

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 22 FEBRUARY 2024 AT 9.32AM**

**PRESENT:** Cr Liz Koh (Chair), Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Glen Cooper, Cr Martin Halliday, Cr Shelly Warwick, Cr Nigel Wilson, Ms Kim Tahiwī (Ngā Hapū o Ōtākī), Cr Jocelyn Prvanov (Online via Zoom)

**IN ATTENDANCE:** Mr Darren Edwards, Ms Kris Pervan, Ms Hara Adams, Mr James Jefferson, Mr Sean Mallon, Mr Bede Laracy, Mr Cam Butler, Ms Kate Coutts, Ms Jessica Mackman, Ms Maria Cameron, Mr Glen Olsen (Online via Zoom), Mr Steve Cody, Ms Eloise Carstens, Mr Sachin Nair, Ms Gina Anderson-Lister

**WHAKAPĀHA | APOLOGIES:** Cr Rob Kofoed, Cr Kathy Spiers, Mr Huriwai Paki (Ngāti Toa Rangatira), and Mr Simon Black (Ōtākī Community Board)

**LEAVE OF ABSENCE:** Cr Sophie Handford

**1 NAU MAI | WELCOME**

The Chair, Cr Liz Koh, welcomed everyone to the meeting.

**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

The Chair read the Council blessing.

**3 WHAKAPĀHA | APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION SOF2024/1**

Moved: Cr Liz Koh

Seconder: Cr Martin Halliday

That the apologies received from Cr Sophie Handford, Cr Rob Kofoed, Cr Kathy Spiers, Mr Huriwai Paki (Ngāti Toa Rangatira) and Mr Simon Black (Ōtākī Community Board) be accepted.

**CARRIED**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Cr Glen Cooper declared an interest in Item 7.1 Update on Operational Strategies: Economic Development, Climate Change and Resilience, Environment and Health, and Item 8.1 Health Strategy Direction of Travel for Consultation, and would abstain from participating in the debate and voting on both items.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

There were no public speakers.

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

There were no requests for a leave of absence.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were no matters of an urgent nature.

**7 HE KŌRERO HOU | UPDATES**

**7.1 UPDATE ON OPERATIONAL STRATEGIES: ECONOMIC DEVELOPMENT, CLIMATE CHANGE AND RESILIENCE, ENVIRONMENT AND HEALTH**

Kris Pervan, Group Manager Strategy and Growth spoke to the update on progress to refresh and establish the suite of Council's Operation Strategies; being Economic Development, Health, Housing, Climate change and Resilience, and Environment. Ms Pervan answered members' questions.

**COMMITTEE RESOLUTION SOF2024/2**

Moved: Cr Liz Koh

Seconder: Mayor Janet Holborow

That the Strategy, Operations and Finance Committee:

- A. **Note** the contents of this update and progress to date to refresh the Kapiti Coast District's suite of community focused Operating Strategies.

**CARRIED**

Cr Glen Cooper did not participate in the debate for Item 7.1 Update on Operational Strategies: Economic Development, Climate Change and Resilience, Environment and Health, and abstained from voting on the matter.

Cr Glen Cooper left the meeting at 9.58am and returned to the meeting at 9.58am.

**7.2 UPDATE ON THE STRATEGY, OPERATIONS AND FINANCE COMMITTEE WORK PROGRAMME**

Kris Pervan, Group Manager Strategy and Growth spoke to the update on the Strategy, Operations and Finance Committee Work Programme.

**COMMITTEE RESOLUTION SOF2024/3**

Moved: Cr Liz Koh

Seconder: Cr Shelly Warwick

- A. That the Strategy, Operations and Finance Committee **note** the approach for developing the Committee's 2024 work programme.

CARRIED

### 7.3 UPDATE ON RESOURCE CONSENTS

James Jefferson, Group Manager Regulatory Services, Eloise Carstens, Resource Consents and Compliance Manager, Steve Cody, Building Team Manager, and Sachin Nair, Team Leader Resource Consents provided an update on Resource Consents in Kāpiti; and distributed a document detailing major resource consents in the rohē (district) to members.

Council officers answered members' questions.

#### COMMITTEE RESOLUTION SOF2024/4

Moved: Cr Liz Koh

Seconder: Cr Nigel Wilson

- A. That the Strategy, Operations and Finance Committee notes this update.

CARRIED

#### Appendices

- 1 Major Resource Consent Applications as of 22 February 2024

Kim Tahiwī left the meeting at 10:55am and returned to the meeting at 10:56am.

Cr Glen Cooper left the meeting at 11.01am and returned to the meeting at 11.02am.

The meeting adjourned at 11.07am and resumed at 11.25am.

## 8 PŪRONGO | REPORTS

### 8.1 HEALTH STRATEGY DIRECTION OF TRAVEL FOR CONSULTATION

Kris Pervan, Group Manager Strategy and Growth and Gina Anderson-Lister, Strategy Manager spoke to the report and answered members' questions.

Recommendation D within Item 8.1 on the agenda was revised by the Committee to give the Mayor the delegation and authority to approve the final designed version of the Direction of Travel document.

#### COMMITTEE RESOLUTION SOF2024/5

Moved: Cr Martin Halliday

Seconder: Mayor Janet Holborow

That the Strategy, Operations and Finance Committee:

- A. **Note** that the Council's Social Sustainability Subcommittee considered and endorsed the substantive content of the Direction of Travel at their meeting on 2 November 2023.
- B. **Note** that the Kāpiti Health Advisory Group (KHAG) considered the Direction of Travel document and are supportive of it being used for consultation with the public.
- C. **Approve** the substantive content of the Direction of Travel document for public consultation in March 2024.

- D. **Delegate** to the Chief Executive and the Mayor authority to approve the final designed version of the Direction of Travel document and any supporting materials for engagement on the Kāpiti Coast Health Strategy, subject to there being no material changes to the substantive content of the document.

**CARRIED**

Cr Glen Cooper did not participate in the debate for Item 8.1 Health Strategy Direction of Travel for Consultation and abstained from voting on the matter.

Cr Glen Cooper left the meeting at 11.46am and returned to the meeting at 11.47am.

Cr Shelly Warwick left the meeting at 11.48am and returned to the meeting at 11.49am.

## 9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

### 9.1 CONFIRMATION OF MINUTES

#### COMMITTEE RESOLUTION SOF2024/6

Moved: Cr Liz Koh

Seconder: Cr Nigel Wilson

- A. That the minutes of the Strategy, Operations and Finance Committee meeting of 7 December 2023 be accepted as a true and correct record.

**CARRIED**

## 10 CLOSING KARAKIA

At the invitation of the Chair, Mayor Janet Holborow closed the meeting with karakia.

**The Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee meeting closed at 12.03pm.**

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**HEAMANA | CHAIRPERSON**