



# **RĀRANGI TAKE AGENDA**

## **Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board Meeting**

**I hereby give notice that a Meeting of the Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board will be held on:**

**Te Rā | Date: Tuesday, 13 February 2024**

**Te Wā | Time: 6.30pm**

**Te Wāhi | Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Mark de Haast  
Group Manager Corporate Services**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 13 February 2024, 6.30pm.**

**Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board Members**

Mr Glen Olsen	Chair
Mr Guy Burns	Deputy
Mr Bernie Randall	Member
Mr Karl Webber	Member
Cr Glen Cooper	Member
Cr Kathy Spiers	Member

## Te Raupapa Take | Order Of Business

1	Nau mai   Welcome .....	5
2	Whakapāha   Apologies.....	5
3	Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take   Declarations of Interest Relating to Items on the Agenda .....	5
4	He Wā Kōrero ki te Marea   Public Speaking Time .....	5
5	Ngā Take a ngā Mema   Members' Business .....	5
6	He Kōrero Hou   Updates.....	6
6.1	Presentation from Ian Cassels, The Wellington Company.....	6
7	Pūrongo   Reports.....	7
7.1	Considerations of Applications for Funding .....	7
8	Te Whakaū i ngā Āmiki   Confirmation of Minutes .....	13
8.1	Confirmation of Minutes - 5 December 2023 .....	13
9	Ngā Take e Mahia ana   Matters Under Action .....	19
9.1	Matters Under Action.....	19
10	Closing Karakia.....	22



**1 NAU MAI | WELCOME****2 WHAKAPĀHA | APOLOGIES****3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME****5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

(c) Community Board Members' Activities

**6 HE KŌRERO HOU | UPDATES**

**6.1 PRESENTATION FROM IAN CASSELS, THE WELLINGTON COMPANY**

**Author:** Evan Dubisky, Democracy Services Advisor

**Authoriser:** Mark de Haast, Group Manager Corporate Services

Ian Cassels will be presenting information from The Wellington Company regarding nearby developments.

## 7 PŪRONGO | REPORTS

### 7.1 CONSIDERATIONS OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Evan Dubisky, Democracy Services Advisor**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

### TE PŪTAKE | PURPOSE

- 1 For the Paraparaumu Community Board to consider applications to the Discretionary Fund and to note Accountability Reports of previous funding recipients.

### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 Not required for this report.

### TE TUKU HAEPAPA | DELEGATION

- 3 The Paraparaumu Community Board has delegated authority under section D of the 2022-2025 Governance Structure to consider and approve grant funding applications. The section states that the community board has the delegation to:

*Approve criteria for, and disbursement of, community-based grant funds as approved through the Long-Term Plan or Annual Plan.*

### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Paraparaumu Community Board approves a Discretionary grant of \$\_\_\_\_\_ to Kapiti Senior Singers to assist with the costs of a pianist for rehearsals and concerts in order to achieve the required standard of performance for their choir.
- B. That the Paraparaumu Community Board approves a Discretionary grant of \$\_\_\_\_\_ to Kapiti Cubers to cover venue hire until the end of the financial year 2025.
- C. That the Paraparaumu Community Board approves a Discretionary grant of \$\_\_\_\_\_ to Paraparaumu College to cover costs related to organising a cultural festival three-hour mini night market, including advertising, hiring of staging and sound equipment, activity resources and performance costs.

### TŪĀPAPA | BACKGROUND

- 4 This is the fifth Paraparaumu Community Board meeting of the 2023/2024 financial year.
- 5 To allocate Discretionary Grants, the board should duly consider the established criteria, attached as Appendix 1 to this report.
- 6 Once funding has been approved and allocated to applicants, accountability reports will be required two months after the event or activity for which the grant was awarded takes place.

### HE KŌRERORERO | DISCUSSION

- 7 The following applications for funding have been received and are attached as Appendix 2 (under a separate) to this report and summarised below.

#### Kapiti Senior Singers

- 8 Bruce Dring, on behalf of Kapiti Senior Singers, has applied for a grant of \$1,925.00 to help pay for the cost of a pianist for rehearsals and concerts in order to achieve the required standard of performance for their choir.

Kapiti Cubers

- 9 Terence Brown, on behalf of Kapiti Cubers, has applied for a grant of \$560.00 to cover venue hire until the end of the financial year 2025.

Paraparaumu College

- 10 Liselle Hutchinson, on behalf of Paraparaumu College, has applied for a grant of \$750.00 to cover costs related to organising a cultural festival three-hour mini night market, including advertising, hiring of staging and sound equipment, activity resources and performance costs.

- 11 The discretionary grant applications under consideration in this report total \$3,235.00.

**He take | Issues**

- 12 There are no issues to consider.

**Ngā kōwhiringa | Options**

- 13 There are no options to consider for this report.

**Mana whenua**

- 14 Mana Whenua have not been consulted as part of this report. The funding allocation is fully within the delegation of the Paraparaumu Community Board to consider.

**Panonitanga Āhuarangi me te Taiao | Climate change and Environment**

- 15 There are no climate change and environment considerations within this report.

**Ahumoni me ngā rawa | Financial and resourcing**

- 16 Budget allocations for the 2023/2024 financial year for the Paraparaumu Community Board Discretionary Grant are as follows:

2023/24 budget allocation	Additional funding reallocation	Total allocated to date	Total unallocated to date
<b>\$23,954.00</b>	<b>\$6,554.00</b>	<b>\$8,598.45</b>	<b>\$21,909.55</b>

- 17 For the 2023/24 financial year, Discretionary Grants approved by the Paraparaumu Community Board are as follows:

Discretionary Grants				
Date	Recipient	Amount	Purpose of Grant	Report Due
18/07/23	Kāpiti Chorale	\$183.80	Assist with the cost of their 40 <sup>th</sup> anniversary concert to be held at Te Raukura ki Kāpiti on Saturday 12 August	Received October 2023
18/07/23	1 <sup>st</sup> XI Boys Football Team, Paraparaumu College	\$500	Assist with the team attending the winter Tournament in Auckland in August 2023.	Received Sept 2023
18/07/23	Loss and Grief Centre	\$500	Assist with the set-up of a Bereaved by Suicide Support Group launching in August 2023	Received October 2023
18/07/23	Paraparaumu College 1st XI Boys Hockey team	\$500	Wear matching with matching hoodies while they attend the Rankin Cup/India Shield competition held in Wellington between 28 August and 2 September 2023	Funds returned



Discretionary Grants				
Date	Recipient	Amount	Purpose of Grant	Report Due
18/07/23	Nourish Trust	\$500	Assist their mission to support the community through giving out hampers of food at Christmas	March 2024
18/07/23	Kāpiti Underwater Club	\$600	Assist with hosting the North Island Spearfishing Championships in Feb 2024	May 2024
18/07/23	Paraparaumu Beach School	\$500	Assist with the girls' hockey team to the Zespri AIMS (Association of Intermediate Middle Schooling) Games in Tauranga in September 2023	Received October 2023
18/07/23	Euan Mason	\$600	Assist with the cost of him representing Paraparaumu College at various upcoming cycling events	Received December 2023
18/07/23	Loved4Life	\$500	Assist with the cost of providing volunteers with the materials for making quilts for new babies in the community	Received October 2023
18/07/23	Kapiti Boxing Club	\$600	Assist with running an Amateur Boxing Tournament on the 19 August 2023	November 2023 (followed up)
29/08/23	Michelle Scullion	\$750	Assist with the cost of organising a travel sketching course at KEDA business hub on 25-26 November 2023	Received January 2024
29/08/23	The Combined Lions Club of Kāpiti	\$250 -\$35.35	Assist with the printing costs of flyers and advertising to promote Food Bank collection in November. <i>\$35.35 of unused funds were returned.</i>	Received December 2023
24/10/23	Kāpiti Health Advisory Group, Sandra Daly	\$750	Assist with the printing costs of brochures and posters to provide information about accessing health services	January 2024
24/10/23	Kāpiti Basketball Association	\$500	Partially cover the costs of teams to attend the Basketball New Zealand AON Regional Tournament on 4-7 October 2023	Received November 2023
24/10/23	Widowed, Separated & Divorced Support Group	\$750	Assist with the costs associated with providing support group services to the Paraparaumu community, including a 10-week course	May 2024
24/10/23	Ashton & Kim Foote	\$500	Assist with the costs associated with a school trip to Thailand which they have been fundraising for.	January 2024
05/12/23	Naomi Allen-Boyd	\$650	Assist with the costs associated with attending NZ Touch Rugby Nationals in Auckland	April 2024
<b>Total</b>		<b>\$8,598.45</b>		

- 18 2 completed Accountability Reports for Discretionary Grants approved by the Paraparaumu Community Board since 1 July 2023 are attached as Appendix 3 (under a separate cover).

#### Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

- 19 There are no legal or organisational risk considerations in this report.

#### Ngā pānga ki ngā kaupapa here | Policy impact

- 20 Grants are allocated in accordance with the established criteria as per Appendix 1 to this report.

### TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

#### Te mahere tūhono | Engagement planning

- 21 This matter has a low level of significance under Council's Significance and Engagement Policy and engagement is not conducted prior to decision making.

#### Whakatairanga | Publicity

- 22 Board Members play an active role around the community in promoting the discretionary grants available. Details are also made available on Council's website.

### NGĀ ĀPITI HANGA | ATTACHMENTS

1. Paraparaumu Community Board Discretionary Grant Criteria [↓](#)
2. Discretionary Grant Applications For Consideration (under separate cover) [⇒](#)
3. Accountability Reports (under separate cover) [⇒](#)

## PARAPARAUMU COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

### Criteria for Community Grants

The purpose of the Paraparaumu Community Board's Community Grants is to provide financial assistance for projects or activities that promote the wellbeing of the Paraparaumu community and show clear community benefit.

#### Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Paraparaumu area. The Board may consider financial assistance for events occurring outside the Paraparaumu Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu areas.

#### Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu Community. The Board may consider financial assistance for events occurring outside the Paraparaumu Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

Please note: All applications must have full documentation to support their application (**maximum of five pages in total**).

#### Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees\*;
5. The remission of hall rental\*.

\* within **the current financial year** of the project or activity

#### Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses\*\*.

\*\*Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

Updated January 2023

## PARAPARAUMU COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

### Maximum Grant

The maximum grant payable is **\$750**.

### Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

### Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

***The above conditions and criteria do not preclude the Paraparaumu Community Board from considering any application at its discretion.***

### Applications are to be addressed to:

Democracy Services Team  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254

or

[democracy.services@kapiticoast.govt.nz](mailto:democracy.services@kapiticoast.govt.nz)

**Please Note:** Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Paraparaumu Community Board meeting date to meet the reporting deadline.

Meetings are held every six weeks.

**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**

**8.1 CONFIRMATION OF MINUTES - 5 DECEMBER 2023**

**Author:** Evan Dubisky, Democracy Services Advisor

**Authoriser:** Mark de Haast, Group Manager Corporate Services

**Taunakitanga | Recommendations**

That the minutes of the Paraparaumu Community Board meeting of 5 December 2023 be accepted as a true and correct record.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Minutes of the 5 December 2023 Paraparaumu Community Board Meeting [↓](#)

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES

5 DECEMBER 2023

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
PARAPARAUMU COMMUNITY BOARD MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 5 DECEMBER 2023 AT 6.34PM**

**PRESENT:** Mr Glen Olsen, Mr Guy Burns, Mr Bernie Randall, Mr Karl Webber, Cr Glen Cooper, Cr Kathy Spiers

**IN ATTENDANCE:** Cr Martin Halliday, Mr Mark de Haast, Mr Evan Dubisky, Mr Chris Pearce, Mr Vijay Soma, Mr Gary Adams, Mr Mike Richardson

**WHAKAPĀHA | APOLOGIES:** Nil

**LEAVE OF ABSENCE:** Nil

**1 NAU MAI | WELCOME**

The Chair welcomed everyone to the meeting, and Karl Webber performed karakia.

**2 WHAKAPĀHA | APOLOGIES**

No apologies were received.

Cr Halliday was invited to sit at the table.

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were made at this meeting.

**4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

Chris Webber requested to begin dialogue to create of a process to resolve local land issues, and answered questions from elected members about his concerns with the existing process.

Dennis Grant thanked elected members for alerting him to a topic on a recent Strategy, Operations and Finance meeting, which was resolved. Elected members thanked him for attending.

Tanya Lees spoke on behalf of local group CALM’s opposition to the Coastal Adaptation Process’ assessment of sea level rise, consultation methods, and costs to ratepayers. She answered questions from elected members about the specific issues and presented a document to be tabled to the members.

Isabelle Maloret spoke to her concerns about the way community engagement has been done through the Coastal Adaptation Process, and proposed that elected members canvas their wider community. She produced a document to be tabled.

**TABLED DOCUMENTS**

The following documents were tabled.	
<b>Appendices</b>	
1	CALM Letter Presented to Paraparaumu Community Board
2	Isabelle Maloret Letter Presented to Paraparaumu Community Board

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES

5 DECEMBER 2023

**5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

No leave of absence was requested.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

**MOTION**

Glen Olsen introduced a motion as a matter of an urgent nature regarding reallocating funds allocated to be spent on CCTV to the discretionary fund. Mark de Haast, General Manager Corporate Services spoke to the rating system and how it calculates the funds.

**COMMITTEE RESOLUTION PARCB2023/63**

Moved: Mr Glen Olsen  
 Seconder: Mr Karl Webber

That the Paraparaumu Community Board re-allocate \$6,554 of the 2023/24 Paraparaumu/Raumati Community Rate incorrectly collected for the Paraparaumu Surveillance Camera, to the total discretionary grants budget of \$24,794 for 2023/24 and to be included in same for subsequent years and included in the 2024-34 Long-Term Plan.

**CARRIED**

**MOTION**

Bernie Randall introduced a motion as a matter of an urgent nature, and a document was tabled to support his motion.

**COMMITTEE RESOLUTION PARCB2023/64**

Moved: Mr Bernie Randall  
 Seconder: Mr Guy Burns

That the Council considers renaming the path alongside wharemauku stream to Dianne Ammundsen Path, as this decision was previously deferred in 2017.

**CARRIED**

Crs Cooper and Spiers abstained from this vote.

**Appendices**

3 Bernie Randall Newspaper Clipping for Dianne Ammundsen Path

(c) Community Board Members' Activities

The Chair invited community board members to share their activities, and none provided any updates.

**PARAPARAUMU COMMUNITY BOARD MEETING MINUTES****5 DECEMBER 2023****6 HE KŌRERO HOU | UPDATES****6.1 UPDATE ON MACLEAN PARK SKATE PARK**

Chris Pearce, Planning Manager, Project Management Office presented a slideshow to elected members about the history of the skate park site and renovation plans. He answered questions from elected members about specific aspects of the plans including the costing, timeline of construction, and procurement processes. Mike Richardson, Programme Delivery Manager spoke to the timeline for installing the amenity block.

**COMMITTEE RESOLUTION PARCB2023/65**

Moved: Mr Karl Webber

Seconder: Mr Guy Burns

That the Paraparaumu Community Board:

- A. Notes the content of this update.
- B. Recommends to Council to consider alternative concepts from local artists for the proposed artworks at the skate park and adjoining areas in Maclean Park.
- C. Recommends that the Council considers prioritising local artists for future procurement processes across Kapiti Coast district.

**CARRIED****7 PŪRONGO | REPORTS****7.1 CONSIDERATIONS OF APPLICATIONS FOR FUNDING**

The report was taken as read.

**COMMITTEE RESOLUTION PARCB2023/66**

Moved: Mr Bernie Randall

Seconder: Mr Karl Webber

That the Paraparaumu Community Board approves a Discretionary grant of \$650 to Naomi Allen-Boyd to assist with the costs associated with attending NZ Touch Rugby Nationals in Auckland.

**CARRIED****7.2 15 SEAVIEW ROAD, PARAPARAUMU BEACH LOADING ZONE**

Vijay Soma, Team Leader Transport Planning and Safety explained the background of this report and Item 7.3 together as they were triggered by the same enquiry and have the same regulatory processes. He answered questions from elected members about the considerations made during the selection of options for the site of the loading zones.

**COMMITTEE RESOLUTION PARCB2023/67**

Moved: Mr Guy Burns

Seconder: Mr Bernie Randall

The Paraparaumu Community Board recommends:



**PARAPARAUMU COMMUNITY BOARD MEETING MINUTES****5 DECEMBER 2023**

- A. That Council considers an option to repurpose or convert one of the taxi stands mentioned in the report as a loading zone rather than implement the loading zone at 15 Seaview Road.

**CARRIED****7.3 33 MARINE PARADE, PARAPARAUMU BEACH LOADING ZONE****COMMITTEE RESOLUTION PARCB2023/68**

Moved: Mr Guy Burns

Seconder: Mr Bernie Randall

That the Paraparaumu Community Board approve:

- A. A Loading Zone be installed adjacent to 33 Marine Parade. The zone is to be restricted to Goods Vehicles Only, Monday to Saturday, 8am to 6pm time restricted to 15 minutes. The loading zone will be available for public parking outside of these times.
- B. The zone to be installed in accordance with the Traffic Control Devices Manual Part 13 Parking Control with the yellow line marking and Loading Zone lettering to be in accordance with The Manual of Traffic Signs and Markings Part 2 Section 2.12.04 and Figure 2.15. A Location Plan and sign details are included in Attachment 1 of this report.

**CARRIED****7.4 PARAPARAUMU BUS STOP IMPROVEMENTS**

Gary Adams, Traffic Engineer took the report as read and answered questions from elected members about the process of installing bus shelters.

**COMMITTEE RESOLUTION PARCB2023/69**

Moved: Mr Bernie Randall

Seconder: Mr Glen Olsen

That the Paraparaumu Community Board recommends approval of the proposals put forward by the GWRC and approved by Council Transport engineers as detailed in Table 1 and Appendix 1 of this report. This will bring the selected bus stops on Routes 262 and 264 up to recommended industry standard which provides for safer access and visibility at these bus stops.

**CARRIED**

**PARAPARAUMU COMMUNITY BOARD MEETING MINUTES****5 DECEMBER 2023****8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES - 24 OCTOBER 2023****COMMITTEE RESOLUTION PARCB2023/70**

Moved: Mr Bernie Randall  
 Seconder: Mr Guy Burns

That the minutes of the Paraparaumu Community Board meeting of 24 October 2023 be accepted as a true and correct record.

**CARRIED**

Bernie Randall left the meeting at 8:38pm.

**9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION**

Elected members discussed the Matters Under Action. Community board members agreed to add the older persons' exercise and recreation area to Matters Under Action. Mark de Haast, General Manager Corporate Services provided information about the past and current processes of making recommendations to Council and the budgetary aspects of funding certain items on Matters Under Action.

**COMMITTEE RESOLUTION PARCB2023/71**

Moved: Mr Glen Olsen  
 Seconder: Mr Guy Burns

That the Paraparaumu Community Board notes the attached matters under action.

**CARRIED****10 CLOSING KARAKIA**

Karl Webber closed with karakia.

**The Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board meeting closed at 8:41pm.**

.....  
**HEAMANA | CHAIRPERSON**

**9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION**

**Author:** Evan Dubisky, Democracy Services Advisor

**Authoriser:** Mark de Haast, Group Manager Corporate Services

**MATTERS UNDER ACTION**

Attached as Appendix 1 are the updated matters under action for the Paraparaumu Community Board to review and note.

**TAUNAKITANGA | RECOMMENDATIONS**

That the Paraparaumu Community Board note the attached matters under action

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Matters Under Action - February 2024 [↓](#)

**Paraparaumu Community Board – Matters Under Action Register (as at February 2024)**

Item	Progress
Town Centres Project/ Paraparaumu Transport Hub	Work on the main plaza areas are now complete with GWRC/Metlink currently installing the living-roof bus shelters and connecting walkway. The shelters will also incorporate public transport infrastructure such as Real Time Information displays and signage designed to ensure easy wayfinding for passengers. The western plaza is now open to the public, and the full site including the new bus lane is now expected to be in operation by April 2024.
CCTV on Council’s Parks and Open Spaces	An analysis on Council’s CCTV network is being looked into and a report will go to the Council in the new triennium and the Community Board will be updated after.
The following items are part of the Council’s forward work programme (for noting and appropriate updates)	
Te Newhanga Kapiti Community Centre	Engagement for the social and community needs assessment has seen a high level of interest, with a draft report due back late February. We have installed a safety hoarding around the western perimeter of the building to protect the public while any works are undertaken, and to create an outdoor space that can be used by the community as the project progresses.
MacLean Park (skate park, amenity block, lights at the basketball court)	The skatepark design has been finalised with input from the community. Construction is planned to begin with setup activity in mid-March and expected to be complete in October 2024. The Martin Kaukau memorial is being incorporated into the skatepark. The new amenity block is on order with the supplier Exeloo, and preparation work is planned to begin early March, including removal of the phoenix palm and a Pohutukawa tree after Easter weekend. The Public Arts Panel has called for submissions from local artists to provide artwork on the amenity block walls.
The items below for Board Members’ follow up:	
<ul style="list-style-type: none"> <li>• Wharemauku Park/Central Park Development (including Whale song, Kaitawa Reserve Restoration Group and restoration of the Wharemauku Stream)</li> </ul>	
<ul style="list-style-type: none"> <li>• Bus Shelters at Bus Stops on the Kapiti Coast - GWRC is working with the Community Board</li> </ul>	
<ul style="list-style-type: none"> <li>• Bus Parking areas - GWRC/Council working together to conform to modern standards</li> </ul>	
<ul style="list-style-type: none"> <li>• Paraparaumu Airport</li> </ul>	



**10 CLOSING KARAKIA**