

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 12 OCTOBER 2023 AT 9.31AM**

PRESENT: Cr Martin Halliday (Chair), Cr Rob Kofoed, Cr Kathy Spiers, Mayor Janet Holborow (via Zoom), Deputy Mayor Lawrence Kirby, Cr Nigel Wilson, Guy Burns, Jonny Best, Kim Tahiwai (via Zoom), Jackie Elliott, Huriwai Paki (via Zoom)

IN ATTENDANCE: Mike Mendonça, Hara Adams, Kris Pervan, Sarah Wattie (via Zoom), Claire Winter, Donna Creary, Gareth Eloff, Darryn Grant, Steven Cross, Morag Taimalietane, Trevor Jackson, Lynne McMillan, Jennifer McKenzie, Anna Smith, Jessica Mackman, Evan Dubisky

WHAKAPĀHA | APOLOGIES: Michael Moore, Sorcha Ruth

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

The Chair welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

The Chair invited Deputy Mayor Lawrence Kirby to read the Council blessing.

Cr Nigel Wilson entered the meeting at 9:33am

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION SSS2023/25

Moved: Cr Nigel Wilson

Seconder: Deputy Mayor Lawrence Kirby

That the apologies received from Michael Moore and Sorcha Ruth be accepted.

CARRIED

4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no Leaves of Absence requested.
- (b) There were no Matters of an Urgent Nature raised with the Chair prior to the commencement of the meeting.
- (c) Members' Items was postponed to the end of the meeting

7 HE KŌRERO HOU | UPDATES

7.1 OLDER PERSONS' HOUSING - ASSET MANAGEMENT PLAN

Mike Mendonça, Acting Group Manager Place & Space, Claire Winter, Contractor, and Donna Creary, Acting Property & Facilities Manager, presented an update and along with other members of the Property Team answered questions from members.

Jackie Elliott entered the meeting at 9:48am.

Huriwai Paki joined the meeting via Zoom at 9:51am.

COMMITTEE RESOLUTION SSS2023/26

Moved: Cr Kathy Spiers

Secunder: Cr Rob Kofoed

That the Subcommittee note the update.

That the Subcommittee note that a formal asset management plan will be presented for approval to the October Strategy, Operations and Finance Committee.

CARRIED

7.2 CEMETERIES - ASSET MANAGEMENT PLAN

Mike Mendonça, Acting Group Manager Place & Space, Claire Winter, Contractor, and Trevor Jackson, Team Leader Parks & Outdoor Recreation, presented an update and answered questions from members.

Huriwai Paki left the meeting at 11:00am.

Cr Rob Kofoed left the meeting at 11:07 am.

Cr Rob Kofoed returned to the meeting at 11:09 am.

COMMITTEE RESOLUTION SSS2023/27

Moved: Cr Nigel Wilson

Secunder: Cr Kathy Spiers

That the Subcommittee note the update.

That the Subcommittee note that a formal asset management plan will be presented for approval to the November Strategy, Operations and Finance Committee.

CARRIED

The meeting adjourned at 11:10 am and resumed at 11:20 am.

Guy Burns left the meeting at 11:20am.

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES FROM 14 SEPTEMBER 2023

COMMITTEE RESOLUTION SSS2023/28

Moved: Cr Nigel Wilson

Seconder: Cr Kathy Spiers

That the minutes of the Social Sustainability Subcommittee meeting of 14 September 2023 be accepted as a true and correct record.

CARRIED

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(c) Members' Business:

- The Chair advised that he wants to line up councillors with different areas of interest to the subcommittee and invited Deputy Mayor Lawrence Kirby to speak on any updates in the social and community sector.
- Deputy Mayor Kirby provided an update and declared a conflict of interest in the space. Deputy Mayor Kirby and Morag Taimalietane, Principal Advisor, People and Partnerships, answered members' questions. Members discussed funding for community groups.

Mrs Jackie Elliott left the meeting at 11:37 am.

Mrs Jackie Elliott returned to the meeting at 11:39 am.

Mayor Janet Holborow left the meeting at 11:48 am.

- Jackie Elliott discussed how elected members are involved in community groups, the lack of funding given the level of involvement, and a meeting with the Remuneration Authority to look at funding and participation.
- Jonny Best advised that Kāinga Ora is developing a community liaison group with Raumati, and the potential for community board involvement.

9 CLOSING KARAKIA

The Chair closed the meeting with karakia.

The Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee meeting closed at 12:00.

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HEAMANA | CHAIRPERSON