



# **RĀRANGI TAKE AGENDA**

## **Poari ā-Hapori o Raumati | Raumati Community Board Meeting**

**I hereby give notice that a Meeting of the Poari ā-Hapori o Raumati |  
Raumati Community Board will be held on:**

**Te Rā | Date: Tuesday, 25 July 2023**

**Te Wā | Time: 7.00pm**

**Te Wāhi | Location: Te Raukura ki Kāpiti  
34a Raumati Road  
Raumati Beach**

**Janice McDougall  
Group Manager People and Partnerships**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Poari ā-Hapori o Raumati | Raumati Community Board will be held at Te Raukura ki Kāpiti, 34a Raumati Road, Raumati Beach, on Tuesday 25 July 2023, 7.00pm.**

**Poari ā-Hapori o Raumati | Raumati Community Board Members**

Mr Bede Laracy	Chair
Mr Jonny Best	Deputy
Ms Tarn Sheerin	Member
Mr Tim Sutton	Member
Cr Sophie Handford	Member

**Te Raupapa Take | Order Of Business**

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**1 NAU MAI | WELCOME****2 WHAKAPĀHA | APOLOGIES****3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME****5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

(c) Community Board Members' Activities

**6 HE KŌRERO HOU | UPDATES****6.1 UPDATE ON TAKUTAI KĀPITI**

**Author:** Jason Holland, District Planning Manager

**Authoriser:** Kris Pervan, Group Manager Strategy & Growth

**TE PŪTAKE | PURPOSE**

The update will clarify the basic steps of the process being followed by the Takutai Kāpiti Coastal Adaptation Panel (CAP), and upcoming opportunities for the public to engage directly with the CAP and its supporting technical advisors.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

Nil

## 7 PŪRONGO | REPORTS

### 7.1 RAUMATI ROAD LOADING ZONE

Kaituhi | Author: **Gary Adams, Traffic Engineer**

Kaiwhakamana | Authoriser: **Sean Mallon, Group Manager Infrastructure Services**

#### TE PŪTAKE | PURPOSE

- 1 This report provides details of a proposal to install a loading zone at 22 Raumati Road. This upgrade is essentially a line marking and signage upgrade which the adjoining owner has been consulted on and is now requesting Kāpiti Coast District Council (Council), as the Road Controlling Authority, to implement.

#### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required.

#### TE TUKU HAEPAPA | DELEGATION

- 3 Section D of the 2022-2025 Triennium Governance Structure and Delegations gives the Community Board the authority to consider these matters:

*Authority to approve or reject officer recommendations relating to traffic control and signage matters for existing local roads, except those matters that involve significant safety issues. Community Boards will be consulted about these matters, but final delegation will rest with Council officers”.*

#### TAUNAKITANGA | RECOMMENDATIONS

That the Raumati Community Board approve:

- A. That the current 60-minute (P60) parking restrictions adjacent to 22 Raumati Road are removed. This equates to two parking spaces.
- B. That a Loading Zone be created adjacent to 22 Raumati Road. The zone to be restricted to Goods Vehicles Only, Monday to Saturday, time restricted to 15 minutes.
- C. The zone to be installed in accordance with the Traffic Control Devices Manual Part 13 Parking Control with the yellow line marking and Loading Zone lettering to be in accordance with The Manual of Traffic Signs and Markings Part 2 Section 2.12.04 and Figure 2.15. A Location Plan and sign details are included in Appendix A of this report.

#### TŪĀPAPA | BACKGROUND

- 4 The main trigger for this application is the recent granting of a Resource Consent for the construction of a new Foursquare supermarket at 22 Raumati Road replacing the existing shop on the corner of Raumati Road and Margaret Road.
- 5 As part of pre-application discussions and the iterative resource consent process, Council's Transport Safety Lead recommended the creation of an on-street loading zone to avoid conflict between deliveries and customers in the car park. The applicant's layout was redesigned to take account of this although he was made aware that any parking changes were still subject to the approval and resolution process through Council.
- 6 There are no dedicated on-street loading zones on any of our Kāpiti Coast roads which is an increasing issue as our town or village centres thrive and the need for servicing increases. Deliveries to the current Foursquare have always posed problems with trucks parking variously in the disabled spaces, short term parking, across zebra crossings or multiple angled parking spaces. And variously all of the other commercial businesses in the area also

have to take deliveries in some shape or form. Therefore, a dedicated loading zone should bring benefits to all businesses in the village.

- 7 As a side note Council Officers are also dealing with the same issues at Seaview Road and Maclean Street, Paraparaumu Beach, with sites for two new loading zones currently under consideration. Parking for delivery vehicles is a district wide issue and will be investigated in each of our town centres and commercial areas as it is identified.

**HE KÖRERORERO | DISCUSSION**

**He take | Issues**

- 8 The main issue at Raumati Beach is the complete lack of any parking spaces large enough to accommodate large commercial vehicles which has led to unsafe and illegal parking. The task was then finding the best option which looks at road safety and commercial practicality, balancing commercial servicing against customer access.

**Ngā kōwhiringa | Options**

- 9 Other locations have been looked at but found to be generally unworkable or less desirable for a loading zone. These are summarised in Table 1 below:

**Table 1: Table Name**

<b>Kōwhiringa   Options</b>	<b>Hua   Benefits</b>	<b>Tūraru   Risks</b>
Option A (recommended) 22 Raumati Road	Driveways east and west of the double parking bay allow for good entry and exit tapers for commercial vehicles. Double bay allows approximately 12.5m for parking goods vehicles. Close proximity to future supermarket	Loss of some on street parking
Option B Raumati Road between 18 and 20	Workable	The continuous run of 5 car parks makes it harder for trucks to enter or leave a parallel space so additional on street parking spaces would need to be removed.
Option C Raumati Road between 17 and 21	Would work	Is a further distance from the main shops for deliveries. Goods would have to be moved across Raumati Road to the supermarket
Option D Raumati Road adjacent to Council car park	Closer to town centre	Currently all marked with No Stopping lines. The original bus stop was relocated from here due to safety concerns around the zebra crossing and multiple traffic movements in and out of the car park and Margaret Road
Option E Raumati Road west of Margaret Road		Currently a Taxi Stand. Too short and awkward access due to traffic island. Too close to corner with Rosetta Rd

<p>Option F Margaret Road west</p>		<p>Continuous parallel parking from Victor Road would make it hard for large vehicles to enter or exit. Camber of road and over hanging verandas a hazard for large vehicles, also the proximity to the zebra crossing</p>
<p>Option G Margaret Road east</p>		<p>Angle parking unsuitable for long vehicles</p>

**Mana whenua**

- 10 Mana whenua were not consulted for this report. The provision of a loading zone will provide benefits to the commercial hub in Raumati as a whole including mana whenua.

**Panonitanga āhuarangi | Climate change**

- 11 Having a loading zone increases the efficiency of deliveries to the new supermarket and commercial area in general. Where delivery vehicles were previously parking in the live lane creating parking and access issues, they can now pull in safely and not add to congestion in the area.
- 12 It will provide a dedicated goods vehicle only area which should reduce the need for delivery vehicles having to circle the area wasting fuel looking for a parking space.
- 13 The loading zone will also improve road safety on Raumati and Margaret Roads which benefits pedestrians and cyclists accessing the village centre thus improving accessibility and promoting sustainable travel.

**Ahumoni me ngā rawa | Financial and resourcing**

- 14 There are no financial implications, the cost of the signs and line marking is accommodated in current roading budgets.

**Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk**

- 15 There are no identified legal and organisational risks, all new signs and road-markings are installed in accordance with New Zealand Transport Agency Guidelines and New Zealand Traffic Regulations.

**Ngā pānga ki ngā kaupapa here | Policy impact**

- 16 There are no policy implications in relation to this work. This is in line with the Council’s Sustainable Transport Strategy 2022 which seeks to promote and improve sustainable travel throughout the district including providing improved access for the delivery of goods.

**TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**

**Te mahere tūhono | Engagement planning**

- 17 An engagement plan is not needed to implement this decision. Council have already consulted with affected adjacent landowner.

**Whakatairanga | Publicity**

- 18 Council will use its established communications channels to inform the community of any changes resulting from this decision.

**NGĀ ĀPITIHANGA | ATTACHMENTS**

1. Appendix A Location Plan and sign details [↓](#)

Appendix A

Figure 1 Loading Zone Location Plan



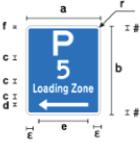
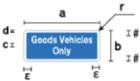
Extracts from the NZTA Traffic Control Devices (TCD) Manual

Parking reserved certain activities	P4-1	To indicate designated area for loading zones and reserved parking		
-------------------------------------	------	--	--	---

- Without the sign indicating a specific period (eg certain days of the week or non-standard hours) for which the parking time limit applies (in minutes), the restriction relates to standard hours and days of operation (8 am to 6 pm, Monday to Sunday other than public holidays).
- Vehicle classes include buses, cycles, motorcycles, shuttle buses and other 'authorised' vehicles.
- Time restrictions are generally in multiples of five minutes.
- Signs associated with loading zones and reserved parking areas must specify the class of vehicle or road users, and/or designated activity to which the loading zone or reserved parking area is restricted.
- A loading zone includes the dropping off of passengers or goods unless specifically restricted, by wording of the sign to one or the other.
- Supplementary plates indicating time restrictions are permitted on 'vehicle class' and 'road user' parking restriction signs.

Parking panels

Symbol (type of control)
times of operation (if any)
user limitation (if any)
arrow

<p>R6-50 (Components: R6-1C.2/1T.1-4)</p>		<p>PP22</p>	<p>RP-7.1</p>	<p><a href="#">Class restricted Loading Zone arrow pointing right</a></p>	<p>15 December 2016</p>
<p>R6-50 (Components: R6-1C.2/1T.1-4)</p>		<p>PP22</p>	<p>RP-7.1</p>	<p><a href="#">Class restricted Loading Zone arrow pointing left</a></p>	<p>15 December 2016</p>
<p>R6-50.1 (Components: R6-2C-Goods Vehicles Only)</p>		<p>PPS2</p>	<p>RP-7.2</p>	<p><a href="#">Class restricted Loading Zone class supplementary "Goods Vehicles Only"</a></p>	<p>25 November 2016</p>



Loading zone and 5 minute parking sign

Only goods vehicles can stop here to unload goods or people, but the vehicle must not be left unattended for more than five minutes.

Note: Our intention is to make it a 15min restriction Monday to Saturday.

Extract from the NZTA Manual of Traffic Signs and Markings (MOTSAM) Pt 2 Section 2

2- 38  
July 2008

## SPECIAL VEHICLE PARKING AREAS

Part 2: Markings

### 2.12 SPECIAL VEHICLE PARKING AREAS

#### 2.12.01 GENERAL

Refer to the *Land Transport Rule: Traffic Control Devices 2004*.

##### (b) Application:

Special vehicle parking areas are used in areas where parking is restricted to a certain class of vehicle. The markings should only be used in conjunction with appropriate regulatory signs as defined in Part 1 of this manual.

#### 2.12.02 TAXI STAND

Where the road surface is suitable, taxi stands are to be marked on a Section of road that the road controlling authority has authorised to be reserved for a taxi stand. Taxi stands shall be marked in conjunction with RP - 6 or RP - 6.1 signs as defined in PART 1 of this manual.

Taxi stands shall be marked as follows:

Refer to Figure 2.15(a).

Colour : Yellow

Width : 100 mm

Stripe : 1.0 m

Gap : 1.0 m \*

\*Up to 2.0 m gaps are optional over long lengths.

The broken yellow line should be marked parallel to and between 2 and 3 m from the kerb.

The pavement message "TAXI STAND" may be marked in 1.2 m high yellow letters and positioned inside the stopping area. Refer to Section 4.01.03 for letter proportions and spacing.

#### 2.12.03 BUS STOPS

Where the road surface is suitable, bus stops should be marked on a section of road that the road controlling authority has authorised to be reserved for a bus stop. Bus stops shall be marked in conjunction with RP - 5 or RP -5.1 signs as defined in PART 1 of this manual.

Bus stops should be marked as follows:

Refer to figure 2.15(b).

Colour : Yellow

Width : 100 mm

Stripe : 1.0 m

Gap : 1.0 m \*

\* Up to 2.0 m gaps are optional over long lengths.

The broken yellow line should be marked parallel to and between 2.5 m and 3.0 m from the kerb. Where a bus stop is not indented and a cycle lane is provided adjacent to a parking lane, the bus stop markings may protrude into the cycle lane.

The pavement message "BUS STOP" may be marked on the road in 1.2 m high yellow letters and positioned inside the stopping area. Refer to Section 4.01.03 for letter proportions and spacing

#### 2.12.04 LOADING ZONE

Where the road surface is suitable, loading zones are to be marked on a section of road that the road controlling authority has authorised to be reserved for a loading zone.

Loading zones shall be marked in conjunction with RP-7, RP - 7.1 or RP - 7.2 signs as defined in PART 1 of this manual.

Loading zones shall be marked as follows:

Refer to Figure 2.15(c).

Colour : Yellow

Width : 100 mm

Stripe : 1.0 m

Gap : 1.0 m \*

\* Up to 2.0 m gaps are optional over long lengths.

The broken yellow line should be marked parallel to and between 2.5 and 3 m from the kerb unless generally used by cars when the width should be 2 m.

The pavement message "LOADING ZONE" may be marked on the road in 1.2 m high yellow letters and positioned inside the stopping area. Refer to Section 4.01.03 for letter proportions and spacing.

2 - 40  
June 1994

SPECIAL VEHICLE PARKING AREAS

Part 2: Markings

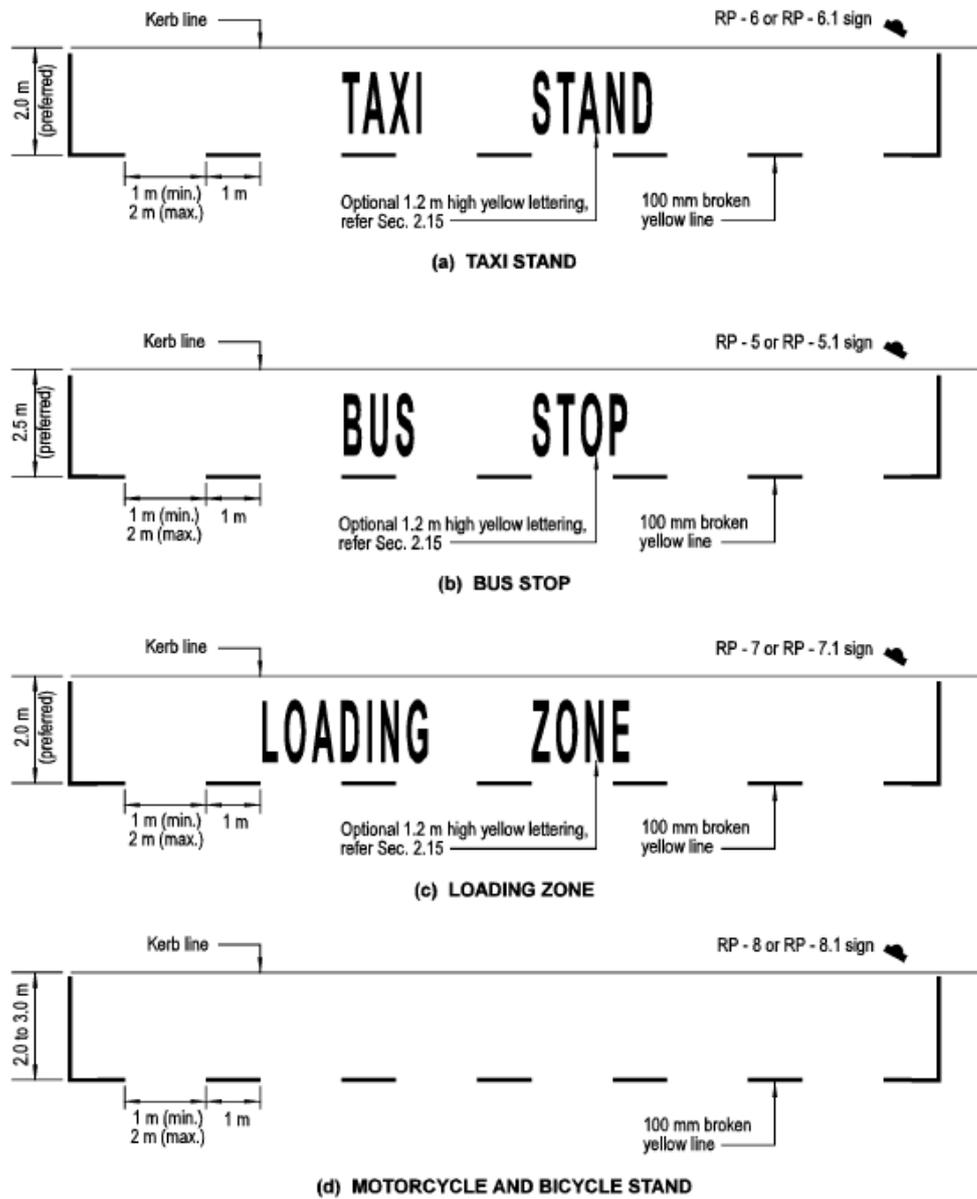


FIGURE 2.15 MARKINGS FOR SPECIAL VEHICLE STOPS

## 7.2 CONSIDERATION OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Jessica Mackman, Senior Advisor, Democracy Services**

Kaiwhakamana | Authoriser: **Janice McDougall, Group Manager People and Partnerships**

### TE PŪTAKE | PURPOSE

1. This report details applications to the Discretionary Grants Fund received by the Raumati Community Board for consideration for the 2023/2024 year; and notes accountability reports received.

### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

2. An executive summary is not required for this report.

### TE TUKU HAEPAPA | DELEGATION

3. The Raumati Community Board has delegated authority as at section D of the Governance Structure and Delegations for the 2022-2025 Triennium, approved by Council 24 November 2022:

*Approving criteria for, and disbursement of, community-based grant funds as approved through the Long Term Plan or Annual Plan.*

### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Raumati Community Board approves a Discretionary grant of \$..... to Kāpiti Community Patrol to assist with the fuel costs incurred in operating the patrol.
- B. That the Raumati Community Board approves a Discretionary grant of \$..... to Kāpiti Concert Orchestra to assist in staging the Orchestra's August 2023 concert.
- C. That the Raumati Community Board approves a Discretionary grant of \$..... to Nourish Trust to assist with the costs associated with providing Christmas hampers to the community.
- D. That the Raumati Community Board approves a Discretionary grant of \$..... to Pikikotuku Thomas to assist with the costs associated with staging a disco for kapa haka groups from Paraparaumu and Kāpiti Colleges.
- E. That the Raumati Community Board approves a Discretionary grant of \$..... to the Combined Lions Clubs of Kāpiti to assist with the printing and advertising costs associated with the Combined Lions Clubs' Annual Foodbank Collection.
- F. That the Raumati Community Board notes the accountability report received, as attached under a separate cover as Appendix 7.

### TŪĀPAPA | BACKGROUND

4. This is the fifth meeting of the Raumati Community Board and the first of the 2023/2024 financial year.
5. Discretionary grants are allocated in accordance with established criteria, appended to this report as Appendix 1.
6. All applicants have been advised by email of the meeting date and time.

### HE KŌRERORERO | DISCUSSION

7. 5 applications for funding have been received and are attached to this report (under separate cover) as Appendix 2-6. The applications are summarised below.

8. There is currently \$25,000.00 available for distribution from the Discretionary Grants Fund in the 2023/2024 financial year. This amount does not roll over to the next financial year.

The following 5 applications are seeking total funding of \$3250.00 from the Discretionary Grants Fund.

9. Riaan de Bruyn, on behalf of Kāpiti Community Patrol, has applied for a grant under the Discretionary Grants Fund of \$750.00 to assist the group with the cost of fuel to continue to operate their vehicle patrols.
10. Ruth McKenzie, on behalf of Kāpiti Concert Orchestra, has applied for a grant under the Discretionary Grants Fund of \$750.00 to assist the Orchestra with costs associated with staging a concert at Te Raukura ki Kāpiti in August 2023.
11. Gabrielle Ralph, on behalf of Nourish Trust, has applied for a grant under the Discretionary Grants Fund of \$500.00 to assist with costs associated with providing Christmas hampers to the Raumati community.
12. Pikikotuku Thomas has applied for a grant under the Discretionary Grants Fund of \$1000.00 to assist with costs associated with staging a disco for kapa haka groups from Paraparaumu and Kāpiti Colleges.
13. Andrew Laing, on behalf of the Combined Lions Clubs of Kāpiti has applied for a grant under the Discretionary Grants Fund of \$250.00 to assist with printing and advertising costs associated with the Combined Lions Clubs' Annual Foodbank Collection.

**He take | Issues**

14. There are no issues to be considered within this report.

**Ngā kōwhiringa | Options**

15. There are no options to be considered within this report.

**Tangata whenua**

16. There has been no engagement with mana whenua regarding this report.

**Panonitanga āhuarangi | Climate change**

17. There are no climate change considerations required within this report.

**Ahumoni me ngā rawa | Financial and resourcing**

18. Budget allocation for the 2023/2024 financial year for the Raumati Community Board is summarised below:

Fund	2023/24 budget allocation	Total allocated to date	Total unallocated to date
Discretionary Grant	\$25,000.00	\$0	\$25,000.00

19. Discretionary and Initiatives Grants approved by the Raumati Community Board for the 2022/2023 year are as follows:

Discretionary Fund				
Date	Recipient	Amount	Purpose of Grant	Report Back
15/11/22	Raumati Village Association	\$500.00	Costs associated with holding the Raumati Village Christmas Festival	Report due Feb 2023

21/02/23	US Marines Trust	\$750.00	Cost to erect Pou in Queen Elizabeth Park	Received
30/05/23	Kāpiti Women's Songsters Choir	\$750.00	Cost of hall hire fees for rehearsals at Kāpiti Uniting Parish Church	Report due August 2023
30/05/23	BubbyUbbby	\$750.00	Costs associated with producing knitted clothing packs for donation to local schools	Report due August 2023
30/05/23	Actively Coping with Cancer	\$750.00	Cost of hall hire fees for meetings at Kāpiti Uniting Parish Church	Report due August 2023
30/05/23	Natasha Goggin	\$750.00	Costs associated with representing NZ internationally in tenpin bowling	Report due August 2023
30/05/23	Mitchel Goggin	\$750.00	Costs associated with representing NZ internationally in tenpin bowling	Report due August 2023
30/05/23	Kāpiti Big Air Rebels Cheerleading	\$750.00	Costs associated with competing at 2023 Australasian Cheer Championships	Report due August 2023
30/05/23	Kāpiti Chorale Incorporated	\$183.80	Costs associated with producing 40 <sup>th</sup> anniversary concert	Report due August 2023

<b>Initiatives Fund</b>				
<b>Date</b>	<b>Recipient</b>	<b>Amount</b>	<b>Purpose of Grant</b>	<b>Report Back</b>
04/04/23	Home4All	\$1430.80	Cost of lighting in Home4All workshop and a freezer to store grown produce	Report due June 2023
30/05/23	Kāpiti College 1XI Girls Football Team	\$2000.00	Costs associated with competing in National Winter Tournament and new sports equipment	Report due August 2023
30/05/23	Hoop Club Kāpiti	\$4000.00	Costs associated with operation of basketball programme	Report received
30/05/23	Kāpiti Cycling Action	\$2500.00	Costs associated with establishment of Raumati BikeBus initiative	Report due August 2023
30/05/23	Raumati South Residents Association	\$5445.25	Cost to purchase and install defibrillator in Raumati South village.	Report due August 2023
30/05/23	Friends of the Orchard	\$6815.00	Costs to commission and install entranceway at community orchard, flags and native plants.	Report due August 2023
30/05/23	Loss and Grief Centre Kāpiti	\$1000.00	Cost of facilitators for Bereaved by Suicide support group.	Report due August 2023
30/05/23	Raumati South School	\$1000.00	Costs associated with improving security camera and lighting at school's sports facility.	Report due August 2023
30/05/23	Kāpiti Economic Development Association	\$1300.00	Cost of laptop to support volunteer operations.	Report due August 2023
30/05/23	Raumati Village Business Association	\$1322.00	Cost of stage hire for Raumati Village Street Festival	Report due December 2023
30/05/23	Phill Simmonds	\$1500.00	Costs associated with producing installation for Mahuru Magic	Report due October 2023

30/05/23	Te Kura Waka o Whatonga Waka Ama Club	\$5000.00	Costs associated with the establishment of a new Waka Ama club in Raumati	Report due August 2023
30/05/23	Kāpiti Chorale Incorporated	\$269.15	Costs associated with producing 40 <sup>th</sup> anniversary concert	Report due August 2023

20. Attached to this report as Appendix 7 (under separate cover) is one accountability report received since the last Raumati Community Board meeting in 2023.

**Ture me ngā Tūraru | Legal and risk**

21. There are no legal or risk considerations in this report.

**Ngā pānga ki ngā kaupapa here | Policy impact**

22. Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.

**TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**

**Te mahere tūhono | Engagement planning**

23. This matter has a low level of significance under the Council’s Significance and Engagement Policy.

**Whakatairanga | Publicity**

24. Board Members play an active role in the community in promoting the grant available.

25. Information on the grant and the application process is available via the Council’s website.

26. Grant applicants will be contacted via email once funding decisions have been made.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Raumati Community Board Discretionary Grant Criteria (under separate cover) ⇨
2. Raumati Community Board Grant Application - Kāpiti Community Patrol (under separate cover) ⇨
3. Raumati Community Board Grant Application - Kāpiti Concert Orchestra (under separate cover) ⇨
4. Raumati Community Board Grant Application - Nourish Trust (under separate cover) ⇨
5. Raumati Community Board Grant Application - Pīkikotuku Thomas (under separate cover) ⇨
6. Raumati Community Board Grant Application - Combined Lions Clubs of Kāpiti (under separate cover) ⇨
7. Raumati Community Board Accountability Report Back - Hoop Club Kāpiti (under separate cover) ⇨

**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES**

**Author:** Jessica Mackman, Senior Advisor, Democracy Services

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

**Taunakitanga | Recommendations**

That the minutes of the Raumati Community Board meeting of 30 May 2023 be accepted as a true and correct record.

**NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Minutes of Raumati Community Board Meeting 30 May 2023 [↓](#)

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**RAUMATI COMMUNITY BOARD MEETING MINUTES****30 MAY 2023**

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
RAUMATI COMMUNITY BOARD MEETING  
HELD AT THE KĀPITI COAST UNITED FOOTBALL CLUBROOM, WEKA PARK, RAUMATI  
BEACH, PARAPARAUMU  
ON TUESDAY, 30 MAY 2023 AT 7.03PM**

**PRESENT:** Bede Laracy, Jonny Best, Tarn Sheerin, Cr Sophie Handford

**IN ATTENDANCE:** Glen Olsen, Karl Webber, Janice McDougall, Sean Mallon, Paul Busing, Disna Pathirage, Steffi Haefeli, Jessica Mackman

**WHAKAPĀHA |  
APOLOGIES:** Tim Sutton

**LEAVE OF  
ABSENCE:** There were none.

**1 NAU MAI | WELCOME**

The Chair, Bede Laracy, welcomed everyone to the fourth meeting of the Raumati Community Board.

**2 WHAKAPĀHA | APOLOGIES**

The Chair advised that Tim Sutton would endeavour to join the meeting remotely and that any apologies would be resolved at later point in the agenda.

**2 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Cr Sophie Handford declared a conflict of interest in the grant application received by Kāpiti Cycling Action as a member of the group.

Jonny Best declared a conflict of interest in the grant application received by Kāpiti Economic Development Association as a member of the group.

The Chair, Bede Laracy, declared a conflict of interest in the grant applications received by Kāpiti Economic Development Association and the Raumati Village Business Association as a member of both groups.

**3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

Martin Whyte spoke in relation to the increase in cracks observed in the concrete surface of the walkway above the seawall in Raumati South and raised concerns that the sea is undermining the concrete. He proposed sealing the cracks to maintain the longevity of the walkway.

Tina Simcock and Manu Downes spoke in support of the grant application for Kāpiti Coast Rugby League Club and answered members' questions.

Martin Hett, principal of Raumati South School, spoke in support of the grant application for the school and answered members' questions.

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**RAUMATI COMMUNITY BOARD MEETING MINUTES**

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Irene McShane spoke in support of the grant application for Kāpiti Chorale Incorporated and answered members' questions.

Clare Hynd, Chair of the Raumati South Residents Association, spoke in support of the grant application for the Association and answered members' questions.

Amanda Dixon, Coordinator of the Kāpiti Songsters Women's Choir, spoke in support of the grant application for the Choir and answered members' questions.

Bruce Henderson, Chair of Kāpiti Cycling Action, spoke in support of the grant application for the group and answered members' questions.

Amanda Higgott, owner of BubbyUbby, spoke in support of the grant application for the business and answered members' questions.

Korowai Tehuia spoke in support of the grant application for Te Kura Waka o Whatonga Waka Ama Club and answered members' questions.

Salima Padamsey, Chair of Coastal Ratepayers United (CRU) spoke on behalf of CRU and raised concerns regarding the Jacobs Reports. Ms Padamsey answered members' questions.

Phill Simmonds spoke in support of his grant application and answered members' questions.

Lisa Goggin and Natasha Goggin, spoke in support of the grant applications for both Natasha and Mitchel Goggin and answered members' questions.

Gary Phillips, local resident, spoke in support of the maintenance of the seawall though raised concerns regarding plans for additional rock installation and the impact this has on accessibility to the beach. Mr Phillips answered members' questions.

Christine Lenk spoke in support of the grant application for local support group Actively Coping with Cancer and answered members' questions.

Mark de Lew and Angelo Robinson spoke in support of the grant application for Kāpiti Hoop Club and answered members' questions.

**TABLED DOCUMENTS**

The following documents were tabled by Salima Padamsey.

- Comments on Jacobs's Methodology Report Volume 1 by CRU 6 July 2021
- Addendum to Comments on Jacobs's Methodology Report Volume 1 by CRU September 2021
- Statement of Evidence March 2023
- Article from [www.interest.co.nz](http://www.interest.co.nz); May 2023
- Article from [www.interest.co.nz](http://www.interest.co.nz); August 2022

**Appendices**

1	Comments on Jacobs's Methodology Report Volume 1 by CRU 6 July 2021
2	Addendum to Comments on Jacobs's Methodology Report Volume 1 by CRU September 2021
3	Statement of Evidence March 2023
4	Article from <a href="http://www.interest.co.nz">www.interest.co.nz</a> ; May 2023
5	Article from <a href="http://www.interest.co.nz">www.interest.co.nz</a> ; August 2022

Item 5 Members' Business was moved to a later point in the agenda.

**6 HE KŌRERO HOU | UPDATES**

**6.1 RAUMATI SEAWALL UPDATE**

This item was moved to an earlier point in the agenda.

**RAUMATI COMMUNITY BOARD MEETING MINUTES**

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<p>Sean Mallon, Group Manager Infrastructure Services, introduced the item.</p> <p>Paul Busing, Stormwater &amp; Coastal Asset Project Manager, spoke to the presentation and provided an update on the Raumati seawall asset renewal project.</p> <p>Mr Busing and Mr Mallon answered members' question and Mr Mallon advised there would be an opportunity for community engagement at an information session at a later date.</p>
<p><b>TABLED DOCUMENTS</b></p> <p>The following document was tabled.</p> <p>Raumati Seawall Renewal Project Presentation</p>
<p><b>Appendices</b></p> <p>1 Raumati Seawall Renewal Project Presentation</p>

The meeting adjourned at 8.58pm

The meeting resumed at 9.08pm

**5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

There were none.

(b) Matters of an Urgent Nature

The Chair introduced the following grant applications as matters of an urgent nature which were received after the reporting deadline closed and noted the applications would be considered under agenda item 7.1 Consideration of Applications for Funding:

- Kāpiti Cycling Action grant application
- Hoop Club Kāpiti grant application
- Raumati Village Business Association grant application
- BubbyUbby grant application

The matters cannot be delayed until the next meeting as grant funds must be allocated before the end of the 2022/2023 financial year.

(c) Community Board Members' Activities

There were no members' activities notified.

Item 6 Updates was moved to an earlier point in the agenda.

**7 PŪRONGO | REPORTS**

**7.1 CONSIDERATION OF APPLICATIONS FOR FUNDING**

**COMMITTEE RESOLUTION RCB2023/18**

Moved: Mr Bede Laracy  
 Seconder: Ms Tarn Sheerin

That the Raumati Community Board approves a Discretionary grant of \$750.00 to **Kāpiti Songsters Women's Choir** for the cost of hall hire fees for rehearsals at the Kāpiti Uniting Parish Church hall.

RAUMATI COMMUNITY BOARD MEETING MINUTES

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<p><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION RCB2023/19</b></p> <p>Moved: Mr Bede Laracy                  Seconder: Cr Sophie Handford</p> <p>That the Raumati Community Board approves a Discretionary grant of \$750.00 to <b>BubbyUbyy</b>, to assist with the production of handmade knitted clothing packs for donation to local schools.</p> <p><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION RCB2023/20</b></p> <p>Moved: Mr Bede Laracy                  Seconder: Ms Tarn Sheerin</p> <p>That the Raumati Community Board approves a Discretionary grant of \$750.00 to the <b>Actively Coping With Cancer</b> group, to assist the group with weekly hall hire costs at the Kāpiti Uniting Parish Church Hall.</p> <p><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION RCB2023/21</b></p> <p>Moved: Mr Bede Laracy                  Seconder: Ms Tarn Sheerin</p> <p>That the Raumati Community Board approves a Discretionary grant of \$750.00 to <b>Natasha Goggin</b> to assist with the costs associated with representing New Zealand internationally in Tenpin Bowling.</p> <p><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION RCB2023/22</b></p> <p>Moved: Mr Bede Laracy                  Seconder: Cr Sophie Handford</p> <p>That the Raumati Community Board approves a Discretionary grant of \$750.00 to <b>Mitchel Goggin</b> to assist with the costs associated with representing New Zealand internationally in Tenpin Bowling.</p> <p><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION RCB2023/23</b></p> <p>Moved: Mr Bede Laracy                  Seconder: Ms Tarn Sheerin</p> <p>That the Raumati Community Board approves a Discretionary grant of \$750.00 to the <b>Kāpiti Big Air Rebels Cheerleading Team</b> to assist with travel and accommodation costs associated with competing at the 2023 Australasian Cheer championships.</p> <p><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION RCB2023/24</b></p> <p>Moved: Mr Bede Laracy                  Seconder: Mr Jonny Best</p>

RAUMATI COMMUNITY BOARD MEETING MINUTES

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That the Raumati Community Board approves a Discretionary grant of \$183.80 to **Kāpiti Chorale Incorporated** to assist with costs associated with producing their 40<sup>th</sup> anniversary concert.

**CARRIED**

**COMMITTEE RESOLUTION RCB2023/25**

Moved: Mr Bede Laracy  
 Seconder: Cr Sophie Handford

That the Raumati Community Board approves that the following applications to the Discretionary Fund be considered under the Initiatives Fund due to the nature of the requests and the amounts requested; applications from Kāpiti College 1XI Girls Football Team, Kāpiti Economic Development Association, Phill Simmonds and the Raumati Business Village Association.

**CARRIED**

**COMMITTEE RESOLUTION RCB2023/26**

Moved: Mr Bede Laracy  
 Seconder: Ms Tarn Sheerin

That the Raumati Community Board approves that the surplus funds remaining in the Discretionary Fund of \$19,066.20 be transferred to the Initiatives Fund in order to allocate all remaining funds at the last meeting of the financial year.

**CARRIED**

**COMMITTEE RESOLUTION RCB2023/27**

Moved: Mr Bede Laracy  
 Seconder: Ms Tarn Sheerin

That the Raumati Community Board approves an Initiatives grant of \$2000.00 to the **Kāpiti College 1XI Girls Football Team** to assist with travel costs and new sports equipment to compete at the National Winter Tournament in Napier.

**CARRIED**

**COMMITTEE RESOLUTION RCB2023/28**

Moved: Mr Bede Laracy  
 Seconder: Cr Sophie Handford

That the Raumati Community Board approves an Initiatives grant of \$4000.00 to **Hoop Club Kāpiti**, to support the continuation of the group's basketball programme on the Kāpiti coast.

**CARRIED**

**COMMITTEE RESOLUTION RCB2023/29**

Moved: Mr Bede Laracy  
 Seconder: Ms Tarn Sheerin

That the Raumati Community Board approves an Initiatives grant of \$2500.00 to **Kāpiti Cycling Action**, to assist the group with costs associated with the establishment the Raumati BikeBus initiative.

**CARRIED**

RAUMATI COMMUNITY BOARD MEETING MINUTES

30 MAY 2023

**COMMITTEE RESOLUTION RCB2023/30**

Moved: Mr Bede Laracy  
 Seconder: Ms Tarn Sheerin

That the Raumati Community Board notes the Initiatives grant application received from Bruce Henderson on behalf of **Kāpiti Cycling Action** and recommends Council request officers to work with Kāpiti Cycling Action to further develop the Raumati Bikebus proposal as a pilot programme to be considered for funding during the development of the 2024-44 Long Term Plan.

**CARRIED**

Cr Sophie Handford had declared a conflict of interest and did not vote.

**COMMITTEE RESOLUTION RCB2023/31**

Moved: Mr Bede Laracy  
 Seconder: Ms Tarn Sheerin

That the Raumati Community Board approves an Initiatives grant of \$5445.25 to the **Raumati South Residents Association** to purchase and install an Automated External Defibrillator (AED) in Raumati South Village.

**CARRIED**

**COMMITTEE RESOLUTION RCB2023/32**

Moved: Mr Bede Laracy  
 Seconder: Ms Tarn Sheerin

That the Raumati Community Board approves an Initiatives grant of \$6815.00 to **Friends of the Orchard** to commission and install a carved entranceway at the community orchard and purchase native plants and festival flags.

**CARRIED**

**COMMITTEE RESOLUTION RCB2023/33**

Moved: Mr Bede Laracy  
 Seconder: Mr Jonny Best

That the Raumati Community Board approves an Initiatives grant of \$1000.00 to the **Loss and Grief Centre Kāpiti** to assist with the cost of facilitators for a newly formed Bereaved by Suicide support group.

**CARRIED**

**COMMITTEE RESOLUTION RCB2023/34**

Moved: Mr Bede Laracy  
 Seconder: Mr Jonny Best

That the Raumati Community Board approves an Initiatives grant of \$1000.00 to **Raumati South School** to enhance the existing security camera and lighting system at the school's covered sports facility.

**CARRIED**

**COMMITTEE RESOLUTION RCB2023/35**

**RAUMATI COMMUNITY BOARD MEETING MINUTES**

**30 MAY 2023**

<p>Moved: Cr Sophie Handford                      Seconder: Ms Tarn Sheerin</p> <p>That the Raumati Community Board approves an Initiatives grant of \$1300.00 to the <b>Kāpiti Economic Development Association (KEDA)</b>, to purchase a laptop to support volunteer operations.</p> <p><b>CARRIED</b></p> <p>The Chair, Bede Laracy and Jonny Best had declared conflicts of interest and did not vote.</p>
<p><b>COMMITTEE RESOLUTION RCB2023/36</b></p> <p>Moved: Mr Jonny Best                      Seconder: Ms Tarn Sheerin</p> <p>That the Raumati Community Board approves an Initiatives grant of \$1322.00 to the <b>Raumati Village Business Association</b>, to assist with the cost of stage hire for the Raumati Village Street Festival.</p> <p><b>CARRIED</b></p> <p>The Chair, Bede Laracy, had declared a conflict of interest and did not vote.</p>
<p><b>COMMITTEE RESOLUTION RCB2023/37</b></p> <p>Moved: Mr Bede Laracy                      Seconder: Ms Tarn Sheerin</p> <p>That the Raumati Community Board approves an Initiatives grant of \$1500.00 to <b>Phill Simmonds</b> to assist with the production of an animated installation for the Mahuru Magic community event in Raumati Beach.</p> <p><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION RCB2023/38</b></p> <p>Moved: Mr Bede Laracy                      Seconder: Ms Tarn Sheerin</p> <p>That the Raumati Community Board approves an Initiatives grant of \$6024.00 to the <b>Kāpiti Coast Rugby League Club</b> to purchase a heat pump for the Club and notes that this application supersedes an earlier application left to lie on the table at the meeting of 4 April 2023.</p> <p><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION RCB2023/39</b></p> <p>Moved: Mr Bede Laracy                      Seconder: Cr Sophie Handford</p> <p>That the Raumati Community Board approves an Initiatives grant of \$5000.00 to <b>Te Kura Waka o Whatonga Waka Ama Club</b> to support the establishment of a new Waka Ama club in Raumati Beach.</p> <p><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION RCB2023/40</b></p> <p>Moved: Mr Bede Laracy</p>

**RAUMATI COMMUNITY BOARD MEETING MINUTES****30 MAY 2023**

Seconder: Mr Jonny Best

That the Raumatī Community Board approves a further Initiatives grant of \$269.15 to **Kāpiti Chorale Incorporated**, being the remaining funds in the Initiatives Fund after all allocations have been made.

**CARRIED**

**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION RCB2023/41**

Moved: Ms Tarn Sheerin

Seconder: Mr Jonny Best

That the minutes of the Raumatī Community Board meeting of 4 April 2023 be accepted as a true and correct record.

**CARRIED**

**9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION****COMMITTEE RESOLUTION RCB2023/42**

Moved: Mr Bede Laracy

Seconder: Cr Sophie Handford

That the Raumatī Community Board notes the attached matters under action.

**CARRIED**

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA | CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

There were none.

**2 WHAKAPĀHA | APOLOGIES**

This item was moved from an earlier point in the agenda.

**APOLOGY**

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**RAUMATI COMMUNITY BOARD MEETING MINUTES**

**30 MAY 2023**

**COMMITTEE RESOLUTION RCB2023/43**

Moved: Mr Bede Laracy

Seconder: Mr Jonny Best

That the apology received from Tim Sutton be accepted.

**CARRIED**

**11 CLOSING KARAKIA**

Cr Sophie Handford closed the meeting with karakia.

**The Poari ā-Hapori o Raumati | Raumati Community Board meeting closed at 9.41pm**

.....  
**HEAMANA | CHAIRPERSON**

Unconfirmed

**9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

**9.1 MATTERS UNDER ACTION**

**Author:** Jessica Mackman, Senior Advisor, Democracy Services

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

Attached as Appendix 1 are the updated matters under action for the Raumati Community Board to review and note.

**Taunakitanga | Recommendations**

That the Raumati Community Board notes the attached matters under action.

**APPENDICES**

1. Raumati Community Board Matters Under Action July 2023 [↓](#)

**Raumati Community Board – Matters Under Action Register (as at July 2023)**

Item	Progress
Raumati Village Safety Improvements	<p>The next stage of the Raumati Village safety and speed management improvement programme will be a raised table to replace the existing pedestrian crossing between the 4Square and The Boundary (across Raumati Road). The phasing has been reviewed to avoid a possible clash of other works in the vicinity and to minimise disruption and financial impact on the local businesses. At this stage we are aiming for the raised table works to commence prior to June 2024 to ensure funding from Waka Kotahi is available. The footpath and roading maintenance works will take place after the raised table and other works in the area are completed to avoid any re-work from damage or re-design requirements.</p> <p>We will keep in touch with the business community to discuss preferred timing and phasing once the design is completed in July 2023.</p>
Existing informal walking tracks linking Raumati South with the Leinster Avenue/old State Highway One area be acknowledged and protected in any future development of this land.	<p>Staff noted that the informal track referred to crosses land owned by Kāinga Ora. If the land is developed in the future and Council has the ability to input into the design and consenting for development, then Council can recommend that these informal connections be formalised and continued to be provided. However, as this is private property and the track appears to also go through school property Council may have limited ability to influence the design. It is suggested that the Raumati Community Board follow up with Kāinga Ora as the landowner and request an undertaking from them that they will include this in any development proposed for the land.</p>
<p>School Road/Traffic issues around the Raumati area (information collated from the Kāpiti-Ōtaki Principals Association) for Board Members' follow up:</p>	
<p>This was initiated by Cr Kathy Spiers. Board members are keen to link in with Cr Spiers to be brought up to date. The Board feel that it is important to build relationships with the schools directly to get those conversations happening.</p>	
Raumati South School	<ul style="list-style-type: none"> <li>● Cars park on yellow lines which reduce the visibility of oncoming traffic for the road patrollers.</li> <li>● Every Friday we have technology and two buses park on our road to collect kids. This narrows the road and reduces complete visibility for students.</li> </ul>
Raumati Beach School	<ul style="list-style-type: none"> <li>● Cars parking on yellow lines.</li> <li>● Speed increases outside the school but gets lower in the shopping centre. Makes no sense.</li> <li>● Bike ramp outside the main gate is used as a crossing. This was pointed out and we requested removal. Never done.</li> </ul>
Kāpiti College	<p>Waiting for further information.</p>
Te Ra School	<p>Waiting for further information.</p>

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |  
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

**11 CLOSING KARAKIA**