



RĀRANGI TAKE AGENDA

Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee Meeting

I hereby give notice that a Meeting of the Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee will be held on:

Te Rā | Date: Thursday, 4 April 2024

Te Wā | Time: 9.30am

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**James Jefferson
Group Manager Regulatory and Environment**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 4 April 2024, 9.30am.

Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee Members

Cr Jocelyn Prvanov	Chair
Cr Sophie Handford	Deputy
Mayor Janet Holborow	Member
Cr Glen Cooper	Member
Cr Liz Koh	Member
Cr Shelly Warwick	Member
Ms Kim Tahiwī	Member
Mr Huriwai Paki	Member
Ātiawa ki Whakarongotai (André Baker or Janine Huxford)	Member
Mr Christian Judge	Member
Mr Michael Moore	Member
Mr Glen Olsen	Member
Mr Tim Sutton	Member
Mr Simon Black	Member

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1 NAU MAI | WELCOME**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro *As we deliberate on the issues before us,*

E pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. *We trust that we will reflect positively on the communities we serve.*

Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, *Let us all seek to be effective and just,*

Ā, mā te māia, te tiro whakamua me te hihiri *So that with courage, vision and energy,*

Ka taea te arahi i roto i te kotahitanga me te aroha. *We provide positive leadership in a spirit of harmony and compassion.*

3 WHAKAPĀHA | APOLOGIES**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**6 NGĀ TEPUTEIHANA | DEPUTATIONS**

Nil

7 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

8 HE KŌRERO HOU | UPDATES

8.1 UPDATES ON CLIMATE CHANGE AND RESILIENCE AND ENVIRONMENT STRATEGIES.

Kaituhi | Author: **Simon Scott, Senior Strategic Advisor**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

TE PŪTAKE | PURPOSE

- 1 This paper:
 - 1.1 Seeks your agreement to the amended development and engagement approach to finalise the Climate Change and Resilience Strategy, and Environment Strategy for the Kāpiti District.
 - 1.2 Updates you on initial engagements with the Climate Change and Resilience Think Tank, and their next steps.

TAUNAKITANGA | RECOMMENDATIONS

That the Climate and Environment Subcommittee:

- A. **Note** the contents of this update and revised engagement approach for the Climate Change and Resilience Strategy and Environment Strategy.
- B. **Endorse** the extended development timeline for finalising the Climate Change and Resilience Strategy, and Environment Strategy from 30 June 2024 to 30 September 2024.
- C. **Note** that an update on this discussion is also being tabled at the Strategy, Operations, and Finance Committee (SOF) on 4 April 2024.
- D. **Note** that the Climate Change and Resilience Think Tank is now developing options for its work programme to support action in the four broad areas of focus set out in the DoT.

TŪĀPAPA | BACKGROUND

- 2 At the SOF meeting on 22 February 2024, we provided an update on the progress with the four key Operating Strategies currently in development.
- 3 This indicated that:
 - 3.1 for the Climate Change and Resilience Strategy, following agreement to an aspirational net zero emissions target by 2040 in December 2023, we would test a Direction of Travel document (DoT) with the Climate Change and Resilience Community Think Tank (Think Tank), including new Community Board and mana whenua members, and then bring the DoT back to SOF on 14 March (meeting moved to 4 April) 2024 for approval to consult with the Community in late March
 - 3.2 for the Environment Strategy, the key content for the DoT went to CES on 27 February 2024 for their review and endorsement following which SOF would be asked at its 4 April meeting (moved from 14 March) to consider and approve it for public consultation.

HE TAKE | ISSUES

- 4 At the Think Tank meeting on 23 February 2024, members provided feedback around the engagement and communication challenges/opportunities and noted concerns around meaningful mana whenua input, climate adaptation as a gap, and potential for the group to focus on tangible things that people could become engaged with now.

- 5 The timing of Council's engagement on the climate and environment strategies was also discussed, having regard to other related work currently being undertaken, including Vision Kāpiti, Takutai Kāpiti, the Long-Term Plan and Kāpiti Whaitua (led by Greater Wellington Regional Council (GWRC)).
- 6 On the basis of this discussion, we proposed to this Subcommittee on 27 February that we push out the timeframes for the DoT for both the Climate Change and Resilience and Environment Strategies, given their interrelated nature.
- 7 Adjusting the order of formal DoT consultation activities for will provide opportunities to better:
 - 7.1 Embody the community values and priorities identified through engagement on Vision Kāpiti and the Long-Term Plan, relating to climate change and our environment.
 - 7.2 Incorporate the direction given by Takutai Kāpiti in relation to coastal adaptation and by Kāpiti Whaitua in relation to the management of water in the district.
 - 7.3 Meaningfully engage with mana whenua to ensure that the strategies reflect the values and priorities of tangata whenua in relation to climate change and our environment.
 - 7.4 Mitigate the potential for consultation fatigue or confusion to arise from having multiple community engagement activities occurring concurrently.
 - 7.5 Engage with key stakeholder groups that are active in responding to climate change to better align goals, identify opportunities to lift capacity among stakeholder groups, and ensure Council and community resources and effort are being applied in the most effective and efficient ways, to improve environmental outcomes.
- 8 The Think Tank has already provided feedback that they broadly endorsed the substantive material of the Climate Change and Resilience Strategy, and in particular the four broad focus areas set out.
- 9 Given the proposed change in engagement steps, noted above, in the short term, we are working with the Think Tank to develop a work programme to drive local, community-led actions in the four broad focus areas. Following this, in May 2024, the Think Tank will table their proposed work programme with this Committee for endorsement and from July 2024 provide a monthly update on their activity.

NGĀ KŌWHIRINGA | OPTIONS

- 10 There are no options to consider.

NGĀ MAHI PANUKU | NEXT STEPS

- 11 Having regard to the above, the next steps on the Climate Change and Resilience Strategy and the Environment Strategy will involve:
 - 11.1 Seeking general community input on environmental values and priorities as a part of the Vision Kāpiti engagement, via the Have your say website and the Ōtaki Library engagement hub during March-April 2024.
 - 11.2 Engaging with mana whenua, through to August 2024, to inform the development of the DoT engagement documents and draft strategies.
 - 11.3 Engaging with key stakeholder groups, including the Climate Change and Resilience Think Tank and advisory groups, and central and regional government agencies, through to July 2024, including possible climate and environment stakeholder symposium(s) with date TBC.
 - 11.4 The opportunity to better align and incorporate work on Takutai Kāpiti Coastal Adaptation Plan and the Kāpiti Whaitua work.
 - 11.5 Formal public engagement on the Climate Change and Resilience and Environment Strategy DoT documents from July 2024, subject to CES and SOF endorsement.

- 11.6 Drafting of the Climate and Resilience Strategy and the Environment Strategy, for consideration and endorsement by CES and SOF by September 2024.

NGĀ ĀPITI HANGA | ATTACHMENTS

Nil

8.2 WELLINGTON REGION WASTE MANAGEMENT AND MINIMISATION PLAN (WMMP 2023-2029) UPDATE

Kaituhi | Author: **Robbie Stillwell, Waste Projects Manager**

Kaiwhakamana | Authoriser: **Sean Mallon, Group Manager Infrastructure and Asset Management**

TE PŪTAKE | PURPOSE

- 1 Provide an update on next steps to implement the Wellington Region Waste Management and Minimisation Plan 2023-2029 as discussed at the Wellington Region Waste Management and Minimisation Plan Joint Committee on March 4, 2024.
- 2 Provide an update on ongoing local waste management and minimisation projects.

TAUNAKITANGA | RECOMMENDATIONS

That the Climate and Environment Subcommittee:

- A. Note the update on the development of local and regional implementation plans for the Wellington Region Waste Management and Minimisation Plan 2023-2029.
- B. Note the update on progress against ongoing local and regional waste management and minimisation projects.

TŪĀPAPA | BACKGROUND

- 3 Over the past year the eight councils in the Wellington region have been developing a new WMMP to replace the WMMP 2017-2023. As of 14 February 2024 all eight councils in the region have adopted the Wellington Region WMMP 2023-2029 as their new WMMP.
- 4 The eight councils are now beginning to develop an implementation plan for the regional and local level actions outlined in the WMMP. A draft of this implementation plan will be presented to the Joint Committee in June 2024.
- 5 Alongside the implementation plan, work is also being carried out to baseline the 9 targets in the WMMP and consolidate data to report on them. The first annual report on the progress against the WMMP targets will be provided to the Joint Committee in late 2024.
- 6 In addition to this work, there are also a number of ongoing waste management and minimisation projects that are currently being carried out at a local level in line with the WMMP. Local updates from the councils have been provided as part of the attached report.

HE TAKE | ISSUES

- 7 No issues are being presented as part of this update.

NGĀ KŌWHIRINGA | OPTIONS

- 8 No options are being provided as part of this update.

NGĀ MAHI PANUKU | NEXT STEPS

- 9 An update on the Otaihanga Zero Waste Hub will be presented to this subcommittee on May 14.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Wellington Region Waste Management and Minimisation Plan Joint Committee update - March 4 2024 [↓](#)

Absolutely Positively
Wellington City Council

Me Heke Ki Pōneke

Ordinary Meeting of Wellington Region Waste Management and Minimisation Plan Joint Committee

Rārangi Take | Agenda

9:30 am Rāhina, 4 Poutūterangi 2024

9:30 am Monday, 4 March 2024

Ngake (16.09), Level 16, Tahiwī

113 The Terrace

Pōneke | Wellington



9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**9.1 CONFIRMATION OF MINUTES**

Author: Evan Dubisky, Democracy Services Advisor

Authoriser: James Jefferson, Group Manager Regulatory and Environment

TAUNAKITANGA | RECOMMENDATIONS

That the minutes of the Climate and Environment Subcommittee meeting of 27 February 2024 be accepted as a true and correct record.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Unconfirmed Minutes of 27 February 2024 Meeting

CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES 27 FEBRUARY 2024

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 27 FEBRUARY 2024 AT 9.30AM**

PRESENT: Cr Jocelyn Prvanov, Cr Liz Koh, Cr Shelly Warwick, Mr Michael Moore, Mr Glen Olsen, Mr Christian Judge

Via Zoom: Mayor Janet Holborow, Cr Sophie Handford, Mr Tim Sutton, Mr Simon Black, Mr Huriwai Paki

IN ATTENDANCE: Cr Martin Halliday, Cr Lawrence Kirby, Cr Rob Kofoed, Ms Laura Willoughby, Mr Sean Mallon, Ms Kris Pervan, Ms Hara Adams, Mr Andy McKay, Ms Gina Anderson-Lister, Mr Simon Scott, Mr Rob Dunn, Ms Monique Engelen, Mr Evan Dubisky, Ms Jessica Mackman, Ms Maria Cameron

WHAKAPĀHA | APOLOGIES: Mayor Janet Holborow, Ms Kim Tahiwī

LEAVE OF ABSENCE: Cr Sophie Handford

1 NAU MAI | WELCOME

The Chair, Cr Jocelyn Prvanov welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Cr Liz Koh read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION CAES2024/1

Moved: Cr Shelly Warwick

Seconder: Cr Liz Koh

That the apologies received from Mayor Janet Holborow, Cr Sophie Handford, and Ms Kim Tahiwī be accepted.

CARRIED

4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest relating to items on the agenda.

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were no public speakers.

CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES 27 FEBRUARY 2024**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS****(a) Leave of Absence**

There were no requests for a leave of absence.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were no matters of an urgent nature raised at this meeting.

Cr Handford joined via Zoom at 9:34am.

Cr Kirby joined at 9:39am.

Mr Huriwai Paki joined via Zoom at 9:46am.

Mr Tim Sutton joined via Zoom at 9:53am.

Mr Christian Judge joined at 9:53am.

Cr Handford left the meeting at 9:59am and did not return.

7 HE KŌRERO HOU | UPDATES**7.1 UPDATE ON PEST CONTROL IN THE DISTRICT**

Andy McKay, Team Leader Environment & Ecological Services, presented the update to the Subcommittee and answered questions from elected members.

COMMITTEE RESOLUTION CAES2024/2

Moved: Mr Glen Olsen

Seconder: Cr Shelly Warwick

That the Climate & Environment Subcommittee note the contents of this report.

CARRIED

COMMITTEE RESOLUTION CAES2024/3

Moved: Cr Liz Koh

Seconder: Cr Shelly Warwick

That the Climate & Environment Subcommittee request a further update be provided to the Subcommittee on resource and requirements for pest control, and progress towards a pest control strategy as part of a wider environment strategy.

CARRIED

The meeting adjourned at 10:25am and resumed at 10:43am.

Mayor Janet Holborow joined via Zoom at 10:43am

8 PŪRONGO | REPORTS**8.1 ENVIRONMENT STRATEGY - DIRECTION OF TRAVEL**

Kris Pervan, Group Manager Strategy & Growth, introduced the item noting it had been left to lie on the table at the Subcommittee's meeting of 7 November 2023.

Gina Anderson-Lister, Strategy Manager, provided updates on the item and together with Laura Willoughby, Acting Group Manager Regulatory and Environment, Simon Scott, Senior Strategic Advisor and Kris Pervan answered members' questions. Members discussed the matter.

CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES 27 FEBRUARY 2024

Mayor Janet Holborow left the meeting at 11:30am and did not return.

The meeting adjourned at 11:34am and resumed at 11:38am.

Recommendations within Item 8.1 were revised by members to reflect updated timeframes.

COMMITTEE RESOLUTION CAES2024/4

Moved: Cr Liz Koh

Seconder: Mr Christian Judge

That the Climate & Environment Subcommittee:

- A. Note the content of the presentation attached, and summary of feedback from a Council briefing on this content on 24 October 2023.
- B. Has provided feedback on any additional considerations on the substantive material for inclusion in the DOT document, particularly on:
 - B.1 Council's role in the environment ecosystem, and any gaps in the 'known challenges and levers for change' framework.
 - B.2 Gaps in the proposed Target areas, pathways, and activities to accommodate the important environmental issues.
 - B.3 Any important environmental issues that we've missed or gaps in proposed focus.
- C. Note that an update on the change in planned public consultation to later in 2024 will go to the Strategy, Operations, and Finance Committee on 14 March 2024, and that approval for public consultation will progress in alignment with these new timeframes.
- D. Note that Council officers attended Te Whakaminenga o Kapiti on 31 October 2023 to ensure collaboration with our iwi partners, in their role as kaitiaki of the environment, on the proposed draft Climate Change and Resilience Strategy and the draft Environment Strategy.
- E. Note council officers are engaging with key stakeholders such as Council advisory groups to inform the Direction of Travel document, with wider consultation to occur as part of the engagement process in early 2024.

CARRIED

Mr Huriwai Paki left the meeting at 11:39am and did not return.

8.2 CLIMATE ACTION GRANTS PROGRESS UPDATE AND RECOMMENDATIONS

Rob Dunn, Sustainability Advisor Communities, and Monique Engelen, Principal Policy Advisor Climate Change, took the report as read and answered members' questions..

COMMITTEE RESOLUTION CAES2024/5

Moved: Cr Liz Koh

Seconder: Cr Shelly Warwick

That the Climate & Environment Subcommittee:

- A. Approves that the Climate Action Grant objectives remain unchanged for the 2024/2025 funding round, with the following notes/ changes to application criteria:
 - A.1 If funds are oversubscribed, preference may be given to quality applications which aim to reduce transport related emissions.

CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES 27 FEBRUARY 2024

- A.2 Projects aiming to install solar or improve building insulation/ energy efficiency be excluded from funding eligibility; applicants can be referred to other funding sources.
- A.3 If funds are over-subscribed, preference will be given to “shovel ready” projects, rather than feasibility studies.
- A.4 Approves that the maximum funding available to support projects be capped at \$20k. This would simplify the current application process, which has a 2-stage process for applications of more than \$30k.
- B. Receive updates on the 2023/2024 funding round contained within this report.

CARRIED

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION CAES2024/6

Moved: Cr Shelly Warwick

Seconder: Cr Liz Koh

That the minutes of the Climate and Environment Subcommittee meeting of 7 November 2023 be accepted as a true and correct record.

CARRIED

10 CLOSING KARAKIA

Cr Warwick read the closing karakia.

The Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee meeting closed at 12:02pm.

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HEAMANA | CHAIRPERSON

10 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

Kia tau ngā manaakitanga ki runga i a tātou katoa,	<i>May blessings be upon us all,</i>
Kia hua ai te mākihikihi, e kī ana	<i>And our business be successful.</i>
Kia toi te kupu	<i>So that our words endure,</i>
Kia toi te reo	<i>And our language endures,</i>
Kia toi te wairua	<i>May the spirit be strong,</i>
Kia tau te mauri	<i>May mauri be settled and in balance,</i>
Ki roto i a mātou mahi katoa i tēnei rā	<i>Among the activities we will do today</i>
Haumi e! Hui e! Taiki e!	<i>Join, gather, and unite! Forward together!</i>