

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
PAEKĀKĀRIKI COMMUNITY BOARD MEETING
HELD IN ST PETER'S HALL, BEACH ROAD, PAEKĀKĀRIKI
ON TUESDAY, 27 JUNE 2023 AT 7.00PM**

PRESENT: Sean McKinley, Kelsey Lee, Sorcha Ruth, Cr Sophie Handford

IN ATTENDANCE: Laura Willoughby, Anna Smith, Bede Laracy, Ron Minnema

WHAKAPĀHA | APOLOGIES: Mayor Janet Holborow, Christian Judge, Mark Amery

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

Sean McKinley welcomed everyone to the meeting and Cr Handford opened with karakia.

2 WHAKAPĀHA | APOLOGIES

The chair read apologies from Christian Judge, Mayor Holborow, and Mark Amery.

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Cr Handford declared an involvement in Paekākāriki Resilience and will abstain from voting for that funding application.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Tim Barlow updated the board briefly on the history of the Paekākāriki seawall art project, in his capacity as project design coordinator.

Irene McShane, Treasurer of Kapiti Chorale spoke on the funding application from Kapiti Chorale Incorporated to assist with the costs of mounting its 40th Anniversary Concert.

Jan Nisbet thanked the board for the outcome on bike parking within the village. Jan also spoke to the board regarding formalising taking out several of the furthest carparks in front of the Beach Road Deli in order to re-establish parking areas for loading purposes within the central part of the village parking area.

Jan also thanked the board for recent funding that enabled the village to call on Karl Farrell to assist in the case of a recent death of a tangata whenua who had no local connections.

Jan spoke on speed restrictions within the village shopping area, and pest plants which are cropping up within the village, especially Wattle. Jan also promoted the need for volunteers for an upcoming plating initiative at Whareroa Farm.

5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) No leaves of absence were applied for during the meeting.
- (b) No matters of an urgent nature were raised with the chair prior to the meeting.

(c) Community Board Members' Activities:

Cr Handford explained the early stages of creating a vision for Paekākāriki process which the board are wanting to engage with the Paekākāriki Community on.

Sorcha Ruth spoke regarding a community open day that the board would like to run for community and volunteer groups to run stalls and share what they do with Paekākāriki village residents.

Kelsey Lee and Cr Handford gave an update on the board providing a bi-monthly presence at the market in order to engage with the community over issues such as the seawall, the stormwater outfall. They had submissions that the board was going to put in available for comment.

Sean McKinley outlined some of the submissions and feedback that the board had provided to the council on various local issues and are seeking to follow up and keep the community informed.

Cr Handford gave an update on how the council land outside the Perching Parrot now has a public area that is available for all to use. Cr Handford also updated the meeting on the Budge House developments and the way the board are working through the system to assist Karl Farrell.

6 HE KŌRERO HOU | UPDATES

There were no updates.

7 PŪRONGO | REPORTS

7.1 LAND TRANSPORT RULE: STREET LAYOUTS 2022

Ron Minnema gave a brief summary of the report and answered questions from members.

COMMITTEE RESOLUTION PCB2023/17

Moved: Mr Sean McKinley

Secunder: Cr Sophie Handford

Receives the 'Land Transport Rule: Street Layouts 2022' report

.CARRIED

7.2 TILLEY ROAD BUS STOP AND LINE MARKING

Ron Minnema appeared on behalf of Gary Adams and asked to take the report as read. Ron Minnema answered questions from members. Members thanked staff for their work on the process.

COMMITTEE RESOLUTION PCB2023/18

Moved: Mr Sean McKinley

Secunder: Ms Sorcha Ruth

That the Paekakariki Community Board approves the following recommendations:

The installation of a 30m long painted bus box at the Tilley Road bus stop together with an entry taper of 18.8m and exit taper of 9m as illustrated in Figure 1.

The extension of broken yellow no stopping lines on Tilley Road from their current end point

opposite Cecil Road a further 18m south on the eastern side of the road as illustrated in Figure 2.

CARRIED

7.3 CONSIDERATION OF FUNDING APPLICATIONS

Sean McKinley outlined the board's process in assessing the applications for funding.

COMMITTEE RESOLUTION PCB2023/19

Moved: Mr Sean McKinley

Seconder: Ms Kelsey Lee

Councillor Handford abstained from this vote after declaring a conflict of interest.

- A. That the Paekakariki Community Board approve a grant of \$7000 from the Whakamanawa Fund to Groundtruth to assist with the costs of improving local communication facilities and other system enhancements that will greatly increase community resilience in the event of an emergency.

CARRIED

COMMITTEE RESOLUTION PCB2023/20

Moved: Mr Sean McKinley

Seconder: Cr Sophie Handford

- B. That the Paekakariki Community Board approve a grant of \$500 from the Whakamanawa Fund to Will Aitken and Louise Vaughan to assist with the costs of restoring the old Post Office on Beach Road, Paekākāriki.

CARRIED

COMMITTEE RESOLUTION PCB2023/21

Moved: Mr Sean McKinley

Seconder: Ms SORCHA RUTH

- C. That the Paekākāriki Community Board approve a grant of \$750 from the Whakamanawa Fund to Paekākāriki Orchards and Garden to assist with the costs of purchasing a shelter for the crop swap table.

CARRIED

COMMITTEE RESOLUTION PCB2023/22

Moved: Mr Sean McKinley

Seconder: Cr Sophie Handford

- D. That the Paekākāriki Community Board approve a grant of \$183.80 from the Whakamanawa Fund to Kapiti Chorale Incorporated to assist with the costs of mounting its 40th Anniversary Concert.

CARRIED

COMMITTEE RESOLUTION PCB2023/23

Moved: Mr Sean McKinley

Seconder: Cr Sophie Handford

- E. That the Paekākāriki Community Board approve a grant of \$488 from the Whakamanawa Fund to the Paekākāriki Housing Trust to assist with the costs of the group's AGM and

community hui to be held later this year.

CARRIED

COMMITTEE RESOLUTION PCB2023/24

Moved: Mr Sean McKinley

Seconder: Ms Sorcha Ruth

F. That the Paekākāriki Community Board approve a grant of \$367 from the Community Board Grants Fund to Mulled Wine Concerts to assist with the costs of the New Generation Musician concert scheduled to take place in July 2023.

CARRIED

COMMITTEE RESOLUTION PCB2023/25

Moved: Mr Sean McKinley

Seconder: Ms Kelsey Lee

G. That the Paekākāriki Community Board approve a grant of \$298.00 each from the remaining Whakamanawa funds to Paekākāriki School, Ngati Haumia and Paekākāriki Station Trust.

CARRIED

COMMITTEE RESOLUTION PCB2023/26

Moved: Mr Sean McKinley

Seconder: Ms Sorcha Ruth

Councillor Handford abstained from this vote due to a conflict of interest.

H. That the Paekākāriki Community Board that approve that the remaining Covid funds of \$3,340 held by Paekākāriki Informed Community Inc. on behalf of the Paekākāriki Community Board be granted to Paekākāriki Informed Community Inc. \$1,000 of which is to be used to support Paekākāriki residents isolating for any reason. The remaining \$2,340 is to go towards assisting with the costs of projects such as the website that have been identified as providing support to residents during COVID isolation.

CARRIED

The board passed on their thanks to the Kāpiti Coast District Council and staff for the funding and support of the grants process. It has been a privilege for the board to use the funds to contribute to community schemes and promote wellbeing.

Cr Handford asked that the Parks Team also receive thanks and acknowledgement for committing to organising free bark for the Paekākāriki Playcentre.

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION PCB2023/27

Moved: Cr Sophie Handford

Seconder: Mr Sean McKinley

That the minutes of the Paekākāriki Community Board meeting of 16 May 2023 be accepted as a true and correct record.

CARRIED

9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

The board discussed the Matters Under Action and Laura Willoughby provided several updates on behalf of James Jefferson which will be incorporated into the document.

The Poari ā-Hapori o Paekākāriki | Paekākāriki Community Board meeting closed with karakia from Councillor Handford at 8:14pm.

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HEAMANA | CHAIRPERSON