



# **RĀRANGI TAKE AGENDA**

## **Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee Meeting**

**I hereby give notice that a Meeting of the Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee will be held on:**

**Te Rā | Date: Tuesday, 27 February 2024**

**Te Wā | Time: 9.30am**

**Te Wāhi | Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**James Jefferson  
Group Manager Regulatory Services**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 27 February 2024, 9.30am.**

**Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee Members**

Cr Jocelyn Prvanov	Chair
Cr Sophie Handford	Deputy
Mayor Janet Holborow	Member
Cr Glen Cooper	Member
Cr Liz Koh	Member
Cr Shelly Warwick	Member
Ātiawa ki Whakarongotai (André Baker or Janine Huxford)	Member
Mr Huriwai Paki	Member
Ms Kim Tahiwī	Member
Mr Christian Judge	Member
Mr Michael Moore	Member
Mr Glen Olsen	Member
Mr Tim Sutton	Member
Mr Simon Black	Member

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**1 NAU MAI | WELCOME**

**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro *As we deliberate on the issues before us,*

E pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. *We trust that we will reflect positively on the communities we serve.*

Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, *Let us all seek to be effective and just,*

Ā, mā te māia, te tiro whakamua me te hihiri *So that with courage, vision and energy,*

Ka taea te arahi i roto i te kotahitanga me te aroha. *We provide positive leadership in a spirit of harmony and compassion.*

**3 WHAKAPĀHA | APOLOGIES**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

## 7 HE KŌRERO HOU | UPDATES

### 7.1 UPDATE ON PEST CONTROL IN THE DISTRICT

Kaituhi | Author: **Andy McKay, Team Leader, Environment & Ecological Services**

Kaiwhakamana | Authoriser: **Sonja Williams, Acting Group Manager Place and Space**

#### TE PŪTAKE | PURPOSE

- 1 The purpose of this report is to provide a high-level overview regarding animal pest control on the Kāpiti Coast.

#### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Climate and Environment Subcommittee note the contents of this report.

#### TŪĀPAPA | BACKGROUND

- 2 Animal pest control across the District requires an integrated approach.
- 3 While Council is required by the Regional Pest Management Plan and the National Policy Statement for Indigenous Biodiversity to carry out animal pest control on Council controlled properties, we recognise this needs to be a joint response by agencies and the community.
- 4 There is opportunity for Council to support further initiatives in this space.
- 5 Protection and enhancement of natural values are consistently identified in community consultation as an important issue.

#### HE TAKE | ISSUES

- 6 The attached presentation provides a high-level overview of challenges and future opportunities for animal pest control.

#### NGĀ KŌWHIRINGA | OPTIONS

- 7 No options are provided as this is an update only.

#### NGĀ MAHI PANUKU | NEXT STEPS

- 8 Council officers are exploring how to increase animal pest control measures across the District together with our partner agencies, private landowners and the wider community.

#### NGĀ ĀPITIHINGA | ATTACHMENTS

1. Update On Pest Control In The District [↓](#)

## KCDC Animal Pest Control



Environment and Ecological Services Team  
February 2024



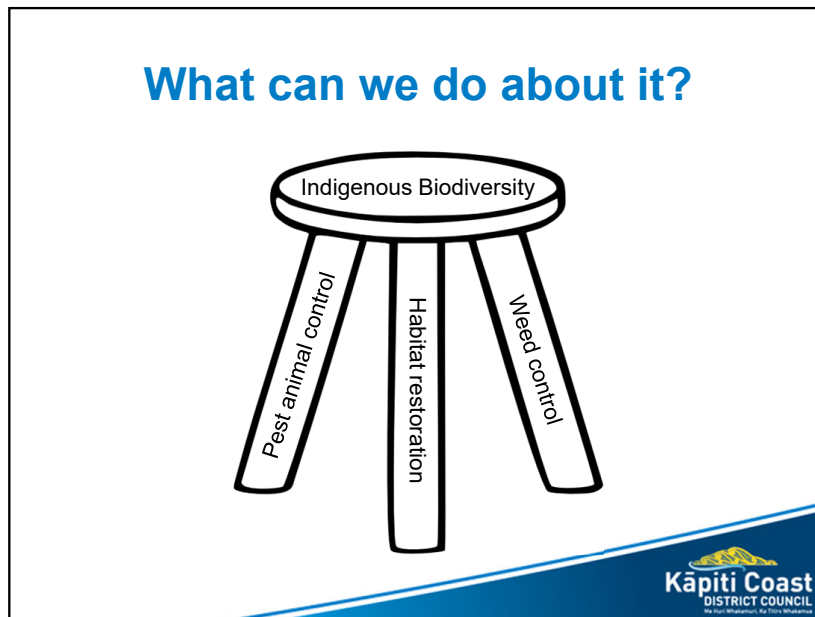
**Kāpiti Coast**  
DISTRICT COUNCIL  
Me Huri Whakamuri, Ka Titiro Whakamua

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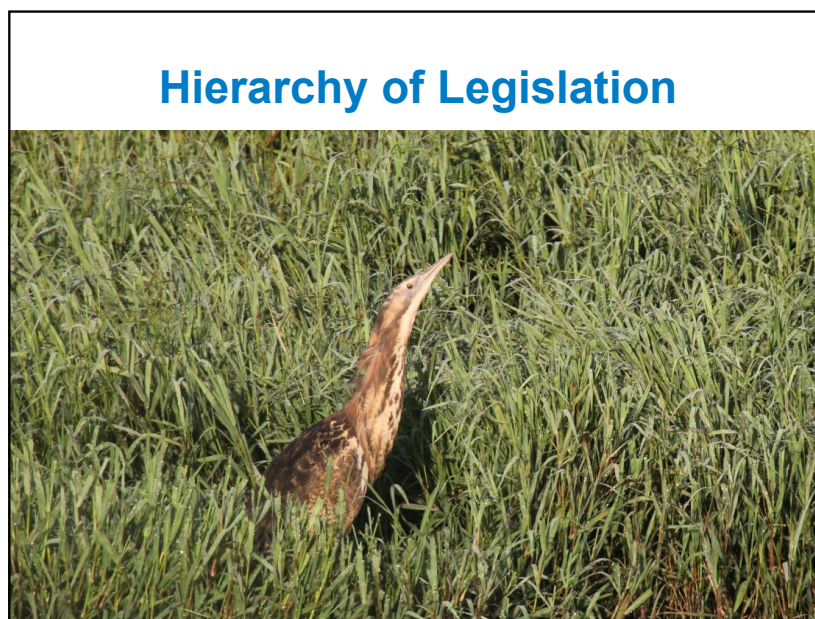
## What is the problem?



2



3



4



### KCDC Overview



5

### What are other Council's doing?



6

## The Future



7

## 8 PŪRONGO | REPORTS

### 8.1 ENVIRONMENT STRATEGY - DIRECTION OF TRAVEL

Kaituhi | Author: **Gina Anderson-Lister, Strategy Manager**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

#### TE PŪTAKE | PURPOSE

- 1 This paper, updates the 7 November 2023 paper which the Committee left 'lying on the table' until early 2024, seeks feedback and endorsement of the substantive content for drafting the Direction of Travel document (DOT) for the Environment Strategy.

#### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 No executive summary is required.

#### TE TUKU HAEPAPA | DELEGATION

- 3 The Climate and Environment Subcommittee has delegated authority to consider this under section C.2. of the 2022-2025 Triennium Governance Structure and Delegations.

#### TAUNAKITANGA | RECOMMENDATIONS

That the Climate and Environment Subcommittee:

- A. **Note** the content of the presentation attached, and summary of feedback from a Council briefing on this content on 24 October 2023.
- B. **Provide feedback** on any additional considerations for inclusion in the DOT document that will go to the Strategy, Operations, and Finance Committee on 14 March 2024 for approval for public consultation planned in late March 2024 particularly on:
  - B.1 Council's role in the environment ecosystem, and any gaps in the 'known challenges and levers for change' framework.
  - B.2 Gaps in the proposed Target areas, pathways, and activities to accommodate the important environmental issues.
  - B.3 Any important environmental issues that we've missed or gaps in proposed focus.
- C. **Note** that Council officers attended Te Whakaminenga o Kāpiti on 31 October 2023 to ensure collaboration with our iwi partners, in their role as Kaitiaki of the environment, on the proposed draft Climate Change and Resilience Strategy and the draft Environment Strategy.
- D. **Note** council officers are engaging with key stakeholders such as Council advisory groups to inform the Direction of Travel document, with wider consultation to occur as part of the engagement process in early 2024.

#### TŪĀPAPA | BACKGROUND

- 4 On 9 March 2023, the Council adopted the doughnut economic model to inform its approach to assessing the needs of the people in our district. This has informed the Councillors' Priorities for 2023/24 and for the development of the 2024-25 Long-term Plan.
- 5 The environment, and the interaction of human needs with ecological limits, is a key feature of his model. The identified community needs that has been incorporated into the Strategic Priorities include '*Looking after our rivers, streams, and oceans; and ensuring supporting infrastructure is resilient and in top condition*', '*Making the most of our land so that we meet the needs of current and future residents in a sustainable way*' and '*A healthy, enhanced natural environment for us to live as a part of, so that we are resilient to climate change, as*

*our population grows*. The 2023/24 action notes that Council will develop an environment strategy.

- 6 Development of the Environment Strategy is now underway. As part of the development of this strategy, a 'Direction of Travel' document (DOT) will outline the key aspects to support community and stakeholder engagement on the overall direction and focus areas proposed. This is due to be approved by the Strategy, Operations and Finance Committee (SO&F) on 14 March 2024. Of note:
  - 6.1 On 13 July 2023, the Strategy, Operations and Finance Committee (SO&F) endorsed changes to the Policy Work Programme to include the development of two new strategies: the Climate Change and Resilience Strategy, and the Environment Strategy.
  - 6.2 On 18 July 2023, an Interactive Council Briefing session was held to discuss the scope, principles, and priorities for the Environment strategy.
  - 6.3 On 19 September, the Climate and Environment Sub-Committee (CES) provided feedback and endorsed in principle the proposed scope, principles, and priorities for the Environment Strategy, informed by the 18 July Council Interactive briefing session.
  - 6.4 CES also recommended that Council officers attend Te Whakaminenga o Kāpiti in October to ensure collaboration with our iwi partners, in their role as kaitiaki of the environment, on the proposed scope, principles, and priorities for the respective strategies.
  - 6.5 On 24 October 2023, an Interactive Council Briefing session was held to seek feedback on the approach and focus areas of the draft environment strategy 'direction of travel' that is the subject of this report.
  - 6.6 On 7 November 2023, the CES resolved to leave discussion on this paper until early 2024.

## **HE KŌRERORERO | DISCUSSION**

- 7 A presentation, attached to this paper, confirms the final components of substantive focus for the DOT:
  - 7.1 Council's role in the environment ecosystem, and a proposed framework based on 'known challenges and levers for change' (refer to Slide 5 of the presentation for details on the framework).
  - 7.2 Proposed Target areas, pathways, and activities to accommodate the important environmental issues.
  - 7.3 Timetable and next steps.
- 8 Council's role in the environment ecosystem is outlined on Slide 4 of the presentation. Of note:
  - 8.1 Our natural environment is under significant and growing pressure, at local, national, and global scales. Considering this, the need to preserve our natural resources and reverse ecological decline is an important and pressing challenge, necessary to protect the wellbeing of future generations.
  - 8.2 The main pressures facing our environment include habitat loss, invasive species, the increase in impervious surfaces and runoff, excessive nutrients in our waterways and environmental contamination from a range of sources.
  - 8.3 These pressures arise in association with patterns of development, land use and resource consumption, driven by economic and population growth, exacerbated by inequality and climate change, and reinforced by prevailing mindsets.
  - 8.4 As a Territorial Authority, Council's direct statutory responsibilities for environmental management include five core areas, as signalled in Slide 4 of the presentation. In comparison to Greater Wellington Regional Council, and the array of Central



Government agencies, local councils have a more modest regulatory role. Additionally, much of the environmental-focused restoration and mitigation activity undertaken is in collaboration with community-based environmental organisations, mana whenua, businesses, and other stakeholders. These activities can at times be disconnected due to different organisational capacities, focus, priorities, and a lack of centralised local coordination.

- 8.5 Reflecting this, the DOT identifies opportunities for Council to play a stronger role in fostering partnerships, facilitating collaboration, advocating for environmental outcomes, and encouraging the integration of disparate but aligned environmental programs. Slides 6 -8 of the briefing outlines six potential target areas for effort.
- 9 In combination and when aligned, these target areas have the potential to improve environmental outcomes including those relating to biodiversity, water quality, soil health & stability, food and water security, and human health and wellbeing.
- 10 We are seeking your feedback on these areas, levers for change and activities to support this; further detail is set out in Appendix 1. Councillor feedback on initial scoping from an interactive briefing with Councillors on 24 October is also detailed.

### **He take | Issues**

- 11 Council officers seek feedback on:
  - 11.1 Council's role in the environment ecosystem (refer to Slide 4 of the presentation), and any gaps that may need to be addressed.
  - 11.2 The proposed framework based on 'known challenges and levers for change' (refer to Slide 5 of the presentation), and any gaps or missing elements.
  - 11.3 Proposed target areas, pathways, and activities to accommodate the important environmental issues (refer to Slides 6-8 of the presentation), and any gaps that may need to be addressed.

### **Mana whenua**

- 12 We recognise mana whenua's role as kaitiaki and acknowledge that mana whenua partnership on the Environmental strategy will be critical.
- 13 To date, Council officers have engaged mana whenua representatives at Council, the CES, and SO&F forums on the Environment strategy. In September 2023, SO&F agreed to seek further guidance from Te Whakaminenga o Kāpiti in October 2023, on the opportunity to jointly develop the strategy with mana whenua.
- 14 On 31 October 2023 Te Whakaminenga o Kāpiti provided advice on iwi involvement in the Strategy's development. Council officers will continue to work with iwi to engage on the strategy and its implementation as they are able.

### **Panonitanga Āhuarangi me te Taiao | Climate change and Environment**

- 15 The DOT directly considers and gives effect to how the Kāpiti District positively responds to climate change and improving the quality of our environment.

### **Ahumoni me ngā rawa | Financial and resourcing**

- 16 There are no financial and resourcing implications from this paper. However, initiatives to support driving change are provided for through funding in the Long-term Plan for strategy implementation.

### **Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk**

- 17 There are no legal or organisational risks to raise in relation to this paper.

**Ngā pānga ki ngā kaupapa here | Policy impact**

- 18 Once adopted, the Environment Strategy will be part of a suite of five operating strategies for Council. These represent pathways and the direction of key activity to address thematic issues that will help us achieve our collective future aspirations. This means that they will be used to inform other work across Council, including in the policy space.

**TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**

**Te mahere tūhono | Engagement planning**

- 19 As part of Vision Kāpiti engagement, we will be seeking people's views on what they are concerned about regarding the environment, and what can be done to improve environmental outcomes. This engagement continues until June 2024, and will deliver a view of the aspirations of our community that will deliver a changed Kāpiti by 2060.
- 20 Council officers have begun engaging with Council advisory groups about the Environment Strategy development, including how it will be informed by the feedback received through Vision Kāpiti.
- 21 The intention is to engage with a greater range of stakeholders and the community in March 2024 on the direction of the Environment Strategy using the DOT document. This will inform the shape of the Strategy, which will be adopted by the end of June 2024.

**Whakatairanga | Publicity**

- 22 Publicity will be across the range of channels currently being used as part of the Vision Kāpiti work programme.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Environment Strategy DOT overview [↓](#)

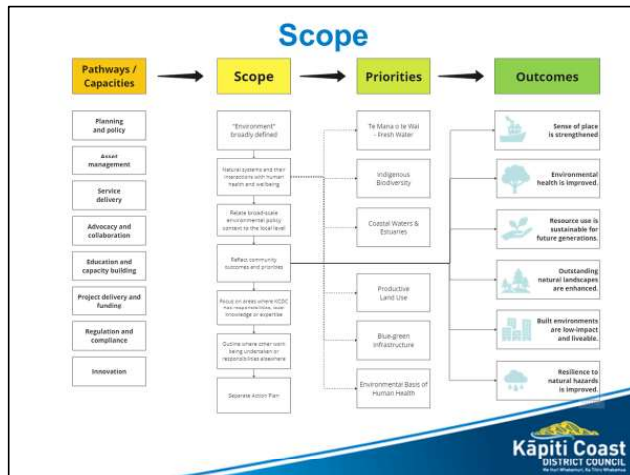
# Environment strategy

Engagement on core material for the Direction of Travel document

7 November 2023



## Recap – September 2023 discussion



### Principles

Protect and restore	Protect and restore natural systems and ecosystem services.
Lead	Provide leadership, that is positive, pragmatic and proactive.
Support	Support participation and collaboration, to build capacity and enhance community connections.
Resilience	Build resilience to natural hazards and environmental challenges - prepare now (don't wait until an issue emerges), implement options to support communities to thrive, and explore opportunities for innovation which help to not only improve environmental outcomes but health, employment and wellbeing outcomes as well..





## Today's discussion

Material for discussion:

- Council's role in the 'environment ecosystem'
- Challenges and levers for change
- Target areas and pathways to improve the environment
- Timetable and next steps

Proposed decision and feedback areas:

- Are there any gap in the 'known challenges and levers for change' framework?
- Do the Target Areas accommodate the important environmental issues?
- Are there important environmental issues that we've missed or gaps in proposed focus?

## What is Council's role in the 'environment ecosystem'?

Pathway	Includes
Planning and Policy	Providing strategic direction for council operations in the LTP, plan-making functions for controlling the impacts of land use and development under the RMA and establishing local bylaws relating to public health and safety under the LGA.
Public Land Management	Managing public land, including public reserves, community facilities, environmental restoration sites and coastal areas, and the maintenance and management of most designated road reserves in the district.
Asset Management	Holding and developing public assets in the interest of community wellbeing, including community facilities and housing.
Service Delivery	Delivering services to the public including waste management services.
Facilitation and Collaboration	Facilitating collaboration between government and non-government groups to deliver on community outcomes.
Education and capacity building	Delivering community awareness and education campaigns and supporting the capacity of other groups to deliver community outcomes.
Funding support	Providing funding support to others undertaking projects that will achieve the community's priority outcomes.
Project delivery	Delivering projects directly as part of Council's LTP, budget and delivery programs.
Regulation and compliance	Regulating national local regulations to ensure compliance with statutory requirements.
Innovation	Investigating, supporting, promoting, and implementing innovations and best-practice in policy, management, technology and systems and the public and private sectors.
Advocacy	Advocating the local concerns of our community to Central and Regional Government, calling for policy reform, funding and support.
Natural disaster response and recovery	Resourcing, planning, coordination and local leadership in the response and recovery from major natural hazard events.

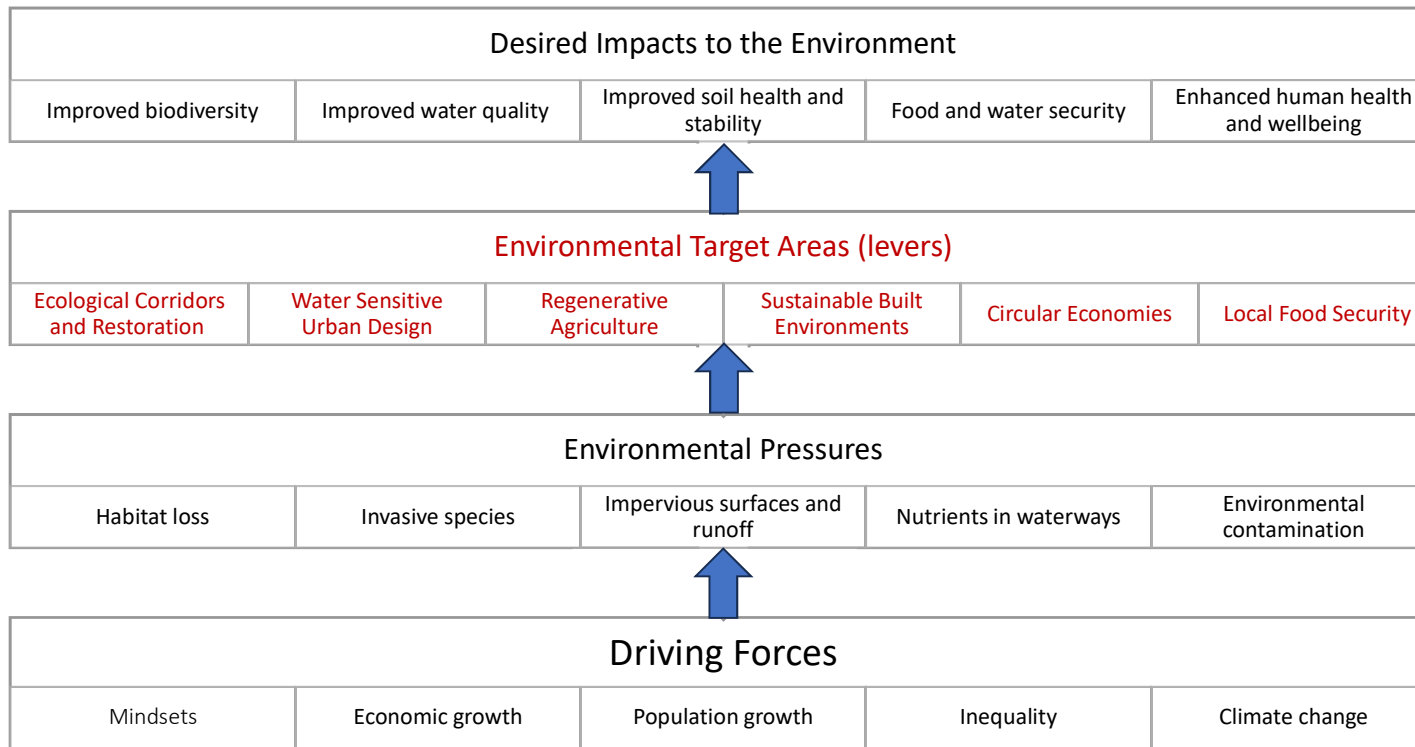
Local council's have three primary roles in the environment ecosystem:

- Collaboration and fostering partnerships between environmental organisations and groups.
- Integrating outcomes and aligning environmental programs and projects.
- Supporting and advocating on behalf of local environmental champions.

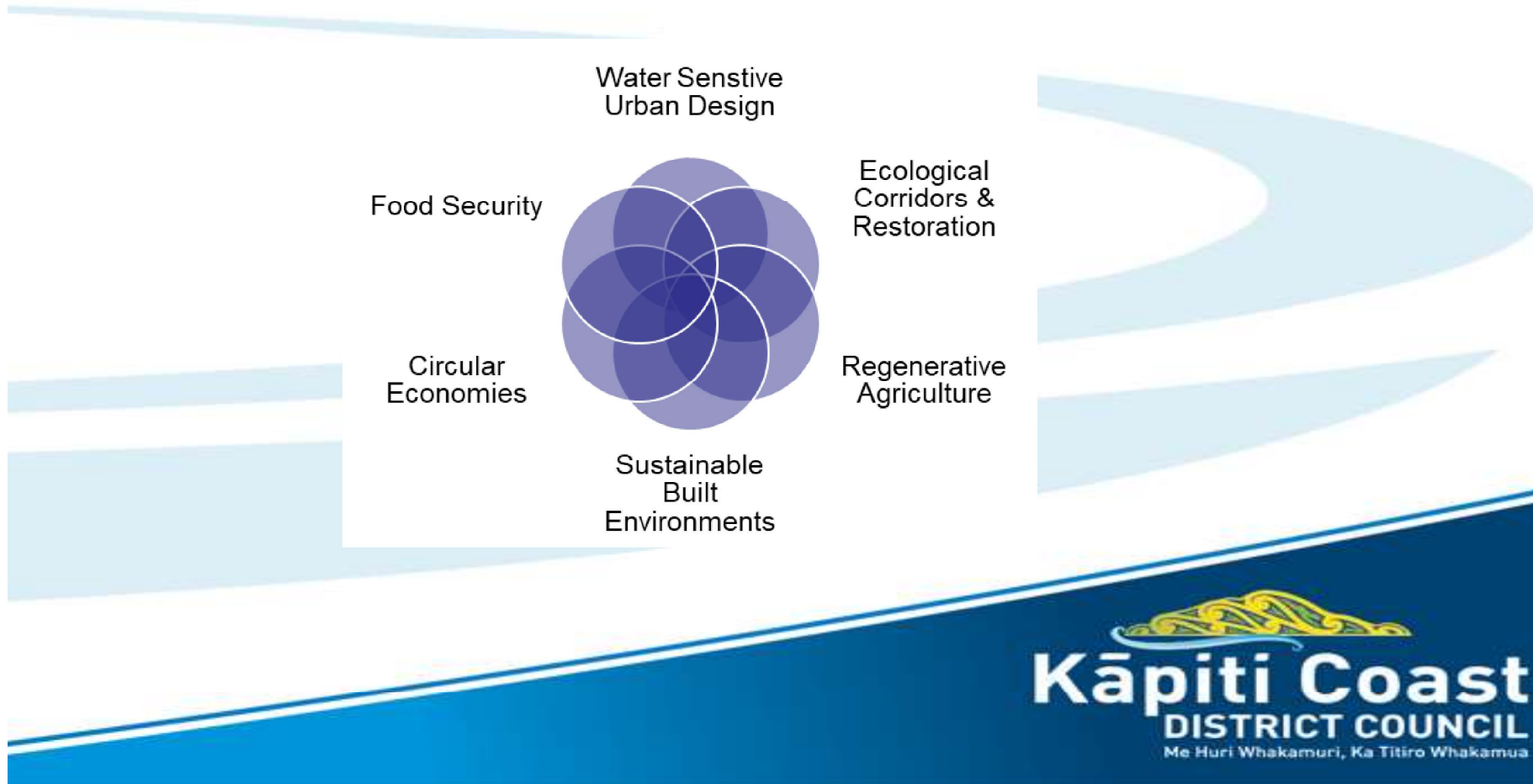
Other stakeholders:

- Other entities have more direct environmental responsibilities (GWRC, DOC, MfE, EPA, MBIE, MPI, MoT,)
- Local environmental "champions" in NGOs, business and community groups
- Territorial Authorities are peripheral to environmental management but central to community capacity and development.

## Known environmental challenges and levers for change



## Unpacking Environmental Levers:- core Target Areas



# Unpacking Environmental Levers:— core Target Areas #1

## Ecological corridors & restoration:

- Involves restoring native habitat and reconnecting isolated remnants across the landscape by aligning riparian plantings, restoring remnants and wetlands, restoring fish passage and wetlands, restoring fish passage and invasive pest management.
- To improve water quality, enhance genetic diversity and minimise the likelihood of local extinctions.

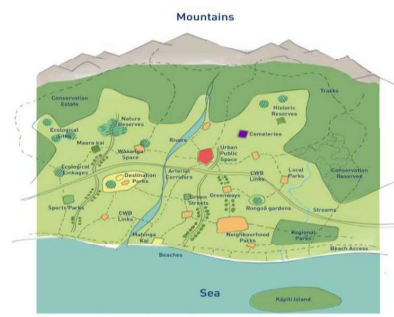
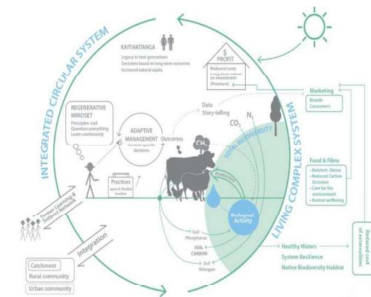


Figure 1: representation of current and future open space types in Kapiti

## Regenerative Agriculture:

- A holistic approach to farming that prioritises the protection of highly productive land, and the restoration and enhancement of soil health, biodiversity, and ecosystem balance.
- Fundamentally rooted in deepening relationships with the land and environment by “adaptive management”.
- To improve water quality, on-farm biodiversity and local resilience.
- Supports local innovation and economic development opportunities.



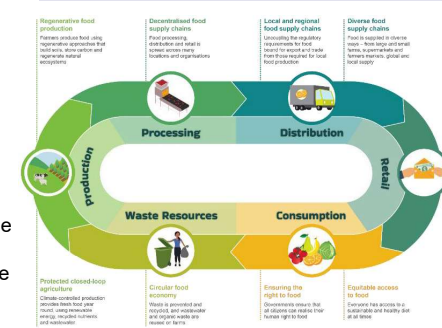
## Water Sensitive Urban Design:

- Also known as “Sponge Cities” approach
- Involves mimicking natural processes to capture, store, filter, and purify rainwater through integrated systems of green roofs, permeable pavements, and urban wetlands.
- To help mitigate flooding, reduce runoff, improve water quality, improve urban amenity and enhance resilience



## Local Food Security:

- Fostering a sense of collective responsibility and awareness about environmental stewardship and resource management.
- Involves prioritising sustainable local food production and markets and supporting local food processing.
- To reduce environment impacts of the global food system including deforestation, unsustainable resource consumption and transport, and improve local resilience.
- Supports local innovation and economic development opportunities.



## Unpacking Environmental Levers:– core Target Areas #2

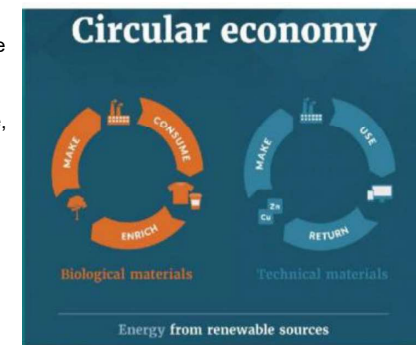
### Sustainable Built Environments:

- Creating high-quality urban environments tailored to local needs and in harmony with the natural environment.
- Involves prioritising sustainable construction methods, native landscaping, and resource-efficient infrastructure informed by community engagement.
- To reduce environment impacts of urban development including water use, embodied energy, and materials and enhance biodiversity and local amenity, and improve resilience.
- Supports local innovation and economic development opportunities.



### Circular Economy:

- A systematic approach to reducing waste by rethinking product design, consumption, and waste disposal.
- Involves transitioning from a "take, make, dispose" approach to innovating in sustainable products and keeping resources in use for as long as possible.
- To conserve valuable resources and reduce the environmental footprint associated with waste disposal and transport.
- Supports local innovation and economic development opportunities.





## What might we do to improve the environment?

Focus Area	Activity area	Impacts	Outcome shifts
Ecological Corridors & Restoration	Partner with Central and Regional agencies and environmental restoration groups to map current activity and identify gaps and integrate activities.	Improved biodiversity	Sense of place is strengthened
Water Sensitive urban design	Apply Stormwater management framework and identify further areas for improvement in our urban parks.	Improved water quality	Environmental health is improved
	Connect water system pathways to nearby green spaces (blue-green infrastructure) and integrate into future urban planning.	Improved soil health and stability	Natural landscapes are enhanced
	Restore urban wetlands and waterways.		Built environments are low-impact
Regenerative agriculture	Support local farmers to adopt regenerative practices and promote success stories.	Food and water security	Resource use is sustainable for future generations
	Protect highly productive land.		Resilience to natural hazards is improved
Sustainable built environments	Ensure alignment of planning and development controls in the District Plan with sustainable built environment principles.	Enhanced human health and wellbeing	
	Support developers to use innovative approaches to sustainable and resilient urban development.		
	Support community-led placemaking efforts to ensure urban designs reflect community values.		
Circular economies	Continue to invest in waste minimisation efforts and use circular economy models to develop local opportunities.		
Food security	Support the Wellington Regional Food system strategy and align with other activity to support food self-sufficiency.		

- Priority activities:**
- State of the environment benchmarking
  - Mapping out existing actors and activities
  - Alignment with Target Areas
  - Identifying gaps and opportunities



## Key output from 24 October 2023 Council interactive briefing

Overview of feedback to date:

- Councillors mapped environment-related issues onto 'Known environmental challenges and levers for change' framework
- Common environmental concerns included:
  - mitigating the impacts of population growth and development
  - enhancing the community's connection with the environment
  - protecting water quality
  - shifting mindsets through community education
  - ensuring resilience and food security
  - protecting agricultural land and improving practice
  - improving urban design and amenity.

Discussion with you today:

- Are there any gap in the 'known challenges and levers for change' framework?
- Do the Target Areas accommodate the important environmental issues?
- Are there important environmental issues that we've missed or gaps in proposed focus?



## **8.2 CLIMATE ACTION GRANTS PROGRESS UPDATE AND RECOMMENDATIONS**

Kaituhi | Author: **Rob Dunn, Sustainability Advisor Communities**

Kaiwhakamana | Authoriser: **Sean Mallon, Group Manager Infrastructure Services**

### **TE PŪTAKE | PURPOSE**

- 1 This paper provides the Climate and Environment Subcommittee with:
  - 1.1 Recommendations to help maximise funding impact for the 2024/2025 funding round of the Climate Action Grants
  - 1.2 A progress report on funding recipients for the 2023/2024 Climate Action Grant funding round

### **HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY**

- 2 The Climate Action Grants were introduced in 2023 to support community led climate action. They help give effect to Principle 9 of the Climate Emergency Action Framework: “We look for and take opportunities to lead, facilitate and empower community projects and initiatives that will build sustainability, resilience, and green innovation.”
- 3 Funding for the Climate Action Grants was available through central governments’ Better Off Funding, with \$100,000 available for the 2023/2024 and 2024/2025 financial years for a combined total of \$200,000.
- 4 The Climate Action Grant Allocation Policy was approved by the Strategy, Operations and Finance Committee (SOF) in May 2023, with funding made available with the following objectives:

For projects that will benefit the Kāpiti Coast in one or more of the following areas:

  - enabling Greenhouse Gas (GHG) emissions reduction
  - helping to create a culture of climate change action
  - improving resilience within local communities
  - supporting an equitable transition to low carbon living
  - supporting mana whenua vision and priorities in relation to these objectives”
- 5 In August 2023, SOF approved funding for 11 out of 16 applications. A summary of all 16 applications, along with an update on the progress of the 11 successful projects, is provided in the background section below.
- 6 In order to maximise funding impact for the 2024/ 2025 funding round, some straightforward changes to the Climate Action Grant Allocation Policy and application criteria are proposed in the recommendations section below. Further rationale for these changes is provided in the discussion section.

### **TE TUKU HAEPAPA | DELEGATION**

- 7 The Climate and Environment Subcommittee (CES) has the delegation to consider this policy update.

### **TAUNAKITANGA | RECOMMENDATIONS**

That the Climate and Environment Subcommittee:

- A. Approves that the Climate Action Grant objectives remain unchanged for the 2024/2025 funding round, with the following notes/ changes to application criteria:
  - A.1 If funds are oversubscribed, preference will be given to quality applications which aim to reduce transport related emissions

- A.2 Projects aiming to install solar or improve building insulation/ energy efficiency be excluded from funding eligibility; applicants can be referred to other funding sources
  - A.3 If funds are over-subscribed, preference will be given to “shovel ready” projects, rather than feasibility studies
  - A.4 Approves that the maximum funding available to support projects be capped at \$20k. This would simplify the current application process, which has a 2-stage process for applications of more than \$30k
- B. Receive updates on the 2023/2024 funding round contained within this report

## **TŪĀPAPA | BACKGROUND**

- 7 The Climate Action Grants Allocation Policy was developed in early 2023. Because this was a new grant, and to ensure all funds available were allocated, the grant objectives and criteria were deliberately kept broad. The policy went to the Climate and Environment Subcommittee for review on 14 March 2023, however due to a busy meeting schedule was not discussed. The policy was discussed at Te Whakaminenga o Kāpiti on 28 March, and then approved by SOF on 6 April. CES reviewed applications and funding recommendations on 8 August, and on 24 August SOF received CES’ funding recommendations and made funding allocation decisions.
- 8 Information on the current Climate Action Grant objectives, application criteria, eligibility and application process can be found online [here](#)
- 9 The current Climate Action Grant Allocation Policy is attached in appendix 1.
- 10 The assessor scoring form developed to help guide funding allocation decision making is attached in appendix 2.
- 11 The 2023/2024 funding round was significantly oversubscribed, with applications totalling \$240,000 from a funding pool of \$100,000. Successful applicants represented a range of diverse sectors including nature restoration, circular economy and waste reduction, active transport, education, building/ construction, and horticulture/ agriculture. A summary of funding allocation for the 2023/2024 funding round is provided in the table below:

<b>APPLICANTS RECOMMENDED FOR FULL FUNDING</b>			
<b>No</b>	<b>Applicant</b>	<b>Requested</b>	<b>Allocated</b>
1	Organic Wealth	\$3,773.15	\$3,773.15
2	Morepork Reserve Care Group	\$850	\$850
3	Kakariki Earth Ltd	\$8,555	\$8,555
4	Kāpiti Cycle Action	\$16,475	\$16,475
<b>APPLICANTS RECOMMENDED FOR PARTIAL FUNDING</b>			
<b>No</b>	<b>Applicant</b>	<b>Requested</b>	<b>Allocated</b>
5	The Shed Project Kapiti	\$28,728	\$15,700
6	MenzShed Kāpiti	\$17,771	\$12,430
7	Kāpiti Coast Biodiversity Project	\$28,000	\$14,000
8	Raumati Technology Centre	\$15,000	\$10,500
9	Paekākāriki Orchard and Gardens	\$24,845	\$9,698.85
10	Natural Build Otaki	\$7,300	\$4,818
11	Waikanae Estuary Care Group	\$5,869	\$3,200
<b>APPLICANTS RECOMMENDED TO BE DECLINED</b>			
<b>No</b>	<b>Applicant</b>	<b>Requested</b>	<b>Recommended</b>
12	Te Ra Waldorf School (replacing heaters with heat pumps)	\$7,186	\$0
13	Kenakena School (installing solar panels)	\$30,000	\$0
14	Energise Otaki (land acquisition and regeneration project)	\$6,000	\$0
15	Te Toko Miriona Mira – Budge House	\$10,000	\$0
16	Kāpiti Island Nature Tours (operational decarbonisation feasibility study)	\$30,000	\$0
<b>TOTAL</b>		<b>\$240,352.15</b>	<b>\$ 100,000</b>

- 12 No future funding for the Climate Action Grants beyond the 2024/2025 funding round has been approved through the 2024 LTP.
- 13 Successful applicants are delivering great outcomes within their project scopes. A summary of progress for each project is provided below:

APPLICANT			
No	Applicant	What funding has enabled and benefits to Kāpiti	Progress notes
1	Organic Wealth	Expansion of organic waste collection and composting services across Kāpiti; reduction in organic waste going to landfill and associated methane emissions	Project complete; funds spent on equipment to enable expansion of organic waste collection in Kāpiti. Organic Wealth also supporting waste minimisation at range of public and private events, with growing interest from retirement villages in the Kāpiti area.
2	Morepork Reserve Care Group	Establishment of trap lines at native bush reserve areas in Waikanae. Support for newly formed community group (Manu Park Restoration Group) working to restore this area. Nature restoration, associated biodiversity, human wellbeing, carbon sequestration, reduction in flood hazard benefits.	Project complete; funds spent on equipment to establish trap lines in areas of mature native forest adjacent to Waikanae North development area. This group is now engaged with ongoing restoration work.
3	Kakariki Earth Ltd	Testing and development of biochar products which could be used as insulation for new house builds. Analysis of biomass availability across the district which could be used to support commercial scale biochar production. Biochar sequesters carbon, improves soil carbon, fertility and water retention, and has potential for a range of other applications.	Project ongoing. Range of biochar building products developed and tested with encouraging results. Ongoing development and testing planned, product approaching stage where further product testing/ process engineering/ business development required. Desktop analysis of district wide availability of biomass to supply commercial scale biochar production complete. Both aspects of project have synergies with Natural Build and Paekākāriki Orchard and Gardens projects; applicants have been connected and are exploring options for collaboration.
4	Kāpiti Cycle Action	Development of “Raumati Bike Bus” pilot with the potential to support kids to cycle to school safely; reducing carbon emissions, road congestion, improving wellbeing	Project ongoing. Significant milestones achieved include development of a project plan, collaboration with school communities, “Pedal Ready” training for students and supervisors. Challenges include less interest/ engagement from parents than anticipated. Development of Hazard Management Plan is ongoing. KCA currently planning to launch the Raumati Bike Bus in March 2024. Key learnings will help inform future similar projects.
5	The Shed Project Kapiti	Expansion of organic food waste collection services in Paraparaumu with reduction in organic waste going to landfill and associated methane emissions. Employment opportunities for community members living with impairments/ disabilities.	Project ongoing. Some good milestones achieved with expansion of composting facilities and collection services. Project has been slowed by staffing shortages. Next steps include training/ supporting employees with disabilities to use the E-bike and trailer as part of this collection service.

6	MenzShed Kāpiti	Replacement of ageing air compressor. MenzShed Kāpiti repair, refurbish and build new items for wide range of organisations across Kāpiti. Through doing so they divert a significant amount of waste from landfill, reduce overall consumption, help to promote circular economy principles, and encourage community connection and cohesion	Project complete. Air compressor has been installed.
7	Kāpiti Coast Biodiversity Project	Assistance re-establishing lowland podocarp forest across suitable areas in Kāpiti. 2000 kahikatea and totara seedlings to be planted over next 2-3 years. Benefits to local ecology, human wellbeing, carbon sequestration, flood mitigation.	Project ongoing. Key milestones to date include collection of podocarp seedlings, contract signed with Te Rito nurseries to continue to grow seedlings over the next 2 years, planting work for 2024, 2025, 2026 planned.
8	Raumati Technology Centre	Expansion of food forest, gardening, education opportunities for 1000 year 7/8 students who visit RTC annually.	Project ongoing. Key milestones to date include new greenhouse built and food forest area expanded. Next steps include improving irrigation systems, continuing to expand food forest, and restoration work of adjacent land/ stream. Kids well engaged with this work.
9	Paekākāriki Orchard and Gardens	Establishment of portable biochar kiln, community workshops and education. Biochar sequesters carbon, improves soil carbon, fertility and water retention, and has potential for a range of other applications.	Project ongoing. Key milestones to date include biochar kiln purchased, 2 community workshops planned, advertised and delivered with great engagement and response. More workshops are planned for the first few months of 2024. Project has synergies with Natural Build and Kakariki Earth projects; applicants have been connected and are exploring options for collaboration
10	Natural Build Otaki	Promoting awareness and education of natural building methods. Opportunities to reduce carbon emissions and broader environmental impacts associated with the building sector.	Project ongoing. Workshops will run over Easter 2024. Workshop venue confirmed, workshop plan developed, advertising started. Project has synergies with Kakariki Earth and Paekākāriki Orchard and Gardens projects; applicants have been connected and are exploring options for collaboration
11	Waikanae Estuary Care Group	Range of restoration work in the Waikanae Estuary area; education opportunities through collaboration with local schools.	Project complete. Shadehouse tables have been replaced with durable aluminium ones.

## HE KŌRERORERO | DISCUSSION

- 14 As outlined in the background section, successful applicants from the 2023 funding round are currently achieving some excellent results, with multiple benefits across carbon reduction, carbon sequestration, nature restoration/ biodiversity, soil restoration, waste reduction/ circular economy principles, education, community connection and more.

This represents an excellent return on investment; the work and outcomes that funding has enabled exceed the money awarded.

- 15 There are simple changes that can be made to the policy and application criteria that will help target key emissions areas, maximise funding impact, and simplify application and fund administration processes for the 2024/2025 funding round.
- 16 Transport is the most significant source of production-based carbon emissions in the Kāpiti region (see figure 1 below).

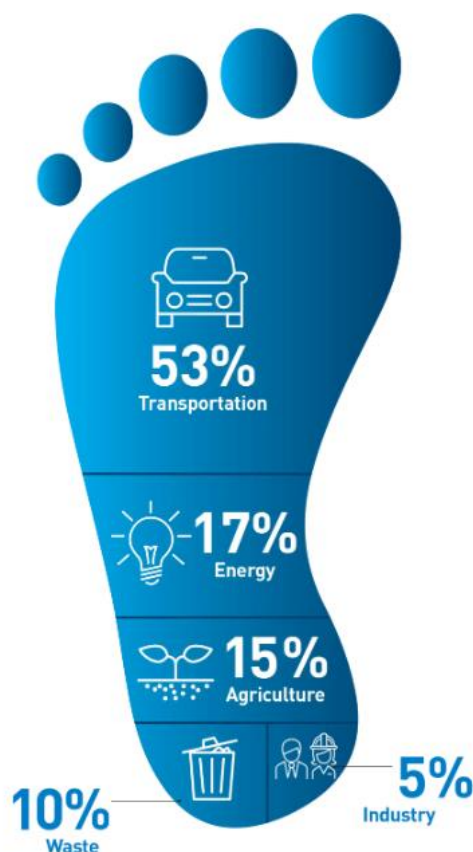


Figure 1. Kapiti's production-based carbon emissions

- 17 There is an opportunity to prioritise Climate Action Grant applications with a focus on transport related emissions reduction. The type of transport related projects that the Climate Action Grants might support include initiatives such as improving bike availability and servicing, ride-sharing, shuttle services, education, and more. A focus on transport for the 2024/2025 Climate Action Grant funding round should not preclude applications from other areas, rather prioritise transport related projects over other applications of a similar quality.
- 18 In the 2023/2024 funding round, a mix of full and partial funding was awarded and this approach enabled successful outcomes. It is proposed that this approach continues in the 2024/2025 funding round.
- 19 It is recommended that proposals to install solar panels, or improve energy efficiency/insulation in buildings be ineligible for climate action grants funding. While these types of projects offer useful energy savings, they offer less value for money and possibly less equitable project benefits than other types of proposal. In addition there are other funding sources available which these applicants may be eligible for.
- 20 It is recommended that funding be capped at \$20,000 per application. This would help steer applicants towards realistic funding applications in an over-subscribed fund; and simplify the application process. In the 2023/2024 funding round, there was a 2-stage process for applicants applying for over \$30,000; applicants who were successful with their initial

proposal were invited to submit a full business case. (Because the fund was over-subscribed, no applications for over \$30,000 were received, there is now an opportunity to simplify this process for the 2024/2025 funding round).

21 It is recommended that feasibility studies are not eligible for the 2024/2025 funding round. In an oversubscribed fund, “shovel ready” projects offer better value for money, and the potential for more immediate action across grant objectives.

22 Future direction.

Ongoing funding for the Climate Action Grants has not been approved through the 2024 LTP. If other funding sources can be found, then there is scope to further develop the Climate Action Grant Allocation Policy, objectives and criteria in order to encourage more specific types of climate action in areas which Council would like to prioritise.

This could include different categories, for example Community, Business, and Mana Whenua. The objectives and criteria for each category could be targeted to encourage certain types of application. For example, a Business category might prioritise decarbonisation activities or active transport facilities (such as WCCs’ Active Transport Workplace fund). A Mana Whenua category might encourage applications drawing on matauranga maori and reflecting mana whenua priorities for climate action. The Community category might prioritise projects which help enable specific targets, for example emissions reduction in the transport sector, or community resilience activities. These focus areas could shift from time to time as priorities for climate action and response evolve.

Because ongoing funding for the Climate Action Grants has not been approved, this paper will not elaborate further on these possibilities.

23 For broader context across other current grants Council offers which may have relevance to supporting future climate action, the file “Existing KCDC grants with relevance to future climate action initiatives” is attached in appendix 3.

### He take | Issues

24 There are no issues to comment on.

### Ngā kōwhiringa | Options

25 There are no alternative options being presented other than those recommended within this report.

### Mana whenua

26 The Climate Action Grants aim to support mana whenua vision and for the Kāpiti Coast District, as outlined in the Councils’ Long-term Plan 2021-2041. These priorities are:

- Kaitiakitanga – sustaining the environment and people
- Ūkaipōtānga – identity
- Whanaungatanga – connectedness
- Pūkengatanga – preserving, creating, teaching and knowledge
- Manaakitanga – supporting each other

27 These priorities are reflected in the objectives of the Climate Action Grant Allocation Policy and application information.

28 As part of Council’s commitment to and partnership with mana whenua, applications which incorporate the use of te reo Māori language and/ or te ao Māori concepts are encouraged.



- 29 The Climate Action Grant Allocation policy was reviewed by Te Whakaminenga o Kāpiti on 28 March 2023.

### **Panonitanga Āhuarangi me te Taiao | Climate change and Environment**

- 30 The Climate Action Grants enable community led climate action, which is aligned with the central vision and principles of the Climate Emergency Action Framework.
- 31 The Climate Action Grants currently align reasonably well with the priority action areas identified within the Climate and Resilience Strategy draft Direction of Travel document.

### **Ahumoni me ngā rawa | Financial and resourcing**

- 32 Funding for the Climate Action Grants comes from central government's Better Off Funding programme, which supports local government investment in the wellbeing of communities.
- 33 There was \$100,000 available in the 2023/2024 funding round, and \$100,000 available in the 2024/2025 funding round. There was no rates impact for these two years.
- 34 Funding beyond the 2024/2025 funding round through operational rates funded budgets has not been approved as part of the 2024 LTP.

### **Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk**

- 35 As it currently stands, this policy does not present any legal considerations or risk in addition to those presented by the other funds and grants which the Council currently allocates and administers.
- 36 If future funds are prioritised towards transport, the nature of these projects may present greater levels of risk than the range of projects funded in the 2023/2024 funding round.
- To mitigate this, future funding agreements may need to clarify the limits of Council involvement and responsibility in projects, and ensure that successful applicants have appropriate Health and Safety policies/ plans/ procedures in place.

### **Ngā pānga ki ngā kaupapa here | Policy impact**

- 37 There is some overlap between the Climate Action Grants Allocation Policy and Council's Waste Levy Grants and Heritage Grants. As for the 2023/2024 funding round, Council officers will ensure consistency with recommendations for funding allocation decisions across these grants.

## **TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**

### **Te mahere tūhono | Engagement planning**

- 38 For the 2023/2024 funding round, the Community and Engagement team were involved in discussions around the most appropriate way to identify and engage with key stakeholders in the community, and assisted with the development of a communications and engagement plan.
- 39 This process will continue for the 2024 funding round.
- 40 In response to community feedback from the 2023 funding round regarding grant accessibility, particularly for mana whenua, for the 2024 funding round drop-in sessions at libraries are planned, where members of the public can ask Council officers questions about the Climate Action Grants and receive advice on their applications. These sessions will be planned with guidance from the iwi partnerships team.

### **Whakatairanga | Publicity**

- 41 Advertising for the 2024 funding round presents an opportunity to showcase successful applicants from the 2023 funding round. Working with successful applicants and the Community and Engagement team, the 2024 funding round will include a brief summary of



successful 2023 applicants, including information on what the funding has enabled, and how this is benefiting the Kāpiti district.

- 42 For the 2023/2024 funding round, applications opened on May 22<sup>nd</sup>, 2023 and closed 7 weeks later on July 9th. For the 2024/2025 funding round, it is proposed that applications open in early May 2024 and close 5-6 weeks later in mid June.
- 43 For the 2024 funding round, Elected Members will be provided with background FAQs to help them respond to queries from the community, as they were for the 2023 funding round.

### **NGĀ ĀPITIHANGA | ATTACHMENTS**

1. Climate Action Grants Allocation Policy [↓](#)
2. Climate Action Grants Assessor Scoring Form [↓](#)
3. Existing KCDC grants with relevance to future climate action initiatives [↓](#)

# Climate Action Grants Allocation Policy

## March 2023

### Objectives of the policy

In May 2019 Council declared a Climate Change Emergency. In June 2021 the Council adopted the [Climate Emergency Action Framework](#). The central vision of this framework is a thriving, vibrant and strong Kāpiti that has reduced its carbon footprint significantly, has prepared for the challenges and opportunities that come from responding to the climate crisis, and has transitioned to a low carbon future.

The Climate Action Grants are for initiatives that will benefit the Kāpiti Coast in one or more of the following areas:

- *enabling Greenhouse Gas (GHG) emissions reduction*
- *helping to create a culture of climate change action*
- *supporting mana whenua vision and priorities*
- *improving resilience within local communities*
- *supporting an equitable transition to low carbon living*

Mana whenua vision and priorities for the Kāpiti district, as outlined in the Councils' Long Term Plan 2021-2041, are:

- Kaitiakitanga – sustaining the environment and people
- Ūkaipōtānga – identity
- Whanaungatanga – connectedness
- Pūkengatanga – preserving, creating, teaching and knowledge
- Manaakitanga – supporting each other

### Climate Action Grants Allocation Process

- Allocation of funding for the climate action grants will be via an annual contestable process which calls for expressions of interest/applications to identify potential recipients for the fund
- For applications seeking \$30,000 or more, grants allocation will be undertaken in a two-step process whereby applicants are required to submit a brief Expression of Interest (EOI) first. From the EOIs received, a panel of Council officers from the Sustainability and Resilience team, along with other relevant teams (eg Community Engagement, Economic Development, Parks and Open Spaces, etc) will select projects to proceed to the next application stage. Selected applicants will then be invited to submit a full application.

- Final approval of funding will be undertaken by the Climate Action Grants Allocation Committee, or the Strategy, Operations and Finance Committee.
- Grant application criteria and process will be reviewed annually. The relevant Council Committee will approve any changes resulting from these reviews.

## Application process.

Full applications will be assessed via staff panel and then presented to the Climate and Environment Subcommittee (CES). The CES will make recommendations to The Climate Action Grants Allocation Committee, or to the Strategy, Operations and Finance Committee.

## Key Criteria for Climate Action Grant Applications

Key criteria for project applications are outlined below. Further application requirements, eligibility criteria, and assessment considerations are detailed in the Climate Action Grant Criteria & Application Guidelines. Funding is only available for projects or portions of projects taking place within the boundaries of the Kāpiti Coast District.

The Climate Action Grants are open to iwi and hapū of the Kāpiti Coast, neighbourhood groups of at least 10 households, community groups, organisations, businesses of up to 30 employees, and educational institutions.

The key criteria for assessment of applications for the Climate Action Grants are:

- the project aligns with the Grant objectives
- the project will continue to offer benefits to the Kāpiti Coast District once Grant funding has been depleted
- the project proposal demonstrates equity in terms of project benefits being accessible and relevant across multiple community demographics
- the project proposal shows how success will be measured in relation to project aims and goals. Success must be quantifiable and able to be reported back to council

## Other considerations

As part of the Councils' commitment to and partnership with mana whenua, applications which incorporate or refer to te ao Māori concepts in some way are encouraged.

## CAG Assessor Scoring Form

### Form Preview

### Assessor Declaration

\* indicates a required field

#### Conflict of Interest

All Assessors must declare if they have, or could be perceived to have, a conflict of interest.

##### **Direct Conflict of Interest**

If an Assessor has something to personally gain from an application being either successful or unsuccessful, or stands to benefit financially, or if a member of the public could have grounds to perceive that the assessor could personally gain from a decision, do not proceed to assess this assessment.

##### **Conflict of Interest \***

- I DO NOT have a conflict of interest  
 I DO have a conflict of interest

##### **Perceived Conflict of Interest**

There is potential for a perceived conflict of interest when a Climate Action Grant application is made by a family member, friend or associate of a committee member, or by an organisation associated with the committee member. In these cases the committee member should declare the conflict at the panel meeting. Select "I Do not have a conflict of interest", and continue with the on line assessment on the next page.

#### Confidentiality

**As an Assessor for Climate Action Grants, you are being given access to confidential and, in some cases, private and sensitive information. You must agree to the statement below in order to proceed with this assessment.**

I pledge to preserve the confidentiality of any information supplied to me in my role as an Assessor for the Climate Action Grants funding programme. I will not make copies of or disclose this information unless explicitly authorised by Kāpiti Coast District Council Climate Action Grants Scheme Administrator or required to do so by law. I will not use any information supplied to me in my role as an assessor for any personal gain.

##### **Confidentiality \***

- I agree  
 I do not agree

### Application Assessment - Scoring form

#### Instructions for Assessors

##### **Scores:**

4 = application meets criterion at a high level

## CAG Assessor Scoring Form

### Form Preview

3 = application meets criterion well

2 = application meets criterion

1 = application fails to meet the criterion

#### Guidance

The guidance sections offer relevant information to help inform your assessment.

#### Judgement

The judgement statements provide further guidance for benchmarking of assessment decisions.

#### Application Number

This field is read only.

The identification number or code for this submission.

#### Grant Program Name

This field is read only.

The program this submission is in.

#### Project Title

This question is read only.

#### Total Amount Requested

This question is read only.

What is the total financial support you are requesting in this application?

#### Total Project Cost

This question is read only.

What is the total budgeted cost (dollars) of your project?

#### Short project description

This question is read only.

Provide a short description (100 words recommended) of your project - what are you out to do?

### Criterion 1: Alignment with Grant Objectives

Give a mark based on your assessment of how well the project aims align with one or more of the Grant objectives

## CAG Assessor Scoring Form

### Form Preview

 4

 3

 2

 1

**Guidance:** Grant application criteria 1: The project must benefit the Kāpiti Coast District in one or more of the following objectives: - enabling GHG emissions reduction - helping create a culture of climate change action - improving resilience in local communities - supporting an equitable transition to low-carbon living - supporting mana whenua vision and priorities in relation to these objectives (mana whenua vision and priorities: kaitiakitanga – sustaining the environment and people; ūkaipōtānga – identity; whanaungatanga – connectedness; pūkengatanga – preserving, creating, teaching and knowledge; manaakitanga – supporting each other)

**Judgement:** 4 - Excellent alignment of project aims/ goals with one or more grant objectives 3 - Very good alignment of project aims/ goals with one or more grant objectives 2 - Reasonable alignment of project aims/ goals with one or more grant objectives 1 - Little/ poor alignment of project aims/ goals with one or more grant objectives

### Criterion 2: Project benefits post-funding

Give a mark based on your assessment of how well the project will continue to offer benefits to the Kāpiti Coast District once grant funding has ended

 4

 3

 2

 1

**Guidance:** Grant application criteria 2: Projects must continue to offer benefits to the Kāpiti Coast District once grant funding has ended

**Judgement:** 4 - Excellent - the project will clearly continue to offer multiple benefits to Kāpiti once grant funding has ended 3 - Very good - the project will clearly continue to offer one or more benefits to Kāpiti once grant funding has ended 2 - Reasonable - the project may offer some benefits to Kāpiti once grant funding has ended 1 - Little/ poor - the project is unlikely to offer benefits to Kāpiti once grant funding has ended

### Criterion 3: Equity of project benefits

Give a mark based on your assessment of how well the project demonstrates equity, with project benefits being accessible and relevant across multiple community demographics

 4

 3

 2

 1

**Guidance:** Grant application criteria 3: The project must demonstrate equity, with project benefits being accessible and relevant across multiple community demographics. Note: relevant community demographics include: ages, genders, race and ethnicity, income levels, education levels, employment status, marital status, home-ownership, and geographical distribution.

**Judgement:** 4 - Excellent - the project clearly offers significant benefits to multiple demographics within our communities 3 - Very good - the project clearly offers some benefits to multiple demographics within our communities 2 - Reasonable - the project offers some benefits to more than 1 demographic within our communities 1 - Little/ poor - the project does not offer benefits to more than 1 demographic within our communities

### Criterion 4: Measuring success

## CAG Assessor Scoring Form

### Form Preview

Give a mark based on your assessment of how effectively the project proposal describes how it will measure success in relation to project aims and goals

4                       3                       2                       1

**Guidance:** Grant application criteria 4: projects must show how success will be measured in relation to project aims and goals; success must be quantifiable and able to be reported back to Council.

Application question 6: provide an outline of how success will be measured in relation to project aims and goals (include a timeline for project review)

Note: measuring some outcomes, for example behavioural change and social impact, can be difficult, and may be beyond the scope of the project funding.

#### Judgement:

4 - Project proposal provides a clear description of how success will be measured in relation to project aims and goals; these measures of success are highly appropriate, quantifiable, and easy to report on; a realistic timeline for project review is included

3 - Project proposal provides a description of how success will be measured in relation to project aims and goals; these measures of success are appropriate, quantifiable, and easy to report on; a realistic timeline for project review is included

2 - Project proposal provides some description of how success will be measured in relation to project aims and goals; these measures of success are somewhat appropriate, quantifiable, and easy to report on; a timeline for project review is included

1 - Project proposal provides little description of how success will be measured in relation to project aims and goals; these measures of success are not appropriate, quantifiable, nor easy to report on; a timeline for project review is not included

### Criterion 5: Project plan and timeline

Give a mark based on your assessment of how well planned, realistic and deliverable the project proposal is within the project timeline

4                       3                       2                       1

#### Guidance:

Application question 3: provide an outline of how the project will be developed, delivered, managed and promoted (if applicable)

Application question 4: Provide a project timeline

Judgement:

4 - The project plan and timeline is very well thought out, realistic and deliverable

3 - The project plan and timeline is well thought out, realistic and deliverable

2 - The project plan and timeline could be improved on in places; it is reasonably realistic and deliverable

1 - The project plan and timeline needs significant work, and is not realistic or deliverable

### Criterion 6: Estimated Project Costs

## CAG Assessor Scoring Form

### Form Preview

Give a mark based on your assessment of how realistic the estimated costs are for this project

- 4                       3                       2                       1

#### **Guidance:**

Application question 5: provide estimated costs of the project, any quotes (where relevant); the proportion of project funding you're seeking from this fund; if you're not applying for the full project cost, how you'll fund remaining project costs

#### **Judgement**

4 - Estimation of project costs and associated budget is very thorough, realistic, and accurate.

3 - Estimation of project costs and associated budget is generally well thought through, realistic and accurate

2 - Estimation of project costs and associated budget is adequate, and mostly realistic and accurate.

1 - Estimation of project costs and associated budget is incomplete, and may be unrealistic and/or inaccurate.

### Criterion 7: Project team and ability to deliver

**Give a mark based on your assessment of the relevant experience of the individual or group and their ability to deliver the project.**

- 4                       3                       2                       1

#### **Guidance**

Application question 7: what is your capability to deliver on the project proposal? Eg relevant skills, experience, time availability and motivation of the project team.

#### **Judgement**

4 - The ability, experience and motivation of the individual or group involved in the delivery of the project is exceptional

3 - The ability, experience and motivation of the individual or group involved in the delivery of the project is strong

2 - The ability, experience and motivation of the individual or group involved in the delivery of the project seems sufficient.

1- The ability, experience and motivation of the individual or group involved in the delivery of the project is not sufficient

### Criterion 8: Value for Money

**Give a mark based on your assessment of the potential project benefits vs funds requested**

- 4                       3                       2                       1



## CAG Assessor Scoring Form

### Form Preview

**Judgement:**

- 4 - Excellent ratio of potential benefits to the Kapiti District vs the amount of funding requested
- 3 - Good ratio of potential benefits to the Kapiti District vs the amount of funding requested
- 2 - Reasonable ratio of potential benefits to the Kapiti District vs the amount of funding requested
- 1 - Poor ratio of potential benefits to the Kapiti District vs the amount of funding requested

**TOTAL SCORE**

This number/amount is calculated.

**Is this application recommended for funding?**

- Yes
- No

Please provide explanation if 'Other' is chosen.

**Comments:**

Please note here any positive or negative aspects of this application that you would like to highlight.

Name of fund/grant	Total \$ p/a	Purpose/focus/criteria	Grant limit	Subject to a policy?	Frequency	Seasonality	Responsible team	How delivered	Approval/delegations	Match to Council Priorities	Match to Council Strategies	Notes
Arts Sustainability Fund	\$ 38,000	To provide up to 3 years funding to build sustainability To support new arts initiatives contributing to the cultural vibrancy of the Kāpiti Coast.	10-12,000 per year (max 3 years)	Strategy to support the arts/Public Art Policy	Year round as they come up	year round but final for next FY in April/May	Arts and Cultural Services (P&S)	SmartyGrants	GM P&S	d)Increase inclusive spaces and creative opportunities for all, and ensure intergenerational inequity is addressed	Supporting the Arts Strategy - to be replaced with Culture and Creativity Strategy Public Art Policy also Council's commitment to Social and cultural wellbeing	
Climate Action Grants	\$ 100,000	Support projects providing benefits in one or more of the following areas: reducing greenhouse gas (GHG) emissions, developing community resilience, creating a culture of climate action, and supporting an equitable transition to low-carbon living on the Kāpiti Coast.	No limit, however encouraged up to \$20,000	Better Off Funding, Climate Action Grant Policy	Annual (2023 and 2024)	2023 funding round opened in May and closed in July; similar dates likely in 2024	Sustainability and Resilience (IS)	SmartyGrants	Council staff make recommendations for consideration to CES. CES make recommendations for approval to SOF. Policy also allows for decisions to be made by Grants Allocation Committee resolution	a)Develop a plan to address inland flooding and ponding, stormwater, infrastructure and impacts of Affordable Water Infrastructure Improvements (3 Waters new name) b)Implement a 'good' growth strategy that balances needs for housing and our environment, supported by appropriate district planning and regional spatial planning. c)Develop a climate strategy to reach our emissions reduction goals, and an environment strategy to set out the state of the environment and how we enhance it.	Climate Strategy - to be completed Environment Strategy - to be completed Climate Emergency Action Framework current	No funding beyond 2024/2025
Community Grants Programme	\$ 40,000	To support community-based projects, programmes and events that contribute to achieving positive social outcomes for people living in the Kāpiti Coast District.	\$ 2,000	Not sure	Annual	April/May	Connected Communities (P&P)	SmartyGrants	Grants Allocation Committee resolution	d)Increase inclusive spaces and creative opportunities for all, and ensure intergenerational inequity is addressed f)Implement the housing strategy g)Shape the design for a health strategy to create more coordination and more service	Positive Aging on the Kāpiti Coast Health Strategy - to be done Wellbeing Strategy -to be done Housing Strategy Youth Approach - to be done Growth Strategy	Originated in Annual Plan 2008/09 as a \$25000 contestable community fund scheme.
Creative Communities Scheme	\$ 46,000	It's aimed at supporting arts activities that celebrate Kāpiti culture, community involvement, and celebrating our diversity, particularly Toi Māori/Māori Arts.	\$ 2,000	Creative New Zealand	Biannual	March/April and Aug/Sept	Marketing and Events (P&S)	SmartyGrants	Grants Allocation Committee resolution	d)Increase inclusive spaces and creative opportunities for all, and ensure intergenerational inequity is addressed.	Supporting the Arts Strategy - to be replaced with Culture and Creativity Strategy.	Note: Creative New Zealand sets the criteria, and dictates the standard application requirements and guideline for this grant.
Heritage Fund	\$ 46,111	Fund aims to assist and actively encourage landowners and members of the Kāpiti Coast community to manage, protect and enhance heritage features throughout the district including ecological, geological, historical and cultural sites.	5000 (matched)	No.	Annual (June to September)	June/July	Environment and Ecological Services (P&S)	SmartyGrants	Grants Allocation Committee resolution	d)Increase inclusive spaces and creative opportunities for all, and ensure intergenerational inequity is addressed		
Major Events Fund	\$ 200,000	To support major events in Kāpiti that will help deliver a thriving, vibrant and diverse economy.			Annual	March	Economic Development (S&G)	SmartyGrants		d)Increase inclusive spaces and creative opportunities for all, and ensure intergenerational inequity is addressed	Open Space Strategy	The grant has been sitting at \$200,000. Experience suggests an increase. This is to be reviewed through the LTP process.
Māori Economic Development Grants Fund	\$ 60,000	The fund helps whānau, hapū, iwi, mātāwaka and Māori business in Kāpiti with			Annual	March/April	Iwi Partnerships (IP)			e)Enable residents to earn a living in Kāpiti through	Economic Development Strategy	
Ōtaki Community Board - Building and Resource Consent Grant	\$ 6,304	For remission of hall hire/rentals and/or Council permit, licence or resource consent fees that support - Community groups contributing directly to wider community wellbeing - environmental, social, cultural and economic, or Youth organisations supporting youth initiatives	\$ 750	prescribed under LGA 2002, specific delegations from Council	6 weekly		Democracy Services (P&P)	SmartyGrants	Community Board resolution	d)Increase inclusive spaces and creative opportunities for all, and ensure intergenerational inequity is addressed		
Ōtaki Community Board - Community Grant	\$ 13,740	To support community groups contributing directly to wider community wellbeing - environmental, social, cultural, and economic. Also, for individual young people or youth organisations where there is an opportunity to excel at a range of cultural, community, environmental or educational achievements	\$ 750	prescribed under LGA 2002, specific delegations from Council	6 weekly		Democracy Services (P&P)	SmartyGrants	Community Board resolution	d)Increase inclusive spaces and creative opportunities for all, and ensure intergenerational inequity is addressed	Wellbeing Strategy ?	
Paekākāriki Community Board - Campe Estate Grant	\$ 6,000	To support Organisations and individuals providing services which benefit the Paekākāriki community, especially young people.	n/a	Membership outlined in will of late Sydney George Campe, funds bequeathed to Council as Gift of Special Trust	Biannual		Democracy Services (P&P)	Application Form	Community Board resolution	No Priority around Youth	Wellbeing Strategy - to be done Youth Approach - to be done	
Paekākāriki Community Board Grant	\$ 6,577	provide financial assistance for projects or activities that promote the wellbeing of the Paekākāriki community and show clear community benefit.	\$ 500	prescribed under LGA 2002, specific delegations from Council	6 weekly		Democracy Services (P&P)	SmartyGrants	Community Board resolution	No priority around Wellbeing specifically	Wellbeing Strategy - to be done	
Paraparaumu Community Board - Discretionary Grants Fund	\$ 23,954	Provide financial assistance for projects or activities that promote the wellbeing of the Paraparaumu community and show clear community benefit	\$ 750	prescribed under LGA 2002, specific delegations from Council	6 weekly		Democracy Services (P&P)	SmartyGrants	Community Board resolution	No priority around Wellbeing specifically	Wellbeing Strategy - to be done	
Raumati Community Board - Discretionary Grants Fund	\$ 25,000	Provide financial assistance for projects or activities that promote the wellbeing of the Raumati community and show clear community benefit	\$ 750	prescribed under LGA 2002, specific delegations from Council	6 weekly		Democracy Services (P&P)	SmartyGrants	Community Board resolution	No priority around Wellbeing specifically	Wellbeing Strategy - to be done	

Riparian Fund	\$ 32,621	Encourage better management of our waterways by preventing stock access and the permanent retirement of riparian margins to allow the establishment of native vegetation buffers.	5000 (matched)	No	Year round as they come up		Environment and Ecological Services (P&S)	MOU	Manager - Parks, Open Space and Environment	c) Develop a climate strategy to reach our emissions reduction goals, and an environment strategy to set out the state of the environment and how we enhance it. –	Climate Strategy - to be completed Environment Strategy - to be completed Climate Emergency Action Framework current	
ThinkBIG grants	\$ 15,000	By Youth, for Youth, creating positive social change.	\$ 2,000		Annual	April/May	Connected Communities (P&P)	SmartyGrants	Youth Council			An amalgamation of 2 youth funding programmes, 'Youth2U' and 'ThinkBIG'. Desire exists amongst Youth Council to reintroduce the 'Youth2U' component (individual grants) and shift application considerations to a monthly basis to better align with the fast evolving nature of Youth priorities.
Waikanae Community Board - Capital Improvement Fund	\$ 38,477	To assist Waikanae organisations with capital projects, which must be of benefit to a significant portion of the Waikanae community.	N/A	prescribed under LGA 2002, specific delegations from Council	Annual		Democracy Services (P&P)	SmartyGrants	Community Board resolution	d) Increase inclusive spaces and creative opportunities for all, and ensure intergenerational inequity is addressed	Wellbeing Strategy - to be done	
Waikanae Community Board - Discretionary Grants Fund	\$ 6,871	Provide financial assistance for groups or individuals who promise a future input into the development of community, cultural or sports activities within the district	\$ 500	prescribed under LGA 2002, specific delegations from Council	6 weekly		Democracy Services (P&P)	SmartyGrants	Community Board resolution	d) Increase inclusive spaces and creative opportunities for all, and ensure intergenerational inequity is addressed	Wellbeing Strategy ?	
Waikanae Community Board - Waikanae Promotion Fund	\$ 38,477	Contributing to making Waikanae a Good Place to Live; or an active community; or attracting visitors to the area; or promoting Waikanae as a visitor destination.	N/A	prescribed under LGA 2002, specific delegations from Council	6 weekly		Democracy Services (P&P)	SmartyGrants	Community Board resolution	a) Enable residents to earn a living in Kapiti through <b>tourism and economic development</b> – Land the Kapiti Story; Refresh our DMP to refocus efforts and increase tourism; Increase support for the tourism and hospitality industry.	Wellbeing Strategy ?	
Waste Levy Grants	\$ 50,000	To fund practical waste minimisation projects that: -encourage community participation and education -benefit the Kāpiti community -lead to long-term waste minimisation action and behaviour change. The Waste Levy Grants support projects that increase the range, scale and number of waste minimisation activities on the Kāpiti Coast.	n/a	Waste Levy Grants allocation policy: <a href="https://www.kapiticoast.govt.nz/media/kp0duqkr/waste-levy-grants-allocation-policy-2020.pdf">https://www.kapiticoast.govt.nz/media/kp0duqkr/waste-levy-grants-allocation-policy-2020.pdf</a>	Annual	4-6 week period between July and September	Sustainability and Resilience (IS)	SmartyGrants	Grants Allocation Sub-Committee	c) Develop a climate strategy to reach our emissions reduction goals, and an environment strategy to set out the state of the environment and how we enhance it. – Introduce emissions reduction target by June 2023; Implement a Climate Strategy and Environment Strategy to deliver on this and other targets; Be a role model – implement sustainable practices.	Waste Minimisation Education Strategy Environment Strategy - to be completed Climate Strategy - to be completed Economic Development Strategy - current Food and Beverage Cluster Report Climate Emergency Action Framework current	
Rates remission for land protected for natural or cultural conservation purposes	\$ 46,112	Rates remission based on area (ha) thresholds for protected land or features	n/a	Rates Remission Policy	Annual	April/May	Parks, Open Space and Environment (P&S)	Finance Team	Full Council Resolution			

## 9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

### 9.1 CONFIRMATION OF MINUTES

**Author:** Evan Dubisky, Democracy Services Advisor

**Authoriser:** James Jefferson, Group Manager Regulatory Services

#### **Taunakitanga | Recommendations**

That the minutes of the Climate and Environment Subcommittee meeting of 7 November 2023 be accepted as a true and correct record.

#### **NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Unconfirmed Minutes of 7 November 2023 Climate & Environment Subcommittee [↓](#)

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**CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES 7 NOVEMBER 2023**

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**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 7 NOVEMBER 2023 AT 9.35AM**

**PRESENT:** Cr Jocelyn Prvanov (Chair), Cr Sophie Handford, Mayor Janet Holborow, Ms Kim Tahiwī, Cr Liz Koh, Cr Shelly Warwick, Mr Christian Judge, Mr Michael Moore, Mr Simon Black  
**Via Zoom:** Cr Glen Cooper

**IN ATTENDANCE:** Cr Martin Halliday, Mr James Jefferson, Mr Sean Mallon, Mr Mike Mendonça, Ms Kris Pervan, Ms Hara Adams, Ms Steffi Haefeli, Ms Kate Coutts, Ms Jessica Mackman, Ms Maria Cameron, Mr Gareth Eloff, Mr Doug Simpson, Mr Simon Scott, Ms Gina Anderson-Lister, Cr Penny Gaylor (Greater Wellington Regional Council)  
**Via Zoom:** Ms Rita O'Brien

**WHAKAPĀHA |** Mr Glen Olsen and Mr Tim Sutton  
**APOLOGIES:**

**1 NAU MAI | WELCOME**

The Chair, Councillor Jocelyn Prvanov welcomed everyone to the meeting.

**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

At the invitation of the Chair, Kim Tahiwī read the Council blessing.

**3 WHAKAPĀHA | APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION CAES2023/21**

Moved: Cr Sophie Handford  
Seconder: Mr Simon Black

That the apology received from Glen Olsen, Chair of the Paraparaumu Community Board, and Tim Sutton of the Raumatī Community Board be accepted.

**CARRIED**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE  
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE  
AGENDA**

Jan Nisbet and Steve Lewis, on behalf of the Cycleways, Walkways and Bridleways advisory group, spoke to Item 7.2 Tracks and Trails – Asset Management Plan. Ms Nisbet and Mr Lewis answered members' questions.

**CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES 7 NOVEMBER 2023****6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) Leave of Absence  
There were no requests for a leave of absence.
- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)  
There were no matters of an urgent nature advised to the Chair.

**7 HE KÖRERO HOU | UPDATES**

The Chair brought forward Item 7.5 Update from Whaitua Committee in the agenda.

**7.5 UPDATE FROM WHAITUA COMMITTEE**

The Chair invited Rita O'Brien, Stormwater and Coastal Engineer, Nicola Patrick, Director Catchment at the Greater Wellington Regional Council, and Whaitua Committee members Cr Penny Gaylor (Greater Wellington Regional Council), Jenny Rowan, Caleb Royal (Ngā Hapū o Ōtaki) to speak to a presentation on key aspects of the Kāpiti Whaitua and implications for the Kāpiti Coast District. Ms O'Brien, Ms Patrick and Whaitua Committee members answered Subcommittee members' questions.

**Appendices**

- 1 Update from Whaitua Committee Presentation

Ms Kim Tahiwī left the meeting at 10:11 am and returned to the meeting at 10:12 am.

**7.1 BEACH ACCESSES - ASSET MANAGEMENT PLAN**

Mike Mendonça, Acting Group Manager Place and Space and Gareth Eloff, Open Space and Environment Manager spoke to a presentation providing an update on the asset management plan for beach access in the Kāpiti district. Mr Mendonça and Mr Eloff answered members' questions.

**COMMITTEE RESOLUTION CAES2023/22**

Moved: Cr Shelly Warwick

Seconder: Cr Liz Koh

- A. That the Climate and Environment Subcommittee note the update.
- B. That the Climate and Environment Subcommittee note that a formal asset management plan will be presented for approval to the November Strategy, Operations and Finance Committee.

**CARRIED**

Mayor Janet Holborow left the meeting at 10:27am and returned to the meeting at 10:32am.

**7.2 TRACKS AND TRAILS - ASSET MANAGEMENT PLAN**

Mike Mendonça, Acting Group Manager Place and Space and Gareth Eloff, Open Space and Environment Manager to Kāpiti Coast District Council spoke to a presentation providing an update on asset management plan for tracks and trails in the Kāpiti district, and answered members' questions.

The original Council Officer recommendation provided in the report was moved.

**CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES****7 NOVEMBER 2023****MOTION**

Moved: Cr Liz Koh  
 Seconder: Mr Simon Black

- A. That the Climate and Environment Subcommittee note the update.
- B. That the Climate and Environment Subcommittee note that a formal asset management plan will be presented for approval to the November 2023 Strategy, Operations and Finance Committee.

Cr Shelly Warwick moved and Cr Handford seconded an amendment to the motion moved by Cr Liz Koh and Mr Simon Black.

During debate on the amendment, the meeting adjourned at 11.08am, and reconvened at 11.16am. The amendment was then put:

**AMENDMENT****COMMITTEE RESOLUTION CAES2023/23**

Moved: Cr Shelly Warwick  
 Seconder: Cr Sophie Handford

- A. That the Climate and Environment Subcommittee note the update.
- B. That the Climate and Environment Subcommittee request that further work is done on the Asset Management Plan before it is brought to the Strategy, Operations and Finance Committee in November to reflect the desire of elected members and the community to increase investment and coordination across our tracks and trails and Cycleways, Walkways and Bridleways network.

**CARRIED****7.3 OTARAUA PARK - THE WAY AHEAD**

Mike Mendonça, Acting Group Manager Place and Space and Gareth Eloff, Open Space and Environment Manager spoke to a presentation providing an update on the proposed Stage 2 Otaraua Park development, and answered members' questions.

**COMMITTEE RESOLUTION CAES2023/24**

Moved: Cr Shelly Warwick  
 Seconder: Cr Sophie Handford

That the Climate and Environment Subcommittee:

- A. Notes the briefing around challenges with the development of Otaraua Park.
- B. Endorses the proposal to place development on hold for the time being.

**CARRIED**

Mr Michael Moore left the meeting at 11:31 am and returned to the meeting at 11:32 am.

The meeting adjourned at 11.37am and reconvened at 11.50am.

**7.4 RESERVE MANAGEMENT PLANS - CLASSIFICATION UPDATE**

Gareth Eloff, Open Space and Environment Manager, Yolanda Morgan, Team Leader Open



**CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES 7 NOVEMBER 2023**

Space Planning, and Hoani Te Pou, Parks and Environment Planning Advisor, spoke to a presentation providing an update on the development of an omnibus Reserve Management Plan.

**COMMITTEE RESOLUTION CAES2023/25**

Moved: Mr Simon Black  
 Seconder: Mr Christian Judge

- A. That the Climate and Environment Subcommittee notes progress with the development of the Reserve Management Plan and the classification work required to be undertaken prior to notifying Council's intent to prepare a Reserve Management Plan.

**CARRIED**

Michael Moore left the meeting at 12.02pm and returned to the meeting at 12.04pm.

Item - 7.5 Update from Whaitua Committee - was moved to another part of the minutes.

**8 PŪRONGO | REPORTS****8.1 ENVIRONMENT STRATEGY - DIRECTION OF TRAVEL****COMMITTEE RESOLUTION CAES2023/26**

Moved: Cr Jocelyn Prvanov  
 Seconder: Mayor Janet Holborow

That the item of business, Item 8.1 Environment Strategy – Direction of Travel, being discussed should lie on the table until the next meeting of the Climate and Environment Subcommittee on Tuesday, 27 February 2023 and not be discussed further at this meeting.

**CARRIED**

**8.2 CLIMATE CHANGE AND RESILIENCE STRATEGY - DIRECTION OF TRAVEL**

Kris Pervan, Group Manager Strategy and Growth, Doug Simpson, Principal Advisor Strategy, Gina Anderson-Lister, Strategy Manager spoke to the report and answered members' questions.

**COMMITTEE RESOLUTION CAES2023/27**

Moved: Cr Sophie Handford  
 Seconder: Mayor Janet Holborow

That the Climate and Environment Subcommittee:

- A. **Note** the content of the presentation attached, and summary of feedback from a recent Council briefing on this content on 24 October 2023.
- B. **Provide feedback** on any additional considerations for inclusion in the DOT document that will go to the Strategy, Operations, and Finance Committee in December 2023 for approval for public consultation planned in February 2024 particularly on:
- B.1 Council's role in reducing the impacts of climate change.
- B.2 Any gaps in the proposed Target areas, pathways, and activities.
- B.3 Additional dependencies with other stakeholders that you'd like us to include.
- C. **Provide feedback** and **endorse** setting an aspirational district wide emissions target:

**CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES 7 NOVEMBER 2023**

C.1 To be net zero emissions by 2040.

D. **Note** the Climate Change and Resilience Community Think Tank will provide further advice and insights on the draft DOT from a community perspective in November 2023.

**CARRIED**

## 9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

### 9.1 CONFIRMATION OF MINUTES

#### **COMMITTEE RESOLUTION CAES2023/28**

Moved: Cr Sophie Handford

Seconder: Mr Simon Black

That the minutes of the Climate and Environment Subcommittee meeting of 19 September 2023 be accepted as a true and correct record.

**CARRIED**

The Mayor left the meeting at 12.37pm and returned at 12.38pm.

## 10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA | CONFIRMATION OF PUBLIC EXCLUDED MINUTES

There were no public excluded minutes.

## 11 CLOSING KARAKIA

At the invitation of the Chair, Kim Tahiwī closed the meeting with Karakia.

**The Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee meeting closed at 12.43pm.**

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**HEAMANA | CHAIRPERSON**

**10 CLOSING KARAKIA**