



# **APPENDICES**

**Paekākāriki Community Board  
Meeting  
Under Separate Cover**

**Tuesday, 7 February 2023**



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**Ngā Tikanga Whakahaere Hui e te  
Poari ā Hapori o Paekākāriki  
Paekākāriki Community Board  
Standing Orders**

*As adopted by Paekākāriki Community Board on XX February 2023*

*I whakamanahia e te Poari ā-Hapori o Paekākāriki XX Huitanguru 2023*



## Kupu whakapuaki | Preface

Standing orders contain rules for the conduct of the proceedings of local authorities, committees, subcommittees, subordinate decision-making bodies, and local and community boards. Their purpose is to enable local authorities to exercise their decision-making responsibilities in a transparent, inclusive and lawful manner.

In doing so the application of standing orders contributes to greater public confidence in the quality of local governance and democracy in general.

These standing orders have been designed specifically for community boards. They fulfil, with regard to the conduct of meetings, the requirements of the Local Government Act 2002(LGA 2002) and the Local Government Official Information and Meetings Act 1987 (LGOIMA).

Although it is mandatory that local authorities adopt standing order for the conduct of their meetings, it is not necessary that they are adopted every triennium. However, LGNZ recommends that community board's review their standing orders within the first six months following an election to ensure that they fully meet their needs for effective and inclusive meetings (see LGA 2002, cl. 27, Schedule 7).

For clarity's sake whenever a question about the interpretation or application of these standing orders is raised, particularly where a matter might not be directly provided for, it is the responsibility of the chairperson of each meeting to make a ruling.

All members of a community board must abide by standing orders.

LGNZ has made every reasonable effort to provide accurate information in this document, however it is not advice and we do not accept any responsibility for actions taken that may be based on reading it.









































































































































































































































































































































































































































































































































