



RĀRANGI TAKE AGENDA

Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board Meeting

I hereby give notice that a Meeting of the Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board will be held on:

Te Rā | Date: Tuesday, 18 July 2023

Te Wā | Time: 7.00pm

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Ewen Church
Acting Group Manager Corporate Services**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 18 July 2023, 7.00pm.

Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board Members

Mr Glen Olsen	Chair
Mr Guy Burns	Deputy
Mr Bernie Randall	Member
Mr Karl Webber	Member
Cr Glen Cooper	Member
Cr Kathy Spiers	Member

Te Raupapa Take | Order Of Business

1	Nau mai Welcome	5
2	Whakapāha Apologies.....	5
3	Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take Declarations of Interest Relating to Items on the Agenda	5
4	He Wā Kōrero ki te Marea Public Speaking Time	5
5	Ngā Take a ngā Mema Members' Business	5
6	He Kōrero Hou Updates.....	6
6.1	Paraparaumu Transport Hub.....	6
7	Pūrongo Reports.....	7
7.1	Renaming Private right-of-way - Jean Vanier Way, Paraparaumu	7
7.2	Road Naming - Corner of Te Roto Drive and Guildford Drive, Paraparaumu	15
7.3	Considerations of Applications for Funding	19
8	Te Whakaū i ngā Āmiki Confirmation of Minutes	29
8.1	Confirmation of Minutes	29
9	Ngā Take e Mahia ana Matters Under Action	35
9.1	Matters Under Action.....	35
10	Te Whakaūnga o Ngā Āmiki Kāore e Wātea ki te Marea Confirmation of Public Excluded Minutes	40
	Nil	

1 NAU MAI | WELCOME**2 WHAKAPĀHA | APOLOGIES****3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) Leave of Absence
- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (c) Community Board Members' Activities

6 HE KŌRERO HOU | UPDATES

6.1 PARAPARAUMU TRANSPORT HUB

Author: Dave Hardy, Manager Project Management Office

Authoriser: Sean Mallon, Group Manager Infrastructure Services

TE PŪTAKE | PURPOSE

An update was requested via the Paraparaumu Community Board Matters Under Action on this joint project between Kāpiti Coast District Council and Metlink.

NGĀ ĀPITIHINGA | ATTACHMENTS

Nil

7 PŪRONGO | REPORTS

7.1 RENAMING PRIVATE RIGHT-OF-WAY - JEAN VANIER WAY, PARAPARAUMU

Kaituhi | Author: **Jeffrey Clement, Information Management Team Leader**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

TE PŪTAKE | PURPOSE

- 1 This report asks the Paraparaumu Community Board to approve the renaming of the Private Right-of-way - Jean Vanier Way, Paraparaumu.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 Not required.

TE TUKU HAEPAPA | DELEGATION

- 3 The Paraparaumu Community Board has the delegated authority to consider this matter under 'Part D Community Boards' of the Governance Structure
Accepting or rejecting. Officer recommendations in respect of names for local roads (excluding the former State Highway and reserves, structures and commemorative places, in accordance with existing council policy.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Paraparaumu Community Board approves the name for the Private Right-of-way shown in Appendix 1 of this report.

TŪĀPAPA | BACKGROUND

- 4 The Private Right-of-way was named 'Jean Vanier Way' in October 2017 and a copy of the Road Naming report is attached at Appendix 2 of this report.
- 5 The Right-of-way was named after the founder of the L'Arche movement - Jean Vanier.
- 6 After his death in 2019 a report in 2023 found that he had abused at least 25 women. In Canada and Europe, his name has been taken off many names of roads and schools.
- 7 L'Arche Kapiti who own all the properties in Jean Vanier Way have requested that the Road name be changed.
- 8 Under the Kāpiti Coast District Council's policy, if a member of the community wishes to change a name of a road:
 - the proposed names must be validated by Council staff for uniqueness and appropriateness, including consultation with appropriate iwi if required; and
 - affected residents must be consulted by the person or group proposing the change and a minimum of 75% of responses must be in favour of the change.and these conditions have been met.
- 9 The Paraparaumu Community Board may accept one of the proposed names within the report or reject all the suggested names and request staff to provide alternative names in a subsequent report.

HE KÖRERORERO | DISCUSSION

- 10 The Council Road Naming and Street Numbering Policy 2011 states that to ensure that road names reflect the objectives, developers (or residents of Private rights-of-way shall provide three suitable names for each road, in order of preference with the rationale behind each name.
- 11 Proposed names should avoid the names of kin unless they have strong historical links to the geographical area.
- 12 Throughout the process local Iwi and historian have been consulted and have supported the options provided.
- 13 The proposed names have been approved for use by Land Information NZ.

He take | Issues

- 14 It is proposed that the name of the Right-of-way reflects their values and community spirit.
- 15 Their community song has been “Te Aroha” for many years, hence why something with Aroha comprises their top two choices.
- 16 They are part of an international community where mutuality and interdependence are key values, hence Hapori (community) was chosen as one of the options.

Ngā kōwhiringa | Options

- 17 The three names provided in preferential order for Road to Vest are as follows:

Option 1

Te Aroha Way.

Option 2

Aroha Way.

Option 3

Hapori Way.

Mana whenua

- 18 Local Iwi have been consulted and support the recommendations put forward by L’Arche Kapiti.

Panonitanga āhuarangi | Climate change

- 19 There are no climate change considerations required within this report.

Ahumoni me ngā rawa | Financial and resourcing

- 20 The cost of signage is borne by L’Arche Kapiti.

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

- 21 The Council and its Community Boards can name roads, pursuant to Sections 319 and 319A of the Local Government Act 1974.

Ngā pānga ki ngā kaupapa here | Policy impact

- 22 This matter has a low level of significance under the Council’s Significance and Engagement Policy.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

23 Consultation has been made with local iwi and recommendations are noted within this report for Board Members' decision.

Te mahere tūhono | Engagement planning

24 An engagement plan is not needed to implement these decisions.

Whakatairanga | Publicity

25 There are no publicity issues arising from this report.

NGĀ ĀPITI HANGA | ATTACHMENTS

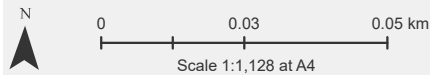
1. Map showing location of Jean Vanier Way [↓](#)
2. Road Naming report from October 2017 [↓](#)

Kapiti Coast District Council



Key to map symbols

- Title
- Legal Description
- Property
- Parcel Boundaries



Date Printed: June 26, 2023

Kapiti Coast District Council accepts no responsibility for incomplete or inaccurate information contained on this map. Use of this website is subject to, and constitutes acceptance of the conditions set out in our disclaimer. This publication is copyright reserved by the Kapiti Coast District Council. Cadastral and Topographic information is derived from Land Information New Zealand, CROWN COPYRIGHT RESERVED.

Corp-17-329

Chairperson and Community Board Members
PARAPARAUMU/RAUMATI COMMUNITY BOARD

24 OCTOBER 2017

Meeting Status: **Public**

Purpose of Report: For Decision

ROAD NAMING - L'ARCHE KAPITI, PRIVATE RIGHT OF WAY

PURPOSE OF REPORT

- 1 This report asks the Community Board to approve one name for the private right of way off Tongariro Street, Paraparaumu belonging to L'Arche Kapiti.

DELEGATION

- 2 The Paraparaumu/Raumati Community Board has the delegated authority to consider this matter under 'Part D Community Boards' of the Governance Structure:

*Accepting or rejecting officer recommendations in respect of **names for local roads (excluding the former State Highway) and any reserves, structures and commemorative places, in accordance with existing council policy***

BACKGROUND

- 3 Under Council's policy, developers are required to submit three name suggestions, in preferential order, for each road to be named, whether it is public or private. The developer (applicant) has only supplied one name for consideration by the Board because the total site will be dedicated to activities complimentary to the L'Arche credo and in their view the right of way should be named to reflect this. The name chosen of "Jean Vanier Way" is in honour of the founder of L'Arche. L'Arche has a spiritual element to its being and they have no other names to offer which would reflect the deep feeling they have on the choice of name.
- 4 Supplementary information in support of the names is to be provided by the developer (applicant), in writing and this may be consistent themes, historical connections, or names of previous owners. This has been done.
- 5 The Community Board has a responsibility to ensure that road names are unique to the district. This is for public safety and avoidance of confusion for emergency and utility services, as call centres are often located away from the district.
- 6 The Community Board may accept the proposed name within the report, or reject the suggested name and request that staff provide alternative names in a subsequent report.
- 7 The applicant is L'Arche Kapiti (Te Waka Whakaruruhau), which is part of a world-wide organisation caring for the intellectually handicapped and has operated in Paraparaumu under charter to L'Arche International for the past 20 years.

Corp-17-329

- 8 The complete proposed development is for 6 lots, two of which have had specifically designed houses built on them. Development on the remaining 4 lots will occur to meet the developing needs of L'Arche Kapiti, including some office space and off street parking.

ISSUES AND OPTIONS**Issues**

- 9 This report refers to the naming of the private right of way that services the 6 lots, owned by L'Arche Kapiti as shown on the attached Appendix.
- 10 The name put forward for consideration of "Jean Vanier Way" relates to the L'Arche founder, Mr Jean Vanier. He was an eminent philosopher and founded L'Arche in France in 1964.
- 11 The option submitted is acceptable as per Australian/New Zealand Standard rural and urban addressing.
- 12 The Secretary of L'Arche Kapiti provided Council with the name of:
Jean Vanier Way – The whole site will be dedicated to activities complimentary to the L'Arche credo and so the name of the private right of way reflects this in honouring their founder.

CONSIDERATIONS**Policy considerations**

- 13 The Council Road Naming and Street Numbering Policy: 2011 states that the developer (or applicant) must consult with the relevant iwi and historical society representatives, and include their comments in the application and this has been done.
- 14 Throughout the process Ngāti Toa Rangatira has been consulted and raised no objections to the suggested name.
- 15 The site was blessed in October 2015 and a subsequent blessing ceremony occurred in May 2016 when the two houses were completed.
- 16 Anthony Dreaver, a local historian has confirmed his approval of the suggested name, and mentioned the links to the French Catholic traditions already in the area.

Legal considerations

- 17 The Council and its Community Boards can name roads, pursuant to Sections 319 and 319A of the Local Government Act 1974.

Financial considerations

- 18 The cost of signage is borne by the developer (applicant) as per usual conditions of the Resource Consent.

Tāngata whenua considerations

- 19 There are no additional iwi or Treaty of Waitangi issues arising from this report.

Corp-17-329

SIGNIFICANCE AND ENGAGEMENT

Significance policy

20 This matter has a low level of significance under Council policy.

Consultation already undertaken

21 The developer (applicant) has engaged with Ngāti Toa Rangatira on the naming process as per Council policy.

Engagement planning

22 An engagement plan is not required to implement this decision.

Publicity

23 There are no publicity issues arising from this report.

RECOMMENDATIONS

24 That the Paraparaumu/Raumati Community Board approves the name “**Jean Vanier Way**” for the new road/private right of way shown in Appendix 1 of Report Corp-17-329.

Report prepared by**Approved for submission****Approved for submission**

Beth Robertson

Mark de Haast

Max Pedersen

Records Administrator**Acting Group Manager
Corporate Services****Group Manager
Community Services****ATTACHMENT**

Appendix 1

Location

Record of Resolutions/Decisions: 2016-2019 Triennium KCDC Council, Committees & Community Boards

Resolution No.	Subject	Details of Resolution	Date of Meeting
PRCB 17/10/073	NOTICE OF MOTION	<p>MOVED (RANDALL/SPIERS)</p> <p>That the Paraparaumu/Raumati Community Board recommends to Council that it writes to the Minister of Transport:</p> <p>a) to instigate a review of NZS 6806:2010 (Acoustics – Road-traffic noise – new and altered roads) as to whether it is fit for purpose for residential night time noise.</p> <p>b) requesting one of the Brown Signs be placed on the Expressway, in appropriate places, one on the north side and one on the south side, including an image icon and saying “Raumati Beach Boutique Shopping Centre”.</p> <p>CARRIED</p>	
PRCB 17/10/074	ROAD NAMING – L’ARCHE KAPITI, PRIVATE RIGHT OF WAY	<p>MOVED (SPIERS/RANDALL)</p> <p>That the Paraparaumu/Raumati Community Board approves the name “Jean Vanier Way” for the new road/private right of way shown in Appendix 1 of Report CORP-17-329.</p> <p>CARRIED</p>	
PCB 17/10/078	CONSIDERATION OF FUNDING APPLICATIONS (IS-17-333)	<p>MOVED (Edwards/Ewens)</p> <p>That the Paekākāriki Community Board approves of a funding application for \$1,000 from Kāpiti College Kapa Haka Group (Jordan Burge) to assist with travel to Thailand in December as part of its international student exchange.</p> <p>CARRIED</p> <p>MOVED (Edwards/Eckett)</p> <p>That the Paekākāriki Community Board approves of a funding application for \$300.00 from Zephyr Wills to assist with purchasing a viola bow.</p> <p>CARRIED</p> <p>MOVED (Edwards/Holborow)</p> <p>That the Paekākāriki Community Board approves of a funding application for \$400.00 from Kāpiti College (Get2Go Team) to assist with the costs of attending the Get2Go Grand Final on Great Barrier Island in December 2017.</p> <p>CARRIED</p> <p>MOVED (Edwards/Ewens)</p> <p>That the Paekākāriki Community Board approves of a funding application for \$100.00 from Kāpiti Gymsports to assist with consent fees associated with building an extension to the Gymsports facility.</p> <p>CARRIED</p>	PCB 31 Oct 17

7.2 ROAD NAMING - CORNER OF TE ROTO DRIVE AND GUILDFORD DRIVE, PARAPARAUMU

Kaituhi | Author: **Jeffrey Clement, Information Management Team Leader**

Kaiwhakamana | Authoriser: **Ewen Church, Acting Group Manager Corporate Services**

TE PŪTAKE | PURPOSE

- 1 This report asks the Paraparaumu Community Board to approve two new road names for the subdivision at the corner of Te Roto Drive and Guildford Drive, Paraparaumu.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 Not required.

TE TUKU HAEPAPA | DELEGATION

- 3 The Paraparaumu Community Board has the delegated authority to consider this matter under 'Part D Community Boards' of the Governance Structure
Accepting or rejecting. Officer recommendations in respect of names for local roads (excluding the former State Highway and reserves, structures and commemorative places, in accordance with existing council policy.

TAUNAKITANGA | RECOMMENDATIONS

That the Paraparaumu Community Board approves the names for the following roads:

- A. Approves the name for Road One shown in Appendix 1 of this report.
- B. Approves the name for Road Two shown in Appendix 1 of this report.

TŪĀPAPA | BACKGROUND

- 4 Under the Kāpiti Coast District Council's policy, developers are required to submit three name suggestions, in preferential order, for each road to be named, whether it is public or private.
- 5 Supplementary information in support of the names is to be provided by the developer and this may be consistent themes, historical connections of previous owner.
- 6 The Paraparaumu Community Board may accept one of the proposed names within the report or reject all the suggested names and request staff to provide alternative names in a subsequent report.
- 7 The developer is Ballinger Industries Ltd.

HE KŌRERORERO | DISCUSSION

- 8 The subdivision of Pt Lot 2 DP 77778 (Corner of Te Roto Drive and Guildford Drive) will create 42 Lots (26 Industrial lots – shown in purple on the attachment and 14 Residential Lots – shown in yellow on the attachment) and two new roads (shown as Road 1 and 2 on the attachment) which will be vested to the Council.
- 9 The Council Road Naming and Street Numbering Policy 2011 states that to ensure road names reflect the objectives, developers (or residents of Private rights-of-way) shall provide three suitable names for each road, in order of preference with the rationale behind each name.
- 10 Proposed names should avoid the names of kin unless they have strong historical links to the geographical area.

- 11 Throughout the process local Iwi and historian have been consulted and have supported the options provided.
- 12 The proposed names have been approved for use by Land Information NZ.

He take | Issues

- 13 The two new roads are being formed on part Lot 3 DP 77778 located at the North end of Te Roto Drive, Paraparaumu. This will be the final subdivision of what was the Te Roto Farm that was farmed by the MacLean family. The farm was sold to a company called Te Roto Properties Ltd in 1965 and subdivision commenced soon after. Te Roto Properties Ltd became a subsidiary of Ballinger Industries Ltd in 1978. The major industrial road subdivided was Te Roto Drive (translation "The lake") named for the Te Roto farm.
- 14 The road naming theme adopted for the subdivision has been to use British industrial cities as names for the industrial roads and English non-industrial towns and cities for the residential roads.
- 15 Thus Sheffield St, Manchester St and Birmingham St for industrial roads and Guildford Drive, Henley Way, Cambridge Cres, Malvern Way, Cheltenham Drive, Lincoln Court, Arundel Ave, Somerset Cres, St Ives Court, Polperro Place, Watford Drive and Oxford Court for residential roads.
- 16 The proposed names for the two new roads are consistent with this theme.

Ngā kōwhiringa | Options

- 17 The three names provided in preferential order for the two Roads to Vest are as follows:

ROAD 1

Option 1 - Bradford Street

Option 2 - Newcastle Street

Option 3 - Belfast Street

ROAD 2

Option 1 - Chelmsford Place

Option 2 - Banbury Place

Option 3 - Colchester Place

Mana whenua

- 18 Local Iwi have been consulted and support the recommendations put forward by Ballinger Industries Ltd.

Panonitanga āhuarangi | Climate change

- 19 There are no climate change considerations required within this report.

Ahumoni me ngā rawa | Financial and resourcing

- 20 The cost of signage is borne by the developer.

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

- 21 The Council and its Community Boards can name roads, pursuant to Sections 319 and 319A of the Local Government Act 1974.

Ngā pānga ki ngā kaupapa here | Policy impact

- 22 This matter has a low level of significance under the Council's Significance and Engagement Policy.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

- 23 Consultation has been made with local iwi and recommendations are noted within this report for Board Members' decision.

Te mahere tūhono | Engagement planning

- 24 An engagement plan is not needed to implement these decisions.

Whakatairanga | Publicity

- 25 There are no publicity issues arising from this report

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Roads 1 and 2 - Corner of Te Roto Drive and Guildford Drive [↓](#)



7.3 CONSIDERATIONS OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Steffi Haefeli, Manager Democracy Services**

Kaiwhakamana | Authoriser: **Ewen Church, Acting Group Manager Corporate Services**

TE PŪTAKE | PURPOSE

- 1 For the Paraparaumu Community Board to consider applications to the Discretionary Fund and to note Accountability Reports of previous funding recipients.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 Not required for this report.

TE TUKU HAEPAPA | DELEGATION

3. The Paraparaumu Community Board has delegated authority under section D of the 2022-2025 Governance Structure to consider and approve grant funding applications. The section states that the community board has the delegation to: *Approve criteria for, and disbursement of, community-based grant funds as approved through the Long-Term Plan or Annual Plan.*

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Paraparaumu Community Board approves a Discretionary grant of \$..... to Kāpiti Chorale to assist with the cost of their 40th anniversary concert to be held at Te Raukura ki Kāpiti on Saturday 12 August 2023.
- B. That the Paraparaumu Community Board approves a Discretionary grant of \$..... to the 1st XI Boys Football Team, Paraparaumu College to assist with the team attending the winter Tournament in Auckland in August 2023.
- C. That the Paraparaumu Community Board approves a Discretionary grant of \$..... to the Loss and Grief Centre to assist with the set up of a Bereaved by Suicide Support Group launching in August 2023.
- D. That the Paraparaumu Community Board approves a Discretionary grant of \$..... to the Paraparaumu College 1st XI Boys Hockey team to assist with attend the Rankin Cup/India Shield competition held in Wellington between 28 August and 2 September 2023.
- E. That the Paraparaumu Community Board approves a Discretionary grant of \$..... to the Nourish Trust to assist their mission to support the community through giving out hampers of food at Christmas.
- F. That the Paraparaumu Community Board approves a Discretionary grant of \$..... to the Kāpiti Underwater Club to assist with hosting the North Island Spearfishing Championships.
- G. That the Paraparaumu Community Board approves a Discretionary grant of \$..... to the Paraparaumu Beach School to assist with the girls' hockey team to the Zespri AIMS (Association of Intermediate Middle Schooling) Games in Tauranga in September 2023.
- H. That the Paraparaumu Community Board approves a Discretionary grant of \$..... to Euan Mason to assist with the cost of him representing Paraparaumu College at various upcoming cycling events.

1. That the Paraparaumu Community Board approves a Discretionary grant of \$..... to Loved4Life to assist with the cost of providing volunteers with the materials for making quilts for new babies in the community.

TŪĀPAPA | BACKGROUND

4. This is the first Paraparaumu Community Board meeting of the 2023/2024 financial year.
5. To allocate Discretionary Grants, the board should duly consider the established criteria, attached as Appendix 1 to this report.
6. Once funding has been approved and allocated to applicants, accountability reports will be required two months after the event or activity for which the grant was awarded takes place.

HE KŌRERORERO | DISCUSSION

7. The following applications for funding have been received and are attached as Appendix 2 to this report and summarised below.

Kāpiti Chorale

8. Irene McShane, on behalf of Kāpiti Chorale, has applied for a grant of \$183.80 to assist with the cost of their 40th anniversary concert "Pirate Girls" to be held at Te Raukura ki Kāpiti on Saturday 12 August 2023.

1st XI Boys Football Team, Paraparaumu College

9. The 1st XI Boys Football Team, Paraparaumu College has applied for a grant of \$750.00 to assist with the team attending the winter Tournament in Auckland in August 2023.

Loss and Grief Centre

10. Letitia Geldenhuis, on behalf of the Loss and Grief Centre, has applied for a grant of \$1,500.00 to assist with the set-up of a Bereaved by Suicide Support Group launching in August 2023.

Paraparaumu College 1st XI Boys Hockey Team

11. Christopher Brown, on behalf of the Paraparaumu College 1st XI Boys Hockey Team, has applied for a grant of \$836.00 to assist with representing New Zealand at the Under 18 and Under 21 Tenpin Bowling Australian National, Asian Youth and Asian Junior Championships in 2023.

Nourish Trust

12. Gabrielle Ralph, on behalf of the Nourish Trust, has applied for a grant of \$1,000.00 to assist their mission to support the community through giving out hampers of food at Christmas.

Kāpiti Underwater Club

13. Geoff McDonnell, on behalf of the Kāpiti Underwater Club, has applied for a grant of \$2000.00 to assist with hosting the North Island Spearfishing Championships.

Paraparaumu Beach School

14. Susan Corin and Rachel Steinmetz, on behalf of Paraparaumu Beach School, has applied for a grant of \$2,500.00 to assist with the girls' hockey team to the Zespri AIMS (Association of Intermediate Middle Schooling) Games in Tauranga in September 2023.

Euan Mason

15. Euan Mason has applied for a grant of \$750.00 to assist with the cost of him representing Paraparaumu College at various upcoming cycling events.

Loved4Life

16. Jill Lane, on behalf of Loved4Life, has applied for a grant of \$500.00 to assist with the cost of providing volunteers with the materials for making quilts for new babies in the community.
17. The total discretionary grant applications under consideration in this report is \$10,019.80.

18. The applications received from the Loss and Grief Centre, the Nourish Trust, the Kāpiti Underwater Club, the Paraparaumu Beach School and Loved4Life were received as initiatives (localism) fund applications. This fund has now closed and all funds have been dispersed by the Board and the applications will instead be considered under the discretionary fund criteria.

He take | Issues

- 19 There are no issues to consider.

Ngā kōwhiringa | Options

- 20 There are no options to consider for this report.

Mana whenua

- 21 Mana Whenua have not been consulted as part of this report. The funding allocation is fully within the delegation of the community board to consider.

Panonitanga Āhuarangi me te Taiao | Climate change and Environment

- 22 There are no over-arching climate change and environment considerations within this report.

Ahumoni me ngā rawa | Financial and resourcing

23. Budget allocations for the 2023/2024 financial year for the Paraparaumu Community Board Discretionary Grant is as follows:

2023/24 budget allocation	Total allocated to date	Total unallocated to date
\$23,954	\$0.00	\$23,954

24. Discretionary and Initiatives Grants approved by the Paraparaumu/Raumati Community Board ahead of the 2022 Local Body Elections for the 2022/23 year are attached as Appendix 3 to this report.
25. Completed Accountability Reports of grants approved by the former Paraparaumu/Raumati Community Board ahead of the 2022/23 financial year, are attached as Appendix 4.
26. Discretionary and Initiatives Grants approved by the Paraparaumu Community Board since the 2022 Local Body Elections for the 2022/2023 financial year are attached as Appendix 5 of this report.
27. Completed Accountability Reports of grants approved by the Paraparaumu Community Board for the 2022/23 financial year, are attached as Appendix 6.

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

- 28 There are no legal or risk considerations in this report.

Ngā pānga ki ngā kaupapa here | Policy impact

- 29 Grants are allocated in accordance with the established criteria as attached in Appendix 1.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

- 30 This matter has a low level of significance under Council's Significance and Engagement Policy and engagement is not conducted prior to decision making.

Whakatairanga | Publicity

- 31 Board Members play an active role around the community in promoting the discretionary grants available. Details are also made available on Council's website.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Appendix 1 - Discretionary Grant Criteria [↓](#)
2. Appendix 2 - Discretionary Grant Applications (under separate cover) [⇒](#)
3. Appendix 3 - Accountability Reports approved by the Paraparaumu/Raumati Community Board (under separate cover) [⇒](#)
4. Appendix 4 - Grants approved by the former Paraparaumu/Raumati Community Board [↓](#)
5. Appendix 5 - Discretionary and Initiatives Funds approved by the Board in 2022-2023 [↓](#)
6. Appendix 6 - Accountability Reports Paraparaumu Community Board (under separate cover) [⇒](#)

PARAPARAUMU COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

Criteria for Community Grants

The purpose of the Paraparaumu Community Board's Community Grants is to provide financial assistance for projects or activities that promote the wellbeing of the Paraparaumu community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Paraparaumu area. The Board may consider financial assistance for events occurring outside the Paraparaumu Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu Community. The Board may consider financial assistance for events occurring outside the Paraparaumu Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

Please note: All applications must have full documentation to support their application (**maximum of five pages in total**).

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within **the current financial year** of the project or activity

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses**.

**Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

Updated January 2023

PARAPARAUMU COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

Maximum Grant

The maximum grant payable is **\$750**.

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Paraparaumu Community Board from considering any application at its discretion.

Applications are to be addressed to:

Democracy Services Team
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

or

democracy.services@kapiticoast.govt.nz

Please Note: Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Paraparaumu Community Board meeting date to meet the reporting deadline.

Meetings are held every six weeks.

PARAPARAUMU/RAUMATI COMMUNITY BOARD

LIST OF GRANTS JULY TO SEPTEMBER 2022

Summary of activity:

Fund	2022/23 budget allocation	Total allocated to date	Total unallocated to date
Discretionary Grant	\$23,954	\$8,364	\$15,590
Initiatives Grant (includes \$20,000 unspent from 21/22)	\$40,000	\$28,556	\$11,444

Discretionary Grants allocated

Date	Recipient	Amount	Purpose of Grant	Report Back
5/7/22	Zoe Boyd	\$500	To attend Ignite 2023, the international scouting event in Christchurch Dec-Jan 23	Received 30/1/23
5/7/22	Kāpiti Ballet Society	\$500	To help with costs to hold their four-day Dance Festival in July 22 at Southwards	Received 2/3/23
5/7/22	Kāpiti BMX Club	\$460	To purchase lime to repair erosion on their track caused by recent heavy rainstorms	Received 23/11/22
5/7/22	Mulled Wine Concerts	\$250	To help with costs to hold their Concert on 17 July at the Paekākāriki Memorial Hall	Received 31/8/22
5/7/22	Nikau Valley Restoration Society	\$500	To purchase plants as part of their successful community planting scheme in the Paraparaumu Scenic Reserve	Received 15/9/22
5/7/22	Kāpiti Concert Orchestra	\$500	Hall hire and expenses to hold their August 22 Concert at Te Raukura Raumati	Received 5/9/22
5/7/22	Raumati South Residents' Association	\$500	Start-up costs of a Raumati South Repair Café	Received 17/2/23
16/8/22	Lions Club of Kāpiti	\$500	Printing costs for leaflets advertising their foodbank Collection (Nov 22)	Received 3/3/23
16/8/22	Kidz Need Dadz	\$500	Annual Father Day community event (4 Sep 22)	Received 24/3/23
16/8/22	Actively Coping with Cancer (Christine Lenk)	\$500	Hall hire (Aug-Dec 22) to hold Tai Chi Qi Gong classes	Received 2/5/23
16/8/22	Kāpiti Table Tennis Club	\$500	Hall hire to hold extra Interclub and Club Championships	Received 21/10/22
27/9/22	Bede Laracy	\$1,904	Illustration work for a long-term vision for Raumati Village	Received 11/1/23
27/9/22	Kapiti Chess Club	\$500	Additional equipment for their Junior Chess Club	Received 13/1/23
27/9/22	Kapiti Ladies Floral Group	\$750	Hall hire for monthly meetings at the Ocean Road Community Centre	Received 6/3/23
	TOTAL GRANTS	\$8,364		

Initiatives Fund allocated

Date	Recipient	Amount	Purpose of Grant	Report Back
16/8/22	Kāpiti Coast Rugby League Club	\$2,847	Replacement window catches and stays at their Club Rooms, Matthew Park	Received 7/2/23
16/8/22	Kāpiti Community Recreational Turf Trust	\$2,846	Purchase and installation of external drinking fountains/heat pumps for the Pavilion room and/or memorial plaque to acknowledge members	Report due July 23
16/8/22	Kāpiti Citizens Services Trust	\$2,846	Board Members agreed the Trust could use the grant to help with costs for a fire door at the Centre	Report due July 23
16/8/22	Kidz Need Dadz	\$1,500	Workshops, Mural Project and Lighthouse Supervised Pilot Programme	Received 24/3/23
16/8/22	Kāpiti Crop Swap	\$1,000	Hall hire to hold their Crop Swaps at the Kāpiti Uniting Parish Hall	Received 9/5/23
16/8/22	The Kai Ora Initiative	\$1,700	To Build a garden shed with composting toilet on their community-supported urban farm on He Tāngata Place, Paraparaumu	Received 16/2/23
16/8/22	Nourish Trust	\$500	Providing families in need with hampers of nourishing food	Received 9/2/23
16/8/22	Jenna-Lea Philpott Creative Kapiti	\$2,846	To arrange Summer Music in the Parks on the Kāpiti Coast	Report due Mar 23
16/8/22	Pickle Pot Be-In	\$1,000	Annual Pickle Pot event in Paekākāriki on 11 February 2023	Received 9/5/23
16/8/22	Our Lady of Kāpiti School	\$2,915	Hire of 18-20 flushing port-a-loos for public use during Takiri O Te Ata-Kapahaka Festival on 1 Dec 22	Received 8/12/22
27/9/22	Adienna Sloman	\$1,500	Travel costs to Sydney to attend Brent Street Performing Arts	Received 13/1/23
27/9/22	Carry Kapiti – Kapiti Babywearing	\$1,000	Workshop content creation and Māori parenting consultant	Received 4/7/23
27/9/22	Daniel Jefferies	\$1,000	Travel costs to Auckland in Oct 22 to attend the Trans-Tasman Men's Netball	Report due Dec 22
27/9/22	Eisa Mozhdah	\$1,500	Travel costs to Mexico in Nov 22 to attend Taekwondo Nationals	Received 31/10/22
27/9/22	Hoop Club Kapiti	\$1,814	Stationery and equipment for Junior Basketball Programme	Received 19/6/23
27/9/22	The Shed Project Kapiti	\$1,742	Hanging system for new community gallery	Received 13/1/23
	TOTAL GRANTS	\$28,556		

2022/24 Financial Year Paraparaumu Community Board

Discretionary Grants

Date	Recipient	Amount	Purpose of Grant	Report Back
8/11/22	Kāpiti Community Patrol	\$2,000.00	Ongoing operating costs for running the Patrol	Report due Feb 23
14/2/23	US Marines Trust	\$750.00	Funding for installation of Pou at Queen Elizabeth Park	Received March 2023
14/2/23	Fletcher Cooper	\$1,000.00	Attending the Tropical 7's Rugby Tournament in Tampa, Florida	Received June 2023
28/3/23	Cole Jennings	\$2,000.00	Attending the 2023 Special Olympics.	Report due Sep 2023
28/3/23	Kāpiti Big Air Rebels Cheerleading Team	\$750.00	Attending the 2023 Australasian Cheer Championships.	Report due Jan 2024
28/3/23	Kāpiti Coast United Football Club	\$2,500.00	Funding for Easter Football Tournament	Report due July 2023
23/5/23	Natasha Goggin	\$2,000.00	Attending various Tenpin Bowling tournaments	Report due November 2023
23/5/23	Mitchel Goggin	\$1,000.00	Attending various Tenpin Bowling tournaments	Report due October 2023
23/5/23	Kāpiti Powerlifting Club	\$1,840.00	Attending the Asian/Pacific/African Classic Championships	Report due September 2023
23/5/23	Lucas Foote	\$750.00	Attending Softball Tournament	Report due October 2023
23/5/23	Kāpiti Chess Club	\$1,000.00	Additional Chess Resources	Report due October 2023
Total		\$15,590.00		

Initiatives (Localism) Grants

Date	Recipient	Amount	Purpose of Grant	Report Back
8/11/22	Lions Club of Kapakapanui	\$1,000.00	Costs to hold District Convention 11-12 March 2023 at Southwards.	Received March 2023
14/2/23	Kāpiti Arts Studio	\$750.00	Printing of a book with illustrations from a local artist and written by former volunteer	Report due April 23
14/2/23	Kāpiti Boating Club	\$750.00	Cover of fuel costs for Charity Women's Fishing Competition	Received March 2023
28/3/23	Kāpiti Concert Orchestra	\$2,000.00	Cost of venue hire for concert to be held	Report due July 2023
23/5/23	Paraparumu Kindergarten	\$1,800.00	Cost of materials and artist's time to lead a multi school creation of Kahe Te Rau o Te Rangi	Report due October 2023

23/5/23	People First NZ inc	\$840.00	Operational costs to run the Kāpiti People First Group	Report due October 2023
23/5/23	Kāpiti Boating Club	\$1,486.80	Cost of purchase of cutlery and plates for the Club	Report due August 2023
23/5/23	Paraparumu Beach Business Association	\$1,579.00	Cost of marketing and development of workshops to promote the development of the Paraparumu Beach Business precinct	Report due August 2023
23/5/23	Te Kura Waka o Whatonga Waka Ama Club	\$1,000.00	Cost of setting up and procure items like branding, uniforms, architectural design concepts and coaching training development	Report due August 2023
23/5/23	Cancer Society	\$750.00	Cost of replacing the dishwasher at their Kāpiti Support Centre	Received June 2023
23/5/23	Hoop Club Kāpiti	\$1000.00	Cost of renting the gymnasium and equipment	Received June 2023
Total		\$12,955.80		

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Anna Smith, Senior Democracy Services Advisor

Authoriser: Ewen Church, Acting Group Manager Corporate Services

Taunakitanga | Recommendations

That the minutes of the Paraparaumu Community Board meeting of 23 May 2023 be accepted as a true and correct record.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Paraparaumu Community Board Meeting Minutes - 23 May 2023 [↓](#)

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES**23 MAY 2023**

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
PARAPARAUMU COMMUNITY BOARD MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 23 MAY 2023 AT 7.03PM**

PRESENT: Mr Glen Olsen, Mr Guy Burns, Mr Bernie Randall, Mr Karl Webber, Cr Glen Cooper, Cr Kathy Spiers

IN ATTENDANCE: Cr Martin Halliday, Mr Mark de Haast, Ms Anna Smith, Ms Monique Engelen, Mr Dave Hardy

**WHAKAPĀHA |
APOLOGIES:** Nil

**LEAVE OF
ABSENCE:** Nil

1 NAU MAI | WELCOME

Glen Olsen asked Karl Webber to open with karakia.

2 WHAKAPĀHA | APOLOGIES

There were no apologies.

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Guy Burns declared a conflict of interest in relation to the Kāpiti Chess Club application for funding.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Natasha Goggin and Mitchel Goggin spoke to their funding applications and answered questions from members.

John Smith, Commodore of Kāpiti Boating Club spoke to their funding application and answered questions from members.

Alison Fitzmaurice spoke on regarding the application for funding from Kāpiti Powerlifting Club and answered questions from members.

Dale Evans raised the issues of Pohutukawa tree roots coming up under the concrete footpath on Manly Street, Paraparaumu, the stormwater issues under the Linx Apartments in Paraparaumu Beach, the flooding issues at Maclean Park after the removal of the kiosk, disabled parking by Cafe Lane, Paraparaumu Beach, and access for those with limited mobility at Paraparaumu Beach front. Mr Evans also asked questions of staff relating to debt which were answered by Mark de Haast. Dale Evans answered questions from members.

Phil Waihi answered questions from members regarding Te Kura Waka Whatonga Waka Ama Club's application for funding.

Angelo Robinson and Rosanne Litchfield answered questions from members regarding the Hoop Club application for funding.

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES**23 MAY 2023****5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) No leaves of absence were requested.
- (b) There were no matters of an urgent nature raised.
- (c) No Community Board Members' had activities they wished to report.

6 HE KŌRERO HOU | UPDATES**6.1 MACLEAN PARK UPDATE**

Monique Engelen gave an update on the proposed Maclean Park upgrade and received feedback and answered questions from members.

TABLED DOCUMENTS

The following documents were tabled – MacLean Park Skateboard Redevelopment – Developed Design Review.

Mr Karl Webber left the meeting at 8:50 pm.

Mr Karl Webber returned to the meeting at 8:52 pm.

7 PŪRONGO | REPORTS**7.1 CONSIDERATION OF APPLICATIONS FOR FUNDING****TAUNAKITANGA | RECOMMENDATIONS****COMMITTEE RESOLUTION PARCB2023/23**

Moved: Cr Kathy Spiers
 Seconder: Mr Bernie Randall

That the Paraparaumu Community Board move the application from the Cancer Society from a Discretionary fund grant to the Initiatives fund.

CARRIED**COMMITTEE RESOLUTION PARCB2023/24**

Moved: Cr Kathy Spiers
 Seconder: Mr Bernie Randall

That the Paraparaumu Community Board move the application from the Kāpiti Chess Club from the Initiatives Fund to the Discretionary Fund.

CARRIED**COMMITTEE RESOLUTION PARCB2023/25**

Moved: Mr Bernie Randall
 Seconder: Cr Kathy Spiers

That the Paraparaumu Community Board approves a Discretionary grant of \$2,000 to Natasha Goggin to assist with representing New Zealand at the Under 18 and Under 21 Tenpin Bowling Australian National, Asian Youth and Asian Junior Championships in 2023

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES

23 MAY 2023

CARRIED**COMMITTEE RESOLUTION PARCB2023/26**

Moved: Mr Bernie Randall
 Seconder: Cr Kathy Spiers

That the Paraparaumu Community Board approves a Discretionary grant of \$1,000 to Mitchel Goggin to assist with representing New Zealand at the Under 21 Tenpin Bowling Australian National and Asian Youth Championships in 2023.

CARRIED**COMMITTEE RESOLUTION PARCB2023/27**

Moved: Mr Bernie Randall
 Seconder: Cr Kathy Spiers

That the Paraparaumu Community Board approves a Discretionary grant of \$1,840 to the Kāpiti Powerlifting Club to assist with the cost of sending one member to represent New Zealand at the Asian/Pacific/African Classic Championships in Hong Kong.

CARRIED**COMMITTEE RESOLUTION PARCB2023/28**

Moved: Mr Bernie Randall
 Seconder: Cr Kathy Spiers

That the Paraparaumu Community Board approves a Discretionary grant of \$750 to Lucas Foote to assist with representing New Zealand in an Under 14 Softball Tournament in Sydney.

CARRIED**COMMITTEE RESOLUTION PARCB2023/29**

Moved: Mr Guy Burns
 Seconder: Cr Kathy Spiers

That the Paraparaumu Community Board approves an Initiatives grant of \$1,000 to the Hoop Club Kāpiti to assist with the rent of the gymnasium and equipment.

Karl Webber offered to put the Hoop Club in touch with Tonya Jones, Funding Coordinator at Kāpiti Coast District Council.

CARRIED**COMMITTEE RESOLUTION PARCB2023/30**

Moved: Cr Kathy Spiers
 Seconder: Mr Karl Webber

That the Paraparaumu Community Board move the application from the Cancer Society for a Discretionary fund grant to the Initiatives fund and make a grant of \$750 to assist with replacing the dishwasher at their Kāpiti Support Centre.

CARRIED

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES**23 MAY 2023****COMMITTEE RESOLUTION PARCB2023/31**

Moved: Cr Kathy Spiers
 Seconder: Mr Bernie Randall

That the Paraparaumu Community Board decline an Initiatives grant to Hohepa Wellington to assist with installation of shelter on the deck of their venues, and in the email informing them of the decision request that they be referred to Tonya Jones for additional funding avenues.

CARRIED**COMMITTEE RESOLUTION PARCB2023/32**

Moved: Cr Kathy Spiers
 Seconder: Mr Guy Burns

That the Paraparaumu Community Board approves an Initiatives grant of \$1,486.80 to the Kāpiti Boating Club to assist with the purchase of cutlery and plates for the club.

CARRIED**COMMITTEE RESOLUTION PARCB2023/33**

Moved: Cr Kathy Spiers
 Seconder: Mr Guy Burns

That the Paraparaumu Community Board approves an Initiatives grant of \$1,800 to Paraparaumu Kindergarten to assist cost of materials and artist's time to lead a multi school creation of Kahe Te Rau o Te Rangī.

CARRIED**COMMITTEE RESOLUTION PARCB2023/34**

Moved: Cr Kathy Spiers
 Seconder: Mr Glen Olsen

That the Paraparaumu Community Board approves an Initiatives grant of \$840 to People First New Zealand Inc – Ngā Tāngata Tuatahi to assist with operational costs to run the Kāpiti People First Group.

CARRIED**COMMITTEE RESOLUTION PARCB2023/35**

Moved: Mr Bernie Randall
 Seconder: Cr Kathy Spiers

That the Paraparaumu Community Board approves an Initiatives grant of \$1,000 to Te Kura Waka Whatonga Waka Ama Club to assist setting up the club and procure items like branding, uniforms, architectural design concepts and coaching training development.

CARRIED**COMMITTEE RESOLUTION PARCB2023/36**

Moved: Cr Kathy Spiers
 Seconder: Cr Glen Cooper

Page 4

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES**23 MAY 2023**

That the Paraparaumu Community Board approves an Initiatives grant of \$1,579 to the Paraparaumu Beach Business Association to assist with marketing and development of workshops to promote the development of the Paraparaumu Beach Business precinct.

CARRIED**COMMITTEE RESOLUTION PARCB2023/37**

Moved: Cr Kathy Spiers
 Seconder: Mr Karl Webber

That the Paraparaumu Community Board approve an Discretionary grant of \$1,000 to the Kāpiti Chess Club to assist with purchasing additional chess resources to support local schools in the region

CARRIED**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION PARCB2023/38**

Moved: Mr Bernie Randall
 Seconder: Cr Kathy Spiers

That the minutes of the Paraparaumu Community Board meeting of 28 March 2023 be accepted as a true and correct record.

CARRIED**9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION****TAUNAKITANGA | RECOMMENDATIONS**

That the Paraparaumu Community Board note the attached matters under action.

10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA | CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Glen Olsen asked Karl Webber to close the meeting with karakia.

The Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board meeting closed at 9:05pm.

.....
HEAMANA | CHAIRPERSON

Page 5

9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

Author: Steffi Haefeli, Manager Democracy Services

Authoriser: Ewen Church, Acting Group Manager Corporate Services

Attached as appendix to this report are the updated Matters Under Action for the Paraparaumu Community Board, to review and note.

TAUNAKITANGA | RECOMMENDATIONS

That the Paraparaumu Community Board note the attached matters under action.

APPENDICES

1. Matters under Action Document [↓](#)

Paraparaumu Community Board – Matters Under Action Register (as at July 2023)

Item	Progress
Town Centres Project/ Paraparaumu Transport Hub	<p>A joint project between Kāpiti Coast District Council and Metlink to improve users' public transport experience and better connect the Paraparaumu Transport Hub to the retail centre has commenced. Works involve building a larger and more convenient bus interchange set within a landscaped, fully accessible public plaza and the design allows commuters to move between the train and bus while remaining undercover. Repeating elements such as concrete paving, seating and cultural works will feature within the plaza on both sides of the road (Old State Highway 1). It'll help make the whole area look and function like one extended space separated by a controlled pedestrian crossing. The footpath leading to Kāpiti Lights will be widened and improved and the pedestrian underpass will remain in place. Metlink are installing their first distinctive living-roof bus shelters. The shelters will also incorporate public transport infrastructure such as Real Time Information displays and signage designed to ensure easy wayfinding for passengers.</p> <p>Work is well underway and progressing however we have experienced some delays with finalizing the GWRC living earth shelters and their foundations, expected for completion in October 2023.</p> <p>The Community Board requested a progress report.</p>
Kahe te Rau o te Rangī Artwork	<p>As part of Te Uruhi (the Gateway), Chris Gerritzen from Te Atiawa has been commissioned to provide art/cultural elements to the building and surrounds.</p> <p>The Community Board seeks clarification on whether this piece of art will form part of the McLean Park Upgrade if Te Uruhi Gateway does not proceed.</p> <p>The artwork is outside of scope for the McLean Park Upgrade but will be discussed as part of the workshop on next steps for Te Uruhi outcomes.</p>
CCTV on Council's Parks and Open Spaces	<p>An analysis on Council's CCTV network is being looked into and a report will go to the Council in the new triennium and the Community Board will be updated after.</p>
<p>The following items are part of the Council's forward work programme (for noting and appropriate updates)</p>	
Te Newhanga Kapiti Community Centre	<p>Officers are exploring opportunities for the development of the community centre. A date has not yet been scheduled; an update is likely to happen in the next couple of months.</p> <p>The Community Board seeks clarification on when Council will be briefed in progress.</p> <p>Council's SSSC was updated on progress in May, with the project team currently undertaking an assessment to understand the community's needs, and how we can best shape this space now and into the future. We will be updating the community board and council as the project progresses.</p>
MacLean Park (skate park, amenity block, lights at the basketball court)	<ul style="list-style-type: none"> • Public consultation on the skatepark design has closed with a final workshop with the user group being undertaken in March 2023 to confirm concept design. • The Martin Kaukau memorial is being incorporated into the skatepark • Procurement is underway with amenity block suppliers to deliver more toilets (increase from the current 3 to 6 toilets), and a fully accessible 'Changing Places' facility for high needs users. We have experienced some delays with consenting, so have delayed the start of the amenities build

Item	Progress
	until Feb 24 to avoid disruption during the summer holidays. <ul style="list-style-type: none"> • There will be additional landscaping to link the amenity block and the skatepark and provide an entrance to the park from the pedestrian crossing. • The Council are engaging separately with Te Ātiawa ki Whakarongotai and Ngāti Toa to ensure mana whenua and rangatahi have input where appropriate, in particular how artwork and storytelling are incorporated in the design. • The new lights at the basketball court have been installed and are operational. • The aim is for the Stage 2 development to be complete by June 2024.
The items below for Board Members' follow up:	
<ul style="list-style-type: none"> • Wharemauku Park/Central Park Development (including Whale song, Kaitawa Reserve Restoration Group and restoration of the Wharemauku Stream) 	
<ul style="list-style-type: none"> • Bus Shelters at Bus Stops on the Kapiti Coast - GWRC is working with the Community Board 	
<ul style="list-style-type: none"> • Bus Parking areas - GWRC/Council working together to conform to modern standards 	
<ul style="list-style-type: none"> • Beach Bylaw - Notice of Motion dated 23 Nov 21 requesting the Council review Beach Bylaw around people with disabilities accessing Manly Street north accessway in vehicles 	
<ul style="list-style-type: none"> • Paraparaumu Airport 	
<ul style="list-style-type: none"> • Disability Beach accessways 	
<ul style="list-style-type: none"> • Footpath (5 Donovan Road to car park exit outside Te Ātiawa Park, Paraparaumu Beach) 	
Kaitawa Road Safety Concerns 7/9/22 for Board Members' follow up:	
<ul style="list-style-type: none"> • Conversation with trucking firms (logging) with regards to speed, road safety etc. 	
<p style="text-align: center;"><i>Alternate option for logging trucks to potentially use Waterfall Road rather than Ruapehu and other domestic streets (may have merit due to safety concerns and wear and tear on local roads).</i></p>	
<ul style="list-style-type: none"> • Information monitoring and reporting 	
<ul style="list-style-type: none"> • Potential fixed cameras 	
<ul style="list-style-type: none"> • Camera monitoring in Wellington – but first step data collection 	
<ul style="list-style-type: none"> • Street light clearance regarding visibility 	
School Road/Traffic issues around the Paraparaumu area (information collated from the Kāpiti-Ōtaki Principals Association) for Board Members' follow up:	

Item	Progress
Paraparaumu	<ul style="list-style-type: none"> ● Seeding cars down Ruapehu Street ● Visibility issues for Road Patrol children when cars are poorly parked ● Diamond indicators for Road Patrollers now in the wrong place after the road crossing was moved. ● Buses hitting parked cars.
Kāpiti Primary	<ul style="list-style-type: none"> ● No issues at the moment
Our Lady of Kāpiti	<p>We are having ongoing conversations with KCDC (Road Safety Educator & Vehicle Crossing Inspector) and Community Constable. No changes as yet</p> <ul style="list-style-type: none"> ● Phases on the lights at the intersection of Milne and Kāpiti Roads. Too short, only getting a few cars through before it changes. Peak times 8.30-9.10 and 2.30 to 3.10. Cars are backed into our car park at the end of the day. ● Children have to cross Presentation Way to get to the lights and so children are walking through cars. Bruce spoke about a refuge crossing with directional yellow tactile markings halfway between the school entry and Milne drive.
Paraparaumu Beach	<ul style="list-style-type: none"> ● Narrowing of road by school on Gray Avenue which creates traffic chaos at peak times. Buses constantly sideswipes cars, knocking off mirrors and endangering people trying to exit vehicles. One car had a door crushed by another vehicle. Cars therefore park on verges and over footpaths causing hazards for kids. The narrow road makes kids on bicycles feel unsafe. Wider road would solve traffic issues and create more parking. Would like the road widened earlier than on District plan allows (widen from school driveway to just south of Calendar Terrace). ● Road Patrol students on the school side of Gray Avenue crossing cannot see north along Gray Avenue due to the lower position of pavement/patrol sign/post. Raised pedestrian crossing would help address this issue. ● Speed leading up to crossings need to be 30kmh (we realise this needs Government change/Waka Kotahi change)
Paraparaumu College	<ul style="list-style-type: none"> ● Significant congestion on Mazengarb Road around 3.15pm. ● One crossing that is right at the end of the school by the roundabout. It is well used but difficult to get students to use it if they are walking the opposite direction (or live directly across the road from school). ● Access across the bridge is narrow and heavily used by cyclists and pedestrians. We have made a submission to include a cycle path towards The Drive and this had some approval and works were going to be underway but have now stalled (not sure what the issue is). Ideally, we would like a separate cycle/pedestrian bridge from our courts across to the path by the Jolly.

Item	Progress
Kena Kena	<ul style="list-style-type: none"> ● At Kenakena we have had ongoing issues with Arnold Grove as a pick up and drop off area. We have seven allocated 'drop off and pick up' car parks in front of the school on this road however parents often get out and leave their cars in these drop off zones for up to ten minutes. This residential street is very narrow and there are often cars parked on yellow lines or across driveways. Cars also park the complete length of Arnold Grove which means that access into this street from Martin Road is often down to one lane causing congestion up and down the street. Cars also park on whatever grass areas there are large enough to accommodate a car. ● Sometimes, particularly on wet days, parents can be seen calling their children from the other side of the road which means children can attempt to cross the road in amongst the congestion and we have had several near misses. We have attempted to monitor this area ourselves and ask parents to move on but the response from parents is often abrasive. ● Regular reminders in the newsletter about the legality of the parking on yellow lines, across driveways etc, as well as the fact there are many available car parks on Donovan Road tends to have no noticeable impact. ● We do request our Police Education Officer comes down to be a 'presence' when possible but obviously this isn't able to be a regular occurrence. ● The public bus timetable for kids getting home doesn't suit school kids. They often miss it because it's around 3:05 and the next one is a while later.
Chamelot/Greendale	<p>The group made the following recommendations to Council Officers which are being implemented:</p> <ul style="list-style-type: none"> ● Solar lighting at end of Lancelot Grove ● Cameras on Lancelot Grove, Otaraua Park and Greendale Reserve ● Signage advising CCTV in use ● No parking / No freedom camping signage end of Lancelot Grove and Greendale Reserve ● Install bollards / add landscaping at end of Lancelot Grove to deter parking on berm ● Cycling / walking paths and planting on both side berms on Lancelot Grove ● Extend parking in Otaraua Park, add signage to encourage parking in Otaraua Park ● Add Freedom camping areas inside Otaraua Park ● Lock gates at Greendale Reserve and add pedestrian gates ● Increase Police and Council patrols at Lancelot, Otaraua Park and Greendale reserve ● Speed cushions / anti skid devices down Lancelot Grove / King Arthur Drive ● Deterrents within Otaraua Park for 4x4, boy-racers, and dirt bikes
Kāpiti Boating Club	Visitor flows are causing issues for boating club members due to parking.

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil