

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
ŌTAKI COMMUNITY BOARD MEETING  
HELD IN THE GERTRUDE ATMORE SUPPER ROOM,, MEMORIAL HALL, MAIN STREET,  
ŌTAKI ON TUESDAY, 9 MAY 2023 AT 7.02PM**

**PRESENT:** Mr Cam Butler, Mr Simon Black, Mrs Jackie Elliott, Ms Christine Papps, Cr Shelly Warwick

**IN ATTENDANCE:** Deputy Mayor Lawrence Kirby, Ms Kris Pervan, Ms Fiona Story, Mr Andrew Torr, Mr Ryan Dunn, Mr Ulvi Salayev, Mr Michael Moore

**WHAKAPĀHA | APOLOGIES:** There were none

**LEAVE OF ABSENCE:** There were none

## 1 NAU MAI | WELCOME

Cam Butler welcomed the public to the meeting and introduced the members of the board and staff.

## 2 WHAKAPĀHA | APOLOGIES

There were none.

## 3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Cam Butler declared an interest in the application from Ōtaki Scouts as his children attend the group, noting that he would step back from the table when this grant was considered and would not vote on the matter.

The Chair noted that there were two items of an urgent nature:

### Grant application from Zero Waste Ōtaki

A grant application was received from Zero Waste Ōtaki after the agenda had been published. The application relates to funding sought for urgent work. Accordingly, the matter is of an urgent nature and will be considered at this meeting. The applicant will be heard from during public speaking time and the application will be considered alongside the other applications for funding during item 7.3 of the agenda.

### Toilets on South Bank of the Ōtaki river

The issue has been raised by Cr Shelly Warwick as a matter of an urgent nature. The Board agreed to consider this issue during the meeting.

**4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

Alex Gould from St John Ambulance spoke about raising awareness of the initiative of the first response unit in Ōtaki. The initiative is seeking additional volunteers to ensure local coverage. Mr Gould answered questions from board members and the public.

Tracey Savage spoke on behalf of Ōtaki Scouts’ application for funding to assist with scouts attending the annual jamboree. Ms Savage answered questions from board members.

Andy Fraser spoke on behalf of Ōtaki College’s application for funding to assist with a contribution to a hardship fund for the purchase of essential supplies for college students who would not otherwise have shoes and jackets and other essential items to enable full participation at school.

Brett Rothwell spoke on behalf of Community Coffee and Chat seeking funding to assist with the cost of hiring the Gertrude Atmore supper room in the Ōtaki Memorial Hall. Mr Rothwell and Warren Bailey, an attendee of the group, gave an explanation as to the work of the group. Mr Rothwell and Mr Bailey answered questions from board members

Jane Bell spoke on behalf of Zero Waste Ōtaki and the need for repairs to be made to the driveway. The work is urgent to be completed before winter sets in. Ms Bell also spoke of the work done by Zero Waste Ōtaki and answered questions from board members.

Whetu Rau raises questions in relation to what is happening at the racecourse and what progress has been made regarding the proposed housing development. Ms Rau raised concerns about the impact on drainage and the road due to the proposed development.

This item was moved from another part of the minutes

**6 HE KŌRERO HOU | UPDATES**

**6.1 PP2Ō REVOCATION UPDATE**

Andrew Torr (Project Manager, Te Kaiwhakahaere Kaupapa PP20) introduced Ryan Dunn (Tonkin and Taylor) and Ulvi Salayer (NZTA – Waka Kotahi). Mr Dunn gave a presentation on the PP2O revocation process and the next stages. Mr Dunn, Ulvi Salayer and Andrew Torr answered questions from board members.

Jackie Elliott left the meeting at 7.56 pm

Jackie Elliott returned to the meeting at 7.58 pm

Public speaking time resumed:

Michael Moore Spoke on the issues of buses which don’t pass through the Te Horo community. Advocating for Greater Wellington Regional Council to use the old state highway and connect the Te Horo and Otaki communities. Mr Moore answered questions from board members.

The meeting adjourned at 8.54pm

The meeting resumed at 9.04pm

**5 NGĀ TAKE A NGĀ MEMA | MEMBERS’ BUSINESS**

- (a) Leave of Absence – there were none
- (b) Matters of an Urgent Nature – This item was dealt with at another part of the minutes.
- (c) Community Board Members’ Activities – This item was dealt with at another part of the minutes.

**6 HE KŌRERO HOU | UPDATES**

This item was moved to another part of the minutes.

Public Toilets, south bank of Ōtaki River

Cr Shelly Warwick spoke to a matter of an urgent nature in regards to the public toilets which were on the South Bank of the Ōtaki River. The toilets have now been demolished and there is concern as to what will happen in that space.

**COMMITTEE RESOLUTION OCB2023/16**

Moved: Cr Shelly Warwick  
 Secunder: Ms Christine Papps

That Council request the Chief Executive seek confirmation from the PP2Ō project team and/or NZTA about the reinstatement of public toilets that were present at the commencement of the PP20 project, at the car park on the south side of the Otaki River bridge; and that if the site is no longer suitable, that Council direct the Chief Executive to request that the PP2Ō project team and/or NZTA replace the toilets with equal stand-alone public toilet facilities in a nearby location for example the old bridge lodge site.

**CARRIED**

**7 PŪRONGO | REPORTS**

**7.3 CONSIDERATION OF APPLICATIONS FOR FUNDING**

Cam Butler stepped back from the table while the grant application was discussed due to a declared conflict of interest. Deputy Chair Simon Black chaired the meeting while the application was considered.

**COMMITTEE RESOLUTION OCB2023/17**

Moved: Ms Christine Papps  
 Secunder: Cr Shelly Warwick

A: That the Ōtaki Community Board approves a Community Grant of \$500 to the Ōtaki Scouts to assist with the costs of 9 Scouts and 1 leader attending the 2023 Jamboree in Hamilton.

Cam Butler abstained from voting.

**CARRIED**

Cam Butler resumed chairing the meeting

**COMMITTEE RESOLUTION OCB2023/18**

Moved: Mrs Jackie Elliott  
 Secunder: Mr Simon Black

The Board resolves to have the application from Ōtaki College left to lie on the table so the quantum of the grant can be determined at the last meeting of the financial year. The Board noted that it supports making the grant in principle.

**CARRIED**

**COMMITTEE RESOLUTION OCB2023/19**

Moved: Mr Cam Butler  
 Seconder: Mr Simon Black

C: That the Ōtaki Community Board approves a Community Grant of \$500 to Community Coffee and Chat to assist with the cost of venue hire.

**CARRIED**

**COMMITTEE RESOLUTION OCB2023/20**

Moved: Ms Christine Papps  
 Seconder: Mr Cam Butler

D: That the Ōtaki Community Board approves a Community Grant of \$500 to Zero Waste Ōtaki to assist with the repair of the driveway area subject to confirmation from Council as to whether this cost will be covered by Council or whether it is the responsibility of Zero Waste Otaki.

**CARRIED**

Jackie Elliott left the meeting at 9.32pm and did not return.

**7.1 ROAD NAMING - 73 RIVERBANK ROAD, ŌTAKI**

**COMMITTEE RESOLUTION OCB2023/21**

Moved: Mr Cam Butler  
 Seconder: Cr Shelly Warwick

That the Ōtaki Community Board approves the names for the following roads:

Approves the name Ngāti Ngarongo Road for Road to Vest shown in Appendix 1 of this report.

**CARRIED**

**7.2 ROAD NAMING - 128 WAERENGA ROAD, ŌTAKI**

**COMMITTEE RESOLUTION OCB2023/22**

Moved: Ms Christine Papps  
 Seconder: Mr Cam Butler

That the Ōtaki Community Board approves the names for the following roads:

Approves the name Elsie's Way for the private Right of Way shown in Appendix 1 of this report.

**CARRIED**

Item - 7.3 Consideration of Applications for Funding - was moved to another part of the minutes.

**COMMUNITY BOARD MEMBER ACTIVITIES:**

Cam Butler noted that he had been following up with Greater Wellington Regional Council regarding the Seaward Extension Bank. The matter has been referred on within Greater Wellington and a further update is being sought.

**TABLED DOCUMENTS**

The following documents were tabled: Board member activities

**Appendices**

1 Board member activities

**7 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**

**8.1 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION OCB2023/23**

Moved: Ms Christine Papps

Seconder: Mr Simon Black

That the minutes of the Ōtaki Community Board meeting of 7 March 2023 be accepted as a true and correct record.

**CARRIED**

**8 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

**9.1 MATTERS UNDER ACTION**

The board discussed the matters under action and noted that a meeting had taken place between the chair and Council group managers. A revision of the list of matters under action was undertaken and the list of matters under action has been refined.

**COMMITTEE RESOLUTION OCB2023/24**

Moved: Mr Cam Butler

Seconder: Mr Simon Black

That the Ōtaki Community Board notes the updated list of matters under action.

**CARRIED**

**9 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |  
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

There were none.

The Poari ā-Hapori o Ōtaki | Ōtaki Community Board meeting closed at 9.54pm.

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**HEAMANA | CHAIRPERSON**