



# **RĀRANGI TAKE AGENDA**

## **Hui Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee Meeting**

**I hereby give notice that a Meeting of the Te Komiti Whāiti Toitūtanga  
Pāpori | Social Sustainability Subcommittee will be held on:**

**Te Rā | Date: Thursday, 22 June 2023**

**Te Wā | Time: 1.30pm**

**Te Wāhi | Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Janice McDougall  
Group Manager People and Partnerships**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 22 June 2023, 1.30pm.**

**Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee Members**

Cr Martin Halliday	Chair
Cr Rob Kofoed	Deputy
Mayor Janet Holborow	Member
Deputy Mayor Lawrence Kirby	Member
Cr Kathy Spiers	Member
Cr Nigel Wilson	Member
Ātiawa ki Whakarongotai (André Baker or Janine Huxford or Christopher Gerretzen)	Member
Mr Huriwai Paki	Member
Ms Kim Tahiwai	Member
Mr Guy Burns	Member
Mr Jonny Best	Member
Mrs Jackie Elliott	Member
Mr Michael Moore	Member
Ms Sorcha Ruth	Member

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**1 NAU MAI | WELCOME****2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.

“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”

**3 WHAKAPĀHA | APOLOGIES****4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA****6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

## 7 HE KŌRERO HOU | UPDATES

### 7.1 ASSET MANAGEMENT PLAN - COMMUNITY HALLS

**Author:** Claire Winter, Contractor to Kāpiti Coast District Council

**Authoriser:** Mike Mendonça, Acting Group Manager Place and Space

#### TE PŪTAKE | PURPOSE

A series of asset management plans (AMPs) is being presented to Elected Members in advance of the 2024 Long-Term Plan. Community Halls is the second AMP in this series.

There are around 38 community hall style facilities on the Kāpiti Coast. The Council owns and operates ten of these. The condition of these assets is variable, but in general the buildings are starting to show their age. Detail around the state of the assets and the potential investment profile is currently being collated into an AMP.

The purpose of this update is to brief the Sub-Committee on key elements of the AMP prior to adoption by Council to inform the forthcoming LTP.

#### NGĀ ĀPITI HANGA | ATTACHMENTS

1. Asset Management Plan - Community Halls Presentation [↓](#)





































































## 7.2 IMPLEMENTING THE HOUSING STRATEGY: HOMELESSNESS

**Author:** Stephen Cross, Housing Programme Manager

**Authoriser:** Kris Pervan, Group Manager Strategy & Growth

### TE PŪTAKE | PURPOSE

- 1 To provide an update on work underway to address homelessness in the district as part of the implementation of the Kapiti Coast District Council Housing Strategy.

### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Social Sustainability Subcommittee note this report.

### TŪĀPAPA | BACKGROUND

- 2 The Kāpiti Housing Strategy was approved by Council in May 2022. The Strategy's *Housing Needs Assessment* identified a need for more housing across the Housing Continuum including more housing options to prevent homelessness in the district.
- 3 The Housing Needs Assessment specifically identified housing need associated with people facing precarious housing and / or homelessness, which hasn't been addressed by central government.
- 4 It is difficult to assess levels of homeless, as noted in the Needs Assessment "participants in workshops emphasised the level of hidden homelessness there are a number of people rough sleeping, but many are living in cars, tents, containers, couch surfing, or living with friends. Some people are choosing to live like this because of perceptions that boarding houses and emergency housing are dangerous".
- 5 Actions identified in the Strategy related to homelessness include:
  - 5.1 Continue to advocate to Kāinga Ora and Ministry of Social Development to invest further in emergency and transitional housing in Kāpiti;
  - 5.2 Identify/facilitate opportunity to fulfil existing transitional housing places in Kāpiti;
  - 5.3 Continue to advocate for quick responses to emerging homelessness issues and for responses to include wrap-around Support;
  - 5.4 Ensure Council's role responding to homelessness is clear and information can be found on Council's website;
  - 5.5 Support work to deliver appropriate secure housing for all, to reduce need for emergency and transitional housing over time.

### The role of central government agencies

- 6 A number of central government agencies have a role in addressing homelessness and working with people who are homeless. The lead government agency working with people who need housing support is the Ministry of Social Development. (MSD).
- 7 Emergency and Transitional Housing are temporary accommodation options for individuals or whanau in urgent need of housing, due to threat of homelessness. Emergency Housing is typically for individuals or couples and provides up to 7 days of accommodation, usually in a motel like setting. Transitional Housing is typically for families and allows people to stay for up to 12 weeks.
- 8 Emergency and Transitional Housing are coordinated and administered by MSD in accordance with the Emergency Housing Special Needs Grant system.

- 9 MSD also manages the Public Housing Register, as noted in the 2022 Housing Needs Assessment, the provision of social housing by Kāinga Ora and registered Community Housing Providers is relatively lower than nearby cities.
- 10 The roles of central government agencies are summarised below:

Kāinga Ora – Homes and Communities	The Ministry of Social Development	The Ministry of Housing and Urban Development
<ol style="list-style-type: none"> <li>1. Manage and maintain public houses.</li> <li>2. Place people from the Housing Register into our homes</li> <li>3. Deliver more public, transitional and affordable homes</li> <li>4. Lead and coordinating urban development projects</li> </ol>	<ol style="list-style-type: none"> <li>1. Work with people who need housing support</li> <li>2. Asses eligibility and manage Public Housing Register</li> <li>3. Calculate income related rents</li> <li>4. Administers Emergency Housing Grant</li> </ol>	<ol style="list-style-type: none"> <li>1. Strategy, policy, funding, monitoring and regulation of housing and urban development</li> <li>2. Addressing homelessness</li> <li>3. Monitoring community housing providers</li> </ol>



## Tenancy Services

Tenancy Services is part of the Ministry of Business, Innovation and Employment (MBIE).

Tenancy Services administers the Residential Tenancies Act 1986 providing services for resolving disputes, including mediation and coordinating the Tenancy Tribunal. The agency monitors and enforces compliance with the Residential Tenancies Act, Healthy Homes Guarantee Act, and associated regulations.

### The role of community organisations

- 11 A number of community agencies offer services to people experiencing homelessness, including the Kāpiti Rapid Rehousing Advocate (formerly Housing Navigator), who is employed by Kāpiti Impact Trust, seconded to Hora Te Pai Services to work with people who are homeless. Manaaki Kāpiti provide some services for people in danger of becoming homeless and the Salvation Army also provides services.
- 12 The Kāpiti Rapid Rehousing Advocate is part funded by the Kāpiti Coast District Council. Council has a close relationship with the service and regularly refers people identified as homeless, who require assistance to the service. Council has supported an application to the Ministry of Housing and Urban Development Local Innovation and Partnership Fund to secure funding for the service to continue to operate. A previous application for funding was unsuccessful. Attached to this update is a summary of the activity of the Kāpiti Rapid Rehousing Advocate assisting homeless people for the period 11 April 2022 to 11 April 2023.
- 13 Council is also working with Kāpiti Youth Support to assist in the establishment of Transitional Housing Services for local youth. This work was highlighted in the previous update to the Subcommittee and noted the coordinating role Council has adopted to assist the service to work with central government agencies.

### The role of Kāpiti Coast District Council

- 14 Although Council is not a direct service provider to homeless whanau, we do undertake a number of roles in the local community including, referrer, funder, advocate and co-ordinator.
- 15 Council is approached on a regular basis by members of the public seeking assistance for people they have identified as potentially homeless, including reports of rough sleepers and people sleeping in tents and vehicles.
- 16 Council staff also observe and report homelessness in their day-to-day work. The area surrounding the community centre and library in Paraparaumu regularly attracts rough sleepers and staff will often observe homelessness in the area. This includes people sleeping

in the doorways of the community centre, in tents on the green areas, in their cars and even in a temporary treehouse, which Council contractors needed to dismantle.

- 17 Council processes and procedures in relation to receiving reports of homelessness and referral to appropriate agencies were reviewed and strengthened in November 2022. The review has improved cooperation, communication and reporting across Council teams including Housing, Connected Communities, Environmental Standards and Compliance.
- 18 The process includes confirming cases of homelessness as opposed to people who are freedom camping.
- 19 Council staff deal with at least 2-3 identified homelessness or potential homeless situations per month. Since November 2022, 14 cases have been recorded, resulting in 7 referrals to the Housing Kāpiti Rapid Rehousing Advocate, two to Manaaki Kāpiti Trust and one to the Salvation Army. There will often be multiple interactions with cases reported to Council, given the complexities often involved in these situations.
- 20 Council staff continue to advocate to the Ministry of Housing and Urban Development for assistance and funding to develop more Transitional Housing services, particularly given the low levels of public housing in the district.
- 21 A regular meeting of government agencies has also been arranged to better co-ordinate responses to housing issues in the district including homelessness.

## HE TAKE | ISSUES

- 22 The low level of Public Housing in Kāpiti District has implications for addressing the needs of people facing precarious housing and / or homelessness. Services are unable to offer the most appropriate Housing First Service to people who are experiencing homelessness. This approach is important as it ensures whanau are permanently housed before services are wrapped around the whanau.
- 23 The lack of Public Housing in the district means solutions offered to people who are homeless are temporary in nature.
- 24 The District has relatively low levels of Transitional Housing spaces. The following table compares an overview of housing data relating to Kāpiti Coast District and Upper Hutt City, areas that have had similar numbers of applicants to the Housing Register. Note the higher number of Public and Transitional Housing places in Upper Hutt despite the higher number of recipients of Special Needs Grants in Kāpiti.

Location	Number of applicants on the Housing Register	Public Housing places	Transitional Housing places*	Number and amount of Emergency Housing Special Needs Grants
Kāpiti District Council	169	224	20*	172 \$459,880
Upper Hutt City	202	416	128	166 \$760,280

\*Not all spaces are necessarily available

## NGĀ KŌWHIRINGA | OPTIONS

- 25 There are no options for this report.

## NGĀ ĀPITIHANGA | ATTACHMENTS

1. Kāpiti Rapid Rehousing Advocate: Summary of activity assisting homeless people 11 April 2022 to 11 April 2023 [↓](#)





## 8 PŪRONGO | REPORTS

### 8.1 FORWARD WORK PROGRAMME 2023 FOR THE SOCIAL SUSTAINABILITY SUBCOMMITTEE

Kaituhi | Author: **Steffi Haefeli, Manager Democracy Services**

Kaiwhakamana | Authoriser: **Janice McDougall, Group Manager People and Partnerships**

### TE PŪTAKE | PURPOSE

- 1 For the Social Sustainability Subcommittee to confirm its forward work programme for the remainder of the 2023 calendar year.

### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required for this report.

### TE TUKU HAEPAPA | DELEGATION

- 3 The Social Sustainability Subcommittee has the delegation to consider this matter and confirm its forward programme of agenda items.

### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Social Sustainability Subcommittee endorses its forward work programme for the remainder of the 2023 calendar year as set out in Appendix 1.

### TŪĀPAPA | BACKGROUND

- 4 Committees and subcommittees of Council are supported by Council Officers to develop a forward work programme. The development of the forward work programmes is led by the Chair in conjunction with the Group Manager assigned to each committee/subcommittee. While the Chief Executive retains responsibility for setting the Council agenda, this process provides an opportunity for committee/subcommittee chairs and members to influence the work programme.
- 5 The forward work programmes will be confirmed by each committee and subcommittee and revisited on a quarterly basis.
- 6 The work programme has been developed based on the current understanding of priorities and work programmes. There is potential for the timing of items on the forward programme to change as work progresses. This would be discussed with the Chair and signalled to the subcommittee via the quarterly review of the programme.

### HE KŌRERORERO | DISCUSSION

- 7 The forward work programme for the Social Sustainability Subcommittee for the remainder of the 2023 calendar year is attached in Appendix 1.
- 8 The programme contains three main components:
  - 8.1 Reports that seek a recommendation from the subcommittee on items that decision from Council or Strategy, Operations and Finance or updates relating to their delegations.
  - 8.2 Updates from external agencies, groups or individuals on topics that fall within its delegations or purpose statement and are of interest to the Committee.
  - 8.3 Updates on work programmes on topics within the subcommittee's purpose and delegations.
- 9 The items included in the programme also reflect:

- 9.1 The Council's strategic direction as expressed via its Top 10 priorities;
- 9.2 Priority projects and activities being progressed in year three of the 2021-41 Long Term Plan
- 9.3 Areas of interest within Council work programmes advised by members of the subcommittee.

### He take | Issues

### Ngā kōwhiringa | Options

- 10 The level of activity outlined in Appendix 1 is likely to consume all available agenda space for the remainder of the year. Additional items of interest to the committee could be included for early 2024 at the next review or could replace in the current programme a discretionary item not linked to an upcoming decision of Council or the Strategy, Operations and Finance Committee.

### Tangata whenua

### Panonitanga āhuarangi | Climate change

- 13 There are no climate change considerations for this report.

### Ahumoni me ngā rawa | Financial and resourcing

There are no financial or additional considerations for this report.

### Ture me ngā Tūraru | Legal and risk

- 15 There are no legal considerations or risks for this report.

### Ngā pānga ki ngā kaupapa here | Policy impact

- 16 There is no impact on existing Council policies.

## TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

### Te mahere tūhono | Engagement planning

- 17 No engagement planning is required for this report.

### Whakatairanga | Publicity

- 18 The forward work programmes endorsed six monthly will be uploaded to the Council website and will also be publicised through the publication of the agenda and minutes of the Council meetings.

## NGĀ ĀPITI HANGA | ATTACHMENTS

1. Appendix 1 - Social Sustainability Subcommittee Forward Work Programme 2023 [↓](#)



## 8.2 KAPITI COAST DISTRICT COUNCIL'S AGE FRIENDLY APPROACH

Kaituhi | Author: **Marie Ottley Clark, Contractor to Kāpiti Coast District Council**

Kaiwhakamana | Authoriser: **Janice McDougall, Group Manager People and Partnerships**

### TE PŪTAKE | PURPOSE

- 1 This report seeks the Social Sustainability Committee's endorsement of the proposed Kāpiti Coast District Council Age Friendly Approach 2023.

### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 This report provides the background for developing the Age Friendly approach, including extensive engagement and consultation with older people in Kāpiti. Through this extensive engagement a vision, values, and focus areas have been developed which reflect the voice and wants of the community.
- 3 Attached in Appendix One is the Age Friendly Approach 2023 for your consideration. Appendix One outlines the Values of the Approach, Ūkaipōtanga, Kotahianga, Manaakitanga, Kaitiakitanga and Tuakiritanga. We heard strongly that these values are important to the older people of the District, and as such form a core aspect of the Approach. Appendix One also outlines an overview of how the Age Friendly Approach and its focus areas and values aligns against the broader internal and external context of Council.
- 4 Appendix Two provides the values of the Approach, and Appendix Three shows the alignment of the Age Friendly Approach to the work being undertaken on the Community Vision 2060.

### TE TUKU HAEPAPA | DELEGATION

- 5 The Social Sustainability Subcommittee may consider this matter under section C.1. of the Governance Structure and delegations 2022-2025.

### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Social Sustainability Subcommittee recommends the Strategy, Operations and Finance Committee adopts the Age Friendly Approach 2023.
- B. That the Social Sustainability Subcommittee recommends that the chair of the Strategy, Operations and Finance Committee, the chair of the Social Sustainability Subcommittee and the Group Manager People and Partnerships form a panel to determine membership of a cross-sector working group to identify and progress opportunities, as per the actions outlined at paragraph 18 of this report.

### TŪĀPAPA | BACKGROUND

- 6 Council has a role to play in improving outcomes and addressing the barriers faced by older people in the District. New Zealand has an aging population and the population in Kāpiti is aging faster than the national average.
- 7 In 2019 the development of an Age Friendly Strategy was confirmed on the Policy Work Programme. Since then, work has included extensive community engagement, research and interviews and working alongside the Age Friendly Reference Group, and Older Persons Council.

**HE KŌRERORERO | DISCUSSION**

8 The Age Friendly Approach promotes an age friendly Kāpiti and seeks to ensure older people in the district are supported to flourish. The approach has three focus areas:

- Older people feel connected and valued as an integral part of our district.
- Older people can get around and have access to what they need.
- Older people participate in their communities in ways that work for them.

9 It will be important to outline how we progress action against these focus areas; the table below outlines ‘what change we will see’ and ‘how we will measure’ our success in doing so. Desired change against these areas will be aligned to the new outcomes framework which is in development; with an intent that improving experiences for older people will be one of several areas proposed for targeted reporting against the ‘value’ of Council’s activities in future periods.

<b>FOCUS AREA 1: Older people feel connected and are valued as an integral part of our district.</b>	
<b>What we will see</b>	<b>What we will measure</b>
People have positive attitudes towards aging and older people.  Older people feel a sense of safety and respect in their neighbourhoods and the wider district.  The contribution of older people in the community is encouraged, recognised and valued and their cultural knowledge is cherished.	Increase in older people feeling valued  Increase in older people feeling safe  Increase in older people feeling connected
<b>FOCUS AREA 2: Older people can get around and have access to what they need.</b>	
<b>What we will see</b>	<b>What we will measure</b>
Kāpiti is easy-to get around for all ages and abilities.  Communication and information is inclusive and accessible to older people.  Older people can access the services, spaces, and resources they need.	Increase in equity and access to services and opportunities.  Increase in feeling informed.  Accessible transportation options and systems.
<b>FOCUS AREA 3: Older people participate in their communities in ways that work for them.</b>	
<b>What we will see</b>	<b>What we will measure</b>
Older people participate in decisions that affect them and contribute to the community.  Our outdoor spaces and public facilities are accessible and encourage active use and enjoyment by older people.	Increase in feeling heard in community decision-making.  Increase in use of outdoor places and spaces.

All older people have options to participate meaningfully in our communities.	Increase in community and social participation.
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## He take | Issues

### Developing the approach

- 10 In 2019, Grey Power, the Older Persons' Council and Council agreed on a Memorandum of Collaboration to develop an Age Friendly Strategy and work programme. With Council's approval to progress Vision Kapiti, there is a need to realign this work – in short, we now plan to develop an Age Friendly Approach and work programme that supports delivering on Vision Kapiti.
- 11 As a result, an Age Friendly Kapiti reference group was established to respond to emerging research and progress the development of the approach with representatives of the following organisations:
  - Kāpiti Coast Grey Power
  - The Older Persons Council
  - Age Concern, Dementia New Zealand
  - Kāpiti Coast District Council
  - Kāpiti Accessibility Advisory Group.
- 12 People with community leadership roles, health and social service experts and kaumatua Māori were also involved.
- 13 Engagement with teams across a wide range of Council business has occurred to better understand Council's current and planned work programme alignment with the Approach. Discussion including future possibilities and the implementation plan will continue this work to ensure the approach is connected across Council's activities.

### Engagement with our older population

- 14 Council delivered a series of focus groups, workshops and one to one interviews with a wide range of our older person communities in Kāpiti to ensure the voices of older people with different ethnicities, cultures, ages, abilities and life situation were heard as a part of the engagement process.
- 15 Hui and interviews were held with older Māori people across the district. Over a 100 residents participated in consultations at several retirement villages and rest homes. There were interviews with older people from our rainbow communities, those living in our rural communities, and with organisations looking after our seniors with complex needs, including homeless older people. A hui was held with older people from different ethnic and geographic communities in partnership with the libraries team.
- 16 Grey Power Kāpiti made an important contribution to the engagement process with funding from the Office for Seniors. They delivered four community workshops and a survey to which just under 1,000 older Kāpiti residents responded to.

### Findings

- 17 The key themes voiced by our older people were:
  - ***Design with us in mind:*** Older people talked about wanting to have a more age friendly 'feeling' in our outdoor spaces and community facilities. They shared their challenges with facilities including access to toilets, struggling with heavy doors, and

the need for planners to think about size, space and how people move around and through our communities.

- **Communities which nurture us:** Having direct access to small parks and other green spaces in their immediate community and feeling connecting with neighbours and others in their community was highlighted. There was concern about the high number of older people living alone and the debilitating experience of being socially isolated. Kaumatua Māori highlighted the importance of marae, whenua and awa for them.
- **Getting around, getting services, getting information:** One of the most important aspects of achieving an Age Friendly Kāpiti for many older people was access. Barriers to transport were common and included public transport, car parking and footpaths. Getting information about local services, activities and events was a challenge for some. Many people felt the Council had an important role to play in advocating to central government on the unique needs of our district's ageing population.
- **Meaningful opportunities:** A common theme was a desire to keep learning and to keep connected into new opportunities for meeting people, learning new activities, and undertaking recreational activities. A range of barriers reduced older people's ability to connect with social, employment and recreational opportunities outside their homes.

### Implementation of the Approach

- 18 The Approach includes four key actions as a starting point for the development of an action plan. These are:
- the establishment of a cross-sector working group to identify and progress opportunities
  - a detailed programme of work to enable collaboration between Council, aged-sector organisations, and communities
  - assessment of new areas for Age Friendly activity by Council
  - an evaluation framework to measure how we are tracking against our outcomes.
- 20 We will work alongside local organisations and service providers as well as advocate to central government on the unique needs of our older people.
- 21 A comprehensive action plan will be developed with community stakeholders by December 2023.

### Ngā kōwhiringa | Options

- 19 It is recommended that the Social Sustainability Subcommittee endorses the Age Friendly Approach to Council for adoption.

### Mana whenua

- 20 The Approach is aligned with the vision of tāngata whenua vision for the district including; kaitiakitanga, whakawhanaungatanga, manaakitanga, the importance of te reo Māori, kotahitanga, and tino rangatiratanga.
- 21 A presentation was due to be provided to Te Whakaminenga o Kāpiti on Tuesday 14 February 2023, however due to a lack a quorum at the meeting the presentation was referred for consultation to the three Iwi individually. Presentations to Ngā Hapū o Ōtaki and Ngāti Toa Rangatira have been completed.
- 22 An update will be delivered to Te Whakaminenga o Kāpiti on Tuesday 20 June 2023. Staff will work with mana whenua to explore what role they wish to play in the development of the action plan.

**Panonitanga āhuarangi | Climate change**

- 23 The findings and approach do not contain outcomes and actions specifically related to sustainability or climate change goals.
- 24 There are opportunities to support Council's climate change and sustainability goals through the development of the Action Plan.

**Ahumoni me ngā rawa | Financial and resourcing**

- 25 As further work progresses delivering on the Approach's implementation and actions, key decisions including on additional funding, will be brought back to Council as appropriate. Where necessary, additional budget will be sought through the Annual Plan 2024/25 and next Long-Term Plan.
- 26 Through the Better off funding package, Council has secured \$100,000 for the implementation of the Approach. Budget allocations will be determined once the implementation plan is completed.

**Tūraru ā-Ture me te Whakahaere | Legal and Organisational Risk**

- 27 There are no legal considerations for the purposes of this report.

**Ngā pānga ki ngā kaupapa here | Policy impact**

- 28 As mentioned in paragraph 10, the Approach replaces 'Positive Ageing on the Kapiti Coast, He Tira Kaumātua' which was endorsed in 2011 by Council as its older person's strategy.
- 29 The Approach contributes to Council's Long-term Plan vision, particularly through the community outcome:
- 'Our communities are resilient, safe, healthy, thriving and connected. Everyone has a sense of belonging and can access the resources and services they need.'
- 30 The Age Friendly Action Plan will be developed in 2023/24 in alignment with development of Vision Kapiti, and the Outcomes Framework which will collectively inform the Long-term Plan 2024-34.
- 31 The Approach intersects across many aspects of the work of Council, with close alignment to the following Council Strategies:
- Community Facilities Strategy 2017
  - Sustainable Transport Strategy 2017
  - Housing Strategy 2022 (including the elderly persons housing review).
- 32 Ongoing work is planned across Council operations to ensure work undertaken with those teams responsible for each strategy, and Vision Kapiti occurs.
- 33 The Age Friendly Approach aligns with the People and Partnerships domains, of the doughnut economic model which will inform the Council's new outcomes framework is outlined in Appendix 2.
- 34 In a wider context the Age Friendly Approach aligns with the Te Tiriti o Waitangi, the World Health Organisations's Age Friendly Cities and Communities Framework, Better Later Life – He Oranga Kaumātua to 2035, New Zealand Healthy Ageing Strategy to 2026. This section should identify current or future impacts to Council policies (where applicable).

**TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**

- 35 The Approach replaces 'Positive Ageing on the Kapiti Coast, He Tira Kaumātua' which was endorsed in 2011 by Council as it's older person's strategy.
- 36 The Approach contributes to Council's Long-term Plan vision, particularly through the community outcome:



'Our communities are resilient, safe, healthy, thriving and connected. Everyone has a sense of belonging and can access the resources and services they need.'

- 37 The Age Friendly Action Plan will be developed in 2023/24 and will align with the Strategic Priorities outlined Outcomes Framework which will underpin the Community Visions to 2054 and beyond, and the Long-term Plan 2024-34.
- 38 The Approach intersects across many aspects of the work of Council, with close alignment to the following Council Strategies:
- Community Facilities Strategy 2017
  - Sustainable Transport Strategy 2017
  - Housing Strategy 2022.
- 39 In a wider context the Age Friendly Approach aligns with the Te Tiriti o Waitangi, the World Health Organisation's Age Friendly Cities and Communities Framework, Better Later Life – He Oranga Kaumūtua to 2035, New Zealand Healthy Ageing Strategy to 2026.

### Te mahere tūhono | Engagement planning

- 40 This matter has a low level of a significance under Council's Significance and Engagement Policy.
- 41 A communications plan will be prepared in line the Council Adoption of the Approach.

### Whakatairanga | Publicity

- 42 Council will use its established communications channels to inform the community of this decision and relevant work associated with the completion of the Age Friendly approach.
- 43 A communications plan will be developed to inform the community and key stakeholders of Council's decision and implementation plan activities as the work programme progresses.

### NGĀ ĀPITI HANGA | ATTACHMENTS

1. Appendix 1 - Draft non-designed Age Friendly Approach [↓](#)
2. Appendix 2 - Draft values of the Age Friendly Approach [↓](#)
3. Appendix 3 - Alignment of the Age Friendly Approach with the Community Vision 2060 work [↓](#)

































































**9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****9.1 CONFIRMATION OF MINUTES**

**Author:** Jessica Mackman, Senior Advisor, Democracy Services

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

**Taunakitanga | Recommendations**

That the minutes of the Social Sustainability Subcommittee meeting of 9 May 2023 be accepted as a true and correct record.

**APPENDICES**

1. Social Sustainability Subcommittee Meeting Minutes 9 May 2023 [↓](#)













## 10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA | CONFIRMATION OF PUBLIC EXCLUDED MINUTES

### RESOLUTION TO EXCLUDE THE PUBLIC

#### PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>10.1 – Confirmation of Public Excluded Minutes</b>	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

11 CLOSING KARAKIA