

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 27 FEBRUARY 2024 AT 9.30AM**

PRESENT: Cr Jocelyn Prvanov, Cr Liz Koh, Cr Shelly Warwick, Mr Michael Moore, Mr Glen Olsen, Mr Christian Judge

Via Zoom: Mayor Janet Holborow, Cr Sophie Handford, Mr Tim Sutton, Mr Simon Black, Mr Huriwai Paki

IN ATTENDANCE: Cr Martin Halliday, Cr Lawrence Kirby, Cr Rob Kofoed, Ms Laura Willoughby, Mr Sean Mallon, Ms Kris Pervan, Ms Hara Adams, Mr Andy McKay, Ms Gina Anderson-Lister, Mr Simon Scott, Mr Rob Dunn, Ms Monique Engelen, Mr Evan Dubisky, Ms Jessica Mackman, Ms Maria Cameron

WHAKAPĀHA | APOLOGIES: Mayor Janet Holborow, Ms Kim Tahiwī

LEAVE OF ABSENCE: Cr Sophie Handford

1 NAU MAI | WELCOME

The Chair, Cr Jocelyn Prvanov welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Cr Liz Koh read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION CAES2024/1

Moved: Cr Shelly Warwick

Seconder: Cr Liz Koh

That the apologies received from Mayor Janet Holborow, Cr Sophie Handford, and Ms Kim Tahiwī be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

There were no public speakers.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

There were no requests for a leave of absence.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were no matters of an urgent nature raised at this meeting.

Cr Handford joined via Zoom at 9:34am.

Cr Kirby joined at 9:39am.

Mr Huriwai Paki joined via Zoom at 9:46am.

Mr Tim Sutton joined via Zoom at 9:53am.

Mr Christian Judge joined at 9:53am.

Cr Handford left the meeting at 9:59am and did not return.

7 HE KŌRERO HOU | UPDATES

7.1 UPDATE ON PEST CONTROL IN THE DISTRICT

Andy McKay, Team Leader Environment & Ecological Services, presented the update to the Subcommittee and answered questions from elected members.

COMMITTEE RESOLUTION CAES2024/2

Moved: Mr Glen Olsen

Seconder: Cr Shelly Warwick

That the Climate & Environment Subcommittee note the contents of this report.

CARRIED

COMMITTEE RESOLUTION CAES2024/3

Moved: Cr Liz Koh

Seconder: Cr Shelly Warwick

That the Climate & Environment Subcommittee request a further update be provided to the Subcommittee on resource and requirements for pest control, and progress towards a pest control strategy as part of a wider environment strategy.

CARRIED

The meeting adjourned at 10:25am and resumed at 10:43am.

Mayor Janet Holborow joined via Zoom at 10:43am

8 PŪRONGO | REPORTS

8.1 ENVIRONMENT STRATEGY - DIRECTION OF TRAVEL

Kris Pervan, Group Manager Strategy & Growth, introduced the item noting it had been left to lie on the table at the Subcommittee's meeting of 7 November 2023.

Gina Anderson-Lister, Strategy Manager, provided updates on the item and together with Laura Willoughby, Acting Group Manager Regulatory and Environment, Simon Scott, Senior Strategic Advisor and Kris Pervan answered members' questions. Members discussed the matter.

Mayor Janet Holborow left the meeting at 11:30am and did not return.

The meeting adjourned at 11:34am and resumed at 11:38am.

Recommendations within Item 8.1 were revised by members to reflect updated timeframes.

COMMITTEE RESOLUTION CAES2024/4

Moved: Cr Liz Koh

Seconder: Mr Christian Judge

That the Climate & Environment Subcommittee:

- A. **Note** the content of the presentation attached, and summary of feedback from a Council briefing on this content on 24 October 2023.
- B. **Has provided feedback** on any additional considerations on the substantive material for inclusion in the DOT document, particularly on:
 - B.1 Council's role in the environment ecosystem, and any gaps in the 'known challenges and levers for change' framework.
 - B.2 Gaps in the proposed Target areas, pathways, and activities to accommodate the important environmental issues.
 - B.3 Any important environmental issues that we've missed or gaps in proposed focus.
- C. **Note** that an update on the change in planned public consultation to later in 2024 will go to the Strategy, Operations, and Finance Committee on 14 March 2024, and that approval for public consultation will progress in alignment with these new timeframes.
- D. **Note** that Council officers attended Te Whakaminenga o Kapiti on 31 October 2023 to ensure collaboration with our iwi partners, in their role as kaitiaki of the environment, on the proposed draft Climate Change and Resilience Strategy and the draft Environment Strategy.
- E. **Note** council officers are engaging with key stakeholders such as Council advisory groups to inform the Direction of Travel document, with wider consultation to occur as part of the engagement process in early 2024.

CARRIED

Mr Huriwai Paki left the meeting at 11:39am and did not return.

8.2 CLIMATE ACTION GRANTS PROGRESS UPDATE AND RECOMMENDATIONS

Rob Dunn, Sustainability Advisor Communities, and Monique Engelen, Principal Policy Advisor Climate Change, took the report as read and answered members' questions..

COMMITTEE RESOLUTION CAES2024/5

Moved: Cr Liz Koh

Seconder: Cr Shelly Warwick

That the Climate & Environment Subcommittee:

- A. Approves that the Climate Action Grant objectives remain unchanged for the 2024/2025 funding round, with the following notes/ changes to application criteria:
 - A.1 If funds are oversubscribed, preference may be given to quality applications which aim to reduce transport related emissions.

- A.2 Projects aiming to install solar or improve building insulation/ energy efficiency be excluded from funding eligibility; applicants can be referred to other funding sources.
 - A.3 If funds are over-subscribed, preference will be given to “shovel ready” projects, rather than feasibility studies.
 - A.4 Approves that the maximum funding available to support projects be capped at \$20k. This would simplify the current application process, which has a 2-stage process for applications of more than \$30k.
- B. Receive updates on the 2023/2024 funding round contained within this report.

CARRIED

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION CAES2024/6

Moved: Cr Shelly Warwick

Seconder: Cr Liz Koh

That the minutes of the Climate and Environment Subcommittee meeting of 7 November 2023 be accepted as a true and correct record.

CARRIED

10 CLOSING KARAKIA

Cr Warwick read the closing karakia.

The Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee meeting closed at 12:02pm.

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HEAMANA | CHAIRPERSON