

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 2 MAY 2023 AT 9.36AM**

**PRESENT:** Cr Jocelyn Prvanov (Chair), Cr Sophie Handford, Cr Glen Cooper (via Zoom), Mayor Janet Holborow, Cr Liz Koh, Cr Shelly Warwick, Huriwai Paki (via Zoom), Kim Tahiwī (via Zoom), Cam Butler, Christian Judge, Michael Moore, Glen Olsen, Tim Sutton

**IN ATTENDANCE:** Deputy Mayor Lawrence Kirby, Cr Rob Kofoed, James Jefferson, Sean Mallon, Mike Mendonça, Kris Pervan, Steffi Haefeli, Kate Coutts, Jessica Mackman, Jo Bryan, Gareth Eloff, Nienke Itjeshorst, Doug Simpson, Robbie Stillwell

**WHAKAPĀHA | APOLOGIES:** Simon Black, Mayor Janet Holborow

**LEAVE OF ABSENCE:** There were none.

## **1 NAU MAI | WELCOME**

The Chair, Cr Prvanov, welcomed everyone to the meeting.

## **2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

Michael Moore read the Council blessing.

## **3 WHAKAPĀHA | APOLOGIES**

### **APOLOGY**

The Chair noted that Simon Black was unable to attend the meeting and Mayor Janet Holborow would be late to join.

### **COMMITTEE RESOLUTION CAES2023/5**

Moved: Cr Shelly Warwick  
Seconder: Cr Sophie Handford

That the apology received from Simon Black and Mayor Janet Holborow be accepted.

### **CARRIED**

## **4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

## 5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were no public speakers.

## 6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) Leave of Absence – there were none.
- (b) Matters of an Urgent Nature – there were none.

Tim Sutton joined the meeting at 9.38am.

## 7 HE KŌRERO HOU | UPDATES

### 7.1 STRATEGIC WORK PROGRAMME UPDATE

James Jefferson, Group Manager Regulatory Services, introduced Kris Pervan, Group Manager Strategy & Growth to talk about this item.

Kris Pervan, provided an update on Council's strategic work programme and answered members' questions.

Cr Glen Cooper joined the meeting via Zoom at 9.45am.

Huriwai Paki joined the meeting via Zoom at 9.52am.

Mayor Holborow joined the meeting at 10.06am

### 7.2 INTRODUCTION TO THE OPEN SPACE STRATEGY

Mike Mendonça, Acting Group Manager Place & Space, introduced Gareth Eloff, Parks, Open Space & Environment Manager and the Open Space Strategy.

Gareth Eloff spoke to the presentation and highlighted the priorities and focus areas of the Strategy.

Mike Mendonça and Gareth Eloff answered member's questions.

Huriwai Paki left the meeting at 10.55am

The Chair invited Mike Mendonça to provide an update on beach access at the Mangaone Stream in Te Horo. Mike Mendonça provided a brief update.

Cr Handford left the meeting at 11.19am

Cr Handford returned to the meeting at 11.23am

The meeting adjourned at 11.25am

The meeting resumed at 11.47am

### 7.3 UPDATE ON CLIMATE ACTION GRANT

The Chair introduced the item for noting.

Nienke Itjeshorst, Sustainability & Resilience Manager, answered members' questions.

#### **COMMITTEE RESOLUTION CAES2023/6**

Moved: Cr Liz Koh

Seconder: Mr Christian Judge

That the Climate and Environment Subcommittee note that:

- A. the Climate Action Grant policy has been endorsed by the Strategy, Operations and Finance Committee on 6 April 2023, so the agenda item left to lie on the table because of lack of time from the last Climate and Environment Subcommittee meeting held on 14 March 2023 is considered closed, and
- B. the grant applications to be considered will be brought to the Climate and Environment Subcommittee later this year.

**CARRIED**

## 8 PŪRONGO | REPORTS

### 8.1 LOCAL ACTION PLAN DEVELOPMENT UPDATE - WASTE MANAGEMENT AND MINIMISATION PLAN (2023).

Robbie Stillwell, Waste Projects Manager, introduced the report and took the report as read.

Robbie Stillwell and Nienke Itjeshorst, Sustainability & Resilience Manager, invited comments and answered members' questions.

#### **COMMITTEE RESOLUTION CAES2023/7**

Moved: Cr Liz Koh

Seconder: Cam Butler

That the Subcommittee receives the draft Kāpiti Local Action Plan for the new Waste Management and Minimisation Plan (2023) for information.

That the Subcommittee provides comments (if any) on the draft Kāpiti LAP.

**CARRIED**

Mayor Janet Holborow left the meeting at 12.05pm and did not return.

Michael Moore left the meeting at 12.15pm

Michael Moore returned to the meeting at 12.19pm

**9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****9.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION CAES2023/8**

Moved: Cr Sophie Handford

Seconder: Cr Liz Koh

That the minutes of the Climate and Environment Subcommittee meeting of 9 February 2023 be accepted as a true and correct record subject to the correction to the record of attendance of Cr Shelly Warwick.

That the minutes of the Climate and Environment Subcommittee meeting 14 March 2023 be accepted as a true and correct record.

**CARRIED**

Christian Judge requested it be recorded in the minutes that he raised the issue of two day clearance of fly tipping and that further context was provided and that was in 85 percent of times in the KPI by staff so long as they agree with that as well.

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA | CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

There were none.

**11 CLOSING KARAKIA**

Kim Tahiwī closed the meeting with karakia.

**The Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee meeting closed at 12.31pm.**

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**HEAMANA | CHAIRPERSON**