



RĀRANGI TAKE AGENDA

Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee Meeting

I hereby give notice that a Meeting of the Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee will be held on:

Te Rā | Date: Tuesday, 2 May 2023

Te Wā | Time: 9.30am

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**James Jefferson
Group Manager Regulatory Services**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 2 May 2023, 9.30am.

Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee Members

Cr Jocelyn Prvanov	Chair
Cr Sophie Handford	Deputy
Mayor Janet Holborow	Member
Cr Glen Cooper	Member
Cr Liz Koh	Member
Cr Shelly Warwick	Member
Ātiawa ki Whakarongotai (André Baker or Janine Huxford or Christopher Gerretzen)	Member
Mr Huriwai Paki	Member
Ms Kim Tahiwī	Member
Mr Christian Judge	Member
Mr Michael Moore	Member
Mr Glen Olsen	Member
Mr Tim Sutton	Member
Mr Simon Black	Member

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1 NAU MAI | WELCOME**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.

“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”

3 WHAKAPĀHA | APOLOGIES**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

7 HE KŌRERO HOU | UPDATES**7.1 STRATEGIC WORK PROGRAMME UPDATE**

Author/Authoriser: James Jefferson, Group Manager Regulatory Service

The Climate and Environment work programme will set out the priorities of the Climate and Environment Subcommittee for 2023.

7.2 INTRODUCTION TO THE OPEN SPACE STRATEGY**Author:** Gareth Eloff, Parks, Open Space and Environment Manager**Authoriser:** Mike Mendonça, Acting Group Manager Place and Space

The Council adopted the Open Space Strategy on 24th March 2022. The Strategy sets in place a vision for protecting and enhancing the district's network of parks and reserves, urban space and pathways for the next 30 years. Its vision is for Kāpiti to have "a vibrant, diverse, thriving and interconnected open space network that supports the connection of the community to the environment, enhancing the mauri of both". The strategy is vital as the district prepares for [considerable growth](#) in the coming decades. The Strategy's priorities include:

- Continuing the protection, restoration and enhancement of the natural environment;
- Providing diverse open space types to support a good quality of life for everyone and build community resilience; and
- Designing and developing a connected network that enhances use and visitor experience for all ages, ethnicities and abilities.

The Strategy incorporates a te ao Māori approach, with a focus on kaupapa (values), huanga (objectives) and tikanga (approaches) to protecting and enhancing open spaces.

The purpose of this item is to draw the Sub-Committee's attention to key topical aspects of the Strategy.

[Completed – Open Space Strategy](#)

7.3 UPDATE ON CLIMATE ACTION GRANT**Author: Rob Dunn, Sustainability Advisor Communities****Authoriser: Sean Mallon, Group Manager Infrastructure Services**

The Climate Action Grants (CAGs) are for initiatives that will benefit the Kāpiti Coast in one or more of the following areas: enabling Greenhouse Gas (GHG) emissions reduction, helping to create a culture of climate change action, improving resilience within local communities, supporting an equitable transition to low carbon living, and supporting mana whenua vision and priorities in relation to these objectives.

These objectives could be achieved through initiatives in multiple sectors, including but not limited to projects in education, transport, business, technology, agriculture/ horticulture, nature conservation and restoration.

8 PŪRONGO | REPORTS

8.1 LOCAL ACTION PLAN DEVELOPMENT UPDATE - WASTE MANAGEMENT AND MINIMISATION PLAN (2023).

Kaituhi | Author: **Robbie Stillwell, Waste Projects Manager**

Kaiwhakamana | Authoriser: **Tony Martin, Operations Manager**

TE PŪTAKE | PURPOSE

- 1 This paper provides the Climate and Environment Subcommittee with the draft Kāpiti Local Action Plan that will form part of the Waste Management and Minimisation Plan (WMMP) (2023), for discussion and comment on the draft plan.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required.

TE TUKU HAEPAPA | DELEGATION

- 3 The Climate and Environment Subcommittee (CES) has the delegation to provide comments on all draft strategies. The WMMP is the Council's waste strategy and the draft Local Action Plan will be incorporated in the draft WMMP that is currently being developed.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Subcommittee receives the draft Kāpiti Local Action Plan for the new Waste Management and Minimisation Plan (2023) for information.
- B. That the Subcommittee provides comments (if any) on the draft Kāpiti LAP.

TŪĀPAPA | BACKGROUND

- 4 The WMMP is Council's Waste Strategy and promotes effective and efficient forms of waste management and minimisation across the region and establishes a related set of waste reduction targets. This plan needs to be reviewed every six years.
- 5 The current WMMP is required to be reviewed, and the new plan adopted this year. A review is a statutory requirement and if timeframes are not met, waste levy payments to Council's may be withheld.
- 6 The eight territorial authorities in the Wellington Region have agreed to continue working together on a review and preparing a new Wellington Region WMMP. The Regional Solid Waste and Waste Minimisation Managers Steering Group is managing the process on behalf of their Councils.
- 7 Elected members on the Wellington Region Waste Management and Minimisation Joint Committee will be kept informed at key points to enable decision making on a new draft plan. Elected members from each Council will also provide information back to their respective Councils, as each Council will be required to formally adopt the new plan.
- 8 Councils aim to develop a future focused plan that sets the direction for the period 2023-2029 and beyond. This is an opportunity for the new WMMP to adopt circular economy principles and look beyond waste management and minimisation. This would help to identify opportunities that create value for Wellington communities and mana whenua, and that support a 'just transition' to a circular and low-carbon regional economy.
- 9 A circular economy is an alternative to the traditional linear economy in which we keep resources in use for as long as possible, extract the maximum value from them whilst in use, then recover and regenerate products and materials at the end of each service life. When a product is designed for the longest use possible, and can be easily repaired,

remanufactured, or recycled (or used, composted and nutrients returned) we consider it to have a circular life cycle.

- 10 Mana Whenua input will be included before the Local Action Plan (LAP) and WMMP are finalised.
- 11 The LAP guides spending of the waste levy and considers other funding sources for waste related activities (i.e., general rates)

HE KŌRERORERO | DISCUSSION

- 12 The draft Local Action Plan is attached for your comments and feedback. The draft plan lists, actions, outcomes that are sought, proposed evaluation methods and funding source..
- 13 The final LAP will link the Sustainable Development goals, score each action against the waste hierarchy, prioritise actions and clarify responsibility for each action. The template for the final LAP is attached.
- 14 The LAP needs to be finalised by 26 May 2023 for incorporation into the draft WMMP. Before the draft WMMP will go out for public consultation in July/August 2023, it will be presented to the Subcommittee in advance of approval for public consultation by the Strategy, Operations and Finance Committee.
- 15 The LAP needs to continue to support Council's BAU waste minimisation activities; our education programmes, levy rants process, education campaigns, Waste Minimisation officer staffing, bylaw implementation, data collection, and resource recovery Infrastructure (including the Otaihangā Zero Waste Hub).

He take | Issues

- 16 There are no issues associated with this stage of the draft LAP.

Ngā kōwhiringa | Options

- 17 There are no alternative options being presented for the draft LAP.

Tangata whenua

- 18 Kapiti's Local Action Plan aims to support mana whenua's vision and priorities for the Kāpiti Coast District, as outlined in the Councils' Long-term Plan 2021-2041. These priorities are:
 - Kaitiakitanga – sustaining the environment and people
 - Ūkaipōtānga – identity
 - Whanaungatanga – connectedness
 - Pūkengatanga – preserving, creating, teaching and knowledge
 - Manaakitanga – supporting each other.
- 19 Engagement with Te Atiawa Ki Whakarongotai on the LAP will take place late April/Early May.
- 20 Engagement with Ngā Hapū o Ōtaki is still to be determined
- 21 Engagement with Ngati Toa is being led by Porirua City Council

Panonitanga āhuarangi | Climate change

- 22 The Local Action Plan will help to enable community led waste minimisation, leading to reducing waste to landfill which results in less GHG emissions from landfilling. This supports, the central vision and principles of Council's Climate Emergency Action Framework.

Ahumoni me ngā rawa | Financial and resourcing

- 23 Funding for the majority of actions under the WMMP comes from the waste levy income Council receives from the Ministry for the Environment, and lease revenue.

Ture me ngā Tūraru | Legal and risk

24 This update does not present any legal considerations or risk at this stage.

Ngā pānga ki ngā kaupapa here | Policy impact

25 The WMMP (2023) will replace the current WMMP (2017-2023).

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**Te mahere tūhono | Engagement planning**

26 A section 83 Special Consultative Procedure under the Local Government Act (2002) will be followed.

Whakatairanga | Publicity

27 A communications plan and consultation documents are being developed to inform the community of public consultation in July/August 2023.

NGĀ ĀPITI HANGA | ATTACHMENTS























1. Kapiti LAP Draft [↓](#)
2. Wellington Regional WMMP- Draft LAP (Template only) [↓](#)

ACTIONS	OUTCOMES	EVALUATION METHOD	FUNDING SOURCE
REGULATORY			
Implement and oversee monitoring and enforcement of the Solid Waste Management and Minimisation Bylaw (the Bylaw) (2021)	Council licenses private waste operators to collect in the Kapiti area and through licensing manages performance in the public space.	n/a	Waste Levy, General Rates
Issue and review licences from waste collectors and operators in the District	Oversight over private sector waste collectors	100% of waste operators in district licenced	Waste Levy, General Rates
Manage data supplied by licensees in accordance with national waste data framework, and adapt to updates to this framework over the course of this WMMP	Improving data availability, accessibility and quality gives us a stronger base for managing waste and target waste minimisation. It will also support innovation and technology changes to address many of the challenges around waste faced in Aotearoa New Zealand.	100% of operators providing adequate data	Waste Levy, General Rates
Provide advice to developers on implementation of the Bylaw (2021) Section 12. This includes arrangements for the regular collection of waste from MUDs to the satisfaction of Council, and the provision of adequate areas for storage and collection of waste.	MU developers ensure that their developments provide safe and effective waste minimisation and management infrastructure to residents, through provision for the management of all waste, recycling and organic material generated within the premises.	Advise during implementation period, then evaluation method becomes: 100% of eligible developments submit MUD plans for processing.	Waste Levy, General Rates
Following establishment of the Otaihangā Zero Waste Hub, start implementation of Section 14 of the Bylaw. This section requires any person that is applying for a building consent for building work of a certain estimated value or higher (tbc though Council resolution) must submit a construction site and demolition waste management and minimisation plan to the Council for approval prior to the commencement of any building work.	Reduction in Waste from buildings sites. Increased diversion of reusable building materials.	Project value threshold agreed to by Council Resolution. Once this is determined, evaluation method becomes: 100% of projects above \$X value submit a Waste Minimisation plan to Council	Waste Levy, General Rates
Illegally dumped waste is removed from public spaces and enforcement action undertaken where possible.	Clean public spaces Decrease in litter	Removed within 2 working days	General rates
EDUCATION & ENGAGEMENT			
Employ Waste Minimisation Staff	Goals and actions under the WMMP are enacted where possible	Minimum of 2 waste minimisation advisors	Waste Levy, General Rates
Provide educational support to educational institutions on waste minimisation, which may include the Zero Waste Education programme, Paper4Trees, cloth nappies trial for pre-schools and Enviroschools.	Increased waste literacy in youths. Increased waste diversion in schools and pre-schools	The Zero Waste Education programme delivered to at least 4 schools per FY.	Waste Levy
Assist educational institutions with waste minimisation projects, which may include waste audits, setting up recycling systems, composting and worm farms.	Improved waste diversion in Kapiti schools.	Number of school visits (Includes ZWE) above.	Waste Levy
Educate residents in waste Minimisation by providing information and resources via workshops, talks, the Council website, social media, newspapers, pamphlets, and posters.	Increased community awareness and education about resource management	X number of public interactions. X number of workshops/talks.	Waste Levy, General Rates
Implementation of the Bylaw: section 13 Events: Event managers must submit an event waste management and minimisation plan to the council for approval. Waste team assesses and approves the plan, and provided support with resource bookings, advice, planning meetings etc. Consider options to increase number of post-event waste audits being submitted.	Reduced event waste and increased capture of recycling and organics Events providing post-event audit results where possible.	100% of eligible events provide an Event Waste Minimisation Plan to Council for review.	Waste Levy

Support community lead projects and events that promote and undertake waste minimisation, for example Repair Cafes.	Increased waste diversion. Increased community engagement.	>4 Community-led Repair Cafes (or similar) annually.	Waste Levy, General Rates
Support, create, or increase engagement on targeted educational campaigns and projects, which may include niche recycling programmes (batteries, e-waste, car seats), Love Food Hate Waste Campaigns, Waste Free Parenting/Period programmes, Love your Compost, Illegal Dumping reduction.	Increased diversion of hard-to-recycle waste streams Education	>25kg batteries recycled annually.	Waste Levy
Provide annual contestable waste minimisation grants for community groups.	Enable community action in waste minimisation projects and enable economic development through innovative projects that reduce waste to landfill.	>\$10,000 awarded in community grants annually.	Waste Levy
Embed waste min in Council activities, including in-house waste minimisation, events, and resources such as reusable libraries.	Increased awareness of recycling Increased diversion	Organic waste separated in council kitchens and vermicomposted. Recycling available in all council offices and facilities.	Waste Levy, General Rates
Support principles of Te Ao Māori and provide support to local iwi groups. This may include education programmes, grants, and event waste management.	Principles of Te Tiriti are upheld Circular economy principles supported by Te Ao Māori	n/a	Waste Levy, General Rates
SUSTAINABLE BUSINESS			
Work with local businesses to achieve waste reduction. Support and develop Pakihi Toitū o Kāpiti – Sustainable Business Kāpiti – including the Business Waste Consultancy Programme.	Promotion and support for Sustainable Business in Kāpiti Increase waste diversion from the local business sector	X number of business signed up to Pakihi Toitū O Kāpiti. X number of businesses utilising waste min consultant programme.	Waste Levy, General Rates
Provide annual contestable Business Waste Minimisation Grants and explore options for streamlining the business Grants process.	Enable businesses to reduce waste to landfill	>1 business waste minimisation grant awarded annually	Waste Levy
COLLECTIONS			
Ensure all households in urban areas (over >1000) have access to kerbside recycling by 2027 as stated in the Aotearoa Waste Strategy (2023)	Increased kerbside recycling diversion	Confirmation of compliance from MfE	Waste Levy, General Rates, Targeted Rate
Monitor collections performance under the waste collectors' licence and provide regular feedback to collectors by email and at toolbox meetings.	Meet targets under the National Waste Strategy (2023)	4 number of collection monitoring rounds annually. Of the total household waste placed at kerbside: -30% diverted by 2026. -40% diverted by 2028. -50% diverted by 2030.	Waste Levy, General Rates
Host regular collectors hui to encourage collaboration and communication between collectors in Kāpiti.	Residents have access to kerbside recycling. Increased kerbside diversion rates	2 or more annual hui.	Waste Levy, General Rates
Ensure residents have access to household food scrap collection by 2030 as stated in the Aotearoa Waste Strategy (2023)	Increased organic waste diversion and decrease in biogenic methane Increased kerbside diversion rates	Contribute the National Waste Strategy Targets outlined above.	Waste Levy, General Rates, Targeted Rate
ORGANIC WASTE			
Continue to deliver the Love Your Compost Programme (communication, workshops, vouchers)	Decrease household food waste to landfill increased awareness and capability for home composting	Workshops (contributes to target in x above). Issue 100>vouchers annually. Remain above 80% satisfaction from customer satisfaction surveys.	Waste Levy, General Rates

Explore options for diversion of biosolids from landfill, which may include vermicomposting, in-vessel composting. (In collaboration with wastewater team)	Decrease in biogenic methane emissions	Tonnage diverted from landfill	Waste Levy, General Rates
Continue to support green waste diversion from landfill by composting or other methods	Green waste diverted from landfill. Decrease in biogenic methane.	More than X amount of green waste composted within the District annually.	Waste Levy, General Rates
RESOURCE RECOVERY			
Continue to develop the Otaihangā Zero Waste Hub (OZWH), which may include: -Site development with permanent building(s) -Introduction of full or partially automated de-nailing processes -Including reuse shop operation in OZWH operations -Collection and delivery service -Further site development -Add Menz Shed/Repair Cafe - type activity -Add educational workshop space	Construction and Demolition waste diverted from landfill Social outcomes Community Outcomes	Receipt and sale of reusable building and construction materials by the end of 23/24 fy Tonnage diverted measured	Waste Levy, General Rates
Explore options for satellite Zero Waste/Recycling hubs in the District	Increased waste diversion Better community outcomes	n/a	Waste Levy, General Rates
Aftercare of closed landfills.	Improved environmental outcomes from legacy waste issues.	Annual compliance reports from GWRC	General Rates
Maintain or develop new leases for Council land, including using closed landfills for resource recovery. Continue to support waste minimisation groups with peppercorn leases, including Zero Waste Otaki and Otaihangā Zero Waste Hub.	Oversight and control over private sector operations. Generate lease revenue. Create appropriate usage for contaminated sites. Generate solid waste income	n/a	Lease Revenue (income)
ADVOCACY			
Advocate for better outcomes for waste. Comply with MfE's national direction for waste management and minimisation in Aotearoa. Consider and respond to Government legislative changes, including the Aotearoa Waste Strategy, Waste Minimisation Act, Litter Act, and Resource Management Reforms.	Council's position or perspective on waste issues is known by policymakers, residents, and other Councils.	n/a	Waste Levy, General Rates

1 DRAFT TEMPLATE: Action Plan

			Key:									
			Short Term (1-3 years)									
			Medium Term (3-5 years)									
			Long Term (6+ years)									
			United Nations Sustainable Development Goals (SDG)	<div><div>GOAL 1: No Poverty</div><div>GOAL 2: Zero Hunger</div><div>GOAL 3: Good Health and Well-being</div></div>	<div><div>GOAL 6: Clean Water and Sanitation</div><div>GOAL 7: Affordable and Clean Energy</div><div>GOAL 8: Decent Work and Economic Growth</div></div>	<div><div>GOAL 9: Industry, Innovation and Infrastructure</div><div>GOAL 10: Reduced Inequality</div></div>	<div><div>GOAL 11: Sustainable Cities and Communities</div><div>GOAL 12: Responsible Consumption and Production</div></div>	<div><div>GOAL 13: Climate Action</div><div>GOAL 14: Life Below Water</div></div>	<div><div>GOAL 15: Life on Land</div><div>GOAL 17: Partnerships to achieve the Goal</div></div>			
Waste Hierarchy	Issue addressed	Objective	Action (new or existing)	WMMP Target	Outcome	Alignment with Regional and Local Policy, Plan, Strategy	Responsibility (Internal and External)	Monitoring or Evaluation method	Funding Source	Action Priority (High, Medium, Low)	Ease of Implementation (High, Medium, Low)	Key UN SDG
Redesign Reduce Reuse / Repurpose Recover	Improve diversion Poor recycling	O2: XXX	AA1: Support the development of a Regional sustainable procurement action plan and strategy with a focus on a circular economy to eliminate and reduce waste. This could include: <ul style="list-style-type: none">taking a life-cycle approach to consider the whole life cycle of a product or service so that products do not produce waste that ends up in landfill, andensuring that any potential negative environmental and social impacts of a product or service to be procured are prevented, and where these cannot be completely prevented, minimised, or mitigated.promotion and implementation of a Recycled First Policy that would require that for such projects, bidders must demonstrate how they will optimise the use of recycled and reused materials. Successful contractors must then monitor and report on the types and volumes of recycled and reused products they used.	5.1	Influence and educate governance groups, central government, and councillors on circular economy principles. Life cycle of resources have been considered.	Regional, or Local Policies that are relevant	List the primary Department within Council (and/or Council if a RAP) to lead the Action. List any secondary departments within Council to support. List any external partners that may be involved	<ul style="list-style-type: none">Regional Sustainable Procurement Action Plan developed by 30/04/2024.Report on number of projects incorporating recycled materials.100% of all Council clothing is diverted from landfill by 2024.	General Rates			<div></div>
Reduce Reuse / Repurpose Recycle	Poor recycling		AA2: Deliver targeted behaviour change programmes on resource management, litter, and illegal dumping. Target audiences include, but are not limited to, households, businesses, schools, community organisations, events, and the wider community.		Increase community awareness and education about resource management		Waste Events Communication and Engagement	<ul style="list-style-type: none">All events on Council land are zero waste events.Illegal dumping complaints (and costs) decrease.	General rates Waste levy User pays			<div></div>
			AA3: Investigate, consider, trial, and implement services for targeted waste streams, particularly hard-to-recycle items, such as soft plastics, small lids, textiles and batteries. This will include collaborating with Local Government organisations, non-governmental organisations, and other key stakeholders, to support Government regulated product stewardship schemes. As well as voluntary, industry-led product stewardship schemes that meet best practice.									

2 Issues

Identified issues from the 2022 Waste Assessment:

1. **Data quality and management of data** - A lack of data, particularly on the activities of the private waste and recycling sector, limits Councils' ability to effectively manage waste in the region. This constrains ability to plan for and respond to future demand
2. **Disposal of unknown quantities of waste to Class 2-4 landfills** - While the data on Class 2-4 landfills that is available to the Councils is very limited, it is likely that considerable quantities of recoverable materials are disposed of to these facilities.
3. **Suboptimal overall recycling performance.** - The Wellington region has a below average level of recycling performance compared to other centres in NZ.
4. **Recycling performance static/declining.** - Not only is recycling performance weak overall, but data suggests it is static or declining in most areas.
5. **Sewage sludge/biosolids management.** - The primary disposal pathway for biosolids is landfill. Where this material has high moisture content it can create landfill management issues. It also represents a high fraction of organic waste that could potentially be recovered for beneficial use.
6. **Low diversion rate on organics** - While a reasonable fraction of garden waste is composted, there is very little diversion of food scraps and there is further room to capture and process more garden waste and food scraps (i.e., either combined [food and green waste] or separately as food only and green only). Food and green waste represent the largest fractions of material being landfilled and so this is potentially the biggest opportunity to improve diversion and reduce landfill greenhouse emissions emitted from decomposing organic material.
7. **Councils operate a range of different funding and management models.** - Perhaps the greatest barrier to enhanced collaboration is that waste is managed in divergent ways among the constituent councils and each council responds primarily to the particular drivers within their area. Differing ownership of assets, service delivery expectations, and rates funding levels all create differing imperatives.
8. **Unrealised potential for greater joint working in Council service delivery.** - The locally focused approach to waste management has resulted in a range of systems, many of which have evolved over time, and are not necessarily configured to deliver optimum results in terms of cost and waste minimisation performance. There are likely to be gains from a more consistent approach that utilises best practice (e.g. more consistent approach to kerbside services).

Additional Issues to consider:

- The way we currently consume products leads to large quantities of waste
- There is a high volume of household waste going to landfill that could be diverted
- The proportion of our community living in multi-unit dwellings is growing
- Businesses and organisations need better services to divert waste from landfill
- There is a high volume of construction and demolition material going to landfill
- Disposing of biosolids to landfill affects cultural, environmental, social, and economic values
- Litter and illegal dumping, which has environmental and financial costs, is increasing
- Cost and volume uncertainty has risen due to legislation change or service interruption
- Unforeseen events (such as natural and man-made disasters, and pandemics) can result in high volumes of waste in a short period
- **Other Issues: Waste movements:** We know that waste does not originate and stay in any one district. Rather, the generation, management, and minimisation activities from waste are fluid. It is often generated in one district, then transferred and/or consolidated in another district, before being disposed somewhere else. Waste is also often transferred through districts. Therefore, sub-regional, regional, cross-regional, and national collaboration is required to manage and minimise waste. This could include, for example, the standardisation of services, joint-partnerships between Territorial Authorities to fund, deliver, and manage waste infrastructure, and the development of waste strategies, policies, and plans. We see this issue as touching all of the issues raised above and therefore, it is not a standalone issue in itself.
- **Other issues: Recognition of Te Tiriti o Waitangi (Te Tiriti) or te ao Māori:** The 2016 WMMP did not contain any reference to Te Tiriti o Waitangi or te ao Māori. There are notable gaps related to Te Tiriti o Waitangi and/or te ao Māori in modern environmental legislation for Aotearoa, which has been recognised in the Governments proposed Waste Strategy and Legislation. Aotearoa New Zealand is in a unique position because alignment with the underlying principles of circular economy is already a significant part of te ao Māori. Therefore, we need to take a partnership approach to address the issues identified above. This will ensure that the principles of Te Tiriti o Waitangi are upheld and will enable Māori to shape the activities and actions to meet our proposed waste vision and transition to a circular economy.

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**9.1 CONFIRMATION OF MINUTES**

Author: Jessica Mackman, Senior Advisor, Democracy Services

Authoriser: James Jefferson, Group Manager Regulatory Services

Taunakitanga | Recommendations

- A. That the minutes of the Climate and Environment Subcommittee meeting of 9 February 2023 be accepted as a true and correct record.
- B. That the minutes of the Climate and Environment Subcommittee meeting 14 March 2023 be accepted as a true and correct record.

APPENDICES

- 1. Confirmation of Minutes 9 February 2023 [↓](#)
- 2. Confirmation of Minutes 14 March 2023 [↓](#)

CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES**9 FEBRUARY 2023**

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 9 FEBRUARY 2023 AT 1.50PM**

PRESENT: Cr Jocelyn Prvanov (Chair), Mayor Janet Holborow, Cr Sophie Handford, Cr Liz Koh, Cr Glen Cooper, Huriwai Paki, Glen Olsen, Tim Sutton, Christian Judge, Simon Black, Michael Moore, Christopher Gerretzen

IN ATTENDANCE: Kim Tahiwi, Cr Lawrence Kirby, Cr Martin Halliday, Darren Edwards, James Jefferson, Sean Mallon, Janice McDougall, Mike Mendonça, Kris Pervan, Fiona Story, Steffi Haefeli, Anna Smith, Jason Holland, Abbey Morris, Nienke Itjeshorst, Brandy Griffin

WHAKAPĀHA | APOLOGIES: Nil

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

The Chair welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Cr Handford read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

There were none.

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

There were no public speakers.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

(a) There was no request made for a Leave of Absence.

Item 6 (b) was moved to a later point in the agenda.

CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES**9 FEBRUARY 2023****7 HE KŌRERO HOU | UPDATES****7.1 TAKUTAI KĀPITI PROJECT**

Mr Jason Holland and Ms Abbey Morris spoke to the presentation, and answered questions from members.

8 PŪRONGO | REPORTS**8.1 CLIMATE EMERGENCY ACTION REPORT UPDATE**

Brandy Griffin, Principal Policy Advisor - Climate Change, and Nienke Itjeshorst, Sustainability & Resilience Manager spoke to the report and answered questions from members.

M Shelly Warwick left the meeting at 3:43 pm.

M Shelly Warwick returned to the meeting at 3:45 pm.

COMMITTEE RESOLUTION CAES2023/1

Moved: Cr Sophie Handford

Seconder: Mr Simon Black

It is recommended that the Climate and Environment Subcommittee:

Note the Kāpiti Coast District Council Climate Emergency Action Framework.

Note the progress on the Kāpiti Coast District Council Climate Emergency Action Plan from 1 July 2022 to 31 December 2022.

Submit this report as a noting paper to the Council meeting on 23 February 2023 to enable a wider understanding amongst elected members of Council's Climate Emergency Action Framework and Plan and ensure that climate change continues to be embedded across the organisation.

CARRIED

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

Michael Moore raised as a Matter of an Urgent Nature, the need to take action to assist the Te Horo Beach Residents to protect a portion of Te Horo Beach from the use of vehicles.

Cr Prvanov gave a history of ongoing issues at the site, and how tensions have escalated over the past week.

Members discussed the issue and asked questions of staff.

COMMITTEE RESOLUTION CAES2023/2

Moved: Michael Moore

Seconder: Cr Liz Koh

That the Climate and Environment Subcommittee:

- A. Receive the matter of an urgent nature.

CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES**9 FEBRUARY 2023**

- B. Recognise the ecological importance of the area and the need to protect both the environment and the users of the beach environment.
- C. Note that the Bylaw forbids driving on that part of Te Horo Beach.
- D. Note that this is an operational matter, but has high community and political interest.
- E. Note that this issue is both complex, and a national issue.
- F. Note that the Waikanae Community Board will discuss this on 28 February 2023. As part of that meeting staff will consider a range of options and potential solutions to bring to the board.
- G. Note that staff will invite police to attend that meeting.
- H. Note that any direction from the Waikanae Community Board should be canvassed with Ngā Hapū o Ōtaki.
- I. Note that staff will provide regular updates to this committee and the Waikanae Community Board.
- J. Note that there will be robust communications and engagement around this issue.

CARRIED**9 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

The Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee
meeting closed at 4:58pm.

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HEAMANA | CHAIRPERSON

CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES

14 MARCH 2023

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 14 MARCH 2023 AT 9.30AM**

PRESENT: Cr Jocelyn Prvanov, Cr Sophie Handford, Mayor Janet Holborow, Cr Liz Koh, Cr Glen Cooper, Mr Glen Olsen, Mr Christian Judge, Mr Simon Black, Mr Michael Moore, Christopher Gerretzen, Shelly Warwick, Cr Rob Kofoed, Cr Martin Halliday

IN ATTENDANCE: Kim Tahiwī, Penny Fairbrother (GWRC), Sean Mallon, Mike Mendonça, Kris Pervan, Rita O'Brien, Rob Dunn, Fiona Story, Steffi Haefeli, Anna Smith

WHAKAPĀHA | Tim Sutton
APOLOGIES:

LEAVE OF Nil
ABSENCE:

1 NAU MAI | WELCOME

The Chair welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Chris Gerretzen opened the meeting with karakia.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

Tim Sutton is unable to attend the meeting today, Cr Handford will need to leave early.

COMMITTEE RESOLUTION CAES2023/3

Moved: Cr Jocelyn Prvanov

Seconder: Mr Simon Black

That the apology received from Tim Sutton be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES

14 MARCH 2023

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Dale Evans spoke to item 7.1 on the agenda regarding stormwater issues around Manly Street, Paraparaumu Beach, and answered questions from members.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) Leave of Absence
- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
 - b.1) Mangaone Stream – an update will be provided from staff at a later point in the meeting.
 - b.2) Forward Work Programme – a discussion on future agenda items will also take place at a later point in the meeting.

7 HE KŌRERO HOU | UPDATES**7.1 HIGH LEVEL OVERVIEW OF THE NEW STORMWATER STRATEGY AND FRAMEWORK**

Rita O'Brien, Stormwater and Coastal Engineer, spoke on the Stormwater Management Framework.

Rita O'Brien and Sean Mallon, Group Manager Infrastructure Services answered questions from members.

Cr Sophie Handford left the meeting at 9:55 am.

Cr Sophie Handford returned to the meeting at 10:23 am.

Kim Tahiwi left the meeting at 10:47am.

Kim Tahiwi returned to the meeting at 10:48am.

Cr Prvanov thanked Rita O'Brien for her presentation.

The meeting was adjourned at 11:08am.

The meeting commenced again at 11:25am.

7.2 STATE OF THE ENVIRONMENT KAPITI COAST: A GREATER WELLINGTON OVERVIEW OF CURRENT STATE AND KEY INSIGHTS INTO FUTURE IMPACTS OF CLIMATE CHANGE AND URBAN DEVELOPMENT

Penny Fairbrother, Greater Wellington Senior Advisor for the Environment presented on the State of the Environment on the Kāpiti Coast.

Penny Fairbrother answered questions from members, who also thanked her for her presentation.

Cr Glen Cooper left the meeting at 12:08 pm.

Cr Glen Cooper returned to the meeting at 12:11 pm.

CLIMATE AND ENVIRONMENT SUBCOMMITTEE MEETING MINUTES**14 MARCH 2023**

Item 6 (b).1 was discussed at this point in the agenda. Mike Mendonça updated members on the situation with vehicle access around the Mangaone Stream area at Te Horo Beach. Mike Menonça answered questions from members. Members discussed the issue. Cr Prvanov requested that this item be added to the agenda for the next Climate and Environment Subcommittee meeting.

Item 6 (b).2 was discussed at this point in the agenda. Members discussed potential items for a work programme.

LIE ON THE TABLE**COMMITTEE RESOLUTION CAES2023/4**

Moved: Cr Jocelyn Prvanov

Seconder: Mr Simon Black

That the item of business, 8.1, and 9.1 about to be discussed should lie on the table and not be discussed further at this meeting. They will be added to the agenda for the next meeting.

CARRIED**8 PŪRONGO | REPORTS****8.1 CLIMATE ACTION GRANTS ALLOCATION POLICY**

This item was moved to a future agenda.

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**9.1 CONFIRMATION OF MINUTES**

This item was moved to a future agenda.

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

The Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee meeting closed at 1:10 pm.

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HEAMANA | CHAIRPERSON

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

11 CLOSING KARAKIA