

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
RAUMATI COMMUNITY BOARD MEETING  
HELD AT THE RAUMATI BOWLING CLUB ROOMS, 1 MATATUA ROAD, RAUMATI BEACH  
ON TUESDAY, 21 FEBRUARY 2023 AT 7.04PM**

**PRESENT:** Mr Bede Laracy (Chair), Mr Jonny Best, Ms Tarn Sheerin, Mr Tim Sutton, Cr Sophie Handford

**IN ATTENDANCE:** Mrs Susan Owens, Ms Steffi Haefeli, Ms Jessica Mackman, Cr Liz Koh, Mr Karl Webber, Mr Mike Mendonça, Cr Martin Halliday, Gary Adams, Charlie Fairbairn (Metlink)

**WHAKAPĀHA | APOLOGIES:** Mayor Janet Holborow

**LEAVE OF ABSENCE:** Nil

**1 NAU MAI | WELCOME**

The Chair Bede Laracy opened the meeting and welcomed other Elected Members present and welcomed the members of the community present.

Cr Sophie Handford opened the meeting with karakia.

**2 WHAKAPĀHA | APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION RCB2023/1**

Moved: Mr Tim Sutton  
 Secunder: Cr Sophie Handford

That the apology received from Mayor Janet Holborow be accepted.

**CARRIED**

Cr Sophie Handford, who was absent at the last meeting read and signed her declaration of office pursuant to Schedule 7, Part 1, s14(3) of the Local Government Act 2002 witnessed by Susan Owens, Acting Group Manager People and Partnerships.

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

None to declare.

**4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

Allison Webber, Executive Secretary for the US Marines Trust accompanied by applicant Sue Harris spoke to the board about the grant application and answered members' questions.

Clare Hynd from the Raumati South Residents Association spoke to the Board about a future funding application she is intending to lodge for automatic defibrillators to be installed.

Richard Young spoke about the 'Our Vision for Raumati' and queried whether the initiative will be accountable and sit under the authority of the Community Board. He answered members' questions.

Jodie Thomson accompanied by her son spoke about a request to install some toilets facilities at the Raumati Cricket Grounds for patrons to get access to facilities during long games. She answered members' questions.

John Mitchell, resident of Raumati, spoke about Raumati beach and the seawall that protects the beach. He answered members' questions.

Jenna-Lea Philpott presented the Raumati Village Art Day event occurring on Saturday 4 March and answered members' questions.

Gary Phillips queried how he can get access to the agenda for the meeting and spoke about having questions on the Raumati pool.

Karl Webber, Paraparaumu Community Board Member, spoke as a member of the public about the Raumati pool building and how it could be turned into a marine education centre. He answered members' questions.

**TABLED DOCUMENTS**

**COMMITTEE RESOLUTION RCB2023/2**

Moved: Mr Bede Laracy  
 Seconder: Cr Sophie Handford

The following documents were tabled.

**CARRIED**

**Appendices**

- 1 Richard Young Speaking Notes

**5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) Leave of Absence

None.

- (b) Matters of an Urgent Nature

The Chair presented the Raumati Community Board initiatives (localism) funding grant application form with the criteria for the fund. The Chair advised that the funding criteria should be considered for adoption by the board without further delay to enable the community access to the grant money.

**MOTION**

**COMMITTEE RESOLUTION RCB2023/3**

Moved: Mr Tim Sutton  
 Secunder: Ms Tarn Sheerin

That the Raumati Community Board approves the initiatives (localism) funding criteria tabled in the Appendix.

**CARRIED**

**Appendices**

- 1 Raumati Community Board Initiatives Funding Application Form

(c) Community Board Members' Activities

Tim Sutton briefed the board on the Climate and Environment Subcommittee discussion points, specifically detailing the discussion on the Takutai Kāpiti project. He answered other members' questions.

**MOTION**

**COMMITTEE RESOLUTION RCB2023/4**

Moved: Mr Tim Sutton  
 Secunder: Cr Sophie Handford

That the Raumati Community Board requests that Council develops a community education plan to enable Raumati residents to participate effectively in the Takutai Kāpiti process and reports back before the next meeting.

**CARRIED**

Cr Handford spoke about the impact of Cyclone Gabrielle and its impact on the country. The Student Volunteer Army is working on a coordinated volunteer drive that is aimed at collecting and distributing out goods that are now most needed. A relief drive is being held this Thursday 23 February 2023 between 3.30pm and 8pm and Saturday 25 February 2023 between 10am and 1pm at the Kāpiti Impact Hub.

The Chair introduced the Our vision for Raumati initiative that was drafted from community feedback received. Cr Handford, who worked with the Chair on the initiative, summarised the community groups that had been consulted and involved in the development of the vision. They answered members' questions.

**6 HE KŌRERO HOU | UPDATES**

**6.1 UPDATE FROM PLACE AND SPACE**

Mike Mendonça, Acting Group Manager Place and Space presented the board with a verbal update on the Place and Space group. He introduced the board and community members present to each of the teams within his group and provided updates on some comments made earlier during public speaking:

- The Memorial Hall roof has been upgraded and the floor will be replaced shortly
- His team have engaged with groups on the potential use of the old Raumati Pool space
- Bike stands and Locky Docks being considered for the wider district

- Beach access ways maintenance plans are being looked at
- There are three new public toilets planned for the district (Hemi Matenga Reserve, Waikanae River Trail and Chrystall’s Bend on the Ōtaki riverbank) and more could be considered if funding approved in the Long-term Plan

Mike Mendonça answered members’ questions.

**7 PŪRONGO | REPORTS**

**7.3 BUS STOP AND PARKING UPGRADES IN RAUMATI**

This item was moved up.

Gary Adams, Traffic Engineer and Charlie Fairbairn, Metlink Asset Adviser (Bus and Ferry) introduced the report, took it as read and answered member’s questions.

**COMMITTEE RESOLUTION RCB2023/5**

Moved: Ms Tarn Sheerin  
 Seconder: Mr Jonny Best

That the Raumati Community Board approves the following recommendations:

- A. Approval of the proposals put forward by the Greater Wellington Regional Council and approved by Council Transport engineers as detailed in Table 1 of this report. This will bring the Route 250 bus stops up to recommended industry standard which provides for safer access and visibility at these bus stops.
- B. New parking restrictions at the following locations:
  - B.1 The conversion of the first car parking space north of the Raumati Bowling Club clubrooms on Matatua Road from a regular unrestricted parking space to a disabled parking space.
  - B.2 The formal line marking of the car parking spaces and addition of no parking at the end of the closed section of Raumati Road for a turnaround area.
  - B.3 Paint no stopping lines across the rear vehicle access to 12 Menin Road opposite 100 Renown Road.
  - B.4 Install approximately 11m of no stopping lines north of the intersection on Rosetta Road. Relocate the Give Way line closer to Rosetta Road so that it is the regulation 1.5m from the dashed continuity line.
  - B.5 Install regulation 6m no stopping lines either side of the intersection of Kirkway and Matatua Road.

Noting that actions B2, B3, B4, and B5 are retrospective, with the work having already been undertaken for safety and efficiency reasons under Officer’s delegations but require formal resolutions for traffic enforcement purposes.

**CARRIED**

**7.1 ELECTED MEMBERS' REMUNERATION, EXPENSES AND ALLOWANCES POLICY**

**COMMITTEE RESOLUTION RCB2023/6**

Moved: Mr Tim Sutton  
 Seconder: Cr Sophie Handford

**TAUNAKITANGA | RECOMMENDATIONS**

That the Raumati Community Board notes the Elected Members' Remuneration, Expense and Allowances Policy in Appendix 1 adopted by Council on 26 January 2023.

**CARRIED**

**7.2 ADOPTION OF STANDING ORDERS - 2022-2025 TRIENNIUM****COMMITTEE RESOLUTION RCB2023/7**

Moved: Mr Tim Sutton

Seconder: Ms Tarn Sheerin

- A. That the Raumati Community Board adopts the standing orders in the document Attachment 1 as the Raumati Community Board standing orders for the 2022-2025 Triennium with effect from 22 February 2023.
- B. That the Chairperson of the Raumati Community Board is delegated the power under standing order 13.3 to grant a leave of absence to board members.

**CARRIED**

Item 7.3 was moved up.

**7.4 CONSIDERATION OF APPLICATIONS FOR FUNDING**

The Chair noted that the funding request by the US Marines Trust is retrospective but that the board would use its discretion due to the significance of this project to the wider community.

**COMMITTEE RESOLUTION RCB2023/8**

Moved: Mr Jonny Best

Seconder: Mr Tim Sutton

That the Raumati Community Board approves a grant of \$750.00 to the US Marines Trust to assist with the costs of crafting a Pou that was placed alongside the new memorial wall in Queen Elizabeth Park.

**CARRIED**

The board discussed the funding application received from the Kāpiti Coast Rugby League Club and noted that a discussion with the applicant should take place ahead of a decision to approve funding.

**COMMITTEE RESOLUTION RCB2023/9**

Moved: Mr Bede Laracy  
 Secunder: Ms Tarn Sheerin

That the item of business being discussed should lie on the table and not be discussed further at this meeting until a discussion with the applicant has taken place.

**CARRIED**

**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**

**8.1 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION RCB2023/10**

Moved: Mr Bede Laracy  
 Secunder: Mr Tim Sutton

That the minutes of the Raumati Community Board meeting of 15 November 2022 be accepted as a true and correct record with the amendment that Cr Handford be mentioned in the discussion on the bus stop under members’ business.

**CARRIED**

**9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION**

**9.1 MATTERS UNDER ACTION**

**COMMITTEE RESOLUTION RCB2023/11**

Moved: Mr Tim Sutton  
 Secunder: Cr Sophie Handford

That the Raumati Community Board notes the attached matters under action.

**CARRIED**

**10 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA | CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

**The Poari ā-Hapori o Raumati | Raumati Community Board meeting closed at 8.58pm.**

.....  
**HEAMANA | CHAIRPERSON**