoed left the meeting at 9.59am and returned to the meeting at 10.01am.

Cr Rob Kofoed left the meeting at 10.30am and returned to the meeting at 10.31am.

8.2 UPDATE ON THE STRATEGY, OPERATIONS AND FINANCE COMMITTEE WORK PROGRAMME

Kris Pervan, Group Manager Strategy and Growth spoke to the update on the Strategy, Operations and Finance Committee work programme and answered members' questions.

COMMITTEE RESOLUTION SOF2024/12

Moved: Cr Liz Koh
Seconder: Cr Nigel Wilson

- A. That the Strategy, Operations and Finance Committee **note** the approach for developing the Committee's 2024 work programme.

CARRIED

Deputy Mayor Kirby left the meeting at 10.37am and returned to the meeting at 10.38am.

9 PŪRONGO | REPORTS

9.1 LGFA DRAFT STATEMENT OF INTENT 2024-2027 AND 2023-24 HALF-YEAR REPORT

Mark de Haast, Group Manager Corporate Services and Jing Zhou, Chief Financial Officer, spoke to the report and answered members' questions.

COMMITTEE RESOLUTION SOF2024/13

Moved: Cr Nigel Wilson
Seconder: Deputy Mayor Lawrence Kirby

- A. That the Strategy, Operations and Finance Committee receives and notes the Local Government Funding Agency's draft Statement of Intent 2024-27 attached as Appendix 1 to this report.
- B. That the Strategy, Operations and Finance Committee receives and notes the Local Government Funding Agency's half year report to 31 December 2023 attached as Appendix 2 to this report.

CARRIED

9.2 CONTRACTS UNDER DELEGATED AUTHORITY

Sean Mallon, Group Manager Infrastructure and Asset Management spoke to the report and answered members' questions.

COMMITTEE RESOLUTION SOF2024/14

Moved: Cr Shelly Warwick
Seconder: Cr Liz Koh

- A. That the Strategy, Operations and Finance Committee notes there was one contract accepted under delegated authority over \$250,000 for the period 1 October 2023 to 31 March 2024.

CARRIED

10 KARAKIA WHAKAMUTANGA | CLOSING KARAKIA

The Chair closed the meeting with karakia whakamutanga.

The Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee meeting closed at 11.06am.

.....
HEAMANA | CHAIRPERSON