



RĀRANGI TAKE AGENDA

Poari ā-Hapori o Paekākāriki | Paekākāriki Community Board Meeting

**I hereby give notice that a Meeting of the Poari ā-Hapori o Paekākāriki
| Paekākāriki Community Board will be held on:**

Te Rā | Date: Tuesday, 12 March 2024

Te Wā | Time: 7.00pm

Te Wāhi | Location: St Peter's Hall, Beach Road, Paekākāriki

**James Jefferson
Group Manager Regulatory and Environment**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Poari ā-Hapori o Paekākāriki | Paekākāriki Community Board will be held in the St Peter's Hall, Beach Road, Paekākāriki, on Tuesday 12 March 2024, 7.00pm.

Poari ā-Hapori o Paekākāriki | Paekākāriki Community Board Members

Ms Kelsey Lee	Chair
Ms Sorcha Ruth	Deputy
Mr Christian Judge	Member
Mr Sean McKinley	Member
Cr Sophie Handford	Member

Te Raupapa Take | Order Of Business

1	Nau mai Welcome	5
2	Whakapāha Apologies.....	5
3	Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take Declarations of Interest Relating to Items on the Agenda	5
4	He Wā Kōrero ki te Marea Public Speaking Time	5
5	Ngā Take a ngā Mema Members’ Business	5
6	He Kōrero Hou Updates.....	5
	Nil	
7	Te Whakaū i ngā Āmiki Confirmation of Minutes	6
	7.1 Confirmation of Minutes	6
8	Ngā Take e Mahia ana Matters Under Action	13
	8.1 Matters Under Action.....	13
9	Closing Karakia.....	16

1 NAU MAI | WELCOME

2 WHAKAPĀHA | APOLOGIES

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

(c) Community Board Members' Activities

6 HE KŌRERO HOU | UPDATES

Nil

7 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**7.1 CONFIRMATION OF MINUTES**

Author: Maria Cameron, Advisor Democracy Services

Authoriser: Laura Willoughby, Principal Advisor Regulatory Services

Taunakitanga | Recommendations

That the minutes of the Paekākāriki Community Board meeting of 13 February 2024 be accepted as a true and correct record.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Paekākāriki Community Board Meeting Minutes - 13 February 2024 [↓](#)

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

13 FEBRUARY 2024

MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
PAEKĀKĀRIKI COMMUNITY BOARD MEETING
HELD IN THE ST PETER'S HALL, BEACH ROAD, PAEKĀKĀRIKI
ON TUESDAY, 13 FEBRUARY 2024 AT 6.58PM

PRESENT: Mr Sean McKinley (Chair), Ms Kelsey Lee, Mr Christian Judge, Cr Sophie Handford

IN ATTENDANCE: Mr James Jefferson, Ms Steffi Haefeli, Ms Maria Cameron

WHAKAPĀHA | APOLOGIES: Ms Sorcha Ruth (Deputy Chair)

LEAVE OF ABSENCE: There were none.

1 NAU MAI | WELCOME

The Chair, Sean McKinley welcomed everyone to the first meeting of the year and opened the meeting with karakia.

2 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION PCB2024/1

Moved: Mr Sean McKinley
Seconder: Cr Sophie Handford

That the apology received from Sorcha Ruth and Mayor Janet Holborow be accepted.

CARRIED

3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

No declarations were made at the meeting.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

The Chair noted that the Community Board received the documents provided by Dennis Rose which included his letter and the Official Information Request response. Dennis Rose spoke to his letter noting the infrastructural needs associated with Council's housing intensification plans and his concern with the response received from Council officers, particularly in relation to sewerage and water supply infrastructure needs for the future.

TABLED DOCUMENTS

The following documents were tabled.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

13 FEBRUARY 2024

Appendices	
1	Letter from Dennis Rose re Paekākāriki Housing Intensification & Infrastructure January 2024
2	OIR 2324-709 Signed response letter - Dennis Rose

Tanya Lees, representing CALM (Calm Alarmist Law Madness) spoke to the Board and the community about CALM’s concerns with the data provided in the Jacobs report that the Coastal Advisory Panel are using to form their advice to Council. She urged the community and the Community Board to advocate for the Paekākāriki community and the effect the advice will have on residents. She answered Community Board Members’ questions.

TABLED DOCUMENTS

The following documents were tabled.	
Appendices	
3	Statement by CALM for the Paekākāriki Community Board

Shona Jaunas spoke about the funding application by Circle of Fifths Production to assist with the costs of hiring the Scout Hall for rehearsals throughout February, and production and equipment storage during production in order to present an outdoor performance of Romeo and Juliet.

Jane Nisbet spoke about SH59 and the connecting road from Paekākāriki to Paraparaumu. She commented that the road starts off wide enough and then narrows, which creates a safety risk. She queried whether the concrete structures in place could be used to extend the road and increase safety, especially for cyclists. She further mentioned that the walking access under SH59 should be maintained. She answered Community Board Members’ questions.

5 NGĀ TAKE A NGĀ MEMA | MEMBERS’ BUSINESS

- (a) There were no requests for a Leave of Absence.
- (b) There were no Matters of an Urgent Nature raised.
- (c) Community Board Members’ Activities

Christian Judge noted the Board were in the process of consulting with tamariki about a rainbow sign at Campbell Park.

Sean McKinley, the Chair, noted the Community Board meeting with Hamish McGillivray, Manager Research and Policy to discuss Vision Paekākāriki and the progress on the work.

The Chair further noted that he has attended Coastal Advisory Panel (CAP) meetings and that members of the panel were in attendance. He welcomed the members (Don Day, Martin Manning and Kelvin Nixon) and invited Don Day to provide a brief overview of the panel’s progress to date.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES**13 FEBRUARY 2024**

6 HE KŌRERO HOU | UPDATES**6.1 THE TRANSMISSION GULLY PROJECT - SH59 EXTENSION AND STREAM RESTORATION PROCESS**

Darren Utting, NZTA Waka Kotahi, provided an update on the Transmission Gully project and the associated SH59 extension work. The project on SH59 is nearing completion and the coast road will be returned to a two-way format shortly.

During stage two, the coast road will need to be closed for a very short period for resurfacing.

Mr Utting noted that most of the works would be completed by the end of summer with remaining work at streams finished by mid-year. Mr Utting answered questions from Community Board Members' and members of the public.

6.2 PAEKĀKĀRIKI SEAWALL UPDATE

The Chair, Sean McKinley clarified the purpose of Community Board meetings for members of the public in attendance. The Chair noted that Community Board meetings are for Council officers to present to the Board and for the Board to ask questions, and advocate on behalf of, the community. The Chair clarified that Board meetings are not an opportunity for the community to ask questions of those presenting and that the public needed to ask questions through their Community Board Members.

Dave Hardy, Manager Project Management Office provided an update on the Paekākāriki Seawall Upgrade project currently underway.

Mr Hardy noted that the project team have undertaken an ecological and herpetology assessment, looked into resource and building consents and have met with the providers Becca and Mills Albert. A detailed design of the seawall and initial designs for the access ways have been drawn up. The replacement will be like for like and any rocks that have been put in front of failing pieces of the wall will be removed. Mr Hardy also summarised the funding of the project and outlined a timeline, noting detailed planning would be finalised by May, consents sought mid-year and construction to begin in August.

Mr Hardy answered Community Board Members' questions.

7 PŪRONGO | REPORTS

Item 7.1 Election of Community Board Chair and Deputy Chair for the 2022-2025 Triennium was moved to a later point in the agenda.

The Chair, Sean McKinley noted that he was elected Chair of the Paekākāriki Community Board and Kelsey Lee, Deputy Chair, at the start of the triennium with the intention that the role of Chair be transferred to Kelsey Lee during the course of the triennium.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

13 FEBRUARY 2024

7.2 CONSIDERATION OF FUNDING APPLICATIONS

COMMITTEE RESOLUTION PCB2024/2

Moved: Mr Sean McKinley
 Seconder: Cr Sophie Handford

That the Paekākāriki Community Board approve a grant of \$500.00 to Nicola Horwood, on behalf of the Circle of Fifths Production to assist with the costs of hiring the Scout Hall for rehearsals throughout February, and production/equipment storage during production in order to present an outdoor production of the classic tale of Romeo and Juliet.

CARRIED

COMMITTEE RESOLUTION PCB2024/3

Moved: Mr Sean McKinley
 Seconder: Mr Christian Judge

That the Paekākāriki Community Board approve a grant of \$250.00 to Mary Gow on behalf of Mulled Wine Concerts to assist with staging the Mulled Wine Concert at the Memorial Hall in Paekākāriki.

CARRIED

7.3 CONSIDERATION OF FUNDING APPLICATIONS FOR THE CAMPE ESTATE

COMMITTEE RESOLUTION PCB2024/4

Moved: Mr Christian Judge
 Seconder: Cr Sophie Handford

That the Paekākāriki Community Board supports the Campe Estate Trustees to approve a grant of \$500.00 to Nicola Horwood, on behalf of the Circle of Fifths Production to assist with the costs of providing a small financial gesture (fee or gift as appropriate) to participants to recognise their commitment to an outdoor production of the classic tale of Romeo and Juliet.

CARRIED

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION PCB2024/5

Moved: Mr Sean McKinley
 Seconder: Ms Kelsey Lee

That the minutes of the Paekākāriki Community Board meeting of 21 November 2023 be accepted as a true and correct record.

CARRIED

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

13 FEBRUARY 2024

9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**9.1 MATTERS UNDER ACTION**

James Jefferson, Group Manager Regulatory Services, took the report as read and provided an update on the weigh station resource consent which is still on hold. Mr Jefferson noted that the process is awaiting a peer review process and Waka Kotahi is working through that process.

Cr Sophie Handford provided an update on the Budge House. A paper is being provided to the Greater Wellington Regional Council Executive Leadership Team and Council to formalise a kaitiakitanga role for the Budge family and to find agreement to make the house liveable.

Cr Handford noted that there is currently no update on the Village murals though Rosie Salas, Art, Museums and Heritage Advisor is looking into possible artists to paint the murals. The Board suggested that Ms Salas be assigned the Matter Under Action to provide updates.

Item 7.1 Election of Community Board Chair and Deputy Chair for the 2022-2025 Triennium was moved from an earlier point in the agenda.

7.1 ELECTION OF COMMUNITY BOARD CHAIR AND DEPUTY CHAIR FOR 2022-2025 TRIENNIUM**COMMITTEE RESOLUTION PCB2024/6**

Moved: Mr Sean McKinley
 Seconder: Cr Sophie Handford

That the Paekākāriki Community Board adopts System A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Board's Chair and Deputy Chair for the 2022-2025 Triennium.

CARRIED**COMMITTEE RESOLUTION PCB2024/7**

Moved: Mr Sean McKinley
 Seconder: Mr Christian Judge

That, using System A Kelsey Lee is elected as Chair of the Paekākāriki Community Board for the 2022-2025 Triennium.

CARRIED**COMMITTEE RESOLUTION PCB2024/8**

Moved: Mr Sean McKinley
 Seconder: Cr Sophie Handford

That, using System A, Sorcha Ruth is elected as Deputy Chair of the Paekākāriki Community Board for the 2022-2025 Triennium.

CARRIED

Sean McKinley handed over the chairing of the meeting to the newly elected Chair, Kelsey Lee. Ms Lee thanked the members of the Board for the opportunity and the support.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

13 FEBRUARY 2024

10 CLOSING KARAKIA

The Chair, Kelsey Lee, closed the meeting with karakia.

The Poari ā-Hapori o Paekākāriki | Paekākāriki Community Board meeting closed at 8.28pm.

.....
HEAMANA | CHAIRPERSON

Unconfirmed

8 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

8.1 MATTERS UNDER ACTION

Author: Maria Cameron, Advisor Democracy Services

Authoriser: Laura Willoughby, Principal Advisor Regulatory Services

MATTERS UNDER ACTION

Taunakitanga | Recommendations

That the Paekākāriki Community Board meeting notes the matters under action

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Paekākāriki Community Board - Matters Under Action, March 2024 [↓](#)

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
1.	29/1/2013	Ongoing	Seawall Protection	Stormwater & Coastal Asset Manager	The Paekakariki Seawall project is progressing, with detailed design continuing as per schedule presented at the last community board meeting. A meeting was recently held with the PSWAG to discuss incorporation of design elements into the project. <i>Note: Christian Judge has requested that at the time of construction, a traffic management plan is formatted with board's input.</i>
2.	12/2/2019	Ongoing	Transmission Gully Project	Senior Policy Adviser	<i>No further update.</i> Darren Utting updated the board at the February 2024 meeting regarding the new SH59 extension which is due to open later this year, and the stream restoration process. <i>Note: Darren has indicated that any feedback from the community would be useful.</i>
3.	3/12/2020	Ongoing	Wainuiwhenua Project	Former Community Board Member Tina Pope	<i>No further update.</i> The Wainuiwhenua Working Group is progressing discussions and work with Ngāti Toa Rangatira, Ātiawa ki Whakarongotai Charitable Trust, Greater Wellington Regional Council and Kāpiti Coast District Council to scope options including shared ownership and management arrangements to inform decisions and next steps on the Wainuiwhenua project.
4.	11/2/2020	Ongoing	Proposed Weigh Station/ Commercial Vehicle Safety Centre	GM Regulatory Services	<i>No further update.</i> At February meeting James Jefferson, Group Manager Regulatory Services, took the report as read and provided an update on the weigh station resource consent which is still on hold. Mr Jefferson noted that the process is awaiting a peer review process and Waka Kotahi is working through that process.
5.	Sept 2022	Ongoing	Paekākāriki School Road/Traffic issues raised	Community Board Members	The current focus is on delivering the Variable Speed Limits around schools no later than June 2024. Further details will be shared via the Elected Members Update once they have been confirmed. The focus will then shift to implementing permanent speed limits in 2024-27'.
6.	Aug 2023	Ongoing	Public Art Project – Paekākāriki Village Murals	Rosie Salas, Art, Museums & Heritage Advisor/ Cr Handford	Rosie Salas, Art, Museums and Heritage Advisor KCDC will reach out to Miriama Grace-Smith on a concept plan for two murals which will be funded under council's Public Art fund.
7.	21/11/23		Budge House Update	GM Strategy and Growth	<i>No further update.</i> At February meeting: Cr Handford provided an update on the Budge House: A paper is being provided to the Greater Wellington Regional Council Executive Leadership Team and Council to formalise a kaitiakitanga role for the Budge family and to find agreement to make the house livable.

8.	21/11/23		Vision Paekakariki Update	GM Strategy and Growth	<p><i>No further update.</i> The Community Board met with Hamish McGillivray, Manager Research and Policy, before the February PCB meeting to discuss the shape and format of further engagement on the Vision over the coming months.</p>
----	----------	--	---------------------------	------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Updated as of 06/03/24

9 CLOSING KARAKIA