



RĀRANGI TAKE AGENDA

Te Komiti Whāiti Toitūtanga Pāpori Social Sustainability Subcommittee Meeting

I hereby give notice that a Meeting of the Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee will be held on:

Te Rā | Date: Thursday, 16 March 2023

Te Wā | Time: 1.30pm

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Janice McDougall
Group Manager People and Partnerships**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 16 March 2023, 1.30pm.

Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee Members

Cr Martin Halliday	Chair
Cr Rob Kofoed	Deputy
Mayor Janet Holborow	Member
Deputy Mayor Lawrence Kirby	Member
Cr Kathy Spiers	Member
Cr Nigel Wilson	Member
Mr Huriwai Paki	Member
Ātiawa ki Whakarongotai Representative (André Baker or Janine Huxford or Christopher Gerretzen)	Member
Mr Guy Burns	Member
Mr Jonny Best	Member
Ms Jackie Elliott	Member
Ms SORCHA RUTH	Member

Order Of Business | Te Raupapa Take

1	Nau Mai Welcome	5
2	Karakia a te Kaunihera Council Blessing	5
3	Whakapāha Apologies	5
4	Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take Declarations of Interest Relating to Items on the Agenda	5
5	He Wā Kōrero ki te Marea mō ngā Mea e Hāngai ana ki te Rārangi Take Public Speaking Time for Items Relating to the Agenda	5
6	Ngā Take a Ngā Mema Members’ Business	5
7	He Kōrero Hou Updates	6
7.1	Presentation from Kāpiti Health Advisory Group.....	6
7.2	Asset Management Plan for public toilets.....	6
7.3	Update on the Social Investment Programme	6
7.4	Review of Council Older Persons Housing – Project Scope	6
7.5	Update on Healthy Homes and Older Persons’ Housing Portfolio	6
8	Te Whakaū i ngā Āmiki Confirmation of Minutes	7
8.1	Confirmation of Minutes	7
9	Te Whakaūnga o Ngā Āmiki Kāore e Wātea ki te Marea Confirmation of Public Excluded Minutes	11
	Nil	
10	Closing karakia	11

1 NAU MAI | WELCOME**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hāpori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.

“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”

3 WHAKAPĀHA | APOLOGIES**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

(c) Members' Items

7 HE KŌRERO HOU | UPDATES

7.1 PRESENTATION FROM KĀPITI HEALTH ADVISORY GROUP

7.2 ASSET MANAGEMENT PLAN FOR PUBLIC TOILETS

7.3 UPDATE ON THE SOCIAL INVESTMENT PROGRAMME

7.4 REVIEW OF COUNCIL OLDER PERSONS HOUSING – PROJECT SCOPE

7.5 UPDATE ON HEALTHY HOMES AND OLDER PERSONS' HOUSING PORTFOLIO

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Anna Smith, Democracy Services Advisor

Authoriser: Janice McDougall, Group Manager People and Partnerships

Taunakitanga | Recommendations

That the minutes of the Social Sustainability Subcommittee meeting of 2 February 2023 be accepted as a true and correct record.

APPENDICES

1. Social Sustainability Subcommittee Minutes - 2 February 2023 [↓](#)

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES**2 FEBRUARY 2023**

**MINUTES OF KĀPITI COAST DISTRICT COUNCIL
SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 2 FEBRUARY 2023 AT 9.37AM**

PRESENT: Cr Martin Halliday, Cr Rob Kofoed, Cr Kathy Spiers, Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Nigel Wilson, Mr Guy Burns, Mr Jonny Best, Kim Tahiwī, Chris Gerretzen; Huriwai Paki (via Zoom)

IN ATTENDANCE: Simon Black, Janice McDougall, Darren Edwards, Sean Mallon, Kris Pervan, Mike Mendonca, James Jefferson, Steffi Haefeli, Kate Coutts, Fiona Story, Marie Ottley Clark, Emma Haxton

WHAKAPĀHA | Jackie Elliott
APOLOGIES:

LEAVE OF Nil
ABSENCE:

1 NAU MAI | WELCOME

Cr Martin Halliday welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Cr Rob Kofoed read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

The Chair noted that he had received an apology from Jackie Elliott (Ōtaki Community Board Representative).

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

There were none.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) Leave of Absence - there were none
- (b) Matters of an Urgent Nature – there were none

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES**2 FEBRUARY 2023****7 HE KŌRERO HOU | UPDATES****7.1 FORWARD WORK PROGRAMME**

Janice McDougall, Group Manager People and Partnership gave a summary of what can be expected to come before the subcommittee over the next few meetings and on through the triennium. Janice McDougall reiterated the purpose of the subcommittee, the responsibilities and delegations of the subcommittee. It is intended that a draft of the forward work programme will be presented at the next sub-committee meeting. Subcommittee members provided comments on their views and aspirations for the subcommittee and made suggestions as to focus areas for the subcommittee. Janice McDougall answered questions from subcommittee members.

COMMITTEE RESOLUTION SSS2023/1

Moved: Cr Martin Halliday
 Seconder: Cr Nigel Wilson

That the social sustainability subcommittee recommends that the Mayor write to relevant Government ministers urging ongoing funding and support for Manaaki Kāpiti which has become a critical organisation within the social and community sector on the Kāpiti Coast.

CARRIED

The subcommittee continued to discuss groups within the community that need greater support which should be a focus of the subcommittee's work programme. The subcommittee continued to discuss areas which should be a focus for the subcommittee.

Huriwai Paki left the meeting at 10:45 am and did not return.

The meeting adjourned at 10.48am.

The meeting resumed at 11.05am.

7.2 AGE FRIENDLY APPROACH

Marie Ottley Clark, Acting Connected Communities Manager, introduced the Age Friendly Approach and gave an explanation as to the importance of this work to Kāpiti. An update was provided as to the progress of the Age Friendly Approach work to date and the engagement that has taken place with stakeholders and community groups. Marie Ottley Clark provided a timeline as to the next steps in the project. Marie Ottley Clark and Janice McDougall Group Manager People and Partnerships answered questions from subcommittee members.

7.3 ŌTAKI SOCIAL INVESTMENT

Marie Ottley Clark, Acting Connected Communities Manager, provided an update on the Ōtaki Social Investment funding. The purpose is to work with community organisations which provide positive impacts for the community. There will be a further briefing as part of the process, ahead of opening up the funding stream for the next financial year. Marie Ottley Clark and Janice McDougall Group Manager People and Partnerships answered questions from subcommittee members. Kris Pervan Group Manager Strategy and Growth also answered questions from

SOCIAL SUSTAINABILITY SUBCOMMITTEE MEETING MINUTES**2 FEBRUARY 2023**

subcommittee members.

Mr Guy Burns left the meeting at 11:35 am and did not return.

James Jefferson, Group Manager Regulatory Services gave an update to the subcommittee on the preparedness of Kāpiti District Council to respond in an extreme weather event.

**8 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

There were none.

Cr Halliday closed the meeting with a karakia.

**The Te Komiti Whāiti Toitūtanga Pāpori | Social Sustainability Subcommittee meeting
closed at 12.12pm**

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HEAMANA | CHAIRPERSON

**9 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

10 CLOSING KARAKIA