



RĀRANGI TAKE AGENDA

Hui Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee Meeting

I hereby give notice that a Meeting of the Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee will be held on:

Te Rā | Date: Thursday, 9 February 2023

Te Wā | Time: 1.30pm

**Te Wāhi | Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**James Jefferson
Group Manager Regulatory Services**

Kāpiti Coast District Council

Notice is hereby given that a meeting of the Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 9 February 2023, 1.30pm.

Te Komiti Whāiti Āhuarangi me te Taiao | Climate and Environment Subcommittee Members

Cr Jocelyn Prvanov	Chair
Cr Sophie Handford	Deputy
Mayor Janet Holborow	Member
Cr Liz Koh	Member
Cr Glen Cooper	Member
Cr Shelly Warwick	Member
M Huriwai Paki	Member
Mr Glen Olsen	Member
Mr Tim Sutton	Member
Mr Christian Judge	Member
Mr Simon Black	Member
Mr Michael Moore	Member
Te Ātiawa ki Whakarongotai (Andre Baker or Janine Huxford or Christopher Gerretzen)	Member

Order Of Business

1	Nau Mai Welcome	5
2	Karakia a te Kaunihera Council Blessing	5
3	Whakapāha Apologies	5
4	Te Tauākī o Te Whaitake ki ngā Mea o te Rārangi Take Declarations of Interest Relating to Items on the Agenda	5
5	He Wā Kōrero ki te Marea mō ngā Mea e Hāngai ana ki te Rārangi Take Public Speaking Time for Items Relating to the Agenda	5
6	Ngā Take a Ngā Mema Members' Business	5
7	He Kōrero Hou Updates	6
	7.1 Takutai Kāpiti Project	6
8	Pūrongo Reports	7
	8.1 Climate Emergency Action Report Update	7
9	Te Whakaūnga o Ngā Āmiki Kāore e Wātea ki te Marea Confirmation of Public Excluded Minutes	30
	Nil	
10	Karakia whakamutunga Closing karakia	30

1 NAU MAI | WELCOME**2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING**

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.

“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”

3 WHAKAPĀHA | APOLOGIES**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

(a) Leave of Absence

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

7 HE KŌRERO HOU | UPDATES

7.1 TAKUTAI KĀPITI PROJECT

8 PŪRONGO | REPORTS

8.1 CLIMATE EMERGENCY ACTION REPORT UPDATE

Kaituhi | Author: **Brandy Griffin, Principal Policy Advisor - Climate Change**

Kaiwhakamana | Authoriser: **Sean Mallon, Group Manager Infrastructure Services**

TE PŪTAKE | PURPOSE

- 1 This report provides the Climate and Environment Subcommittee with:
 - 1.1 a brief overview of the Kāpiti Coast District Council Climate Emergency Action Framework, and
 - 1.2 a progress update on the Kāpiti Coast District Council Climate Emergency Action Plan for the period 1 July 2022 to 31 December 2022.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 An executive summary is not required for this report.

TE TUKU HAEPAPA | DELEGATION

- 3 The Climate and Environment Subcommittee has the delegated authority to receive this report.

TAUNAKITANGA | RECOMMENDATIONS

- A. It is recommended that the Climate and Environment Subcommittee:
 - A.1 Note the Kāpiti Coast District Council Climate Emergency Action Framework
 - A.2 Note the progress on the Kāpiti Coast District Council Climate Emergency Action Plan from 1 July 2022 to 31 December 2022
 - A.3 Submit this report as a noting paper to the Council meeting on 23 February 2023 to enable a wider understanding amongst elected members of Council's Climate Emergency Action Framework and Plan and ensure that climate change continues to be embedded across the organisation.

TŪĀPAPA | BACKGROUND

- 4 Council adopted the Kāpiti Coast District Council Climate Emergency Action Framework on 29 July 2021, attached as Appendix 1 to this report.
- 5 On 9 June 2022, Council adopted the special report entitled [Climate Emergency Action: Delivering on our climate change commitments](#).¹
- 6 The *Climate Emergency Action* report included the following:
 - 6.1 a summary of the climate change actions planned for the first three years of the Long-term Plan 2021–41 (LTP)
 - 6.2 references to the Council strategies and plans that collectively make up Council's current climate change strategy

Note: Since 2019, Council has worked to embed climate change across each activity, which means that different aspects of Council's climate change response can be found in the strategies and plans governing each activity respectively.

¹ All elected members are encouraged to read this report as it provides the most recent and complete summary of Council's climate change response.

- 6.3 a summary of the climate change actions completed in the first year of the LTP, from 1 July 2021 to 30 June 2022.
- 7 This update report to the Climate and Environment Subcommittee provides a summary of climate change actions completed since then, from 1 July 2022 to 31 December 2022 (i.e., the first six months of LTP year 2).

HE KŌRERORERO | DISCUSSION

- 8 The vision at the heart of the Climate Emergency Action Framework is a thriving, vibrant and strong Kāpiti that has reduced its carbon footprint significantly, transitioned to a low-carbon future, and is prepared for challenges and opportunities that come from responding to the climate crisis.
- 9 The Framework's primary objective is to establish a common aim and set of principles to embed climate change mitigation, adaptation, sustainability, and resilience planning and implementation across the organisation as part of each Council activity.
- 10 The Framework was finalised following consultation through the LTP and the receipt of very specific feedback from mana whenua, and included feedback Council had consistently received through public consultation for the previous several years.
- 11 Working towards each part of the Framework's vision provides a structure to Council's Climate Emergency Action Plan, as the actions are categorised under climate change mitigation, adaptation, and transition.

Mitigation

- 12 Mitigation refers to the actions we take to reduce greenhouse gas emissions into the atmosphere. These actions help to reduce our carbon footprints and are crucial to slow or reverse the effects of climate change.
- 13 Emissions reduction falls into two broad categories that must be considered by Council – corporate and districtwide.

Corporate

- 14 Council's corporate emissions reduction programme is planned and delivered in accordance with the Kāpiti Coast District Council Carbon and Energy Management Plan.
- Note: an updated plan is currently under development. Council officers have incorporated feedback from Council that was received from earlier briefings in 2022. The next briefing is scheduled for 28 February 2023.
- 15 Council has been CarbonReduce certified since 2012, meaning that Council has committed to measure, manage, and reduce its greenhouse gas emissions and have its annual inventory of emissions independently audited by Toitū Envirocare.
- 16 Initially in 2010, Council adopted a target of reducing emissions by 80% compared to baseline levels from 2009/10.² Against that early target, Council has achieved a 77% emissions reduction over the past 10 years (excluding wastewater process emissions). When the estimated emissions from biological wastewater treatment are included, Council has achieved a 64% emissions reduction since the 2009/10 year. This is a significant achievement for which Council has received numerous awards
- 17 To continue the reduction of corporate greenhouse gas emissions, the LTP includes a range of actions that aim to:
- 17.1 Reduce emissions from Council activities

² The initial target and plan did not include emissions from the biological wastewater treatment process because the Intergovernmental Panel on Climate Change (IPCC) only advised that these emissions should be included in 2019.

17.2 Sequester greenhouse gases (which means to capture and store them to prevent their release into the atmosphere)

17.3 Identify opportunities for further emissions reduction and/or sequestration opportunities.

18 Table 1 in Appendix 2 summarises progress on the current corporate emissions reduction plan (as agreed in the LTP) from 1 July 2022 to 31 December 2022.

Districtwide

19 In 2018/19, gross emissions for the Kāpiti Coast District were estimated to be 351,245 tonnes of carbon dioxide equivalent (tCO₂e).³ This was 8% of the gross emissions for the Wellington Region.

20 Transport (road, rail and air travel) is the biggest source of districtwide emissions, accounting for 57% of total gross emissions. Stationary energy (electricity or gas consumption) is the second largest (17%), followed by agriculture (12%) and waste (9%).

21 Council's current approach to districtwide emissions reduction is to focus on the greatest emission sources and/or the areas where Council has the greatest ability to affect change – namely, access and transport, land-use planning, and waste minimisation. Council's commitments to support districtwide emissions reductions in these areas are included in the:

21.1 Sustainable Transport Strategy 2021

21.2 Growth Strategy 2022 (Te Tupu Pai | Growing Well)

21.3 Wellington Region Waste Management and Minimisation Plan.

22 Council does not have a districtwide emissions reduction target but is currently considering the adoption of one. To gauge community opinion, a short survey (online, in print media, and in libraries and service centres) was undertaken from 19 August to 19 September. Over 600 people responded to the survey, with 64% agreeing that Council should set a districtwide target.⁴

23 Council discussed these survey results at a public workshop on 27 September 2022 and requested further analysis be undertaken and reported back to Council in early 2023. A briefing is currently scheduled for 28 February 2023.

24 Discussions about a districtwide emissions reduction strategy will not affect the actions that have already been agreed through the LTP. Table 2 in Appendix 2 summarises progress on Council's actions to support districtwide emissions reductions from 1 July 2022 to 31 December 2022.

Adaptation

25 Climate change adaptation is the process of anticipating, planning, and adjusting for the expected impacts of climate change. While the mitigation of greenhouse gas emissions is important to minimise climate change, it is now widely accepted that some effects of a changing climate are inevitable due to emissions that have already occurred.

26 Drawing on research undertaken by the National Institute of Water and Atmospheric Research (NIWA), Greater Wellington Regional Council reports that the Kāpiti Coast District is predicted to experience increases in average annual temperatures, rainfall and rainfall intensity (albeit with drought-like conditions at some times), sea level rise, and more severe and frequent storm events. These changes will put the district at increased risk from natural hazard events such as floods, landslides, storm surges, coastal erosion, and inundation.

³ AECOM, 15 May 2020, Kāpiti Coast District Greenhouse Gas Inventory; and AECOM, 18 May 2020, Wellington Region Greenhouse Gas Inventory.

⁴ For more information, go to [Shifting to a low carbon Kāpiti survey results](#).

- 27 Climate change adaptation falls into two broad categories that must be considered by Council – adaptation of Council’s services and activities and supporting adaptation in our communities.

Council services and activities

- 28 While climate change adaptation is an important consideration for all of Council’s activities and services, some activities are further along in their planning than others. Approaches for specific activities are outlined in the:
- 28.1 Infrastructure Strategy 2021
 - 28.2 Sustainable Water Management Strategy 2002-2052
 - 28.3 Sustainable Transport Strategy 2021
 - 28.4 Open Space Strategy 2022
 - 28.5 Stormwater Management Framework 2022.
- 29 For essential public assets, Council’s current approach to adaptation is to maintain and protect. For some assets there are clear legislative obligations to do this (e.g., essential infrastructure and utility services). For other assets, while there might not be a legislative obligation, there may be instances where it could be deemed unreasonable not to protect the asset. This test of reasonableness is measured in terms of the extent and frequency of an asset’s failure, the cost of repair, and the asset’s criticality. As specialist experts, the asset managers work with design engineers to understand and prepare for the impacts of climate change on the activity, service, or asset.
- 30 While the LTP includes detailed analyses on the impacts of climate change on each activity, along with specific projects and plans to address these impacts, it is important to make a distinction between long-term efforts to build resilience versus immediate emergency works. As an example, repeated storm events over the last year resulted in emergency works at the Otaihangā Transfer Station. Those same storm events also led to an increase in service requests for water ponding on private properties. In some instances, Council’s responses could only provide short-term solutions because the long-term solutions (many of which were already included in Council’s current stormwater management and upgrade plan) are scheduled to be delivered over 37-years as resourcing can be made available.
- 31 Table 3 in Appendix 2 summarises progress on these adaptation actions from 1 July 2022 to 31 December 2022.

Supporting community adaptation

- 32 Council seeks to support communities and businesses to improve their resilience and sustainability. One of the most significant tools Council has for supporting the community in this area is through the rules that are set in the District Plan.
- 33 In instances where adaptation of our assets might directly impact communities and/or levels of service, Council works with local communities to identify and evaluate a range of feasible options for the long-term management of those assets. At other times, however, climate change adaptation might require a change to land-use rules and regulations. When this happens, Council works with local communities to develop recommendations for proposed changes to the District Plan.
- 34 These engagement processes are generally undertaken through special projects. Council currently has two such projects underway: Takutai Kāpiti and Stormwater Management.
- 35 Table 4 in Appendix 2 summarises progress on these projects from 1 July 2022 to 31 December 2022.

Transition

- 36 An effective and long-lasting response to climate change requires a transition to a new, low-carbon future that is prepared for climate change impacts.

- 37 Due to Council’s obligation “to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future”⁵, Council must support our communities, businesses, and mana whenua partners to make this transition while working to protect and restore the environment at the same time.

Community transition

- 38 Council’s work programme to support communities, businesses, and mana whenua partners transition to a low-carbon, climate resilient future continues to evolve in response to feedback about the types of support that are most needed.
- 39 Table 5 in Appendix 2 summarises progress on current projects and initiatives from 1 July 2022 to 31 December 2022.

Environmental protection and restoration

- 40 Council’s environmental protection and restoration programmes are often driven by legal obligations and GWRC consenting requirements to ensure that human practices are not harming the environment and/or Council’s obligation under the Local Government Act to promote environmental well-being.
- 41 Table 6 in Appendix 2 summarises progress on current projects and initiatives from 1 July 2022 to 31 December 2022.

He take | Issues

- 42 There are no issues to consider in relation to this report.

Ngā kōwhiringa | Options

- 43 There are no options to consider in relation to this report.

Tangata whenua

- 44 Acting on climate change was a key strategic driver in the LTP. Feedback from our iwi partners and the community confirmed ongoing support for a range of climate change initiatives, including corporate and districtwide emissions reduction and actions to support the sustainability and resilience of our environment, assets, and communities.

Panonitanga āhuarangi | Climate change

- 45 This report provides a brief overview of the Kāpiti Coast District Council Climate Emergency Action Framework and summarises recent progress on Council’s Climate Emergency Action Plan. This report also identifies Council strategies and plans that collectively make up Council’s current climate change strategy (as each one houses different aspects of Council’s agreed climate change approach).

Ahumoni me ngā rawa | Financial and resourcing

- 46 There are no financial considerations for this report.

Ture me ngā Tūraru | Legal and risk

- 47 There are no legal considerations for this report.
- 48 There are no risk considerations for this specific report, but climate change in general poses many risks to Council’s activities and services. These risks are discussed through the LTP and the quarterly risk report to the Risk and Assurance Committee.

⁵ Local Government Act, Section 10(1)(b).

Ngā pānga ki ngā kaupapa here | Policy impact

49 There are no policy considerations for this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

50 Council uses a range of communication channels to communicate information about climate change, including:

50.1 Digital: Council webpages and social media updates

50.2 Media: updates in local newspapers

50.3 In person: workshops and meetings with individuals or groups.

51 Table 5 in Appendix 2 includes an overview of Council communications on a range of climate change-related issues from 1 July 2022 to 31 December 2022.

Te mahere tūhono | Engagement planning

52 No engagement planning has occurred for the development of this Climate Emergency Action update report.

Whakatairanga | Publicity

53 This Climate Emergency Action update report, as shown in Appendix 2, will be published on the Council website. Council will put out a press release and social media posts advising the public that it is available.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Climate Emergency Action Framework [↓](#)
2. Climate Emergency Actions, 1 July 2022 to 31 December 2022 [↓](#)



Climate Emergency Action Framework

1. Framework Validation

- 1.1 The Kapiti Coast District Council Climate Emergency Action Framework was adopted at a meeting of the Kapiti Coast District Council held on 29 July 2021, after completion of a public consultation process as part of the Long-term Plan 2021–41.

2 Vision

- 2.1 The vision at the heart of the Climate Emergency Action Framework is a thriving, vibrant and strong Kāpiti that has reduced its carbon footprint significantly, transitioned to a low-carbon future, and prepared for challenges and opportunities that come from responding to the climate crisis.

3 Objectives

- 3.1 The Framework's primary objective is to establish a common aim and set of principles to embed considerations of climate change mitigation, adaptation, sustainability and resilience across the organisation.
- 3.2 The Framework will guide Council decision-making to ensure consistent practices, embed sustainability across Council, provide a platform to raise awareness about existing workstreams, and provide a platform to agree plans and priorities for future work.
- 3.3 The objectives and principles proposed in the Framework align with the community outcomes of the Long-term Plan 2021–41 and are based on feedback Council has been receiving from the community for the past several years.
- 3.4 Additional information on Council's current and future climate change-related workstreams will follow the development of this Framework.

4 Principles

- 4.1 Council demonstrates strong and effective leadership on climate change mitigation and adaptation to support Toitū Kāpiti and give effect to the climate change emergency; this includes a commitment to act in the face of uncertainty using the best scientific information available.
- 4.2 Council honours Te Tiriti o Waitangi and its partnership with mana whenua. Ngāti Raukawa ki te Tonga, Ātiawa ki Whakarongotai, and Ngāti Toa Rangatira will be involved as partners in Council's climate change response and any projects that arise from this Framework to ensure a mana enhancing partnership is nurtured throughout.
- 4.3 Council will meet all of its climate change-related statutory obligations.

- 4.4 Decision making is inclusive, transparent, and based on ongoing collaboration and consultation with the wider community, businesses, social service organisations, and key sectors from industry and science.
- 4.5 Decision making will acknowledge the depth of knowledge that Ngāti Raukawa ki te Tonga, Ātiawa ki Whakarongotai, and Ngāti Toa Rangatira hold in terms of climate change and the value of māramatanga (lessons learned through centuries of kaitiakitanga, manaakitanga, and whanaungatanga). Council will draw on this knowledge during the decision-making process to reflect the value of māramatanga and the expertise that mana whenua have in this area.
- 4.6 Decision making will consider:
 - 4.6.1 Best practice guidance and recommendations
 - 4.6.2 Costs and benefits, including broader co-benefits to the four well-beings
 - 4.6.3 Level of risk, particularly if an action is not taken
 - 4.6.4 Urgency of any issues at hand
 - 4.6.5 How effectively a proposed action will address any issues at hand
 - 4.6.6 Avoiding any actions that might worsen inequity or compromise future generations
 - 4.6.7 Promotion of actions that will allow mana whenua to act as kaitiaki, supporting them to create sustainable practices that they can implement within their rohe
 - 4.6.8 Mana whenua advice, community feedback, and potential alignment with neighbouring councils
 - 4.6.9 Long-term effectiveness of proposed actions, regardless of current or future trends or pressures.
- 4.7 Sustainability, resilience, and climate change-related work is integrated and coordinated across Council.
- 4.8 Council takes opportunities to participate in government reforms of national policy and legislation – particularly in relation to climate change mitigation, adaptation and the Resource Management Act (RMA).
- 4.9 Council advocates for policies and programmes that support the Toitū Kāpiti vision, and actively canvasses for funding opportunities.
- 4.10 Council looks for and takes opportunities to lead, facilitate and empower iwi-led and other community-led projects and initiatives that aim to build sustainability, resilience, and green innovation.

Climate Emergency Actions, 1 July 2022 to 31 December 2022

Table 1: Corporate emissions reduction

Action	Status	Comment
Upgrade the aeration blowers at the Paraparaumu Wastewater Treatment Plant for increased energy-efficiency.	Completed	Energy efficiencies are already being noted, but the total reduction in energy/m ³ of wastewater treated will not be confirmed until next year's audit.
Convert our fleet to electric vehicles and hybrids.	Underway	During the 2021-22 financial year, we purchased 2 full EVs and 3 hybrids. In this financial year, we plan to purchase 3 EVs (2 pool vehicles and a new library van) and 1 hybrid.
Seek to achieve further reductions in business operations (for example, procurement, water conservation, waste minimisation and energy efficiency).	Completed	The Properties team has recently converted the heat pump at the Paraparaumu Memorial Hall from gas to electricity.
	Underway	A new Procurement Systems Advisor has started at Council. Promoting ongoing reductions through procurement will become increasingly important to the corporate emissions reduction plan. This will be discussed further at a briefing on Council's Carbon and Energy Management Plan on 28 February.
Reduce emissions from LED streetlights.	Ongoing	Nearly 95% of all streetlights have been converted to LED. Most recently, the lights on Iver Trask Place and Brett Ambler Way were converted. More conversions will take place on the old SH1 once the revocation is complete.
Plant 11 more hectares of trees at the Waikanae Dam.	Underway	Tree planting was delayed in the last financial year due to supply issues, but 1.1 hectares were planted before the end of the year. For this financial year, 3,000 trees are scheduled to be planted in June. Note: planting trees at the Waikanae Dam reduces net emissions through sequestration, while also protecting land and water quality.
Investigate opportunities for further reductions, particularly via solar power.	Underway	Council commissioned two reports in 2021 to explore further reduction and offsetting options, and then two additional reports specifically on solar feasibility were received in October 2022. These results will be discussed on 28 February.
Investigate options to reduce emissions from wastewater treatment.	Underway	Options to further reduce emissions from this activity are in the nascent stages. This issue was covered at the recent Water New Zealand Conference 2022, and the team is now considering next steps.

Research energy usage and emissions from infrastructure construction.	Underway	An independent consultant is currently undertaking a full review of the Paraparaumu Transport Hub Improvement Project's carbon footprint. This will include a range of factors such as energy and materials, embodied carbon, and waste. The findings from this review will inform the planning and implementation of future construction projects.
Investigate opportunities for further sequestration through tree planting on Council-owned land.	Underway	A desktop exercise is currently underway to identify additional Council-owned land that could be used for further sequestration. Once the initial desktop exercise is completed, more detailed analyses on site-specific suitability will be required.
Update Kāpiti Coast District Council Carbon and Energy Management Plan.	Underway	To be discussed on 28 February.
Undertake annual carbon emission inventories with independent audits by Toitū Envirocare.	Completed for the year	On 29 November 2022, Toitū Envirocare verified Council's audit for the 2021/22 financial year.

Table 2: Districtwide emissions reduction

Action	Status	Comment
Encourage active transport (e.g., bike riding or walking) through footpaths, shared paths, on-road cycle lanes, and off-road cycleways that are safe and connected.	Underway	On-road cycle lane renewals (green surfacing and demarcation) are ongoing and Council officers continue to work with Waka Kotahi to provide and promote active transport facilities on the old SH1.
	Completed	Renewed the Wharemauku Pathway connecting Raumati to Coastlands, resurfaced the Waikanae River trail, and led an upgrade of the Te Ara o Whareroa shared path between Paekākāriki and Raumati South with funding from Waka Kotahi.
	Completed	Council has developed a cycling map for the Kāpiti Coast (see here), is currently promoting the February Aotearoa Bike Challenge, and is planning for new cycle stand installations at Paekākāriki Township, the Paraparaumu Transport Hub and outside Council on Rimu Road.
Continue to deliver our transport safety education programme so network users are confident and safe.	Underway	Council delivers a wide range of transport safety programmes. Recent initiatives have included: <ul style="list-style-type: none"> • Pedal Ready at Kapakapanui, Kena Kena, and Raumati South schools, • Be Safe Be Seen, which included the distribution of over 1000 reflective backpack covers, and • the annual School Patrol Parade.

Develop an accessibility strategy.	Planned	Feedback from Council's upcoming series of 'Vision 2050' workshop is required to progress this project further.
Encourage and enable uptake of lower emissions electric vehicles (EVs) by supporting a growing network of charging stations.	Ongoing	Council has granted a licence to Meridian Energy to install 4 charging stations at the Coastlands Aquatic Centre. The Sustainability & Resilience Team is currently working with the Economic Development Team to develop an EV Charging Policy that will align with the Destination Management Plan.
We take every opportunity to advocate to Waka Kotahi, the Ministry of Transport and KiwiRail, and participate in advisory groups to encourage and support the development of a low-carbon transport system.	Completed	On 6 October 2022, Council made a submission to the Transport and Infrastructure Committee on the <i>Inquiry into the future of inter-regional passenger rail in New Zealand</i> .
	Ongoing	The Wellington Transport Alliance (WTA) was established in July 2022. The aim of the WTA is to deliver a safer, more efficient transport system for the region. Council officers attended the first meeting of the WTA late last year. These meetings will continue each quarter. Council officers are regularly in attendance at the Wellington regional meetings for Waka Kotahi's Te Ringa Maimoa Transport Excellence Partnership (formerly known as the Road Efficiency Group). These meetings are two-monthly.
We take every opportunity to advocate to GWRC and participate in regional groups for the development of an improved public transport system.	Completed	On 12 July 2022, Council made a submission to GWRC on the <i>Draft Regional Policy Statement Change 1</i> . On 7 October 2022, Council made another submission to GWRC on the <i>Proposed Change 1 to the Regional Policy Statement</i> . Both submissions advocated for improved public transport in the district.
	Ongoing	Mayor Janet Holborow is the Council representative to the Regional Transport Committee (RTC), which had its first meeting of this triennium on 6 December 2022. Council officers are regularly in attendance at the quarterly GWRC Technical Advisory Group (TAG) meetings.
The Intensification Plan change (Plan Change 2) will enable greater density closer to services and rapid transport hubs in urban areas.	Underway	This plan change is currently in process. Hearings are scheduled for March 2022.
Update urban design guidelines and Land Development Minimum Requirements (LDMR).	Underway	Plan Change 2 introduces new guidelines for medium density buildings in residential zones, and taller buildings in centre zones. The LDMR is also included in Plan Change 2.

Work with communities to develop town centre intensification plans that include a low-carbon focus.	Planned	Feedback from Council's upcoming series of 'Vision 2050' workshops is required to progress this project further.
Develop a monitoring framework to measure how we are delivering on the principles of <i>Te tupu pai</i> .	Planned	Feedback from Council's upcoming series of 'Vision 2050' workshops is required to progress this project further.
Participate in the development of the Wellington Regional Growth Framework: Regional Emissions Reduction Plan.	Underway	The Wellington Regional Leadership Committee has employed a Project Lead and a Core Group has been established. Meetings have started and the Group will meet monthly in 2023. For more information, go to Regional emissions reduction strategy - WRLC .
Waste Education is continuously delivered for schools, communities, and businesses.	Completed	The Zero Waste Education Programme was recently delivered to 133 children at Kapiti Children's Centre, Small Wonders Childcare and Kapiti Primary School.
	Completed	Love Your Compost workshops and market stalls have reached 153 residents in the first 6 months of this financial year. The Love Your Compost campaign is a home composting behaviour change programme targeting residential food scraps and garden waste.
	Completed	A waste free period session was delivered to Kapiti College to support young wāhine to use more reusable menstrual products now and throughout their lives.
Support community-led waste minimisation projects and seed funding for business waste reduction.	Completed for the year	The 2022/23 Waste Levy Grant opened for applications on 6 July 2022. Seven applicants were awarded a total of \$32,824 under the two categories of Community Projects and Business Waste Reduction. More information on the latest recipients can be found online at Waste Levy Grants 2022 recipients .
Require and support zero waste events.	Ongoing	The Kāpiti Food Fair 2022 (with over 10,000 visitors on 3 December 2022) was a zero-waste event. 13 other events were supported with bookable waste resources, advice on event management and the development of waste minimisation plans, and post-event waste analyses.
The Otaihanga Resource Recovery Facility and the Ōtaki Resource Recovery Centre provide recovery, recycling, and disposal services through lease to operate agreements.	Ongoing	The number of visitors to the recycling area at Otaihanga averages 110 people per day. On average, each visitor disposes of around 23kg of recyclables.

A new community-led Zero Waste Hub (resource recovery centre) is being established, with an initial focus on construction and demolition as these are large sources of waste.	Underway	A 3-year waste levy grant was approved by Council on 8 Dec 2022 to the Sustainability Trust to support the operation of this community recycling centre, conditional upon the operator entering into a lease agreement for the site.
New bylaw requirements are in force, requiring waste minimisation for multi-unit developments and large events.	Ongoing	The Development Control and Resource Consent Teams are working with the Waste Management and Minimisation Team to process new consent applications. An online, waste calculator tool to help applicants develop waste management and minimisation plans is currently under development. The Zero Waste Hub will provide an important resource for the diversion of construction waste.

Table 3: Adapting Council services and activities

Action	Status	Comment
Water supply		
Support water conservation and storage.	Ongoing	A new Water Conservation and Tradewaste Officer was hired in December 2022. Districtwide gross per capita usage remains around 300 l/p/d, about 30% below the 2013/14 pre water metering average.
Undertake an ongoing water supply leak detection programme, targeting areas with trends of increasing water usage.	Ongoing	In November and December 2022, leak detection was carried out across Ōtaki Central, Ōtaki Beach and the Waitohu Plain. This information will instigate repairs and inform renewals. Other water zones will be scheduled for acoustic leak detection dependant on contractor availability.
Assess the condition and performance of water supply networks and specific sites and procure expert planning advice.	Planned	Condition assessments of water supply pump stations and above ground bridge crossings to be carried out this year.
Several major projects are planned to improve water supply capacity, reliability and resilience. Examples include the new clarifier at the Waikanae Water Treatment Plant, searching for new water sources (bores) in Ōtaki, and investigating new reservoir sites in Ōtaki.	Underway / Planned	With co-funding from Kainga Ora (Infrastructure Acceleration Fund), funds have been allocated for a land purchase to site a 5.5 million litre reservoir in Ōtaki to serve Ōtaki Central and Ōtaki Beach. New pipes will also be constructed in Ōtaki Central and Ōtaki Beach. The design is in progress for the new reservoir and pipework. Construction is commencing this year at the Waikanae Water Treatment Plant (WTP) on a new clarifier, rapid mix tank, chemical plant upgrades and equipment renewals. Additional work is planned this year at the Tasman Road WTP, the Rangiora WTP and the Hautere WTP.

Implement a range of planned actions at each water supply site to improve water treatment, storage, and structural integrity.	Underway	Inspections and safety checks have been undertaken on the roof sealing at the Waitohu, Waikanae, and Otaihanga water reservoirs.
Undertake a range of planned water supply renewals across the district, mainly to pipes, pump stations and storage facilities.	Underway	Replacement of existing water pipes on Te Moana Road, Waikanae and in Paekākāriki is currently in process.
Plant 11 more hectares of trees at the Waikanae Dam to protect land and water quality.	Underway	See Table 1 for this action update as this tree planting also helps to sequester carbon.
Remove gravel at the Waikanae water supply intake. Gravel removal will reduce blockages in the network, particularly during large storm events.	Underway	Planning is currently in process.
At the consenting stage, advise on new developments to ensure new water supply infrastructure aligns with national, regional, and local standards.	Ongoing	No further comment.
Wastewater		
Capacity studies, condition assessments and performance assessments identify urgent issues and inform activity plans for the wastewater activity.	Underway	CCTV studies have been undertaken to identify weak points in the network that could be susceptible to leakage. Approximately 30% of the Ōtaki wastewater network has been assessed. Further assessment of the Paraparaumu wastewater and stormwater networks is about to commence.
Educate people on wastewater conservation to minimise demands on the wastewater network, making it easier to accommodate new demands from climate change and growth.	Ongoing	A new Water Conservation and Tradewaste Officer was hired in December 2022.
We have planned a range of wastewater network renewals and builds across the district. For example, we have allocated \$6.5 million for upgrades at both of our wastewater treatment plants and \$3.6 million for other upgrades to the network. The range of projects will improve storage and treatment processes in wet weather and minimise inflows and overflows across the network.	Underway / Planned	The Ōtaki Wastewater Treatment Plant (WWTP) oxidation pond desludging has been completed. Installation of an aeration pond inflow bypass pipe has also been completed, enabling de-gritting of the aeration pond (planned for Feb 2023). This work, plus the inlet screen renewal, will restore the aeration pond design capacity. These projects will help improve the wastewater treatment and effluent discharge quality. The re-lining of the stormwater overflow pond at the Waikanae terminal pump station and Paraparaumu WWTP is currently in process. A GWRC resource consent is required before the tendering, which is planned for Feb 2023. The proposed work at the Waikanae WTP is for upsizing the current 25,000 m ³ sewer overflow pond to 40,000 m ³ and line it with impervious High Density Polyethylene (HDPE) liner.

**9 TE WHAKAŪNGA O NGĀ ĀMIKI KĀORE E WĀTEA KI TE MAREA |
CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

10 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA