

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
GRANTS ALLOCATION COMMITTEE (CREATIVE COMMUNITIES NEW ZEALAND) MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 30 APRIL 2024 AT 9.38AM**

PRESENT: Mr Grant Stevenson (Chair), Cr Nigel Wilson, Cr Rob Kofoed, Mr Tama Porter (via Zoom), Ms Michelle Scullion, Ms Jennifer Turnbull

IN ATTENDANCE: Ms Nerita Clark, Ms Sonja Williams, Ms Kate Coutts, Mr Evan Dubisky, Ms Jessica Mackman

WHAKAPĀHA | APOLOGIES: Ms Kim Tahiwī

LEAVE OF ABSENCE: Cr Glen Cooper

1 NAU MAI | WELCOME

The Chair, Grant Stevenson, welcomed everyone to the meeting

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Tama Porter read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION GACC2024/1

Moved: Ms Michelle Scullion

Seconder: Cr Rob Kofoed

That the apology received from Kim Tahiwī be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Tama Porter and Jennifer Turnbull declared an interest in Ōtaki Pottery Club's application under Item 7.1 and would not participate in the discussion regarding their application or the vote on the matter.

Cr Rob Kofoed declared an interest in Kapiti Concert Orchestra's application under Item 7.1. and would not participate in the discussion regarding their application or vote on the matter.

Item 6 Members' Business was moved from a later point in the agenda.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

No leave of absence was requested at the meeting.

- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

No matters of an urgent nature were raised at the meeting.

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Tama Porter left the meeting at 9:42am.

Ms Katherine Joyce-Kellaway and Ms Sue Wilson spoke to the application from Ōtaki Pottery Club and answered questions from committee members.

Tama Porter returned to the meeting at 9:56am.

Mr Chris Craddock spoke to the applications from Music Festivals and Events NZ Board for the Creative Communities Festival Fund and Creative Communities Standard Fund and answered questions from committee members.

Ms Sonya Forbes spoke to her application to fund Poetry on the Coast and answered questions from committee members.

Ms Mandi Lynn spoke to the applications from Everybody Is A Treasure Charitable Trust and answered questions from committee members. Ms Lynn withdrew the application relating to the project "Mindful Stabbing-Workshop".

Mr Hamish Campbell spoke to the application from Zeal Education Trust – Kapiti and answered questions from committee members.

Mr Liam O'Shanassy spoke to the application from Beachside Harmony and answered questions from committee members.

Ms Adrienne Riseley spoke to her application and answered questions from committee members.

Ms Anja Wilhelmer spoke to the application from Waikanae Yoga & Wellbeing and answered questions from committee members.

Ms Ruth McKenzie (via Zoom) spoke to the application from Kapiti Concert Orchestra and answered questions from committee members.

Ms Anne White and Ms Alison Parsens spoke to the application from Kapiti Arts & Crafts Society Inc and answered questions from committee members.

Ms Florence McNeill and Mr Mike Gibson spoke to the application from Kāpiti Youth Orchestra and answered questions from committee members.

Mr Andrew Thomson spoke to his two applications and answered questions from committee members.

Ms Chris Robertson spoke to the application from Kapiti Chorale Incorporated and answered questions from committee members.

Mr Jerome Chandrasesan spoke to the application from Humorous Arts Charitable Trust Board and answered questions from committee members.

Ms Cloe Willets spoke to her application and answered questions from committee members.

Cr Rob Kofoed left the meeting at 11:32am.

Ms Sophie Williams spoke to The StarJam Charitable Trust's application and answered questions from committee members.

Cr Rob Kofoed returned to the meeting at 11:34am.

Ms Sonia Hardie spoke to Te Raukura ki Kāpiti’s application and answered questions from committee members.

Ms Anna Burns, accompanied by two members of the acting troupe Jack & Finn, spoke to The Shed Project Limited’s application and answered questions from committee members.

Ms Bev Bunker and Ms Laura van Peer spoke to Kapiti Writers Group Charitable Trust’s application and answered questions from committee members.

The meeting adjourned at 12:05pm and resumed at 12:08pm.

Tama Porter left the meeting during the adjournment.

Item 6 Members’ Business was moved to an earlier point in the agenda.

7 PŪRONGO | REPORTS

7.1 CREATIVE COMMUNITIES SCHEME - CONSIDERATION OF APPLICATIONS FOR FUNDING

Ms Nerita Clark introduced the report by summarising the funds available and the amount of applications for each fund, and she advised that the Kapiti Senior Singers grant application to assist with the project “K S S Concerts” was withdrawn by the applicant prior to the meeting.

COMMITTEE RESOLUTION GACC2024/2

Moved: Mr Grant Stevenson
 Seconder: Cr Rob Kofoed

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 – Creative Communities Scheme – Consideration of Applications for Funding	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Creative Communities Scheme) meeting went into public excluded session at 12:10pm.

Tama Porter returned to the meeting during public excluded business.

MOVE OUT OF PUBLIC EXCLUDE BUSINESS

COMMITTEE RESOLUTION GACC2024/3

Moved: Ms Michelle Scullion

Seconder: Cr Rob Kofoed

That the meeting moves out of public exclude business

CARRIED

The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Creative Communities Scheme) came out of public excluded session at 3:04pm.

7.1 Creative Communities Scheme - Consideration of Applications for Funding

COMMITTEE RESOLUTION GACC2024/4

Moved: Mr Grant Stevenson

Seconder: Ms Michelle Scullion

- A. That the Grants Allocation Committee declines to fund the grant application from Ōtaki Pottery Club for the project “Festival of Pots and Garden Art”.

CARRIED

Tama Porter and Jennifer Turnbull had declared an interest in Ōtaki Pottery Club’s application and abstained from voting on the matter.

COMMITTEE RESOLUTION GACC2024/5

Moved: Mr Grant Stevenson

Seconder: Ms Jennifer Turnbull

- B. That the Grants Allocation Committee declines to fund the grant application from Music Festivals & Events NZ Board.

CARRIED

COMMITTEE RESOLUTION GACC2024/6

Moved: Mr Grant Stevenson

Seconder: Cr Nigel Wilson

- C. That the Grants Allocation Committee grants Wai Ata under Paekakariki Informed Community Inc. \$6,575.00 from the Creative Communities Scheme to assist with the project “Rāngi Mārie/Peace Day Festival”.

CARRIED

COMMITTEE RESOLUTION GACC2024/7

Moved: Mr Grant Stevenson

Seconder: Ms Michelle Scullion

- D. That the Grants Allocation Committee grants Fernando Figueroa \$8,645.00 from the Creative Communities Scheme to assist with the project "Multi-Fest Kapiti".

CARRIED

COMMITTEE RESOLUTION GACC2024/8

Moved: Mr Grant Stevenson

Seconder: Ms Michelle Scullion

- E. That the Grants Allocation Committee grants Kapiti Concert Orchestra \$2,300.00 from the Creative Communities Scheme to assist with the project "An Afternoon with Mendelssohn".

CARRIED

Cr Rob Kofoed had declared an interest in Kapiti Concert Orchestra's application and abstained from voting on the matter.

COMMITTEE RESOLUTION GACC2024/9

Moved: Mr Grant Stevenson

Seconder: Cr Nigel Wilson

- F. That the Grants Allocation Committee grants Mrs Sonya Forbes \$1,200.00 from the Creative Communities Scheme to assist with the project "Poetry on the Coast".
- G. That the Grants Allocation Committee grants Beachside Harmony \$2,000.00 from the Creative Communities Scheme to assist with the project "Kapiti Choral Festival".
- H. That the Grants Allocation Committee grants Ms Adrienne Riseley \$1,000.00 from the Creative Communities Scheme to assist with the project "Elemental; Exhibition at Toi Mahara".
- I. That the Grants Allocation Committee grants Kapiti Arts & Crafts Society Inc \$500.00 from the Creative Communities Scheme to assist with the project "50th Anniversary Celebrations 1974-2024".
- J. That the Grants Allocation Committee grants Kāpiti Youth Orchestra \$1,500.00 from the Creative Communities Scheme to assist with the project "Kāpiti Youth Orchestra Annual Concert".
- K. That the Grants Allocation Committee grants Kapiti Womens Health Collective Inc. known as the Kapiti Womens Centre \$1,200.00 from the Creative Communities Scheme to assist with the project "'Have a Go' Arts Programme".
- L. That the Grants Allocation Committee grants Island Custom Ltd \$1,394.00 from the Creative Communities Scheme to assist with the project "Collective Tapa Cloth workshop".
- M. That the Grants Allocation Committee grants Kapiti Chorale Incorporated \$1,416.00 from the Creative Communities Scheme to assist with the project "Concert presenting Dvorak's Requiem".
- N. That the Grants Allocation Committee grants Humorous Arts Charitable Trust Board \$1,500.00 from the Creative Communities Scheme to assist with the project "Saturday Laughs comedy show and Storytelling Workshop".
- O. That the Grants Allocation Committee grants Mr Andrew Thomson \$975.00 from the Creative Communities Scheme to assist with the project "From Script to Stage".
- P. That the Grants Allocation Committee grants Miss Cloe Willetts \$3,000.00 from the

Creative Communities Scheme to assist with the project "EQ Storytelling Children's Creative and Life Writing Workshop".

- Q. That the Grants Allocation Committee grants The StarJam Charitable Trust \$1,000.00 from the Creative Communities Scheme to assist with the project "StarJam Wellington Programme - Kapiti Workshops 2024".
- R. That the Grants Allocation Committee grants Andrew Thomson \$454.00 from the Creative Communities Scheme to assist with the project "Hooked on Drama - draft short scenes for workshop".
- S. That the Grants Allocation Committee grants The Shed Project Limited \$2,000.00 from the Creative Communities Scheme to assist with the project "The Wizard of Oz".
- T. That the Grants Allocation Committee grants Kapiti Youth Support \$1,000.00 from the Creative Communities Scheme to assist with the project "Materials and staff costs for the 2024 Kāpiti Art Trail".
- U. That the Grants Allocation Committee grants Kapiti Writers Group Charitable Trust \$1,000.00 from the Creative Communities Scheme to assist with the project "Curious Tides; magical tales from Kapiti young people".
- V. That the Grants Allocation Committee grants Miss Rebecca Bond \$1,500.00 from the Creative Communities Scheme to assist with the project "Neurodiverse Art Classes".
- W. That the Grants Allocation Committee declines funding for the grant application from Waikanae Yoga & Wellbeing to assist with the project "Murals for the Community".
- X. That the Grants Allocation Committee declines funding for the grant application from Music Festivals and Events NZ Board to assist with the project "Spring Fest '24".
- Y. That the Grants Allocation Committee declines funding for the grant application from Zeal Education Trust – Kāpiti to assist with the project "Mural Painting Project".
- Z. That the Grants Allocation Committee declines funding for the grant application from Paekakariki Informed Community Incorporated to assist with the project "Historic Paekakariki".
- AA. That the Grants Allocation Committee declines funding for the grant application from Te Raukura ki Kāpiti to assist with the project "Te Raukura ki Kāpiti - A "Sweet" of Works".
- BB. That the Grants Allocation Committee declines funding for the grant application from Kapiti Coast Photographic Society to assist with the project "KCPS Photographic Exhibition".
- CC. That the Grants Allocation Committee declines funding for the grant application from Everybody Is A Treasure Charitable Trust to assist with the project "Visual Poetry Jam Workshop and Online Master Classes".
- DD. That the Grants Allocation Committee declines funding for the grant application from Every Body is a Treasure Charitable Trust to assist with the project "Finding Venus Experience - (Film - Exhibition - Workshop)".
- EE. That the Grants Allocation Committee notes that the application from Everybody is a Treasure Charitable Trust to assist with the project 'Mindful Stabbing Workshop' was withdrawn by the applicant.

CARRIED

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION GACC2024/10

Moved: Cr Nigel Wilson

Seconder: Cr Rob Kofoed

That the minutes of the Grants Allocation Committee (Waste Levy) meeting of 7 December 2023 be accepted as a true and correct record

CARRIED

9 CLOSING KARAKIA

Michelle Scullion closed the meeting with karakia.

The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Creative Communities Scheme) meeting closed at 3:13pm.

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HEAMANA | CHAIRPERSON