



# **RĀRANGI TAKE AGENDA**

## **Paekākāriki Community Board Meeting**

**I hereby give notice that a Meeting of the Poari ā-Hapori o Paekākāriki  
| Paekākāriki Community Board will be held on:**

**Te Rā | Date: Tuesday, 21 March 2023**

**Te Wā | Time: 7.00pm**

**Te Wāhi | Location: St Peter's Hall, Beach Road, Paekākāriki**

**James Jefferson  
Group Manager Regulatory Services**

**Kāpiti Coast District Council**

**Notice is hereby given that a meeting of the Poari ā-Hapori o Paekākāriki | Paekākāriki Community Board will be held in the St Peter's Hall, Beach Road, Paekākāriki, on Tuesday 21 March 2023, 7.00pm.**

**Poari ā-Hapori o Paekākāriki | Paekākāriki Community Board Members**

Mr Sean McKinley	Chair
Ms Kelsey Lee	Deputy
Cr Sophie Handford	Member
Ms Sorcha Ruth	Member
Mr Christian Judge	Member

**Order Of Business | Te Raupapa Take**

<b>1</b>	<b>Nau mai   Welcome</b> .....	<b>5</b>
<b>2</b>	<b>Whakapāha   Apologies</b> .....	<b>5</b>
<b>3</b>	<b>Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take   Declarations of Interest Relating to Items on the Agenda</b> .....	<b>5</b>
<b>4</b>	<b>He Wā Kōrero ki te Marea   Public Speaking Time</b> .....	<b>5</b>
<b>5</b>	<b>Ngā Take a ngā Mema   Members’ Business</b> .....	<b>5</b>
<b>6</b>	<b>He Kōrero Hou   Updates</b> .....	<b>6</b>
6.1	Transmission Gully and stream work.....	6
6.2	Cycle stand trial, Beach Road .....	6
6.3	Paekakariki Wayfinding Cycle Route, Tilley Road .....	6
6.4	Speed Management Plan 2023-2023 ('Heads Up').....	6
6.5	Tilley Road Bus Stop.....	6
<b>7</b>	<b>Pūrongo   Reports</b> .....	<b>7</b>
7.1	Consideration of Funding Applications .....	7
<b>8</b>	<b>Te Whakaū i ngā Āmiki   Confirmation of Minutes</b> .....	<b>21</b>
8.1	Confirmation of Minutes .....	21
<b>9</b>	<b>Ngā Take e Mahia ana   Matters Under Action</b> .....	<b>26</b>
9.1	Matters Under Action.....	26
<b>10</b>	<b>Te Whakaūnga o Ngā Āmiki Kāore e Wātea ki te Marea   Confirmation of Public Excluded Minutes</b> .....	<b>29</b>
	Nil	



**1 NAU MAI | WELCOME**

**2 WHAKAPĀHA | APOLOGIES**

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

**5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) Leave of Absence
- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (c) Community Board Members' Activities
- (d) Paekākāriki Report: What Next – a presentation from Anne Cunningham, Consentire

- 6 HE KŌRERO HOU | UPDATES**
- 6.1 TRANSMISSION GULLY AND STREAM WORK**
- 6.2 CYCLE STAND TRIAL, BEACH ROAD**
- 6.3 PAEKAKARIKI WAYFINDING CYCLE ROUTE, TILLEY ROAD**
- 6.4 SPEED MANAGEMENT PLAN 2023-2023 ('HEADS UP')**
- 6.5 TILLEY ROAD BUS STOP**

## 7 PŪRONGO | REPORTS

### 7.1 CONSIDERATION OF FUNDING APPLICATIONS

Kaituhi | Author: **Anna Smith, Democracy Services Advisor**

Kaiwhakamana | Authoriser: **James Jefferson, Group Manager Regulatory Services**

### TE PŪTAKE | PURPOSE

- 1 To consider eligible applications to the Community Grants Discretionary Fund and the Localism Initiative Fund and to note Accountability Reports.

### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 To consider the allocation of grants from the Discretionary Fund.

### TE TUKU HAEPAPA | DELEGATION

- 3 The Paekakariki Community Board has delegated authority as at section D of the 2022-2025 Governance Structure:  
*Approving criteria for, and disbursement of, community-based grant funds as approved through the LTP or Annual Plan.*

### TAUNAKITANGA | RECOMMENDATIONS

- A. That the Paekakariki Community Board note the information on the different types of funds, on grants made throughout the current financial year, and remaining fund balances.

### TŪĀPAPA | BACKGROUND

- 4 This is the fifth Paekakariki Community Board meeting of the 2022/2023 financial year, there are two further meeting scheduled to take place before the end of the financial year.
- 5 The Paekākāriki Community Board has two funds from which they can draw on to grant applications for funding – the Community Board Grant Fund, and the Whakamanawa (Localism) Fund. The board also makes recommendations on funding applications to the biannual Campe Estate Trust meetings and works with the Paekākāriki Services Club to administer the Paekākāriki Services Club Community Grants Trust Fund.

#### Paekākāriki Community Board Grants

- 6 The purpose of the Paekākāriki Community Board Grant is to support activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.
- 7 The organisation/individual must reside in the Paekākāriki area. The Board may consider financial assistance for events occurring outside the Paekākāriki Community, where it is shown the community will benefit.
- 8 The criteria for the Paekākāriki Community Board Grants are attached in Appendix 1.
- 9 It should be noted that the conditions and criteria do not preclude the Paekākāriki Community Board from considering any application at its discretion.

#### Whakamanawa Fund

- 10 The Long-Term Plan 2021/2041 allocated all Community Boards \$20,000 per annum Localism funding for the 2021/2022 and 2022/2023 financial years.
- 11 Due to Covid related disruptions the funding for 2021/2022 was unable to be distributed and in recognition of the unique set of circumstances the funding for 2021/2022 was carried forward to 2022/2023.
- 12 The Whakamanawa Fund was established to be used to support the health, wellbeing, or aesthetic enhancement of our community and to better enable local projects, activities, and engagement.
- 13 The general principles, funding criteria and accountability requirements and application process are outlined in Appendix 2 of this report.
- 14 The fund remains in place until 30 June 2023 or earlier if total funds available have been distributed.
- 15 It should be noted that the conditions and criteria (in Appendix 2) do not preclude the Paekākāriki Community Board from considering any applications at its discretion.

### **Campe Estate Community Grant**

- 16 Organisations and individuals providing services which benefit the Paekākāriki community, especially young people, are eligible to apply for this grant.
- 17 The Paekākāriki Community Board will receive the applications and make recommendations to the Campe Estate Committee who will consider the recommendations and administer the distribution of the grants.
- 18 Applications with a focus on people aged under 25 years will be considered a priority.
- 19 The general principles, funding criteria and accountability requirements and application process are outlined in Appendix 3 of this report.

### **Paekākāriki Services Club Community Grants Trust Fund**

- 20 This Fund is administered by the Paekākāriki Services Club. The grant application process will be managed by the Paekākāriki Services Club Community Grants Trust Fund and the maximum grant payable is at the behest of the Paekākāriki Services Club and the Paekākāriki Community Board.
- 21 The Council acts as a mailbox for applications received which will be forwarded on to the Paekākāriki Services Club. The purpose of the grants is to provide financial assistance to organisations or community groups for projects or activities that promote the well-being of the Paekākāriki community, particularly youth, and show clear community benefit.
- 22 The general principles, funding criteria and accountability requirements and application process are outlined in Appendix 4 of this report.

## **HE KŌRERORERO | DISCUSSION**

- 23 There are no applications for funding to be considered at this community board meeting.

### **He take | Issues**

- 24 There are no issues to be considered within this report.

### **Ngā kōwhiringa | Options**

- 25 There were no options to be considered within this report.



**Tangata whenua**

26 There are no Tangata whenua issues to be considered within this report.

**Panonitanga āhuarangi | Climate change**

**There are no climate change considerations required within this report.** **Ahumoni me ngā rawa | Financial and resourcing**

28 An amount of \$6,350 is allocated in the 2022/23 budget for the Paekakariki Community Board. This is summarised in the table below:

<b>Total budget allocated for the 2022/23 year</b>	<b>\$6,350</b>
Grants approved during 2022/23	\$4,500
<b>Balance as at 21 March 2023</b>	<b>\$1,850</b>

29 Grants approved for the 2022/2023 year are as follows:

Date	Recipient	Amount	Purpose of Grant	Report Back
9 August 2022	Kapiti US Marines Trust	\$500	Assist with the costs of Camp Paekakariki memorial site outdoor gallery.	Y
9 August 2022	Paekakariki Station Precinct Trust	\$500	Assist with the costs of a new display about Perkins Farm.	Y
9 August 2022	The Combined Lions Clubs of Kapiti	\$250	Assist with the costs of printing leaflets for the 2022 Foodbank collection.	Y
9 August 2022	Kapiti Community Patrol	\$250	Assist with the costs of vehicle upkeep, maintenance and fuel.	
20 September 2022	Paekākāriki Soup in School Programme	\$500	Costs of equipment to support provision of lunches	
20 September 2022	Festival of India	\$1000	Costs of hall hire	
29 November 2022	Zinefest - Tyler Hunter-Foreman	\$500	Costs of hall hire	
29 November 2022	US Marines Trust	\$500.00	Cost of erecting a Pou	
7 February 2023	Predator Free Paekākāriki	\$500.00	GST Component of Wellington Zoo Grant, bait for predator trapping in Paekākāriki Village.	

30 The Paekakariki Community Board also has a separate fund named the Whakamanawa Fund for localism initiatives available. This is summarised in the table below:

<b>Total budget allocated for the 2022/23 year (including \$20,000 unspent from 2021/2022)</b>	<b>\$41,512</b>
Grants approved during 2022/23	\$27,240
<b>Balance as at 21 March 2023</b>	<b>\$14,272</b>

31 Whakamanawa Fund Grants approved for the 2022/2023 year are as follows:

Date	Recipient	Amount	Report Back
20 September 2022	Ahi Kaa Funding (Karl Farrell)	\$10,000	
20 September 2022	Pickle Pot Be-In	\$3000	
20 September 2022	Paekākāriki Informed Community Inc	\$10,000	
7 February 2023	Pickle Pot Be-In	\$4,240	

32 An Accountability Report received since the last meeting has been attached as Appendix 5 to this report.

#### **Ture me ngā Tūraru | Legal and risk**

**There are no legal or risk considerations in this report.** [Ngā pānga ki ngā kaupapa here | Policy impact](#)

34 Grants are allocated in accordance with established criteria, attached as Appendices 1-4 to this report.

## **TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**

### **Te mahere tūhono | Engagement planning**

35 This matter has a low level of significance under the Council's Significance and Engagement Policy.

### **Whakatairanga | Publicity**

36 Board members play an active role around the community in promoting the discretionary grant and details are available via the Council's website.

## **NGĀ ĀPITI HANGA | ATTACHMENTS**

1. Paekākāriki Community Board Grant Criteria [↓](#)
2. Whakamanawa Fund Criteria [↓](#)
3. Campe Estate Grant Criteria [↓](#)
4. Paekākāriki Services Club Community Grants Trust Fund Criteria [↓](#)
5. Paekākāriki Informed Community Inc - Accountability Report [↓](#)

## PAEKĀKĀRIKI COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

### Criteria for Community Grants

The purpose of the Paekākāriki Community Board's Community Grants is to provide financial assistance for projects or activities that promote the wellbeing of the Paekākāriki community and show clear community benefit.

#### Eligible Organisations/Individuals

1. The organisation/individual must reside in the Paekākāriki area. The Board may consider financial assistance for events occurring outside the Paekākāriki Community, where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paekākāriki areas.

#### Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit-making.
3. The organisation/individual must use the financial assistance for its activities in the Paekākāriki community. The Board may consider financial assistance for events occurring outside the Paekākāriki community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements, and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paekākāriki Community Board Community Grants Fund in the last 12 months.
6. Only one application will be considered by an organisation for one event (individual team member applications will not be eligible).

Please note: All applications must have full documentation to support their application (**maximum of five pages in total**).

#### Eligible Purposes

1. Unique or infrequent project or activity.
2. Special project or activity.
3. Meritorious project or activity.
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees\*.
5. The remission of hall rental\*.

\*Within the **current financial year** of the project or activity.

#### Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses\*\*.

\*\*Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

#### Maximum Grant

The maximum amount payable is **\$500.00**.

Updated January 2023

## PAEKĀKĀRIKI COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

### Accountability

1. Applicants are required to provide written confirmation or a verbal report **within two months** of completion of the activity that the money was spent for the purpose granted. Individuals are required to outline the benefits gained, and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances, applicants failing to meet accountability criteria will be excluded from any further applications for two years.
2. The Paekākāriki Community Board requires all monies not used for the purpose applied for be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

### Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information (maximum of five supporting pages).
2. Applications must include a bank deposit slip.
3. The applicant or a representative must attend the Paekākāriki Community Board meeting to speak in support of the application and to answer any questions arising from the application. If no representation is made at the meeting the application may not be considered on that night but could be considered at a subsequent meeting, attended by the applicant.

***The above conditions and criteria do not preclude the Paekākāriki Community Board from considering any application at its discretion.***

### Applications are to be addressed to:

Democracy Services Team  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254

or [democracy.services@kapiticoast.govt.nz](mailto:democracy.services@kapiticoast.govt.nz)

**Please Note:** Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Paekākāriki Community Board meeting date to meet the reporting deadline.

Meetings are held every six weeks.

## Whakamanawa Fund

1. (verb) (-hia, -tia) to encourage, inspire, instil confidence, give confidence to, reassure, stimulate, support, rely on.
2. (noun) confidence, encouragement.

### About

The Paekākāriki Community Board was granted \$20,000 in the Long-term Plan for the year 2021/22 and \$20,000 for year 2022/23. This funding is additional to the Campe Estate and discretionary funding. The Whakamanawa Fund is an opportunity for the Paekākāriki Community Board to use to support the health, wellbeing, or aesthetic enhancement of our community and to better enable local projects, activities and engagement.

### General principles

The purpose of the Paekākāriki Community Board's Whakamanawa Fund is to provide financial assistance for the health, wellbeing, or aesthetic enhancement of our community and to better enable local projects, activities and engagement.

- The funding cannot generate an asset that belongs to the Council.
- Funding is for operational expenses only.
- All health and safety obligations under the Health and Safety at Work Act rest solely with the beneficiary of the funding issued.
- Funding cannot be issued directly to each Community Board or the Council.
- Unallocated funds cannot be carried over to the next financial year.

### Criteria

- The applicant must be non-profit making
- Unused funds must be returned to the Board at the end of the project
- The applicant must use the funding for a project or activity that supports the health, wellbeing, or aesthetic enhancement of our community and to better enable local projects, activities and engagement
- A total of \$40,000 is available to be allocated to community projects and can be awarded to multiple projects or a single project at the board's discretion
- Completion must be within one calendar year of the funding being awarded

#### **The types of project/event which may be considered for funding are:**

- Pride and beautification projects within the community
- Community events
- Consultation, education and training for organisations, or members of organisations, resulting in ongoing benefit or increased opportunities to the Paekākāriki community

### Accountability

Applicants are required to provide written confirmation that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community.

### **Procedure for Applications**

Applications can be made by emailing a member of the or kanohi ki te kanohi (face-to-face) with the Paekākāriki Community Board. This will then be followed up with a meeting to discuss the proposal further.

*The above conditions and criteria do not preclude the Paekākāriki Community Board from considering any application at its discretion.*

## CAMPE ESTATE COMMUNITY GRANTS APPLICATION FORM

### Criteria for Campe Estate Community Grants

The Paekākāriki Community Board will receive the applications and make recommendations to the Campe Estate Committee who will consider the recommendations and administer the distribution of the grants.

#### Criteria

1. Applications with a focus on people aged under 25 years will be considered a priority;
2. Applications will be accepted from organisations that provide services which benefit the people, especially the young people of Paekākāriki;
3. Applications will be accepted from individuals provided there are tangible benefits to the Paekākāriki area;
4. Applications will include an outline of the expected benefits of any grant to the applicant, the organisation and the Paekākāriki community;
5. Applicants will only receive one grant per financial year;
6. Successful applicants will provide a report to the Community Board for the information of the Campe Estate Trustees on the uses of the funding and an account of the benefits which have accrued to the Paekākāriki community, the individual and/or the group.

#### Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information.
2. Applications must include a bank deposit slip.

#### Applications are to be addressed to:

Democracy Services Team  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254

or [democracy.services@kapiticoast.govt.nz](mailto:democracy.services@kapiticoast.govt.nz)

**Please Note:** Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Paekākāriki Community Board meeting date to meet the reporting deadline.

Meetings are held every six weeks.

**PAEKĀKĀRIKI SERVICES CLUB  
COMMUNITY GRANTS – APPLICATION FORM**

CRITERIA FOR PAEKĀKĀRIKI SERVICES CLUB COMMUNITY GRANTS

The purpose of the Paekākāriki Services Club Community Grants is to provide financial assistance to organisations or community groups for projects or activities that promote the well-being of the Paekākāriki community, particularly youth, and show clear community benefit.

**Eligible Organisations**

1. The organisation/community group must reside in the Paekākāriki area. The Paekākāriki Services Club and Paekākāriki Community Board may consider financial assistance for events occurring outside the Paekākāriki community where it is shown the community will benefit.
2. Eligible organisations/community groups include those that provide cultural, sports, environmental or social services to the Paekākāriki areas.

**Criteria**

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/community group must use the financial assistance for its activities in the Paekākāriki Community. The Services Club and Community Board may consider financial assistance for events occurring outside the Paekākāriki community where it is shown the community will benefit.
4. Organisations must provide their most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/community group has not received financial assistance from the Paekākāriki Services Club Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation/community group for one event.

**NOTE:** All applicants must provide full documentation to support their application **(maximum of five pages in total).**

**Eligible Purposes:**

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees\*;
5. The remission of hall rental\*.

\* within **the current financial year** of the project or activity



**PAEKĀKĀRIKI SERVICES CLUB  
COMMUNITY GRANTS – APPLICATION FORM**

**Ineligible Purposes**

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses\*\*.

\*\*Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

**Maximum Grant**

The maximum grant payable is at the behest of the Paekākāriki Services Club and Paekākāriki Community Board.

**Accountability**

Applicants are required to provide written confirmation that the money was spent for the purpose granted within two months of completion of the activity. Organisations and community groups are required to furnish a report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paekākāriki Services Club requires all monies that are not used for the purpose applied for to be returned to the Paekākāriki Services Club Community Grants Fund. Failure to do so may exclude the applicant from any further application.

**Procedure for Applications**

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include bank account details.
3. The applicant or a representative will be given the opportunity to attend a joint meeting of the Paekākāriki Services Trust and Paekākāriki Community Board to speak in support of the application and to answer any questions arising from the application. The applicant will be contacted by the Chair of the Community Board informing them of the date of this meeting which will normally be in the week prior to a Community Board meeting.

***The above conditions and criteria do not preclude the Paekākāriki Services Club and Paekākāriki Community Board from considering any application at their discretion.***

**Applications are to be addressed to:**

Democracy Services  
Kāpiti Coast District Council  
Private Bag 60-601  
Paraparaumu 5254

Democracy.Services@kapiticoast.govt.nz

**PLEASE NOTE:**

Applications must be received at least 8 working days prior to the Paekākāriki Community Board meeting date, in order to meet the reporting deadline.

Meetings of the Paekākāriki Community Board are held every six weeks.







**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES**

**Author:** Anna Smith, Democracy Services Advisor

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

**Taunakitanga | Recommendations**

That the minutes of the Paekākāriki Community Board meeting of 7 February 2023 be accepted as a true and correct record.

**APPENDICES**

1. Paekākāriki Community Board meeting minutes - 7 February 2023 [↓](#)











## 9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

### 9.1 MATTERS UNDER ACTION

Kaituhi | Author: **Anna Smith, Democracy Services Advisor**

Kaiwhakamana | Authoriser: **James Jefferson, Group Manager Regulatory Services**

The updated matters under action, as attached at Appendix 1, for the Board's review.

#### TE PŪTAKE | PURPOSE

#### HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

#### TE TUKU HAEPAPA | DELEGATION

#### TAUNAKITANGA | RECOMMENDATIONS

THAT THE COMMUNITY BOARD NOTE MATTERS UNDER ACTION AS ATTACHED.

#### TŪĀPAPA | BACKGROUND

#### HE KŌRERORERO | DISCUSSION

#### He take | Issues

#### Ngā kōwhiringa | Options

#### Tangata whenua

#### Panonitanga āhuarangi | Climate change

#### Ahumoni me ngā rawa | Financial and resourcing

#### Ture me ngā Tūraru | Legal and risk

#### Ngā pānga ki ngā kaupapa here | Policy impact

#### TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

#### Te mahere tūhono | Engagement planning

#### Whakatairanga | Publicity

#### NGĀ ĀPITIHINGA | ATTACHMENTS

1. Paekākāriki Community Board - Matters Under Action [↓](#)





**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |  
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil