

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 14 SEPTEMBER 2023 AT 9.41AM**

PRESENT: Cr Sophie Handford, Cr Liz Koh, Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Martin Halliday, Cr Jocelyn Prvanov, Cr Shelly Warwick, Cr Nigel Wilson, Cr Kathy Spiers, Ms Kim Tahiwī (Ngā Hapū o Ōtaki)

IN ATTENDANCE: Mr Darren Edwards, Mr Sean Mallon, Mrs Janice McDougall, Ms Kris Pervan, Mr Mark de Haast, Mr Simon Black, Mr Bede Laracy, Mr Michael Moore, Mr Glen Olsen, Ms Steffi Haefeli, Ms Kate Coutts, Ms Anna Smith, Ms Jessica Mackman, Mr Evan Dubisky, Ms Angela Bell, Mr Doug Simpson, Ms Gina Anderson-Lister, Mr Mike Mendonça

WHAKAPĀHA | APOLOGIES: Cr Glen Cooper, Mr André Baker (Ātiawa ki Whakarongotai)

LEAVE OF ABSENCE: Cr Rob Kofoed

1 NAU MAI | WELCOME

The Chair welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHĒRA | COUNCIL BLESSING

Kim Tahiwī read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

COMMITTEE RESOLUTION SOF2023/47

MOVED: CR SOPHIE HANDFORD
SECONDER: MAYOR JANET HOLBOROW

That the apologies received from Cr Kofoed, Cr Cooper, and Mr André Baker be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were no members of the public present who wished to speak to the meeting.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no leave of absence applications raised during the meeting.
- (b) There were no matters of an urgent nature raised with the Chair prior to the commencement of the meeting.

7 HE KŌRERO HOU | UPDATES

Nil

8 PŪRONGO | REPORTS

8.1 LOCAL GOVERNMENT FUNDING AGENCY'S STATEMENT OF INTENT 2023-26 AND ANNUAL REPORT 2022-23

The Chair welcomed Jing Zhou, Chief Financial Officer, to the table. The report was taken as read. Via Zoom, Andrew Michl and Mark Butcher from Local Government Funding Agency introduced a presentation and answered questions from members.

COMMITTEE RESOLUTION SOF2023/48

Moved: Cr Nigel Wilson
Seconder: Cr Shelly Warwick

That the Strategy, Operations and Finance Committee notes the contents of the Local Government Funding Agency's Statement of Intent 2023-26 and Annual Report to 30 June 2023.

CARRIED

8.2 VISION KĀPITI, AND DESIGN OF THE OUTCOMES FRAMEWORK

The chair welcomed Angela Bell, Chief Advisor Strategy and Growth to the table. The report was taken as read. Kris Pervan, Group Manager Strategy and Growth, and Angela Bell answered questions from members.

COMMITTEE RESOLUTION SOF2023/49

Moved: Mayor Janet Holborow
Seconder: Cr Jocelyn Prvanov

- A. **Note** the content of this paper in developing the refreshed Kāpiti Outcomes Framework, and updating the Strategy, Operations and Finance Committee on Vision Kāpiti actions including the new Engagement Hub.
- B. **Endorse** that the Outcomes Framework be supported by a smaller suite of measures to help monitor progress towards our outcomes, and new assessment tools including Productivity and Social Return on Investment which are discussed in this paper.
- C. **Note** that due to resource constraints this work is being progressed in a phased approach, and that staff will bring the proposed Outcomes Framework and performance measures

for further discussion in a workshop in November 2023 and in subsequent periods in 2024/25.

CARRIED

The meeting was adjourned at 10:25 am.

The meeting resumed at 10:37 am.

8.3 CLIMATE CHANGE AND RESILIENCE STRATEGY - THINK TANK

The Chair welcomed Gina Anderson-Lister, Strategy Manager, and Doug Simpson, Principal Advisor Strategy, to the table. Kris Pervan, Group Manager Strategy, and Growth spoke to the report, and noted that, ahead of the meeting, Ngā Hapu o Ōtaki had proposed a minor change to the Terms of Reference. Kris Pervan and Doug Simpson answered members' questions.

COMMITTEE RESOLUTION SOF2023/50

Moved: Cr Jocelyn Prvanov

Seconder: Deputy Mayor Lawrence Kirby

That the Strategy, Operations and Finance Committee:

- A. **Note** that the Climate and Environment Subcommittee recommended establishing the Climate Change and Resilience Community Think Tank (CRCTT) and its Terms of Reference at its meeting in August 2023.
- B. **Endorse** establishing the CRCTT and **approve** the proposed Terms of Reference attached in Appendix One.
- C. **Note** that the first meeting of the CRCTT is proposed for October 2023, and expressions of interest for the Think Tank will be advertised following this meeting if Recommendation B is approved.
- D. **Delegate** the Chair of Strategy, Operations and Finance Committee and Cr Prvanov to amend and approve minor changes to the Terms of Reference to incorporate feedback from Ngā Hapu o Ōtaki and Councillors.

CARRIED

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION SOF2023/51

Moved: Mayor Janet Holborow

Seconder: Deputy Mayor Lawrence Kirby

That the minutes of the Strategy, Operations and Finance meeting of 24 August 2023 be accepted as a true and correct record.

CARRIED

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

The Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee meeting closed at 11:09am.

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HEAMANA | CHAIRPERSON