



RĀRANGI TAKE AGENDA

Hui Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee Meeting

**I hereby give notice that a Meeting of the Te Komiti Whāiti Toitūtanga
Pāpori | Social Sustainability Subcommittee will be held on:**

Te Rā | Date: Thursday, 22 June 2023

Te Wā | Time: 1.30pm

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Janice McDougall
Group Manager People and Partnerships**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 22 June 2023, 1.30pm.

Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee Members

Cr Martin Halliday	Chair
Cr Rob Kofoed	Deputy
Mayor Janet Holborow	Member
Deputy Mayor Lawrence Kirby	Member
Cr Kathy Spiers	Member
Cr Nigel Wilson	Member
Ātiawa ki Whakarongotai (André Baker or Janine Huxford or Christopher Gerretzen)	Member
Mr Huriwai Paki	Member
Ms Kim Tahiwai	Member
Mr Guy Burns	Member
Mr Jonny Best	Member
Mrs Jackie Elliott	Member
Mr Michael Moore	Member
Ms Sorchia Ruth	Member

Te Raupapa Take | Order Of Business

1	Nau Mai Welcome	5
2	Karakia a te Kaunihera Council Blessing.....	5
3	Whakapāha Apologies.....	5
4	Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take Declarations of Interest Relating to Items on the Agenda	5
5	He Wā Kōrero ki te Marea mō ngā Mea e Hāngai ana ki te Rārangi Take Public Speaking Time for Items Relating to the Agenda	5
6	Ngā Take a Ngā Mema Members' Business	5
7	He Kōrero Hou Updates.....	6
7.1	Asset Management Plan - Community Halls	6
7.2	Implementing the Housing Strategy: Homelessness	37
8	Pūrongo Reports.....	41
8.1	Forward Work Programme 2023 for the Social Sustainability Subcommittee	41
8.2	Kapiti Coast District Council's Age Friendly Approach	44
9	Te Whakaū i ngā Āmiki Confirmation of Minutes	79
9.1	Confirmation of Minutes	79
10	Te Whakaūnga o Ngā āmiki Kāore e Wātea ki te Marea Confirmation of Public Excluded Minutes	85
11	Closing karakia	86

1 NAU MAI | WELCOME**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.

“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”

3 WHAKAPĀHA | APOLOGIES**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

7 HE KŌRERO HOU | UPDATES

7.1 ASSET MANAGEMENT PLAN - COMMUNITY HALLS

Author: Claire Winter, Contractor to Kāpiti Coast District Council

Authoriser: Mike Mendonça, Acting Group Manager Place and Space

TE PŪTAKE | PURPOSE

A series of asset management plans (AMPs) is being presented to Elected Members in advance of the 2024 Long-Term Plan. Community Halls is the second AMP in this series.

There are around 38 community hall style facilities on the Kāpiti Coast. The Council owns and operates ten of these. The condition of these assets is variable, but in general the buildings are starting to show their age. Detail around the state of the assets and the potential investment profile is currently being collated into an AMP.

The purpose of this update is to brief the Sub-Committee on key elements of the AMP prior to adoption by Council to inform the forthcoming LTP.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Asset Management Plan - Community Halls Presentation [↓](#)



Kāpiti Coast
DISTRICT COUNCIL

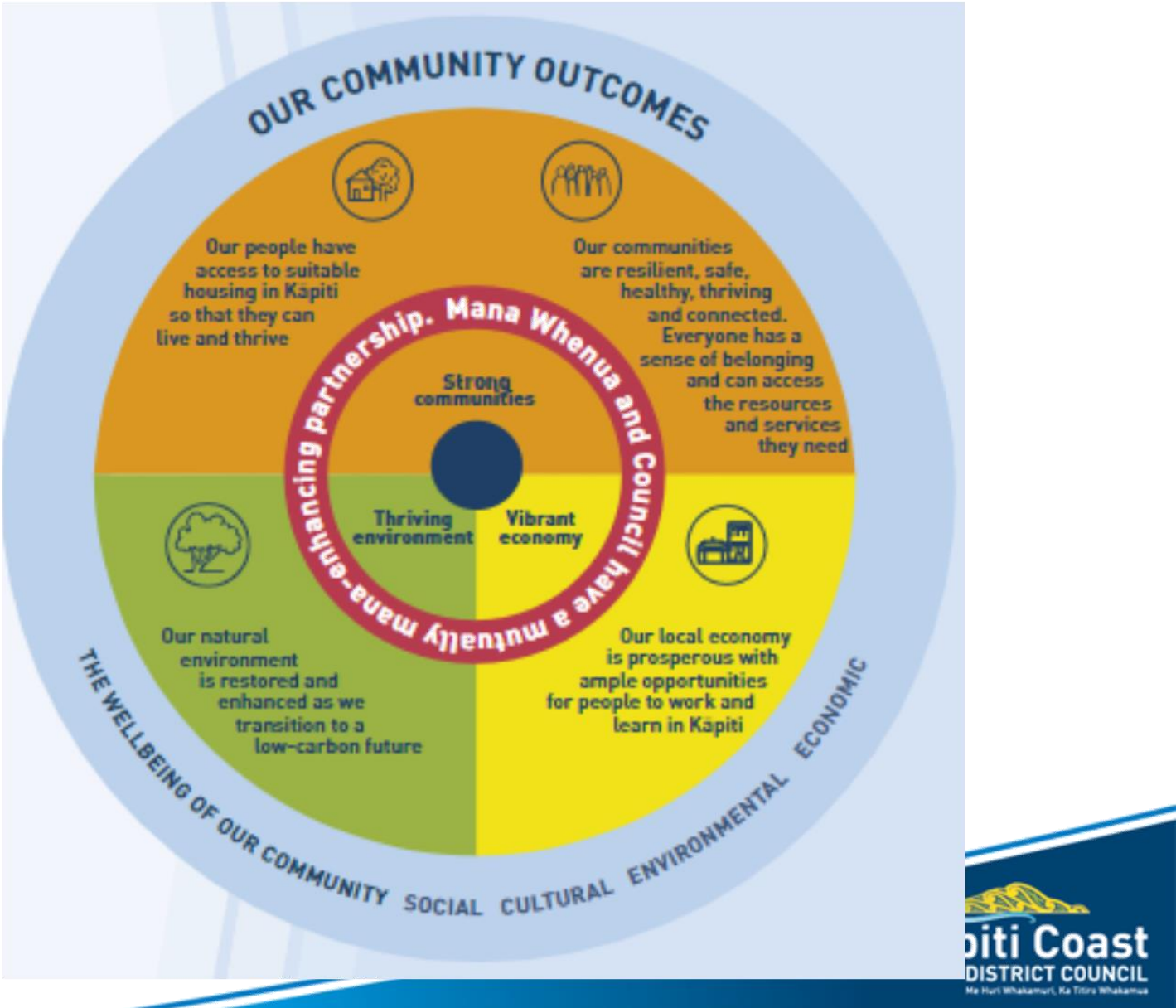
Public toilets
Community Halls
Older Persons Housing
Cemeteries
Parks and Open Spaces
Council Accommodation
Aquatics
Libraries
Cultural Facilities



Strategic Alignment





YOUR NEEDS	OUR PRIORITY	TARGETED ACTION
Supporting the rights of all people in Kapiti to connect and participate in community life now and in the future.	<div>D</div> Increase inclusive spaces and creative opportunities for all, and ensure that intergenerational inequity is addressed.	<ul style="list-style-type: none">• Build strong community centres, both precincts and physical buildings.• Progressively refresh our townships, so that current and future generations bear the burden and benefits.











Hall ¹	% Used	Year Built	Note	Image	Condition (CGI) ²
Mazengarb Sports Hall		2018	<ul style="list-style-type: none">• Sports hall and change room facilities• Needs painting in a few years• Improve usage data collection• 1 main indoor space to hire		1.06


Hall ¹	% Used	Year Built	Note	Image	Condition (CGI) ²
Paraparaumu Memorial Hall	36.57%	1954	<ul style="list-style-type: none">• Refurbished 2021• EQ Strengthening 2021• 2 spaces available to hire		1.09

Hall ¹	% Used	Year Built	Note	Image	Condition (CGI) ²
Otaki Memorial Hall	15.18%	1955	<ul style="list-style-type: none">• Neighbour to Otaki Library• 29% NBS• Planned upgrade as part of Otaki Community Hub		2.25

Hall ¹	% Used	Year Built	Note	Image	Condition (CGI) ²
Raumati South Memorial Hall	15.04%	1952	<ul style="list-style-type: none"> Internal renewals, heating upgrade 2023. Floor replacement – main hall Roof replacement – main hall Reserve land 2 main spaces plus 1 mini space 		2.26

Hall ¹	% Used	Year Built	Note	Image	Condition (CGI) ²
Waikanae Beach Hall	21.85%	1970	<ul style="list-style-type: none"> Significant works required Earthquake prone must be strengthened or closed by 2033. Asbestos present (managed) 1 small space available to hire 		2.29

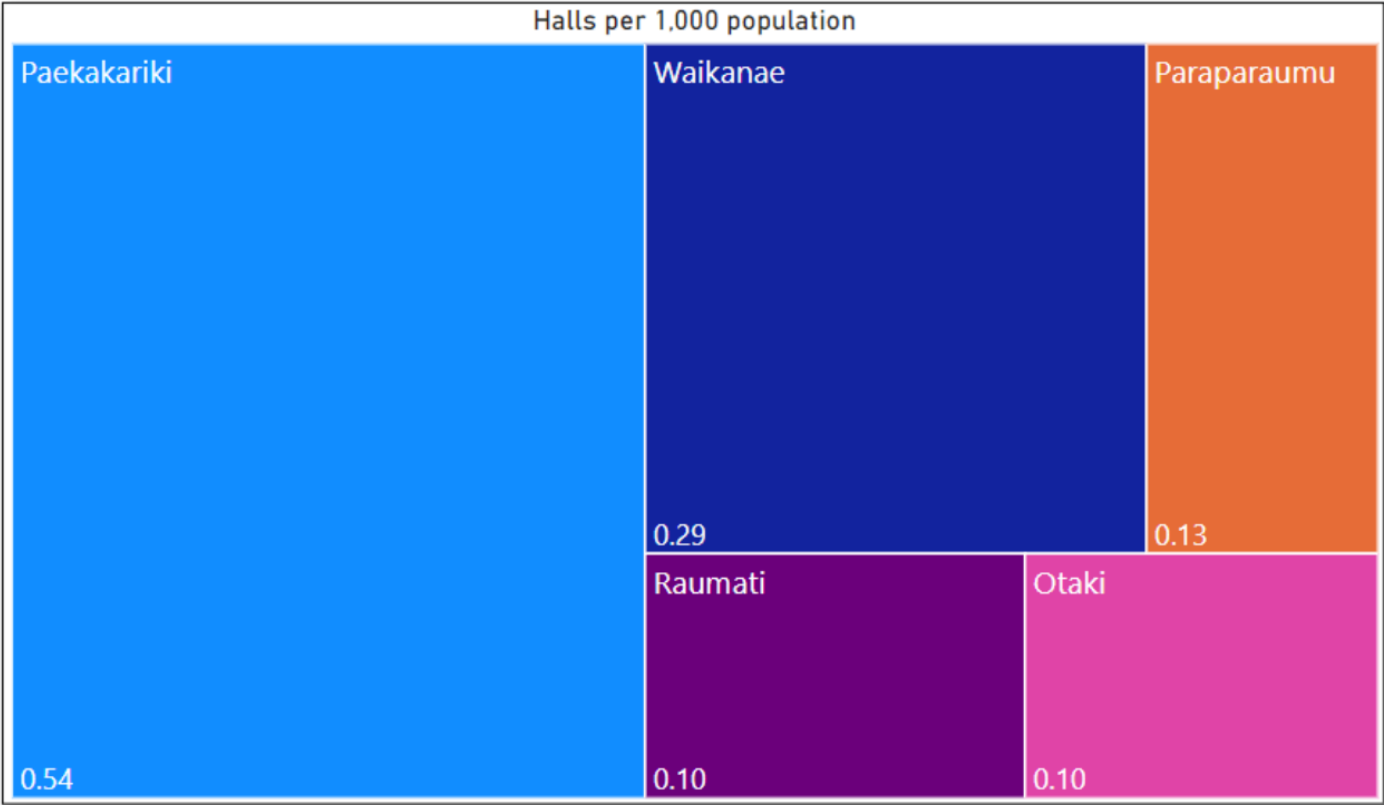
Hall ¹	% Used	Year Built	Note	Image	Condition (CGI) ²
Paraparaumu Community Centre	Temporarily Closed	1997	<ul style="list-style-type: none">• Currently closed• Weather tight and design issues• Upgraded needed• Several spaces for hire		2.33

Hall ¹	% Used	Year Built	Note	Image	Condition (CGI) ²
Waikanae Community Centre	15.46%	1991	<ul style="list-style-type: none"> • Renewals recently completed in main hall • More renewals required • Commercial kitchen facilities which need updating • 1 Main space for hire 		2.54

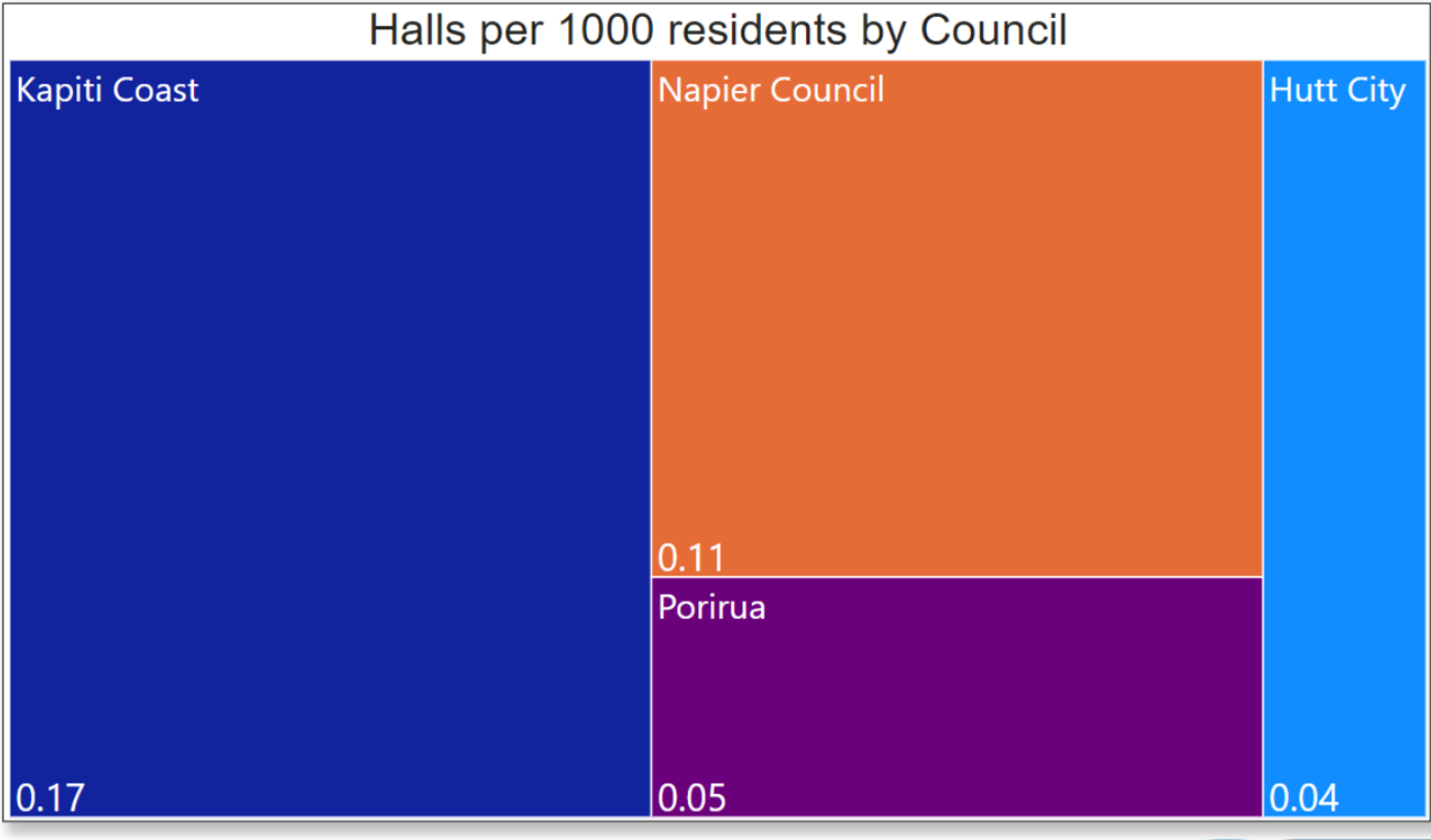
Hall ¹	% Used	Year Built	Note	Image	Condition (CGI) ²
Waikanae Memorial Hall	31.29%	1951	<ul style="list-style-type: none"> Floor replacement due to flooding 2023/24 Asbestos present (managed) Re-roof & re-clad 2027 Lift install 2027 4 spaces available to hire 		2.60

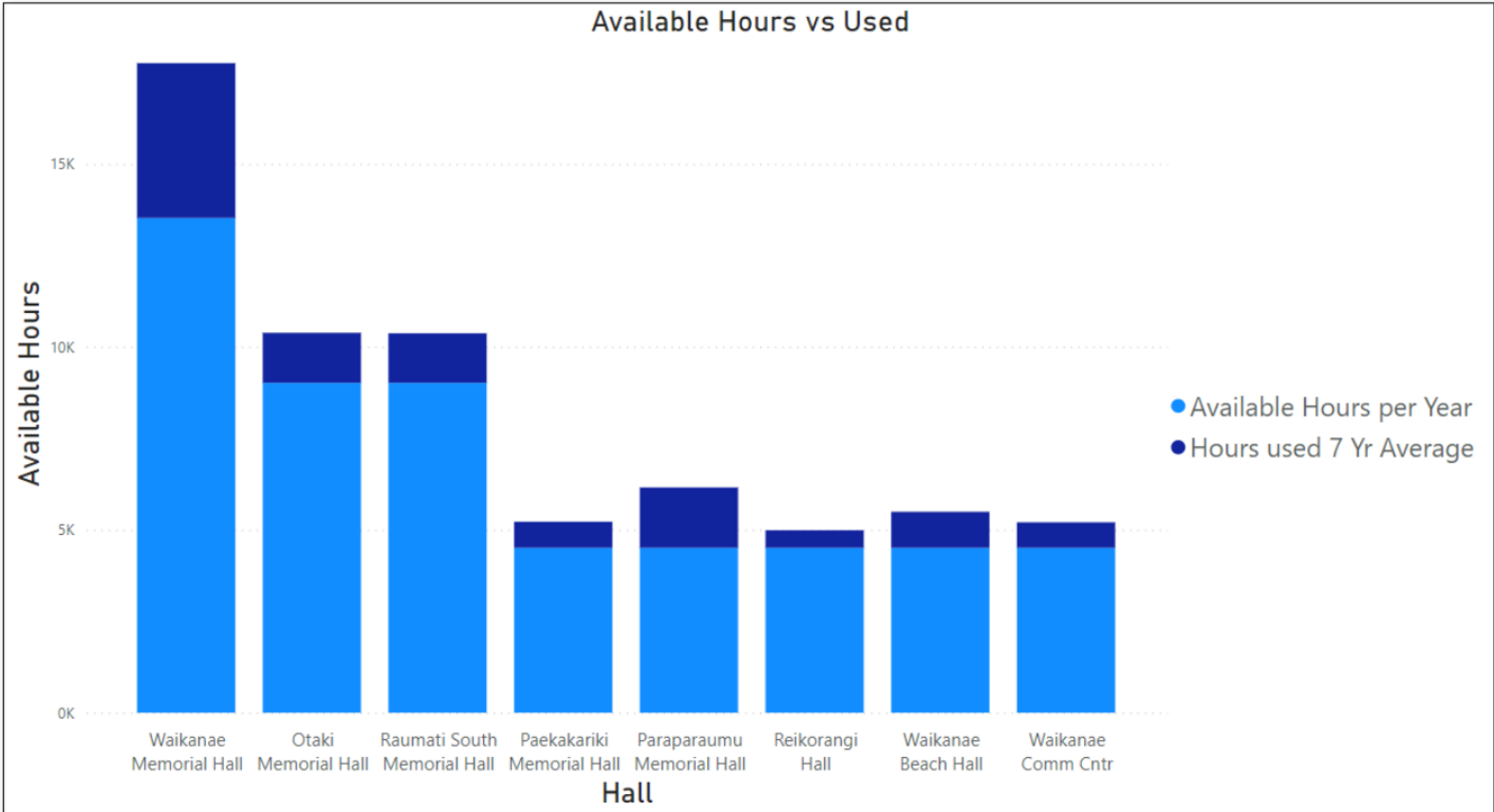
Hall ¹	% Used	Year Built	Note	Image	Condition (CGI) ²
Paekakariki Memorial Hall	15.82%	1952	<ul style="list-style-type: none">• Renewals needed.• Roof maintenance needed• 1 main space available to hire		2.80

Halls per 1,000 residents

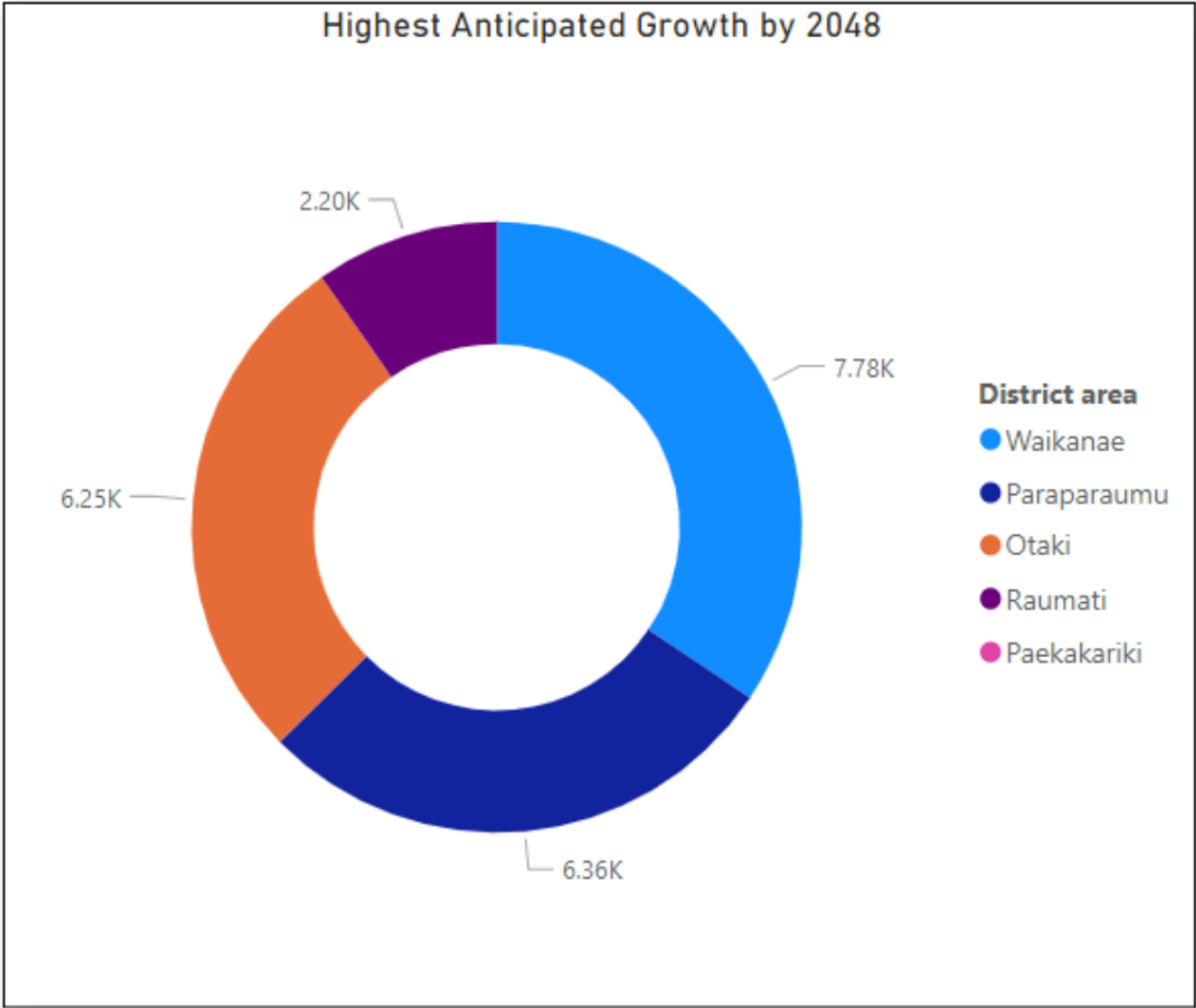


Halls per 1,000 residents





Growth and Demand Management





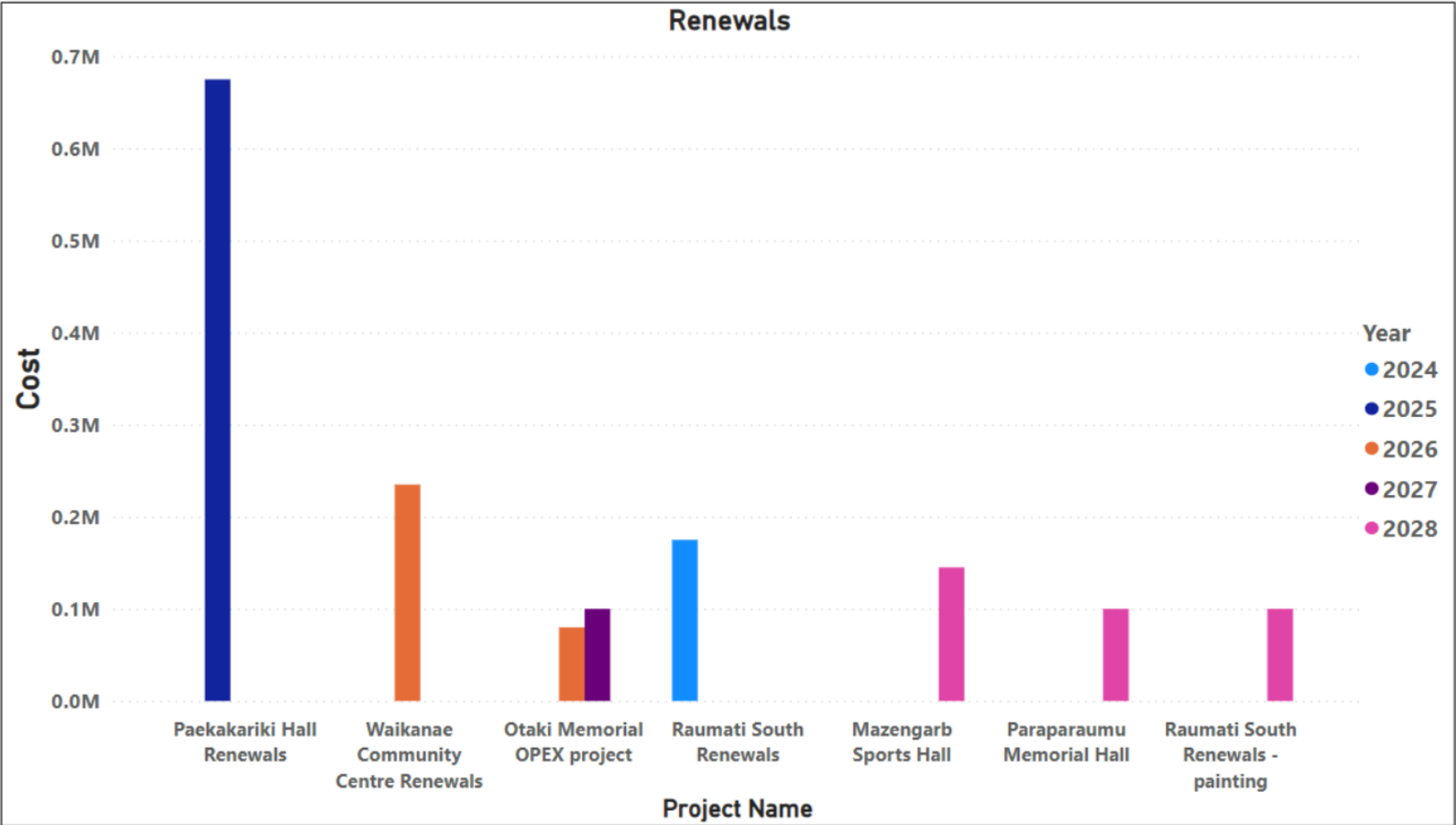
Emergency Community Hubs

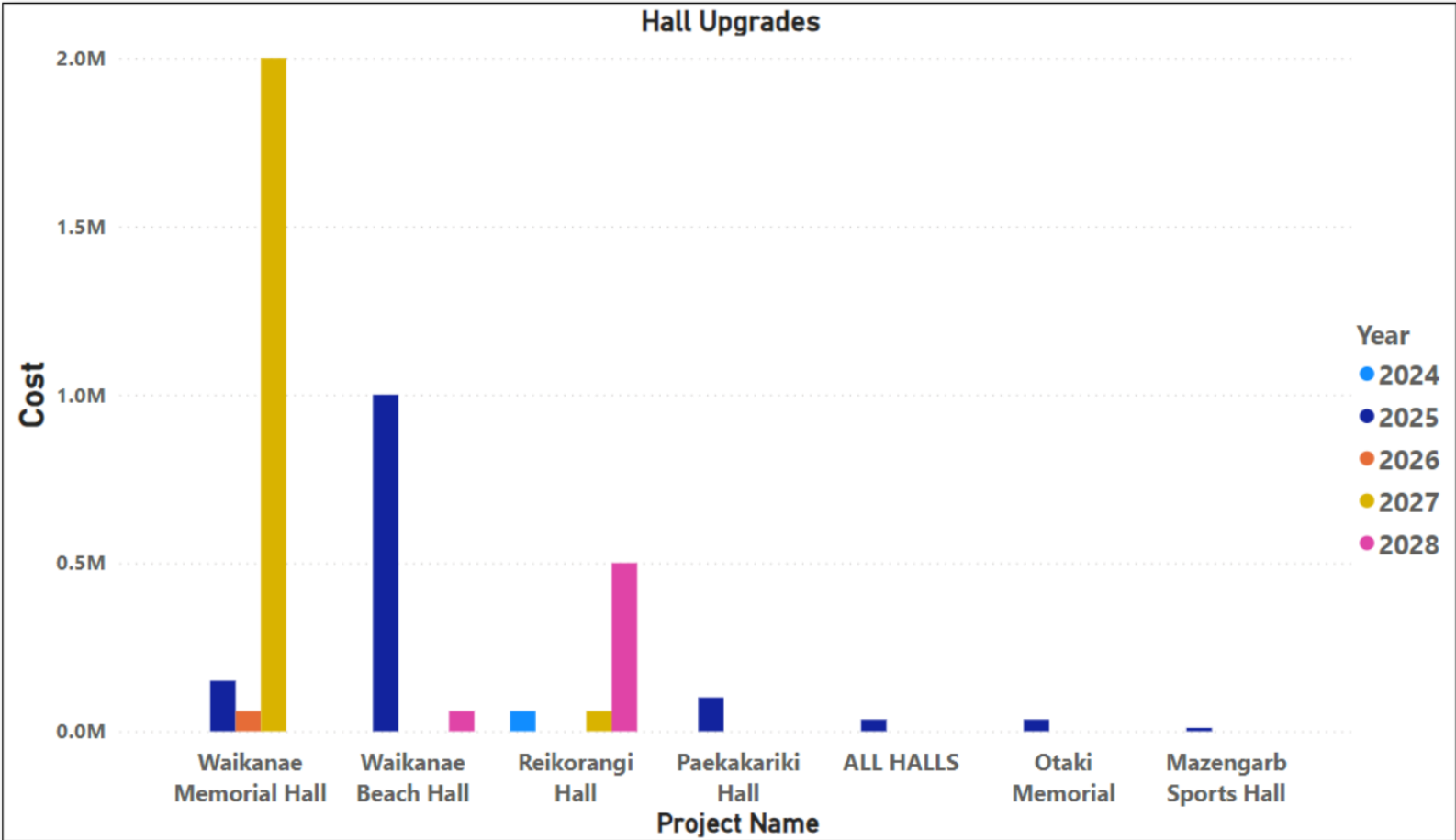
WHAT IS A RESILIENCE HUB?













Community Hubs



Indicative image only

Te Whare Pukapuka o Nāianeī – e ahu atu ana hei pokapū hapori

The modern library – towards a community hub

Modern libraries are evolving to reflect the needs of the communities they serve. They are more of a community hub – a place where people can connect with each other, access information and services, and learn.

Community is at the heart of everything libraries do; they connect, strengthen, inspire, and activate. They nurture energy, creativity, imagination, and discovery. Multi-generational access to knowledge, learning and entertainment helps build more connected and inclusive communities.

While book collections remain a priority, modern facilities draw on many other methods to enrich people's visits. They offer windows to the past through archives and heritage collections, and portals to the future with technology outreach and maker spaces. Supporting digital literacy is as important as nurturing traditional print-based literacy. A range of meeting, working, and bumping spaces allow people to gather with purpose or by chance.

Building a new community hub for Waikanae gives us the opportunity to think about what a new facility could offer our growing and changing community. We have a once-in-a-generation chance to create a destination facility that helps anchor and connect our community.

We know the services offered by future libraries will continue to evolve, so it is critical our new community hub is also flexible and adaptable.

ACTIVATING PEOPLE

PROMOTING LITERACY

CONNECTING COMMUNITY

PROVIDING INFORMATION

Kāpiti Coast DISTRICT COUNCIL
Ma Huri Whakamuri, Ka Titiro Whakamua

Questions?

7.2 IMPLEMENTING THE HOUSING STRATEGY: HOMELESSNESS

Author: Stephen Cross, Housing Programme Manager

Authoriser: Kris Pervan, Group Manager Strategy & Growth

TE PŪTAKE | PURPOSE

- 1 To provide an update on work underway to address homelessness in the district as part of the implementation of the Kapiti Coast District Council Housing Strategy.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Social Sustainability Subcommittee note this report.

TŪĀPAPA | BACKGROUND

- 2 The Kāpiti Housing Strategy was approved by Council in May 2022. The Strategy's *Housing Needs Assessment* identified a need for more housing across the Housing Continuum including more housing options to prevent homelessness in the district.
- 3 The Housing Needs Assessment specifically identified housing need associated with people facing precarious housing and / or homelessness, which hasn't been addressed by central government.
- 4 It is difficult to assess levels of homeless, as noted in the Needs Assessment "participants in workshops emphasised the level of hidden homelessness there are a number of people rough sleeping, but many are living in cars, tents, containers, couch surfing, or living with friends. Some people are choosing to live like this because of perceptions that boarding houses and emergency housing are dangerous".
- 5 Actions identified in the Strategy related to homelessness include:
 - 5.1 Continue to advocate to Kāinga Ora and Ministry of Social Development to invest further in emergency and transitional housing in Kāpiti;
 - 5.2 Identify/facilitate opportunity to fulfil existing transitional housing places in Kāpiti;
 - 5.3 Continue to advocate for quick responses to emerging homelessness issues and for responses to include wrap-around Support;
 - 5.4 Ensure Council's role responding to homelessness is clear and information can be found on Council's website;
 - 5.5 Support work to deliver appropriate secure housing for all, to reduce need for emergency and transitional housing over time.

The role of central government agencies

- 6 A number of central government agencies have a role in addressing homelessness and working with people who are homeless. The lead government agency working with people who need housing support is the Ministry of Social Development. (MSD).
- 7 Emergency and Transitional Housing are temporary accommodation options for individuals or whanau in urgent need of housing, due to threat of homelessness. Emergency Housing is typically for individuals or couples and provides up to 7 days of accommodation, usually in a motel like setting. Transitional Housing is typically for families and allows people to stay for up to 12 weeks.
- 8 Emergency and Transitional Housing are coordinated and administered by MSD in accordance with the Emergency Housing Special Needs Grant system.

- 9 MSD also manages the Public Housing Register, as noted in the 2022 Housing Needs Assessment, the provision of social housing by Kāinga Ora and registered Community Housing Providers is relatively lower than nearby cities.
- 10 The roles of central government agencies are summarised below:

Kāinga Ora – Homes and Communities	The Ministry of Social Development	The Ministry of Housing and Urban Development
<ol style="list-style-type: none"> 1. Manage and maintain public houses. 2. Place people from the Housing Register into our homes 3. Deliver more public, transitional and affordable homes 4. Lead and coordinating urban development projects 	<ol style="list-style-type: none"> 1. Work with people who need housing support 2. Assess eligibility and manage Public Housing Register 3. Calculate income related rents 4. Administers Emergency Housing Grant 	<ol style="list-style-type: none"> 1. Strategy, policy, funding, monitoring and regulation of housing and urban development 2. Addressing homelessness 3. Monitoring community housing providers



Tenancy Services

Tenancy Services is part of the Ministry of Business, Innovation and Employment (MBIE).

Tenancy Services administers the Residential Tenancies Act 1986 providing services for resolving disputes, including mediation and coordinating the Tenancy Tribunal. The agency monitors and enforces compliance with the Residential Tenancies Act, Healthy Homes Guarantee Act, and associated regulations.

The role of community organisations

- 11 A number of community agencies offer services to people experiencing homelessness, including the Kāpiti Rapid Rehousing Advocate (formerly Housing Navigator), who is employed by Kāpiti Impact Trust, seconded to Hora Te Pai Services to work with people who are homeless. Manaaki Kāpiti provide some services for people in danger of becoming homeless and the Salvation Army also provides services.
- 12 The Kāpiti Rapid Rehousing Advocate is part funded by the Kāpiti Coast District Council. Council has a close relationship with the service and regularly refers people identified as homeless, who require assistance to the service. Council has supported an application to the Ministry of Housing and Urban Development Local Innovation and Partnership Fund to secure funding for the service to continue to operate. A previous application for funding was unsuccessful. Attached to this update is a summary of the activity of the Kāpiti Rapid Rehousing Advocate assisting homeless people for the period 11 April 2022 to 11 April 2023.
- 13 Council is also working with Kāpiti Youth Support to assist in the establishment of Transitional Housing Services for local youth. This work was highlighted in the previous update to the Subcommittee and noted the coordinating role Council has adopted to assist the service to work with central government agencies.

The role of Kāpiti Coast District Council

- 14 Although Council is not a direct service provider to homeless whanau, we do undertake a number of roles in the local community including, referrer, funder, advocate and co-ordinator.
- 15 Council is approached on a regular basis by members of the public seeking assistance for people they have identified as potentially homeless, including reports of rough sleepers and people sleeping in tents and vehicles.
- 16 Council staff also observe and report homelessness in their day-to-day work. The area surrounding the community centre and library in Paraparaumu regularly attracts rough sleepers and staff will often observe homelessness in the area. This includes people sleeping

in the doorways of the community centre, in tents on the green areas, in their cars and even in a temporary treehouse, which Council contractors needed to dismantle.

- 17 Council processes and procedures in relation to receiving reports of homelessness and referral to appropriate agencies were reviewed and strengthened in November 2022. The review has improved cooperation, communication and reporting across Council teams including Housing, Connected Communities, Environmental Standards and Compliance.
- 18 The process includes confirming cases of homelessness as opposed to people who are freedom camping.
- 19 Council staff deal with at least 2-3 identified homelessness or potential homeless situations per month. Since November 2022, 14 cases have been recorded, resulting in 7 referrals to the Housing Kāpiti Rapid Rehousing Advocate, two to Manaaki Kāpiti Trust and one to the Salvation Army. There will often be multiple interactions with cases reported to Council, given the complexities often involved in these situations.
- 20 Council staff continue to advocate to the Ministry of Housing and Urban Development for assistance and funding to develop more Transitional Housing services, particularly given the low levels of public housing in the district.
- 21 A regular meeting of government agencies has also been arranged to better co-ordinate responses to housing issues in the district including homelessness.

HE TAKE | ISSUES

- 22 The low level of Public Housing in Kāpiti District has implications for addressing the needs of people facing precarious housing and / or homelessness. Services are unable to offer the most appropriate Housing First Service to people who are experiencing homelessness. This approach is important as it ensures whanau are permanently housed before services are wrapped around the whanau.
- 23 The lack of Public Housing in the district means solutions offered to people who are homeless are temporary in nature.
- 24 The District has relatively low levels of Transitional Housing spaces. The following table compares an overview of housing data relating to Kāpiti Coast District and Upper Hutt City, areas that have had similar numbers of applicants to the Housing Register. Note the higher number of Public and Transitional Housing places in Upper Hutt despite the higher number of recipients of Special Needs Grants in Kāpiti.

Location	Number of applicants on the Housing Register	Public Housing places	Transitional Housing places*	Number and amount of Emergency Housing Special Needs Grants
Kāpiti District Council	169	224	20*	172 \$459,880
Upper Hutt City	202	416	128	166 \$760,280

*Not all spaces are necessarily available

NGĀ KŌWHIRINGA | OPTIONS

- 25 There are no options for this report.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Kāpiti Rapid Rehousing Advocate: Summary of activity assisting homeless people 11 April 2022 to 11 April 2023 [↓](#)

Kāpiti Rapid Rehousing Advocate: Summary of activity assisting homeless people 11 April 2022 to 11 April 2023

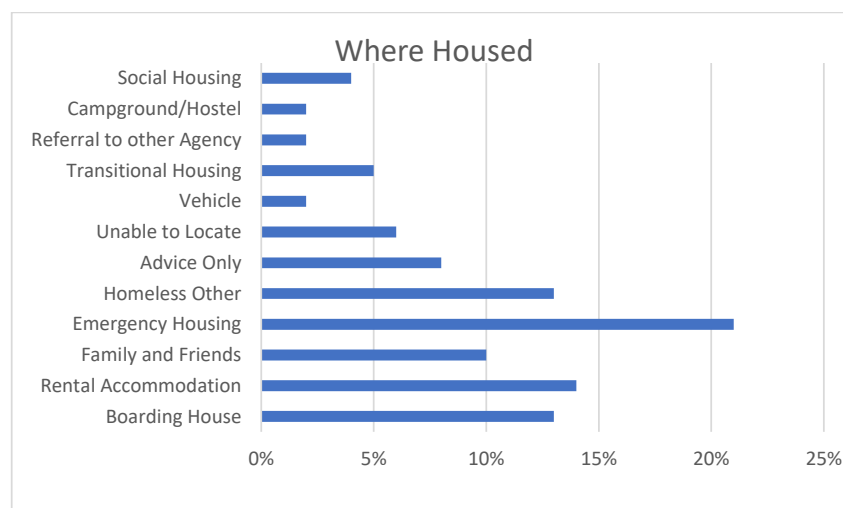
112 referrals received, 157 people in total including 114 adults and 43 children.

86% of people referred were fully engaged / located.

36% of referrals were for taumai “without shelter” or rough sleeping, including people living outside, in vehicles etc, with a further 41% just evicted or having to leave their current accommodation.

People aged from new born to 76 years.

Ethnicity: Maori 45%, Pakeha 52%, Pasifika 2.7%.



8 PŪRONGO | REPORTS

8.1 FORWARD WORK PROGRAMME 2023 FOR THE SOCIAL SUSTAINABILITY SUBCOMMITTEE

Kaituhi | Author: **Steffi Haefeli, Manager Democracy Services**

Kaiwhakamana | Authoriser: **Janice McDougall, Group Manager People and Partnerships**

TE PŪTAKE | PURPOSE

- 1 For the Social Sustainability Subcommittee to confirm its forward work programme for the remainder of the 2023 calendar year.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required for this report.

TE TUKU HAEPAPA | DELEGATION

- 3 The Social Sustainability Subcommittee has the delegation to consider this matter and confirm its forward programme of agenda items.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Social Sustainability Subcommittee endorses its forward work programme for the remainder of the 2023 calendar year as set out in Appendix 1.

TŪĀPAPA | BACKGROUND

- 4 Committees and subcommittees of Council are supported by Council Officers to develop a forward work programme. The development of the forward work programmes is led by the Chair in conjunction with the Group Manager assigned to each committee/subcommittee. While the Chief Executive retains responsibility for setting the Council agenda, this process provides an opportunity for committee/subcommittee chairs and members to influence the work programme.
- 5 The forward work programmes will be confirmed by each committee and subcommittee and revisited on a quarterly basis.
- 6 The work programme has been developed based on the current understanding of priorities and work programmes. There is potential for the timing of items on the forward programme to change as work progresses. This would be discussed with the Chair and signalled to the subcommittee via the quarterly review of the programme.

HE KŌRERORERO | DISCUSSION

- 7 The forward work programme for the Social Sustainability Subcommittee for the remainder of the 2023 calendar year is attached in Appendix 1.
- 8 The programme contains three main components:
 - 8.1 Reports that seek a recommendation from the subcommittee on items that decision from Council or Strategy, Operations and Finance or updates relating to their delegations.
 - 8.2 Updates from external agencies, groups or individuals on topics that fall within its delegations or purpose statement and are of interest to the Committee.
 - 8.3 Updates on work programmes on topics within the subcommittee's purpose and delegations.
- 9 The items included in the programme also reflect:

- 9.1 The Council's strategic direction as expressed via its Top 10 priorities;
- 9.2 Priority projects and activities being progressed in year three of the 2021-41 Long Term Plan
- 9.3 Areas of interest within Council work programmes advised by members of the subcommittee.

He take | Issues

Ngā kōwhiringa | Options

- 10 The level of activity outlined in Appendix 1 is likely to consume all available agenda space for the remainder of the year. Additional items of interest to the committee could be included for early 2024 at the next review or could replace in the current programme a discretionary item not linked to an upcoming decision of Council or the Strategy, Operations and Finance Committee.

Tangata whenua

Panonitanga āhuarangi | Climate change

- 13 There are no climate change considerations for this report.

Ahumoni me ngā rawa | Financial and resourcing

There are no financial or additional considerations for this report.

Ture me ngā Tūraru | Legal and risk

- 15 There are no legal considerations or risks for this report.

Ngā pānga ki ngā kaupapa here | Policy impact

- 16 There is no impact on existing Council policies.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

- 17 No engagement planning is required for this report.

Whakatairanga | Publicity

- 18 The forward work programmes endorsed six monthly will be uploaded to the Council website and will also be publicised through the publication of the agenda and minutes of the Council meetings.

NGĀ ĀPITI HANGA | ATTACHMENTS

- 1. Appendix 1 - Social Sustainability Subcommittee Forward Work Programme 2023 [↓](#)

SS Subcommittee - Agenda of upcoming decisions and briefings

			Social Sustainability Subcommittee Forward Work Programme - 2023	
Scope	Areas of focus		July to Sept	Oct to Dec
Strategic & Policy	Reviewing and providing comment to SOF on strategies, policies, submissions, and bylaws.	<i>Policies</i>	<ul style="list-style-type: none"> Class 4 gambling policy scope – recommendation to SOF Smokefree policy scope – recommendation to SOF Local alcohol policy scope – recommendation to SOF 	<ul style="list-style-type: none"> Draft Class 4 gambling policy – recommendation to SOF Draft Smokefree policy – recommendation to SOF Draft Local alcohol policy – recommendation to SOF
		<i>Strategies</i>	<ul style="list-style-type: none"> Update - Health strategy – role, areas for focus Update - Health strategy – insight from key stakeholders 	<ul style="list-style-type: none"> Core substance of health strategy for engagement with community – recommendation to SOF Health strategy – pathways of focus - recommendation to SOF
		<i>Submissions</i>		
		<i>Bylaws</i>		
Grants	Provide oversight for grant funding, including the opportunity to review and comment on draft grant criteria and provide recommendations to SOF of grants decisions			<ul style="list-style-type: none"> Review of grants programmes – recommendation
Operational	Provide oversight on implementation of Council work programmes		<ul style="list-style-type: none"> Living wage – recommendation to Council Update - Waikanae Library report back on engagement and outline of proposed operating model; Update: Te Newhanga community centre project Update: review of youth portfolio Update – implementing the housing strategy 	<ul style="list-style-type: none"> Te Newhanga community centre – recommendation on options Update – Activity management plan – play Update - Waikanae Cemetery land purchase: background work required to commission new asset Update - Ōtaki Library renewals and operating model – early planning and scoping Update - strengthening our approach to civic education Update - review of social investment approach Update - resilient and capable social and community sector Update – implementing the Housing Strategy
	Receive and respond to recommendations from Panels and Advisory Groups and to include comment on any recommendations to SOF		<ul style="list-style-type: none"> Kāpiti Health Advisory Group terms of reference – recommendation to Council Update - Kāpiti Health Advisory Group – health ‘of the district’ assessment 	<ul style="list-style-type: none"> Update - Kāpiti Health Advisory Group

8.2 KAPITI COAST DISTRICT COUNCIL'S AGE FRIENDLY APPROACH

Kaituhi | Author: **Marie Ottley Clark, Contractor to Kāpiti Coast District Council**

Kaiwhakamana | Authoriser: **Janice McDougall, Group Manager People and Partnerships**

TE PŪTAKE | PURPOSE

- 1 This report seeks the Social Sustainability Committee's endorsement of the proposed Kāpiti Coast District Council Age Friendly Approach 2023.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 This report provides the background for developing the Age Friendly approach, including extensive engagement and consultation with older people in Kāpiti. Through this extensive engagement a vision, values, and focus areas have been developed which reflect the voice and wants of the community.
- 3 Attached in Appendix One is the Age Friendly Approach 2023 for your consideration. Appendix One outlines the Values of the Approach, Ūkaipōtanga, Kotahianga, Manaakitanga, Kaitiakitanga and Tuakiritanga. We heard strongly that these values are important to the older people of the District, and as such form a core aspect of the Approach. Appendix One also outlines an overview of how the Age Friendly Approach and its focus areas and values aligns against the broader internal and external context of Council.
- 4 Appendix Two provides the values of the Approach, and Appendix Three shows the alignment of the Age Friendly Approach to the work being undertaken on the Community Vision 2060.

TE TUKU HAEPAPA | DELEGATION

- 5 The Social Sustainability Subcommittee may consider this matter under section C.1. of the Governance Structure and delegations 2022-2025.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Social Sustainability Subcommittee recommends the Strategy, Operations and Finance Committee adopts the Age Friendly Approach 2023.
- B. That the Social Sustainability Subcommittee recommends that the chair of the Strategy, Operations and Finance Committee, the chair of the Social Sustainability Subcommittee and the Group Manager People and Partnerships form a panel to determine membership of a cross-sector working group to identify and progress opportunities, as per the actions outlined at paragraph 18 of this report.

TŪĀPAPA | BACKGROUND

- 6 Council has a role to play in improving outcomes and addressing the barriers faced by older people in the District. New Zealand has an aging population and the population in Kāpiti is aging faster than the national average.
- 7 In 2019 the development of an Age Friendly Strategy was confirmed on the Policy Work Programme. Since then, work has included extensive community engagement, research and interviews and working alongside the Age Friendly Reference Group, and Older Persons Council.

HE KŌRERORERO | DISCUSSION

- 8 The Age Friendly Approach promotes an age friendly Kāpiti and seeks to ensure older people in the district are supported to flourish. The approach has three focus areas:
- Older people feel connected and valued as an integral part of our district.
 - Older people can get around and have access to what they need.
 - Older people participate in their communities in ways that work for them.
- 9 It will be important to outline how we progress action against these focus areas; the table below outlines 'what change we will see' and 'how we will measure' our success in doing so. Desired change against these areas will be aligned to the new outcomes framework which is in development; with an intent that improving experiences for older people will be one of several areas proposed for targeted reporting against the 'value' of Council's activities in future periods.

FOCUS AREA 1: Older people feel connected and are valued as an integral part of our district.	
What we will see	What we will measure
People have positive attitudes towards aging and older people.	Increase in older people feeling valued
Older people feel a sense of safety and respect in their neighbourhoods and the wider district.	Increase in older people feeling safe
The contribution of older people in the community is encouraged, recognised and valued and their cultural knowledge is cherished.	Increase in older people feeling connected
FOCUS AREA 2: Older people can get around and have access to what they need.	
What we will see	What we will measure
Kāpiti is easy to get around for all ages and abilities.	Increase in equity and access to services and opportunities.
Communication and information is inclusive and accessible to older people.	Increase in feeling informed.
Older people can access the services, spaces, and resources they need.	Accessible transportation options and systems.
FOCUS AREA 3: Older people participate in their communities in ways that work for them.	
What we will see	What we will measure
Older people participate in decisions that affect them and contribute to the community.	Increase in feeling heard in community decision-making.
Our outdoor spaces and public facilities are accessible and encourage active use and enjoyment by older people.	Increase in use of outdoor places and spaces.

All older people have options to participate meaningfully in our communities.	Increase in community and social participation.
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He take | Issues

Developing the approach

- 10 In 2019, Grey Power, the Older Persons' Council and Council agreed on a Memorandum of Collaboration to develop an Age Friendly Strategy and work programme. With Council's approval to progress Vision Kapiti, there is a need to realign this work – in short, we now plan to develop an Age Friendly Approach and work programme that supports delivering on Vision Kapiti.
- 11 As a result, an Age Friendly Kapiti reference group was established to respond to emerging research and progress the development of the approach with representatives of the following organisations:
 - Kāpiti Coast Grey Power
 - The Older Persons Council
 - Age Concern, Dementia New Zealand
 - Kāpiti Coast District Council
 - Kāpiti Accessibility Advisory Group.
- 12 People with community leadership roles, health and social service experts and kaumatua Māori were also involved.
- 13 Engagement with teams across a wide range of Council business has occurred to better understand Council's current and planned work programme alignment with the Approach. Discussion including future possibilities and the implementation plan will continue this work to ensure the approach is connected across Council's activities.

Engagement with our older population

- 14 Council delivered a series of focus groups, workshops and one to one interviews with a wide range of our older person communities in Kāpiti to ensure the voices of older people with different ethnicities, cultures, ages, abilities and life situation were heard as a part of the engagement process.
- 15 Hui and interviews were held with older Māori people across the district. Over a 100 residents participated in consultations at several retirement villages and rest homes. There were interviews with older people from our rainbow communities, those living in our rural communities, and with organisations looking after our seniors with complex needs, including homeless older people. A hui was held with older people from different ethnic and geographic communities in partnership with the libraries team.
- 16 Grey Power Kāpiti made an important contribution to the engagement process with funding from the Office for Seniors. They delivered four community workshops and a survey to which just under 1,000 older Kāpiti residents responded to.

Findings

- 17 The key themes voiced by our older people were:
 - ***Design with us in mind:*** Older people talked about wanting to have a more age friendly 'feeling' in our outdoor spaces and community facilities. They shared their challenges with facilities including access to toilets, struggling with heavy doors, and

the need for planners to think about size, space and how people move around and through our communities.

- **Communities which nurture us:** Having direct access to small parks and other green spaces in their immediate community and feeling connecting with neighbours and others in their community was highlighted. There was concern about the high number of older people living alone and the debilitating experience of being socially isolated. Kaumatua Māori highlighted the importance of marae, whenua and awa for them.
- **Getting around, getting services, getting information:** One of the most important aspects of achieving an Age Friendly Kāpiti for many older people was access. Barriers to transport were common and included public transport, car parking and footpaths. Getting information about local services, activities and events was a challenge for some. Many people felt the Council had an important role to play in advocating to central government on the unique needs of our district's ageing population.
- **Meaningful opportunities:** A common theme was a desire to keep learning and to keep connected into new opportunities for meeting people, learning new activities, and undertaking recreational activities. A range of barriers reduced older people's ability to connect with social, employment and recreational opportunities outside their homes.

Implementation of the Approach

- 18 The Approach includes four key actions as a starting point for the development of an action plan. These are:
- the establishment of a cross-sector working group to identify and progress opportunities
 - a detailed programme of work to enable collaboration between Council, aged-sector organisations, and communities
 - assessment of new areas for Age Friendly activity by Council
 - an evaluation framework to measure how we are tracking against our outcomes.
- 20 We will work alongside local organisations and service providers as well as advocate to central government on the unique needs of our older people.
- 21 A comprehensive action plan will be developed with community stakeholders by December 2023.

Ngā kōwhiringa | Options

- 19 It is recommended that the Social Sustainability Subcommittee endorses the Age Friendly Approach to Council for adoption.

Mana whenua

- 20 The Approach is aligned with the vision of tāngata whenua vision for the district including; kaitiakitanga, whakawhanaungatanga, manaakitanga, the importance of te reo Māori, kotahitanga, and tino rangatiratanga.
- 21 A presentation was due to be provided to Te Whakaminenga o Kāpiti on Tuesday 14 February 2023, however due to a lack a quorum at the meeting the presentation was referred for consultation to the three Iwi individually. Presentations to Ngā Hapū o Ōtaki and Ngāti Toa Rangatira have been completed.
- 22 An update will be delivered to Te Whakaminenga o Kāpiti on Tuesday 20 June 2023. Staff will work with mana whenua to explore what role they wish to play in the development of the action plan.

Panonitanga āhuarangi | Climate change

- 23 The findings and approach do not contain outcomes and actions specifically related to sustainability or climate change goals.
- 24 There are opportunities to support Council's climate change and sustainability goals through the development of the Action Plan.

Ahumoni me ngā rawa | Financial and resourcing

- 25 As further work progresses delivering on the Approach's implementation and actions, key decisions including on additional funding, will be brought back to Council as appropriate. Where necessary, additional budget will be sought through the Annual Plan 2024/25 and next Long-Term Plan.
- 26 Through the Better off funding package, Council has secured \$100,000 for the implementation of the Approach. Budget allocations will be determined once the implementation plan is completed.

Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk

- 27 There are no legal considerations for the purposes of this report.

Ngā pānga ki ngā kaupapa here | Policy impact

- 28 As mentioned in paragraph 10, the Approach replaces 'Positive Ageing on the Kapiti Coast, He Tira Kaumātua' which was endorsed in 2011 by Council as its older person's strategy.
- 29 The Approach contributes to Council's Long-term Plan vision, particularly through the community outcome:
- 'Our communities are resilient, safe, healthy, thriving and connected. Everyone has a sense of belonging and can access the resources and services they need.'
- 30 The Age Friendly Action Plan will be developed in 2023/24 in alignment with development of Vision Kapiti, and the Outcomes Framework which will collectively inform the Long-term Plan 2024-34.
- 31 The Approach intersects across many aspects of the work of Council, with close alignment to the following Council Strategies:
- Community Facilities Strategy 2017
 - Sustainable Transport Strategy 2017
 - Housing Strategy 2022 (including the elderly persons housing review).
- 32 Ongoing work is planned across Council operations to ensure work undertaken with those teams responsible for each strategy, and Vision Kapiti occurs.
- 33 The Age Friendly Approach aligns with the People and Partnerships domains, of the doughnut economic model which will inform the Council's new outcomes framework is outlined in Appendix 2.
- 34 In a wider context the Age Friendly Approach aligns with the Te Tiriti o Waitangi, the World Health Organisations's Age Friendly Cities and Communities Framework, Better Later Life – He Oranga Kaumātua to 2035, New Zealand Healthy Ageing Strategy to 2026. This section should identify current or future impacts to Council policies (where applicable).

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

- 35 The Approach replaces 'Positive Ageing on the Kapiti Coast, He Tira Kaumātua' which was endorsed in 2011 by Council as its older person's strategy.
- 36 The Approach contributes to Council's Long-term Plan vision, particularly through the community outcome:

‘Our communities are resilient, safe, healthy, thriving and connected. Everyone has a sense of belonging and can access the resources and services they need.’

- 37 The Age Friendly Action Plan will be developed in 2023/24 and will align with the Strategic Priorities outlined Outcomes Framework which will underpin the Community Visions to 2054 and beyond, and the Long-term Plan 2024-34.
- 38 The Approach intersects across many aspects of the work of Council, with close alignment to the following Council Strategies:
- Community Facilities Strategy 2017
 - Sustainable Transport Strategy 2017
 - Housing Strategy 2022.
- 39 In a wider context the Age Friendly Approach aligns with the Te Tiriti o Waitangi, the World Health Organisation’s Age Friendly Cities and Communities Framework, Better Later Life – He Oranga Kaumūtua to 2035, New Zealand Healthy Ageing Strategy to 2026.

Te mahere tūhono | Engagement planning

- 40 This matter has a low level of a significance under Council’s Significance and Engagement Policy.
- 41 A communications plan will be prepared in line the Council Adoption of the Approach.

Whakatairanga | Publicity

- 42 Council will use its established communications channels to inform the community of this decision and relevant work associated with the completion of the Age Friendly approach.
- 43 A communications plan will be developed to inform the community and key stakeholders of Council’s decision and implementation plan activities as the work programme progresses.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Appendix 1 - Draft non-designed Age Friendly Approach [↓](#)
2. Appendix 2 - Draft values of the Age Friendly Approach [↓](#)
3. Appendix 3 - Alignment of the Age Friendly Approach with the Community Vision 2060 work [↓](#)

Age Friendly Approach 2023

Future Proofing our District for our Ageing Communities

Council branding and logo

Mayor's forward

Kia ora and welcome to our Age Friendly Approach

I'm very pleased to be sharing our Aged Friendly Approach with you. Being an age friendly district means ensuring our residents can continue to be part of our community and their physical and social needs are cared for as they get older.

Kāpiti has an aging population and one that is aging, on average, faster than the rest of Aotearoa New Zealand. Our approach has a long-term focus to meet the needs not just of our current older persons' population but future generations that are predicted to live longer than any generation before them.

Council has a role to play in improving outcomes and addressing the barriers faced by older people. This approach is an important step towards ensuring our older people feel connected and valued, have access to what they need, can get around our district easily, and can participate in our community in ways that work for them now and in the future.

Implementing our Age Friendly Approach will also have wider benefits because what works for older people is also good for others such as young families and those with mobility and disability challenges.

Our approach recognises the World Health Organisation's aspirations and aligns with New Zealand's Better Later Life and Disability strategies. It's been developed with our community, who are at the center of what we have achieved so far and will continue to achieve together. I'd particularly like to thank the Older Persons' Council and the reference group, and the other community services and kaumātua Māori who provided advice from their lived experience and expertise. We look forward to continuing these relationships as our approach is put into action.

Nōku te tūranga, nā koutou te mana
Mayor Janet Holborow
Kāpiti Coast District Council

Chair of Age Friendly Reference Group forward

As the Chair of the Reference Group shepherding this last stage of the Age Friendly Approach, I am only too aware of the giants whose shoulders we stand on. There are many, in particular, Jill Stansfield who promoted this idea for years and the late Trevor Daniel who revitalised the effort through Grey Power Kāpiti and the Kāpiti Older Persons' Council.

I also salute the members of the Age Friendly Working Group in the Older Persons' Council, and the many people consulted over the years whose efforts have helped make possible the launch of this Approach, which I commend for your attention.

John Hayes, Chair of the Age Friendly Reference Group

Contents

Introduction
Our Vision
Te Tōtara: Values of our Approach
Te Tōtara: Our older people (infographic)
Roles of Council
Focus Areas
How we went about developing the approach
What older people said: Key Themes
Strategic Context
Our Ageing Communities
Action Plan

Introduction

Whakarongo ki ngā kupu o ngā kaumātua, kakahutia i runga i a koe, māu i hauatu ki te ao hou
Learn the wisdom of your elders, apply it to yourself, and pass it on to the new world

Wi Te Kakakura Parata

Kāpiti Coast District Council's Age Friendly Approach seeks to value and support ageing in Kāpiti with a focus on those aged 65 and over.

An Age Friendly Kāpiti is one which:

- recognises the wide range of capacity and capability of our older people
- futureproofs and responds to positive ageing needs and interests
- is inclusive and celebrates older people's diverse identities and lifestyles
- is safe and accessible for older people and addresses inequities.

Aotearoa New Zealand has an aging population and the population in Kāpiti is aging faster than the national average. Council has a role to play in improving outcomes and addressing the barriers faced by older people.

Achieving an Age Friendly Kāpiti is bigger than Council. Kāpiti has a diverse and vibrant aged sector delivering a range of facilities, services, and support for our older people. We will work alongside local organisations and service providers as well as advocate to central government on the unique needs of our older people.

The community has been at the heart of the development of this Approach. Over 1,000 members of the community have provided their time and thoughts which have formed the vision, values, and outcomes of the approach.

Our vision

**Our older people feel cared for, connected
and able to contribute, now and into the future**

If our older people feel cared for, connected, and able to positively contribute to the district,
they feel valued and have an increased sense of wellbeing.

Te Tōtara: The values of our approach

Image

Te Tōtara: Our older people

Infographic supplied here

Our Focus Areas

Through the development of this approach, we heard that the following are important to our older people, and will mean that we are achieving an age friendly community and Tōtara flourishing in Kāpiti

- Older people feel connected and valued as an integral part of our district.
- Older people can get around and have access to what they need.
- Older people participate in their communities in ways that work for them.

Older people feel connected and valued as an integral part of our district

What we will see

- People have positive attitudes towards aging and older people.
- Older people feel a sense of safety and connection in their neighbourhoods and the wider district.
- The contribution of older people in the community is encouraged and valued and their cultural knowledge is cherished.

We will be measuring

- Increase in older people feeling safe.
- Increase in older people feeling valued.
- Increase in older people feeling connected.

Why this focus area?

Tōtara stand out as one of Aotearoa New Zealand's native forests giants. Like Tōtara, our older people are important members of our community who have the right to be treated with respect and dignity. Kāpiti has vibrant and diverse communities of older people bringing different needs, interests, and contributions to our district. They want to see their cultural diversity reflected in local events, programmes and services. Older Māori people want more opportunities to speak, read and see te reo Māori across Kāpiti. They want more opportunities to connect through waiata and toi Māori. Positive ageing for Māori in the approach is considered in the context of iwi, hapū, whānau and community.

Living in a friendly, secure neighbourhood is a key way to keep social isolation at bay in older age¹ and a range of Council actions can help our older people feel connected with others in their immediate neighbourhoods. Feeling safe is important for everyone's mental health and overall wellbeing. The value of manaakitanga is one we want nurtured in our

¹ Age Concern Kāpiti & the Health and Ageing Research Team at Massey University Research

communities. Having vibrant and nearby shopping areas where people are out and about, having positive relationships with neighbours, and having community events which are inclusive of our older communities are all factors which contribute to feeling safe and valued. In turn, this reflects the value of ūkaipōtanga and tuakiritanga helping to increase older people's feeling of belonging in Kāpiti and building self-determination. Older people value opportunities to connect with young people, with different generations learning from each other.

How this will be achieved

- Strengthening older people's sense of safety and connection at neighbourhood and community levels.
- Age friendly access to educational, cultural, spiritual, and recreation resources in our communities.
- Services, activities, and information which recognise the unique needs of older Māori people and older ethnic and migrant communities.
- Supporting initiatives which enhance older peoples' wellbeing and celebrate older peoples' achievements.

Older people can get around and have access to what they need

What we will see

- Kāpiti is easy to get around for all ages and abilities.
- Communication and information is inclusive and accessible to older people.
- Older people can access the services, spaces, and resources they need.

We will be measuring

- Increase in equity and access to services and opportunities.
- Accessible transportation options and systems.
- Increase in feeling informed.

Why this focus area?

Just as Tōtara need a diverse forest floor to support the forest canopy, our older people need to be shown manaaki through a range of services and opportunities for their cultural, social, and economic wellbeing. Access to appropriate services was a common theme through the development of this approach – this ranged from access to health services through to using internet banking and digital technology. The value of kotahitanga is upheld when services, leaders and systems work together to ensure a joined-up approach to access and opportunities for our older people.

The COVID-19 pandemic highlighted inequities for older people, including access to support services and online communication. Enhancing social connection and participation is central to the resilience of our ageing community in Kāpiti. We can do this through a range of actions including how we design new parts of our communities. Getting around includes ensuring our cycleways, footpaths and walkways are appropriate for a range of needs including older peoples growing use of e-bikes and mobility devices.

There is a rich array of activities and services for older people across Kāpiti. Older people want better access to these opportunities to enhance their physical, mental, cultural and emotional wellbeing. This includes providing good information in ways which work for older people, helping services and activities reduce barriers for older people to participate and making sure our communities are designed in ways which allow older people to get what they need. This is underpinned by the value of manaakitanga, encouraging service delivery in a way which is mana-enhancing and value of kaitiakitanga, nurturing older people's social, economic, environmental and cultural wellbeing.

How this will be achieved

- Ensuring older people have good up to date information and can get around Kāpiti.
- Providing support to enable older people to access Council services.
- Advocating to central government and others on local needs, helping transform systems and policies to work better for our older people.

- Ensuring our transport systems and resources work to get older people where they need to go.

Older people participate in their communities in ways that work for them

What we will see

- Older people participate in decisions that affect them and contribute to the community.
- Our outdoor spaces and public facilities are accessible and encourage active use and enjoyment by older people.
- All older people have options to participate meaningfully in our communities.

We will be measuring

- Increase in feeling heard in community decision-making.
- Increase in use of outdoor places and spaces.
- Increase in community and social participation.

Why this focus area?

Older people are a valuable resource for our district. As the forest relies on the Tōtara as central to its foundation, many families, communities, and organisations depend on older people for their skills, knowledge and experience. Through this focus area, we uphold the value of tuakiritanga, recognising older people's unique identities and voices and the value of ūkaipōtanga, supporting opportunities to contribute our communities and wider district

Older people want to be included and their needs considered as our communities grow. This means ensuring we include our ageing communities when new developments, activities and programmes are planned.

People are generally healthier and happier in places where decision-makers prioritise physical activity². Being active contributes to all aspects of health. Having spaces and activities that promote active lifestyles for the diverse range of abilities as people age is key.

Listening to the diversity of older peoples' voices was important. For example, sometimes older people in our migrant and ethnic communities and older people in care facilities are not heard or their thoughts and ideas sought out. These groups want to be engaged but require us to reach them in ways which work for them.

How this will be achieved

- Providing different ways older people can find out about and participate in community activities.
- Strengthening ways older people share their wisdom and participate in community decision-making.

²WHO Global Action Plan on Physical Activity 2018-2030

- Ensuring the way we design our communities encourages social inclusion and connection with others.
- Ensuring the voices of our diverse older people are heard by the Council on matters which are important to them.

How we developed this approach

The voices of our older people were central to the development of this approach and helped us understand the diversity of Kāpiti older peoples' needs, challenges, and opportunities.

A series of leadership groups provided valuable input over time as the approach evolved. An Age Friendly Kāpiti Reference Group was established early in the project with representatives from the Kāpiti Coast Older Persons' Council, Grey Power Kāpiti, Kāpiti Age Concern and the Kāpiti Disability Advisory Group. A number of individuals in community leadership roles, health and social service experts and kaumatua Māori were involved, providing advice from lived experience and their community expertise as the approach took shape.

A range of methods were used to collect older people's thoughts and ideas, including surveys, workshops and interviews. Grey Power Kāpiti was instrumental in leading the initial stages of the project. Just under 1,000 older Kāpiti residents responded to Age Friendly surveys, and workshops were run in four different communities across the district. Hui and interviews were held with older Māori people across the district. Over 100 residents participated in consultations at several retirement villages and rest homes. There were interviews with older people from our rainbow communities, those living in our rural communities, and with organisations looking after our seniors with complex needs, including homeless older people. A hui was held with older people from different ethnic and geographic communities.

What older people told us

The key themes voiced by our older people were:

- design with us in mind
- communities which nurture us
- getting around, getting services, getting info
- meaningful opportunities.

Design with us in mind

Older people told us they want to see communities designed with their needs in mind. Older people were appreciative for opportunities to have a say. Many older people, particularly those in care facilities, felt they were not heard and wanted more opportunities to contribute to community decision-making.

Older people were clear about what is needed to achieve an age friendly district. Many commented being Age Friendly would benefit everyone and felt it was an inclusive way of designing our communities. They talked about wanting to have a more age friendly 'feeling' in our outdoor spaces and provided a range of practical suggestions such as more shade, comfortable seating, and good lighting. They shared their challenges with facilities including access to toilets, struggling with heavy doors, and the need for planners to think about size, space and how people move around and through our communities.

Communities which nurture us

Older people shared the places and spaces in the district which they felt nurtured their wellbeing. Older Māori people spoke about their connection to marae, whenua, and awa (river). There were a number of places older people enjoyed spending time. Parks with intergenerational use were seen as beneficial but required good access and seating. Overall, the beaches of Kāpiti were a central place of wellbeing and having seating with ocean views for those who could not walk down onto the beach was key. Many older people have different disabilities and are dependent on others for getting around in the community and across the district. Having direct access to small parks and other green spaces in their immediate community was important to them.

Housing is a key challenge and concern for many people. Older people across the district talked about the need for affordable housing support and the limited housing choices, particularly for people with disabilities. There was concern about the high number of older people living alone and the debilitating experience of being socially isolated. They felt the way communities were designed could contribute to reducing social isolation and be 'inspiring a sense of community' rather than a sole focus on providing housing.

Many people talked about how community is created through people as well as places and facilities. Having a friendly hello from a neighbour, chatting about the weather with someone in their local dairy, and feeling visible in busier parts of the community were all examples shared by older people as ways they feel part of a nurturing community.

Getting around, getting services, getting information

One of the most important aspects of achieving an Age Friendly Kāpiti for many older people was access. Many older people spoke about the challenges with getting to shops, services, clubs, and other activities. The provision and maintenance of footpaths and walkways was highlighted with some footpaths not suited to wheelchairs and mobility scooters. Barriers for some were immediate from the moment they left their homes onto footpaths which did not feel accessible to them.

Barriers to transport were common. Some of the key challenges were unreliability of public buses, standing at bus stops, having to rely on relatives for private transport options and issues with parking in town centres. There was high dependency on private transport to access health services and many people felt there could be better options to provide transport to medical services.

Health and social services are often important in older people's lives. Generally, our older people felt provision and access was adequate. Specific challenges needed attention including transport to medical services, access to after hours and care services. Having culturally appropriate and respectful services between providers and older Māori people was highlighted. Many people felt the Council had an important role to play in advocating to central government on the unique needs of our district's ageing population.

Getting information about local services, activities and events was a challenge for some. Some older people found their libraries a good source of information, with access to digital education. The role of services such as Grey Power and Age Concern in providing good information in the community was noted. Older Māori people wanted more opportunities to learn, speak and hear te reo māori in the wider community.

Meaningful opportunities

A common theme was a desire to keep learning and to keep connected into new opportunities for meeting people, learning new activities, and undertaking recreational activities. Older people talked about wanting to continue to learn, grow, meet new people, and have new experiences.

Many of our older people leading independent and active lives are accessing a variety of social and recreational opportunities. Others have less access to meaningful opportunities for a range of reasons. Being less mobile, having a disability, financial barriers, looking after grandchildren or partners, being reliant on others for transport, and language barriers were some of the factors which reduced older people's ability to connect with social and recreational opportunities outside their homes.

Many older people commented that they felt 'out of touch'. They wanted to share their knowledge and skills but did not know how to or were unsure these would be valued. The importance of having work and things to do, whether looking after others, gardening, or undertaking paid or unpaid work, was important in creating meaning and connection with others.

Kāpiti has a rich array of services, clubs, and groups which older people regularly access. A canvas of older persons services in Kāpiti found over 100 support agencies, recreation and social clubs, and special interest groups specially focused on older people.

A gap was identified in activities for our older Māori community. Older Māori people expressed a desire for more opportunities to celebrate and express their culture through toi Māori. They wanted increased ongoing connection opportunities with each other and felt there was a lack of activities catering to their needs and interests.

Roles of Council

Many work streams across Council support our older people to live their best lives including advocating for older persons needs' related to housing, health, connection, income and work. Current work in Council focused on older people's needs includes:

- supporting the Kāpiti Coast Older Persons' Council
- providing social housing for older people in ten locations throughout Kāpiti
- rates assistance for residential ratepayers 65 years of age and over
- creating age friendly opportunities for older people to be physically active through our pools, parks, and other community facilities
- providing library services and resources that are accessible to older people and support their access to the digital world.

As a funder and facilitator, Council supports the work of local community organisations who play a pivotal role in achieving positive social outcomes for our older people. The key actions outlined in this approach recognise the importance of our aged-sector organisations and the significant contributions they make in our communities. By working together in the development of an Action Plan, we can leverage resources and deliver greater impact.

Achieving an Age Friendly Kāpiti requires a local lens within the wider context of the country's ageing population. Our role includes advocating to central government on the unique needs of our older people and national policies which can help or hinder our age friendly focus areas.

Our wider context

Being an age friendly district is a part of a global aspiration led by the World Health Organization. Our Age Friendly Approach is based on the World Health Organization's Age-Friendly Cities and Communities Framework which seeks to foster healthy and active aging across a range of domains:

1. Outdoor spaces and buildings
2. Transportation
3. Housing
4. Social participation
5. Respect and social inclusion
6. Civic participation and employment
7. Communication and information
8. Community Support and Health Services.

This approach contributes to the Age Friendly Aotearoa New Zealand programme led by Te Tari Kaumātua, the Office for Seniors and contributes to New Zealand's response to the United Nations Decade of Healthy Ageing 2020-2030.

Nationally, our approach aligns with three key strategies:

[Better Later Life – He Oranga Kaumātua 2019 to 2034](#): The Government's strategy focused on making the future better for Aotearoa as we age. The Age friendly Aotearoa New Zealand

programme supports the vision of the Better Later Life He Oranga Kaumātua 2019 to 2034 strategy, which is “Kia noho ora tonu ngā kaumātua – Older New Zealanders lead valued, connected and fulfilling lives.

[The Disability Strategy 2016 - 2026](#): The Government’s strategy with the vision that Aotearoa is a non-disabling society - a place where disabled people have an equal opportunity to achieve their goals and aspirations, and all of New Zealand works together to make this happen.

[Healthy Ageing Strategy 2016 – 2026](#): The Government’s strategy which takes a life-course approach, seeking to maximise health and wellbeing for all older people so that “older people live well, age well, and have a respectful end of life in age-friendly communities”.

Our Council Context

Our Age Friendly Approach contributes to Council’s current long-term Plan vision *thriving environment, vibrant economy, strong communities - toitū te whenua, toitū te wai, toitū te tāngata — toitū Kāpiti: the lifestyle choice* through the following community outcomes:

- Our people have access to suitable housing in Kāpiti so that they can live and thrive.
- Our local economy is prosperous with ample opportunities for people to work and learn in Kāpiti.
- Our communities are resilient, safe, healthy, thriving and connected. Everyone has a sense of belonging and can access the resources and services they need.

Tāngata whenua have a significant relationship with Council through the Memorandum of Partnership. This approach is aligned with the vision of tāngata whenua vision for the district including; kaitiakitanga, whakawhanaungatanga, manaakitanga, the importance of te reo Māori, kotahitanga, and tino rangatiratanga.

Our Approach has strong synergies with the future thinking work being undertaken as Council develops a shared Community Vision to 2054 and beyond. There are three domains of the emerging Community Vision; Place, People and Partnership. The Age Friendly Approach particularly aligns with the People and Partnerships domains in the following ways:

- People:
 - Health:
 - Housing:
 - Equality:
 - Income and Work:
 - Peace and safety:
- Partnerships:
 - Shared direction:
 - Trust and confidence:

The Age Friendly Action Plan that will implement this Approach will be led by the strategic priorities of the Long-term Plan 2024-34 and will be aligned with the strategic framework which will underpin the Community Vision to 2054 and beyond.

This table provides an overview of the three domains and how the Age Friendly Approach sits in this emerging work.

Kāpiti Vision	Age Friendly Focus Areas <i>(The Age Friendly focus areas align with all Community Vision domains)</i>	What does this look like
Place Our 'place' is resilient and livable for current and future generations		
People Our 'people' are supported to live, work and play in the Kāpiti District.	Older people feel connected and valued as an integral part of our district. Older people can get around and have access to what they need.	Actions and measure ensuring sustainability and resilience for future years with our ageing population. Action and monitoring progress on how we foster connection and participation of our older people in community life, including the unique needs of our older people in the workplace and as active members of our communities.
Partnership We 'partner' with others to connect, facilitate, and advocate for the good of all in Kāpiti.	Older people participate in their communities in ways that work for them.	Working with our iwi partners to ensure our actions work for them and their people and supports their aspirations for kaumatua.

Our Age Friendly Approach intersects with the current Council strategies:

[Community Facilities Strategy 2017](#)

This 20-year strategy is about ensuring safe and welcoming facilities for all ages in Kāpiti providing a wide range of recreational and social activities. The needs of older people are included with opportunities for improved provision for our ageing communities.

[Sustainable Transport Strategy 2022](#)

This strategy acknowledges that older people make up a significant proportion of pedestrians and cyclists in Kāpiti, and the transport network needs to better suit the needs of this age group.

[Kāpiti Coast District Council Housing Strategy 2022](#)

This strategy outlines an approach to housing in Kāpiti. Older peoples' needs were a key part of the large-scale housing needs assessment for the strategy.

Our ageing communities

Across Aotearoa, our older population is rapidly growing. This brings new challenges, opportunities, and future implications for councils to think about and act on. Kāpiti Coast is an attractive option for retirees, many who move here for a lifestyle change or a downsize in housing. Home ownership for over 65-year olds in Kāpiti is 80 percent. It is important to note that while many incoming retirees have strong financial security, some older people in our district struggle with hardship. For example, Māori are more severely impacted by housing issues in Kāpiti and Council has identified the need to achieve more equitable Māori housing outcomes.

Many older people are enjoying good health. They are assertive, have a strong political voice and hold high expectations of living active, healthy lifestyles well into old age. Use of new technologies is growing, particularly in the recently retired age group aged 65-69 years. Strong and vibrant Rainbow and LGBTQIA+ communities are becoming more common and will be further reflected in our older age groups in the future. Older Māori communities have increased with older Māori people holding significant value as leaders and kaitiaki (guardians).

The number of people aged 85 years and over are growing the fastest. Nationwide, the number of people aged 85+ is predicted to double from 86,800 in 2018 to 178,800 in 2034. This rise in this age group will have the most dramatic impact on health and social services. In Kāpiti, due to the availability of aged care facilities, there is an increase of 80–90-year-olds living in the district. As the population ages, so does the number of older people in the community who require support services. As age increases, so does the likelihood of living with a long-term health condition or a disability requiring ongoing support.

Many older people face vulnerabilities, disability, and hardship. The specific needs of Māori need to be prioritised. Disparities in outcomes between Māori and non-Māori are well documented. Older Māori suffer disproportionately more from ill health as well as a disparity in the longevity of life than non-Māori.

Many older people are choosing to or find themselves needing to stay longer in work. Workforce participation among older New Zealanders having risen significantly in the last decade. Nearly one in four people aged 65+ are in paid employment now. In 1990, just seven percent of those aged over 65 participated in the labour market and now it's 20%. This trend is only expected to continue as our population ages further.

Older people provide an important role in unpaid work in our communities. By 2036, it is predicted that those over the age of 65 will contribute \$25 billion worth of unpaid or voluntary

work to New Zealand's social economy³. Volunteering groups in the region play a key role in bringing the opportunities and volunteers together. A growing number of grandparents are also caring for their grandchildren, either full-time or while their own children are at work.

³ Better Later Life – He Oranga Kaumātua 2019 to 2034

The start of our action plan

Our first actions across the approach will be:

- The establishment of a cross-sector working group to identify and progress opportunities.
- A detailed action plan to enable collaboration between Council, aged-sector organisations, and communities.
- Assessment of new areas of an Age Friendly work programme for Council.
- An evaluation framework to measure how we are tracking against our focus areas.

This table provides the starting point under our approach's three focus areas as we move to implementation.

Focus Area	What we will see	Actions
Older people feel connected and are valued as an integral part of our district.	<p>People have positive attitudes towards aging and older people,</p> <p>Older people feel a sense of safety and respect in their neighbourhoods and the wider district,</p> <p>The contribution of older people in the community is encouraged, recognised and valued and their cultural knowledge is cherished,</p>	<p>Promote positive attitudes to older people and address ageism,</p> <p>Community and neighbourhood connecting events and promotion,</p> <p>Integrating age friendly attributes in our neighbourhood and town centre work programmes,</p> <p>Social connection and support for older Māori people,</p>

		Age friendly assessment on Council's community programmes and outward facing services.
Older people can get around and have access to what they need.	<p>Kāpiti is easy-to get around for all ages and abilities.</p> <p>Communication and information is inclusive and accessible to older people.</p> <p>Older people can access the things they need.</p>	<p>Work with central government and our local social sector agencies to improve access and coordinate assistance to socially isolated and other vulnerable older people.</p> <p>Upgrades to Council facilities, places and open spaces, and our transport networks incorporate age friendly design.</p> <p>Advocacy to external organisations such as Waka Kotahi and Greater Wellington Regional Council on older peoples' mobility and transport needs and interests.</p> <p>Ensure Council communications are age friendly.</p> <p>Help improve older peoples' digital skills and safety to increase access to the benefits of digital technology.</p>
Older people participate in their communities in ways that work for them.	<p>Older people participate in decisions that affect them and contribute to the community.</p> <p>Our outdoor spaces and public facilities are accessible and encourage active use and enjoyment by older people.</p>	<p>Activities to understand the needs and to better support our vulnerable older people.</p> <p>Provide a range of ways diverse older people can participate in community decision-making.</p>

	<p>All older people have options to participate meaningfully in our communities.</p>	<p>Ensure Council work programme engagement and consultation is age friendly and seeks the voice of older communities we do not often hear from.</p> <p>Work with our community organisations to enhance social and recreational opportunities for older people.</p>
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KCDC Logo

Te Tōtara: Values of our approach

The Tōtara stands proudly in Aotearoa’s forest canopy and is a symbol of a thriving natural ecosystem. With the right support and environment, the majestic Tōtara will grow for a thousand years.

The success of the Tōtara depends on its community, what resources support it and the conditions in which it lives. The values embodied through Te Tōtara are what we seek through our Age Friendly approach so everyone can thrive as they age.

In the context of this approach, our older people are Tōtara who have stood the test of time and are significant in our communities.

Ūkaipōtanga Whenua – Land

Ūkaipōtanga is having a sense of belonging and contribution to society. Ūkaipōtanga is represented as the whenua (land) which the Tōtara is connected to.

In the context of this approach, Ūkaipōtanga is about providing an environment for older people with the opportunity to contribute, be included and valued so they feel a part of the community.

Kotahitanga Pakiaka – Roots

Kotahitanga is about working together in unity as a collective. Kotahitanga is represented as pakiaka (roots) of the Tōtara. Having strong unified roots which spread through the whenua helps our Tōtara stand strong and thrive.

In the context of this approach, Kotahitanga is about working together across Council and the community to progress shared goals as we implement the approach.

Manaakitanga Rau – Leaves

Manaakitanga is to be mana-enhancing towards others through generosity, appreciation, and respect. We see manaakitanga represented as the rau (leaves) of the Tōtara, providing warmth, shelter and shade all year around.

In the context of this approach, Manaakitanga means to be openhearted, caring and respectful in ways that ensure our older people thrive in Kāpiti.

Kaitiakitanga Peka – Branches

Kaitiakitanga is about protection, preservation and guardianship. We see kaitiakitanga as the peka (branches) protecting and preserving the Tōtara.

In the context of this approach, Kaitiakitanga is a commitment to sustaining and nurturing people’s social, economical, environmental and cultural wellbeing.


Tuakiritanga Tīwai – Trunk

Tuakiritanga means identity, pride and confidence in one’s self. Tuakiritanga is represented as the tīwai (trunk), the spiritual and emotional source of the Tōtara.

In the context of this approach, Tuakiritanga is about providing older people with opportunities to nurture their cultural identity and self-determination as they age.



Age Friendly Kāpiti Approach 2023



Our Vision

Our older people feel cared for, connected and able to contribute, now and into the future.

Our Approach

Focus Areas

Older people feel connected and valued as an integral part of our District

Older people can get around and have access to what they need

Older people participate in their communities in ways that work for them

Values

Manaakitanga

Kaitiakitanga

Tuakiritanga

Ūkaipōtanga

Kotahitanga

Voices of our older people

Design with us in mind

Communities which nurture us

Getting around

Getting services

Getting info

Meaningful opportunities

Our Council

Long Term Plan 2021

Thriving environment, vibrant economy, strong communities
Toitū te whenua, toitū te wai, toitū te tāngata
Toitū Kāpiti: The lifestyle choice

Mana Whenua Vision

Kaitiakitanga

Whakawhanaungatanga

Manaakitanga

Te reo Māori

Kotahitanga

Tino rangatiratanga

Four Wellbeings of Local Government

Cultural

Environment

Economic

Social

Wellbeing

Our Wider Context

Te Tiriti o Waitangi - Treaty of Waitangi

World Health Organization's Age-Friendly Cities and Communities Framework

Better Later Life - He Oranga Kaumatua to 2035

New Zealand Healthy Ageing Strategy to 2026

Key aligning values	In the context of the Age Friendly Approach: <ul style="list-style-type: none"> • kaitiakitanga is a commitment to sustaining and nurturing people's social, economic, environmental and cultural wellbeing. • ūkaipōtanga is about providing older people with the opportunity to contribute, be included and valued so they feel a part of the community. • tuakiritanga is about providing older people with opportunities to nurture their cultural identity and self-determination as they age. 							
Age Friendly Focus Areas (relevant across all the eight domains below)	<ul style="list-style-type: none"> • Older people feel connected and valued as an integral part of our district • Older people can get around and have access to what they need. • Older people participate in their communities in ways that work for them. 							
Eight Sustainable Growth domains which Age Friendly contributes to	Health	Housing	Equality	Income & Work	Education & Training	Network & Connectivity	Connections with others	Peace & Safety
What we will see	Communication and information is inclusive and accessible to older people. Older people can access the services, spaces, and resources they need.	Older people can access the services, spaces, and resources they need.	Older people can access the services, spaces, and resources they need.	All older people have options to participate meaningfully in our communities.	Older people participate in their communities in ways that work for them.	Older people feel a sense of connection in their neighbourhoods and the wider district. Kāpiti is easy to get around for all ages and abilities. Communication and information is inclusive and accessible to older people.	Our outdoor spaces and public facilities are accessible and encourage active use and enjoyment by older people. People have positive attitudes towards aging and older people.	Older people feel a sense of safety in their neighbourhoods and the wider district. Older people participate in decisions that affect them and contribute to the community.
Key related measurement	Increase in equity and access to services and opportunities.	Increase in equity and access to services and opportunities.	Increase in equity and access to services and opportunities.	Increase in older people feeling valued Increase in community and social participation.	Increase in community and social participation.	Accessible transportation options and systems. Increase in community and social participation.	Increase in use of outdoor places and spaces.	Increase in older people feeling safe Increase in feeling heard in community decision-making.
Key related findings	Access to appropriate services was a common theme through the development of this strategy The COVID-19 pandemic highlighted inequities for older people, including access to support services and online communication.	Home ownership for over 65-year old's in Kāpiti is 72 percent. Older people across the district talked about the need for affordable housing support and the limited housing choices, particularly for people with disabilities	Many older people face vulnerabilities, disability, and hardship. The specific needs of Māori need to be prioritised. Disparities in outcomes between Māori and non-Māori are well documented.	Nearly 10% of the district's total workforce is made up of those over 65 years old	A common theme was a desire to keep learning and to keep connected into new opportunities for meeting people, learning new activities, and undertaking recreational activities.	Older people told us they want to see communities designed with their needs in mind.	Living in a friendly, secure neighbourhood keeps social isolation at bay. Many older people have disabilities and are dependent on others to get around.	Older people want to be included and their needs considered as our communities grow. Listening to the diversity of older peoples' voices was important.

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**9.1 CONFIRMATION OF MINUTES**

Author: Jessica Mackman, Senior Advisor, Democracy Services

Authoriser: Janice McDougall, Group Manager People and Partnerships

Taunakitanga | Recommendations

That the minutes of the Social Sustainability Subcommittee meeting of 9 May 2023 be accepted as a true and correct record.

APPENDICES

1. Social Sustainability Subcommittee Meeting Minutes 9 May 2023 [↓](#)

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES9 MAY 2023

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 9 MAY 2023 AT 1.32PM**

PRESENT: Cr Martin Halliday (Chair), Cr Rob Kofoed, Cr Kathy Spiers, Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Nigel Wilson, Kim Tahiwi (via Zoom), Guy Burns, Jonny Best, Jackie Elliott (via Zoom), Sorcha Ruth

IN ATTENDANCE: Cr Sophie Handford, Michael Moore, Darryn Grant, Sean Mallon, Janice McDougall, Mike Mendonça, Kris Pervan, Steffi Haefeli, Kate Coutts, Jessica Mackman, Anna Smith (via Zoom), Jennifer Allan, Stephen Cross, Dave Hardy, Hamish McGillivray, Aston Mitchell

WHAKAPĀHA | APOLOGIES: There were none.

LEAVE OF ABSENCE: There were none.

1 NAU MAI | WELCOME

The Chair, Cr Martin Halliday, welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Deputy Mayor Lawrence Kirby read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

There were none.

Kim Tahiwi joined the meeting at 1.34pm

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

There were no public speakers.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) Leave of Absence – there were none.
- (b) Matters of an Urgent Nature – there were none.
- (c) Members' Items – the Chair advised that item 6(c) Members' Items would be moved to a later point in the agenda.

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES

9 MAY 2023

7 HE KŌRERO HOU | UPDATES

7.1 IMPLEMENTING THE HOUSING STRATEGY, UPDATE ON WORK WITH KĀPITI YOUTH SUPPORT AND OTHER TRANSITIONAL HOUSING PROVIDERS

Stephen Cross, Housing Programme Manager and Kris Pervan, Group Manager Strategy & Growth spoke to the material provided. The Chair, Cr Martin Halliday, took the material as read.

COMMITTEE RESOLUTION SSS2023/4

Moved: Deputy Mayor Lawrence Kirby

Seconder: Cr Rob Kofoed

- A. That the Social Sustainability Subcommittee tables the report provided to the Subcommittee.
- B. That the Social Sustainability Subcommittee recommend that Council:
 - i. Notes the Update: Implementing the Housing Strategy; Update on work with Kapiti Youth Support and Other Transitional Housing Providers received by the Social Sustainability Subcommittee on 9 May 2023
 - ii. Notes the challenges experienced by KYS in navigating the different central government agency roles and responsibilities relating to housing, and the Council officer support provided
 - iii. Keeps in mind the necessity for any affordable housing entity to have working experience of central government housing processes
 - iv. Request Kāinga Ora and the Ministry of Housing and Urban Development update the Council on how they are addressing these challenges within Kāpiti

CARRIED

TABLED DOCUMENTS

The following documents were tabled.

Appendices

- 1 Implementing the Housing Strategy, update on work with Kāpiti Youth Support and other Transitional Housing Providers

7.2 TE NEWHANGA COMMUNITY CENTRE

The Chair, Cr Martin Halliday, introduced Dave Hardy, Manager Project Management Office, Sean Mallon, Group Manager Infrastructure Services and Janice McDougall, Group Manager People and Partnerships.

Janice McDougall introduced the update and spoke to the presentation together with Dave Hardy and Sean Mallon. The group then answered members' questions.

Jackie Elliott joined the meeting at 2.20pm.

Mayor Janet Holborow left the meeting at 2.53pm and did not return.

Cr Kathy Spiers left the meeting at 3.09pm

The Chair thanked council officers for the presentation.

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES

9 MAY 2023

8 PŪRONGO | REPORTS**8.1 NATIONAL POLICY STATEMENT ON URBAN DEVELOPMENT - QUARTER 3 REPORT**

Aston Mitchell, Policy Advisor, introduced the report and took the report as read.

Hamish McGillivray, Manager Research & Policy and Kris Pervan, Group Manager Strategy & Growth, answered members' questions.

Cr Kathy Spiers returned to the meeting at 3.12pm

The Chair, Cr Martin Halliday, thanked council officers for the report.

COMMITTEE RESOLUTION SSS2023/5

Moved: Cr Nigel Wilson
 Seconder: Deputy Mayor Lawrence Kirby

That the Committee receives and notes the findings of the NPS-UD monitoring report for Quarter 3 as attached as Attachment 1 of this report.

CARRIED**9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**

Item 9 Confirmation of Minutes was moved to a later point in the agenda.

10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA | CONFIRMATION OF PUBLIC EXCLUDED MINUTES

There were none.

**11 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS
 RESOLUTION TO EXCLUDE THE PUBLIC**
PUBLIC EXCLUDED RESOLUTION SSS2023/6

Moved: Cr Kathy Spiers
 Seconder: Cr Rob Kofoed

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - 254 Rangiora Road, Ōtaki	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES

9 MAY 2023

	or disadvantage, negotiations (including commercial and industrial negotiations)	would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		
COMMITTEE RESOLUTION SSS2023/7 Moved: Cr Kathy Spiers Seconder: Deputy Mayor Lawrence Kirby That the Te Komiti Whāiti Toitūtanga Pāpori Social Sustainability Subcommittee moves out of a public excluded meeting. CARRIED		

The Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee meeting went into public excluded session at 3.28pm.

The Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee came out of public excluded session at 4.09pm.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(c) Members' Items – item 6(c) was moved from earlier in the agenda.

The Chair, Cr Martin Halliday, acknowledged Waikanae Community Board member Michael Moore, who will be appointed as a member of the Social Sustainability Subcommittee at a future meeting of the Strategy, Operations and Finance Committee.

Michael Moore spoke to his tabled submission regarding the reinstatement of a bus service to serve rural residents of Peka Peka and Te Horo and proposed the establishment of a working group.

Jackie Elliott spoke to her tabled email correspondence proposing a remit to the 2023 LGNZ AGM in support of Kiwisaver for Local Government elected representatives. Janice McDougall and Steffi Haefeli answered members' questions in relation to the remit process.

The Chair spoke on behalf of Simon Black, to a tabled submission from Energise Ōtaki regarding the issue of non-compliance to Healthy Homes regulations by landlords.

TABLED DOCUMENTS

The following documents were tabled.	
Appendices	
1	Submission from Michael Moore to reinstate bus service to rural residents in Peka Peka and Te Horo
2	Correspondence from Jackie Elliott regarding proposed remit to 2023 LGNZ AGM
3	Submission from Energise Ōtaki regarding compliance to Healthy Homes regulations

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES

9 MAY 2023

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

Item 9 Confirmation of Minutes was moved from an earlier point in the agenda

9.1 CONFIRMATION OF MINUTES**COMMITTEE RESOLUTION SSS2023/8**

Moved: Cr Nigel Wilson

Seconder: Cr Kathy Spiers

That the minutes of the Social Sustainability Subcommittee meeting of 16 March 2023 be accepted as a true and correct record.

CARRIED

12 CLOSING KARAKIA

Cr Rob Kofoed left the meeting at 4:39pm.

Sorcha Ruth left the meeting at 4:40pm.

Cr Rob Kofoed returned to the meeting at 4:41 pm.

The Chair, Cr Martin Halliday, closed the meeting with karakia.

The Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee meeting closed at 4.41pm.

.....
HEAMANA | CHAIRPERSON

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES****RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION**

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 – Confirmation of Public Excluded Minutes	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

11 CLOSING KARAKIA