
**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
STRATEGY, OPERATIONS AND FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 9 FEBRUARY 2023 AT 9.36AM**

PRESENT: Mayor Janet Holborow, Cr Martin Halliday, Cr Sophie Handford, Cr Jocelyn Prvanov, Deputy Mayor Lawrence Kirby, Cr Liz Koh, Cr Shelly Warwick, Cr Nigel Wilson, Cr Glen Cooper, Cr Kathy Spiers, Chris Gerretzen, Kim Tahiwī

IN ATTENDANCE: Darren Edwards, Mark de Haast, Sean Mallon, Janice McDougall, Mike Mendonça, Kris Pervan, James Jefferson, Simon Black, Jackie Elliott, Bede Laracy, Sean McKinley, Michael Moore, Steffi Haefeli, Ms Anna Smith; Fiona Story, Glen O'Connor, Angela Bell, Katie Coutts (via Zoom), Katherine McLellan

**WHAKAPĀHA |
APOLOGIES:** Rob Kofoed

**LEAVE OF
ABSENCE:** There were none.

1 NAU MAI | WELCOME

The chair, Cr Handford, welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHĒRA | COUNCIL BLESSING

Cr Warwick read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

The chair noted the apology from Cr Kofoed.

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Cr Wilson – declared an interest in the Sale and Supply of Alcohol matter as the District Licensing Committee Chair.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

There were none.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) Leave of Absence – there were none.
- (b) Matters of an Urgent Nature - there were none.

7 HE KŌRERO HOU | UPDATES

There were none.

8 PŪRONGO | REPORTS

8.1 APPOINTMENT OF COUNCIL REPRESENTATIVE TO THE ECONOMIC DEVELOPMENT KOTAHITANGA BOARD

COMMITTEE RESOLUTION SAOCC2023/1

Moved: Cr Nigel Wilson
Seconder: Cr Shelly Warwick

That the Strategy, Operations and Finance Committee confirms Councillor Liz Koh as Council representative on the Economic Development Kotahitanga Board.

CARRIED

Steffi Haefeli, Democracy Services Manager, introduced the report which was taken as read. Kris Pervan, Group Manager Strategy and Growth, answered questions from elected members.

8.2 DRAFT SUBMISSION: RESOURCE MANAGEMENT REFORMS

COMMITTEE RESOLUTION SAOCC2023/2

Moved: Deputy Mayor Lawrence Kirby
Seconder: Cr Nigel Wilson

A: Accept the tabling of the draft submission on the Natural and Built Environment and Spatial Planning Bills, for your consideration.

B: Note that the submission is due to the Environment Select Committee by 19 February 2023.

C: Provide further direction to staff, and agree that approval of the final submission be delegated to the Mayor, in consultation with the Chief Executive prior to submission to the Environment Select Committee

CARRIED

Angela Bell, Chief Advisor Strategy and Growth, introduced the item and Kris Pervan, Group Manager Strategy and Growth, gave an update on the submissions. Staff answered questions from elected members.

Tabled documents

The following documents were tabled.

Appendices

1 Draft Submissions - Resource Management Reforms

8.3 SUBMISSION ON THREE WATERS LEGISLATION

COMMITTEE RESOLUTION SAOCC2023/3

Moved: Mayor Janet Holborow

Seconder: Cr Nigel Wilson

A: Accept the tabling of the draft submission on the Water Services Legislation Bill and the Water Services Economic Efficiency and Consumer Protection Bill.

B: Note that this submission is due with the Select Committee on 17 February 2023.

C: Provide feedback on the draft submission and delegate final approval of the submission to the Mayor, in consultation with the Chief Executive.

D: Notes that this submission is responding to current government policy and timeframes, and may need review if there are changes to those.

CARRIED

Glen O'Connor, Kāpiti Coast District Council Transition Manager - 3 Waters, introduced the paper and the report was taken as read. Kris Pervan, Group Manager Strategy and Growth spoke to the submission. Glen O'Connor and Kris Pervan answered questions from elected members. Darren Edwards, Chief Executive, answered questions from elected members.

TABLED DOCUMENTS

The following documents were tabled.

Appendices

1 Draft submission - Three Waters Legislation

The meeting adjourned at 10.58 am

The meeting resumed at 11.18 am

8.4 SUBMISSION TO THE SALE AND SUPPLY OF ALCOHOL (COMMUNITY PARTICIPATION) AMENDMENT ACT

COMMITTEE RESOLUTION SAOCC2023/4

Moved: Mayor Janet Holborow

Seconder: Cr Shelly Warwick

That the Strategy, Operations and Finance Committee:

A: Approve the Submission on the Sale and Supply of Alcohol (Community Participation) Amendment Bill (Attachment 2 of this report), for submission to the Justice Select Committee. That Council agrees for the Mayor and Chief Executive to approve any further changes and the final submission.

B: Appoint Cr Nigel Wilson and Katherine McLellan, Team Leader Environmental Health, Licensing & Compliance, or alternates, to speak on the submission to the Justice Select Committee.

CARRIED

COMMITTEE RESOLUTION SAOCC2023/5

Moved: Cr Sophie Handford

Seconder: Deputy Mayor Lawrence Kirby

C: Accept the tabling of the amended draft submission on the Sale and Supply of Alcohol (Community Participation) Amendment Bill.

CARRIED

Angela Bell, Chief Advisor Strategy and Growth introduced the report and the submissions. Angela Bell answered questions from elected members. Katherine McLellan, Team Leader Environmental Health, Licensing & Compliance, answered questions from elected members.

TABLED DOCUMENTS

The following documents were tabled.

Appendices

1 Submission to the Sale and Supply of Alcohol (Community Participation) Amendment Act.

8.5 HALF-YEAR PERFORMANCE REPORT

COMMITTEE RESOLUTION SAOCC2023/6

Moved: Cr Martin Halliday

Seconder: Deputy Mayor Lawrence Kirby

It is recommended that the Strategy, Operations and Finance Committee:

A: Receives this report, including Appendix 1 to this report, and.

B: Notes the Council's performance for the half-year ended 31 December 2022, as detailed in Appendix 1 to this report.

CARRIED

Mark de Haast, Group Manager Corporate Services introduced the report and the report was taken as read. Mark de Haast answered questions from elected members. Janice McDougall, Group Manager People and Partnerships, Sean Mallon, Group Manager Infrastructure Services, James Jefferson Group Manager Regulatory Services, Kris Pervan Group Manager Strategy and Growth, and Ian Georgeson, Chief Financial Officer, answered questions from elected members.

Cr Kirby left the meeting at 12.41pm

Cr Kirby returned to the meeting at 12.42pm

Mayor Holborow left the meeting at 12.54pm

Mayor Holborow returned to the meeting at 12.56pm

Cr Warwick left the meeting at 1.09pm

Cr Warwick returned to the meeting at 1.11pm

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION SAOCC2023/7

Moved: Cr Nigel Wilson

Seconder: Cr Martin Halliday

That the minutes of the Strategy, Operations and Finance Committee meeting of 8 December 2022 be accepted as a true and correct record.

CARRIED

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

There were none.

The Rautaki, Whakahaere, me te Ahumoni | Strategy, Operations and Finance Committee meeting closed at 1.15pm.

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HEAMANA | CHAIRPERSON