

# TE WHAKAMINENGA O KĀPITI

*“He toa taki tini taku toa,*

*E hara i te toa taki tahi”*

*“My strength will only be achieved*

*Because of the efforts of us all.”*

## AGENDA

### Te Whakaminenga o Kāpiti Tuesday, 1 August 2023

I hereby give notice that a Te Whakaminenga o Kāpiti meeting will be held on:

**Date:** Tuesday, 1 August 2023

**Time:** 9.30am

**Location:** Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu

**Janice McDougall**

**Group Manager People and Partnerships**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of Te Whakaminenga o Kāpiti will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 1 August 2023, 9.30am.**

**Te Whakaminenga o Kāpiti Members**

Mr André Baker	Chair
Mayor Janet Holborow	Member
Ms Kirsten Hapeta	Member
Ms Denise Hapeta	Member
Ms Janine Huxford	Member
Ms Kim Tahiwī	Member
Mr Huriwai Paki	Member
Cr Martin Halliday	Member

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- 1 KARAKIA
- 2 WHAKAPĀHA | APOLOGIES
- 3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME
- 4 HE TĀPIRITANGA KI TE RĀRANGI TAKE | ADDITIONAL AGENDA ITEMS

**5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****5.1 CONFIRMATION OF MINUTES TE WHAKAMINENGA O KĀPITI**

**Author:** Jessica Mackman, Senior Advisor, Democracy Services

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

**Taunakitanga | Recommendations**

That the minutes of Te Whakaminenga o Kāpiti meeting of 20 Pipiri 2023 (20 June 2023) be accepted as a true and correct record.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Te Whakaminenga o Kāpiti Meeting Minutes 20 June 2023 [↓](#)

## TE WHAKAMINENGA O KĀPITI MINUTES

20 JUNE 2023

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
TE WHAKAMINENGA O KĀPITI  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 20 JUNE 2023 AT 9.47AM**

**PRESENT:** Mr André Baker (Ātiawa ki Whakarongotai), Mayor Janet Holborow (via Zoom), Ms Denise Hapeta (Ngā Hapū o Ōtaki), Ms Kirsten Hapeta (Ngā Hapū o Ōtaki), Ms Kim Tahiwai (Ngā Hapū o Ōtaki)(via Zoom), Cr Martin Halliday (via Zoom)

**IN ATTENDANCE:** Koro Don Te Maipi, Deputy Mayor Lawrence Kirby, Cr Rob Kofoed, Cr Sophie Handford (via Zoom), Cr Jocelyn Prvanov (via Zoom), Mr Darren Edwards, Ms Janice McDougall, Ms Kris Pervan (via Zoom), Ms Deanna Rudd, Ms Steffi Haefeli, Ms Anna Smith (via Zoom), Ms Jessica Mackman, Ms Jennifer Allan, Mr Darryn Grant, Mr Hamish McGillivray, Ms Claire Rewi

**WHAKAPĀHA | APOLOGIES:** Huriwai Paki (Ngāti Toa Rangatira)

**LEAVE OF ABSENCE:** There were none.

### 1 KARAKIA

The Chair, André Baker, opened the meeting with karakia and acknowledged those joining kanohi ki te kanohi (in person) and online.

### 2 WHAKAPĀHA | APOLOGIES

The Chair, André Baker, noted that apologies had been received from Mayor Janet Holborow, who may join the hui online, and Huriwai Paki who would be absent from the hui, both due to illness.

Mayor Janet Holborow joined the hui via Zoom at 9.49am.

### APOLOGY

**COMMITTEE RESOLUTION TWOK2023/18**

Moved: Mr André Baker

Seconder: Ms Kirsten Hapeta

That the apology received from Huriwai Paki (Ngāti Toa Rangatira) be accepted.

**CARRIED**

### 3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

There were no members of the public registered to speak.

### 4 HE TĀPIRITANGA KI TE RĀRANGI TAKE | ADDITIONAL AGENDA ITEMS

There were no additional agenda items notified to the Chair.

## TE WHAKAMINENGA O KĀPITI MINUTES

20 JUNE 2023

## 5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

## 5.1 CONFIRMATION OF MINUTES

The Chair, André Baker, requested an update on item 3.1 regarding the A.R.T. Rongoā Collective.

Janice McDougall, Group Manager People & Partnerships, noted that the matter was progressing following the kōrero at the Te Whakaminenga o Kāpiti hui of 9 Haratua 2023 (9 May 2023).

The Chair requested a further update prior to the A.R.T. forum convening 23 Pipiri 2023 (23 June 2023).

Kim Tahiwī (Ngā Hapū o Ōtaki) joined the hui via Zoom at 9.52am

**COMMITTEE RESOLUTION TWOK2023/19**

Moved: Mr André Baker

Seconder: Ms Denise Hapeta

That the minutes of the Te Whakaminenga o Kāpiti meeting of 9 Haratua 2023 (9 May 2023) be accepted as a true and correct record.

**CARRIED**

## 6 PŪRONGO | REPORTS

## 6.1 KĀPITI HOUSING STEERING GROUP TERMS OF REFERENCE

The Chair, André Baker, welcomed Jennifer Allan, Strategic Advisor, Kris Pervan, Group Manager Strategy & Growth and Darryn Grant, Strategic Development Director, to speak to the report.

Kris Pervan introduced the item, providing context on the establishment of the Kāpiti Housing Steering Group and noted the Terms of Reference were developed in consultation with mana whenua and other relevant parties.

Darryn Grant noted the importance of establishing Terms of Reference for the Steering Group and acknowledged the feedback received via the Housing Needs Assessment.

The Chair, André Baker, acknowledged the significant period of time taken to reach this point and advised that the Steering Group approved the Terms of Reference prior to this hui.

The Chair invited a response from mana whenua representatives, noting the absence of Ngāti Toa Rangatira.

Members discussed the report and the Terms of Reference.

The Chair noted Ngā Hapū o Ōtaki have offered to provide a suitable name for the Terms of Reference and requested the consideration of a time frame for addressing the details of the Terms of Reference be added to Ngā Take Tāwera.

**COMMITTEE RESOLUTION TWOK2023/20**

Moved: Ms Denise Hapeta

Seconder: Mayor Janet Holborow

That Te Whakaminenga o Kāpiti approves in principle the Terms of Reference for the Kāpiti Housing Steering Group and delegation to Ātiawa ki Whakarongotai, Ngā Hapū o Ōtaki and Ngāti Toa Rangatira to work with Kāpiti Coast District Council staff to refine the Terms of Reference.



## TE WHAKAMINENGA O KĀPITI MINUTES

20 JUNE 2023

CARRIED

**6.2 2022-2023 MĀORI ECONOMIC DEVELOPMENT FUND**

The Chair, André Baker, invited Deanna Rudd, Programme Advisor, Iwi Partnerships and Janice McDougall, Group Manager People and Partnerships, to speak to the report.

Deanna Rudd took the report as read and answered members' questions.

**COMMITTEE RESOLUTION TWOK2023/21**

Moved: Mr André Baker

Seconder: Ms Kirsten Hapeta

A. That Te Whakaminenga o Kāpiti retrospectively confirm the following members to the Māori Economic Development Grants Panel for the 2022-25 Triennium.

Te Whakaminenga o Kāpiti representation: Kim Tahiwai, Ngā Hapū o Ōtaki and Russell Spratt, Ātiawa ki Whakarongotai.

Elected Member: Councillor Martin Halliday

Expert in Economic Development: John Barrett.

B. That Te Whakaminenga o Kāpiti retrospectively confirm Huriwai Paki as the Ngāti Toa Representative to the Māori Economic Development Grants Panel for the 2023 funding round and agree to appoint a Ngāti Toa Rangatira panel representative for the remainder of the triennium at a later date.

C. That Te Whakaminenga o Kāpiti note the request from John Barrett to be referred to as 'Experienced in Economic Development.' Rather than as an Expert in Economic Development.

CARRIED

The hui adjourned at 10.56am and resumed at 11.14am

**7 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****7.1 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

Members discussed items 3 to 7 on Ngā Take Tārewa, and where appropriate, Darren Edwards, Chief Executive, Janice McDougall, Group Manager People and Partnerships and Deanna Rudd, Programme Advisor, Iwi Partnerships, provided updates.

The Chair, André Baker, respectfully acknowledged the retirement of Chris Gerretzen (Ātiawa ki Whakarongotai) and recognised his contribution to Te Whakaminenga o Kāpiti and Kāpiti Coast District Council as a trustee of Ātiawa ki Whakarongotai Charitable Trust.

As a result, the Chair noted Ātiawa ki Whakarongotai will review their appointments to Council.

The Chair invited Deanna Rudd, Programme Advisor Iwi Partnerships, to speak to agenda item 10.4 Maramataka 2023-2024.

**10.4 MARAMATAKA 2023-24**

This item was moved to an earlier point in the agenda.

Deanna Rudd, Programme Advisor Iwi Partnerships, noted that in consultation with the A.R.T. Rongoā Collective, it was agreed that the most appropriate time to launch the Maramataka will be 21 Hōngongoi 2023 (21 July 2023) at 10.30am at Te Ramaroa. Formal invitations will follow.

## TE WHAKAMINENGA O KĀPITI MINUTES

20 JUNE 2023

**7.1 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

This item was resumed at a later point in the agenda.

Members discussed items 8 to 11 on Ngā Take Tārewa, and where appropriate, Darren Edwards, Chief Executive, Janice McDougall, Group Manager People and Partnerships and Deanna Rudd, Programme Advisor, Iwi Partnerships, provided updates.

The Chair, André Baker, invited Hamish McGillivray, Manager Research & Policy, to speak to agenda item 10.3 Update on the Wainuiwhenua Project.

**10.3 UPDATE ON THE WAINUIWHENUA PROJECT**

This item was moved to an earlier point in the agenda.

Hamish McGillivray, Manager Research & Policy, spoke to the presentation to provide an update on the Wainuiwhenua project including possible land uses in response to consultation with Ngāti Haumia ki Paekākāriki and various community groups.

The Chair, André Baker, noted the significance of the land to Ngāti Haumia and proposed a meeting on site with relevant parties prior to the report being brought to Council Hōngongoi 2023 (July 2023).

The Chair noted there is strong advocacy in relation to protecting Budge House and some reluctance from Ngāti Haumia to relocating the whare, though acknowledged that the whare is currently exposed to the environment which may impact its deterioration.

Kris Pervan, Group Manager Strategy & Growth, advised that Kāpiti Coast District Council are working with the Budge House Action Group, Greater Wellington Regional Council and the Department of Conservation to support Karl Farrell and his whanau.

Cr Sophie Handford, speaking as a member of the Budge House Action Group, advised that agencies are scheduled to meet 5 Hōngongoi 2023 (5 July 2023) in Paekākāriki.

Hamish McGillivray will coordinate with Cr Sophie Handford in regards to the hui.

**7.1 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

This item resumed at a later point in the agenda.

Members discussed items 12 to 16 on Ngā Take Tārewa, and where appropriate, Darren Edwards, Chief Executive and Janice McDougall, Group Manager People and Partnerships, provided updates.

Deanna Rudd, Programme Advisor Iwi Partnerships, noted that a new Culture and Creativity Strategy would shortly be seeking mana whenua engagement.

**10.1 AGE FRIENDLY APPROACH**

This item was moved to an earlier point in the agenda.

Claire Rewi, Acting Senior Programme Advisor, acknowledged the recent passing of Jill Stansfield.

Claire Rewi and Janice McDougall, Group Manager People and Partnerships, spoke to the presentation to outline the Age Friendly Kāpiti Approach 2023 and Te Tōtara values framework.

Members discussed the Approach and acknowledged the work that has been done. Claire Rewi answered members' questions.

Janice McDougall outlined the next steps and welcomed the opportunity for mana whenua to discuss the role they wish to play in the implementation phase.

## TE WHAKAMINENGA O KĀPITI MINUTES

20 JUNE 2023

**TABLED DOCUMENTS**

The following documents were tabled.  
Age Friendly Kāpiti Approach 2023.

**Appendices**

1 Age Friendly Kāpiti Approach 2023

**8 HE KŌRERO HOU MŌ NGĀ IWI | IWI UPDATES**

This item was moved to a later point in agenda.

**9 NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI**

This item was moved to a later point in agenda.

**10 HE KŌRERO HOU MŌ TE KAUNIHERA | COUNCIL UPDATE**

Item 10.1 Age Friendly Approach was moved to an earlier point in the agenda.

**10.2 MĀORI ECONOMIC DEVELOPMENT GRANTS 2022/23 RECIPIENTS**

Deanna Rudd, Programme Advisor Iwi Partnerships, advised that the Māori Economic Development panel considered applications to the Māori Economic Development Fund and four applicants have been selected as recipients of the Fund. The total Fund amount of \$68,000.00 has been allocated to these applicants.

Deanna Rudd confirmed that a full report will be brought to the next Te Whakaminenga o Kāpiti hui.

The Chair, André Baker, acknowledged the work completed and thanked the panel.

Koro Don Te Maipi left the hui at 1.00pm.

Item 10.3 Update on the Wainuiwhenua Project was moved to an earlier point in the agenda.

Item 10.4 Maramataka 2023-2024 was moved to an earlier point in the agenda.

**11 TE WHAKAWHITI KŌRERO | CORRESPONDENCE**

There was no correspondence to note.

**12 HE TONO ANAMATA MŌ TE RĀRANGI TAKE | FUTURE AGENDA REQUESTS**

Koro Don Te Maipi returned to the hui at 1.03pm.

Darren Edwards, Chief Executive, noted the revocation of the State Highway and proposed a report be brought to Te Whakaminenga o Kāpiti with relation to work that was completed previously regarding the naming of the road.



**6 PŪRONGO | REPORTS**

Nil

**7 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

**7.1 NGĀ TAKE TĀREWA**

**Author:** Anna Smith, Senior Democracy Services Advisor

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

**MATTERS UNDER ACTION**

**Taunakitanga | Recommendations**

That Te Whakaminenga o Kāpiti note the matters under action

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Ngā Take Tārewa - Hereturikōkā [↓](#)















- 8 HE KŌRERO HOU MŌ NGĀ IWI | IWI UPDATES
- 9 NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

**10 HE KŌRERO HOU MŌ TE KAUNIHERA | COUNCIL UPDATE**

**10.1 TE NEWHANGA KĀPITI COMMUNITY CENTRE**

**Author:** Dave Hardy, Manager Project Management Office

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

**TE PŪTAKE | PURPOSE**

An update about the Te Newhanga Kāpiti Community Centre project, including background, current situation, and next steps.

**NGĀ ĀPITIHANGA | ATTACHMENTS**

Nil

- 11 TE WHAKAWHITI KŌRERO | CORRESPONDENCE
- 12 HE TONO ANAMATA MŌ TE RĀRANGI TAKE | FUTURE AGENDA REQUESTS
- 13 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |  
CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil