



RĀRANGI TAKE AGENDA

Hui Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee Meeting

**I hereby give notice that a Meeting of the Te Komiti Whāiti Toitūtanga
Pāpori | Social Sustainability Subcommittee will be held on:**

Te Rā | Date: Thursday, 3 August 2023

Te Wā | Time: 9.30am

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Janice McDougall
Group Manager People and Partnerships**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 3 August 2023, 9.30am.

Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee Members

Cr Martin Halliday	Chair
Cr Rob Kofoed	Deputy
Mayor Janet Holborow	Member
Deputy Mayor Lawrence Kirby	Member
Cr Kathy Spiers	Member
Cr Nigel Wilson	Member
Mr Huriwai Paki	Member
Ātiawa ki Whakarongotai (Mr André Baker or Ms Janine Huxford)	Member
Ms Kim Tahiwī	Member
Mr Jonny Best	Member
Mr Guy Burns	Member
Mrs Jackie Elliott	Member
Mr Michael Moore	Member
Ms Sorcha Ruth	Member

Te Raupapa Take | Order Of Business

1	Nau Mai Welcome	5
2	Karakia a te Kaunihera Council Blessing	5
3	Whakapāha Apologies	5
4	Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take Declarations of Interest Relating to Items on the Agenda	5
5	He Wā Kōrero ki te Marea mō ngā Mea e Hāngai ana ki te Rārangi Take Public Speaking Time for Items Relating to the Agenda	5
6	Ngā Take a Ngā Mema Members' Business	5
7	He Kōrero Hou Updates	6
7.1	Discussion of smoking and vaping harm in Kāpiti, in the context of the review of our smokefree policy	6
7.2	Te Newhanga Kāpiti Community Centre.....	7
8	Te Whakaū i ngā Āmiki Confirmation of Minutes	8
8.1	Confirmation of Minutes	8
9	Closing karakia	15

1 NAU MAI | WELCOME**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.

“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”

3 WHAKAPĀHA | APOLOGIES**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) Leave of Absence
- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (c) Members' Items

7 HE KŌRERO HOU | UPDATES**7.1 DISCUSSION OF SMOKING AND VAPING HARM IN KĀPITI, IN THE CONTEXT OF THE REVIEW OF OUR SMOKEFREE POLICY****Author: Angela Bell, Strategy Manager****Authoriser: Kris Pervan, Group Manager Strategy & Growth****TE PŪTAKE | PURPOSE**

Council is reviewing our current smokefree policy to consider the possibility of changes to the policy, considering other councils' positions and our role to promote smoke and vape free spaces to prevent associated health risk for our population. We have been working with the Cancer Society and Wellington Regional Public Health and at this session they will provide background on the information they have on smoking and vaping harm in our district as background to support Council's consideration of this at a future meeting.

NGĀ ĀPITI HANGA | ATTACHMENTS

Nil

7.2 TE NEWHANGA KĀPITI COMMUNITY CENTRE

Author: Dave Hardy, Manager Project Management Office

Authoriser: Janice McDougall, Group Manager People and Partnerships

TE PŪTAKE | PURPOSE

An update about the Te Newhanga Kāpiti Community Centre project, including background, current situation, and next steps.

NGĀ ĀPITI HANGA | ATTACHMENTS

Nil

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Jessica Mackman, Senior Advisor, Democracy Services

Authoriser: Janice McDougall, Group Manager People and Partnerships

Taunakitanga | Recommendations

That the minutes of the Social Sustainability Subcommittee meeting of 22 June 2023 be accepted as a true and correct record.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Minutes of Social Sustainability Subcommittee Meeting 22 June 2023 [↓](#)

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES

22 JUNE 2023

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 22 JUNE 2023 AT 1.31PM**

PRESENT: Cr Rob Kofoed, Cr Kathy Spiers, Cr Nigel Wilson, Mr Michael Moore, Mr Cam Butler
Via Zoom: Cr Martin Halliday, Mayor Janet Holborow, Ms Kim Tahiwī (Ngā Hapū o Ōtaki)

IN ATTENDANCE: Mrs Janice McDougall, Ms Steffi Haefeli, Ms Kate Coutts, Ms Anna Smith, Cr Sophie Handford, Cr Jocelyn Prvanov, Mr Mike Mendonça, Mr Sean Mallon, Ms Claire Winter, Ms Claire Rewi, Ms Marie Ottley-Clarke, Mr Kelvin Irvine, Mr Darryn Grant, Mr Stephen Cross
Via Zoom: Ms Jessica Mackman, Ms Kris Pervan

WHAKAPĀHA | APOLOGIES: Deputy Mayor Lawrence Kirby, Guy Burns, Jonny Best, Jackie Elliott and Sorcha Ruth

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

The Deputy Chair, Cr Rob Kofoed, welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Cr Sophie Handford opened with Karakia.

Cr Rob Kofoed noted the passing of Jill Stansfield, and a minute's silence was observed to acknowledge Jill, who was instrumental in bringing the Age Friendly Concept to the Kāpiti district.

3 WHAKAPĀHA | APOLOGIES

The Deputy Chair noted that Cam Butler, as the Ōtaki Community Board alternate representative, would be here today in place of Jackie Elliott.

APOLOGY

COMMITTEE RESOLUTION SSS2023/10

Moved: Mr Michael Moore
Seconder: Cr Nigel Wilson

That the apology received from Deputy Mayor Kirby, Guy Burns, Jonny Best, Jackie Elliott and Sorcha Ruth be accepted.

CARRIED

4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES

22 JUNE 2023

The Mayor arrived at 1:36pm.

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Hunter Donaldson, on behalf of Citizens Advice Bureau Kāpiti (CAB), spoke to the CAB's operational expenses and shortfall, and that the CAB sought funding assistance to continue the Kāpiti operation. Mr Donaldson answered members' questions.

Rob Eckman spoke in regard to improving seating facilities for the elder and disabled population.

Kevin Burrows spoke in regard to Item 8.1 Age Friendly Approach, and also in regard to ways to commemorate the work of the late Jill Stansfield and Trevor Daniels. Mr Burrows answered members' questions.

John Hayes spoke in regard to Item 8.1 Age Friendly Approach, and acknowledged Jill Stansfield's work on the Age Friendly concept, and answered members' questions.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

There were none.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were none.

7 PŪRONGO | REPORTS

Item 8.1 Forward Work Programme 2023 for the Social Sustainability Subcommittee - was moved to another part of the minutes.

8.2 KAPITI COAST DISTRICT COUNCIL'S AGE FRIENDLY APPROACH

Janice McDougall, Group Manager People and Partnerships, and Claire Rewi, Acting Senior Programme Advisor spoke to the report; and alongside Kris Pervan, Group Manager Strategy and Growth, answered members' questions.

Claire Rewi spoke to the slides pertaining to Te Tōtara and its principles within the Age Friendly Approach presentation given to Te Whakaminenga o Kāpiti on 20 June 2023.

The meeting adjourned at 2.42pm and reconvened at 2.47pm.

AMENDMENT

COMMITTEE RESOLUTION SSS2023/11

Moved: Cr Kathy Spiers

Seconder: Cr Nigel Wilson

A. That the Social Sustainability Subcommittee recommends the Strategy, Operations and Finance Committee adopts the Age Friendly Strategy/Approach 2023.

For: Mayor Janet Holborow, Cr Rob Kofoed, Cam Butler, Michael Moore, Cr Kathy Spiers, Kim Tahiwī and Cr Nigel Wilson

Against: Cr Martin Halliday

CARRIED 6/1

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES**22 JUNE 2023**

During debate, the Mayor suggested amending the motion from 'Age Friendly Strategy' to 'Age Friendly Strategy/Approach,' which was accepted.

COMMITTEE RESOLUTION SSS2023/12

Moved: Mayor Janet Holborow
 Seconder: Mr Michael Moore

- B. That the Social Sustainability Subcommittee recommends that a cross-sector working group is formed to identify and progress opportunities, as per the actions outlined at paragraph 18 of this report.

CARRIED**COMMITTEE RESOLUTION SSS2023/13**

Moved: Cr Kathy Spiers
 Seconder: Cr Nigel Wilson

- C. That the Social Sustainability Subcommittee recommends that Focus Areas is renamed to Outcomes.

For: Cr Rob Kofoed, Michael Moore, Cr Kathy Spiers and Cr Nigel Wilson

Against: Cr Martin Halliday and Mayor Janet Holborow

Abstained: Kim Tahiwī, Cam Butler

CARRIED 4/2**Point of Order**

During debate of recommendation C, the Mayor called a point of order for breach of standing orders, which Cr Rob Kofoed as the Chair upheld. The Mayor subsequently moved a procedural motion that the motion (being recommendation C) is put.

COMMITTEE RESOLUTION SSS2023/14

Moved: Mayor Janet Holborow
 Seconder: Cr Nigel Wilson

That the motion is put.

CARRIED**COMMITTEE RESOLUTION SSS2023/15**

Moved: Cr Martin Halliday
 Seconder: Cr Nigel Wilson

- D. That the Social Sustainability Subcommittee directs council staff to meet with the Age Friendly Reference Group for further discussion on the strategy/approach and to ensure any feedback from the group is formally reported back to the Strategy, Operations and Finance Committee.

CARRIED

During the debate of recommendation D, the meeting adjourned at 3.13pm and reconvened at 3.19pm.

COMMITTEE RESOLUTION SSS2023/16

Moved: Cr Martin Halliday

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES

22 JUNE 2023

Seconder: Cr Nigel Wilson

- E. That the Social Sustainability Subcommittee recognises and thanks the members of the Age Friendly Reference Group for their volunteer mahi in sharing their time and expertise to direct the development of the Age Friendly Strategy/Approach.

CARRIED

8.1 FORWARD WORK PROGRAMME 2023 FOR THE SOCIAL SUSTAINABILITY SUBCOMMITTEE

Janice McDougall, Group Manager People and Partnerships took the report as read. Ms McDougall noted that the Age Friendly Strategy/Approach would be added as a report back in the fourth quarter of the work programme.

COMMITTEE RESOLUTION SSS2023/17

Moved: Cr Rob Kofoed

Seconder: Mayor Janet Holborow

That the Social Sustainability Subcommittee endorses its forward work programme for the remainder of the 2023 calendar year as set out in Appendix 1.

CARRIED

8 HE KŌRERO HOU | UPDATES

7.1 ASSET MANAGEMENT PLAN - COMMUNITY HALLS

Mike Mendonça, Acting Group Manager Place and Space introduced the item and alongside Claire Winter, Contractor, and Kelvin Irvine, Property and Facilities Maintenance Manager, spoke to the presentation on the Asset Management Plan – Community Halls.

The presentation covered purpose of community halls; the key halls in the plan, and their usage and potential improvements.

Mr Mendonça and Ms Winter answered members' and Cr Prvanov's questions.

Cam Butler left the meeting at 3.44pm and returned to the meeting at 3.45pm.

Mike Moore left the meeting at 3.55pm and returned to the meeting at 3.57pm.

The Mayor left the meeting at 4.12pm.

7.2 IMPLEMENTING THE HOUSING STRATEGY: HOMELESSNESS

Kris Pervan, Group Manager Strategy and Growth, and Stephen Cross, Housing Programme Manager spoke to the report, and alongside Darryn Grant, Strategic Development Director, answered members' questions.

COMMITTEE RESOLUTION SSS2023/18

Moved: Cr Kathy Spiers

Seconder: Mr Cam Butler

- A. That the Social Sustainability Subcommittee note this report.

CARRIED

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES

22 JUNE 2023

COMMITTEE RESOLUTION SSS2023/19

Moved: Cr Rob Kofoed
 Seconder: Cr Nigel Wilson

- B. That the Social Sustainability Subcommittee is to write to the minister's responsible for the Ministry of Housing and Urban Development and Ministry of Social Development seeking increased support for homelessness in the Kāpiti Coast community including financial support for the continued provision of services and to increase emergency and transitional housing options in the community.

CARRIED

Cam Butler left the meeting at 4.25pm and returned to the meeting at 4.33pm.

Michael Moore left the meeting at 4.33pm and returned to the meeting at 4.39pm.

The Mayor returned to the meeting at 4.33pm.

Cam Butler left the meeting at 4.51pm and did not return to the meeting.

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

COMMITTEE RESOLUTION SSS2023/20

Moved: Cr Rob Kofoed
 Seconder: Cr Kathy Spiers

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 – Confirmation of Public Excluded Minutes	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED**MOVE OUT OF PUBLIC EXCLUDE BUSINESS****COMMITTEE RESOLUTION SSS2023/22**

Moved: Cr Rob Kofoed

9 CLOSING KARAKIA