



# **RĀRANGI TAKE AGENDA**

## **Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee Meeting**

**I hereby give notice that a Meeting of the Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee will be held on:**

**Te Rā | Date: Thursday, 7 March 2024**

**Te Wā | Time: 9.30am**

**Te Wāhi | Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Sonja Williams  
Acting Group Manager Customer and Community**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 7 March 2024, 9.30am.**

**Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee Members**

Cr Martin Halliday	Chair
Cr Rob Kofoed	Deputy
Mayor Janet Holborow	Member
Deputy Mayor Lawrence Kirby	Member
Cr Kathy Spiers	Member
Cr Nigel Wilson	Member
Mr Huriwai Paki	Member
Ātiawa ki Whakarongotai (André Baker or Janine Huxford)	Member
Ms Kim Tahiwī	Member
Mr Guy Burns	Member
Mr Jonny Best	Member
Mrs Jackie Elliott	Member
Ms Sorcha Ruth	Member
Mr Michael Moore	Member

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**1 NAU MAI | WELCOME****2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro *As we deliberate on the issues before us,*

E pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. *We trust that we will reflect positively on the communities we serve.*

Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, *Let us all seek to be effective and just,*

Ā, mā te māia, te tiro whakamua me te hihiri *So that with courage, vision and energy,*

Ka taea te arahi i roto i te kotahitanga me te aroha. *We provide positive leadership in a spirit of harmony and compassion.*

**3 WHAKAPĀHA | APOLOGIES****4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA****6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) Leave of Absence
- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (c) Members' Items

**7 HE KŌRERO HOU | UPDATES**

**7.1 KĀPITI HEALTH ADVISORY GROUP**

**Author:** Evan Dubisky, Advisor Democracy Services

**Authoriser:** Gareth Eloff, Parks, Open Space and Environment Manager

**TE PŪTAKE | PURPOSE**

A verbal update from the Kāpiti Health Advisory Group.

**NGĀ ĀPITIHANGA | ATTACHMENTS**

Nil

**7.2 RAPID REHOUSING ADVOCATE FUNDING AND HOMELESSNESS ISSUES**

Kaituhi | Author: **Stephen Cross, Housing Programme Manager**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

**TE PŪTAKE | PURPOSE**

- 1 To provide an introduction to the Rapid Rehousing Advocate Service and to update the Subcommittee on Council’s response to homelessness and the funding issues affecting the Advocate role.

**TAUNAKITANGA | RECOMMENDATIONS**

That the Social Sustainability Subcommittee:

- A. **Note** the update from the Kāpiti Rapid Rehousing Advocate (Tanya Barrington) and Kāpiti Impact Trust (Carole Jowett, Business Manager) around their service, which fills gaps in local service provision, and ongoing funding issues for continued service.
- B. **Note** the update from Council staff to respond to homelessness and work collaboratively with the Kāpiti Rapid Rehousing Advocate service to assist people in finding accommodation and wrap around support in Kāpiti.
- C. **Note** that Council has granted \$30K funding in support of this service for several years, alongside wider funding, however a more permanent funding solution will be necessary for future years.
- D. **Note** that funding requests to the Ministry of Social Development and the Ministry of Housing and Urban Development have been unsuccessful to date.
- E. **Agree** to invite the responsible Ministers, and Chief Executive Officers, and the Senior Officials, of the Ministry of Social Development and the Ministry of Housing and Urban Development to attend a future Committee meeting to discuss the gaps in local services for homelessness and importance of funding these services.

**TŪĀPAPA | BACKGROUND**

- 2 Council’s *Housing Needs Assessment 2022* identified a need for more housing across the Housing Continuum including more options to prevent homelessness in the district.



- 3 The Housing Needs Assessment specifically identified housing need associated with people facing precarious housing and / or homelessness, which wasn’t been addressed by central government.
  - a. It is difficult to assess levels of homeless in the community, as noted in the Needs Assessment “participants in workshops emphasised the level of hidden homelessness,

there are a number of people rough sleeping, but many more are living in cars, tents, containers, couch surfing, or living with friends. Some people are choosing to live like this because of perceptions that boarding houses and emergency housing are dangerous”.

- b. Actions identified in the Strategy related to homelessness include continuing to advocate for quick responses to emerging homelessness issues and for responses to include wrap-around support and to ensure Council’s role responding to homelessness is clear.

## HE TAKE | ISSUES

### *Homelessness*

- 4 Although Council is not a direct service provider to homeless whanau, we do undertake a number of roles in the local community including, referrer, funder, advocate and co-ordinator. Of note:
  - a. Council is approached on a regular basis by members of the public seeking assistance for people they have identified as potentially homeless, including reports of rough sleepers and people sleeping in tents and vehicles.
  - b. Council staff also observe and report homelessness in their day to day work. The area surrounding the community centre and library in Paraparaumu regularly attracts rough sleepers and staff will often observe homelessness in the area.
  - c. From a regularoty role, Council contractors are requested to dismantle for health and safety reasons people who are sleeping in the doorways of the community centre, in tents on the green areas, in their cars and even in a temporary treehouse.
  - d. As previously discussed with you, Council processes and procedures in relation to receiving reports of homelessness and referral to appropriate agencies have been reviewed and strengthened. The review has improved cooperation, communication and reporting across Council teams including Housing, Connected Communities, Environmental Standards and Compliance. The process includes confirming cases of homelessness as opposed to people who are freedom camping.
- 5 Council staff deal with at least 2-3 identified homelessness or potential homeless situations per month. Since January 2023, 35 cases have been recorded, resulting in 13 referrals to the Housing Kāpiti Rapid Rehousing Advocate. There will often be multiple interactions with cases reported to Council, given the complexities often involved in these situations. Council is one source of referrals to the Advocate.
- 6 Officers have noted a growth in the complexity of homelessness issues Council has been involved in, particulalry the difficulty providing assistance to people who experience mental health challenges and who are homeless.
- 7 The low level of Public Housing in Kāpiti District has implications for addressing the needs of people facing precarious housing and / or homelessness. Services are unable to offer the most appropriate Housing First Service to people who are experiencing homelessness. This approach is important as it ensures whanau are permanently housed before services are wrapped around the whanau.
- 8 The lack of Public Housing in the district means solutions offered to people who are homeless are often temporary in nature.

### *Kāpiti Rapid Rehousing Advocate Funding*

- 9 Tanya Barrington, Kāpiti Rapid Rehousing Advocate and Carole Jowett, Business Manager, Kāpiti Impact Trust are attending the Social Sustainability Subcommittee meeting to discuss the service provided and ongoing funding issues for the continued provision of the service.



- 10 The Advocate role was established following the collaboration of a number of social service agencies who came together having identified the need for the service. The Advocate is employed by the Kāpiti Impact Trust, seconded to Hora Te Pai Health Services (“HTP”). HTP provides the Advocate’s line manager, office space and support.
- 11 Council officers have a strong working relationship with the service and regularly refers people identified as homeless to the service.
- 12 We find a service providing assistance to homeless people that is not aligned to government or part of a government agency is useful, particularly when working with people who are suspicious of government. We have noted a growing need to assist people who have issues interacting with government, often these issues appear to relate to mental health. Other advantages of the service are that the Advocate will visit the person at the place they are in the community rather than the person having to visit an office or contact via an 0800 number.
- 13 The advocate works across organisations, tapping into services and resources to directly support clients. The Advocate provides help to navigate various agencies to access accommodation and identify entitlements for support and wrap around services.
- 14 Although the service secured sufficient funding to be established and has operated since 2022, it does not have a secure funding base past 31 July 2024. Funding to date has been provided by:
  - a. Kāpiti Coast District Council (circa \$30K per annum for several years).
  - b. Wellington Community Trust.
  - c. Department of Internal Affairs (Lotteries).
  - d. Ministry of Social Development.
  - e. Ministry of Housing and Urban Development has declined funding on two occasions.
- 15 The responsible central government agencies are the Ministry of Social Development, who work with people who need housing support and the Ministry of Housing and Urban Development who are responsible for government strategy, policy, funding, monitoring, and regulation of housing and urban development including addressing homelessness.
- 16 Unsuccessful applications for funding were made to the Ministry of Housing and Urban Development Local Innovation and Partnership Fund in February 2022 and again in January 2023. We were advised funding was oversubscribed and the allocation panel had decided “to prioritise applications from rural and isolated areas with high deprivation, highest need, fewer support services available and limited investment.
- 17 The Ministry of Social Development no longer contributes funding to the service. We understand the Ministry had a perception the service duplicated their own services.
- 18 Funding requirements are approximately \$140K per year, this is primarily to cover the following costs – personnel etc.

## NGĀ KŌWHIRINGA | OPTIONS

- 19 Assisting people who require housing support, particular very low-income people is clearly a responsibility of central government.
- 20 A meeting with the Ministry of Social Development and the Ministry of Housing and Urban Development along with the service will assist to highlight the usefulness of the service and the importance and need for ongoing funding.

## NGĀ MAHI PANUKU | NEXT STEPS

- 21 Homelessness issues and funding of services will be discussed at the next meeting of Te Urunga Whakakāinga o Kāpiti: Place Based Housing Steering Group in March 2024. The

Group includes representatives from the Ministry of Housing and Urban Development and Kainga Ora.

- 22 Council will continue to support and advocate for the Kāptiti Rapid Rehousing Advocate service.
- 23 Contact will be made with other Local Authorities in the Region to understand what services are operating in other areas and how they are funded.
- 24 It is recommended that the Social Sustainability Subcommittee invite the responsible Ministers, and Chief Executive Officers, and their Senior Officials, of the Ministry of Social Development and the Ministry of Housing and Urban Development to meet with the Subcommittee to discuss homelessness issues in Kāpiti District and in particular funding of services.

### **NGĀ ĀPITI HANGA | ATTACHMENTS**

Nil

**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES**

**Author:** Evan Dubisky, Democracy Services Advisor

**Authoriser:** Sonja Williams, Acting Group Manager Customer and Community

**Taunakitanga | Recommendations**

That the minutes of the Social Sustainability Subcommittee meeting of 2 November 2023 be accepted as a true and correct record.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Unconfirmed Minutes of 2 November 2023 Social Sustainability Subcommittee [↓](#)

**SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES****2 NOVEMBER 2023**

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 2 NOVEMBER 2023 AT 9.31AM**

**PRESENT:** Cr Martin Halliday, Cr Kathy Spiers, Deputy Mayor Lawrence Kirby, Cr Nigel Wilson, Jonny Best, Sorcha Ruth, Kim Tahiwī

**IN ATTENDANCE:** Cr Liz Koh, Sandra Daly, Anna Smith, Jessica Mackman, Maria Cameron

**WHAKAPĀHA | APOLOGIES:** Mayor Janet Holborow, Cr Rob Kofoed

**LEAVE OF ABSENCE:** Nil

**1 NAU MAI | WELCOME**

Cr Halliday (the Chair) welcomed everyone to the meeting.

**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

The Chair asked Jonny Best to read the Council blessing.

**3 WHAKAPĀHA | APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION SSS2023/29**

Moved: Cr Kathy Spiers

Seconder: Deputy Mayor Lawrence Kirby

That the apologies received from Mayor Holborow and Cr Kofoed be accepted.

**CARRIED**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE  
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE  
AGENDA**

No members of the public requested to speak.

**SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES****2 NOVEMBER 2023****6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) No leaves of absence were applied for.
- (b) No advice of matters of an urgent nature had been provided to the Chair prior to the commencement of the meeting.
- The Chair signalled that discussion on Item 6 (c) Members' Items would be adjourned until prior to the end of the meeting if time allowed.

**7 HE KŌRERO HOU | UPDATES****7.1 KĀPITI HEALTH ADVISORY GROUP**

Sandra Daly, Chair of the Kāpiti Health Advisory Group gave an update from the Kāpiti Health Advisory Group and answered questions from members.

**7.2 REACTIVE MAINTENANCE – COMMUNITY FACILITIES**

Donna Creary, Refurbishment and Renewal Projects Manager, and Fiona Burleigh, Property and Parks Officer, and Mike Mendonça, Acting Group Manager Place & Space gave an update on the ongoing costs of reactive maintenance to Council and community facilities and answered questions from members.

Discussion on this item was adjourned until after item 8.1

**8 PŪRONGO | REPORTS****8.1 HEALTH STRATEGY DIRECTION OF TRAVEL - COUNCIL'S ROLE AND PROPOSED AREAS OF FOCUS**

Kris Pervan, Group Manager Strategy & Growth, and Gina Anderson-Lister, Strategy Manager, briefly introduced the report, asked that it be taken as read and answered questions from members.

**COMMITTEE RESOLUTION SSS2023/30**

Moved: Cr Kathy Spiers

Seconder: Deputy Mayor Lawrence Kirby

We recommend that the Social Sustainability Subcommittee:

- A. Note** the feedback provided by Council on this content at an interactive briefing on 24 October 2023.
- B. Provide feedback** on any additional considerations for inclusion in the 'direction of travel' document that will go to the 7 December 2023 Strategy Operations and Finance Subcommittee for approval to engage.
- C. Note** Council officers will engage with key stakeholders to inform the direction of travel documentation, with wider consultation to occur as part of the engagement process in early 2024.

**CARRIED**

**SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES****2 NOVEMBER 2023****7.2 REACTIVE MAINTENANCE – COMMUNITY FACILITIES**

Discussion on this item resumed following the conclusion of item 8.1.

**COMMITTEE RESOLUTION SSS2023/31**

Moved: Cr Kathy Spiers

Seconder: Cr Nigel Wilson

- A. That the Social Sustainability Subcommittee notes the update.
- B. That the Social Sustainability Subcommittee requests that the Mayor correspond with the identified stakeholders – primarily Greater Wellington, KiwiRail, and Waka Kotahi, with regards to addressing graffiti and damage as soon as it occurs on their assets in the Kāpiti community as per their own policies to:
  - B.1 Address this issue.
  - B.2 Removal of graffiti.
  - B.3 Repair of affected assets.

In a timely manner.

**CARRIED****9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****9.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION SSS2023/32**

Moved: Cr Nigel Wilson

Seconder: Cr Kathy Spiers

That the minutes of the Social Sustainability Subcommittee meeting of 12 October 2023 be accepted as a true and correct record.

**CARRIED****10 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA**

The Chair asked Kim Tahiwī to close with karakia.

**The Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee meeting closed at 10:57am.**.....  
**HEAMANA | CHAIRPERSON**

**9 CLOSING KARAKIA**