

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 25 MAY 2023 AT 9.32AM**

PRESENT: Deputy Mayor Lawrence Kirby, Cr Glen Cooper, Cr Martin Halliday, Cr Sophie Handford, Cr Rob Kofoed, Cr Jocelyn Prvanov, Cr Kathy Spiers, Cr Shelly Warwick, Cr Nigel Wilson

IN ATTENDANCE: Mr André Baker, Mr Bede Laracy, Mr Michael Moore, Mr Glen Olsen, Mr Mark de Haast, Mr Huriwai Paki, Mr Sean Mallon, Ms Janice McDougall, Mr Mike Mendonça, Ms Susan Owens, Mr Peter Bollman, Mr Dave Hardy, Ms Kate Coutts, Ms Steffi Haefeli, Ms Anna Smith, Ms Emma Haxton, Ms Claire Rewi, Ms Jing Zhou, Ms Paula Reardon, Mr Cam Butler

WHAKAPĀHA | APOLOGIES: Mayor Janet Holborow, Ms Kim Tahiwī, Ms Denise Hapeta

LEAVE OF ABSENCE: Cr Liz Koh, Mr Richard Mansell

1 NAU MAI | WELCOME

Deputy Mayor Lawrence Kirby welcomed everyone to the meeting.

2 KARAKIA | COUNCIL BLESSING

André Baker opened the meeting with karakia.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

RESOLUTION CO2023/51

Moved: Cr Rob Kofoed
Seconder: Cr Sophie Handford

That the apologies received from Mayor Holborow, Kim Tahiwī, Denise Hapeta, the apology for lateness of Cr Cooper be accepted, and the additional leave of absence of Mr Richard Mansell be noted.

CARRIED

4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

No declarations of interest were made.

5 TE WHAKATAKOTO PETIHANA | PRESENTATION OF PETITION

No petitions were presented.

6 NGĀ WHAKAWĀ | HEARINGS

There were none.

7 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Huriwai Paki arrived 9:37am.

Cr Cooper arrived 9:39am.

Mr Conrad Petersen spoke to his submission on access to meetings for disabled ratepayers and answered questions from members.

8 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

The Chair noted that the resolution made by the Strategy and Operations Committee Meeting of Thursday 18 May 2023 to support a remit on Elected Member receiving Kiwisaver was processed by staff. It transpired that another remit on the topic had already been proposed by Hamilton City Council and had the required support. Members discussed the topic and requested to sight the remit ahead of moving a motion. Item - Motion Janet Holborow/Sophie Handford - was moved to another part of the minutes.

9 TE PŪRONGO A TE KORORMATUA | MAYOR'S REPORT

There was no Mayor's Report submitted at this meeting.

10 PŪRONGO | REPORTS**10.1 WAIKANAE LIBRARY AND SERVICE CENTRE - COMMUNITY ENGAGEMENT**

Peter Bollman Project Manager Ōtaki Growth Infrastructure, and Mike Mendonça, Group Manager Place and Space introduced the report and answered questions from members.

RESOLUTION CO2023/52

Moved: Cr Nigel Wilson

Seconder: Cr Jocelyn Prvanov

Note the changing shape of libraries indicates a need for multi-functional space that becomes a social hub for the entire community.

Note that Council officers have investigated three options together with separate scenarios to replace the Waikanae Library and Service Centre with a Community hub.

Approve the following options being included in the community engagement programme to be

undertaken during June/July 2023

Option 1 – To refurbish and extend the former library building.

Option 2 – To refurbish both the former library building and the temporary library building.

Option 3 – To refurbish both the library buildings and extend the former library building.

Note that Options 2 and 3 require funding over and above the current LTP budget.

Direct Council officers to report back to Council following completion of the community engagement programme recommending an option to progress the development of a Waikanae Community Hub.

CARRIED

Item - 10.2 Ōtaki Youth Space - was moved to another part of the minutes. Janice McDougall, Group Manager People and Partnerships, introduced Emma Haxton, Contractor to Connected Communities Claire Rewi, Senior Advisor Connected Communities, and Whetu Campbell (Wellington Community Fund). Emma Haxton made a short presentation on the proposed Ōtaki Youth Space. This item was then adjourned to be reintroduced at a later point in the meeting to have questions raised by mana whenua answered.

10.3 ŌTAKI SOCIAL INVESTMENT

Janice McDougall, Group Manager People and Partnerships introduced Claire Rewi, Senior Advisor Connected Communities, and Whetu Campbell (Wellington Community Fund). Mr Campbell and Emma Haxton introduced the project and the report and answered questions from members.

RESOLUTION CO2023/53

Moved: Cr Shelly Warwick

Seconder: Cr Nigel Wilson

That the Council endorses the Collaborative Funding Approach to implementing Ōtaki Equity Funding for the period 2022/23-2023/24 in partnership with philanthropic funders, as outlined in Option One of this report.

Notes that Council staff will work in collaboration with Ngā Hapū o Ōtaki and philanthropic funders to develop and implement the full funding process.

CARRIED

Cr Kathy Spiers left the meeting at 10:55 am.

Cr Kathy Spiers returned to the meeting at 10:56 am.

Cr Glen Cooper left the meeting at 11:01 am.

Cr Glen Cooper returned to the meeting at 11:21 am.

The meeting adjourned at 11:24 am and resumed at 11:41am.

This item was raised as a matter of an urgent nature and was re-introduced following a resolution made at the Strategy and Operations Committee Meeting of Thursday 18 May 2023.

RESOLUTION CO2023/54

Moved: Cr Nigel Wilson

Secunder: Cr Sophie Handford

- A. "That the Council propose a remit to Local Government New Zealand (LGNZ) for the upcoming Annual General Meeting to be held in July 2023, and seeks five other Councils to sign in support. The remit asks LGNZ, Local Government NZ to lobby on our behalf for Government to enable all Local Government elected members in Aotearoa NZ to be eligible for KiwiSaver benefits included with their remuneration'.
- B. That Council notes that Hamilton City Council has also proposed a remit to LGNZ requesting a change to legislation to allow for organisations to deduct KiwiSaver from Elected Member's salaries. And that instead of progressing with the remit proposed by the Strategy, Operations and Finance Committee, Council has decided to support this remit which already has the required support.

For: Crs Glen Cooper, Martin Halliday, Sophie Handford, Lawrence Kirby, Jocelyn Prvanov, Shelly Warwick and Nigel Wilson

Against: Crs Rob Kofoed and Kathy Spiers

CARRIED 7/2

CARRIED

10.5 2023/24 ANNUAL PLAN ADOPTION OF FEES & CHARGES

Paula Reardon and Jing Zhou asked that the report be taken as read, and answered questions from members.

RESOLUTION CO2023/55

Moved: Cr Shelly Warwick
Secunder: Cr Sophie Handford

That the Council receives and notes this report, including Appendix 1 Schedule of User Fees and Charges 2023/24 to this report.

That the Council notes the exceptions to the User Fees and Charges 2023/24 as outlined in paragraph 13 of this report.

That the Council adopts the 2023/24 Schedule of User Fees and Charges, attached as Appendix 1 to this report.

That the Council Delegates to the Mayor, the Deputy Mayor, the Chair of the Strategy, Operations and Finance Committee and the Chief Executive, the authority to approve minor editorial changes (only if required as part of formally adopting the 23/24 Annual Plan on the 29 June 2023), to the Schedule of User Fees and Charges, attached as Appendix 1 to this report.

CARRIED

10.4 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS

RESOLUTION CO2023/56

Moved: Cr Shelly Warwick
Secunder: Cr Nigel Wilson

That the Council receives this report.

That Council supports the following recommendation from the Ōtaki Community Board meeting on 9 May 2023:

That Council request the Chief Executive seek confirmation from the PP20 project team and/or NZTA about the reinstatement of public toilets that were present at the commencement of the PP20 project, at the car park on the south side of the Ōtaki River bridge; and that if the site is no longer suitable, that Council direct the Chief Executive to request that the PP20 project team and/or NZTA replace the toilets with equal stand-alone public toilet facilities in a nearby location for example the old bridge lodge site.

CARRIED

Item - 10.5 2023/24 Annual Plan Adoption of Fees & Charges - was moved to another part of the minutes.

10.2 ŌTAKI YOUTH SPACE

Discussion on this item was resumed and Emma Haxton and Janice McDougall answered questions from members.

RESOLUTION CO2023/57

Moved: Cr Rob Kofoed

Seconder: Cr Shelly Warwick

- A. That Council endorses the proposed approach for the Ōtaki Youth Space project 2023-2026, in collaboration with Te Puna Oranga o Ōtaki, as outlined in this report.
- B. That Council notes long term options for a youth space will be explored by Council and the provider over the course of the project.
- C. That Council note:
 - C.1. That Ātiawa ki Whakarongotai, Ngā Hapū o Ōtaki and Ngāti Toa Rangatira will caucus to consider this paper and the full recommendations, and;
 - C.2. That Ātiawa ki Whakarongotai and Ngāti Toa Rangatira would also like to be able to add their support and input for the tangata whenua considerations sections in papers in the future.

CARRIED

10.6 CONFIRMATION OF COMMUNITY BOARD REPRESENTATIVE

RESOLUTION CO2023/58

Moved: Cr Nigel Wilson

Seconder: Cr Jocelyn Prvanov

That Council, in line with the formally adopted Governance Structure and Delegation 2022-2025, confirm Michael Moore as the Waikanae Community Board representative to the Social Sustainability Subcommittee for the triennium effective from the date of this meeting on 25 May 2023.

CARRIED

10.7 APPOINTMENT OF A MANA WHENUA REPRESENTATIVE TO THE RISK AND ASSURANCE COMMITTEE**RESOLUTION CO2023/59**

Moved: Cr Martin Halliday

Seconder: Cr Nigel Wilson

- A. That Council appoint Oriwia Raureti as the mana whenua representative on the Risk and Assurance Committee in line with the formally adopted Governance Structure and Delegations 2022-2025.
- B. That Council note that remuneration for mana whenua representatives on the Risk and Assurance Committee was confirmed in the Non-Elected Members' Fees Framework, as agreed by Council on 26 January 2023.

CARRIED

11 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**11.1 CONFIRMATION OF MINUTES****RESOLUTION CO2023/60**

Moved: Cr Sophie Handford

Seconder: Cr Nigel Wilson

That the minutes of the Council meeting of 27 April 2023 be accepted as a true and correct record.

CARRIED

12 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA | CONFIRMATION OF PUBLIC EXCLUDED MINUTES**13 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS****RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION CO2023/61**

Moved: Cr Jocelyn Prvanov

Seconder: Cr Sophie Handford

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>12.1 - Confirmation of minutes</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>13.1 - Property Update</p>	<p>Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

RESOLUTION CO2023/63

Moved: Cr Jocelyn Prvanov

Seconder: Cr Shelly Warwick

That the Kaunihera | Council moves out of a public excluded meeting.

CARRIED

The Kaunihera | Council meeting went into public excluded session at 12:31pm.

The Kaunihera | Council came out of public excluded session at 12:32pm.

The Deputy Mayor asked André Baker to close the Kaunihera | Council meeting with karakia at 12:33pm.

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HEAMANA | CHAIRPERSON