

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
TE WHAKAMINENGA O KĀPITI  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 28 MARCH 2023 AT 9.39AM**

**PRESENT:** André Baker, Mayor Janet Holborow, Chris Gerretzen, Denise Hapeta, Huriwai Paki, Cr Martin Halliday

**IN ATTENDANCE:** Darren Edwards, Janice McDougall, Morag Taimalietane, Deanna Rudd, Steffi Haefeli, Anna Smith, Jessica Mackman, Nienke Itjeshorst, Robbie Stillwell, Rob Dunn

**WHAKAPĀHA | APOLOGIES:** Koro Don Te Maipi, Kirsten Hapeta, Kim Tahiwī

**LEAVE OF ABSENCE:** There were none.

## 1 KARAKIA

André Baker opened the meeting with karakia.

## 2 WHAKAPĀHA | APOLOGIES

Apologies were made on behalf of Koro Don Te Maipi, Kirsten Hapeta, and Kim Tahiwī.

## APOLOGY

### COMMITTEE RESOLUTION TWOK2023/5

Moved: Mr Chris Gerretzen

Seconder: Mr Huriwai Paki

That the apology received from Koro Don Te Maipi, Kirsten Hapeta, and Kim Tahiwī be accepted.

**CARRIED**

## 3 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

There were no requests for public speaking.

## 4 HE TĀPIRITANGA KI TE RĀRANGI TAKE | ADDITIONAL AGENDA ITEMS

### 4.1 CONFIRMATION OF CHAIR AND COMMITTEE MEMBERS

Mr Baker reported back on discussions between members regarding the chair, a deputy chair and whether the chair or deputy chair position should be rotated among members.

Huriwai Paki and Denise Hapeta both confirmed that members had met and agreed to nominate André Baker as chair of Te Whakaminenga o Kāpiti.

Chris Gerretzen also spoke in agreement of the nomination, and the merit of the idea of rotating the deputy chair position amongst the members.

Mayor Holborow, Deputy Mayor Kirby, and Cr Halliday supported the position of the three iwi in this matter.

#### 4.1 CONFIRMATION OF CHAIR

##### COMMITTEE RESOLUTION TWOK2023/6

Moved: Mr Huriwai Paki

Seconder: Ms Denise Hapeta

That Huriwai Paki, representative of Ngāti Toa Rangatira, supported by Denise Hapeta of Ngā Hapū o Ōtaki, and Chris Gerretzen of Ātiawa ki Whakarongotai nominates André Baker of Ātiawa ki Whakarongotai to be appointed as chair of Te Whakaminenga o Kāpiti.

**CARRIED**

André Baker clarified with Huriwai Paki and Denise Hapeta that the names of the current members of Te Whakaminenga had been provided to council. The members of Te Whakaminenga o Kāpiti for the 2022-2025 triennium are confirmed as follows:

Ātiawa ki Whakarongotai – André Baker, Christopher Gerretzen and Janine Huxford

Ngā Hapū o Ōtaki – Kirsten Hapeta and Denise Hapeta, with Kim Tahiwī as an alternate

Ngāti Toa Rangatira – Huriwai Paki

Darren Edwards and Janice McDougall both congratulated André Baker on his appointment as chair of Te Whakaminenga o Kāpiti.

#### 5 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

##### 5.1 CONFIRMATION OF MINUTES

##### COMMITTEE RESOLUTION TWOK2023/7

Moved: Mr Huriwai Paki

Seconder: Ms Kirsten Hapeta

That the minutes of Te Whakaminenga o Kāpiti meeting of 14 February 2023 be accepted as a true and correct record.

**CARRIED**

Mr Paki sought clarification as to whether a member from each iwi needed to be present in person for quorum. Steffi Haefeli, Manger Democracy Services responded that due to Te Whakaminenga o Kāpiti not actually being a territorial authority in itself, and the legislation referring to territorial authorities and community board, a liberal approach was seen as appropriate for Te

Whakaminenga and in person attendance was not required. Additionally, a current amendment to the Local Government Act under the Sever Weather Emergency Legislation bill has been passed by Government allowing online attendance to count towards quorum until late 2024.

Mr Baker referred to a letter sent earlier that morning to Mayor Janet Holborow and Chief Executive Darren Edwards regarding unresolved partnership matters. The letter has bearing on how the next items on the agenda will be dealt with and Mr Baker sought clarification from members on how they would like to proceed.

#### **TABLED DOCUMENT**

That the letter sent to the Chief Executive this morning referring to items 6.1, 6.2 and 10.2 be received and that the meeting agree to use the letter as a catalyst to discuss operational matters that have been brought to the attention of the Chief Executive. Tabled documents

The following documents were tabled.

#### **Appendices**

- 1 Ātiawa ki Whakarongotai - Letter to KCDC and TWOK

Darren Edwards acknowledged the letter received this morning from Ātiawa ki Whakarongotai and undertook, on behalf of Council, to provide the best information available to be able to make relevant decisions in a timely manner. Mr Edwards acknowledged the importance of the committee and the relationship currently in place. Mr Edwards will look at how we progress the recommendations raised as a matter of priority.

Mayor Holborow acknowledged receipt of the letter and commented on the work programme and timeframes and how to carry these out in a timely fashion that honour the partnership.

Denise Hapeta acknowledged the letter from Ātiawa ki Whakarongotai and thanked them for the strength and the grace with which they have penned the letter. Ms Hapeta acknowledged the volume of work iwi have to deal with, and the constraints under which Council has to operate, and looks forward to all parties moving forward at the same pace.

Huriwai Paki supported the comments previously made and acknowledged and supported the contents of the letter. Mr Paki supported the response by Darren Edwards and the willingness by Council to progress this matter.

Cr Halliday acknowledged the letter from Ātiawa ki Whakarongotai and agreed with the commitment to follow up on issues raised.

Mr Baker thanked everyone for their responses and sought clarification and advice from the meeting on how to continue the meeting as there are a number of operational matters on the agenda that mana whenua representatives may not have adequate information on to provide advice on the view of mana whenua.

Mr Paki advised that he would like to hear from staff, and begin a conversation on the matters on the agenda. The recommendations are mostly to note the information in the papers.

Ms Hapeta supported Mr Paki's view and would like to hear from staff today and provide feedback over the next week or so.

Mr Gerretzen also supported that view and would like to hear from staff today.

Mr Baker invited the staff to come and present to the next two items on the agenda.

## 6 PŪRONGO | REPORTS

### 6.1 WASTE MANAGEMENT AND MINIMISATION PLAN (2023) - PROGRESS TO-DATE AND LOCAL ACTION DEVELOPMENT

Nienke Itjeshorst, Sustainability & Resilience Manager and Robbie Stillwell, Waste Projects Manager, introduced the paper and gave a background as to the provision of a paper as opposed to an update which would have been previously given.

André Baker thanked Nienke Itjeshorst and Robbie Stillwell, indicated that he was happy to receive the paper and invited comments and questions from members.

Nienke Itjeshorst and Robbie Stillwell answered questions from members.

Mr Baker will take this paper with the options back to the Taiao unit of Ātiawa ki Whakarongotai to ensure discussions with Council staff will progress.

#### COMMITTEE RESOLUTION TWOK2023/8

Moved: Mr Huriwai Paki  
Seconder: Ms Denise Hapeta

Note the update on the development of the Wellington Region Waste Management and Minimisation Plan 2023-2029.

Note the update on the key regional and local level work completed to implement the Wellington Region Waste Management and Minimisation Plan 2017-2023.

**CARRIED**

### 6.2 CLIMATE ACTION GRANTS ALLOCATION POLICY

Rob Dunn and Nienke Itjeshorst presented the report and asked for it to be taken as read. Rob indicated that he was happy to provide a short summary of the report and to answer any questions.

Mr Baker received the report and invited questions and comments from members.

Ms Hapeta received the report and has noted the information and will take it back to Ngā Hapū o Ōtaki for discussion.

Mr Baker requested that this work be captured as part of a timetable. Mr Baker also raised that there were some concerns raised within Ātiawa as to whether the most current information had been provided to iwi.

Rob Dunn and Nienke Itjeshorst received comments and answered questions from members.

No resolutions were made by members in relation to this item.

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Mr Huriwai Paki left the meeting at 11:23 am.

Mr Huriwai Paki returned to the meeting at 11:25 am.

Cr Martin Halliday left the meeting at 11:32 am.

Cr Martin Halliday returned to the meeting at 11:36 am.

**10.1 ESTABLISHMENT OF MĀORI WARD CONSIDERATION**

This item was discussed, and concerns were raised over the terminology.

André Baker acknowledged that this matter had been brought to the attention of iwi following the Council meeting last week. Mr Baker also indicated that this matter should be discussed by the ART confederation, to review the decision made in the past and to conduct reviews with their iwi, and to respectfully acknowledge the statutory timeframes that council are required to meet.

Denise Hapeta acknowledged Mr Bakers comments, Ngā Hapū o Ōtaki will also need to discuss this further.

**10.2 MARAMATAKA**

Denise Hapeta acknowledged that if the Maramataka is for Matariki it should be locked down in May and determined by mid April.

**10.3 HERITAGE FUNDING - TAUMANUKA AND RANGIURU**

Denise Hapeta would like to discuss Māori Economic Funding grants with Ngā Hapū o Ōtaki and feedback later.

**6.3 MĀORI ECONOMIC DEVELOPMENT GRANTS 2022/2023**

Deanna Rudd congratulated Mr Baker on his unanimous appointment as chair and spoke to this report. Ms Rudd asked that the report be taken as read and that Te Whakaminenga o Kāpiti consider the recommendations put forward.

**COMMITTEE RESOLUTION TWOK2023/9**

Moved: Mr Huriwai Paki  
Seconder: Ms Denise Hapeta

- A That Te Whakaminenga o Kāpiti receive this report.
- B. That Te Whakaminenga o Kāpiti delegate the task of appointing the Panel to the Mayor and Te Whakaminenga o Kāpiti Chair by 14 April 2023, to be retrospectively endorsed by Te Whakaminenga o Kāpiti at the May Te Whakaminenga o Kāpiti hui.
- C That Te Whakaminenga o Kāpiti endorse an amount of \$68,000 being available for a contestable grant process with the remaining amount being made available for administering the grant, including for advertising, meetings, and information workshops.
- D That Te Whakaminenga o Kāpiti endorse the 2022/2023 fund opening on 31 March 2023 and closing on 21 April 2023.
- E That Te Whakaminenga o Kāpiti delegate authority to the Māori Economic Development Grants Panel to enable them to make decisions as to the distribution of the fund.

**CARRIED**

## 7 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

### 7.1 NGĀ TAKE TĀREWA

The first item 'Confirmation of Chair' has been resolved.

Note that the narrative of the appointment letters has been corrected, will be re-sent to mana whenua representatives later today. Once this has been actioned, the action item can also be closed.

For the 'Review of the memorandum of partnership and terms of reference for Te Whakaminenga o Kāpiti', discussions around the issues involved and setting the timeframes for this review in a productive way had been had and will need to continue.

The chair thanked staff for generating the Matters Under Action document.

#### COMMITTEE RESOLUTION TWOK2023/10

Moved: Mr André Baker

Seconder: Mayor Janet Holborow

That Te Whakaminenga o Kāpiti note Matters Under Action as attached.

**CARRIED**

Mr Gerretzen left the meeting at 11:54 am.

Mr Gerretzen returned to the meeting at 11:58am.

Mr Huriwai Paki left the meeting at 12:08 pm.

Mr Huriwai Paki returned to the meeting at 12:11 pm.

Mayor Janet Holborow left the meeting at 12:15 pm.

Mayor Janet Holborow returned to the meeting at 12:18 pm.

## 8 HE KŌRERO HOU MŌ NGĀ IWI | IWI UPDATES

Huriwai Paki apprised the meeting that Te Rūnanga o Toa Rangatira recently held a hui for registered Ngāti Toa tribal members sitting as Council members for local territorial authorities in the Wellington region. The purpose was to bring those members together and let discuss any relevant issues they are seeing across their relevant councils. It is intended that further hui occur on an intermittent basis.

Denise Hapeta summarised the activities of Ngā Hapū o Ōtaki.

Chris Gerretzen conveyed to staff and the mayor appreciation of their attendance at the tangi on Friday.

Ātiawa ki Whakarongtai has postponed their Hui a tau - AGM for Ātiawa ki Whakarongotai Charitable Trust Inc.

## 9 NGĀ WHAKATAUNGA TIRITI - HE TIROHANGA WHĀNUI NŌ IA IWI | TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

**10 COUNCIL UPDATE**

Item - 10.1 Establishment of Māori Ward Consideration - was moved to another part of the minutes.

Item - 10.2 Maramataka - was moved to another part of the minutes.

Item - 10.3 Heritage Funding - Taumanuka and Rangiuru - was moved to another part of the minutes.

**11 CORRESPONDENCE**

NONE TO BE PROVIDED.

**12 FUTURE AGENDA REQUESTS**

The Chair urged members to give consideration to forecasting items of significance and importance.

The Mayor requested for the committee to consider Waitangi Day commemorations earlier and whether an item could be added to a future agenda. As next year 30 years of partnership will be commemorated, she requested that the two items could be considered together.

Steffi Haefeli has sent out information for ART confederation to consider when nominating a mana whenua representative to the Risk and Assurance Committee.

The chair raised the intention to bring ART together to consider Matariki, and to give some thought regarding involvement and what Matariki 2023 should look like for this district.

**13 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

There were none.

**Te Whakaminenga o Kāpiti closed with karakia from Mr Gerretzen at 12:36pm.**

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**CHAIRPERSON**