

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
HUI KAUNIHERA | COUNCIL MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 23 FEBRUARY 2023 AT 9.34AM**

**PRESENT:** Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Glen Cooper, Cr Martin Halliday, Cr Sophie Handford, Cr Rob Kofoed, Cr Liz Koh, Cr Jocelyn Prvanov, Cr Kathy Spiers, Cr Shelly Warwick, Cr Nigel Wilson

**IN ATTENDANCE:** Mr André Baker (Ātiawa ki Whakarongotai), Mr Huriwai Paki (Ngāti Toa Rangatira), Mr Bede Laracy, Mr Glen Olsen, Mr Richard Mansell, Mr Cam Butler, Mr Darren Edwards, Mr Sean Mallon, Ms Susan Owens, Mr Mike Mendonça, Ms Kris Pervan, Ms Kate Coutts, Ms Steffi Haefeli, Ms Anna Smith, Ms Sarah Wattie, Ms Jo Bryan, Ms Jennifer Allen, Ms Anita Williams, Ms Fiona Story, Mr James Jefferson, Ms Angela Bell, Ms Lesley Olsson, Ms Jacquie Muir, Ms Brandy Griffin, Mr Dylan Perrett, Ms Jacqui Cull, Ms Nicky Holden

**APOLOGIES** Deputy Mayor Lawrence Kirby (arrived at 11:50am) and Kirsten Hapeta (Ngā Hapū o Ōtaki)

**LEAVE OF ABSENCE:** Nil

**1 NAU MAI | WELCOME**

The Mayor welcomed everyone to the meeting, and André Baker opened with karakia.

**2 KARAKIA | COUNCIL BLESSING**

Cr Koh read the Council blessing.

**3 WHAKAPĀHA | APOLOGIES**

**APOLOGY | WHAKAPĀHA**

**RESOLUTION CO2023/11**

Moved: Cr Sophie Handford

Seconder: Cr Jocelyn Prvanov

That the apologies received from Deputy Mayor Lawrence Kirby and Kirsten Hapeta be accepted.

**CARRIED**

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

**5 TE WHAKATAKOTO PETIHANA | PRESENTATION OF PETITION**

There were none.

**6 NGĀ WHAKAWĀ | HEARINGS**

There were none.

**7 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

Martin Frauenstein spoke in regard to 10.1 Review into Future for Local Government Submission.

David Ogden spoke in regard to 10.2 Noting Paper: Climate Emergency Action Update, 13.1 Appointment of the Chair and Independent Member of the Risk and Assurance Committee, and 13.2 Property Update. Mr Ogden answered members' questions.

**8 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

There were none requested.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were none.

**9 TE PŪRONGO A TE KORORMATUA | MAYOR'S REPORT**

There was no report.

**10 PŪRONGO | REPORTS****10.1 REVIEW INTO THE FUTURE FOR LOCAL GOVERNMENT SUBMISSION**

Kris Pervan, Manager Strategy and Growth and Jo Bryan, Strategy Manager, spoke to the report and answered members' questions.

The Mayor proposed an amendment to replace the Deputy Mayor with Cr Sophie Handford in the recommendation, which was accepted.

**RESOLUTION CO2023/12**

Moved: Cr Nigel Wilson

Seconder: Cr Rob Kofoed

It is recommended that Council:

- A. Note that the Panel's report contained draft recommendations only and that there will be other opportunities for consultation if the review progresses through to reform at a later date.
- B. Endorse the Review into the Future for Local Government submission subject to any specific feedback.
- C. Agree that the Mayor, Cr Sophie Handford and Chief Executive agree any final changes to the submission on behalf of Council and that the submission be provided to the Panel before 28 February 2023.

**CARRIED**

**10.2 NOTING PAPER: CLIMATE EMERGENCY ACTION UPDATE**

Sean Mallon, Group Manager Infrastructure Services and Brandy Griffin, Principal Policy Advisor,

spoke to the report and answered members' questions.

**RESOLUTION CO2023/13**

Moved: Cr Liz Koh

Seconder: Cr Martin Halliday

It is recommended that Council:

- A. Note the Climate and Environment Subcommittee received this report on 9 February 2023, provided feedback, and directed for this report to be submitted to Council as a noting paper
- B. Note the Kāpiti Coast District Council Climate Emergency Action Framework
- C. Note the progress on the Kāpiti Coast District Council Climate Emergency Action Plan from 1 July 2022 to 31 December 2022.

**CARRIED**

The meeting adjourned at 11:05 am and resumed at 11:24 am.

**10.3 KEEPING OF ANIMALS, BEES & POULTRY BYLAW 2021 AND DOG CONTROL BYLAW 2019 - MINOR AND TECHNICAL CHANGES**

Angela Bell, Chief Strategy and Lesley Olsson, Policy Advisor, spoke to the report and answered members' questions.

**RESOLUTION CO2023/14**

Moved: Cr Shelly Warwick

Seconder: Cr Liz Koh

That Council approve the list of amendments to the Keeping of Animals, Bees & Poultry Bylaw 2021 and Dog Control Bylaw 2019 as specified in Attachments 1 and 2 to this report.

**CARRIED**

**10.4 WELLINGTON REGION TRIENNIAL AGREEMENT 2022-2025**

Steffi Haefeli, Manager Democracy Services spoke to the report.

**RESOLUTION CO2023/15**

Moved: Cr Sophie Handford

Seconder: Cr Nigel Wilson

- A. That Council agrees to enter into the Wellington Regional Triennial Agreement 2022-2025 as attached in draft at Appendix 1 of this report.
- B. That Council delegates to the Mayor and Chief Executive the authority to make any minor amendments required as a result of minor changes requested by other local authorities in the region as part of the adoption process.
- C. That Council authorises the Mayor, on behalf of Council, to sign the Agreement.

**CARRIED**

**10.5 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS**

Steffi Haefeli, Manager Democracy Services spoke to the report and answered members' questions.

**RESOLUTION CO2023/16**

Moved: Mayor Janet Holborow

Seconder: Cr Rob Kofoed

A. That Council receives this report.

B. That the Council considers the following recommendations to Council from the Paraparaumu Community Board meeting on 14 February 2023:

- That the Paraparaumu Community Board asks Kāpiti Coast District Council to stop work on the Te Uruhi Gateway Development at MacLean Park and abandon this project.
- That Council notes that this matter will be considered at its special meeting on 2 March.
- That Council consider remunerating Community Board members for attending committee and subcommittee meetings.
- That Council notes that the next opportunity will be through the Remuneration Authority Determination Process.

**CARRIED**

**10.6 DELEGATION OF POWER TO GRANT LEAVE OF ABSENCE**

Steffi Haefeli, Manager Democracy Services spoke to the report and answered members' questions.

**RESOLUTION CO2023/17**

Moved: Cr Kathy Spiers

Seconder: Cr Nigel Wilson

That the Council delegate the power to grant Elected Members a leave of absence to Mayor Janet Holborow.

**CARRIED**

Deputy Mayor Lawrence Kirby entered the meeting at 11:50 am via Zoom.

**11 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****11.1 CONFIRMATION OF MINUTES****RESOLUTION CO2023/18**

Moved: Cr Nigel Wilson

Seconder: Cr Rob Kofoed

That the minutes of the Council meeting of 26 January 2023 be accepted as a true and correct record.

**CARRIED**

## 12 PURONGO KĀORE E WĀTEA KI TE MAREA | PUBLIC EXCLUDED REPORTS

## RESOLUTION TO EXCLUDE THE PUBLIC

**PUBLIC EXCLUDED RESOLUTION CO2023/19**

Moved: Cr Sophie Handford

Seconder: Cr Shelly Warwick

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>12.1 - Confirmation of Public Excluded Minutes</b>	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>13.1 - Appointment of the Chair and Independent Member of the Risk and Assurance Committee</b>	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>13.2 - Property Update</b>	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

The Kaunihera | Council meeting went into public excluded session at 11:59am.

**RESOLUTION CO2023/20**

Moved: Cr Nigel Wilson  
Seconded: Cr Martin Halliday

That the Kaunihera | Council moves out of a public excluded meeting.

**CARRIED**

The Kaunihera | Council came out of public excluded session at 12:49pm.

**13.1 APPOINTMENT OF THE CHAIR AND INDEPENDENT MEMBER OF THE RISK AND ASSURANCE COMMITTEE**

The following resolution was passed to release the report, with exception of Appendices 2-9, from the public excluding meeting.

**RESOLUTION CO2023/21**

Moved: Cr Liz Koh  
Seconded: Cr Nigel Wilson

That Council approves the release of this report, Appointment of the Chair of the Risk and Assurance Committee with the exception of Appendices 2-9 from public excluded session.

**CARRIED**

**Appendices**

- 1 Appointment of the Chair and Independent Member of the Risk and Assurance Committee Report

The Kaunihera | Council meeting closed at 12:49pm.

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**HEAMANA | CHAIRPERSON**