



# **RĀRANGI TAKE AGENDA**

## **Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Districtwide Facility Hire Remissions) Meeting**

**I hereby give notice that a Meeting of the Te Komiti Tuku Tahua Pūtea |  
Grants Allocation Committee (Districtwide Facility Hire Remissions)  
will be held on:**

**Te Rā | Date: Thursday, 24 August 2023**

**Te Wā | Time: 1.30pm**

**Te Wāhi | Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Mike Mendonça  
Acting Group Manager Place and Space**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Districtwide Facility Hire Remissions) will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 24 August 2023, 1.30pm.**

**Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Districtwide Facility Hire Remissions) Members**

Cr Nigel Wilson	Chair
Cr Glen Cooper	Deputy
Mayor Janet Holborow	Member
Cr Rob Kofoed	Member
Cr Shelly Warwick	Member

## Te Raupapa Take | Order Of Business

1	<b>Nau Mai   Welcome</b> .....	5
2	<b>Karakia a te Kaunihera   Council Blessing</b> .....	5
3	<b>Whakapāha   Apologies</b> .....	5
4	<b>Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take   Declarations of Interest Relating to Items on the Agenda</b> .....	5
5	<b>He Wā Kōrero ki te Marea mō ngā Mea e Hāngai ana ki te Rārangi Take   Public Speaking Time for Items Relating to the Agenda</b> .....	5
6	<b>Ngā Take a ngā Mema   Members' Business</b> .....	5
7	<b>Pūrongo   Reports</b> .....	6
	7.1 Consideration of Applications for Districtwide Facility Hire Remission .....	6
8	<b>Te Whakaū i ngā Āmiki   Confirmation of Minutes</b> .....	13
	8.1 Confirmation of Minutes .....	13



**1 NAU MAI | WELCOME**

**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.

“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”

**3 WHAKAPĀHA | APOLOGIES**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI  
TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

## 7 PŪRONGO | REPORTS

### 7.1 CONSIDERATION OF APPLICATIONS FOR DISTRICTWIDE FACILITY HIRE REMISSION

Kaituhi | Author: **Tracey Waye, Executive Secretary to Group Manager Place and Space**

Kaiwhakamana | Authoriser: **Sean Mallon, Group Manager Infrastructure Services**

### TE PŪTAKE | PURPOSE

1 Eleven applications for funding have been received:

- Hoop Club Kāpiti
- Kāpiti Coast Workers Educational Association Inc
- Kāpiti Cycling Action
- Kāpiti Floral Art Club
- Kāpiti Water Polo Club Inc
- Lions Club of Waikanae Inc
- Ōtaki Pickleball
- Raumati South Repair Café
- The Widowed, Separated & Divorced Support Group Kāpiti Inc
- Waikanae Rotary
- Youth Nation Ōtaki

### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

2 This report outlines eleven applications which have been received to the Districtwide Facility Hire Remissions grants programme, and requests that the Grants Allocation Committee (Districtwide Facility Hire Remissions) consider the applications and allocate grant funds as it sees fit.

### TE TUKU HAEPAPA | DELEGATION

3 The Grants Allocation Committee has delegated authority to consider this report under Section C.4 of the Governance Structure approved by Council on 24 November 2022:

*Districtwide Hall Hire Remissions - This programme is to assist hall users whose event is benefitting the District as a whole rather than an individual community.*

→

### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Grants Allocation Subcommittee (Districtwide Facility Hire Remission) grants \$..... to Hoop Club Kāpiti, to assist with the cost of hiring the Paraparaumu College Community Sports Hall every Sunday morning throughout the school year, for a basketball developmental programme for children aged 5 – 17 years.
- B. That the Grants Allocation Committee (Districtwide Facility Hire Remission) grants \$..... to the Kāpiti Coast Workers' Educational Association Inc, to assist with the cost of hiring the Paraparaumu Library Meeting Room to provide continuing adult education for older, retired residents.

- C. That the Grants Allocation Committee (Districtwide Facility Hire Remission) grants \$..... to Kāpiti Cycling Action, to assist with the cost of hiring the Paraparaumu Library Meeting Room for their meetings which are held six times per year.
- D. That the Grants Allocation Committee (Districtwide Facility Hire Remission) grants \$..... to the Kāpiti Floral Art Club, to assist with the cost of hiring the Waikanae Memorial Hall for their meetings which are held 10 times per year.
- E. That the Grants Allocation Committee (Districtwide Facility Hire Remission) grants \$..... to Kāpiti Water Polo Club Inc, to assist with the cost of hiring the Coastlands Aquatic Centre for their weekly meetings.
- F. That the Grants Allocation Committee (Districtwide Facility Hire Remission) grants \$..... to the Lions Club of Waikanae, to assist with the cost of hiring the Waikanae Community Centre for their annual Senior Citizens' Christmas Luncheon being held in December 2023.
- G. That the Grants Allocation Committee (Districtwide Facility Hire Remission) grants \$..... to Ōtaki Pickleball, to assist with the cost of hiring the Ōtaki Memorial Hall for their weekly meetings.
- H. That the Grants Allocation Committee (Districtwide Facility Hire Remission) grants \$..... to the Raumati South Repair Club, to assist with the cost of hiring the Raumati South Community Hall for their bi-monthly meetings.
- I. That the Grants Allocation Committee (Districtwide Facility Hire Remission) grants \$..... to the Widowed, Separated & Divorced Support Group Kāpiti to assist with the cost of hiring the Paraparaumu Library Meeting Room for their 10 week course which commences on 7 September 2023.
- J. That the Grants Allocation Committee (Districtwide Facility Hire Remission) grants \$..... to Waikanae Rotary to assist with the cost of hiring the Waikanae Memorial Hall for hosting the Kāpiti Model Rail Show which was held on 14 – 16 April 2023.
- K. That the Grants Allocation Committee (Districtwide Facility Hire Remission) grants \$..... to Youth Nation Ōtaki to assist with the cost of hiring the Ōtaki Library Supper Room for their weekly youth programme.

## **TŪĀPAPA | BACKGROUND**

- 4 The Council has \$3,300 in the 2023/24 budget for Districtwide Facility Hire Remissions. This budget is targeted at facility users whose event is benefiting the District as a whole rather than an individual community.
- 5 In the current financial year, no grants have been allocated to date, leaving \$3,300 available for granting.
- 6 The maximum grant payable under the current policy is \$1,000.
- 7 Criteria for the Districtwide Facility Hire Remissions grants is attached to this report as **Appendix 1**.

## **HE KŌRERORERO | DISCUSSION**

- 8 Copies of all grants received are attached to this report as **Appendix 2 (under separate cover)**.
- 9 The following events comply with the criteria for Districtwide Facility Hire Remissions Grants being “worthy causes” whose events are providing community, cultural or sporting activities within the District as a whole.
- 10 Applications have been received from:

Hoop Club Kāpiti

- 11 Funding of \$3,248.60 is sought to assist with the cost of hiring the Paraparaumu College Community Sports Hall to provide a basketball development programme for children aged 5-17 years.
- 12 The application states that “Hoop Club Kāpiti has been running on a shoestring budget for close to three decades so any assistance will be of huge benefit”. The applicant is aware that the maximum grant is \$1,000 but wanted to make the Committee aware of the amount of financial assistance that they require.

Kāpiti Coast Workers' Educational Association Inc

- 13 Funding of \$490 is sought to assist with the cost of hiring the Paraparaumu Library Meeting Room to provide continuing adult education for older, retired residents.
- 14 The application states that “WEA is heavily reliant on charitable grants to survive financially. Membership and course fees are kept low to encourage our seniors to participate”.

Kāpiti Cycling Action

- 15 Funding of \$300 is sought to assist with the cost of hiring the Paraparaumu Library Meeting Room for their meetings which are held six times per year.
- 16 The group seeks to raise awareness of the public and council to the need for safe networks for cycling on the Kāpiti Coast.

Kāpiti Floral Art Club

- 17 Funding of \$240 is sought to assist with the cost of hiring the Waikanae Memorial Hall for their meetings which are held 10 times per year.
- 18 The group aims to cultivate the art of designing with plant material as a recreational and social activity and to inspire environmental awareness and conservation of indigenous flora.

Kāpiti Water Polo Club

- 19 Funding of \$1,000 is sought to assist with the cost of hiring the Coastlands Aquatic Centre for their weekly meetings.
- 20 This grant will assist the club to have budget available to upgrade equipment and to enable the club to keep their term fees low, supporting more tamariki to be able to participate.

Lions Club of Waikanae

- 21 Funding of \$346 is sought to assist with the cost of hiring the Waikanae Community Centre for their annual Senior Citizens' Christmas Luncheon in December 2023.
- 22 This event is held at no charge to attendees and is purposely targeted at Senior Citizens who are often on their own at Christmastime.

Ōtaki Pickleball

- 23 Funding of \$2,000 is sought to assist with the cost of hiring the Ōtaki Memorial Hall for their weekly meetings.
- 24 This is a new club and the grant would help with costs while the club is getting up and running. The applicant is aware that the maximum grant is \$1,000 but wanted to make the Committee aware of the amount of financial assistance that they require.

Raumati South Repair Cafe

- 25 Funding of \$983 is sought to assist with the cost of hiring the Raumati South Memorial Hall for their bi-monthly meetings.
- 26 Repair Cafes are free pop-up events where local people bring in their broken or damaged belongings and local volunteer experts do their best to repair them. The cafe is repairing over



100 items every two months which keeps these items out of landfill, as well as building community resilience and providing a social event for members of the community.

The Widowed, Separated & Divorced Support Group Kāpiti

- 27 Funding of \$535 is sought to assist with the cost of hiring the Paraparaumu Library Meeting Room for their 10 week course which commences on 7 September 2023.
- 28 These courses help Kāpiti Coast people from all walks of life to come to terms with their loss of a partner due to being widowed, separated, divorced, or a partner going into care.

Waikanae Rotary

- 29 Funding of \$780 is sought to assist with the cost of hiring the Waikanae Memorial Hall for hosting the Kāpiti Model Rail Show which was held on 14 – 16 April 2023.
- 30 The club is aware that the grant, if approved, would be funded retrospectively and they have paid the funds up front themselves on the basis that they may or may not be reimbursed (in full or in part).

Youth Nation Ōtaki

- 31 Funding of \$500 is sought to assist with the cost of hiring the Ōtaki Library Supper Room for their weekly youth programme.
- 32 The application states “The mahi my husband and I do is voluntary and expenses come from our own pocket ... We don’t want to stop providing a great place for these rangatahi to have a safe space to share their story or just have fun in a positive environment”.

**He take | Issues**

- 33 There are no issues to be considered.

**Ngā kōwhiringa | Options**

- 34 There are no options to be considered.

**Tangata whenua**

- 35 There are no tangata whenua issues to be considered.

**Panonitanga āhuarangi | Climate change**

- 36 There are no climate change issues to be considered.

**Ahumoni me ngā rawa | Financial and resourcing**

- 37 Under the Local Government Amendment Act 2012 the local authority must “demonstrate prudent management of its revenues, expenses, assets, liabilities, investments or general financial dealings”.
- 38 An amount of \$3,300 is provided in the 2023/24 budget for the Districtwide Facilities Hire Remission Grant. To date no funds have been allocated in the current financial year, leaving **\$3,300** available for distribution.
- 39 The total of grant applications received is \$10,422.60, however two of the applications are for over \$1,000. In considering the amount able to be granted, those two applications have been “capped” at \$1,000 meaning that grant applications totalling **\$7,174** are provided for the Committee’s consideration.
- 40 The total being applied for is **\$3,874** more than is available.

**Ture me ngā Tūraru | Legal and risk**

- 41 There are no legal or risk issues to be considered.

### Ngā pānga ki ngā kaupapa here | Policy impact

- 42 The current criteria and process for the operation of this grant fund was approved by Council on 21 August 2008. After the Grants Allocation Committee meeting on 20 September 2016 the Assessment Procedure was added.
- 43 The criteria is attached to this report as **Appendix 1**.

## TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

### Te mahere tūhono | Engagement planning

- 44 An engagement plan is not needed to implement this decision.

### Whakatairanga | Publicity

- 45 All successful applications will be publicised as appropriate through the Council's regular communications channels.

## NGĀ ĀPITI HANGA | ATTACHMENTS

1. Grants Allocation Committee (Districtwide Facility Hire Remissions) - criteria [↓](#)
2. Applications received to Grants Allocation Subcommittee (Districtwide Facilities Hire Remission) funding round, August 2023 (under separate cover) [⇒](#)

## DISTRICTWIDE FACILITY HIRE REMISSIONS GRANTS APPLICATION FORM

The purpose of the Districtwide Facility Hire Remission Grant is to provide financial assistance for groups or individuals who promise a future into the development of community, cultural or sporting activities within the District.

The programme is to assist facility users whose event is benefitting the District as a whole rather than an individual community.

### Eligible Organisations/Individuals

1. Applicants must reside in the Kāpiti Coast District.
2. Eligible organisations include those that provide community, cultural or sports activities within the District as a whole.

### Applications will be considered for:

1. The remission of facility hire, within **the current financial year** of the project or activity.
2. That the remission of facility hire rental for “worthy causes” be in line with Council policy in that all remissions of facility rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council or Community Boards.

### Ineligible Purposes

Grants will not generally be considered retrospectively (applications must be received by the Kāpiti Coast District Council prior to the event taking place).

### Maximum Grant

The maximum grant payable is **\$1,000** per grant.

### Accountability

Applicants must provide evidence that the money was spent for the purpose granted within six months of receipt of the grant.

### Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

### Assessment Procedure

The Grants Allocation Subcommittee (Districtwide Facility Hire Remissions) will assess all eligible applications and allocate the funds in accordance with the programme’s criteria and protocols. In assessing applications the Committee will consider measures such as (but not limited to):

- The clear aims and objectives of the applicant;
- The project or event for which the grant is requested;

**DISTRICTWIDE FACILITY HIRE REMISSIONS GRANTS  
APPLICATION FORM**

- Where appropriate, evidence of a sound management structure and good financial management;
- How closely the application fits with the scheme criteria;
- The identification and evaluation of local needs;
- The use of any previous money granted by Council;
- The level of community involvement in the project; and
- The expected outcomes and benefits of the service/project for the Kāpiti Coast District.

**Applications are to be addressed to:**

Tracey Waye, Executive Secretary  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254

[tracey.waye@kapiticoast.govt.nz](mailto:tracey.waye@kapiticoast.govt.nz)

**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**

**8.1 CONFIRMATION OF MINUTES**

**Author:** Kate Coutts, Democracy Services Advisor

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

**Taunakitanga | Recommendations**

That the minutes of the Grants Allocation Committee – Community Grants meeting of 1 June 2023 be accepted as a true and correct record.

**APPENDICES**

1. Confirmation of Grants Allocation Committee - Community Grants 1 June 2023 [↓](#)

GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES

1 JUNE 2023

MINUTES OF KĀPITI COAST DISTRICT COUNCIL  
GRANTS ALLOCATION COMMITTEE (COMMUNITY GRANTS) MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 1 JUNE 2023 AT 9.37AM

**PRESENT:** Cr Nigel Wilson, Cr Rob Kofoed, Cr Shelly Warwick, Mr John Hayes, Ms Sarah Yuile

**IN ATTENDANCE:** Mrs Janice McDougall, Mr Aaron Cronin, Ms Claire Rewi, Ms Kate Coutts, Ms Steffi Haefeli, Ms Anna Smith, Ms Marie Ottley-Clark, Ms Evalina Brunoro-Beilman, Cr Sophie Handford

**APOLOGIES:** The Mayor and Cr Glen Cooper

**LEAVE OF ABSENCE:** Nil

**1 NAU MAI | WELCOME**

The Chair welcomed everyone to the meeting.

**2 COUNCIL BLESSING**

Cr Shelly Warwick read the Council blessing.

**3 WHAKAPĀHA | APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION GACG2023/1**

Moved: Cr Shelly Warwick  
Seconder: Cr Rob Kofoed

That the apologies received from the Mayor and Cr Glen Cooper be accepted.

**CARRIED**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Sarah Yuile declared an interest in Good Bitches Baking's application under Item 7.1 on the agenda, and did not participate in discussion regarding their application.

**5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

Jo Picot spoke on behalf of The Shed Project's application under Item 7.1 on the agenda for funds to assist with a screen-printing capability, and answered members' questions.

Kirsty Doyle spoke on behalf of Ōtaki Promotion Group's (OPG) application under Item 7.1 on the agenda for funds to assist with improving their Community Christmas Wonderland Project, and answered members' questions.

**GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES**

**1 JUNE 2023**

Peter Ryan spoke on behalf of Our Lady of Kapiti St Vincent de Paul Society's application under Item 7.1 on the agenda for funds to assist with replacing a freezer. Mr Ryan answered members' questions.

Christine Lenk spoke on behalf of Actively Coping with Cancer's application under Item 7.1 on the agenda for funds to assist with holding their meetings, and answered members' questions.

The meeting adjourned at 10:03am and reconvened at 10:33am.

Carys Brenin spoke on behalf of Ōtaki Toy Library application under Item 7.1 on the agenda for funds to assist with improving their toy collection, and answered members' questions.

Becs Isaac and Gemma Williamson spoke on behalf of KāpiMana Multiples application under Item 7.1 on the agenda for funds to assist with creating household hampers that include essential baby-related products. Ms Isaac and Ms Williamson answered members' questions.

David Edwards spoke on behalf of Kāpiti Community Foodbank's application under Item 7.1 on the agenda for funds to assist with the Foodbank's operational costs, and answered members' questions.

Daniel Gamboa spoke on behalf of New Zealand National Refugee Council's application under Item 7.1 on the agenda for funds to assist with the cost of running a Kāpiti Coast Refugee Youth leadership camp, and answered members' questions.

Anna McKenzie Hawea spoke on behalf of Ngā Manu Trust's application under Item 7.1 on the agenda for funds to assist with purchasing wet weather clothing for their Volunteer Programme, and answered members' questions.

Glenn McGregor and Mary Anderson spoke on behalf of Benefit Advisory Kāpiti's application under Item 7.1 on the agenda for funds to assist with providing benefit advocacy services, and answered members' questions.

Susan Church spoke on behalf of Age Concern Kāpiti's application under Item 7.1 on the agenda for funds to assist with production of a monthly newsletter, and answered members' questions.

Cathy and Susan spoke on behalf of Volunteer Kāpiti's application under Item 7.1 on the agenda for funds to assist with establishing an Emergency Volunteer Plan, and answered members' questions.

The meeting adjourned at 11.34am and reconvened at 11.46am.

Angela Haddon spoke via Zoom on behalf of Heart Kids' application under Item 7.1 on the agenda for funds to assist with providing care packs, grocery and petrol vouchers, and counselling services for Kāpiti families in need. Ms Haddon answered members' questions.

The meeting adjourned at 11:54am and reconvened at 12.30pm.

Martin Sloman spoke on behalf of Kāpiti Kindness Trust's application under Item 7.1 on the agenda for funds to assist with providing hot water bottles, slow cookers and meal tuition to families living on a challenging budget. Mr Sloman answered members' questions.

Natalia Karacaoglu spoke via Zoom on behalf of The Nest Collective's application under Item 7.1 on the agenda for funds to assist with creating essentials packs for vulnerable young families. Ms Karacaoglu answered members' questions.

**GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES**

**1 JUNE 2023**

Jaydie Forrest spoke on behalf of HELD - The Real Motherhood's application under Item 7.1 on the agenda for funds to assist with production and distribution of a free 'Well-Being Journal' for Kāpiti whānau transitioning to the postpartum period. Ms Forrest answered members' questions.

Judy Williams and Sue Frewin spoke on behalf of Friends of Wharemauku Stream's application under Item 7.1 on the agenda for funds to assist with purchasing native trees and shrubs to support their desilting project, and answered members' questions.

Mandy Blake and members of L'Arche Kāpiti spoke on behalf of L'Arche's application under Item 7.1 on the agenda for funds to assist with the costs of running the Washing Whiffs Social Enterprise, and answered members' questions.

Suzie Linton spoke via Zoom on behalf of Wellington Multiple Sclerosis' application under Item 7.1 on the agenda for funds to assist with project and administration costs, and answered members' questions.

Alice Graham spoke on behalf of Ellie's Canine Rescue's application under Item 7.1 on the agenda for funds to assist with providing dog food services to Kāpiti families, and answered members' questions.

Robyn Mills spoke on behalf of Paekākāriki Community Trust's application under Item 7.1 on the agenda for funds to assist with installation of a piano, and music lessons for youth, and answered members' questions.

Therese O'Sullivan spoke on behalf of Good Bitches Baking application under Item 7.1 on the agenda for funds to assist with running their Baking it Better Kāpiti programme, and answered members' questions.

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

There were none.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were none.

**7 PŪRONGO | REPORTS**

The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Community Grants) meeting went into public excluded session at 1.53pm.

**COMMITTEE RESOLUTION GACG2023/2**

Moved: Cr Rob Kofoed

Seconder: Mr John Hayes

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:



GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES

1 JUNE 2023

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>7.1 – Community Grants – Consideration of Applications for Funding</b>	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**MOVE OUT OF PUBLIC EXCLUDE BUSINESS**

**COMMITTEE RESOLUTION GACG2023/3**

Moved: Cr Rob Kofoed  
 Seconder: Cr Shelly Warwick

That the meeting moves out of public excluded business.

**CARRIED**

The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Community Grants) came out of public excluded session at 2.48pm.

**7.1 COMMUNITY GRANTS 2023**

Marie Ottley-Clark, Acting Manager Connected Communities and Janice McDougall, Group Manager People and Partnerships spoke to the report and answered members' questions.

**COMMITTEE RESOLUTION GACG2023/4**

Moved: Cr Nigel Wilson  
 Seconder: Cr Rob Kofoed

That the Grants Allocation Committee notes the application by **Soroptomists International Kāpiti Coast** and notes that the application has been withdrawn.

**CARRIED**

Sarah Yuile had declared an interest in the Good Bitches Trust's application and removed herself from the table.

**COMMITTEE RESOLUTION GACG2023/5**

Moved: Cr Shelly Warwick  
 Seconder: Mr John Hayes

That the Grants Allocation Committee grants \$1,000.00 to **Good Bitches Trust** for costs

GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES

1 JUNE 2023

associated with their Baking it Better Kāpiti programme.

**CARRIED**

**COMMITTEE RESOLUTION GACG2023/6**

Moved: Cr Shelly Warwick

Seconder: Cr Rob Kofoed

That the Grants Allocation Committee grants \$850.00 to **Actively Coping with Cancer** for assistance towards their weekly meetings.

That the Grants Allocation Committee declines the application from **Age Concern Horowhenua** for costs associated with running the 'Elder Safety Service'.

That the Grants Allocation Committee grants \$1,000.00 to **Age Concern Kapiti** for help with costs of production of a monthly newsletter.

That the Grants Allocation Committee grants \$500.00 to **Benefit Advocacy Kapiti** for costs associated with providing benefit advocacy services.

That the Grants Allocation Committee grants \$1,000.00 to **Cross Roads Christian Community Trust** for help with costs of stationary, photocopying, and fuel costs.

That the Grants Allocation Committee grants \$1,000.00 to **Ellie's Canine Rescue and Rehome** for free desexing and dog food services to Kapiti families.

That the Grants Allocation Committee grants \$1,000.00 to **Friends of the Wharemauku Stream Work Ready Kāpiti** for Native Trees and Shrubs to support their desilting activity.

That the Grants Allocation Committee grants \$940.00 to **He Tangata Village Trust** for nine raised garden beds to promote self-sufficiency.

That the Grants Allocation Committee grants \$1,000.00 to **Heart Kids Wellington** for contribution towards costs of providing care packs, grocery and petrol vouchers, and counselling services for Kāpiti families in need.

That the Grants Allocation Committee declines the application from **HELD – by The Real Motherhood** for production and distribution of a free 'Well-Being Journal' for all Kāpiti births.

That the Grants Allocation Committee grants \$1,396.00 to **KapiMana Multiples** for household hampers and essential baby items.

That the Grants Allocation Committee grants \$200.00 to **Kapiti Autism Parent Support Group** for room rental for the regular meetings.

That the Grants Allocation Committee grants \$2,000.00 to **Kapiti Community Foodbank** for administration costs.

That the Grants Allocation Committee grants \$1,000.00 to **Kapiti Coast WEA Inc** for administration costs.

That the Grants Allocation Committee grants \$1,000.00 to **Kapiti Horticultural Society** for improvements to their school tree planting programme.

That the Grants Allocation Committee grants \$2,000.00 to **Kāpiti Kindness Trust** for hot water bottles and slow cookers and meal tuition to families living on a challenging budget.

That the Grants Allocation Committee declines the application from **Kāpiti Vaulting Club Incorporated** for staff and volunteers to complete or revalidate a Comprehensive First Aid Course.

That the Grants Allocation Committee declines the application from **Kapiti Water Polo Club** for Coaching and Administration support.

That the Grants Allocation Committee grants \$2,000.00 to **Kapiti Women's Health Collective** for

**GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS)  
MEETING MINUTES**

**1 JUNE 2023**

worker volunteer training.

That the Grants Allocation Committee grants \$600.00 to **L'Arche Kapiti** for Washing Whiffs Social Enterprise.

That the Grants Allocation Committee grants \$1,980.00 to **Life Education Trust Kapiti and Horowhenua** for printing booklets for a Vaping Education initiative.

That the Grants Allocation Committee grants \$1,000.00 to **Moore's Meadow Trust** for a woodchipper and paper shredder.

That the Grants Allocation Committee grants \$1,000.00 to **New Zealand National Refugee Youth Council** for assistance towards costs of running a Kapiti Coast Refugee Youth leadership camp.

That the Grants Allocation Committee grants \$1,735.00 to **Ngā Manu Trust** for wet weather clothing for their Volunteer Programme.

That the Grants Allocation Committee grants \$1,000.00 to **Otaki Stroke Support and Wellness Centre** for costs associated with their weekly Sit and Be Fit classes.

That the Grants Allocation Committee grants \$500.00 to **Otaki-Waikanae Presbyterian Parish** for a new BBQ.

That the Grants Allocation Committee declines the application from **Ōtaki Montessori** for resources to increase their environmental sustainability practices.

That the Grants Allocation Committee grants \$1,831.00 to **Ōtaki Toy Library** for improving their toy collection.

That the Grants Allocation Committee grants \$1,000.00 to **Ōtaki Promotions Group (OPG)** for improvement to their Community Christmas Wonderland Project.

That the Grants Allocation Committee grants \$1,468.00 to **Our Lady of Kapiti St Vincent de Paul Society** for a Freezer replacement.

That the Grants Allocation Committee grants \$1,000.00 to **Paekākāriki Community Trust** for contribution towards piano installation and music lessons for youth.

That the Grants Allocation Committee declines the application from **Paraparaumu Kindergarten** for a collaborative mural project.

That the Grants Allocation Committee grants \$2,000.00 to **Parent to Parent Wellington** for costs associated with holding monthly support group meets.

That the Grants Allocation Committee declines the application from **Resolute** for assistance towards a launch event.

That the Grants Allocation Committee grants \$1,000.00 to **Te Aukaha / Ngatiawa Retreat Trust** for holding two hui reo programmes.

That the Grants Allocation Committee grants \$2,000.00 to **The Nest Collective NZ Charitable Trust** for essentials packs for vulnerable young families.

That the Grants Allocation Committee grants \$1,000.00 to **The Shed Project Kapiti** for a screen-printing capability.

That the Grants Allocation Committee grants \$1,000.00 to **The Wellington Multiple Sclerosis Society Inc** for administration costs.

That the Grants Allocation Committee grants \$2,000.00 to **Volunteer Kāpiti** for to establish an Emergency Volunteer Plan.

That the Grants Allocation Committee declines the application from **Work Ready Kāpiti** for translation and printing of the Work Ready Kāpiti Passport in Te Reo Māori.

