

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 24 AUGUST 2023 AT 9.46AM**

PRESENT: Cr Sophie Handford, Cr Liz Koh, Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Glen Cooper, Cr Martin Halliday, Cr Jocelyn Prvanov, Cr Shelly Warwick, Cr Nigel Wilson, Cr Kathy Spiers, Ms Kim Tahiwī, Mr André Baker, Mr Simon Black (via zoom)

IN ATTENDANCE: Mr Darren Edwards, Mr Ewen Church, Mr Sean Mallon, Ms Janice McDougall, Mr James Jefferson, Ms Kris Pervan, Mr Bede Laracy, Mr Michael Moore, Mr Glen Olsen, Ms Steffi Haefeli, Mr Evan Dubisky, Ms Anna Smith, Ms Angela Bell, Ms Lesley Olsson, Mr Watene Kaihau, Mr Rob Dunn

**WHAKAPĀHA |
APOLOGIES:**

**LEAVE OF
ABSENCE:** Cr Rob Kofoed

1 NAU MAI | WELCOME

Councillor Handford welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Councillor Handford asked Kim Tahiwī to open the meeting with karakia.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

Cr Kofoed currently has a leave of absence. Cr Spiers notified the chair that she would need to leave the meeting for a short period of time from 10:55am.

COMMITTEE RESOLUTION SOF2023/38

Moved: Deputy Mayor Lawrence Kirby
Seconder: Cr Shelly Warwick

That the apology received from Cr Kofoed, and Cr Spiers' partial absence be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Councillor Handford declared an interest in item 8.4 Climate Action Grants, as a member of Kāpiti Cycling Action and asked deputy chair, Councillor Koh to take over as chair when that item was reached.

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were no members of the public present who wished to speak at the meeting.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no leave of absence applications raised during the meeting.
- (b) There were no matters of an urgent nature raised with the Chair prior to the commencement of the meeting.

7 HE KŌRERO HOU | UPDATES

7.1 STRATEGIC ARCHITECTURE & NEXT STEPS

Kris Pervan, Group Manager Strategy and Growth, provided an update on the Vision Kāpiti work and the accompanying blueprint for change, and answered questions from members.

The meeting adjourned at 10:15am and resumed at 10:23am.

8 PŪRONGO | REPORTS

8.1 KAPITI COAST DISTRICT COUNCIL'S AGE FRIENDLY APPROACH

John Hayes, from the Age Friendly Reference Group, and Janice McDougall, Group Manager People and Partnerships introduced the report and answered questions from members, along with Age Friendly Reference Group representatives Jane Yoong and Jacky Renouf. Councillor Handford asked Councillor Halliday, as chair of Social Sustainability Subcommittee to open discussion on the report. Members requested that Claire Rewi be thanked for her work in this space, and the many others that contributed to this body of work.

COMMITTEE RESOLUTION SOF2023/39

Moved: Cr Martin Halliday
Seconder: Cr Kathy Spiers

- A. That the Strategy, Operations and Finance Committee adopts the Age Friendly Approach 2023.
- B. That the Strategy, Operations and Finance Committee thanks those who have contributed to the development of the Age Friendly Approach, in particular, the Age Friendly Reference Group.
- C. That the Strategy, Operations and Finance Committee notes the Age Friendly Reference Group is willing to remain in place until 30 June 2024 to provide advice and guidance for the development and implementation of the action plan.

CARRIED

Cr Kathy Spiers left the meeting at 11:07am.

André Baker left the meeting at 11:07am and did not return.

The meeting adjourned at 11:07 am and resumed at 11:17am.

8.2 SMOKEFREE PARKS AND PLAYGROUNDS POLICY REVIEW

Angela Bell, Chief Advisor, Strategy & Growth introduced the report and asked that it be taken as read. Ms Bell answered questions from members.

COMMITTEE RESOLUTION SOF2023/40

Moved: Cr Martin Halliday

Seconder: Deputy Mayor Lawrence Kirby

That the Committee:

A. Agree to consult on an expanded Smokefree Public Places Policy 2023 to:

A1. Immediately include vaping (Option B)

A2. Immediately include a wider range of council owned/controlled public spaces (Option C (a))

A3. From 2025 all outdoor dining and drinking areas on council owned land become smokefree/vapefree as a condition of lease as existing leases are renewed and new ones issued (Option C (b))

A4. From 2025 a smokefree/vapefree requirement will be included in all Council funding agreements as they are negotiated or renewed (Option C (b))

B. Approve for public consultation the attached draft Smokefree Public Places Policy 2023 (Attachment 1) and Statement of Proposal (Attachment 2).

C. Agree to formally support Government's Smokefree Aotearoa 2025 Goal.

D. Delegate authority to the Chair of the Strategy, Operations and Finance Committee and the Chief Executive to approve any minor changes to the consultation documents (if required) prior to being released to the public in August 2023.

E. Advocate strongly to central government to address the vaping epidemic, especially as it relates to nicotine addiction.

CARRIED

8.3 DRAFT CLASS 4 GAMBLING & TAB VENUE GAMBLING POLICY - APPROVAL TO CONSULT

Lesley Olsson, Policy Advisor Policy & Research and Angela Bell, Chief Advisor, Strategy & Growth introduced the report and answered questions from members.

COMMITTEE RESOLUTION SOF2023/41

Moved: Cr Shelly Warwick

Seconder: Cr Nigel Wilson

That Council:

A. Notes the preferred policy for consultation as Option C;

B. Adopts for consultation the *Statement of Proposal, Draft Kāpiti Coast District Council Class 4 Gambling & TAB Venue Gambling Policy 2023*;

C. Agrees that the *Statement of Proposal* to adopt the *Draft Kāpiti Coast District Council Class 4 Gambling & TAB Venue Gambling Policy 2023* is made publicly available as part of a Special Consultative Procedure under Section 83 of the Local Government Act 2002; and

- D. Delegates authority to the Chief Executive to approve any minor and technical changes required to the consultation documents before they are publicly released on 30 August 2023.

CARRIED

Cr Kathy Spiers returned to the meeting at 11:48 pm.

Cr Glen Cooper left the meeting at 12:18 pm.

Cr Glen Cooper returned to the meeting at 12:19 pm.

8.4 CLIMATE ACTION GRANTS SUMMARY OF APPLICATIONS AND RECOMMENDATIONS

Councillor Handford declared an interest in this item and abstained from participation. Deputy Chair, Councillor Koh chaired the item. Cr Koh asked Cr Prvanov as Climate and Environment Subcommittee chair to introduce the report. Mr Rob Dunn, Sustainability Advisory Communities and Mr Sean Mallon, Group Manager Infrastructure Services asked that the report be taken as read and answered questions from members.

COMMITTEE RESOLUTION SOF2023/42

Moved: Cr Jocelyn Prvanov

Seconder: Mayor Janet Holborow

- A. That the Strategy, Operations and Finance Committee makes funding allocation decisions as recommended by the Climate and Environment Subcommittee and outlined in recommendations B,C and D below.

Following discussion of recommendations made to the Climate and Environment Subcommittee meeting on August 8th as outlined in the Discussion section of this report, the Subcommittee made the following 3 additional recommendations:

CARRIED

COMMITTEE RESOLUTION SOF2023/43

Moved: Cr Jocelyn Prvanov

Seconder: Mayor Janet Holborow

- B. That the full \$100,000 for the 2023/2024 funding round be allocated, as outlined in the table below and reported back to the Climate and Environment Subcommittee before the 2nd year's funding from the fund is allocated.

CARRIED

COMMITTEE RESOLUTION SOF2023/44

Moved: Cr Jocelyn Prvanov

Seconder: Mayor Janet Holborow

- C. That Kāpiti Cycle Action receive their full application amount of \$16,475.

CARRIED

COMMITTEE RESOLUTION SOF2023/45

Moved: Cr Jocelyn Prvanov

Seconder: Mayor Janet Holborow

D. That Waikanae Estuary Care Group receive \$3200, bringing total funds allocated to \$100,000

These updated funding recommendations are shown in the table below:

APPLICANTS RECOMMENDED FOR FULL FUNDING			
No	Applicant	Requested	Recommended
1	Organic Wealth	\$3,773.15	\$3,773.15
2	Morepork Reserve Care Group	\$850	\$850
3	Kakariki Earth Ltd	\$8,555	\$8,555
4	Kāpiti Cycle Action	\$16,475	\$16,475
APPLICANTS RECOMMENDED FOR PARTIAL FUNDING			
No	Applicant	Requested	Recommended
5	The Shed Project Kapiti	\$28,728	\$15,700
6	MenzShed Kāpiti	\$17,771	\$12,430
7	Kāpiti Coast Biodiversity Project	\$28,000	\$14,000
8	Raumati Technology Centre	\$15,000	\$10,500
9	Paekākāriki Orchard and Gardens	\$24,845	\$9,698.85
10	Natural Build Otaki	\$7,300	\$4,818
11	Waikanae Estuary Care Group	\$5,869	\$3,200
APPLICANTS RECOMMENDED TO BE DECLINED			
No	Applicant	Requested	Recommended
12	Te Ra Waldorf School	\$7,186	\$0
13	Kenakena School	\$30,000	\$0
14	Energise Otaki	\$6,000	\$0
15	Te Toko Miriona Mira – Budge House	\$10,000	\$0
16	Kāpiti Island Nature Tours	\$30,000	\$0
TOTAL		\$240,352.15	\$ 100,000

CARRIED

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION SOF2023/46

Moved: Cr Jocelyn Prvanov

Seconder: Cr Sophie Handford

That the minutes of the Strategy, Operations and Finance Committee meeting of 13 July 2023 be

accepted as a true and correct record.

CARRIED

The Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee meeting closed with karakia at 1.05pm.

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HEAMANA | CHAIRPERSON