

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 10 DECEMBER 2020 AT 9.42AM**

PRESENT: Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr James Cootes, Cr Jackie Elliott, Cr Gwynn Compton, Cr Jocelyn Prvanov, Cr Martin Halliday, Cr Sophie Handford, Cr Robert McCann, Cr Bernie Randall

IN ATTENDANCE: Community Board Member Chris Papps
Community Board Member Kathy Spiers
Board Member Holly Ewens
Community Board Member James Westbury
Mr Wayne Maxwell, Ms Natasha Tod, Mr Sean Mallon, Mrs Janice McDougall,
Mr Mark de Haast, Mr Tim Power, Mrs Leyanne Belcher, Mrs Tanicka Mason

APOLOGIES: Nil

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

2 COUNCIL BLESSING

The Mayor welcomed everyone to the meeting and Deputy Mayor Janet Holborow read the Council blessing.

3 APOLOGIES

There were none.

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Salima Padamsey – Chair of Coastal Ratepayers United spoke to item 9.1, Takutai Kapiti – Officers Report to accompany Co-design Working Group Report.

TABLED DOCUMENTS

The following documents were tabled.

Appendices

- 1 CAG Terms of Reference
- 2 Submission from CRU - 13 December 2014

Ms Padamsey gave a brief history of the relationship between CRU and Council, she also spoke about the Coastal Advisory Panel and the Coastal Advisory Group.

Stephen Veail

Mr Veail spoke to item 9.4, Submissions on the draft Kapiti Coast District Council Beach Bylaw 2021. It was suggested that better education and a greater Council presence on the beach are the solutions to problems on the beach.

Geoff Knighton Paraparaumu RSA

Mr Knighton spoke to item 9.2 RSA Memorial at MacLean Park.

2021 marks 100 years of service to veterans and their families and wants to mark this event with a suitable memorial in MacLean Park.

Paul Dunmore

Mr Dunmore spoke to item 9.1, Takutai Kapiti – Officers Report to accompany Co-design Working Group Report. Mr Dunmore was a member of the Co-design Group. The final report was a consensus of the group.

Andy McIntyre

Mr McIntyre spoke to item 9.1, Takutai Kapiti – Officers Report to accompany Co-design Working Group Report. He raised concerns that the Coastal Advisory Panel would not represent those most affected by its decisions and its recommendations. Mr McIntyre was also concerned that the Panel would be convened with a lack of expertise or an adequate terms of reference.

6 MEMBERS' BUSINESS**(a) Public Speaking Time Responses**

Darryn Grant, Acting Group Manager Place and Space responded to Geoff Knighton confirming that the Parks team had been working with the RSA about options. The team remain committed to working with the RSA.

Wayne Maxwell, Chief Executive added that there is a conflict in regards to the use of the space which is also used as a Saturday Market overflow. Such considerations need to be worked through.

(b) Leave of Absence**(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)**

Cr Bernie Randall left the meeting at 10:28 am.

Cr Bernie Randall returned to the meeting at 10:29 am.

7 MAYOR'S REPORT

TABLED DOCUMENTS

RESOLUTION 2020/40

Moved: Cr James Cootes

Seconded: Deputy Mayor Janet Holborow

The following documents were tabled.

CARRIED

Appendices

1 Mayoral Activities

8 UPDATES

8.1 REPRESENTATION REVIEW PREPARATION

Janice McDougall, Group Manager People and Partnerships, introduced Dale Ofsoske, Director Election Services, who spoke to a PowerPoint presentation.

Members questions were answered.

Cr Jackie Elliott left the meeting at 10:38 am.

Cr Jackie Elliott returned to the meeting at 10:40 am.

Meeting adjourned at 10:59am

Meeting resumed at 11.06am

9 REPORTS

9.1 TAKUTAI KAPITI: OFFICER'S REPORT TO ACCOMPANY CO-DESIGN WORKING GROUP REPORT.

Lyndsey Craig, Coastal Manager and Sean Mallon, Group Manager Infrastructure Services spoke to the report.

Mr Mallon spoke to the number of coastal assets and the financial management of those assets.

It was confirmed that there is nothing that precludes members of CRU from applying to be on the CAP.

Members questions were answered.

Members of the Co-design Working Group were given time to speak to their insights.

Natalia Repia – Ngāti Toa ki Whakarongatai Representative

Iwi have been experiencing a lack of capacity, which meant they have had a reduced ability to attend all working group meetings.

They would like 2 representatives per Iwi on the panel.

This would include a Kaumatua in order to keep everyone safe.

Jo Rosier – North Ōtaki Beach Residents Group Representative

Ms Rosier spoke in support of the integrated approach of the working group process. She congratulated Council officers in keeping the process moving whilst in Covid lockdown.

Ms Rosier felt it is important not to question Iwi involvement.

Jeffery Taylor – Waikanae Estuary Care Group Representative

Spoke to this work having a voice for the environment and voice for the community. The processes needed to be well informed, evidence based and transparent.

Cr Jackie Elliott left the meeting at 11:29 am.

Dr Iain Dawe – Greater Wellington Regional Council

Dr Dawe attended the meeting to answer members questions.

Cr Bernie Randall left the meeting at 11:52 am.

Cr Bernie Randall returned to the meeting at 11:53 am.

Quentin Poole -

Mr Poole raised that the process was not focused enough. He was concerned that CAP did not have a terms of reference.

Mr Poole felt that Iwi should have alternatives if they wish, but that 2 representatives from each Iwi was not needed.

TABLED DOCUMENTS

The following documents were tabled.

Quentin Poole – Members Report, Co-design Panel

RESOLUTION 2020/41

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Gwynn Compton

That Council approve the recommendations outlined in the Co-Design Working Group report with regard to:

Community Assessment Panel design;

Community Assessment Panel scope;

Takutai Kāpiti project governance; and

Community Assessment Panel appointment process.

That Council approves the Community Assessment Panel composition recommended in this Officers report at paragraph 35.

That Council approves the revised Community Assessment Panel fees in line with the current Council fees framework for non-elected members.

Cr Randall abstained

Cr Pravanov against.

CARRIED

Appendices

1 Quentin Poole - Members Report, Co-design Panel

Meeting adjourned at 12.32pm

Meeting resumed at 1.05pm

Item 9.5 was moved forward to this point in the meeting.

9.5 ENDORSEMENT OF WELLINGTON REGIONAL GROWTH FRAMEWORK

Janice McDougall introduced Kim Kelly, Regional Growth Framework Project Director

The framework had been sensitive to the unique challenges and opportunities that the Kapiti Coast District may face in the next 30 years.

Mrs McDougall thanked Ms Kelly for the collaborative approach used in developing the framework.

The inclusion of the Horowhenua District in the framework is a really positive feature.

The framework had been developed as part of a three way partnership between Central Government, Local Government and Iwi.

Members questions were answered.

RESOLUTION 2020/42

Moved: Cr Robert McCann

Secunder: Cr Sophie Handford

That the Council notes the draft Wellington Regional Growth Framework has been developed in partnership with Central Government, Local Government and mana whenua in the Greater Wellington-Horowhenua region.

That the Council notes that a plain English version of the draft Framework document will be developed for public consultation, with an example attached as Appendix Two.

That the Council notes that public consultation on the draft Wellington Growth Framework is expected to be undertaken in the first half of 2021.

That the Council endorse the draft Wellington Regional Growth Framework, attached as Appendix One, for public consultation.

CARRIED

9.2 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS

Leyanne Belcher, Democracy Services Manager, spoke to the report. Mrs Belcher brought to members attention the recommendations and added for noting:

That Council notes the following recommendations:

That the Paraparaumu/Raumati Community Board supports the Proposal from Paraparaumu RSA for a Memorial at Maclean Park, Paraparaumu Beach.

That the Paraparaumu/Raumati Community Board requests council to arrange a hui with local iwi, Representatives of Paraparaumu RSA, Paraparaumu/Raumati Community Board members and council staff to discuss the Proposal for a Memorial at Maclean Park, Paraparaumu Beach.

RESOLUTION 2020/43

Moved: Cr Jocelyn Prvanov

Seconder: Cr Angela Buswell

That Council approves the following recommendation:

That the Waikanae Community Board makes available a sum of \$50,000 from the Waikanae Capital Improvement Fund to contribute to the cost of funding a modular pumptrack at Waikanae Park.

CARRIED

RESOLUTION 2020/44

Moved: Cr James Cootes

Seconder: Cr Robert McCann

That Council considers the following recommendation:

That the Ōtaki Community Board requests that the Council prioritises a Local Alcohol Policy for Ōtaki (or the district), the process of which is to be started immediately at the conclusion of the Beach Bylaw review currently underway or earlier if resources permit.

CARRIED

RESOLUTION 2020/45

Moved: Cr Bernie Randall

Seconder: Cr Martin Halliday

That Council notes the following recommendations:

That the Paraparaumu/Raumati Community Board supports the Proposal from Paraparaumu RSA for a Memorial at Maclean Park, Paraparaumu Beach.

That the Paraparaumu/Raumati Community Board requests council to arrange a hui with local iwi, Representatives of Paraparaumu RSA, Paraparaumu/Raumati Community Board members and council staff to discuss the Proposal for a Memorial at Maclean Park, Paraparaumu Beach.

CARRIED

RESOLUTION 2020/46

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Gwynn Compton

That Council receives this report (Reports and Recommendations from Standing Committees and Community Boards).

CARRIED

9.3 KAPITI SOLID WASTE MANAGEMENT & MINIMISATION BYLAW ADOPTION

Sean Mallon, Group Manager Infrastructure Services, presented the report, and together with Ruth Clark, Waste Projects Manager, responded to questions from members. Mr Mallon also noted the ongoing discussions that took place with Councillor Elliott regarding amendments to the Bylaw.

RESOLUTION 2020/47

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Jocelyn Prvanov

52. That Council receives the report;
53. That Council agrees to the proposed changes to the draft Kapiti Coast District Council Solid Waste Management and Minimisation Bylaw to ensure consistency with all other councils in the Wellington Region;
54. That Council agrees to give the Chief Executive the authority to make minor editorial changes to the Kapiti Coast District Council Solid Waste Management and Minimisation Bylaw 2021;
55. That Council revokes Part 7 Solid Waste Bylaw 2010 from the General Bylaw 2010;
56. That Council adopts the Kapiti Coast District Council Solid Waste Management and Minimisation Bylaw 2021 as a standalone bylaw; and
57. That Council sets controls in accordance with clause 7 of the Kapiti Coast District Council Solid Waste Management and Minimisation Bylaw 2021 as reflected in Schedule 1 of the Kapiti Coast District Council Solid Waste Management and Minimisation Bylaw 2021.

CARRIED

9.4 SUBMISSIONS ON THE DRAFT KAPITI COAST DISTRICT COUNCIL BEACH BYLAW 2021

Leeza Boyd, Senior Policy Advisor, spoke to the report which outlined the submissions received. A submission received from GWRC identified areas where driving is no longer permitted under the Proposed Natural Resource Plan.

Deputy Mayor Janet Holborow left the meeting at 2:09 pm.

Deputy Mayor Janet Holborow returned to the meeting at 2:09 pm.

Cr Robert McCann left the meeting at 2:11 pm.

Cr Robert McCann returned to the meeting at 2:19 pm.

RESOLUTION 2020/48

Moved: Cr Bernie Randall
Seconder: Cr Martin Halliday

That the Council notes:

the 457 submissions were received on the Draft Kapiti Coast District Council Beach Bylaw 2021;
and

that a report proposing the adoption of the Kapiti Coast District Council Beach Bylaw 2021 is
scheduled to be presented to Council in February or March 2021.

CARRIED

10 CONFIRMATION OF MINUTES**10.1 CONFIRMATION OF MINUTES****RESOLUTION 2020/49**

Moved: Cr Angela Buswell
Seconder: Cr Bernie Randall

That the minutes of the Council meeting on 29 October 2020 be accepted as a true and accurate
record of the meeting.

Moved with date amended from 20208 to 2020

CARRIED

11 PUBLIC SPEAKING TIME

- Covering other items if required
- Public Speaking Time responses

12 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**13 PUBLIC EXCLUDED REPORTS****RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION 2020/50**

Moved: Mayor K Gurunathan

Secunder: Deputy Mayor Janet Holborow

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Confirmation of Public Excluded minutes	<p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

RESOLUTION 2020/51

Moved: Mayor K Gurunathan

Secunder: Cr Angela Buswell

That the Council moves out of a public excluded meeting.

CARRIED

The Council meeting went into public excluded session at 2.18pm.

The Council came out of public excluded session at 2.20pm.

The Council meeting closed at 2.20pm.

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CHAIRPERSON