



RĀRANGI TAKE AGENDA

Hui Te Komiti Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee Meeting

**I hereby give notice that a Meeting of the Te Komiti Rautaki,
Whakahaere, me te Ahumoni | Strategy, Operations and Finance
Committee will be held on:**

Te Rā | Date: Thursday, 18 May 2023

Te Wā | Time: 9.30am

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Kris Pervan
Group Manager Strategy & Growth**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Te Komiti Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 18 May 2023, 9.30am.

Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee Members

Cr Sophie Handford	Chair
Cr Liz Koh	Deputy
Mayor Janet Holborow	Member
Deputy Mayor Lawrence Kirby	Member
Cr Glen Cooper	Member
Cr Martin Halliday	Member
Cr Rob Kofoed	Member
Cr Jocelyn Prvanov	Member
Cr Shelly Warwick	Member
Cr Nigel Wilson	Member
Cr Kathy Spiers	Member
Ms Kim Tahiwī	Member
Mr Huriwai Paki	Member
Te Ātiawa ki Whakarongotai (André Baker or Janine Huxford or Christopher Gerretzen)	Member

Te Raupapa Take | Order Of Business

1	Nau Mai Welcome	5
2	Karakia a te Kaunihera Council Blessing.....	5
3	Whakapāha Apologies.....	5
4	Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take Declarations of Interest Relating to Items on the Agenda	5
5	He Wā Kōrero ki te Marea mō ngā Mea e Hāngai ana ki te Rārangi Take Public Speaking Time for Items Relating to the Agenda	5
6	Ngā Take a Ngā Mema Members' Business	5
7	He Kōrero Hou Updates.....	5
	Nil	
8	Pūrongo Reports.....	6
8.1	National Policy Statement on Urban Development - Quarter 3 Report	6
8.2	Vision Kapiti Progress and Next Steps	20
8.3	Performance Report for the period ending 31 March 2023	29
8.4	Mahara Gallery Opex Resolution - Report Back	102
9	Te Whakaū i ngā Āmiki Confirmation of Minutes	107
9.1	Confirmation of Minutes	107
10	Purongo Kāore e Wātea ki te Marea Public Excluded Reports	114
6.1	Confirmation of Minutes	114
11	Karakia whakamutunga Closing karakia.....	114

1 NAU MAI | WELCOME

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.

“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”

3 WHAKAPĀHA | APOLOGIES

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI
TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

7 HE KŌRERO HOU | UPDATES

Nil

8 PŪRONGO | REPORTS

8.1 NATIONAL POLICY STATEMENT ON URBAN DEVELOPMENT - QUARTER 3 REPORT

Kaituhi | Author: **Aston Mitchell, Policy Advisor**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

TE PŪTAKE | PURPOSE

- 1 To provide the Committee with information on the National Policy Statement on Urban Development (NPS-UD) Monitoring for the third quarter for the 2022/23 year, covering the year-to-date period from 1 December 2022 – 28 February 2023.
- 2 The Monitoring report for the third quarter is included as Attachment 1 of this report.

HE WHAKARĀPOOTO | EXECUTIVE SUMMARY

- 3 Not applicable

TE TUKU HAEPAPA | DELEGATION

- 4 The Strategy, Operations and Finance Committee has the authority to consider this matter under section B.1 of the Governance structure and delegations 2022-2025.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Committee notes the findings of the NPS-UD monitoring report for Quarter 3 as attached as Attachment 1 of this report.
- B. That the Committee agrees that future quarterly reporting be published to Elected Members via the Elected Member Bulletin (rather than through tabling at the Social Sustainability Committee and this Committee), alongside publishing on the Council's urban development capacity webpage.
- C. That the Committee notes that the Quarter 4 NPS-UD monitoring report, setting out more meaningful annual results, will be tabled in September 2023

TŪĀPAPA | BACKGROUND

- 5 This is the third quarterly update required by the National Policy Statement for Urban Development 2020 (NPS-UD 2020) for the 2023/24 year. Previous Monitoring Reports are available on our 'Urban development capacity' webpage at <https://www.kapiticoast.govt.nz/our-district/the-kapiti-coast/urban-development-capacity/>.
- 6 The NPS-UD 2020 is one of a suite of tools that sets the requirements for how New Zealand communities grow. It sets out the objectives and policies for planning for well-functioning urban environments under the Resource Management Act 1991. It enables the Government of the Day to set requirements for Regional and District Councils, including for example, planning for anticipated future growth.
- 7 Central Government has advised that it anticipates managing for growth as early as possible, so that Regions and Districts will:
 - a) be supported to plan for growth in ways that meets the needs of current and future communities; and
 - b) ensure that the unique characteristics and needs of respective communities can be nurtured and maintained.A key input for achieving this, is to understand trends in local development needs.

- 8 The NPS-UD 2020 requires Councils to undertake quarterly monitoring across local development activity, including a range of market indicators published by the Ministry of Housing and Urban Development (HUD) as part of their Urban Dashboard.
- 9 It is a statutory requirement to report this information publicly on a quarterly basis. Council currently publishes results quarterly, typically in September (Q1), December (Q2), March (Q3), and June (Q4) each year, and focus on changes to key indicators across the quarters. In addition to quarterly reports, September reports also provide analysis of activity from across the previous year, except where a Housing and Business Assessment has been recently completed, which provides long-term analysis of trends and changes.
- 10 Monitoring reports provide information of activity and changes to inform a range of participants, including Council's own development tools and instruments, as well as the local development community and other community and housing stakeholders.
- 11 The attached NPS-UD Monitoring Report was considered by the Social Sustainability Subcommittee on 9 May 2023. The Subcommittee noted that the information in the Report was useful however that seasonal fluctuations meant that changes in quarterly results made it challenging to determine whether significant issues were emerging. They suggested that it would be more meaningful to discuss the findings on an annual basis, and for the Report to be circulated 'for your information' to all Elected Members; and that the report only be provided for discussion if a significantly meaningful change was identified.

HE KÖRERORERO | DISCUSSION

- 12 The attached NPS-UD Monitoring Report provides an update and analysis of changes across the housing and development market for Kāpiti Coast District over the 1 December 2022 – 28 February 2023 period. This also includes an update on changes to housing affordability measures that will be reported going forward.
- 13 Key findings from the reporting period include:
 - 13.1 The median house price has decreased to \$790,000 at the end of 2022. This is the fourth consecutive quarterly drop in the median sales price from the high of \$930,000 reported in 31/12/2021.
 - 13.2 The number of house sales has also decreased to 87 for this quarter. While this is likely to be revised up with late reporting of sales data (the last quarter result has now increased from 90 to 186), the number of house sales has fallen overall, with the last high of 294 sales reported alongside the peak median house price in 31/12/2021.
 - 13.3 There has also been a slight decrease in average weekly rent levels – down to \$569 from the previous quarters \$575 (as of 31/12/22).
 - 13.4 The number of resource consents granted have decreased for a third quarter in a row, down to 53. However, potential net additional dwellings have continued to increase across this same period, with 237 potential net additional dwellings recorded from the 111 reported for the previous quarter.
 - 13.5 The number of building consents granted have also decreased slightly for the third quarter in a row, to 143. The drop in new build housing consents accounts for most of this drop (down to 44 from 60 the previous quarter), while numbers for housing alterations remain consistent. The value of building work has increased for this quarter to \$53,473,843, from \$40,088,805 the previous quarter.
 - 13.6 New housing affordability change measures (CHAI) show that rental and mortgage affordability have recently worsened, while deposit affordability had improved. Alternative Corelogic measures similarly show that mortgage servicing, and the number of years to save a deposit remain higher than our neighboring councils, while rental affordability fares slightly better in comparison.
- 14 The data from HUD's dashboard for this reporting period shows median house prices and weekly rent prices have fallen. This might normally indicate improving affordability; however, we note two of the new CHAI affordability indicators identify affordability as worsening. It is

difficult to be exact on the factors influencing these contrasting factors, but we do know that the current high cost of living is impacting many people financially, and a likely factor eroding any affordability gains from reduced prices for many as day to day living costs go up.

- 15 While noting there is usually a seasonal dip during the holiday period for this quarter, there has been a slight decrease in both resource consent and building consent numbers for this quarter and for the last three quarters. Current market conditions (increasing construction costs and supply challenges) may be a contributing factor to lower levels of building applications coming forward during this period, however at the same time the district has also been experiencing a number of larger scale and more complex developments coming through the consenting system during the same time, with a number of large developments under construction. We will continue to monitor this going forward.
- 16 Lastly, this quarter identified an increase in overall build value for building consents where overall numbers had decreased. This increase in value may partially reflect increasing build costs being experienced by the sector, but also reflects a number of multi-unit and larger scale developments within the overall consent activity for this period. This has identified a gap in our current reporting and we will look to include the size and scale of building consent activity alongside application numbers in future reports to help further understand activity and changes across local development in the district.
- 17 Following discussions in the 9 May 2023 Social Sustainability Committee meeting, we have included a recommendation that the National Policy Statement on Urban Development quarterly reports are published to Elected Members via the Elected Members Bulletin. It will continue to be published online on the Council's 'Urban Development Capacity' webpage as reflected in paragraph 5. The September annual report will be presented in person.

He take | Issues

- 18 This report is for noting findings from NPS-UD monitoring only. Due to the timing of data updates to various monitoring tools including the Changes in Housing Affordability Indicators (CHAI), the results of this report are lagged against more recent market changes. Changes occurring from early 2023 will be updated as part of the next Quarter 4 report.

Ngā kōwhiringa | Options

- 19 This report is for noting findings from NPS-UD monitoring only.

Tangata whenua

- 20 We have not engaged directly with iwi on this report.

Panonitanga āhuarangi | Climate change

- 21 This report does not directly consider climate change matters but provides information on changes and pressures relating to housing and business demand that informs processes managing how we grow, which consider the impacts of climate change and low carbon living. The environmental implications of growth are not reported in this update, but will be captured through 'state of the environment' reporting which will be introduced by 24 December 2023.

Ahumoni me ngā rawa | Financial and resourcing

- 22 There are no financial considerations arising from this report.

Ture me ngā Tūraru | Legal and risk

- 23 The report attached as Attachment 1 meets the NPS-UD 2020 requirement to monitor and publish monitoring results.

Ngā pānga ki ngā kaupapa here | Policy impact

- 24 As well as meeting the requirements of the NPS-UD, monitoring information helps understand changes across the local housing market and supports implementation of Te tupu pai – Growing Well - District Growth Strategy and provides input into the Housing and Business Assessment – identifying the amount of available development capacity to meet current and future housing and business needs.
- 25 Information and analysis from NPS-UD monitoring will also be used to help support development and reporting on the Community Vision 2060 and blueprint work, as well as Council's ongoing planning and investment work as part of the Long Term Plan 2024.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

- 26 The attached NPS-UD reports will be published alongside previous monitoring reports on our website (as per paragraph 5).

Te mahere tūhono | Engagement planning

- 27 The reports provide an update to monitoring information and have a low level of significance under Council's Significance and Engagement Policy, with no further engagement planned.

Whakatairanga | Publicity

- 28 The NPS-UD Monitoring Reports will be published on the Council's 'Urban Development' webpage alongside previous reports. An email will also be distributed to update a list of stakeholders who have expressed an interest in the reports and to receive future updates.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. National Policy Statement on Urban Development Report - Quarter 3 [↓](#)



National Policy Statement on Urban Development

Kāpiti Coast District Council Quarter 3 Monitoring Report

March 2023





Contents

Executive Summary.....	3
Introduction	4
Affordability Measures	4
GROWTH TRENDS	6
Building Consents	6
Resource Consents	7
Appendix One: Building and Resource Consents.....	8

Executive Summary

This third quarter (Q3 2022/23) National Policy Statement on Urban Development (NPS-UD) monitoring report provides an update and analysis of changes across the development market for the 1 December 2022 – 28 February 2023 period.

Quarterly reporting identifies changes in development activity and a range of market and price efficiency indicators sourced from the Ministry of Housing and Urban Development's (HUD) Urban Development Dashboard where available.

This quarter has identified a third consecutive decrease in median house values and house sales. There has also been a slight decrease in both resource consent and building consent numbers for the last quarter, but also across the last three quarters. Noting there is usually a seasonal dip of activity across the holiday period, current market conditions (increasing construction costs and supply challenges) may be a contributing factor to lower levels of applications coming forward during this period. Despite this, the district is also experiencing a number of larger scale and more complex developments coming through the consenting system. This is identified by another increase of potential net additional dwelling yield from resource consents for this quarter, up to 237 from the previous quarter's 111.

This report also provides an update on new Changes in Housing Affordability Indicators (CHAI). These have replaced previous measures first home buyer and rental affordability measures. The new indicators are discussed in more detail alongside an alternative set of affordability indicators published by Corelogic as part of their Housing Affordability Report.

A snapshot of indicator activity for 1 December 2022 – 28 February 2023 is summarised below:

Indicator	Movement from Last quarter	Context
Building consent applications issued	Decreasing (by 9 as per Appendix 1)	143 consents issued with a total value of \$53,473,843
Resource consent applications granted	Decreasing (by 23 as per Appendix 1)	53 consents granted <ul style="list-style-type: none"> - 47 residential - 6 non-residential - Indicating a potential net addition of 237 dwellings from new builds and subdivisions
House values	Decreasing	The median value of house sales has historically increased but has fallen from \$800,000 at 30/09/2022 to \$790,000 for the latest period at 31/12/2022.
House sales	Decreasing	The sales figures for 30/09/2022 were 186 (revised up from last reports 90), with a significant decrease for 31/12/2022 to 87.

Several indicators continue to be less frequently updated on HUD's dashboard. The last known update is provided below and will be updated as new information is available.

Nominal mean rent	Decreasing	Mean rent has started to decrease, dropping from \$575 for 30/09/2022 to \$569 at 31/12/2022.
Dwellings sale volume as percentage of stock	Decreasing	The ratio of housing sales to housing stock has fallen to 0.04% for 31/12/2022 from 0.09% for 30/09/2022. This reflects the significant drop in house sales from the average of 1.5% experienced since 2018.
Land value as percentage of capital value	Increasing	53.6% for both 31/12/2022 and 30/09/2022, increasing from 47% at 14/08/2022
Average land value of a dwelling	Decreasing	\$372,020 (as of 30/09/2020) decreasing marginally from

Kāpiti Coast District Council - Quarter 3 Monitoring Report March 2023

Introduction

This is the third quarter monitoring report implementing the National Policy Statement on Urban Development (NPS-UD). The report provides updated data and analysis of changes to the housing market for the 1 December 2022 – 28 February 2023 period.

Quarterly reporting identifies changes in development activity and a range of market and price efficiency indicators sourced from HUD's Urban Development Dashboard. However, most of these have not recently been updated so this report focuses primarily on development control activity.

Regular monitoring supports Council's work to understand and develop an assessment of development capacity and a fit-for-purpose evidence base for Council's decision-making on infrastructure investment and the future release of land to meet development needs.

Previous monitoring reports are available at: www.kapiticoast.govt.nz/Our-District/The-Kapiti-Coast/urban-development-capacity

Affordability Measures

New Changes in Housing Affordability Indicators (CHAI)

Two previous indicators used to report housing affordability (*HAM Buy: Affordability of first home buyer households* and *HAM Rent: Rental Affordability*) are now discontinued and have been replaced by Changes in Housing Affordability Indicators (CHAI).

The new CHAI indicators show how affordability of renting a home, saving for a deposit, and servicing a mortgage for people entering the market, has changed over time. Each indicator compares price changes with growth in median NZ household income. This is estimated using tax data and is revised as further data becomes available.¹

The indicators track whether affordability is improving or worsening in an area but not how affordable an area is at a point in time. This means it is not possible to compare the level of affordability between areas using these indicators. Affordability in one area can improve more than another's over a period of time, while the level of affordability remains worse.

When reading the indicator results, a higher index means it is becoming more affordable, with positive values meaning it is more affordable than a year ago.

- **The change in rental affordability** compares changes in rental prices for new tenancies with the growth in median household disposable (after tax) income. This indicator is impacted by rental prices and household disposable income.
- **The change in deposit affordability** compares changes in house sales prices with the growth in median household disposable (after tax) income. This indicator is impacted by house sales prices and household disposable income.

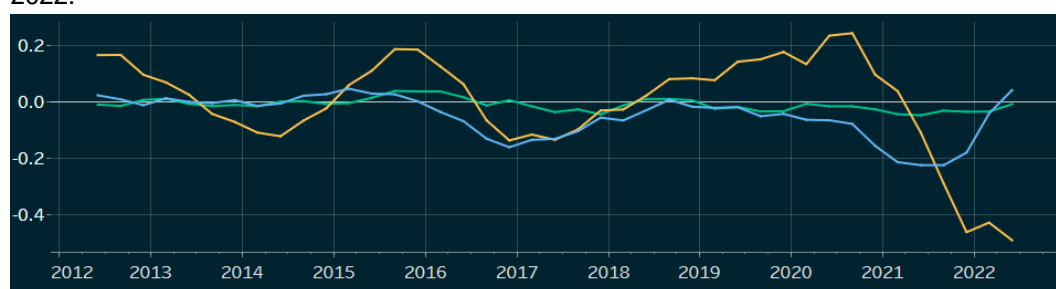
¹ [About the Indicators - Te Tūāpapa Kura Kāinga - Ministry of Housing and Urban Development \(hud.govt.nz\)](https://www.hud.govt.nz/about-the-indicators/)

- **The change in mortgage serviceability** compares changes in the purchasing power of mortgage interest payments for new home loans with the growth in median household disposable (after tax) income. This indicator is impacted by mortgage interest rates, house sales prices, and household disposable income.

The CHAI indicators are measured quarterly. The Kapiti Coast indicators as of 30 June 2022 when compared to 30 June 2021 were:

- Rental Affordability is -0.9% (worse than a year ago – more unaffordable)
- Deposit Affordability is 4.1% (better than a year ago – more affordable)
- Mortgage Affordability is -49% (worse than a year ago – more unaffordable)

The graph below shows quarterly changes to affordability for the Kāpiti Coast from 2021 – 2022.



Annual Change, Kapiti Coast District (by quarter).

Rental affordability – green, deposit affordability – blue, mortgage affordability – yellow.

Corelogic's Housing Affordability Measures

Corelogic also publishes a Housing Affordability Report to monitor affordability, the most recent of which was released in February 2023 for Quarter 4 2022. Corelogic data is calculated using means, rather than medians which the CHAI data uses and provides more up to date than the CHAI data – which is lagged given availability of data inputs.

The Corelogic report provides a number of indicators, including average property values, average household income, value to income ratio (the share of household income required to service an 80% loan to value mortgage), mortgage servicing (% of income), years to save deposit (number of years it takes to save a 20% deposit, assuming 15% of income is saved), and rent affordability (proportion of household income required to pay the rent).

Unlike the CHAI indicators that focus on changes, Corelogics indicators provided a consistent baseline which enables relative comparison across council areas. Looking at and understanding some of the changes to our neighbouring districts is helpful to understand impacts and effects for the Kāpiti Coast District. When compared to our neighbours in Porirua and Horowhenua, the Kapiti Coast District is less affordable.

- Average property values are higher in Kapiti at \$865,338, compared to \$604,666 in Horowhenua and \$835,957 in Porirua.
- Average household income is in the middle at \$104,210 in Kapiti, compared to \$86,190 in Horowhenua and \$159,709 in Porirua.

- Value to income ratio is highest at 8.3 in Kapiti, compared to 7.0 in Horowhenua and 5.2 in Porirua.
- Mortgage servicing is highest at 57% in Kapiti, compared to 48% in Horowhenua and 36% in Porirua.
- Years to save a deposit is highest at 11.1 in Kapiti, compared to 9.4 in Horowhenua and 7.0 in Porirua.
- Rent affordability is in the middle at 27% in Kapiti, compared to 28% in Horowhenua and 20% in Porirua.

Further information on Core logic's reporting of housing affordability can be found at www.corelogic.co.nz/news-research/reports/housing-affordability-report.

GROWTH TRENDS

Both resource consent and building consent numbers for the third quarter have decreased slightly from the previous quarter (Q2 2022/23), while potential net additional yield from new developments has increased.

Building Consents²

Data on building consents helps identify development activity across the district. Between 1 December 2022 – 28 February 2023, 143 consents were issued. Of these, 44 related to new builds³ (down 16 from 60 in the last quarter) and 76 related to dwellings - additions and alterations (up four from 72 in the last quarter).

Compared to the last quarter (Q2 2022/23), building consent numbers have decreased (down from 152 to 143), but there has been an increase in the total value of work at \$53,473,843, up from last quarter's \$40,088,805. This increase in value may partially reflect increasing build costs⁴ being experienced by the sector but also reflects a number of multi-unit and larger scale developments within the overall consent activity for this period.

Building consents numbers are down when compared to the third quarter period last year (December 2021 – February 2022), from 164 to 143. The total value of work is also down from \$60,568,147 to \$53,473,843, with a notable drop in spending for *new (& prebuilt) House, Unit, Bach, Crib* spending from \$43,045,786 in the third period last year to \$28,508,314 this quarter.

Further detail on the number and type of building consents issued for this third quarter can be found in Table 1 of Appendix One.

² Note: Applications for garages, fireplaces, fences, retaining walls, outbuildings, conservatories, swimming and spa pools, and other construction (e.g. signs and pergolas) are excluded from this analysis of building consents.

³ From statistics category for New (& prebuilt) House, Unit, Bach, Crib

⁴ Average building costs: <https://www.interest.co.nz/property/113184/new-homes-are-getting-smaller-cost-building-them-getting-bigger>

Resource Consents⁵

Between 1 December 2022 – 28 February 2023, Council granted 53 resource consents. This included 34 land use consents, 14 subdivision consents, and 5 resource consents for deemed permitted activities that involved a boundary activity⁶. Overall, 47 of the consents granted related to residential activities and information from the consents suggests that these applications have the potential to yield 237 net additional dwellings. This is an increase from the 126 potential net additional dwellings reported last quarter (Q2 2022/23). This continues a recent trend of larger numbers of additional capacity coming through the resource consent process, which includes an increasing number of larger scale developments.

During this period, rural residential activities accounted for 11 of the 47 residential activities (accounting for 4 of the potential net additional dwellings), with most of the residential consents again coming from the wider Waikanae area (accounting for 64 of the potential net dwellings). Paraparaumu is notable for the quarter accounting for 12 of the residential consents which had a significant potential for net additional dwellings with 153. Raumati Beach and Raumati South accounted for 4 of the residential consents, however, this only yielded one potential additional dwelling. Ōtaki Forks (4), and Ōtaki (3) residential consents both had zero potential net additional dwellings.

There were also 6 non-residential resource consents granted during this period. These included the Paraparaumu Transport Hub and snapper kiosks for the train network.

Resource consent activity for this third quarter period is lower than for the same period last year, where 62 resource consents were granted. However, the number of potential net additional dwellings is up significantly from the 159 potential net additional dwellings identified for the same period last year. Four applications for significant housing developments account for this increase, with 134 potential net additional dwellings from one development in Paraparaumu with 29, and three in Waikanae with 29, 15, and 14 potential net additional dwellings each.

This quarter also identified two applications where a house is to be re-built. We continue to monitor these activities as they provide an indication of the market and the extent to which the increase in value supports opportunities for improving or further investment into a property.

The figures of residential and non-residential consents for the third quarter can be found in Table 2 of Appendix One.

⁵ Quarterly resource consent activity excludes applications that varies or changes consent conditions or outline plans, which are included in wider Resource Management Act monitoring.

⁶ Resource Management Act 1991, Sections 87BA, 87BB.

Appendix One: Building and Resource Consents

Table 1: Building consents issued by type, Kāpiti Coast District, first quarter 2022/2023, second quarter 2022/2023, and third quarter 2022/23 comparison.

Application Type	2022/2023 First Quarter		2022/2023 Second Quarter		2022/2023 Third Quarter	
	1 June 2022 - 31 August 2022		1 September 2022 - 30 November 2022		1 December 2022 - 28 February 2023	
	Number	Value \$	Number	Value \$	Number	Value \$
New (& prebuilt) House, Unit, Bach, Crib	83	46,983,457	60	27,646,080	44	28,508,314
New Flats	1	800,000	1	800,000	3	4,860,000
New Retirement Villages - Excludes Dwellings	1	16,000,000	0	0	0	0
New Education Buildings – Other	1	50,000	0	0	0	0
New Childcare Facilities	0	0	1	250,000	0	0
New Farm Buildings – Other	0	0	1	109,000	2	164,000
New Factories	1	261,000	0	0	0	0
New Other Buildings	1	500,000	2	205,000	1	21,000
New Retail/Office/Warehouse	0	0	0	0	1	260,000
New Multi-purpose Bldg – Other	0	0	0	0	1	4,216,000
New Office/Warehouse Buildings	1	669,000	0	0	0	0
Education Buildings - New Foundations Only	1	470,000	0	0	0	0
Factories - New Foundations Only	1	60,000	0	0	0	0
New Flats - New Foundations Only	0	0	1	92,000	1	1,500,000
Multi-Purpose Buildings - New Foundations Only	0	0	1	200,000	0	0
Other Buildings - New Foundations Only	0	0	0	0	2	22,000
Dwellings - Alterations & Additions	70	5,720,385	72	9,500,300	76	10,911,000
Dwelling With Flats - Alterations & Additions	1	50,000	1	105,000	1	300,000
Resited Houses	2	101,000	1	70,000	0	0
Hospitals - Alterations & Additions	0	0	0	0	1	450,000
Education Buildings - Alterations & Additions	1	250,000	2	133,400	2	1,813,129
Shops, Restaurants - Alterations & Additions	4	530,000	3	250,000	2	125,000
Alterations & Additions - Office/Admin	1	250,000	2	301,000	4	313,400
Other Buildings - Alterations & Additions	2	58,000	3	277,025	2	10,000
Multi-Purpose Buildings - Alterations & Additions	0	0	1	150,000	0	0
Total	172	72,752,842	152	40,088,805	143	53,473,843

Note: applications for garages, fireplaces, fences, retaining walls, outbuildings, conservatories, swimming and spa pools, and other construction (e.g. signs and pergolas) have been deliberately excluded.

Source: Kāpiti Coast District Council building consent data.

Table 2: Resource consents granted by location, Kāpiti Coast District, first quarter 2022/2023, second quarter 2022/2023, and third quarter 2022/23 comparison.

Location	2022/23 First Quarter 1 June 2022 – 31 August 2022	2022/23 Second Quarter 1 September 2022 – 30 November 2022	2022/23 Third Quarter 1 December 2022 – 28 February 2023
	Number	Number	Number
Maungakotukutuku	3	1	3
Ōtaki	6	6	3
Ōtaki Forks	3	9	4
Paekākāriki	1	2	1
Paraparaumu (Central, North Beach, and South Beach & Ōtaihangā)	18	19	12
Peka Peka (Te Horo and Kaitawa)	9	3	4
Raumati Beach and Raumati South	10	9	4
Waikanae	22	23	16
Residential (total)	72	72	47
Maungakotukutuku	1	1	0
Ōtaki	3	1	1
Ōtaki Forks	0	0	0
Paekākāriki	1	0	0
Paraparaumu (Central, North Beach, and South Beach)	2	0	5
Peka Peka (Te Horo and Kaitawa)	1	1	0
Raumati Beach and Raumati South	1	1	0
Waikanae	4	0	0
Non-residential (total)	13	4	6
Total granted	85	76	53

Source: Kāpiti Coast District Council resource consent data.

Table 3: Resource consents granted by type, Kāpiti Coast District first quarter 2022/2023 second quarter 2022/23, and third quarter 2022/2023 comparison.

Resource Consent Type	2022/23 First Quarter 1 June 2022 – 31 August 2022	2022/23 Second Quarter 1 September 2022 – 30 November 2022	2022/23 Third Quarter 1 December 2022 – 28 February 2023
	Number	Number	Number
Deemed Permitted Boundary Activity	13	7	5
Land Use - Controlled	0	1	2
Land Use - Discretionary	29	22	16
Land Use - Non-complying	8	6	4
Land Use - Restricted Discretionary	19	17	12
Subdivision - Controlled	0	1	0
Subdivision - Discretionary	10	4	3
Subdivision - Non-complying	4	15	10
Subdivision - Restricted Discretionary	2	3	1
Total	85	76	53

Source: Kāpiti Coast District Council resource consent data.

Table 4: Net dwelling increases for resource consents granted by location, Kāpiti Coast District first quarter 2022/2023, second quarter 2022/2023, and third quarter 2022/23 comparison.

Location	2022/23 First Quarter 1 June 2022 – 31 August 2022	2022/23 Second Quarter 1 September 2022 – 30 November 2022	2022/23 Third Quarter 1 December 2022 – 28 February 2023
	Number	Number	Number
Maungakotukutuku	2	15	15
Ōtaki	6	2	0
Ōtaki Forks	9	7	0
Paekākāriki	0	1	0
Paraparaumu (Central, North Beach, and South Beach & Otaihanga)	16	66	153
Peka Peka (Te Horo and Kaitawa)	4	2	4
Raumati Beach and Raumati South	0	2	1
Waikanae	54	16	64
Total	91	111	237

Source: Kāpiti Coast District Council resource consent data.

8.2 VISION KAPITI PROGRESS AND NEXT STEPS

Kaituhi | Author: **Jo Bryan, Strategy Manager**

Kaiwhakamana | Authoriser: **Kris Pervan, Group Manager Strategy & Growth**

TE PŪTAKE | PURPOSE

- 1 This report provides an update on preparatory work to develop Kāpiti's Vision and Blueprint (now referred to as *Vision Kāpiti*), and seeks your endorsement to the approach for community engagement which will begin at pace from June 2023.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 Not applicable.

TE TUKU HAE PAPA | DELEGATION

- 3 Strategy, Operations and Finance (SO&F) has delegations under the following section of Part B.1 of the Governance Structure and Delegation 2022-2025 Triennium: "Strategic setting and approving the policy and strategy work programme.

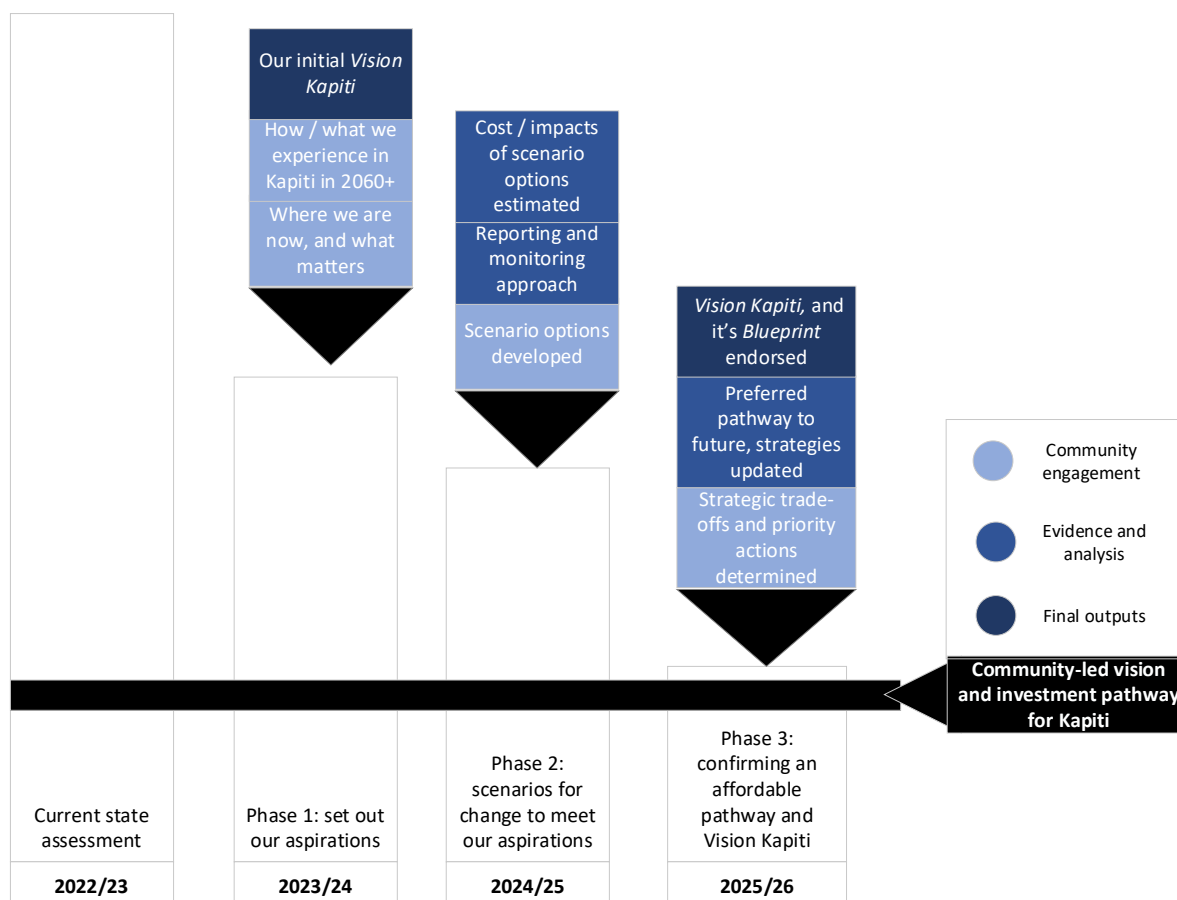
TAUNAKITANGA | RECOMMENDATIONS

- A. **Endorse** the community engagement approach for developing Vision Kāpiti (Attachment 1) and outlined in paragraphs 12 to 16, including that:
 - Community engagement at local and district level is led by Elected Members, supported by staff.
 - Monthly feedback sessions will be used to incorporate feedback into our evolving thinking on Vision Kāpiti.
- B. **Agree** to refer to work on the vision and blueprint as 'Vision Kapiti', and for local area vision work to be referred to as 'Vision [local area name]'
- C. **Note** that on 23 May 2023 we will discuss the refresh of the District outcomes and performance framework, and finalise local area and district information packs for upcoming engagements, along with media and communications that will support this work.

TŪĀPAPA | BACKGROUND

- 4 On 9 March 2023, the Committee confirmed Council's intention to co-design the development of a vision and strategy for the Kāpiti District through three primary stages through to June 2025/26; see Diagram 1 overleaf. Of note:
 - 4.1 **Phase 1, 2023/24: our aspirations**, involves initial engagement with as many parts of the community as possible, at district and local level. Initial outputs will include infographics that visually articulate community aspirations at district and local levels. This phase is focused on future thinking, and what change we would like to see through the short to long term. Practical considerations of how much it will cost; or complexity involved in 'getting there' will not be set out in this phase.
 - 4.2 **Phase 2, 2024/25: scenarios for change**, introduces a more practical lens around the potential pathways to shift from today through to meeting these aspirations, in 2060+ (including changes to our operating strategies); sets out the cost and timeframes required to successfully implement change; and outlines how we will measure success.
 - 4.3 **Phase 3, 2025/26: confirming an affordable pathway**, assesses the strategic choices and trade-offs necessary to meet the aspirations set for 2060+; identifies a preferred pathway for change, based on community feedback and evidence; and will finalise *Vision Kāpiti*, and its underpinning *Blueprint* with actions for change in the short, medium, and long-term.

Diagram 1: overview of codesign approach for developing *Vision Kāpiti*



- 5 When finalised, *Vision Kāpiti* will set out a collective position of the communities' views on:
 - 5.1 The priorities for the 2024-44 Long-Term Plan (LTP), including feedback on the top 10 priorities that Councillors released on 6 April 2023. The priorities were developed on the basis of community feedback to Elected Members.
 - 5.2 The most important 'needs' in our communities based on the elements of the Doughnut Economic Model: place, people, and partnership (this framework was endorsed by the Committee on 6 April); and where we need to do more, the same or less to meet these needs in the short, medium, and long-term. These 'needs' have been informed by community views on local and district outcomes from 2003/04 and 2007/08; there is value in checking that these have not changed over the last two decades.
 - 5.3 How we would like residents of 2060 and beyond to experience Kāpiti, to provide direction for the activity that the Council undertakes through the next couple of decades.
- 6 Landing *Vision Kāpiti* together will set how we sustainably develop into the future - what we need to do right now, and over the next couple of decades to reach the future we all want where people, businesses, the community, and environment are supported to thrive no matter what comes our way. The direction set in the LTP will be well aligned with work progressing through *Vision Kāpiti*, while providing the immediate direction and focus needed for short-term activity and guiding any change in direction beyond existing business as usual.
- 7 The Committee also endorsed a best-practice approach for developing *Vision Kāpiti*, based on five key elements of a collective impact model:

Element	Action	Month	Status
1. Vision and blueprint	Land detailed design and approach for progressing community visioning work at township and District-wide level.	(initial) March 2023	Completed 9 March
	Development of an interim narrative for the LTP 2024-44.	November 2023	Not started
2. Outcomes and aspirations for change	Detailed design of outcomes, desired change in results, and new reporting. These will inform the development of the LTP.	(initial) May 2023	Briefing on 23 May, and Report to the next Committee meeting (8 June)
	Council 'top 10' priorities released for feedback	May 2023	Completed 6 April
	Confirmation of proposed priorities for the LTP 2024-44.	November 2023	Underway
3. Strategies and roadmap	Operational strategy review - assess existing strategies for alignment to vision and desired outcome changes; and identify new strategies required.	(Begins) July 2023	Not started
	Develop scenarios for achieving vision and desired outcome change in the medium to long term. This will include cost-benefit analysis.	(Begins) July/August 2023	Not started
4. Engagement	Land focus questions for vision, and communication of the vision.	End March 2023	Completed 6 April
	Land engagement approach and blueprint to the community.	May 2023	For discussion today, 18 May
5. KCDC operational support	Provide advice and support to shape and develop the approach.	Ongoing through to July 2025	Underway

- 8 In April, Elected Members agreed that multiple engagement approaches are preferred to ensure it is easy for the community to get involved. For example, a range of options such as social media, public events, online webinars, and Q&A's.
- 9 Three 'information' A3's are now also available to support communication of *Vision Kāpiti*:
- 9.1 Explaining why we need a Vision and Blueprint for Kāpiti for upcoming engagements (Appendix 1 of 6 April paper).
 - 9.2 Clarifying 'what we need to talk about to land a shared vision and strategy, and who and how we plan to do so (Appendix 2 of 6 April paper).
 - 9.3 Sharing the Council's top 10 priority areas through the triennium, 2024-44. They will focus effort across the triennium to 2025/26 and be accompanied by a suite of annual actions that ensure change is implemented. These priorities are now publicly available on Council's [website](#).
- 10 In April 2023, the Committee noted that a further update would be made on 18 May 2023 on the initial assessment of local 'needs' for each ward, and the district as a whole; and schedule of engagements at local and district level. This is provided in the next section of this paper.

HE KŌRERORERO | DISCUSSION

- 11 Over the past month, Council staff have developed the additional outputs committed to at the 6 April meeting:

11.1 Tables of local needs by township, and for the district as a whole

These will be shared with Elected Members in advance of the 23 May 2023 interactive briefing, where feedback will be sought.

11.2 A schedule of engagement

This is discussed further below.

Engagement plan – focus, location, and schedule

- 12 Elected Members are leading the community engagement process to develop *Vision Kāpiti*, supported by staff. This work will be informed by Elected Members feedback on:

- 12.1 who in their communities they are currently connected and engaging with;
- 12.2 the full range of groups and stakeholders that we need to be engaged with; and
- 12.3 the gaps in current engagement.

Regular, monthly, discussion with Councillors and community boards on these points will inform the engagement calendar.

- 13 A high-level engagement plan is laid out in **Attachment 1** and is discussed below. This engagement process will have two main streams:

- A programme of district-wide engagement.
- Local level engagement.

District wide

- 13.1 An initial programme of planned District-wide engagement on key topic areas, as part of Phase 1 work (refer to paragraph 4), through to June 2024 includes:

Month	Library labs (Paraparaumu, Waikanae, Otaki, Paekakariki)	Pool drop-ins (Otaki, Paraparaumu)	Community centres	Business events	Schools
July 2023	<ul style="list-style-type: none"> Council priorities Health, housing 	<ul style="list-style-type: none"> Council priorities Values-based decisions 		<ul style="list-style-type: none"> Council priorities Values-based decisions 	<ul style="list-style-type: none"> Council priorities
August 2023		<ul style="list-style-type: none"> Health 	<ul style="list-style-type: none"> Council priorities Housing, Health 	<ul style="list-style-type: none"> Sustainability - food, energy, and health 	<ul style="list-style-type: none"> Health, food, and education
September 2023	<ul style="list-style-type: none"> Sustainability - food, energy, and health 	<ul style="list-style-type: none"> Sustainability - food, energy 		<ul style="list-style-type: none"> Networks incl transport 	
October 2023	<ul style="list-style-type: none"> Networks incl transport Values-based decisions 		<ul style="list-style-type: none"> Sustainability - food, energy, and health 	<ul style="list-style-type: none"> Education, social equity 	<ul style="list-style-type: none"> Housing, networks
November 2023	<ul style="list-style-type: none"> Education, social equity 	<ul style="list-style-type: none"> Education, social equity 	<ul style="list-style-type: none"> Networks incl transport 	<ul style="list-style-type: none"> Housing, networks 	
December 2023	<ul style="list-style-type: none"> Safety and participation 			<ul style="list-style-type: none"> Safety and participation 	<ul style="list-style-type: none"> Land use and Kāpiti character

Month	Library labs (Paraparaumu, Waikanae, Otaki, Paekakariki)	Pool drop-ins (Otaki, Paraparaumu)	Community centres	Business events	Schools
February 2024	<ul style="list-style-type: none"> Land use and Kāpiti character 	<ul style="list-style-type: none"> Climate change and environment¹ 		<ul style="list-style-type: none"> Land use and Kāpiti character 	<ul style="list-style-type: none"> Safety and participation
March 2024	<ul style="list-style-type: none"> Climate change and environment 		<ul style="list-style-type: none"> Land use and Kāpiti character 	<ul style="list-style-type: none"> Climate change and environment 	
April 2024		<ul style="list-style-type: none"> Land use and Kāpiti character 		<ul style="list-style-type: none"> Water, and air quality 	<ul style="list-style-type: none"> Climate change and environment
May 2024	<ul style="list-style-type: none"> Water, and air quality 		<ul style="list-style-type: none"> Water, and air quality 		
June 2024	<ul style="list-style-type: none"> Vision Kāpiti aspirations 	<ul style="list-style-type: none"> Vision Kāpiti aspirations 	<ul style="list-style-type: none"> Vision Kāpiti aspirations 	<ul style="list-style-type: none"> Vision Kāpiti aspirations 	<ul style="list-style-type: none"> Vision Kāpiti aspirations

- 13.2 While engagement will be led by Elected Members, Council staff will support Elected Members to plan and execute their engagement activities. For example, Council staff will stand up a Futures Lab (Lab), initially in the Paraparaumu Library (June 2023), and develop a schedule of monthly engagements at each Library around the district. The Lab will move around the district, and its location will depend on the nature of the month's topic. It will include drop-in sessions at libraries and pools around the district and visits to schools. The Lab will be facilitated by Council staff but be Councillor-led.
- 13.3 The first month of districtwide discussions will focus on the Council's priorities for the Triennium, to enable these to be discussed ahead of the development of the *Long-term Plan 2024*. The monthly sessions will be topic-based, exploring the range of community needs outlined in the doughnut economic model that are underpinning our strategic framework.
- 13.4 To ensure a manageable pace, no more than one session per week will be held; and topics will be circulated across locations to share feedback to-date and to build upon ideas across the district. Councillors would be involved in one event per fortnight (note the schedule will be confirmed at the 23 May briefing). Following agreement of the schedule, agreement on media and communication of the schedule and planned events will be landed.

Local level

- 13.5 Community Boards will also develop a vision for their local area; we propose this would be titled 'Vision [local area]'. For example, Otaki Community Board would develop *Vision Otaki*.
- 13.6 Community Boards will plan and undertake engagement with their local communities in a manner that they determine best suits their community. Community Boards will likely engage through a mix of survey, in person engagements, and group events.
- 13.7 Council staff from the Strategy and Growth Group will work with each Community Board to support their development of an engagement approach and schedule (plan) at local area level. An initial discussion with the Otaki Community Board has already occurred, and meetings are planned with the remaining Community Boards in coming weeks.

¹ Note that the timing of wider engagement on Climate and Environment topics enables work to have progressed with 'think tank' groups through to December 2023. The ideas posed can then be tested through early 2024 engagement.

- 13.8 Supporting material will be provided to all Elected Members to help shape discussions and explain the processes we are undertaking. Council staff are developing local level collateral using the outputs of Council's previous interactive workshops – including local infographics and outcomes/needs tables.
- 13.9 We intend to discuss how we can best support your engagement at the 23 May 2023 briefing. A draft engagement pack will be provided in advance of this session which will be worked through and refined in the briefing.
- 14 It is intended that feedback from the engagement process shapes the ongoing development and refinement of *Vision Kāpiti* and the *Blueprint*. This will be facilitated through monthly download sessions, which will be incorporated into our ongoing series of interactive briefings with Elected Members.
- 15 To support future focused work, record of high-level feedback themes and demographic information of individuals and groups will be maintained by Council staff via this process. The feedback received in these sessions will inform shaping of the strategic visioning documents, including infographics and engagement material.
- 16 Further to this, a benefit of the planned engagement approach will be that communities can see how their feedback informs the development of *Vision Kāpiti* and where there are differing views from across the community (which may influence the overall themes that are emerging). This will help to address feedback from some residents around the need to 'close the loop' on engagement, and what happens to the ideas that they have provided.

Next Steps

- 17 We have an interactive briefing scheduled for 23 May 2023 to discuss the progress we are making on our draft outcomes' framework, however as noted above, we will also refine the information pack that will support the engagement approach; and land an agreed approach for media and communications to support this work.

He take | Issues

- 18 Not applicable.

Ngā kōwhiringa | Options

- 19 Not applicable.

Tangata whenua

- 20 Te Āti Awa ki Whakarongotai, Ngāti Raukawa ki te Tonga (Nga Hapu o Ōtaki) and Ngāti Toa Rangatira have been invited to all interactive briefings and will be invited to participate in all future activity about the district's strategic direction. Our mana whenua partners are also undertaking a range of engagement:
- 20.1 Ngāti Toa Rangatira are holding their first Wananga in May 2023. Insights and feedback from this 'citizen-assembly' styled hui will inform feedback themes for local and districtwide work.
- 20.2 Te Ātiawa ki Whakarongotai will also be undertaking community engagement on key topics, including to support the Kāpiti Whaitua process. Insights and feedback from this work will inform feedback and themes for local and districtwide work.
- 20.3 Ngāti Raukawa ki te Tonga (Nga Hapu o Ōtaki) is working jointly with the Otaki Community Board to engage the Otaki community on its future. The output of this work will inform feedback themes for local and districtwide work, and also inform development of the vision for the Otaki Complex Development Opportunity work that is progressing with regional partners.

- 21 We propose that, as themes from engagement emerge, through Te Whakaminenga o Kāpiti we work with mana whenua partners to ensure a Te Ao Maori worldview shapes *Vision Kāpiti*.

Panonitanga āhuarangi | Climate change

- 22 A new vision and strategic direction provides an opportunity to consider a more holistic way of addressing climate change, to sharpen our focus, and to look at our ability to access the resources we need to make change so that it is considered across a number of our activities.

Ahumoni me ngā rawa | Financial and resourcing

- 23 Council will provide a budget of \$500 per Community Board to support engagement activities and provide Council staff support where needed. Council will cover the cost of producing infographics for all local areas and at district level (note, a single provider will be secured to support work across the district). Council will support release of engagement schedules through media releases, facebook, and other online tools.

Ture me ngā Tūraru | Legal and risk

- 24 There is no legal risk associated with this report.

Ngā pānga ki ngā kaupapa here | Policy impact

- 25 Not applicable.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

- 26 The development of an engagement plan is the substantial discussion of this report.

Whakatairanga | Publicity

- 27 Opportunities for media advisories and video content to report back to community on emerging themes will be explored through monthly engagement feedback sessions.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Attachment 1 - Vision Kapiti engagement plan approach [↓](#)

Engagement plan for the visioning process May 2023

ELECTED MEMBER ENGAGEMENT OBJECTIVES

From your discussions in March and April, you have indicated that you want to:

- change the way Council engages with the community to enable opportunities for people to be more informed and involved in your mahi
- hold yourselves to account for the commitments Council makes to the community
- close the loop on the feedback you receive and better explain the 'why' behind the decisions you make
- develop some values-based principles for engagement.

HIGH LEVEL PRINCIPLES FOR ENGAGEMENT

All engagement activity and outputs contribute to the level of trust and confidence people have in Council and influences their willingness to engage. On this basis, all engagement activity needs to be purposeful, values-based, and:

- Clear, accessible, and timely
- Authentic
- Respectful
- Relevant - attuned to what's going on in our communities and emerging issues
- Cost-effective

THE APPROACH

As per your SOF papers dated 9 March and 6 April 2023, this is a co-design process with the community. This phase of the co-design process (phase 1) is all about listening. The creation of a district-wide vision involves two levels of engagement one at a districtwide level (facilitated by Council Officers but Councillor led) and the other is at a local level (facilitated and led by Councillors and Community Boards) that may involve local events, drop-in sessions, meeting with community interest groups, social media, interactive artwork/storytelling, intercept interviews, focus groups etc.

Engagement Pack

Councillors and Community Boards will be provided with an engagement pack that will include: the three phased approach, key messaging about the vision work and why it's important, key facts about a locality, environmental scan, A3 material we have already discussed in workshops, results of workshop discussions including local and districtwide visions and needs, a schedule for districtwide engagement, a stakeholder list, key questions to ask, a form to capture feedback from each session, and social media guidance.

ROLES AND RESPONSIBILITIES

COUNCILLORS	COMMUNITY BOARDS	COUNCIL OFFICERS
<ul style="list-style-type: none"> • Attend Futures Lab for districtwide community engagement (location will move around the district). • Use your own social media presence to inform and engage the community, i.e. Facebook live. • Encourage participation by sharing Council and Community Board social media posts • Meet with and gather feedback from your existing networks. • Participate in our monthly strategy sessions to help shape a districtwide vision, outcomes and strategy. 	<ul style="list-style-type: none"> • Decide the approach your board wants to take and develop an engagement plan, then share it with Council Officers who can help encourage participation and support your engagement activity. • Use your own social media and reach out to your networks to inform and encourage your community to get involved. • All engagement feedback will need to be captured by the board and themed up for Council Officers. • Board members are encouraged to report back regularly to their community on what you are hearing (e.g. video, newspaper columns) • Participate in our monthly strategy sessions to help ensure your community's input is reflected in our districtwide vision, outcomes and strategy. 	<ul style="list-style-type: none"> • Develop an engagement pack for councillors • Stand up the districtwide Futures Lab (that will move around the district) and support Councillors discussions on key topics. • Stand up web content about the visioning process and 'Have your say' (our online engagement platform) to enable people share their ideas (elected members can like or comment on ideas) • Maintain and publish a shared community engagement calendar. • Provide up to \$500 per Community Board for resources to support event-based engagement activity, i.e. kai for a sausage sizzle. • Set up monthly drop-in sessions for Councillors to engage with the community. • Organise monthly strategy sessions for elected members to report back on key themes emerging. • Promote opportunities for our community to get involved via our established Council communications channels • Explore opportunities to run Facebook live event(s) on our Council Facebook page. • Provide advice and support to help elected members maximise their own digital presence. • Provide access to graphic design and printing services as well as the development of infographics for local visions. • Support Councillors to launch the visioning project and report back regularly to the community via established channels, i.e. media, website, social media. <p>Out of scope:</p> <ul style="list-style-type: none"> • Council officers will not take notes at engagement events.

Engagement plan for the visioning process May 2023

KEY MESSAGES ABOUT THE VISIONING PROJECT

- Understanding what matters most to whanau and communities and what they want their future Kāpiti to look like in 30+ years' time is important to this Council.
- Over the next 18 months, we plan to engage with you to develop a shared vision, and to help us understand what the appetite is for change in Kāpiti over time as we continue to grow as a district and face global, national and local challenges such as climate change and sea-level rise, global recessions, and to respond to how people want to live, work and play in our district in the future.
- Vision Kāpiti aims to identify what's important or not working now, what changes people want to see (and the priority of these), and what they want their future Kāpiti to be like in 2060 and beyond.
- Your feedback is important to us and we want to hear about the things that are important to you and your mokopuna and tamariki. Through our conversations we will develop a vision and blueprint for our district that is purposeful and has meaning for all the people that call Kāpiti home.
- This is just the beginning. We are committed to listening to your thoughts and aspirations and reporting back on our progress regularly – join the korero and tell us what matters most.

Context

- You've told us that you want to be more involved in Council decisions around where our district is heading and we are committed to making sure you have the opportunity to do this.
- Through conversation we will gain a better understanding of what matters most to our communities both now and as we look to the future. This will help inform a 'vision and strategy for our district' that will set out a what we need to do right now, and over the next couple of decades to reach the future we all want.
- Your input will inform the Long-term Plan and what activities and priorities Council delivers on

How/where to have your say

- Having Your Say online engagement tool is easy, anonymous, and open to all – we want to hear from as many people in our community as possible, not just a few.
- Your elected representatives will be out and about in your community inviting you to have your say.
- Prefer to have your say online? Visit [Have Your Say | Kāpiti Coast \(Kāpiticoast.govt.nz\)](https://www.kapiticoast.govt.nz) and tell us what matters most.
- Visiting our pools, libraries or Council services centres? Post a sticky on our 'what matters most' info boards or fill in a short survey and pop it in the box.
- Your input will help shape what we do, and we will come back to you to let you know what options the majority of the community want us to do and why.

KEY LOCAL ENGAGEMENT ACTIVITIES

May 2023 to June 2023

- Each Community Board develops their own engagement plan and shares with Council Officers
- Launch visioning project
 - Councillors corner stood up on Council website
 - Have Your Say online engagement tool stood up
 - Councillors and Community Boards setting their engagement schedules with key stakeholders
- Invite feedback on values for engagement, the vision for the future, needs/outcomes and most importantly the ten priorities.
- Media advisories and video content to report back to community on emerging themes.



June 2023 – Oct/Nov 2023

- Community Board grassroots engagement continues:
 - Councillors reaching out to their networks.
 - Councillor-led drop in sessions
 - Monthly Strategy sessions
 - Facebook live events
 - Media advisories and video content to report back to community on emerging themes.
- Invite ideas and feedback on local and districtwide visions (test and re-test) and invite feedback on what we should prioritise.
- Theme up feedback for Council Officers.



Oct/Nov 2023 – May 2024 and beyond (a more detailed plan will be developed for this timeframe to align with the Long-term Plan process and beyond to mid 2025)

- Council Officers translate the draft vision, needs and priorities into the draft Long-term Plan process.
- Develop the blueprint in an interactive form for the public to engage with.

ROSTERED DISTRICTWIDE ENGAGEMENT OF COUNCILLORS ON A ROLLING MONTHLY BASIS AT FUTURE LAB IN THE LIBRARY (INITIALLY)

8.3 PERFORMANCE REPORT FOR THE PERIOD ENDING 31 MARCH 2023

Kaituhi | Author: **Sheryl Gavin, Manager Corporate Planning and Reporting- Te Kaiwhakahaere Raton**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

TE PŪTAKE | PURPOSE

- 1 This report details Council's financial and non-financial performance for the nine months ended 31 March 2023.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An Executive Summary is not required for this report.

TE TUKU HAE PAPA | DELEGATION

- 3 The Strategy, Operations and Finance Committee has delegated authority to consider this under section B.1. of the 2022-2025 Triennium Governance Structure and Delegations including 'overseeing strategic programmes' and 'financial management including risk mitigation'.

TAUNAKITANGA | RECOMMENDATIONS

It is recommended that the Strategy, Operations and Finance Committee:

- A. Receives this report, and
- B. Notes the Council's financial and non-financial performance for the nine months ended 31 March 2023, as attached in Appendix 1 to this report.

TŪĀPAPA | BACKGROUND

- 4 Financial and non-financial performance is currently reported in three stages – the half-year report (quarters 1 and 2 of the financial year), the nine months ended 31 March (quarters 1, 2 and 3), and the full year results via the council's audited Annual Report and Summary Annual Report. The Annual Report is the only statutory requirement for performance reporting.
- 5 The Council's Performance Report for the first nine months of the financial year is attached as Appendix 1 to this report. This reports council's financial and non-financial performance along with the results of the third quarter residents' opinion survey.
- 6 It is important to note that all results are year-to-date. 30 non-financial performance measures are annual and are not due to be measured until the end of the year (June 30, 2023). They are therefore excluded from achievement calculations.

HE KŌRERORERO | DISCUSSION

He take | Issues

Performance Measures, Projects, and Financials

- 7 78 percent of Council's non-financial performance measures were achieved. This is an increase on the half-year result.
- 8 83 percent of the Council's 2021- 41 Long Term Plan (LTP) key projects and initiatives are on track for the reporting period.

- 9 Mainstream revenue (mainly rates, user fees and charges) was in line with budget and operating expenses were \$1.9m below budget, mainly reflecting temporary timing differences of planned expenditure.
- 10 Year-to-date capex spend was in line with budget but is expected to be \$15.6 million below budget at year end due to continued supply and delivery constraints.
- 11 Net debt was \$192 million (187.3% of operating income) at 31 March 2023, well below the preferred limit of 250% as set out in the LTP.

Residents' opinion

- 12 The overall adjusted satisfaction score in quarter three of 2022-23 was 67 percent. Compared to the half-year result, satisfaction has increased by 14%.
- 13 Residents' value for money satisfaction remained equal to Q3 2021/22 and continues to be a key factor influencing overall satisfaction.
- 14 Trust in the Council to do the right thing remains a key factor influencing overall satisfaction, for the second consecutive quarter, further indicating that trust is becoming increasingly important.

Performance framework development

- 15 Current performance measures were set through the current LTP and remain in place until 30 June 2024. The Vision 2060 programme will lead the development of an integrated performance framework that will likely change what we measure, when we measure it, and perhaps when the results are reported.

Ngā kōwhiringa | Options

- 16 There are no options to consider with this report.

Tangata whenua

- 17 There are no tāngata whenua matters in addition to those already outlined in this report.

Panonitanga āhuarangi | Climate change

- 18 There are no climate change matters in addition to those already outlined in this report.

Ahumoni me ngā rawa | Financial and resourcing

- 19 There are no financial and resourcing matters in addition to those already outlined in this report.

Ture me ngā Tūraru | Legal and risk

- 20 There are no legal and risk matters in addition to those already outlined in this report.

Ngā pānga ki ngā kaupapa here | Policy impact

- 21 There are no policy impacts arising directly from this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

- 22 There is no engagement planning required for this report.

Whakatairanga | Publicity

23 Appendix 1 to this report will be made publicly available on the Council's website.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Council Performance Report for the nine months ended 31 March 2023 [↓](#)



Council Performance Report

For the nine months
ended 31 March 2023


Kāpiti Coast
DISTRICT COUNCIL
Me Huri Whakamuri, Ka Titiro Whakamua

Contents

Performance Summary	2
Snapshot of the Council's performance for the nine months ended 31 March 2023	7

SECTION 1: What we delivered 9

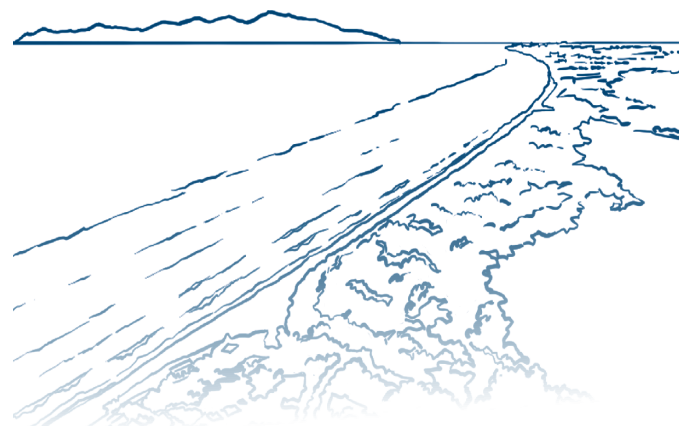
1.1 Activities	10
1.2 Our performance measures	11
1.3 Our service delivery by activity	13

SECTION 2: Financial management 54

2.1 Financial overview	55
2.2 Financial statements	59

SECTION 3: Residents opinion survey results 62

3.1 Overall satisfaction, trends and drivers	63
3.2 Satisfaction with progress toward outcomes	65
3.3 Satisfaction with service delivery	66
3.4 National comparisons	70



Performance Summary



Mayor of the Kāpiti Coast District, Janet Holborow (left) and Chief Executive of the Kāpiti Coast District Council, Darren Edwards (right).

Nau mai haere mai

Welcome to the Kāpiti Coast District Council's *Council Performance Report* for the nine months ended 31 March 2023.

Purpose

This report outlines how we performed against outcomes, performance measures, projects and budgets from the *Long-term Plan 2021–41 (LTP)* and the *2022/23 Annual Plan*.

It also describes how our most essential stakeholders – our ratepayers – view us and how satisfied they are with the services we provide.



3 | Kāpiti Coast District Council Performance Report for the nine months ended 31 March 2023

Performance measures

Council has performed well across the reporting period.

78 of performance measures were achieved by the third quarter of the year.

For each activity there are several results that are measured annually. These results will be calculated after the end of the financial year. How Council has performed against all 84 performance measures will be included in the Annual Report for 2022/23.

Projects and initiatives

Overall, major projects and initiatives in the LTP are on track.

Most projects and initiatives are on track, a small number are off track, and one was completed in the 3rd quarter.

Many projects continue to be challenged by rising prices, supply chain disruption (including shipping delays), and staff and contractor shortages resulting from pandemic recovery and weather events.

Despite these challenges most projects are progressing well, although some will need staging to allow them to remain within current budgets (such as the Otarua Park stage 2 upgrade), while some are facing more significant reassessment of scope (such as the Ōtaki Pool stage 2 upgrade).



Installation of 800 metres of large diameter stormwater pipe from Iver Trask Place to Amohia Street to reduce flooding issues.

Managing finances

The Council has performed well in financial terms for the first three quarters of the financial year.

Revenue for the nine months was \$85.2 million.

Mainstream revenue (mainly rates, user fees and charges) totalled \$76.2 million, \$0.2 million below budget for the period.

Revenue also included capital subsidies of \$1.6 million and development contributions of \$9.3 million, which are contributions towards funding for capital projects.

Operating expenses for nine months were \$76.6 million, \$1.9m lower than budget.

Capex spend was \$44.3 million for the period (52% of total capex budget of \$84.7 spent) and is forecast to be \$69.1 million for the full year.

Net debt at 31 March 2023 was \$192 million or 187.3 percent of total operating revenue, well within the Long-term Plan limit of 280 percent.

Total assets at 31 March 2023 were \$1.97 billion – the majority of this being property plant and equipment (\$1.87 billion).

Residents' opinion

The Residents' overall satisfaction score in quarter three of 2022/23 was 67 percent. Compared to quarter two, overall satisfaction increased by 14 percent.

This increase is largely due to the shift of neutral residents to satisfied.

Kāpiti residents' satisfaction with value for money is trending higher than national satisfaction results.

Overall satisfaction, opportunities for residents to have their say, and providing more information to residents on decisions that affect their area continue to be a focus for Council.



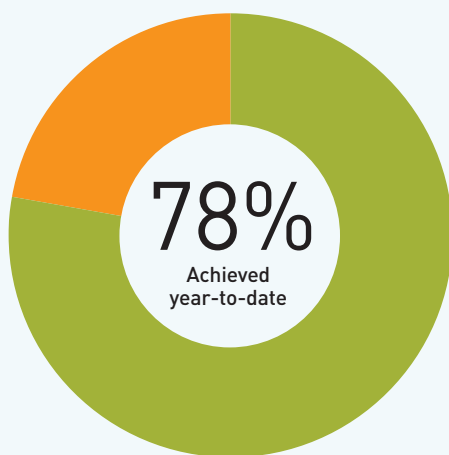


MANAGEMENT REPORT

Snapshot of the Council's performance for the nine months to 31 March 2023

What we delivered

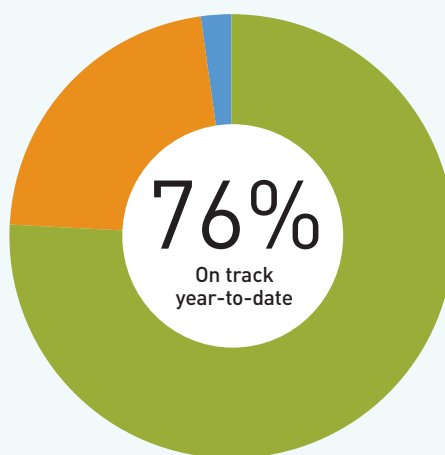
Performance measures



■ Achieved
■ Not achieved

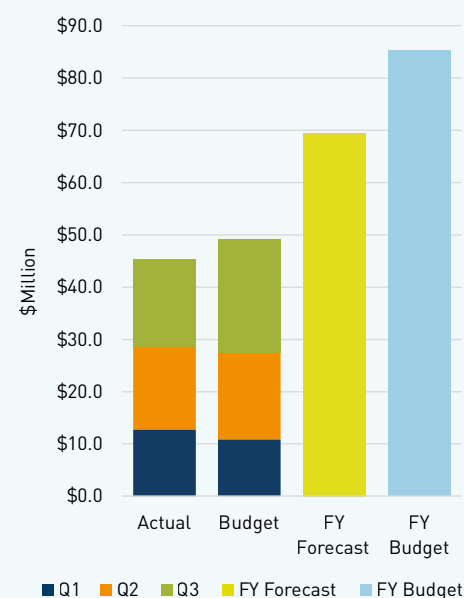
30 annual measures are not yet due and have been excluded from the year-to-date result.

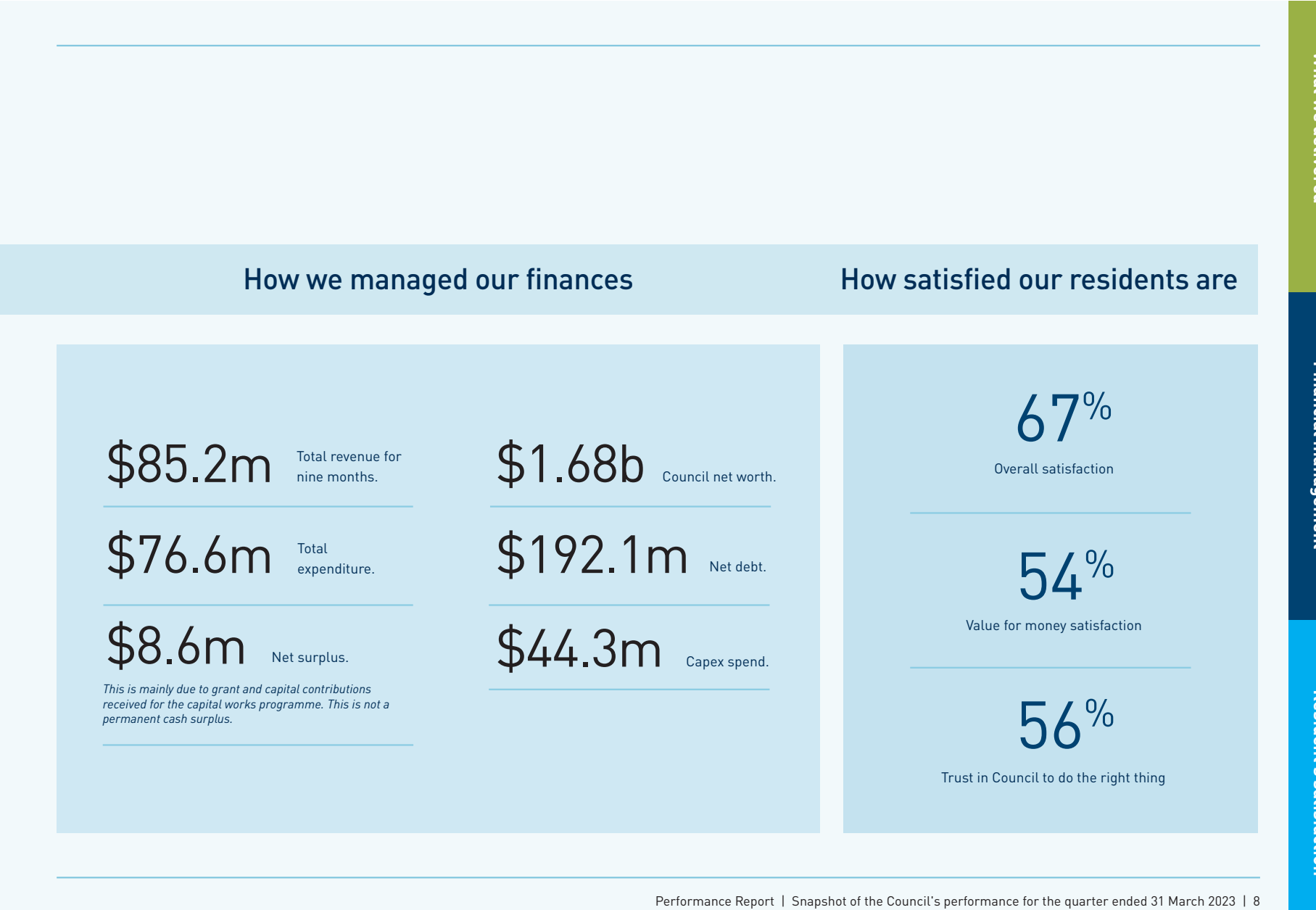
Projects and initiatives



■ On track
■ Off track
■ Complete

Total capital projects spend





Section 1: What we delivered

What's this section about?

An overview of what the Council does and the activities it carries out to achieve community outcomes.

1.1 Activities	10
1.2 Our performance measures	11
1.3 Our service delivery by activity	13



1.1 Activities



Infrastructure



Access and transport –
Putanga me te waka



Coastal management –
Whakahaere takutai



Stormwater – Wai āwhā



Water – Wai



Wastewater – Wai para



Sustainability and
resilience – Toiūtanga me
te manawaroatanga



Community services



Parks and open space – Ngā
papa rēhia me ngā papa



Recreation and leisure –
Ruhanui



Community facilities – Whare
tapere hapori



Partnerships



Tangata whenua



Community support –
Ngā hāpai hapori



Governance – Mana
whakahaere



Economic development –
Whakawhanake umanga



Planning and regulatory services



Districtwide planning –
Mahere ā-rohe



Regulatory services – Ratonga
whakaritenga



Corporate



Corporate –
Paheko rangapū

Collectively activities are aimed at delivering Council outcomes

1. Communities

Our communities are resilient, safe, healthy, thriving and connected. Everyone has a sense of belonging and can access the resources and services they need

2. Economy

Our local economy is prosperous with ample opportunities to work and learn in Kāpiti

3. Environment

Our natural environment is restored and enhanced as we transition to a low carbon future

4. Housing

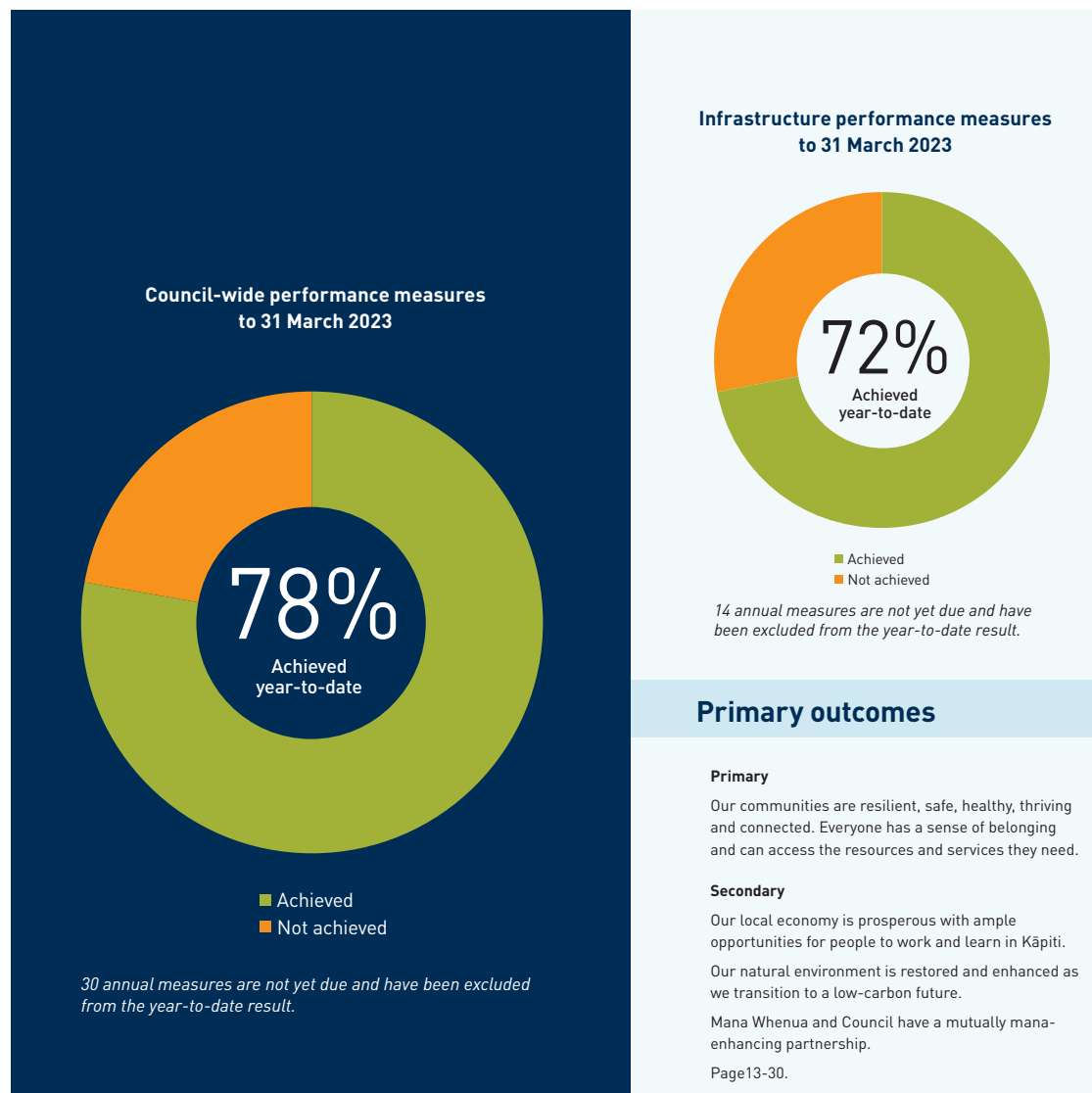
Our people have access to suitable housing in Kāpiti so that they can live and thrive





5. Mana whenua

Mana whenua and Council have a mutually Mana-enhancing partnership

1.2 Our performance measures

The LTP provides 84 performance measures for the Council's levels of service. The Council achieved 78% of these measures by 31 March 2023 and did not achieve 22% of measures.



<p>Community Services performance measures to 31 March 2023</p>  <p>94% Achieved year-to-date</p> <p>■ Achieved ■ Not achieved</p> <p><i>8 annual measures are not yet due and have been excluded from the year-to-date result.</i></p>	<p>Partnerships performance measures to 31 March 2023</p>  <p>67% Achieved year-to-date</p> <p>■ Achieved ■ Not achieved</p> <p><i>7 annual measures are not yet due and have been excluded from the year-to-date result.</i></p>	<p>Planning and Regulatory Services performance measures to 31 March 2023</p>  <p>60% Achieved year-to-date</p> <p>■ Achieved ■ Not achieved</p> <p><i>1 annual measure is not yet due and has been excluded from the year-to-date result.</i></p>	<p>Corporate performance measures to 31 March 2023</p>  <p>100% Achieved</p> <p>■ Annual measure</p> <p><i>This activity has one measure that is assessed annually in March. The target has been achieved for the 2022/23 year.</i></p>
<p>Primary outcomes</p>			
<p>Primary</p> <p>Our communities are resilient, safe, healthy, thriving and connected. Everyone has a sense of belonging and can access the resources and services they need.</p> <p>Secondary</p> <p>Our natural environment is restored and enhanced as we transition to a low-carbon future.</p> <p>Mana whenua and Council have a mutually mana-enhancing partnership.</p> <p>Page 31-38.</p>	<p>Primary</p> <p>Mana whenua and Council have a mutually mana-enhancing partnership.</p> <p>Our local economy is prosperous with ample opportunities for people to work and learn in Kāpiti.</p> <p>Page 39-46.</p>	<p>Primary</p> <p>People have access to suitable housing in Kāpiti so that they can live and thrive.</p> <p>Secondary</p> <p>Our communities are resilient, safe, healthy, thriving and connected. Everyone has a sense of belonging and can access the resources and services they need.</p> <p>Our natural environment is restored and enhanced as we transition to a low-carbon future.</p> <p>Mana whenua and Council have a mutually mana-enhancing partnership.</p> <p>Page 47-51.</p>	<p>Corporate activity supports other Council activities to deliver against outcomes.</p> <p>Page 52-53.</p>

1.3 Our service delivery by activity

Infrastructure

Access and transport – putanga me te waka



Community Outcomes – Strong Communities

Our communities are resilient, safe, healthy, thriving, and connected. Everyone has a sense of belonging and can access the resources and services they need.

Purpose

Contributing to community resilience and connectedness by developing and maintaining a roading network that allows for the safe and efficient movement of people and goods to work, home, school, essential services, shops, and recreation activities throughout the district.

What we delivered

The following projects/initiatives are **on track**:

- **East-West connection in Paraparaumu (Arawhata Road to Ihakara Street link):**
Progressing slowly. Wetland assessment completed and the result has been workshopped. Traffic modelling is underway. Further stormwater modelling is required.

- **SH1 Revocation:**

The Elizabeth Street (Waikanae) traffic lights were commissioned following re-alignment on the main road between the Waikanae bridge and the Ngaio Road intersection. The M2PP revocation handover process has commenced, with Council expecting to take over management of the Old State Highway through Paraparaumu and Waikanae in the coming months. The design phase for revocation through Te Horo and Ōtaki (PP20) has begun.

- **Footpaths:**

With reduced funding from Waka Kotahi for 2021-2023 and cost escalations, funds have been reallocated to a reduced schedule of renewal works only. After initial delays due to contractor's commitments to M2PP, we are on track to complete the full-year programme of renewals in Q4.

- **Road maintenance and surfacing:**

Council commenced its seasonal road upgrade and resealing programme (resealing 29 roads with chipseal). Now 100% complete.

- **Town centres – Paraparaumu Transport Hub:**

Both costs and schedule are on track.

- Removal of contaminated earth completed.
- Kāpiti Lights concrete paving completed.
- Utility upgrades (power pillar and gas line relocation) completed.
- Clearing and demolition of the eastern area completed.
- Kerb works on Coastlands side completed.
- Construction of pavement in Coastlands car park commenced.
- Bus shelter and foundation design provided by Greater Wellington Regional Council.
- Pedestrian shelter concept design received and being considered.

- **Minor safety improvements:**
Construction works are well progressed, and design works for next year underway.

The following projects/initiatives are **not on track**:

- **Blue Bluff:**
This is a complex and substantial slip site, with both over and under slips. Consultants carrying out assessment works have been moved to focus on cyclone recovery works which has delayed the project.

Other progress included:

- **Ōtaki to North of Levin highway (Ō2NL)**
Council received a Notice of Requirement application from Waka Kotahi for Ō2NL - a key consenting milestone for the project to move forward.
- **Strategy and Policy:**
Council's procurement strategy for Access and Transport has been updated and was endorsed by Waka Kotahi as part of the Waka Kotahi planning process.


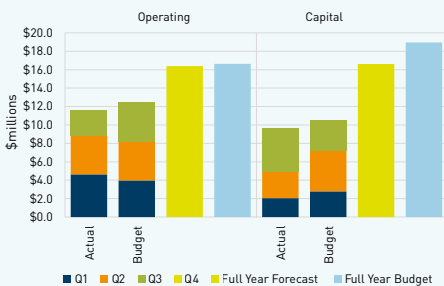
Challenges

- **East-West connection in Paraparaumu (Arawhata Road to Ihakara Street link):**
This is a complex project with the extent of wetland areas only now becoming clearer. This will have design and cost impacts for the project that will need to be considered.
- **Blue Bluff:**
The options to remedy the slip site are expensive. The recent engineering options evaluation report and geotechnical risk assessment will help us to design a solution, but cost will be substantial.



The Peke Peka to Ōtaki Expressway. Photo by Waka Kotahi.

Access and transport performance measures

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p>  <p>■ Achieved ■ Not achieved</p> <p><i>5 annual measures are not yet due and have been excluded from the year-to-date result.</i></p> <p>Operating and capital expenditure at 31 March 2023</p>  <p><i>Capex: full year underspend due to the Arawhata Road to Ihakara Street link Road.</i></p>	Residents who agree the existing transport network allows easy movement around the district.	80 percent	61 percent	The result is an improvement on the half-year result. It reflects continued frustration with congestion on Kāpiti Road, and works related to revocation of SH1, the Paraparaumu transport hub, and road maintenance and repair (resealing and drainage).	Not Achieved
	The change from the previous financial year in the number of serious and fatal crashes on the local road network, expressed as a number.	5-year rolling average reduces each year	-		Annual measure
	Residents who are satisfied with street lighting	85 percent	83 percent	Although the target has not been met, satisfaction is relatively consistent at above 80%. We are seeing lower numbers of outages with LED lighting, and continue to upgrade dark spots with limited funding.	Not Achieved
	Percentage of sealed local road network that is resurfaced	5 percent	-		Annual measure
	Residents who are satisfied with the condition of roads	70 percent	62 percent	The result is an improvement on the half-year result. It reflects continued frustration with congestion on Kāpiti Road, and works related to revocation of SH1, the Paraparaumu transport hub, and road maintenance and repair (resealing and drainage).	Not Achieved

	Performance Measures	Target	Result	Comment	Status
	Roads that meet smooth roads standards	Overall smooth travel exposure is above 85 percent	-		Annual measure
	Residents who are satisfied with the condition of footpaths.	65 percent	74 percent		Achieved
	Percentage of footpaths that fall within the service standard for the condition of footpaths as set out in the activity management plan.	60 percent	-		Annual measure
	Average cost of local roading per kilometre is comparable with similar councils.	Achieve	-		Annual measure
	Service requests relating to roads responded to within 3-5 hours (urgent).	85 percent	60 percent	We are addressing staff shortages, and providing staff development initiatives internally and with suppliers to improve the responses to the level required.	Not Achieved
	Service requests relating to roads responded to within 15 days (non-urgent).	85 percent	90 percent		Achieved
	Service requests relating to footpaths responded to within 3-5 hours (urgent).	85 percent	44 percent	We are addressing staff shortages, and providing staff development initiatives internally and with suppliers to improve the responses to the level required.	Not Achieved
	Service requests relating to footpaths responded to within 15 days (non-urgent).	85 percent	89 percent		Achieved

Section 1: What we delivered | 1.3 Our service delivery by activity | Infrastructure | 16



Coastal management - whakahaere takutai



Community Outcomes – Strong Communities

Our communities are resilient, safe, healthy, thriving, and connected. Everyone has a sense of belonging and can access the resources and services they need.

Purpose

Contributing to community resilience and safety by identifying coastal hazards and providing and maintaining coastal assets to protect public infrastructure such as roads, wastewater assets, stormwater assets, walkways, and beach accessways; and providing hazard management.

What we delivered

The following projects/initiatives are **on track**:


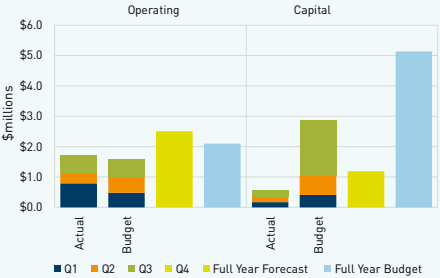
- **Paekākāriki seawall:**
 - Tenders for construction of stage 1 (accessway 4 – main access at Campbell Park) is in evaluation phase. Tender recommendations will go to Council in May 2023 for approval to award the construction contract.
- **Raumati Seawall:**
 - Detailed designs associated with the wall is progressing, and the construction tender for stage 2 of the project (replacement of approximately 160m of the wall with timber) will be advertised early next financial year.
- **Wharemauku block wall long term solution:**
 - Detailed designs are progressing. The construction tender to replace the worst part of this 3.1km long wall with a like-for-like timber wall will be tendered in Q4 with a plan to commence construction in next financial year.
- **Wharemauku block wall long term solution:**
 - Designs are progressing. Ecological assessments completed and iwi consultation commenced. Expect to submit the Resource Consent application early next financial year, and advertise the construction tender in January/ February 2024.
- **Takutai Kāpiti:**
 - Funding for iwi engagement with the project was confirmed in January 2023, and Te Ātiawa have appointed a Climate Change Technical Lead to the project, along with two iwi representatives to join the Coastal Advisory Panel (CAP).
 - Phase 2 of the project officially commenced with the first CAP workshop on 1 March 2023.

- Risk Assessment overviews for the Northern Adaptation Area (NAA) were presented to the CAP at the CAP workshop on 29 March, and at this workshop, the CAP made their first initial decisions regarding shortlisting pathway options for the NAA. Additionally, all Community Board Chairs were invited to join all CAP workshops as 'Observers'.

Challenges

- Significant increases in construction costs continue. As a result, 2021 Long-Term Plan (LTP) budget allocations for the replacement of Paekākāriki seawall, Raumati seawall, Wharemauku Block wall, and other coastal structures are not sufficient. The budgets allocated to deliver the capital works programme outlined in the LTP will need to be reviewed during 2024 LTP process.
- Climate change impacts on the Paekākāriki and Raumati seawalls has led to significant repairs resulting in delays in replacing these structures. Further delays could cause catastrophic wall failures.

Coastal management - whakahaere takutai

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p>  <p>100% Achieved year-to-date</p> <p>■ Achieved</p> <p><i>1 annual measure is not yet due and has been excluded from the year-to-date result.</i></p> <p>Operating and capital expenditure at 31 March 2023</p>  <p>Capex: full year underspend due to delays on the Paekākāriki coastal protection project.</p>	Working with the community and tangata whenua, we will develop a response to the impacts of coastal erosion and inundation resulting from sea level rise and climate change on our coast.	2022-2023	Achieve	Given its significance, work continues to better understand these impacts in detail.	Achieved
	Final recommendations are developed to inform an implementation plan to address coastal hazards.	2022-2023	-		Annual measure
	Respond within 48 hours to urgent requests to repair seawalls or rock revetments.	85 percent	100 percent		Achieved

Section 1: What we delivered | 1.3 Our service delivery by activity | Infrastructure | 18

Stormwater - wai āwhā



Community Outcomes – Strong Communities

Our communities are resilient, safe, healthy, thriving, and connected. Everyone has a sense of belonging and can access the resources and services they need.

Purpose

Contributing to community resilience and safety by minimising risks to human life and health from flooding through responding efficiently and effectively to flooding issues and maintaining, repairing, and renewing major flood protection and control works.

What we delivered

Major projects are progressing across the District with contracts ongoing, including stormwater upgrades and minor capital works.

The following projects/initiatives are **complete**:

- Matene/Matai (Ōtaki) stormwater upgrades.
- Paraparaumu Catchment 4 stormwater renewals.

Other Progress included:

The following projects/initiatives are **on track**:

- Paraparaumu Catchment 3 renewals:
- Rauparaha Street stormwater upgrades.
- Amohia Catchment Stage 1 stormwater upgrades.
- Jeep Road/Clunie Avenue Catchment stormwater upgrades.

Construction work of the following projects are in Contract Award phase.

- 2022/23 Minor capital works in 8 locations in the district.
- Sump and Sump Lead renewals – Phase 1.

Other progress included:

- Kena Kena catchment habitable floor flooding stormwater upgrade project: Resource Consent granted by Greater Wellington Regional Council.
- Open drain/stream cleaning, water quality monitoring, and district-wide flood modelling continues.
- Applied for global stormwater discharge consent.
- Continued designing 20 major projects.



- District-wide stormwater asset data gathering and condition assessments are ongoing.
- District-wide Inflow Infiltration Control project (jointly with the Water/Wastewater team) is underway.
- Responding to flood events and working with affected residents on formulating short-term and long-term solutions.

Challenges:

- Significant increases in construction costs continue. As a result, 2021 Long-Term Plan (LTP) budget allocations for capital works as well as for operational activities are not sufficient. The budgets allocated to deliver these services need to be reviewed during 2024 LTP process.
- Ratepayers living in non-stormwater-rated areas have an expectation they will receive a similar level of service to ratepayers in stormwater-rated areas. This needs to be addressed at Council level as staff are unable to manage these expectations.
- Government's recent announcement amending the course of Three Waters reform introduces uncertainty for staff and the sector in regards to ongoing management of related assets and services.

Stormwater - wai āwhā

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p> <p>86% Achieved year-to-date</p> <p>■ Achieved ■ Not achieved</p> <p><i>This activity has no annual measure.</i></p> <p>Operating and capital expenditure at 31 March 2023</p> <p>Capex: full year overspend is due to cost escalations of the major stormwater projects.</p>	Median response times to attend a flooding event from notification to attendance on site.	Urgent = less than or equal to 24 hours	72 hours 54 minutes	Most of these urgent service requests were attended on the day they were logged, but they were closed 2-3 days later. The person closing the service requests was on leave at the time of resolution, and when closing the closed date was recorded as the date attended.	Not achieved
	Median response times to attend a flooding event from notification to attendance on site.	less than or equal to 5 days	3 days		Achieved
	Percentage of all buildings that have been inundated due to minor flooding that are visited within 4 weeks.	90 percent	100 percent		Achieved
	Number of complaints received about the performance of the district's stormwater system.	Fewer than 30 per 1,000 properties connected to the Council's stormwater system.	4 per 1,000 connections		Achieved
	Major flood protection and control works are maintained, repaired, and renewed to the key standards as defined in the Council's activity management plan.	Achieve	Achieved		Achieved

	Performance Measures	Target	Result	Comment	Status
	Number of buildings (habitable floors) reported to be flooded as a result of a less than 1 in 50-year rain event.	Fewer than 3 per 1,000 properties connected to the Council's stormwater system.	0.04 per 1,000 connections		Achieved
	Compliance with Council's resource consents for discharge from its stormwater system measured by the number of: <ul style="list-style-type: none"> a) abatement notices b) infringement notices c) enforcement orders, and d) convictions, received by Council in relation to those resource consents.	No notices, orders, or convictions	No notices, orders, or convictions		Achieved

Water management – wai



Community Outcomes – Strong Community

Our communities are resilient, safe, healthy, thriving, and connected. Everyone has a sense of belonging and can access the resources and services they need.

Purpose

Contribute to community health and safety by providing high-quality drinking water across the district, and ensuring there is enough water to fight fires when needed, protecting the health and wellbeing of our communities.

What we delivered

The following projects/initiatives are **on track**:

- **Progress drinking water safety and resilience**
 - **Hautere Water Treatment Plant:**
The easement areas to legalise the water treatment facility were surveyed. A contractor was engaged to raise the roof of the existing chlorine room. An offer was received to construct a new building to accommodate a communications room. The design for cartridge filtration system completed.

- **Rangiorua Water Treatment Plant:**
The design scope was sent for pricing and offers were received.
- **Tasman Road Water Treatment Plant:**
The design for disposing of the water during construction of the new bore was well received and negotiations with Porirua Trust are progressing. The pipe for the new bores was ordered.
- **Waikanae Water Treatment Plant (Stage 2 upgrade):**
Enabling works and utility relocations were completed in January. An offer for the contract to install a new clarifier, a rapid mix tank, chemical plant upgrades, and equipment renewals was received. We are waiting on a final design for the electrical and access ramp.
- **Upgrade our water network.**
 - **Water mains renewals:**
Completed 570 metres of the 800 metre watermain upgrade on Te Moana Road (Waikanae).
 - **New Ōtaki water reservoir:**
Councillors were briefed about a new water reservoir on Te Manuao Road, part-funded from a \$29 million grant from the Kāinga Ora Infrastructure Acceleration Fund.




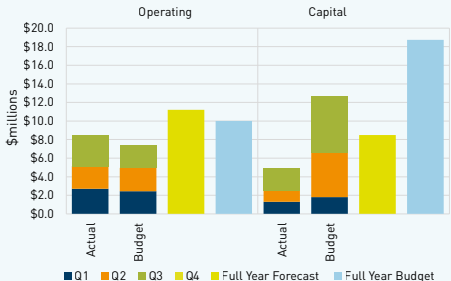
Other initiatives

- **Submissions:**
 - Submissions on the Water Services Legislation Bill, and the Water Services Economic Efficiency and Consumer Protection Bill were submitted.

Challenges

- **Progress drinking water safety and resilience**
 - **Hautere Water Treatment Plant:**
Delays due to suppliers'/consultants' lack of resources.
 - **Tasman Road (Ōtaki) Water Treatment Plant:**
Agreement with the Porirua Trust regarding land access is to be negotiated. The upgrade to the treatment process is on hold until the final water quality from the new bores is known.
 - **Rangiorua Water Treatment Plant:**
Overhead power lines are impacting the siting of the well drilling.
 - **Three Waters:**
Government's recent announcement amending the course of Three Waters reform introduces uncertainty for staff and the sector in regards to ongoing management of related assets and services.

Water management – wai

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p>  <p>100% Achieved year-to-date</p> <p>■ Achieved</p> <p><i>5 annual measures are not yet due and have been excluded from the year-to-date result.</i></p> <p>Operating and capital expenditure at 31 March 2023</p>  <p>Capex: underspends due to delays to both the Waikanae and Ōtaki water treatment plants.</p>	Median response times to a fault or unplanned interruption to our water network measured by attendance time (from the time Council receives notification to the time that staff are on site).	Urgent = less than or equal to 1 hour	16 Minutes		Achieved
	Median response times to fault or unplanned interruption to our water network measured by attendance time (from the time Council receives notification to the time that staff are on site).	Non-urgent = 3 days or less	17 hours		Achieved
	Median response times to fault or unplanned interruption to our water network measured by resolution time (from the time Council receives notification to the time that staff are on site).	Urgent = 5 hours or less	1 hour 13 minutes		Achieved
	Median response times to fault or unplanned interruption to our water network measured by resolution time (from the time Council receives notification to the time that staff are on site).	Non-urgent = 4 days or less	1 day 3 hours 34 minutes		Achieved

23 | Kāpiti Coast District Council Performance Report for the nine months ended 31 March 2023

	Performance Measures	Target	Result	Comment	Status
	Compliance of the district's drinking water supply with: a) Part 4 of the drinking water standards (bacteria compliance criteria).	Achieve 100 percent	-		Annual Measure
	Compliance of the district's drinking water supply with: b) Part 5 of the drinking water standards (protozoal compliance criteria).	Achieve 100 percent	-		Annual Measure
	Residents who are satisfied with the quality of Council's water supply (taste, odour, clarity).	80 percent	84 perecnt		Achieved

	Performance Measures	Target	Result	Comment	Status
	<p>Total number of complaints received by Council, per 1,000 connections to Council's networked reticulation system, about any of the following:</p> <ul style="list-style-type: none"> a) drinking water clarity b) drinking water taste c) drinking water odour d) drinking water pressure or flow e) continuity of supply, and <p>Council's response to any of these issues.</p>	At or below 6.2 complaints per 1,000 connections	3.69 per 1,000 connections		Achieved
	Peak water consumption in litres per person per day.	At or below 490 litres per person per day.	-		Annual measure
	Average water consumption in litres per person per day.	At or below 325 litres per person per day.	-		Annual measure
	Percentage of real water loss from the Council's networked reticulation system calculated per the Water Loss Guidelines using WaterNZ's BenchLoss NZ software.	At or below 23.6 percent.	-		Annual measure



Wastewater management – wai para



Community Outcomes – Strong Communities

Our communities are resilient, safe, healthy, thriving, and connected. Everyone has a sense of belonging and can access the resources and services they need.

Purpose

Contributing to community resilience and safety by minimising risks to human life and health from contamination resulting from sewage overflows through wastewater management practices that ensure we respond efficiently and effectively to system blockages, faults, and overflow issues.

What we delivered

The following projects/initiatives are **complete**:

- **Ōtaki Wastewater Treatment Plant (ŌWWTP):**
 - Desludging of the oxidation ponds.
 - Installation of inlet bypass flow.
 - De-gritting of the aeration pond.
 - Fencing around monitoring bores at downstream of land disposal treatment area.
 - Community liaison meeting commenced.

The following projects/initiatives are **on track**:

- **Paraparaumu Wastewater Treatment Plant (PWWTP):**
 - Refurbishment of Clarifier-1 has started.
 - Resource Consent was received for the lining of the storm basin and decommissioning of the retired sludge beds.
 - The tendering process is underway for storm basin lining work, decommissioning of the retired sludge bed, and installation of new pH correction system to meet regulatory requirements.
 - Community engagement has commenced.

Wastewater network upgrade.


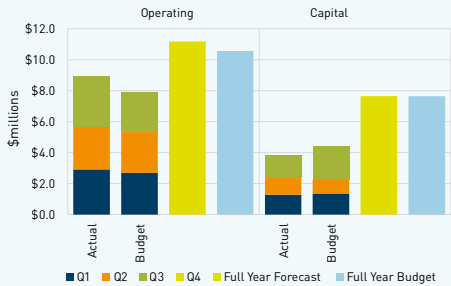
- Approval was received from Greater Wellington Regional Council and Te Atiawa Whakarongotai for the overflow pond liner specification and construction methodology at Waikanae wastewater pumping station (a consent requirement).
- The contract was awarded to commence the Waikanae Pump Station overflow pond lining, and work is planned to complete by the end of June 2023.

Challenges

• Three Waters

- Government's recent announcement amending the course of Three Waters reform introduces uncertainty for staff and the sector in regards to ongoing management of related assets and services.

Wastewater management – wai para

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p>  <p>100% Achieved year-to-date</p> <p>■ Achieved</p> <p><i>1 annual measure is not yet due and has been excluded from the year-to-date result.</i></p> <p>Operating and capital expenditure at 31 March 2023</p>  <p>Operating Capital</p> <p>\$millions</p> <p>Actual Budget Actual Budget</p> <p>■ Q1 ■ Q2 ■ Q3 ■ Q4 ■ Full Year Forecast ■ Full Year Budget</p>	Median response times to sewage overflows resulting from a blockage or other fault measured by attendance time (from the time Council receives notification to the time that staff are on site).	1 hour or less	19 minutes		Achieved
	Median response times to sewage overflows resulting from a blockage or other fault measured by resolution time (from the time Council receives notification to the time that staff are on site).	5 hours or less	53 minutes		Achieved
	<p>Number of complaints received by Council about any of the following:</p> <ul style="list-style-type: none"> a) sewage colour b) sewerage system faults c) sewerage blockages d) Council's response to issues with the sewerage system expressed per 1,000 connections. 	Fewer than 7.2 complaints per 1,000 connections	2.37 per 1,000 connections		Achieved

27 | Kāpiti Coast District Council Performance Report for the nine months ended 31 March 2023

	Performance Measures	Target	Result	Comment	Status
	Number of dry-weather sewage overflows from the Council's sewerage system expressed per 1,000 network connections.	At or below 2 per 1,000 connections to Council's sewerage system.	0.73 per 1,000 connections		Achieved
	<p>Compliance with Council's resource consents for discharge from its sewerage system measured by the number of:</p> <ul style="list-style-type: none"> a) abatement notices b) infringement notices c) enforcement orders, and d) convictions, <p>received by Council in relation to those resource consents.</p>	No notices, orders, or convictions.	Notice issued	<p>The Council has an ongoing non-compliance with Condition 21 regarding dissolved reactive phosphorus in the groundwater monitoring bores. The Council has engaged consultants to investigate the cause and source of the exceedance, and identify appropriate mitigation measures to reduce phosphorous in the discharge.</p> <p>The Council exceeded the maximum discharge flow authorised in the consent by 70m3 on 17 March 2023. The exceedance was due to a system error that has now been fixed. GWRC has recorded this as a non-compliance but is not taking any further enforcement action.</p>	Annual measure



Sustainability and resilience - toiūtanga me te manawaroatanga



Community Outcomes – Thriving Environment

Our natural environment is restored and enhanced as we transition to a low carbon future.

Purpose

Contributing to preserving, restoring, and enhancing our natural environment to improve resilience by ensuring accessible, effective, and efficient waste management options; facilitating waste minimisation and carbon reduction initiatives in Council and the community; and improving community resilience through emergency management preparedness.

What we delivered

The following projects/initiatives are **on track**:

- **Climate Emergency Action Framework:**

- Council was given an update report on 23 February covering Council's delivery on Climate Change actions as part of LTP 2021 for the months of July to 31 December 2022.
- A public workshop was held about Districtwide Emissions Reductions, where national, regional, and local reduction targets were discussed. The target setting is envisaged to take place through the strategic vision work for LTP 2024.

- **Emissions reduction programme within Council:**

- Council was briefed on 28 February 2023 on the outcomes of the (verified) emissions reduction audit over the 2021/22 year.
- New audit and verification requirements were discussed that will lead to adoption of a new emissions reduction target for Council's emissions, as well as planned projects to support further reductions. A report will be presented to Council end of May.
- Three full EV vehicles have been ordered for the fleet. One is a full EV van for the libraries and the other two are MG EVs that will replace petrol cars from the fleet. To be delivered in Q4.

- **Waste Minimisation and resource recovery:**

- Council received and resolved 61 service requests related to illegally dumped waste in public spaces.
- Council agreed to proceed with the development of a new Wellington Region Waste Management and Minimisation Plan (2023-2029). Community and industry engagement workshops under way.

- **Zero Waste Community hub:**

- Portacom buildings have arrived on site. Work is underway to procure covered area for the site.

Other initiatives

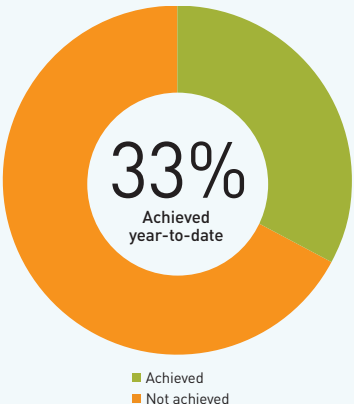
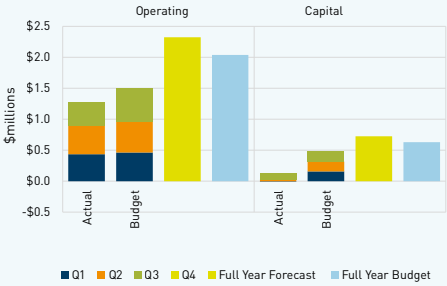
- **Education and events:**

- 7 workshops, talks or stalls were run reaching 110 individuals.
- Zero Waste programme delivered at 4 education institutes year-to-date.
- 6 community events were supported, 5 with free waste management and minimisation resources. 4 waste management plans were processed and approved.

- **Love-Your-Compost Programme:**

- Work is underway preparing a autumn series over April/May.

Sustainability and resilience - toiūtanga me te manawaroatanga

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p>  <p>33% Achieved year-to-date</p> <p>■ Achieved ■ Not achieved</p> <p><i>2 annual measures are not yet due and have been excluded from the year-to-date result.</i></p> <p>Operating and capital expenditure at 31 March 2023</p>  <p>Operating Capital</p> <p>\$millions</p> <p>Actual Budget Actual Budget</p> <p>■ Q1 ■ Q2 ■ Q3 ■ Q4 ■ Full Year Forecast ■ Full Year Budget</p>	Residents who are satisfied with the standard of kerbside collections.	85 percent	87 percent		Achieved
	Illegally dumped waste is removed within 2 working days.	85 percent	75 percent	The KPI was not achieved this quarter mainly due to staff shortages.	Not Achieved
	Households that have an emergency plan and kit sufficient for 7 days following an emergency event.	70 percent	59 percent	Delivery is provided by the WREMO community programme with support from Council WREMO officers. The target has not been achieved due to emergency response pressure across the region and locally we are seeing indicators that some households do not consider emergency planning as a priority. Additional resource may be required to improve this result.	Not Achieved
	Council delivers a waste minimisation education programme in schools.	Minimum of 4 schools each year	-		Annual measure
	The number of Council's total fleet that are low- emission vehicles (i.e. EV's, plug-in hybrids or conventional hybrids).	2022/23: 10 vehicles	-	Three EV vehicles have been ordered for the fleet. This will bring us to a total of 10 low-emission vehicles by the end of the financial year.	Annual measure



Community services

Parks and open spaces - ngā papa rēhia me ngā papa



Community Outcomes – Strong Communities

Our communities are resilient, safe, healthy, thriving, and connected. Everyone has a sense of belonging and can access the resources and services they need.

Purpose

Contributing to people's safety, health, connectedness, and sense of belonging through providing access to and maintaining open public spaces, including sports facilities, playgrounds, cycleways, walkways, bridleways, parks and reserves, and cemeteries.

What we delivered

The following projects/initiatives are **on track**:

- **Maclean Park renewal**

- The final skatepark user group consultation has been completed, and Council will provide the findings to the skatepark design company. We are close to securing a preferred supplier for the new amenity block. The basketball court lights and poles have been installed.
- The preferred construction company for the new skatepark is in high demand, which may cause the start of construction to be delayed. There is a risk of delays in the construction of the amenity block due to general construction pressures. The construction period will be disruptive for park users, and we will investigate ways to mitigate this.

- **Developing Otara Park (stage 2)**

- The Quantity Survey Report for the stage 2 buildings and landscape design has an estimated cost of \$17.5m – this is more than three times the budget provided in the LTP. Further, water and wastewater services are not available at the proposed location of the new pavilion and amenity block. This is expected to further significantly increase the funding deficit for the project.
- The project is an important 'gateway'. Based on these cost escalations, officers are revisiting design options and have commissioned a sports fields needs assessment. This work is expected to inform further advice to Council around rephasing investment at Otara Park. This advice will be fed into the 2024 LTP.

Parks and open spaces - ngā papa rēhia me ngā papa

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p> <p>90% Achieved year-to-date</p> <p>■ Achieved ■ Not achieved</p> <p><i>This activity has no annual measures.</i></p> <p>Operating and capital expenditure at 31 March 2023</p> <p>Capex: full year underspend due to Maclean Park and Otaraua Park.</p>	Residential dwellings in urban areas are within 400 metres of a publicly owned space.	85 percent	99 percent		Achieved
	Sports grounds are open when scheduled.	85 percent	94 percent		Achieved
	Residents who are satisfied with the current availability of facilities.	85 percent	92 percent		Achieved
	Residents who are satisfied with the quality of Council's parks and open spaces.	85 percent	98 percent		Achieved
	Residents who are satisfied with quality of recreation and sporting facilities.	85 percent	94 percent		Achieved
	Residents who are satisfied with the quality of playgrounds.	85 percent	90 percent		Achieved

Section 1: What we delivered | 1.3 Our service delivery by activity | Community services | 32

	Performance Measures	Target	Result	Comment	Status
	Residents who are satisfied with the appearance of, and accessibility to, cemeteries.	85 percent	99 percent		Achieved
	At least a 10-year burial capacity is maintained across the district.	Achieve	Achieved		Achieved
	Users who are satisfied with Council cycleways, walkways, and bridleways.	85 percent	84 percent	Despite an improvement of 4 percent on last quarter, progress has been constrained by unexpected damaging weather events and staff shortages.	Not achieved
	Residents who are satisfied with access points to beaches.	85 percent	92 percent		Achieved



Recreation and leisure – ruhanui



Community Outcomes – Strong Communities

Our communities are resilient, safe, healthy, thriving, and connected. Everyone has a sense of belonging and can access the resources and services they need.

Purpose

Contributing to people's safety, health, connectedness, and sense of belonging through providing access to community swimming pools and libraries; public arts, culture, and heritage facilities; and managing grant funding for arts, museums, and maintenance of heritage sites.

What we delivered

The following projects/initiatives are **on track**:

- **Develop a new multi-use space for the Waikanae Library and Community Service Centre**
 - Over the last quarter, considerable progress has been made to develop a variety of options for the future Waikanae Library and Service Centre, both in terms of the functions it could provide and location options. High-level cost estimates are being developed and will be presented to Council soon to discuss options for community engagement. In the next quarter these options will be discussed with iwi, the community board, and the project advisory group.
- **Increase digital library services and resources, and support across Council's libraries**
 - A broader selection of digital programmes is now available. Physical Makerspace development is underway. The launch is expected early in the next financial year. A Community Connector van has been purchased and is being outfitted.


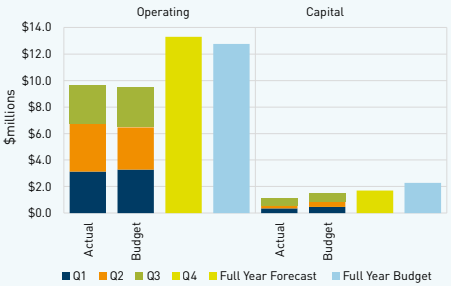
• Stage two of Ōtaki Pool improvements

- Construction and material costs have risen substantially in the last two to three years, resulting in the cost of the project now exceeding the available budget. The design is being revised to see if there is a way to achieve the project's goals (including reducing Council's carbon footprint) within budget, and a staged approach to allow for future growth is anticipated.
- The cost of capital works has escalated substantially, and the work programme is being revisited in light of this increase. The price of chemicals has almost doubled, placing further pressure on budgets.

Challenges

Significant increases in costs continue to constrain budgets and design options.

Recreation and leisure – ruhanui

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p>  <p>100% Achieved year-to-date</p> <p>■ Achieved</p> <p>5 annual measures are not yet due and have been excluded from the year-to-date result.</p> <p>Operating and capital expenditure at 31 March 2023</p>  <p>Operating Capital</p> <p>\$millions</p> <p>Actual Budget Actual Budget</p> <p>■ Q1 ■ Q2 ■ Q3 ■ Q4 ■ Full Year Forecast ■ Full Year Budget</p>	Users who are satisfied with the pools' services and facilities.	85 percent	97 percent		Achieved
	Visits to swimming pools in the district.	≥290,000 each year	-	100,286 Q3 attendance for all pools 244,870 YTD attendance	Annual measure
	Learn-to-swim registrations.	≥ 3,200 each year	-	Q3 registrations: 618 YTD registrations: 1737	Annual measure
	Users who are satisfied with the library services.	85 percent	97 percent		Achieved
	Visits to libraries.	≥ 300,000 each year	-	Q3 68,908 YTD 216,532	Annual measure
	Collections are refreshed in accordance with the New Zealand public library standards.	350 new items (including renewals) per 1,000 population	-	Q3 4,077 YTD 10,319	Annual measure
	Items borrowed and renewed per annum (including physical, digital, SMART libraries).	520,000 each year	-	Q3 141,911 YTD 409,183	Annual measure



Community facilities – whare tapere hāpori

Community Outcomes – Strong Community

Our communities are resilient, safe, healthy, thriving, and connected. Everyone has a sense of belonging and can access the resources and services they need.

Purpose

Contributing to people’s safety, health, connectedness, and sense of belonging by providing access to the facilities, resources, and services they need, and ensuring civic buildings are well maintained and safe.

What we delivered

The following projects/initiatives are **on track**:

- **Mahara Gallery upgrade**
 - A blessing ceremony marked the completion of most of the construction phase of the new gallery in April despite delays from cost escalations, labour shortages and weather events. All interior wall finishes are now complete, and the final electrical, plumbing and air conditioning fitout was 90 percent complete at the end of March.
- **Older persons’ housing renewal**
 - In line with the multi-year work plan, Council renewed 12 units during the quarter as planned, with two more under consideration.
- **Replace Te Newhanga Kāpiti Community Centre**
 - All possibilities for the community centre have been investigated. Any decisions made on the development of the future community centre will be based on input from centre users and the larger community.
- **Ōtaki Pavilion toilet**
 - The project has been assigned a heritage architect and structural engineers, and it is currently in the design stage. The construction phase will start in the new fiscal year.
- **Reshape community facilities in Ōtaki**
 - The buildings for Harvey Bowler and Birthright have both been demolished. The site is secure, and grass will be laid in the coming quarter. The following stage will be a part of the 2024 LTP process.


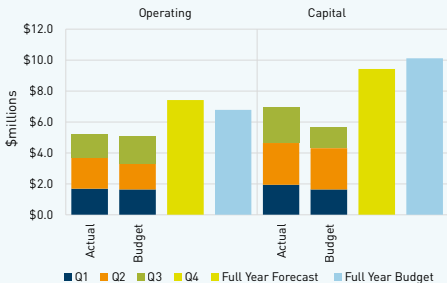
Challenges

Significant increases in costs continue to constrain budgets in some cases.



Mahara Gallery upgrade, Waikanae. Photo by Jack Penman.

Community facilities – Whare tapere hapori

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p>  <p>100% Achieved year-to-date</p> <p>■ Achieved</p> <p>3 annual measures are not yet due and have been excluded from the year-to-date result.</p> <p>Operating and capital expenditure at 31 March 2023</p>  <p>Operating Capital</p> <p>\$millions</p> <p>Actual Budget Actual Budget</p> <p>■ Q1 ■ Q2 ■ Q3 ■ Q4 ■ Full Year Forecast ■ Full Year Budget</p>	Users who are satisfied with the standard of the library building facilities.	85 percent	91 percent		Achieved
	Residents who are satisfied public toilets are clean, well-maintained and safe.	75 percent	78 percent		Achieved
	Urgent requests relating to public toilet facilities that are responded to within 4 hours.	98 percent	100 percent		Achieved
	Users who are satisfied with Community halls.	85 percent	-		Annual measure
	Occupancy rate of the total number of units available for older persons.	97 percent	97 percent		Achieved
	Tenants of housing for older persons who rate services and facilities as good value for money.	85 percent	-		Annual measure
	Tenants of housing for older persons who are satisfied with services and facilities.	85 percent	-		Annual measure

Section 1: What we delivered | 1.3 Our service delivery by activity | Community Services | 38

Partnerships

Tangata whenua



Community Outcomes – Partnership

Mana whenua and Council have a mutually mana-enhancing partnership.

Purpose

Contributing to tangata whenua's and the wider community's resilience, connectedness, and sense of belonging through tikanga, engagement, capacity building, and knowledge sharing.

What we delivered

The following projects/initiatives are **on track**:

• Iwi Capacity Building:

In line with the formally adopted Governance Structure and Delegations 2022-2025:

- Council in December 2022 confirmed Huriwai Paki as the representative for Ngāti Toa Rangatira to attend Council (speaking rights only). It also appointed Huriwai to the Strategy, Operations and Finance Committee, the Social Sustainability Subcommittee, the Climate and Environment Subcommittee.

- Council in January 2023 confirmed Andre Baker, Janine Huxford, and Christopher Gerretzen as the representatives for Ātiawa ki Whakarongotai to attend Council (speaking rights only), the Strategy, Operations and Finance Committee, Social Sustainability Subcommittee, and the Climate and Environment Subcommittee meetings. The three representatives will alternate attendance.
- Council in March 2023 appointed Kim Tahiwi as the representative for Ngā Hapū o Ōtaki to attend the Social Sustainability Subcommittee, the Climate and Environment Subcommittee, and Grants Allocation Committee – Creative Communities NZ scheme meetings.

• Council capacity and knowledge building:

- 100 staff progressing towards a May 2023 completion of a 6-month Te Ao Māori Foundation Course partnering with Education Perfect.
- 60 staff registered interest to be enrolled in an April 2023 intake of the Education Perfect Te Ao Māori Foundation Essentials Course.
- Elected Representatives attended a Te Tiriti o Waitangi 101 Workshop.

- Recruitment began for a Group Manager to establish a new Iwi Partnerships Group within the Council.

Challenges

• Iwi Capacity Building:

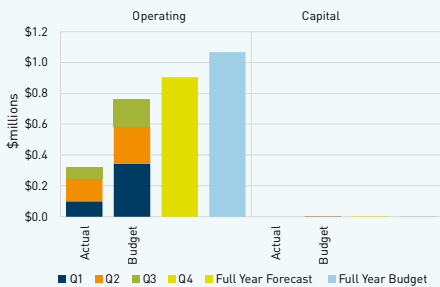
- Resourcing and available capacity across all three mana whenua iwi.

• Council capacity and knowledge building:

- Capacity and capability constraints within the Iwi Partnerships function while recruitment is underway to fill vacancies.



Tangata whenua

	Performance Measures	Target	Result	Comment	Status
Performance from 1 Jan to 31 March 2023 <i>This activity has three annual measures that are not yet due.</i> <i>The results for this activity's performance will be presented in the Annual Report for 2022/23.</i>	Partnership agreements are in place with each of our iwi partners, and they are reviewed annually.	Achieve	-		Annual measure
Operating and capital expenditure at 31 March 2023 	Iwi partners are satisfied with their partnership with Council.	Achieve	-		Annual measure
	Iwi have the opportunity for representation on standing committees of Council, and mana whenua have opportunities to contribute to Council work programmes	Achieve	-	Mana whenua iwi are currently represented on standing committees of Council and have the opportunity to contribute to Council work programmes having had representatives confirmed to attend Council meetings.	Annual measure



Community support – ngā hāpai hāpori



Community Outcomes – Strong Communities

Our communities are resilient, safe, healthy, thriving, and connected. Everyone has a sense of belonging and can access the resources and services they need.



Our local economy is prosperous with ample opportunities for people to work and learn in Kāpiti.

Purpose

Contributing to communities' resilience, safety, health, and connectedness so that they may thrive by providing resources and services to the community for capacity building and opportunities to influence Council social strategies, policies, and programmes to address community priorities.

What we delivered

The following projects/initiatives are **on track**:

- **Implement our social investment and support programme for the community sector to support our district's recovery and rebuilding from COVID-19 impacts**
 - All agreements have been signed, and most organisations will be underway with programmes and support.
- **Develop and implement an age-friendly approach to meet the needs of our “seniors” population**
 - The approach is close to being finalised. The project brings together providers of senior services to develop culturally appropriate communications and engagement planning.


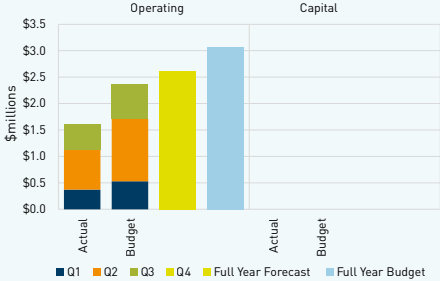
- **Work with our community to develop spaces - community centre/hubs - that enhance access to resources and services**

- We continue to engage with the community in several ways including through activities such as My Mothers Apron - Stories from the kitchen table, and Te Wiki Kaumātua, Senior's week.

Challenges

None to report.

Community support – ngā hāpai hapori

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p>  <p>■ Achieved</p> <p><i>3 annual measures are not yet due and have been excluded from the year-to-date result.</i></p> <p>Operating and capital expenditure at 31 Mar 2023</p> 	Formal Council-mandated and supported advisory groups are satisfied or very satisfied with opportunities to influence the content of Council strategies, policies and project planning.	Satisfied	-		Annual measure
	Youth development programme deliverables are achieved.	Achieve	-		Annual measure
	Resident's who are satisfied with the Council's community support services.	85 percent	91 percent		Achieved
	Council's social investment programme enables services to deliver on community priorities.	Achieve	-		Annual measure

Section 1: What we delivered | 1.3 Our service delivery by activity | Partnerships | 42



Governance – mana whakahaere



Community Outcomes – Strong Communities

Our communities are resilient, safe, healthy, thriving, and connected. Everyone has a sense of belonging and can access the resources and services they need.

Purpose

Contributing to communities' resilience, connectedness, and sense of belonging through providing access to Council and managing democratic services.

What we delivered


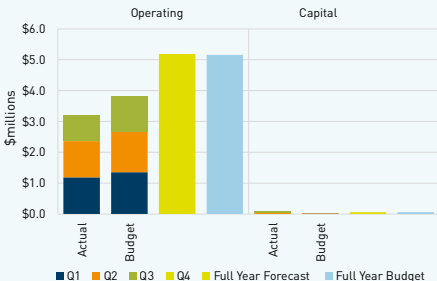
The following project/initiative is **complete**:

- **Continue to explore opportunities to enhance participation of Māori in the governance framework:**
 - Mana whenua representatives have been appointed from all three iwi in the Kāpiti Coast district.
 - Mana whenua representatives now have a non-voting seat at the Council table, as well as voting and participation rights across other Council committees and subcommittees.
 - Ensuring meaningful participation for mana whenua within the governance structure will need to remain an ongoing priority for Council to further strengthen the partnership that Council has with iwi. There are however now mechanisms for mana whenua representatives to actively participate in governance processes and funding is available to support this.
 - Opportunities remain to review the role of Te Whakaminenga o Kāpiti as an independent advisory to Council within Council's broader governance framework.

Challenges

None to report.

Governance – mana whakahaere

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p>  <p>50% Achieved year-to-date</p> <p>■ Achieved ■ Not achieved</p> <p><i>This activity has no annual measures.</i></p> <p>Operating and capital expenditure at 31 March 2023</p>  <p>Operating Capital</p> <p>\$millions</p> <p>Actual Budget Actual Budget</p> <p>■ Q1 ■ Q2 ■ Q3 ■ Q4 ■ Full Year Forecast ■ Full Year Budget</p>	Council meeting agendas are available in hard copy in Council service centres and/ or district libraries within two working days prior to the meeting.	100 percent	100 percent		Achieved
	Official information requests that are responded to within 20 working days.	100 percent	95 percent	This quarter three information requests that were not responded to within the statutory timeframe is due to the internal LGOIMA process and timeframes not being followed.	Not achieved

Section 1: What we delivered | 1.3 Our service delivery by activity | Partnerships | 44



Economic development – whakawhanake umanga



Community Outcomes – Vibrant Economy

Our local economy is prosperous with ample opportunities for people to work and learn in Kāpiti.

Purpose

Contributing to providing opportunities for people to work and learn in Kāpiti and increasing prosperity in the local economy by delivering the Kāpiti Coast Economic Development Strategy and Implementation Plan through partnerships.

What we delivered

The following projects/initiatives are **on track**:

- **Work with iwi and the business community to implement the Kāpiti Coast Economic Development Strategy and develop a destination management plan and developing a workforce plan**
 - The Economic Development Strategy is still being implemented, with the Economic Development Kotahitanga Board providing a six-month update to the Council on December 8, 2022. Council has completed and approved the Destination Management Plan and Workforce Plan.
- **Set up a CCO (Council Controlled Organisation) that could be used in the future**
 - As appropriate, opportunities for the formation of a Council Controlled Organization (CCO) are being investigated. Council recently received verbal submissions on the formation of an affordable housing entity, which included the option of establishing a CCO. The Economic Development Kotahitanga Board is in the process of starting a project to review future potential operating models, including the option for a CCO.

- **Explore whether Council may be able to have a role in the Kāpiti Coast Airport**

- Work to determine whether Council should play a role in the Kāpiti Airport continues, with an Aeronautical Safety Assessment commissioned to assist Council in understanding operating options and requirements. Council has also requested a legal opinion on the Waitangi Tribunal findings, which were released in December 2022.

- **Kāpiti Gateway (Te Uruhi) with co-funding from Government**

- This project has been stopped due to ongoing cost increases. The decision was made by Council at a meeting on March 2, 2023. Council decided to look into other options for achieving the project's goals.

Challenges

None to report.

Economic development – whakawhanake umanga

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p> <p><i>This activity has three annual measures that are not yet due.</i></p> <p><i>The results for this activity's performance will be presented in the Annual Report for 2022/23.</i></p> <p>Operating and capital expenditure at 31 March 2023</p>  <p><i>Capex: full year underspend due to stopping Te Uruhi.</i></p>	<p>The actions in the Kāpiti Coast Economic Development Strategy and Implementation Plan 2020-23 are delivered.</p> <p>(As reported annually in the Economic Development Kotahitanga Board report.)</p>	Achieve	-		Annual measure



Planning and regulatory services

Districtwide planning – mahere ā-rohe



Community Outcomes – Strong Communities

Our people have access to suitable housing in Kāpiti so that they can live and thrive.

Purpose

Contributing to providing access to suitable housing through efficient and effective development of policies and plans to encourage development and preserve the district's unique character and natural environment.

What we delivered

The following projects/initiatives are **on track**:

- **Support and enable increased supply and development of housing including land acquisition**
 - The Housing Strategy is still being implemented, with several actions currently underway. These include a review of the establishment of an affordable housing entity, a proposed review of the older persons housing portfolio, and community processes related to homelessness, such as advocating for increased transitional and public housing provision. The district's central government activity has increased, with

Kainga Ora actively working on a few projects. The Ministry of Housing and Urban Development is also actively involved and discussing opportunities to support local opportunities with Council and iwi. To better coordinate activity in the district, a government interagency group has been formed. Opportunities to consider additional potential land acquisitions are still being investigated.

- **Develop and implement our district growth strategy**
 - The implementation of Te Tupu Pai is being progressed through broader work on a Kāpiti Blueprint - a long term vision and strategic direction. This includes work on the development of a monitoring framework, which had initially been progressed as part of the implementation of Te Tupu Pai.
- **Review our District Plan particularly to reflect National Policy Statement on Urban Development and medium density residential standards**
 - Plan Change 2 (Council's intensification planning instrument) was publicly notified on 18 August 2022, with submissions and further submissions completed by the end of 2022. The public hearing of submissions by the independent hearings panel began on 20 March and was completed on 3 April 2023.


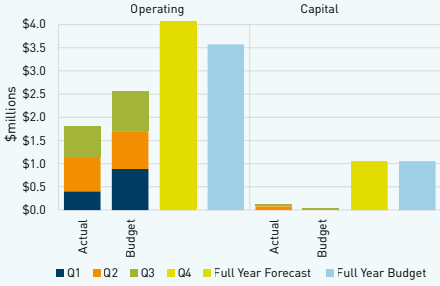
- **Rolling review of the District Plan, including notification of changes to: Omnibus plan changes**

- The omnibus package of 13 plan change topics are at various stages of development. Eight omnibus plan change topics have now progressed past the public notification stage. Of those, seven will either progress directly to Council for a decision or will proceed to a hearing in mid-2023, while the other (Plan Change 1B, Managing Liquefaction Risk) was made operative 31 October 2022. Council will also receive advice in mid-2023 about whether a plan change is needed to address overlaps with bylaws (Plan Change 1M). Draft Plan Change 1E (Rural Indigenous Biodiversity Incentives) has reached the draft consultation stage and is likely to progress to public notification in mid-2023. Three waahi tapu-related omnibus plan change topics are likely to be addressed through a wider review of the Sites and Areas of Significance to Māori chapter of the District Plan. Council will receive advice on this in mid-2023.

Challenges

None to report.

Districtwide planning – mahere ā-rohe

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p>  <p>■ Achieved ■ Not achieved</p> <p><i>1 annual measure is not yet due and has been excluded from the year-to-date result.</i></p> <p>Operating and capital expenditure at 31 March 2023</p> 	<p>A forward programme of District Plan changes (dependent on timely completion of founding policies, strategies, and technical work) is developed and monitored.</p> <ul style="list-style-type: none"> - Omnibus plan change. - Urban development plan. - Flood risk plan change. - Coastal Plan change. - Urban development plan change. - Mana Whenua Plan Change. 	Notified: 2023	-		Annual measure
	All policies and bylaws are reviewed according to their statutory timeframes.	100 percent	100 percent		Achieved
	We efficiently and effectively develop policies and plans to encourage economic development in Kāpiti and preserve our district's unique character and natural environment.	75 percent	70 percent	The reason for this result is unknown as the survey does not ask respondents why they do or don't agree with this statement. It is speculated the result may arise from concerns about specific development proposals, urban intensification, and/or resilience to flood risk after recent flooding in Hawkes Bay.	Not achieved

Section 1: What we delivered | 1.3 Our service delivery by activity | Planning and regulatory services | 48



Regulatory services – ratonga whakaritenga



Community Outcomes – Strong Communities

Our communities are resilient, safe, healthy, thriving, and connected. Everyone has a sense of belonging and can access the resources and services they need.

Purpose

Contributing to communities' safety and health through consenting, permitting, and enforcement of policies, regulations, and bylaws.

What we delivered

The following projects/initiatives are **on track**:

- **Working with our customers, operators, and partner groups, we will continue our programme of education, encouragement, and monitoring to support compliance and address non-compliance**
 - Improving the quality of customer information on the Regulatory webpages is a critical project that is currently underway. A consistent cycle of customer satisfaction surveys across Regulatory functions is in progress.

Challenges

Growing community interest and concern around impacts of medium density development and climate change on the changing character of Kāpiti is manifesting itself in increasing demand, pressure, and conflict for staff at times.

Staff health, safety and well-being is our number one priority, so managing the increasing community tension will require courageous responses at times, and support of staff.

Against this background, the recruitment and retention of qualified Consent Planners, Development Engineers and Building Control Officers remains a challenge. Consultancies and central government agencies appear able to offer significantly more money and better career paths for professional staff. We have a suite of responses to balance this pressure. However, we still find it difficult to recruit suitably qualified and experienced staff in these areas.

Regulatory services – ratonga whakaritenga

	Performance Measures	Target	Result	Comment	Status
<p>Performance from 1 Jan to 31 March 2023</p> <p>67% Achieved year-to-date</p> <p>■ Achieved ■ Not achieved</p> <p><i>This activity has no annual measures.</i></p> <p>Operating and capital expenditure at 31 March 2023</p> <p>Operating Capital</p> <p>\$millions</p> <p>Actual Budget Actual Budget</p> <p>■ Q1 ■ Q2 ■ Q3 ■ Q4 ■ Full Year Forecast ■ Full Year Budget</p>	All dog attack and threatening behaviour requests for service [classified as urgent] are responded to within one hour of notification.	100 percent	100 percent		Achieved
	Average working days to process building consents will not exceed 17 days.	Achieve	In the third quarter, the average processing time for building permits was 11 days (10 in 2022). The average time for processing Code Compliance Certificates was 9 days (9 in 2022). In the third quarter, 232 building permits were granted (306 in 2022).		Achieved
	Average working days to process non-notified resource consents will not exceed 17 days, [excluding Resource Management Act s.37 extensions].	Achieve	Average working days is 21.7	We are seeing a decrease in the number of days it takes to process consents. In February, the average number of working days fell below 20 for the first time in several years, a testament to the process improvement work the team are undertaking, as well as a reflection on a slowdown in development activity.	Not achieved



Wharemauku Stream, Raumati Beach.



Corporate



Community Outcomes – Strong Communities

Our communities are resilient, safe, healthy, thriving, and connected. Everyone has a sense of belonging and can access the resources and services they need.

Purpose

Contributing to our communities' resilience, safety, health, and connectedness by enabling operational delivery of support functions to both internal and external customers and stakeholders to satisfy their resource and service needs.

What we delivered

The following projects/initiatives are **on track**:

- **Power BI**
 - The Business Solutions team has been hard at work developing a solution to our Council's reporting requirements. With the addition of Power BI, the team can now create dashboards that display data in a visually appealing, interactive, and user-friendly manner. Power BI assists teams with BAU by visualising outstanding requests, and it can aid in evidence-based decision-making and data insights. It will also improve the consistency of KPI/legislative reporting across Council.
- **Procurement**
 - The supplier portal is now operational. To improve interactions with suppliers outside of a formal tender process, the Procurement team has launched a new supplier portal, which can be accessed via our website. The supplier portal allows suppliers to easily:
 - see examples of upcoming work
 - learn about working with Council.
 - register interest in collaborating with Council.
 - tell Council about their service and abilities.


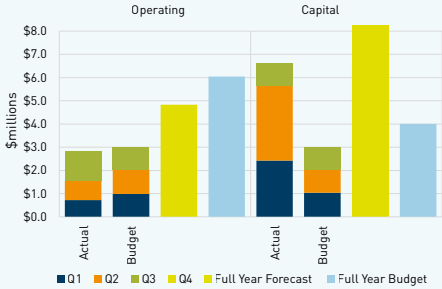
Planning and reporting

- We now have the direction we need to prepare the Annual Plan for adoption on June 29th, 2023, following our third and final Annual Plan workshop with elected members at the end of March. Meanwhile, our Communications team is working on a public awareness campaign that will run from April 26 to May 26, 2023. LTP planning is also underway, with an SLT direction setting workshop scheduled for April.

Challenges

None to report.

Corporate

	Performance Measures	Target	Result	Comment	Status
<div><p>Performance from 1 Jan to 31 March 2023</p><p>■ Annual measure</p><p><i>This activity has one measure that is assessed annually in March. The target has been achieved for the 2022/23 year.</i></p><p>Operating and capital expenditure at 31 March 2023</p><p>Operating Capital</p><p>Actual Budget Actual Budget</p><p>■ Q1 ■ Q2 ■ Q3 ■ Q4 ■ Full Year Forecast ■ Full Year Budget</p></div>	Staff have the materials and equipment they need to do their work right.	Improved result from previous engagement survey	Achieved		Annual measure

Section 2: Financial management

What is this section about?

This section explains how we have managed our finances over the reporting period.

This section has two subsections:

2.1 Financial overview	55
2.2 Financial statements	59



2.1 Financial overview

Revenue for the nine months was
\$85.2 million

- Mainstream revenue (rates, fees and charges) is in line with budget for the reporting period.
- Revenue also included capital subsidies of \$1.6 million and development contributions of \$9.3 million, both of which contribute towards funding of capital projects.

Revenue for the full year is forecast to be
\$166.6 million

Mainstream revenue is expected to be in line with budget at year end. Vested assets of \$51 million are expected on or before 30 June 2023. This mainly relates to the revocation of parts of the Old State Highway 1.

Total operating expenditure for the nine months was
\$76.6 million

Total operating expenditure for the nine months was \$1.9 million below budget mainly due to timing. Operating expenses for the full year are forecast to be \$2.5 million below budget.

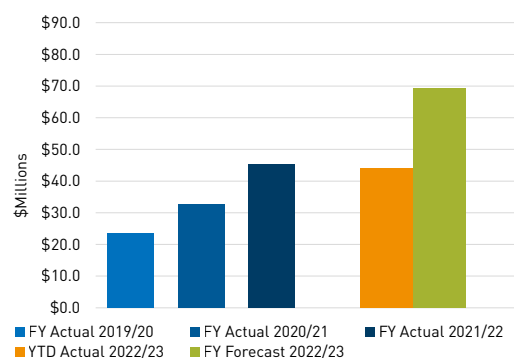
Unrealised gains of \$1.8 million for the nine months relate to the revaluation of interest rate swap contracts. These contracts fix the rate of interest we pay, and at the end of March 2023 Council held \$194 million of swap contracts covering 73% of the value of our debt. The revaluation gain reflects the fact that market interest rates have been rising and interest payable under our swaps contracts is lower than today's market rates. There is no intention to realise these gains.

Capital spending

Capex spend for nine months was
\$44.3 million

Capex was \$44.3 million for the nine months and is forecast to be \$69.1 million for the full year, \$15.6 million below budget. \$12 million has been identified to be carried forward from 2022/23 to 2023/24 and outer years due to delivery constraints from supply chain issues and the continuing economic effects of COVID-19 restrictions.

Capital expenditure year on year



Capital project expenditure by activity	Year to date 31 March 2023			Full Year 2022/23		
Project	Actual \$'000	Budget \$'000	Variance \$'000	Forecast \$'000	Budget \$'000	Variance \$'000
Access and Transport	9,490	10,732	1,242	16,738	18,955	2,218
Transport hub	3,986	2,542	(1,445)	6,443	3,434	(3,008)
Ihakara-Arawhata Link Rd	1,290	765	(525)	1,077	3,409	2,332
Footpath programme	467	1,145	678	1,076	1,526	450
Other capex	3,747	6,281	2,534	8,142	10,586	2,444
Coastal Management	620	2,877	2,257	1,225	5,132	3,907
Paekākāriki Seawall replacement	240	1,640	1,400	654	3,260	2,605
Other capex	380	1,237	857	571	1,873	1,301
Community Facilities	6,939	5,685	(1,254)	9,467	10,118	652
Mahara Gallery	3,606	2,955	(651)	4,476	2,955	(1,521)
Waikanae Library project	273	261	(12)	430	2,041	1,611
Public Toilets - Ōtaki	89	447	358	266	1,033	767
Older persons housing renewals	1,469	704	(765)	1,749	738	(1,010)
Other capex	1,503	1,319	(185)	2,546	3,351	805
Corporate	6,558	3,014	(3,544)	8,322	4,018	(4,304)
Strategic land purchase	2,326	-	(2,326)	3,073	-	(3,073)
Strategic property upgrades	2,680	-	(2,680)	2,680	-	(2,680)
Other capex	1,552	3,014	1,462	2,569	4,018	1,450
Districtwide Planning	172	88	(84)	1,091	1,091	(0)
Strategic land purchase for Housing	88	88	-	1,007	1,091	84
Other capex	84	-	(84)	84	-	(84)
Parks and Open Spaces	1,867	2,507	640	3,055	6,532	3,477
Otaraua Park Stage 2	489	966	477	548	2,843	2,294
Maclean Park	205	213	8	391	1,370	979
Other capex	1,173	1,327	155	2,116	2,319	204
Stormwater Management	7,808	4,063	(3,745)	9,870	6,379	(3,491)
Major stormwater projects	7,572	3,803	(3,769)	9,428	6,016	(3,412)
Other capex	198	260	62	398	363	(35)
Wastewater Management	3,909	4,426	517	7,583	7,645	62
Paraparaumu WWTP	1,925	2,392	467	4,394	3,649	(746)
Other capex	1,984	2,033	50	3,189	3,996	807
Water Management	4,855	12,512	7,657	8,392	18,746	10,354
Waikanae WTP upgrade	1,927	6,204	4,277	2,200	9,605	7,405
Ōtaki Water supply upgrade	370	3,163	2,793	671	4,928	4,257
Other capex	2,558	3,146	587	5,521	4,213	(1,307)
Other activity capex	2,037	2,819	782	3,387	6,082	2,695
TOTAL CAPEX	44,256	48,723	4,467	69,130	84,700	15,570

Section 2: Financial management | 2.1 Financial overview | 56

Rates funded position

31 March 2023 rates funded surplus of
\$0.8 million

This rates funded surplus of \$0.8 million mainly reflects underspends in operating project costs. This is primarily timing in nature, with expenditure expected to catch up in the final quarter. This does not represent a permanent cash surplus.

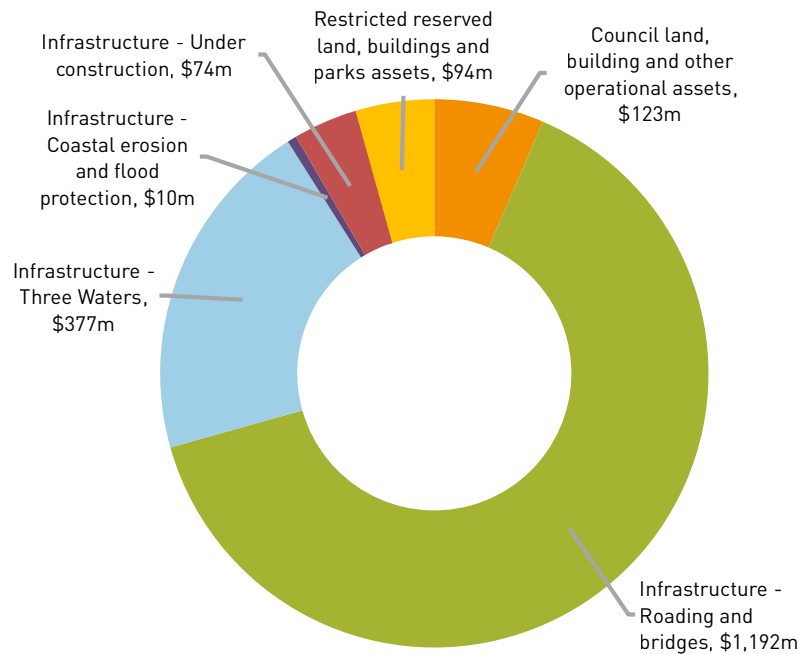
The full year forecast rates deficit of \$6.4 million reflects lower fees and charges revenue than expected, and lower subsidies and higher operating costs than planned.

Rates funded position	Year to date 31 Mar 2023			Full Year 2022/23		
Summary of rates funding	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000	Variance \$000
Operating (deficit)/surplus	8,606	2,236	6,370	56,504	58,652	(2,148)
Adjusted by income and expenditure not funded by rates:						
Add: Unfunded Depreciation	3,095	3,095	-	3,095	3,095	-
Add: Expenditure funded by reserves and special funds	(6)	210	(216)	282	268	14
Add: (Gain)/Loss on Sale of Assets	(7)	-	(7)	-	-	-
Add: Revaluation of Forestry Asset movement	-	-	-	-	-	-
Less: Capital subsidies not funded by rates	(1,562)	(2,541)	979	(6,557)	(9,772)	3,215
Less: Development and Financial Contributions	(9,303)	(2,962)	(6,342)	(10,333)	(3,949)	(6,384)
Less: Vested Assets	-	-	-	(49,425)	(49,425)	-
Underlying rates surplus/(deficit)	822	38	784	(6,435)	(1,132)	(5,303)
Represented by:						
Water account surplus/(deficit)	(293)	268	(561)	(501)	11	(512)
Net underspend/(overspend) across the organisation	1,115	(230)	1,345	(5,934)	(1,143)	(4,791)
Underlying rates surplus/(deficit)	822	38	784	(6,435)	(1,132)	(5,303)

Financial position

Value of the Council assets
\$1.97 billion

The value of Council assets was \$1.97 billion at 31 March 2023.



Our liabilities at 31 March 2023 were \$290 million of which \$265 million was medium to long-term borrowings from the Local Government Funding Agency, and the remainder mainly trade creditors.

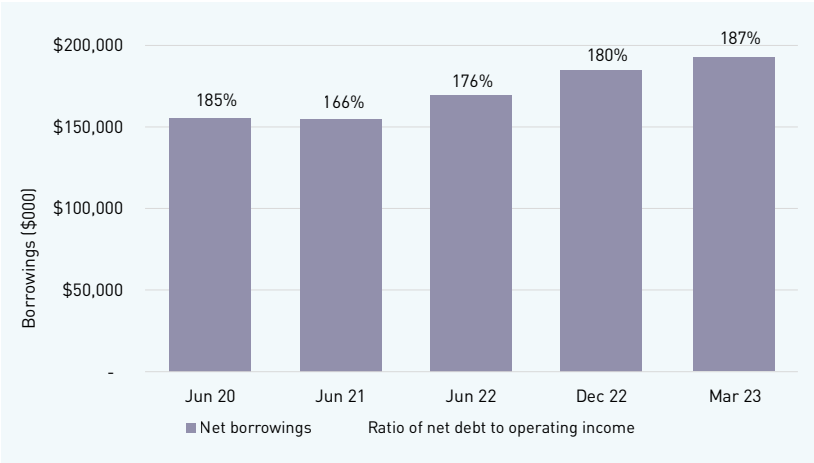
Ratepayer's equity, being the difference between total assets and liabilities, was at \$1.68 billion.

Cash and debt management

Net debt was
\$192 million
equating to 187.3% of operating income

As at 31 March 2023 net debt is tracking well below the preferred limit of 250% (maximum limit 280%) as set out in the LTP.

Net debt as a percentage of operating income



2.2 Financial statements

Statement of financial performance						
	Year to date 31 March 2023			Full Year 2022/23		
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000	Variance \$000
<i>Revenue</i>						
Rates	61,057	61,314	(256)	81,876	81,736	140
Fees and Charges	8,447	9,032	(586)	11,249	11,862	(613)
Grants and Subsidies	5,600	7,086	(1,486)	12,614	16,837	(4,223)
Development and Financial Contributions Revenue	9,303	2,962	6,342	10,333	3,949	6,384
Other Operating Revenue	797	351	445	50,501	51,879	(1,378)
Total revenue excluding gains	85,205	80,745	4,460	166,572	166,263	310
<i>Expenses</i>						
Operating expenses	51,721	53,719	1,997	76,034	74,355	(1,678)
Depreciation and amortisation	19,411	19,334	(77)	25,979	25,773	(206)
Total expenses	71,132	73,053	1,921	102,013	100,129	(1,884)
<i>Interest</i>						
Interest income	1,827	1,101	726	2,090	1,500	590
Finance expense	7,293	6,557	(736)	10,146	8,983	(1,164)
Total interest expense	5,467	5,456	(11)	8,056	7,483	(574)
OPERATING SURPLUS/(DEFICIT)	8,606	2,236	6,370	56,504	58,652	(2,148)
Unrealised gains/(losses)						
Unrealised gain/(loss) on revaluation of financial derivatives	1,768	2,051	(283)	2,735	2,735	-
Total unrealised gains/(losses)	1,768	2,051	(283)	2,735	2,735	-
TOTAL COMPREHENSIVE REVENUE AND EXPENSE	10,374	4,287	6,087	59,238	61,386	(2,148)

Statement of financial position

	2022/23 YTD Actual \$'000	2022/23 Full Budget \$'000
Assets		
Cash and cash equivalents	7,251	15,596
Trade and other receivables	15,331	14,552
Inventories	184	157
Non-current assets held for sale	-	-
Property Plant and Equipment	1,869,845	1,912,796
Forestry assets	28	29
Intangible assets	2,747	5,089
Other financial assets	65,815	81,870
Loans	725	764
Derivative financial instruments	11,425	16,253
Total assets	1,973,351	2,047,106
Liabilities		
Trade and other payables	16,984	34,345
Employee Benefit	3,096	2,901
Deposits	2,490	1,568
Borrowings	265,000	300,000
Provisions	2,172	3,702
Derivative financial instruments	-	273
Total liabilities	289,742	342,789
Public equity		
Accumulated funds	634,968	688,847
Reserves and special funds	9,632	8,306
Revaluation reserve	1,039,009	1,007,164
Total equity	1,683,609	1,704,317
Total liabilities and equity	1,973,351	2,047,106

Statement of cashflows		
	2022/23 YTD Actual \$'000	2022/23 Full Budget \$'000
Cash flows from operating activities		
<i>Cash was provided from:</i>		
Kāpiti Coast District Council rates	61,041	80,800
Greater Wellington Regional Council Rates	13,512	15,887
Grants and subsidies - operating	2,668	2,854
Interest received	698	1,487
Charges and fees	17,892	17,968
GST (net)	(954)	977
	94,857	119,973
<i>Cash was applied to:</i>		
Payments to employees and suppliers	56,025	62,539
Rates paid to Greater Wellington Regional Council	13,512	15,887
	69,537	78,426
Net cash flows from operating activities	25,320	41,547
Cash flows from investing activities		
<i>Cash was provided from:</i>		
Loan repayment/Term deposit maturities	20,359	45,823
Proceeds from sale of property, plant and equipment	24	-
Proceeds from development/financial contributions	-	-
Proceeds from capital grants	2,932	13,346
	23,315	59,169
<i>Cash was applied to:</i>		
Construction and purchase of property, plant and equipment and intangibles	44,256	79,889
Purchase of investments	15,750	57,292
	60,006	137,181
Net cash flows from investing activities	(36,691)	(78,012)
Cash flows from financing activities		
<i>Cash was provided from:</i>		
Long-term borrowings	30,000	90,000
	30,000	90,000
<i>Cash was applied to:</i>		
Interest on borrowings	6,652	8,968
Long-term borrowings	20,000	45,000
	26,652	53,968
Net cash flows from financing activities	3,348	36,032
Net increase/(decrease) in cash and cash equivalents	(8,023)	(433)
Add total cash and cash equivalents at 1 July 2022	15,274	16,029
Total cash and cash equivalents	7,251	15,596

3.1 Overall satisfaction, trends and drivers

Overall satisfaction

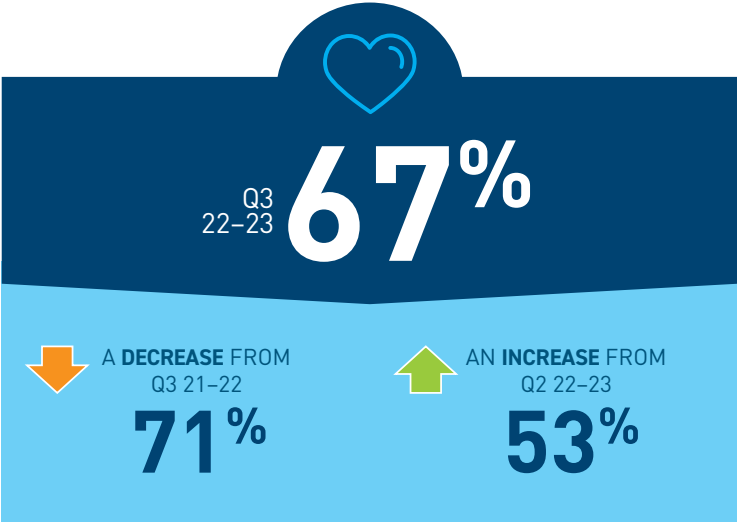
The overall satisfaction score in quarter three of 2022-23 was 67 percent. Compared to quarter two, overall satisfaction increased by 14 percent.

Drivers of change

The increase in satisfaction is largely due to a shift in neutral respondents stating they are satisfied. For this quarter, neutral respondents reduced by 13 percent while satisfied respondents rose by 16 percent. The number of dissatisfied respondents dropped by 4 percent.

The key drivers on residents' overall satisfaction were:

- Perceived value for money
- Trust in the Council to do the right thing; and
- Satisfaction with decisions made by the Council



Overall satisfaction response breakdown						
	Q2 21/22	Q3 21/22	Q4 21/22	Q1 22/23	Q2 22/23	Q3 22/23
Very dissatisfied / Dissatisfied	18%	22%	21%	27%	27%	23%
Neutral	38%	26%	32%	30%	43%	30%
Very satisfied / Satisfied	45%	53%	47%	43%	30%	46%
Adjusted satisfaction	125	148	135	139	114	138

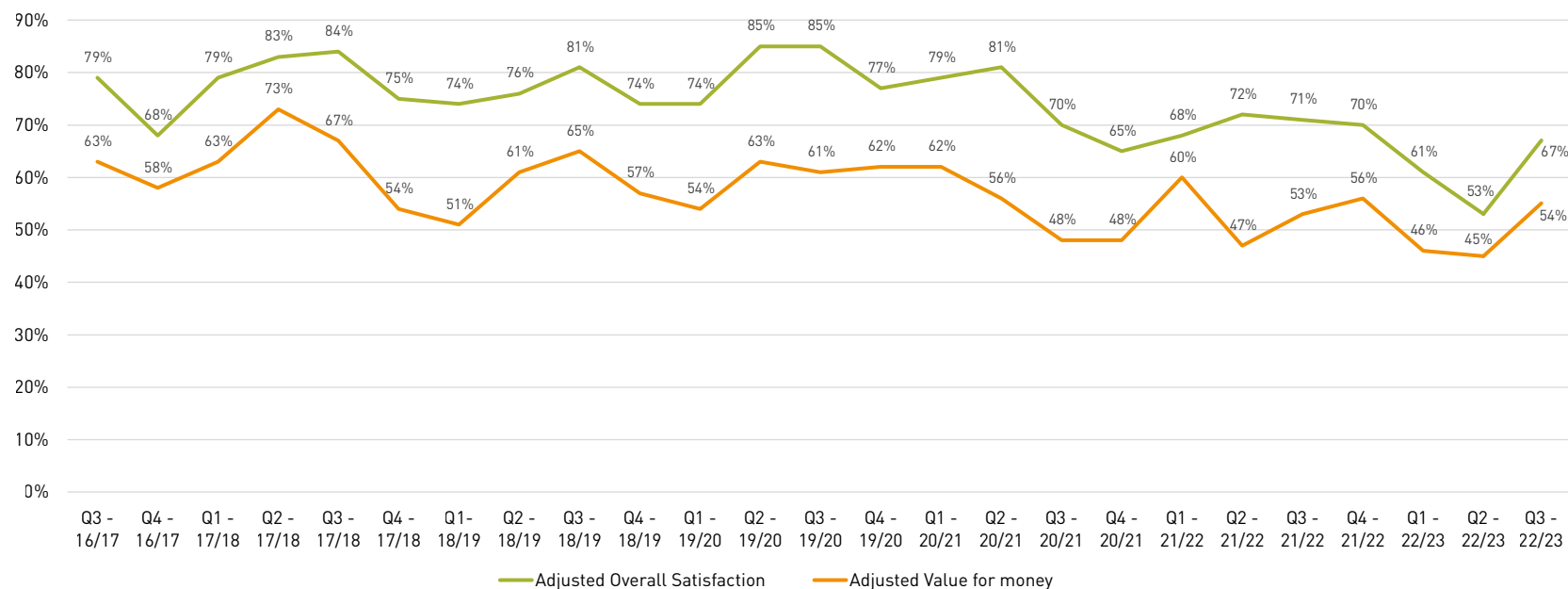
Trends

Resident value for money satisfaction is trending upwards with a 9 percent increase. Trust in the Council to do the right thing is tracking consistently from quarter to quarter, and satisfaction with decisions made by the Council has improved by 12 percent.

Community, the Economy, and Environmental outcomes range between 70 and 85 percent satisfaction, slightly higher than the Q2 result. Satisfaction with Housing is up substantially by 16 percent.

Residents continue to believe that Kāpiti is a great place to live (96 percent).

Overall satisfaction with Council services and perceived value for money trend analysis.



3.2 Satisfaction with progress toward outcomes

These results are perceptions of progress only.

Monitoring against the 2021-41 Long-Term Plan outcomes show that community, economic, and environmental outcomes continue to be perceived highly, all scoring from 70 to 85 percent satisfaction. Satisfaction with housing rated higher than previous with an increase of 16 percent.

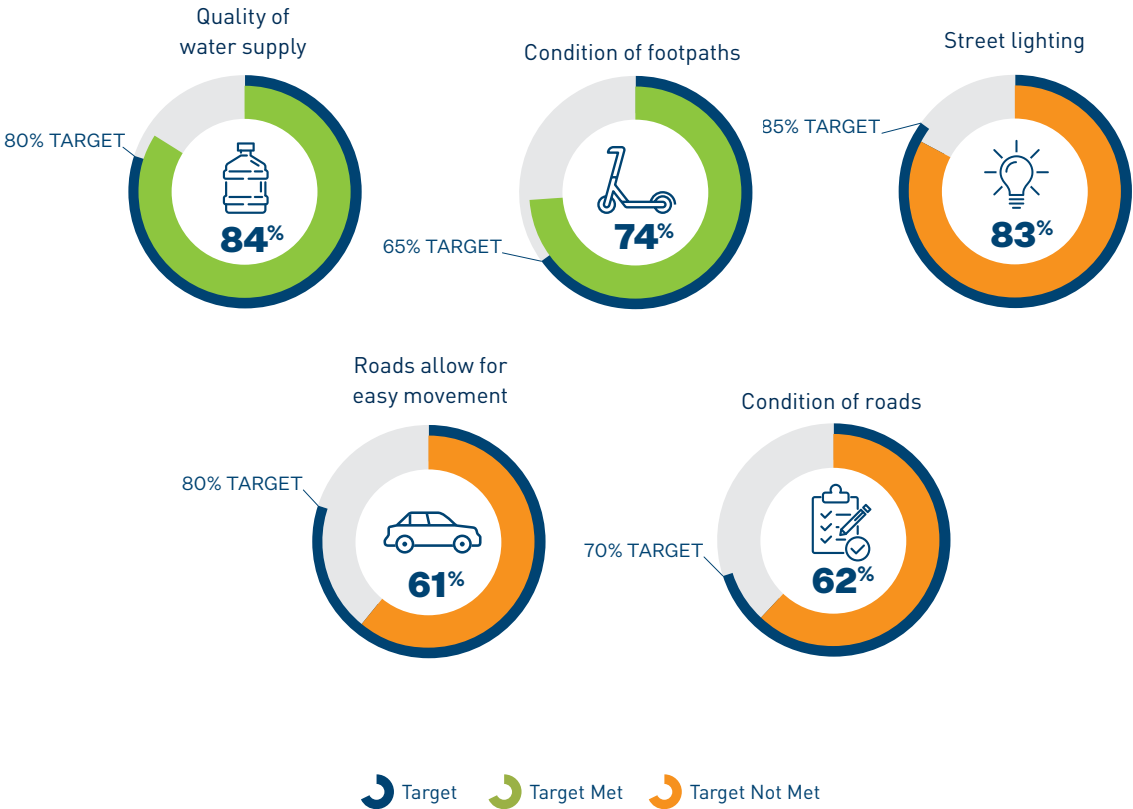
Three out of five infrastructure services and three out of nine service delivery aspects failed to meet targets set in place for 2022/23.



Note: The outcome "Mana whenua and Council have a mutually mana-enhancing partnership" does not have a specific Residents' Opinion Survey question to determine progress. Instead, a narrative explanation of progress will be provided in the Annual Report.

3.3 Satisfaction with service delivery

The key infrastructure issues for quarter three of 2022/23 were a perceived lack of street lighting, poor traffic flow, and a lack of maintenance on roads.



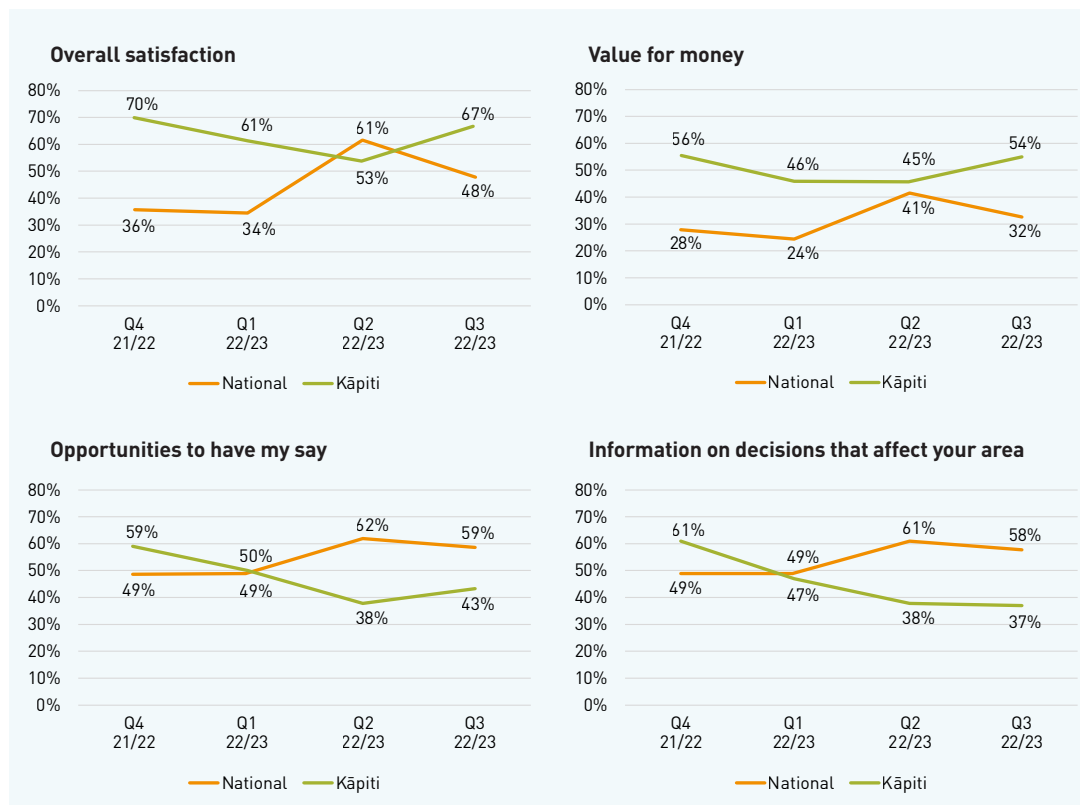


3.4 National comparisons¹


Overall satisfaction and value for money satisfaction in Kāpiti are trending higher than national satisfaction results.

However, we are trending lower than the national average in terms of opportunities to have a say and information on decisions that may affect people.

These will be the Council's priority areas for the next three months.



¹ Source: *What is driving perceptions of Local Government?*, Research First, 2023



Kāpiti Coast
DISTRICT COUNCIL
Me Huri Whakamuri, Ka Titiro Whakamua

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8.4 MAHARA GALLERY OPEX RESOLUTION - REPORT BACK

Kaituhi | Author: **Mike Mendonça, Acting Group Manager Place and Space**

Kaiwhakamana | Authoriser: **Mike Mendonça, Acting Group Manager Place and Space**

TE PŪTAKE | PURPOSE

- 1 At the Strategy and Operations Committee meeting on 22 September 2022 the Committee resolved [to]:

Instruct[s] the Chief Executive to start an internal review in relation to the Mahara Gallery project cost shortfall. That the review be brought back to the new Council.

- 2 This report is the follow up to that resolution.

HE WHAKARĀPOOTO | EXECUTIVE SUMMARY

- 3 Not required.

TE TUKU HAEPAPA | DELEGATION

- 4 The Strategy, Operations and Finance Committee has the delegation to consider this matter.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Committee notes the report (attached).

TŪĀPAPA | BACKGROUND

- 5 In September 2022 the Strategy and Operations Committee considered a report to fund projects and initiatives as part of the Three Waters Reform Better Off Funding. Mahara Gallery operational funding was considered as part of this report.
- 6 As a result of that consideration, the Chief Executive was instructed to review the cost shortfall for the Gallery, and to report back to the new Council.

HE KŌRERORERO | DISCUSSION

- 7 A brief report has been completed and is attached.

He take | Issues

- 8 Key issues findings and recommendations are outlined in the attachment. These are already being implemented through the programme of asset management plans that are being prepared to Council in advance of the Long-Term Plan.

Ngā kōwhiringa | Options

Tangata whenua

- 9 The findings are fundamentally around the identification of operating costs associated with capital investment, and early communication with Elected Members. These principles should also apply when officers are engaging with Tangata whenua, this is currently under action.

Panonitanga āhuarangi | Climate change

- 10 This report does not substantively relate to climate change issues.

Ahumoni me ngā rawa | Financial and resourcing

- 11 The financial implications are set out in the report. Ongoing funding for the Mahara Gallery will be the subject of Long-Term Plan deliberations.

Ture me ngā Tūraru | Legal and risk

Ngā pānga ki ngā kaupapa here | Policy impact

- 12 As outlined in the report, the Long-Term Plan business case template will include the operating impacts of capital projects.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

- 13 No additional engagement is planned around this specific report.

Te mahere tūhono | Engagement planning

- 14 Not required.

Whakatairanga | Publicity

- 15 Not required.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Internal Review Mahara Gallery Opex [↓](#)

MAHARA GALLERY OPERATIONAL FUNDING – INTERNAL REVIEW

At the Strategy and Operations Committee meeting on 22 September 2022 the Committee resolved [to]:

Instruct[s] the Chief Executive to start an internal review in relation to the Mahara Gallery project cost shortfall. That the review be brought back to the new Council.

This summary has been collated by the Council Finance and Place and Space Groups in line with this resolution.

Context

The Mahara Gallery is a District-wide facility located in Mahara Place Waikanae. It opened in 1996 and is operated by the Mahara Gallery Trust. The Gallery was established in the original Waikanae library building.

In around 2010 the Trust identified a need to upgrade the Gallery to better accommodate collections and exhibitions in a way that was commensurate with the aspirations and needs of Kāpiti residents. The Trust drove this initiative for more than a decade, and it is anticipated that the new \$6.5m gallery will be opened in the middle of 2023.

The new gallery is a step change in the quality of asset and in the level of service to the community. While it exists within the same footprint of the previous library, the design almost trebles the existing exhibition space.

Operating costs shortfall

The Gallery's operating costs are currently met almost exclusively through a Council grant that has been adjusted across the years and currently sits at around \$219,000 per annum.

Financial Year	2009/10 Actuals	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Actuals	2016/17 Actuals	2017/18 Actuals	2018/19 Actuals	2019/20 Actuals	2020/21 Actuals	2021/22 Actuals
Grants	125,000	126,000	132,446	163,272	163,214	166,967	181,635	184,328	203,932	206,855	211,754	211,867	218,647

The budget for 2022/23 is \$223,239 and for 2023/24 it is \$339,591.

The new gallery is an upgraded facility that requires more staff effort, energy, security, insurance, depreciation and other operating costs. The required increase in operating costs was identified at a high level in a report to the Environment and Community Development Committee in September 2010. The Trust estimates the new operating cost to be around \$704,000, but with \$60,000 funded through sponsorship and other non-Council revenue. There is some uncertainty around the exact nature and costs of the gallery's operation, and officers consider that the shortfall in budget that is likely to be between \$325 and \$400k. This equates to around 0.5% increase in rates.

Ideally the requirement would have been identified and resolved through the 2021-4 Long Term Plan, which is where tradeoff and funding decisions around service levels take place. However this did not occur, and there is no obvious reason for the

omission. At the time the focus was on the construction of the new asset and the omission of operating costs increases appears to have been an oversight.

On 15th February 2022 the Trust wrote to the Council identifying the shortfall and seeking to discuss how this might be addressed.

Better Off Funding

On 4th April 2022 the Government called for proposals for the Better Off Funding allocated as part of the Three Waters Reform program. Officers identified that the Better Off Funding was available to fund operating costs, and might be deployed to help cover the increased costs of Mahara Gallery.

Officers prepared advice to this effect and recommended that the Strategy and Operations Committee approve Mahara Gallery Operational Funding for three years, a total of \$1.2m of the \$5.2m available to KCDC.

The Committee did not accept the recommendation and resolved to provide the Gallery with one year of funding \$400,000.

Current Status

The new Gallery is currently funded to the increased service level from 1 July 2023 – 30 June 2024. Beyond that, funding will be subject to the 2024 LTP.

This presents a difficulty for the Trust in recruiting staff and other contractual commitments.

If no substantial funding is available from 1 July 2024 the Trust will need to reduce the level of service provided. In practice this means a new facility will not be able to deliver on its potential.

Officers are currently engaged with the Trust to work through potential courses of action.

Key findings

Operating costs were not identified through the LTP. Where a new asset is constructed or vested, the new service level and additional operating costs must be considered and presented to decision makers at the same time as the capital cost. This should be built into business cases and presented to decision makers as the total expenditure of any capital investment.

The Long Term Plan is the appropriate process for total expenditure decisions to be made, and officers must ensure that key issues are highlighted during that process.

Elected members were not aware of the operating impact of the new Gallery. Where there are emerging issues that may be high profile, officers should ensure these are communicated to Councillors as early as possible.

The next tranche of the Better Off Funding will need to be cognisant of these findings.

Recommendations

- That the LTP business case template includes opex implications of any capital investment.
- That emerging issues be shared with Elected Members as early as possible via the briefing/meeting forward programme that is already established.

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

Author: Jessica Mackman, Senior Advisor, Democracy Services

Authoriser: Janice McDougall, Group Manager People and Partnerships

TAUNAKITANGA | RECOMMENDATIONS

That the minutes of the Strategy, Operations and Finance meeting of 6 April 2023 be accepted as a true and correct record.

APPENDICES

1. Minutes of Strategy, Operations and Finance Committee 6 April 2023 [↓](#)

STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING
MINUTES

6 APRIL 2023

MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 6 APRIL 2023 AT 9.35AM

PRESENT: Cr Sophie Handford, Cr Liz Koh, Deputy Mayor Lawrence Kirby, Cr Glen Cooper, Cr Martin Halliday, Cr Rob Kofoed (via Zoom), Cr Jocelyn Prvanov, Cr Shelly Warwick, Cr Nigel Wilson, Cr Kathy Spiers (via Zoom), Mr Huriwai Paki (via Zoom)

IN ATTENDANCE: Mr Mark de Haast (via Zoom), Mr Sean Mallon Mr Mike Mendonça, James Jefferson, Ms Kris Pervan, Ms Morag Taimalietane, Ms Angela Bell, Mr Darryn Grant, Ms Laura Bertelsen, Ms Jing Zhou, Mr Simon Black, Mr Bede Laracy, Mr Glen Olsen, Ms Steffi Haefeli, Ms Kate Coutts, Ms Fiona Story, Ms Anna Smith (via Zoom), Ms Sarah Wattie (via Zoom), Mr Andrew Michel

WHAKAPĀHA | APOLOGIES: Mayor Holborow

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

The Chair welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Deputy Mayor Lawrence Kirby read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION SOF2023/12

Moved: Cr Jocelyn Prvanov

Seconder: Cr Nigel Wilson

That the apology received from Mayor Janet Holborow be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING
MINUTES

6 APRIL 2023

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were no public speakers.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) Leave of Absence – there were none.
- (b) Matters of an Urgent Nature – there were none.

7 HE KŌRERO HOU | UPDATES

7.1 REVIEW OF COUNCIL OLDER PERSONS HOUSING - PROJECT SCOPE

Darryn Grant, Strategic Development Director gave an update on the proposed older person's housing review. Kris Pervan, Group Manager Strategy and Growth advised that residents of the older persons housing have received a letter regarding the review and they were invited to attend the meeting or watch the livestream of the meeting. Darryn Grant, Kris Pervan, and Mike Mendonça, Group Manager Place and Space answered questions from members.

Cr Glen Cooper left the meeting at 10:23 am.

Cr Glen Cooper returned to the meeting at 10:25 am.

8 PŪRONGO | REPORTS

8.5 LGFA DRAFT STATEMENT OF INTENT 2023-26 AND 2022-23 HALF-YEAR REPORT

Jing Zhou, Chief Financial Officer introduced Andrew Michl from the New Zealand Local Government Funding Agency (LGFA) who spoke to the report including recent LGFA developments, performance targets and sustainable lending. Andrew Michl, Jing Zhou and Mark de Haast Group Manager Corporate Services answered questions from members.

COMMITTEE RESOLUTION SOF2023/13

Moved: Cr Nigel Wilson

Seconder: Cr Liz Koh

That the Strategy, Operations and Finance Committee notes the contents of LGFA's draft Statement of Intent and half year report to 31 December 2022

.CARRIED

The meeting adjourned at 11.09 am

The meeting resumed at 11.26 am

Cr Glen Cooper left the meeting at 11:26 am.

Cr Glen Cooper returned to the meeting at 11:33 am.

STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING
MINUTES

6 APRIL 2023

8.1 CONTRACTS UNDER DELEGATED AUTHORITY

Sean Mallon, acting Chief Executive introduced the report which was taken as read and answered questions from members.

COMMITTEE RESOLUTION SOF2023/14

Moved: Deputy Mayor Lawrence Kirby
Seconder: Cr Nigel Wilson

That the Strategy and Operations Committee notes there was one contract accepted under delegated authority over \$250,000 for the period 1 July to 31 March 2023

CARRIED

8.2 COUNCIL PRIORITIES AND ANNUAL WORK PROGRAMMES

Kris Pervan, Group Manager Strategy and Growth introduced the report and explained that this piece of work sets out the Council's priorities for this triennium and the work programmes for Strategy, Operations and Finance Committee. Kris Pervan noted that the priorities tabled reflected a prioritised view from Councillors which would be tested with the community, and actions updated annually. Kris Pervan answered questions from members.

COMMITTEE RESOLUTION SOF2023/15

Moved: Cr Nigel Wilson
Seconder: Cr Martin Halliday

A: **Endorse** the Kapiti Coast District Council's proposed strategic priorities, and targeted actions noted in 2023/24, as attached in Appendix 1.

B: **Agree** to share the Kapiti Coast District Council's strategic priorities with the community, and to **Seek** feedback through upcoming engagements to 'develop a shared vision and blueprint for Kapiti to 2054+'.

C: **Note** that once endorsed, the strategic priorities will inform the strategic direction of the Long-term Plan 2024-34.

D: **Approve** the draft Annual Work Programme for SO&F, attached in Appendix 2, which outlines the key activity for achieving these strategic priorities (and goals previously set by the existing Long-term Plan).

E: **Note** that communications to share the Kapiti Coast District Council's strategic priorities and the Annual Work Programme for SO&F will be circulated to Councillors for approval following the 6 April 2023 meeting.

F: **Note** that further work will be undertaken to align respective Committee Annual Work Programmes (eg SO&F, Council, and the Social Sustainability, and Climate and Environment Advisory Committees)

CARRIED

Cr Glen Cooper left the meeting at 12:32 pm.

Cr Glen Cooper returned to the meeting at 12:34 pm.

STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING
MINUTES

6 APRIL 2023

8.3 DEVELOPING OUR KĀPITI BLUEPRINT - APRIL UPDATE ON VISIONING WORK
WITH THE COMMUNITY

Kris Pervan, Group Manager Strategy and Growth and Angela Bell, Chief Advisor Strategy and Growth introduced the report which was taken as read.

COMMITTEE RESOLUTION SOF2023/16

Moved: Cr Martin Halliday

Seconder: Cr Liz Koh

A: **Agree** the approach to action elements one and four of the collective impact and direction setting process, as outlined in paragraphs 9 to 16.

B: **Endorse** using the one-page overview, attached in Appendix 1, explaining why we need a *Vision and Blueprint for Kapiti* for upcoming engagements.

C: **Note** that information on the local 'needs' for each ward, and the District as a whole, will be circulated in late April 2023 for discussion at the May 2023 SO&F meeting.

D: **Endorse** using the one-page overview, attached in Appendix 2, clarifying 'what we need to talk about to land a shared vision and strategy.

E: **Note** that we will seek approval for the schedule of engagement and delivery in May 2023, and share this with the community via the Council's website, library and aquatic centre notice boards, and Facebook pages in May 2023.

F: **Note** that initial publicity around this process is intended to begin in early April 2023, with engagements being undertaken from May 2023.

CARRIED

8.4 CLIMATE ACTION GRANTS ALLOCATION POLICY

Robb Dunn, Sustainability Advisor Communities, introduced the report which was taken as read and answered questions from members. Nienke Itjeshorst, Sustainability and Resilience Manager and Sean Mallon, Acting Chief Executive answered questions from members.

COMMITTEE RESOLUTION SOF2023/17

Moved: Cr Liz Koh

Seconder: Deputy Mayor Lawrence Kirby

That the Strategy, Operations and Finance Committee:

Approves and adopts the Climate Action Grant Allocation Policy and associated documents.

For: Crs Martin Halliday, Sophie Handford, Lawrence Kirby, Rob Kofoed, Liz Koh, Kathy Spiers, Shelly Warwick and Nigel Wilson

Against: Crs Glen Cooper, Jocelyn Prvanov

CARRIED

Item - 8.5 LGFA Draft Statement of Intent 2023-26 and 2022-23 Half-Year Report - was moved to another part of the minutes.

The meeting adjourned at 1.05pm

The meeting resumed at 1.43pm

STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING
MINUTES

6 APRIL 2023

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION SOF2023/18

Moved: Cr Martin Halliday
Seconded: Cr Nigel Wilson

That the minutes of the Strategy, Operations and Finance meeting of 9 March 2023 be accepted as a true and correct record.

CARRIED10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES

There were none.

11 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS
RESOLUTION TO EXCLUDE THE PUBLIC

PUBLIC EXCLUDED RESOLUTION SOF2023/19

Moved: Cr Sophie Handford
Seconded: Cr Shelly Warwick

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Kāpiti Airport Activity	Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING
MINUTES

6 APRIL 2023

COMMITTEE RESOLUTION SOF2023/20

Moved: Cr Liz Koh

Seconder: Cr Sophie Handford

That the Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee moves out of a public excluded meeting.

CARRIED

The Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee meeting went into public excluded session at 1.45pm.

The Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee came out of public excluded session at 3.20pm.

The Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee meeting closed at 3.21pm.

.....
HEAMANA | CHAIRPERSON

10 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS**RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION**

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Confirmation of Minutes	Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA