



RĀRANGI TAKE AGENDA

Paraparaumu Community Board Meeting

I hereby give notice that a Meeting of the Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board will be held on:

Te Rā | Date: Tuesday, 28 March 2023

Te Wā | Time: 7.00pm

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Mark de Haast
Group Manager Corporate Services**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 28 March 2023, 7.00pm.

Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board Members

Mr Glen Olsen	Chair
Mr Guy Burns	Deputy
Mr Bernie Randall	Member
Mr Karl Webber	Member
Cr Glen Cooper	Member
Cr Kathy Spiers	Member

Te Raupapa Take | Order Of Business

1	Nau mai Welcome	5
2	Whakapāha Apologies	5
3	Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take Declarations of Interest Relating to Items on the Agenda	5
4	He Wā Kōrero ki te Marea Public Speaking Time	5
5	Ngā Take a ngā Mema Members' Business	5
6	He Kōrero Hou Updates	6
6.1	Update from Place and Space.....	6
6.2	KCDC Speed Management Plan "Heads Up".....	6
7	Pūrongo Reports	7
7.1	Consideration of Applications for Funding	7
8	Te Whakaū i ngā Āmiki Confirmation of Minutes	20
8.1	Confirmation of Minutes	20
9	Ngā Take e Mahia ana Matters Under Action	28
9.1	Matters Under Action.....	28
10	Te Whakaūnga o Ngā Āmiki Kāore e Wātea ki te Marea Confirmation of Public Excluded Minutes	33
	Nil	

1 NAU MAI | WELCOME**2 WHAKAPĀHA | APOLOGIES****3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

(c) Community Board Members' Activities

6 HE KŌRERO HOU | UPDATES

6.1 UPDATE FROM PLACE AND SPACE

6.2 KCDC SPEED MANAGEMENT PLAN "HEADS UP"

7 PŪRONGO | REPORTS

7.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Steffi Haefeli, Manager Democracy Services**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

TE PŪTAKE | PURPOSE

1. To consider eligible applications to the Discretionary and Initiatives Funds and to note Accountability Reports.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

2. To consider the allocation of grants and note accountability reports.

TE TUKU HAEPAPA | DELEGATION

3. The Paraparaumu Community Board has delegated authority as at section D of the 2022-2025 Governance Structure:
Approving criteria for, and disbursement of, community-based grant funds as approved through the Long Term Plan or Annual Plan.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Paraparaumu Community Board approves a Discretionary grant of \$..... to Cole Jennings to assist with attending the 2023 Special Olympics in Berlin in June 2023.
- B. That the Paraparaumu Community Board approves a Discretionary grant of \$..... to Kāpiti Big Air Rebels Cheerleading Team to assist with attending the 2023 Australasian Cheer Championships in Brisbane in October 2023
- C. That the Paraparaumu Community Board approves an Initiatives grant of \$..... to the Kāpiti Concert Orchestra to assist with the costs of venue hire for the concert to be held on 15 April at Te Raukura.

TŪĀPAPA | BACKGROUND

4. This is the third Paraparaumu Community Board meeting of the 2022/2023 financial year.
5. Discretionary Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.
6. Initiatives Grants are allocated in accordance with the established criteria, attached as Appendix 2 to this report.
7. Accountability reports on grants allocated are required two months after the event or activity for which the grant was awarded takes place.

HE KŌRERORERO | DISCUSSION

8. The following applications for funding have been received and are attached as Appendix 3 - 4 to this report and summarised below.

Discretionary Fund

Cole Jennings

9. Cole Jennings, has applied for a grant of \$750 to assist him with attending this year's Special Olympics to be held in Berlin, Germany in June 2023.

Kāpiti Big Air Rebels Cheerleading Team

10. Michelle Stratford, on behalf of the Kāpiti Big Air Rebels Cheerleading Team, has applied for a grant of \$750 to assist with attending this year's Australasian Cheer Championships in Brisbane, Australia in October 2023.
11. The total discretionary grant applications under consideration in this report is \$1,500.

Initiatives FundKāpiti Concert Orchestra

12. Ruth McKenzie, on behalf of the Kāpiti Concert Orchestra, has applied for a grant of \$2,000 to assist with venue hire for the orchestra to hold a concert at Te Raukura ki Kāpiti on 15 April 2023.
13. The total grant applications for the Initiatives Fund under consideration in this report is \$2,000.

He take | Issues

14. There are no issues to be considered within this report.

Ngā kōwhiringa | Options

15. There were no options to be considered within this report.

Tangata whenua

16. There are no tangata whenua considerations required within this report.

Panonitanga āhuarangi | Climate change

17. There are no climate change considerations required within this report.

Ahumoni me ngā rawa | Financial and resourcing

18. Budget allocations for the 2022/2023 financial year for the Discretionary Grant and Initiatives Grant are as follows:

Fund	2022/23 budget allocation	Total allocated to date	Total unallocated to date
Discretionary Grant	\$23,954	\$12,114	\$11,840
Initiatives Grant (includes \$20,000 unspent from 21/22) <i>Note: The budget allocation is higher than indicated at the last meeting due to interest earned</i>	\$41,512	\$31,056	\$10,456

19. Discretionary and Initiatives Grants approved by the Paraparaumu/Raumati Community Board ahead of the 2022 Local Body Elections for the 2022/23 year are as Appendix 5 to this report.
20. Discretionary and Initiatives Grants approved by the Paraparaumu Community Board are as follows:

Discretionary Grants				
Date	Recipient	Amount	Purpose of Grant	Report Back
8/11/22	Kāpiti Community Patrol	\$2,000	Ongoing operating costs for running the Patrol	Report due Feb 23
14/2/23	US Marines Trust	\$750	Funding for installation of Pou at Queen Elizabeth Park	Report due April 23

Discretionary Grants				
Date	Recipient	Amount	Purpose of Grant	Report Back
14/2/23	Fletcher Cooper	\$1000	Attending the Tropical 7's Rugby Tournament in Tampa, Florida	Report due June 23

Initiatives Grant				
Date	Recipient	Amount	Purpose of Grant	Report Back
8/11/22	Kāpiti Club of Kapakapanui	\$1,000	Costs to hold District Convention 11-12 March 2023 at Southwards.	Report due Apr 23
14/2/23	Kāpiti Arts Studio	\$750	Printing of a book with illustrations from a local artist and written by former volunteer	Report due April 23
14/2/23	Kāpiti Boating Club	\$750	Cover of fuel costs for Charity Women's Fishing Competition	Report due April 23

21. Completed Accountability Reports, approved by the former Paraparaumu/Raumati Community Board ahead of this financial year, are attached as Appendix 6 to this report.

Ture me ngā Tūraru | Legal and risk

22. There are no legal or risk considerations in this report.

Ngā pānga ki ngā kaupapa here | Policy impact

23. Grants are allocated in accordance with established criteria, attached as Appendix 1 and 2 to this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

24. This matter has a low level of significance under the Council's Significance and Engagement Policy.

Whakatairanga | Publicity

25. Board Members play an active role around the community in promoting the discretionary grants and initiative funds. Grant and fund details are made available on the Council's website.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Paraparaumu Community Board Discretionary Grant Criteria [↓](#)
2. Paraparaumu Community Board Initiatives Grant Criteria [↓](#)
3. Discretionary Grant Applications (under separate cover) [⇒](#)
4. Initiatives Grant Application (under separate cover) [⇒](#)
5. Grant Approved by the Paraparaumu/Raumati Community Board July to September 2022 [↓](#)
6. Accountability Report Back (under separate cover) [⇒](#)

PARAPARAUMU COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

Criteria for Community Grants

The purpose of the Paraparaumu Community Board's Community Grants is to provide financial assistance for projects or activities that promote the wellbeing of the Paraparaumu community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Paraparaumu area. The Board may consider financial assistance for events occurring outside the Paraparaumu Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu Community. The Board may consider financial assistance for events occurring outside the Paraparaumu Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

Please note: All applications must have full documentation to support their application (**maximum of five pages in total**).

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within **the current financial year** of the project or activity

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses**.

**Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

Updated January 2023

PARAPARAUMU COMMUNITY BOARD COMMUNITY GRANTS APPLICATION FORM

Maximum Grant

The maximum grant payable is **\$750**.

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Paraparaumu Community Board from considering any application at its discretion.

Applications are to be addressed to:

Democracy Services Team
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

or

democracy.services@kapiticoast.govt.nz

Please Note: Applications must be received by the Kāpiti Coast District Council at least 8 working days before the Paraparaumu Community Board meeting date to meet the reporting deadline.

Meetings are held every six weeks.

**PARAPARAUMU COMMUNITY BOARD
COMMUNITY GRANTS APPLICATION FORM**

Applicant Details

Name: _____

Organisation (if applicable): _____

Address: _____

Daytime Contact Phone: _____ Email: _____

Why do you need this funding? (Please attach further information that will help your application)

When do you need it? (Start date) _____

What are the expected benefits to you (the applicant)?

How can you demonstrate the benefits to the Paraparaumu area as a result of providing you with this grant?

Costs (travel, accommodation, etc.)
(Where possible please provide written quotes)

Income (fundraising, grants, saving, etc.)

Total	\$	Total	\$

Updated January 2023

PARAPARAUMU COMMUNITY BOARD
COMMUNITY GRANTS APPLICATION FORM

How much are you applying for? Total \$ _____

Are you GST Registered? Yes / No

(If yes, and your application is successful, you will be required to provide a GST invoice before your grant can be paid)

What other funds have been sought for this project/activity? *(Please list)*

[Empty box for listing other funds sought]

Have you received any grants from the Paraparaumu Community Board in the past 3 years?

(Please list)

[Empty box for listing grants received]

Declaration

I certify that the information provided above is accurate:

Signature:

Date:

Send application and supporting documentation to:

Democracy Services Team
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

OR

democracy.services@kapiticoast.govt.nz

Please attach:

- ✓ A bank deposit slip, for direct credit payment if application is successful
- ✓ Any other supporting information that will help your application (maximum of five pages)

Updated January 2023

PARAPARAUMU COMMUNITY BOARD INITIATIVES FUNDING GRANT APPLICATION FORM

Criteria for Initiatives Grants

The Paraparaumu Community Board was granted \$20,000 in the Long-term Plan for the year 2021/22 and \$20,000 for the year 2022/23.

This Initiatives funding is additional to the discretionary funding the Community Board is allocated through the existing grant processes; and is an opportunity for the Community Board to use in support to meet the Wellbeing and needs of our residents that Board Members are seeing in our communities.

General Principles

- The funding cannot generate an asset that belongs to the Council.
- All health and safety obligations under the Health and Safety at Work Act rest solely with the beneficiary of the funding issued.
- Funding cannot be issued directly to each Community Board or the Council.
- Unallocated funds cannot be carried over to the next financial year.
- The General criteria is to 'better enable local activities, engagements and communication with communities.'

The purpose of the Paraparaumu Community Board's Initiatives Fund is to provide financial assistance for the Wellbeing of our communities and to better enable local projects, activities and engagement.

Criteria

1. The applicant must be non-profit making.
2. The applicant must use the funding for a project or activity that supports the Wellbeing of our communities in the Paraparaumu community.
3. Only one application will be considered by an individual or organisation for one project/activity.

Please note: All applications must have full documentation to support their application (**maximum of five pages in total**).

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu Community Board requires all monies that are not used for the purpose applied for to be returned to the Initiatives Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Paraparaumu Community Board from considering any application at its discretion.

**PARAPARAUMU COMMUNITY BOARD
INITIATIVES FUNDING GRANT APPLICATION FORM**

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Meetings are held every six weeks.

**PARAPARAUMU COMMUNITY BOARD
INITIATIVES FUNDING GRANT APPLICATION FORM**

Applicant Details

Name: _____

Organisation (if applicable): _____

Address: _____

Daytime Contact Phone: _____ Email: _____

Why do you need this funding? (Please attach further information that will help your application)

When do you need it? (Start date) _____

What are the expected benefits to you (the applicant)?

How can you demonstrate the benefits to the Paraparaumu area as a result of providing you with this grant?

Costs (travel, accommodation, etc.)
(Where possible please provide written quotes)

Income (fundraising, grants, saving, etc.)

Total	\$	Total	\$

Updated January 2023

PARAPARAUMU COMMUNITY BOARD
INITIATIVES FUNDING GRANT APPLICATION FORM

How much are you applying for? Total \$ _____

Are you GST Registered? Yes / No

(If yes, and your application is successful, you will be required to provide a GST invoice before your grant can be paid)

What other funds have been sought for this project/activity? *(Please list)*

[Empty box for listing other funds sought]

Have you received any grants from the Paraparaumu Community Board in the past 3 years? *(Please list)*

[Empty box for listing grants received]

Declaration

I certify that the information provided above is accurate:

Signature:

Date:

Send application and supporting documentation to:

Democracy Services Team
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

OR

democracy.services@kapiticoast.govt.nz

Please attach:

- ✓ **A bank deposit slip, for direct credit payment if application is successful**
- ✓ **Any other supporting information that will help your application (maximum of five pages)**

Updated January 2023

PARAPARAUMU/RAUMATI COMMUNITY BOARD

LIST OF GRANTS JULY TO SEPTEMBER 2022

Summary of activity:

Fund	2022/23 budget allocation	Total allocated to date	Total unallocated to date
Discretionary Grant	\$23,954	\$8,364	\$15,590
Initiatives Grant (includes \$20,000 unspent from 21/22)	\$40,000	\$28,556	\$11,444

Discretionary Grants allocated

Date	Recipient	Amount	Purpose of Grant	Report Back
5/7/22	Zoe Boyd	\$500	To attend Ignite 2023, the international scouting event in Christchurch Dec-Jan 23	Received 30/1/23
5/7/22	Kāpiti Ballet Society	\$500	To help with costs to hold their four-day Dance Festival in July 22 at Southwards	Received 2/3/23
5/7/22	Kāpiti BMX Club	\$460	To purchase lime to repair erosion on their track caused by recent heavy rainstorms	Received 23/11/22
5/7/22	Mulled Wine Concerts	\$250	To help with costs to hold their Concert on 17 July at the Paekākāriki Memorial Hall	Received 31/8/22
5/7/22	Nikau Valley Restoration Society	\$500	To purchase plants as part of their successful community planting scheme in the Paraparaumu Scenic Reserve	Received 15/9/22
5/7/22	Kāpiti Concert Orchestra	\$500	Hall hire and expenses to hold their August 22 Concert at Te Raukura Raumati	Received 5/9/22
5/7/22	Raumati South Residents' Association	\$500	Start-up costs of a Raumati South Repair Café	Received 17/2/23
16/8/22	Lions Club of Kāpiti	\$500	Printing costs for leaflets advertising their foodbank Collection (Nov 22)	Received 3/3/23
16/8/22	Kidz Need Dadz	\$500	Annual Father Day community event (4 Sep 22)	Report due Nov 22
16/8/22	Actively Coping with Cancer (Christine Lenk)	\$500	Hall hire (Aug-Dec 22) to hold Tai Chi Qi Gong classes	Report due Feb 23
16/8/22	Kāpiti Table Tennis Club	\$500	Hall hire to hold extra Interclub and Club Championships	Received 21/10/22
27/9/22	Bede Laracy	\$1,904	Illustration work for a long-term vision for Raumati Village	Received 11/1/23
27/9/22	Kapiti Chess Club	\$500	Additional equipment for their Junior Chess Club	Received 13/1/23
27/9/22	Kapiti Ladies Floral Group	\$750	Hall hire for monthly meetings at the Ocean Road Community Centre	Received 6/3/23
	TOTAL GRANTS	\$8,364		

Initiatives Fund allocated

Date	Recipient	Amount	Purpose of Grant	Report Back
16/8/22	Kāpiti Coast Rugby League Club	\$2,847	Replacement window catches and stays at their Club Rooms, Matthew Park	Received 7/2/23
16/8/22	Kāpiti Community Recreational Turf Trust	\$2,846	Purchase and installation of external drinking fountains/heat pumps for the Pavilion room and/or memorial plaque to acknowledge members	Report due Mar 23
16/8/22	Kāpiti Citizens Services Trust	\$2,846	Upgrading toilet area in the Ocean Road Community Centre	Report due Mar 23
16/8/22	Kidz Need Dadz	\$1,500	Workshops, Mural Project and Lighthouse Supervised Pilot Programme	Report due Apr 23
16/8/22	Kāpiti Crop Swap	\$1,000	Hall hire to hold their Crop Swaps at the Kāpiti Uniting Parish Hall	Report due Mar 23
16/8/22	The Kai Ora Initiative	\$1,700	To Build a garden shed with composting toilet on their community-supported urban farm on He Tāngata Place, Paraparaumu	Received 16/2/23
16/8/22	Nourish Trust	\$500	Providing families in need with hampers of nourishing food	Received 9/2/23
16/8/22	Jenna-Lea Philpott Creative Kapiti	\$2,846	To arrange Summer Music in the Parks on the Kāpiti Coast	Report due Mar 23
16/8/22	Pickle Pot Be-In	\$1,000	Annual Pickle Pot event in Paekākāriki on 11 February 2023	Report due Mar 23
16/8/22	Our Lady of Kāpiti School	\$2,915	Hire of 18-20 flushing port-a-loos for public use during Takiri O Te Ata-Kapahaka Festival on 1 Dec 22	Received 8/12/22
27/9/22	Adienna Sloman	\$1,500	Travel costs to Sydney to attend Brent Street Performing Arts	Received 13/1/23
27/9/22	Carry Kapiti – Kapiti Babywearing	\$1,000	Workshop content creation and Māori parenting consultant	Report due Apr 23
27/9/22	Daniel Jefferies	\$1,000	Travel costs to Auckland in Oct 22 to attend the Trans-Tasman Men's Netball	Report due Dec 22
27/9/22	Eisa Mozhddeh	\$1,500	Travel costs to Mexico in Nov 22 to attend Taekwondo Nationals	Received 31/10/22
27/9/22	Hoop Club Kapiti	\$1,814	Stationery and equipment for Junior Basketball Programme	Report due Feb 23
27/9/22	The Shed Project Kapiti	\$1,742	Hanging system for new community gallery	Received 13/1/23
	TOTAL GRANTS	\$28,556		

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Fiona Story, Senior Advisor Democracy Services

Authoriser: Janice McDougall, Group Manager People and Partnerships

Taunakitanga | Recommendations

That the minutes of the Paraparaumu Community Board meeting of 14 February 2023 be accepted as a true and correct record.

APPENDICES

1. Paraparaumu Community Board minutes 14 February 2023 [↓](#)

PARAPARAUMU COMMUNITY BOARD MEETING MINUTES

14 FEBRUARY 2023

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
PARAPARAUMU COMMUNITY BOARD MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 14 FEBRUARY 2023 AT 7:05PM**

PRESENT: Mr Glen Olsen, Mr Guy Burns, Mr Bernie Randall, Mr Karl Webber, Cr Kathy Spiers, Cr Glen Cooper

IN ATTENDANCE: Mark de Haast (via zoom), Steffi Haefeli, Cr Martin Halliday, Tarn Sherrin, Michael Moore, Bede Laracy, Rebecca Bond, Allison Webber, Luke Benner (Metlink), Gary Adams, Chris Pearce, Monique Engelen, Alison Law

WHAKAPĀHA | APOLOGIES: Nil

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

The Chair formally opened the meeting at 7.05pm and welcomed everyone to the meeting.

Paraparaumu Community Board Member Guy Burns read and signed his declaration pursuant to Schedule 7, Part 1, s14(3) of the Local Government Act 2002, which was virtually witnessed by Group Manager Corporate Services, Mark de Haast.

2 WHAKAPĀHA | APOLOGIES

APOLOGY

Apologies have been received from the Mayor and Councillor Sophie Handford.

COMMITTEE RESOLUTION PARCB2023/1

Moved: Mr Glen Olsen
Seconder: Cr Kathy Spiers

That the apology received from the Mayor and Cr Sophie Handford be accepted.

For: Crs Glen Cooper, Glen Olsen, Kathy Spiers and Karl Webber

Against: Crs Guy Burns and Bernie Randall

CARRIED 4/2

3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Cr Glen Cooper declared an interest in the US Marines Trust grant application. His aunt completed the application and he will not vote on it.

Kathy Spiers declared an interest Kāpiti Arts Studio funding application.

Karl Webber declared an interest in the Kāpiti Boating Club funding application as he is a long time member of the club.

9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**9.1 MATTERS UNDER ACTION**

Author: Steffi Haefeli, Manager Democracy Services

Authoriser: Mark de Haast, Group Manager Corporate Services

Attached as appendix one are the updated matters under action for the Paraparaumu Community Board to review and note.

TAUNAKITANGA | RECOMMENDATIONS

That the Paraparaumu Community Board note the attached matters under action.

APPENDICES

1. Paraparaumu Community Board Matters Under Action March 2023 [↓](#)

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil