



RĀRANGI TAKE AGENDA

Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee Meeting

I hereby give notice that a Meeting of the Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee will be held on:

Te Rā | Date: Thursday, 8 June 2023

Te Wā | Time: 9.30am

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Kris Pervan
Group Manager Strategy & Growth**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 8 June 2023, 9.30am.

Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee Members

Cr Sophie Handford	Chair
Cr Liz Koh	Deputy
Mayor Janet Holborow	Member
Deputy Mayor Lawrence Kirby	Member
Cr Glen Cooper	Member
Cr Martin Halliday	Member
Cr Rob Kofoed	Member
Cr Jocelyn Prvanov	Member
Cr Shelly Warwick	Member
Cr Nigel Wilson	Member
Cr Kathy Spiers	Member
Huriwai Paki	Member
Kim Tahiwī	Member
Ātiawa ki Whakarongotai (André Baker or Janine Huxford or Christopher Gerretzen)	Member

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1 NAU MAI | WELCOME

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.

“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”

3 WHAKAPĀHA | APOLOGIES

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI
TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

7 HE KŌRERO HOU | UPDATES

7.1 UPDATE ON TAKUTAI KĀPITI FROM COASTAL ADVISORY PANEL CHAIR THE RT HON JIM BOLGER

TE PŪTAKE | PURPOSE

The Rt Hon Jim Bolger, Chair of Coastal Advisory Panel (CAP) for Takutai Kāpiti, will be providing an update on the CAP's work for Phase 2 of the project.

8 PŪRONGO | REPORTS

8.1 DRAFT EASTER SUNDAY TRADING POLICY 2023 - SEEKING APPROVAL FOR PUBLIC CONSULTATION

Kaituhi | Author: **Aston Mitchell, Policy Advisor**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

TE PŪTAKE | PURPOSE

- 1 This report presents the draft Kapiti Coast District Council Easter Sunday Shop Trading Policy 2023 (hereafter referred to as 'the draft Policy') and seeks Council approval to undertake public consultation on the draft Policy.
- 2 This report is intended to be read in conjunction with the attached information:
 - Statement of Proposal for public consultation (Appendix 1),
 - Submission Form (Appendix 2), and
 - The draft Easter Sunday Trading Policy 2023 (Appendix 3).

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 3 This report presents the draft Kapiti Coast District Council Easter Sunday Shop Trading Policy 2023 and seeks Council approval to undertake public consultation on the draft Policy. It includes three options for consideration, which includes a recommendation to consult on option 1 – the re-adoption of the current 2017 Policy, for the renewed 2023 Policy.

TE TUKU HAEPAPA | DELEGATION

- 4 Section 5A of the Shop Trading Hours Act 1990 gives the Council the power to make a policy on shop trading on Easter Sunday.
- 5 Under section B1 of the Governance Structure and Delegations for the 2022-2025 Triennium the Strategy, Operations, and Finance Committee is responsible for the development and/or review of strategies, plans, policies, and bylaws.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Committee receives and notes this report, including Appendices 1 – 3.
- B. That the Committee approves the Statement of Proposal and the Draft Kāpiti Coast District Council Easter Sunday Shop Trading Policy 2023 for public consultation in accordance with the Special Consultative Procedure as set out by the Local Government Act 2020.
- C. That the Committee delegates authority to the Chair of the Strategy, Operations and Finance Committee and the Chief Executive to approve minor and technical changes required (if any) to the consultation documents before they are publicly released on 26 June 2023.

TŪĀPAPA | BACKGROUND

- 6 Following an amendment in 2016 to the Shop Trading Hours Act 1990, territorial authorities were given the opportunity to develop a local Easter Sunday Shop Trading Policy. This legislation enabled Councils to adopt a local policy which provided an opportunity for more shops to trade on Easter Sunday in their area if they chose to. The Ministry of Business, Innovation and Employment (MBIE) has responsibility for implementation of the Act.
- 7 There is no legal requirement to have an Easter Sunday Shop Trading Policy, and what can be achieved with a policy is tightly defined. The policy can only enable trading. The Act does not allow a policy to:

- permit shops to open only for some purposes; or
 - permit only some types of shop to open; or
 - specify times at which shops may or may not open; or
 - include any other conditions as the circumstances in which shops in the area may open.
- 8 The Council can decide to have a policy which enables Easter Sunday shop trading for the whole or part(s) of the District. The shop trading policy must include a map of the area to which the policy applies and a clear description of the boundaries of the area so that they are easily identifiable in practice.
- 9 The Council does not have an enforcement role for Easter Sunday trading; this role remains with the Ministry of Business Innovation and Employment (MBIE).
- 10 The Council adopted the Easter Sunday Shop Trading Policy 2017 (the Easter Sunday Trading Policy) on 7 December 2017, following the use of a special consultative procedure (detailed under section 83 of the Local Government Act 2002) as required by section 5B of the Shop Trading Hours Act 1990.
- 11 In accordance with section 5C of the Shop Trading Hours Act 1990 an Easter Sunday Shop Trading Policy must be under review within 5 years of adoption. If the policy is not under review by that time, it will be automatically revoked two years after the date that the review was due. Accordingly, the 2017 Policy was due for review by 7 December 2022 (5 years from the date it was adopted) and the final date for completion of the review is 7 December 2024 (2 years from the date the review is due).

HE KŌRERORERO | DISCUSSION

REVIEW PROGRESS

- 12 Section 5A of the Shop Trading Hours Act 1990 permits a territorial authority to create a local Easter Sunday shop trading policy to permit shops to open on Easter Sunday in an area comprising of:
- The whole of its district (allowing trading throughout Kāpiti); or
 - Any part or parts of its district (limit shop trading to part(s) of Kāpiti).
- 13 Data collection and initial analysis for the first phase of the review for the Easter Sunday Trading Policy 2017 commenced in 2022, with our early engagement starting in early 2023. This is now completed, with key work involving Council Officers:
- requesting feedback from key stakeholders, including Retail NZ, and First Union, to seek their views and input,
 - requesting feedback from our iwi partners Ngā Hapū o Ōtaki, Te Rūnanga o Ngāti Toa Rangatira, and Āti Awa ki Whakarongotai, to seek their views and input,
 - analysing all Easter Sunday-related service requests, emails, and other correspondence received by Council from December 2017 to December 2022,
 - analysing District-wide in-person electronic card transactions on Easter Sunday versus other Sundays between 2017-2022,
 - conducting a short survey of local businesses to determine whether they had opened to trade on Easter Sunday in 2022, and whether they would do so in 2023,
 - reviewing all other Council's Easter Trading policies, and
 - assessing the Policy rules against other legislation to check for any ambiguities or inconsistencies that required amendment.

- 14 The early engagement, data collection and analysis phase did not identify any significant issues relating to this policy, however it did identify that there may be a range of views relating to this policy across the District.
- 15 The current phase involves the development of a draft Policy and public consultation, in accordance with section 5B of the Shop Trading Hours Act 1990 and section 156 of the LGA 2002, through a special consultative procedure.
- 16 Subject to the Committee's approval, Council Officers will:
 - 16.1 Release the draft Policy for public consultation between 26 June to 26 July 2023.
 - 16.2 Following this, on 22 August 2023, Council will hear submitters and receive a summary report of submissions.
- 17 The final draft Policy is planned to be presented to full Council (in accordance with Council delegations) for consideration and adoption in October 2023.

He take | Issues

- 18 The Statement of Proposal provides the community with more information on the different rules under the Shop Trading Hours Act 1990 and other related legislation, alongside the responsibilities of government agencies involved in Easter Sunday related legislation within the District.
- 19 The rules of Easter Sunday Trading in the Statement of Proposal (Appendix 1) explains a number of key considerations when thinking about Easter Sunday Trading. In addition, a number of specific issue items are discussed in the Statement of Proposal which include:
 - 19.1 confusion on who can open,
 - 19.2 historic exemptions,
 - 19.3 limiting the policy to part or part(s) of the District, and
 - 19.4 religion.
- 20 People won't necessarily see their own preference reflected in the draft Policy, as we considered a range of factors in determining how best to respond to issues raised and meet our legislative requirements. These factors include the size and impact of the issue, practicality of a response, appropriateness of using the Policy, ability to monitor or enforce, and the associated cost, and whether an issue is in scope of the Policy.

Ngā kōwhiringa | Options

- 21 Council has three options available to consider following this review:
 - A. Option one: District-wide Local Easter Sunday Shop Trading – readopt the current 2017 policy as is, which allows trading through the Kāpiti District;
 - B. Option two: Limited Local Easter Sunday Shop Trading – an amended policy could limit shop trading to part(s) of Kāpiti;
 - C. Option three: Revoke the Policy – trading on Easter Sunday is limited to the specific businesses listed under section 4 and 4A of the Shop Trading Hours Act 1990.
- 22 Option one is recommended and included in the draft policy which is part of the Statement of Proposal (Appendix 1).
- 23 These options are outlined further in Table 1 below.

24 Table 1: Options for the Easter Sunday Trading Policy

Kōwhiringa Options	Hua Benefits	Tūraru Risks
<p>Option A (recommended)</p> <p>District-wide Local Easter Sunday Shop Trading – readopt the current 2017 policy as is, which allows trading through the Kāpiti District;</p>	<p>Gives certainty to businesses and the public throughout the District.</p> <p>Provides choice to businesses on whether to open or not; and an even playing field across the District for businesses.</p> <p>Provides choice to individuals on whether to work or not if they wish (as it is not a Public Holiday and they may otherwise be short on pay for that week).</p> <p>Allows Kapiti businesses to receive economic benefit if they choose to open.</p> <p>Prevents businesses in other Districts with policies allowing trade from having an economic competitive advantage over businesses in the Kapiti District.</p> <p>There will be no breaches to report/enforce (for MBIE).</p>	<p>Some members of the community may not agree that all shops should have the choice on whether to open – usually due to religious beliefs.</p> <p>Employees lose an extra day off work during the year (unless their business chooses to remain closed).</p> <p>Some employees may not be comfortable in informing their employer that they do not wish to work.</p>
<p>Option B (not preferred)</p> <p>Limited Local Easter Sunday Shop Trading – an amended policy could limit shop trading to part(s) of Kāpiti;</p>	<p>Allows some Kapiti businesses to receive economic benefit if they are permitted to and choose to open.</p> <p>Provides choice to businesses on whether to open or not (if they are within the ‘permitted to trade’ area(s) in Kapiti).</p> <p>Prevents businesses in other Districts with policies allowing trade from having an economic competitive advantage over the Kapiti District (only applies to those businesses who would be within the permitted to trade area(s) in Kapiti).</p> <p>Allows individuals in permitted to open businesses to work on this day if they wish (as it is not a Public Holiday and they may otherwise be short on pay for that week).</p> <p>Employees (unless their business is exempt or operates</p>	<p>The Kapiti District is not large and limiting Easter Sunday Shop Trading to a part or parts of the District could cause confusion.</p> <p>Visitors to the District may be left without sufficient supplies if they are not aware that shops are not permitted to trade.</p> <p>Removal of choice for some business owners on whether to open or not.</p> <p>Provides an economic advantage to some businesses in part(s) of the District over others.</p> <p>Easter Sunday is not a public holiday. Employees in areas unable to trade would not receive pay for that day which could cause financial distress and have an overall negative economic impact on the District.</p> <p>Some employees may not be comfortable in informing their employer that they do not wish to</p>

	<p>under a local policy area exemption) are guaranteed an extra day off work during the year.</p> <p>There will be less breaches to report/enforce (for MBIE) than if we did not have a policy.</p>	<p>work (in permitted to open businesses).</p> <p>MBIE will need to deploy resource to the District to enforce breaches. Alternatively, if they do not, there is likely to be upset amongst the community that legislation is not being enforced.</p> <p>MBIE have limited powers of enforcement (maximum of \$1000 fine upon conviction), which may not be a deterrent in breaching the law for some businesses.</p> <p>Council staff time and resource will be taken up responding to complaints when Council is unable to take action in response to breaches.</p> <p>Some members of the community may not agree that shops should have the choice on whether to open – usually due to religious beliefs.</p>
<p>Option C (not preferred)</p> <p>Revoke the Policy – trading on Easter Sunday is limited to the specific businesses listed under section 4 and 4A of the Shop Trading Hours Act 1990.</p>	<p>Employees (unless their business is exempt) are guaranteed an extra day off work during the year.</p> <p>Some members of the community may agree that shops should not have the choice on whether to open – usually due to religious beliefs.</p>	<p>Does not give certainty to businesses and the public, as business owners must still determine whether they meet the criteria under the legislation to operate.</p> <p>Visitors to the District may be left without sufficient supplies if they are not aware that shops are not permitted to trade.</p> <p>Considerable amounts of Council governance and staff time may be taken up responding to random requests for Easter Sunday Trading policies.</p> <p>Removal of choice for business owners on whether to open or not.</p> <p>Provides an economic advantage to those businesses who are permitted to trade under the legislation over those who are not permitted.</p> <p>Easter Sunday is not a public holiday. Employees in areas unable to trade would not receive pay for that day which could cause financial distress and have an</p>

		<p>overall negative economic impact on the District.</p> <p>MBIE will need to deploy resource to the District to enforce breaches. Alternatively, if they do not, there is likely to be upset amongst the community that legislation is not being enforced.</p> <p>MBIE have limited powers of enforcement (maximum of \$1000 fine upon conviction), which may not be a deterrent in breaching the law for some businesses.</p> <p>Council staff time and resource likely to be taken up responding to complaints when Council is unable to act in response to breaches.</p>
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- 25 Based on feedback and analysis, Council Officers consider that the current rules (allowing District-wide trading) under the Easter Sunday Trading Policy 2017 remain appropriate and fit-for-purpose and could be re-adopted without issue.

Tangata whenua

- 26 Council Officers have requested iwi input on this policy, and will continue to support iwi to engage with the content of the draft Policy and submit on the Statement of Proposal. Nga Hapu o Ōtaki provided direct feedback via the Council workshop.

Panonitanga āhuarangi | Climate change

- 27 There are no climate change considerations.

Ahumoni me ngā rawa | Financial and resourcing

- 28 This policy review is being carried out within existing budgets.

Ture me ngā Tūraru | Legal and risk

- 29 The adoption of the 2023 Easter Sunday Trading Policy must be completed by 7 December 2024 or the 2017 Easter Sunday Trading Policy will be automatically revoked.
- 30 Section 5C of the Shop Trading Hours Act 1990 requires the use of a special consultative procedure for the amendment, revocation, replacement, or continuance of the Policy, as outlined under section 83 of the Local Government Act 2002.

Ngā pānga ki ngā kaupapa here | Policy impact

- 31 There are no policy considerations in addition to those outlined in this report and the Statement of Proposal, attached as Appendix 1 to this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

- 32 A communications and engagement plan has been developed to support the public consultation process through a range of channels. These include our regular digital channels (including Facebook, the Easter Sunday Trading web page on kapiticoast.govt.nz, e-

newsletter Everything Kāpiti), newspaper advertising, direct emails to stakeholders, and media advisories.

- 33 The information available to the public for consultation on the draft Policy has been produced in accordance with LGA 2002 requirements and Council's Significance and Engagement Policy.

Whakatairanga | Publicity

- 34 Publicity and other communications have been included in the communications and engagement plan which has been developed to support community and stakeholder understanding and will drive engagement through the consultation process.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Statement of Proposal [↓](#)
2. Submission Form [↓](#)
3. Draft Easter Sunday Trading Policy 2023 [↓](#)



STATEMENT OF PROPOSAL

**DRAFT KAPITI COAST DISTRICT COUNCIL
EASTER SUNDAY TRADING POLICY 2023**

8 June 2023

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HAVE YOUR SAY

The Council invites your views on the draft Kapiti Coast District Council Easter Sunday Trading Policy 2023.

The formal consultative period will last for four weeks, from 26 June 2023 to 26 July 2023.

Submissions must be made either in writing or online.

You can complete the submission form attached to this document and either:

- email it to haveyoursay@kapiticoast.govt.nz,
- drop it off at the Council offices or a Council Service Centre, or
- post it to 'Kāpiti Coast District Council, Private Bag 60601, Paraparaumu 5254'.

You can also make your submission online via Council's online submission portal at <https://haveyoursay.kapiticoast.govt.nz/easter-sunday-shop-trading>

Hard copies of the submission forms are also available from District libraries and service centres.

Submissions will be heard on 22 August 2023.

Persons who wish to be heard by Council will be given the opportunity to do so. If you wish to make an oral submission to Councillors, please indicate YES on the submission form and ensure you have included your contact details. We will contact you to arrange a time for you to speak.

What happens to your feedback?

Your submission, and those of other submitters, will help inform Councillors as we finalise the new Kapiti Coast District Council Easter Sunday Trading Policy 2023.

INTRODUCTION AND BACKGROUND

1. The Kapiti Coast District Council (the Council) is undertaking a statutory review of the Kapiti Coast District Council Easter Sunday Trading Policy 2017 (the '2017 Policy'). This Statement of Proposal presents the draft Kapiti Coast District Council Easter Sunday Trading Policy 2023 (the 'draft 2023 Policy'), being proposed for adoption this year.
2. We have undertaken a range of targeted activities (input from the community and key stakeholders, a review of other Councils' Easter Sunday Trading policies, and a review of service requests, emails, and other correspondence) to identify and better understand the issues surrounding Easter Sunday trading.
3. With the release of this Statement of Proposal, Council is inviting feedback on the draft 2023 Policy.
4. This Statement of Proposal:
 - helps the community understand the Council's responsibilities and the review process to date,
 - explains the challenges we have identified, and
 - invites the community to make submissions on the draft 2023 Policy.

The Current Easter Sunday Trading Policy 2017

5. Council adopted the 2017 Policy in December 2017 (<https://www.kapiticoast.govt.nz/media/0chedwll/easter-sunday-shop-trading-policy.pdf>). The purpose of the Policy is to enable shops to trade on Easter Sunday if they wish.
6. There is only one key matter covered in the 2017 Policy:
 - Allowing shops to trade on Easter Sunday if they wish within the whole of the Kapiti Coast District.
7. Some matters are explained further later in the document; however, they are excluded from the Policy rules as they are outside the scope of the Policy. They include:
 - Individual retailers choosing whether to open on Easter Sunday;
 - Employees right of refusal to work on Easter Sunday under the Shop Trading Hours Act; and,
 - Alcohol regulation which is covered by the Sale and Supply of Alcohol Act 2012 and is not impacted by the Policy.

Legislative Requirements

8. In accordance with section 5A of the Shop Trading Hours Act 1990 (STH Act) the Council may create a shop trading policy to permit shops to open on Easter Sunday in either the whole of its district, or any part or parts of its district.
9. The STH Act (section 5B) requires the Council to use a special consultative procedure (as outlined in s83 of the Local Government Act 2002) when deciding whether to adopt, amend, or revoke an Easter Sunday shop trading policy.
10. The STH Act requires that Easter Sunday Trading policies:

8.2 ASSET MANAGEMENT PLAN PUBLIC TOILETS

Kaituhi | Author: **Claire Winter, Contractor to Kāpiti Coast District Council**

Kaiwhakamana | Authoriser: **Mike Mendonça, Acting Group Manager Place and Space**

TE PŪTAKE | PURPOSE

- 1 To seek the Committee's approval of the Public Toilets Asset Management Plan in order to inform discussions around the Long-Term Plan 2024.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

TE TUKU HAEPAPA | DELEGATION

TAUNAKITANGA | RECOMMENDATIONS

That the Committee:

- A. Notes the Asset Management Plan Public Toilets (at Enclosure 1).
- B. Approves in principle the Asset Management Plan as the basis for long term planning.
- C. Notes that funding options will be presented as part of the process for the Long-Term Plan 2024.

TŪĀPAPA | BACKGROUND

- 2 Asset management planning is critical for the delivery of sustainable outcomes for our communities. Nationally, one of the major drivers of the Government's three waters reform is asset management failure. While the Council's own asset management for horizontal infrastructure is generally sound, there is a need to improve asset management planning for our vertical and green infrastructure.
- 3 A series of asset management plans for Council assets is scheduled to be presented to the Committee in the coming months.
- 4 The Asset Management Plan (AMP) for public toilets is the first of these. A summary of the draft AMP for public toilets was presented to the Social Sustainability Sub-Committee on 16th March 2023.
- 5 This AMP sets out to describe:
 - The asset and it's condition.
 - Current and future levels of service.
 - Demand management, particularly around growth and changing expectations.
 - Lifecycle analysis including capital and operating costs.
 - The financial implications of owning and operating this asset class

HE KŌRERORERO | DISCUSSION

- 6 The draft AMP Plan is enclosed.
- 7 Some key considerations for the committee include:

- In general, the assets are aging and there is deferred investment. While this is not critical, if not addressed, it will eventually lead to asset failure and reputational damage. In order to address this deferred investment, officers propose to present investment options via the Long-Term Plan 2024.
- While key areas for investment have been identified, this asset class is dynamic and from time to time unplanned opportunities and risks occur. For example:
 - The toilet attached to the building at the Waikanae Boating Club needs urgent investment in order to accommodate the increased demand from freedom campers, and the expansion plans of the Club itself.
 - The toilet known as Otaihanga Domain West is at constant risk of flooding and likely needs to be decommissioned.
 - The toilet at Otaki Bridge, also known as 'Otaki Petaloo' or 'Southbank' has recently been demolished and officers are exploring options for future assets in the general vicinity.

He take | Issues

Ngā kōwhiringa | Options

Tangata whenua

- 8 Public toilets are of significant cultural significance. Each toilet has its own characteristics and features. It is proposed to engage with Tangata Whenua on a granular, case by case basis, rather than as an asset class of its own.

Panonitanga āhuarangi | Climate change

- 9 Adaptation. Where toilets are in flood zones there are obvious consequences for asset planning - these are covered in the AMP. The AMP also identifies that low water usage is increasingly an expectation of residents and this needs to be built into planning.
- 10 Mitigation. The Council is sensitive to the carbon demand of owning and operating all its buildings. Carbon is a consideration prior to upgrade or renewal, and also the ongoing operations of public toilets.

Ahumoni me ngā rawa | Financial and resourcing

- 11 All financial decisions are channelled through the Long-Term Plan.

Ture me ngā Tūraru | Legal and risk

- 12 Good asset management is a control for risks identified in the Council's risk framework.

Ngā pānga ki ngā kaupapa here | Policy impact

- 13 There are no policy impacts.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

- 14 There is no specific communications engagement planned for this Asset Management Plan. The Long-Term Plan is the appropriate vehicle for this to occur.

Te mahere tūhono | Engagement planning

- 15 See item 16.

Whakatairanga | Publicity

16 See item 16.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Asset Management Plan Public Toilet [↓](#)

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

Author: Jessica Mackman, Senior Advisor, Democracy Services

Authoriser: Janice McDougall, Group Manager People and Partnerships

Taunakitanga | Recommendations

That the minutes of the Strategy, Operations and Finance Committee meeting of 18 May 2023 be accepted as a true and correct record.

APPENDICES

1. Minutes of the Strategy, Operations and Finance Committee Meeting 18 May 2023 [↓](#)

10 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS

RESOLUTION TO EXCLUDE THE PUBLIC

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>10.1 - 2023-24 Major Event Fund Allocation Recommendation and 2023 Closeout report</p>	<p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

11 CLOSING KARAKIA