

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
ŌTAKI COMMUNITY BOARD MEETING  
HELD AT THE GERTRUDE ATMORE SUPPER ROOM, MEMORIAL HALL, MAIN STREET,  
ŌTAKI  
ON TUESDAY, 8 AUGUST 2023 AT 7.00PM**

**PRESENT:** Mr Cam Butler, Mr Simon Black, Ms Christine Papps, Cr Shelly Warwick

**IN ATTENDANCE:** Mr Mike Mendonça, Ms Steffi Haefeli

**WHAKAPĀHA |  
APOLOGIES:**

**LEAVE OF  
ABSENCE:** Ms Jackie Elliott

## **1 NAU MAI | WELCOME**

The Chair welcomed everyone to the meeting, introduced the members and staff in attendance and explained meeting procedures to members of the public.

The Chair then proceeded to stop the formal part of the meeting to allow public speakers in attendance to speak about the residential development proposed at 33 Main Highway in Ōtaki by Wakefield Development. The speakers on behalf of the residents of Moy Place and Sue Avenue, of which 15 out of the 30 households were represented, were Lyall Payne, Mike Hawke, Ian King and Ann Southern. After concluding their speeches, the residents asked some questions of members and Mike Mendonça and discussed how the Board could support the residents.

The meeting adjourned at 7:03 pm for public forum and resumed at 7:52 pm.

## **2 WHAKAPĀHA | APOLOGIES**

Nil

## **3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Simon Black declared an interest in the application from Kāpiti Crop Swap under item 7.1.

Item 4 Public Speaking Time was moved to a later part of the meeting.

## **5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) No leave of absences were requested.
- (b) The Chair noted that a matter of an urgent nature that has been brought to his attention is the late grant application from Kāpiti Crop Swap who have requested funding be considered today as the funding is required by September, which is before the next meeting.

**MOTION**

**COMMITTEE RESOLUTION OCB2023/36**

Moved: Mr Cam Butler  
 Seconder: Cr Shelly Warwick

That the Ōtaki Community Board accept the late grant application from Kāpiti Crop Swap and consider the application under item 7.1 Consideration of Applications for Funding.

**CARRIED**

(c) Community Board Members' Activities - this item was moved to later in the meeting

**4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

Ann-Marie Stapp spoke on behalf of Music Matters' grant application under item 7.1.

Cr Shelly Warwick left the meeting at 7:58 pm.

Cr Shelly Warwick returned to the meeting at 7:59 pm.

Anahera Roach and Melissa Roach spoke to their grant application under item 7.1 and answered members' questions.

Jo Humphries spoke on behalf of Kāpiti Crop Swap's grant application under item 7.1 and answered members' questions.

**5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(c) Community Board Members' Activities

The activity reports for Cam Butler and Simon Black were tabled before the meeting.

**TABLED DOCUMENTS**

The following documents were tabled.

Activity Report - Cam Butler

Activity Report – Simon Black

**Appendices**

1 Activity Report - Cam Butler

2 Activity Report - Simon Black

**6 HE KŌRERO HOU | UPDATES**

Nil

**7 PŪRONGO | REPORTS**

**7.1 CONSIDERATION OF APPLICATIONS FOR FUNDING**

**COMMITTEE RESOLUTION OCB2023/37**

Moved: Mr Cam Butler  
 Seconder: Ms Christine Papps

That the Ōtaki Community Board agree to increase the funding amount limit of up to \$750.00. The Board notes that the amount granted may be more or less at the Board’s discretion.

**CARRIED**

**COMMITTEE RESOLUTION OCB2023/38**

Moved: Ms Christine Papps  
 Seconder: Mr Simon Black

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Music Matters to assist with the cost of promoting and running the Spring Sing 4 2023 concert in September.

**CARRIED**

**COMMITTEE RESOLUTION OCB2023/39**

Moved: Mr Cam Butler  
 Seconder: Mr Simon Black

That the Ōtaki Community Board approves a Sporting Activity Grant of \$580.00 to Anahera Roach Box to assist with the cost of attending and competing in the Christchurch Girls Rugby Festival in late September.

**CARRIED**

**COMMITTEE RESOLUTION OCB2023/40**

Moved: Mr Cam Butler  
 Seconder: Ms Christine Papps

That the Ōtaki Community Board alter its previous resolution to approve a Sporting Grant to Anahera Roach Box to:

That the Ōtaki Community Board approves a Sporting Activity Grant of \$500.00 to Anahera Roach Box and Te Akau Pidduck each, so in total \$1,000.00, to assist with the cost of the team attending and competing in the Christchurch Girls Rugby Festival in late September.

**CARRIED**

**COMMITTEE RESOLUTION OCB2023/41**

Moved: Cr Shelly Warwick  
 Seconder: Ms Christine Papps

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Kāpiti Crop Swap to assist with the cost of hiring a hall once a month and stalls, and the creation of branding including flags, stamps, pamphlets and advertisement.

**CARRIED**

Cr Shelly Warwick left the meeting at 8:33 pm to talk to the grant applicant Te Akau Pidduck.

Cr Shelly Warwick returned to the meeting at 8:35 pm.

## 8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

### 8.1 CONFIRMATION OF MINUTES

#### COMMITTEE RESOLUTION OCB2023/42

Moved: Mr Cam Butler

Seconder: Mr Simon Black

That the minutes of the Ōtaki Community Board meeting of 20 June 2023 be accepted as a true and correct record.

**CARRIED**

## 9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

### 9.1 MATTERS UNDER ACTION

The Community Board discussed the matters under action and the document was updated accordingly to remove item 3 Haruatai Park Signage and add a further item Ōtaki Markets Potholes.

Chris Papps briefed the Board that the Dance Group using the Ōtaki Memorial Hall have approached her about the painted markings to be applied on the floor of the hall. The painted markings will make the floor slippery for dancing and so they are asking for support from the Board in advocating for a different approach. The matter was discussed with the Group Manager Place and Space, Mike Mendonça who will liaise with the dancing group to seek their input.

The Community Board members discussed the concerns raised by the Moy Place residents in public forum and suggested that the Board and the Ward Councillor write to the Minister in support of the residents to request that the agencies liaise with the Community Board and a possible community liaison group before proceeding.

### MOTION

#### COMMITTEE RESOLUTION OCB2023/43

Moved: Mr Cam Butler

Seconder: Ms Christine Papps

That the Ōtaki Community Board writes to the decision making committee in regards to the Wakefield development on 33 Main Highway, Ōtaki and the current design of access for vehicles.

**CARRIED**

**4 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |  
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

The Poari ā-Hapori o Ōtaki | Ōtaki Community Board meeting closed at 8:59 pm.

.....  
**HEAMANA | CHAIRPERSON**