



# **AGENDA**

## **Council Meeting**

**I hereby give notice that a Meeting of the Kapiti Coast District Council  
will be held on:**

**Date: Thursday, 29 October 2020**

**Time: 9.30am**

**Location: Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu**

**Wayne Maxwell  
Chief Executive**

**Kapiti Coast District Council**

**Notice is hereby given that a meeting of the Kapiti Coast District Council will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Thursday 29 October 2020, 9.30am.**

**Council Members**

Mayor K Gurunathan	Chair
Deputy Mayor Janet Holborow	Deputy
Cr Angela Buswell	Member
Cr James Cootes	Member
Cr Jackie Elliott	Member
Cr Gwynn Compton	Member
Cr Jocelyn Prvanov	Member
Cr Martin Halliday	Member
Cr Sophie Handford	Member
Cr Robert McCann	Member
Cr Bernie Randall	Member

## Order Of Business

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**1 WELCOME****2 COUNCIL BLESSING**

“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.

**3 APOLOGIES****4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA****6 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

**7 MAYOR'S REPORT**

Nil

**8 REPORTS****8.1 SUBMISSIONS ON THE DRAFT SOLID WASTE MANAGEMENT AND MINIMISATION BYLAW 2020**

**Author:** Nienke Itjeshorst, Sustainability & Resilience Manager

**Authoriser:** Sean Mallon, Group Manager Infrastructure Services

**PURPOSE OF REPORT**

- 1 The purpose of this report is to provide to Council the 27 submissions received on the Draft Kāpiti Coast District Council Solid Waste Management and Minimisation Bylaw 2020.

**DELEGATION**

- 2 The Council has the authority to make bylaws under sections 145 and 146 of the Local Government Act 2002 (LGA 2002).

**BACKGROUND**

- 3 On 30 July 2020, Council approved the draft Solid Waste Management and Minimisation Bylaw 2020 for public consultation in accordance with the Special Consultative Procedure as set out in Section 83 of the LGA 2002.
- 4 Council undertook the special consultative procedure from 7 August 2020 to 11 September 2020. The consultation was publicly notified in the Kāpiti Observer on 25 October 2018, and promoted through the Council website, the Everything Kāpiti newsletter, Council's Facebook page, and through Council's service centres and libraries.
- 5 As part of the consultation, two walk-in sessions were held for the building/design sector and event organisers because they were identified as two key stakeholder groups. These two groups were separately notified via email (where possible) of the consultation.
- 6 Of the 27 submitters none have indicated that they wish to speak to their submissions.  
To read the 27 submissions, please see Appendix 1 and Appendix 2 attached to this report.

**CONSIDERATIONS****Policy considerations**

- 7 The Wellington Region Waste Management and Minimisation Plan (WMMP) 2017-2023 is the main policy document for waste management and minimisation. This collaboratively developed, regional-level plan identified as one of the actions the investigation and development of a regional bylaw, or a suite of regionally consistent bylaws.

**Legal considerations**

- 8 Legal Counsel has been involved to ensure that this review, including the special consultative procedure, has been undertaken in accordance with the LGA 2002 requirements.

**Financial considerations**

- 9 There are no financial implications for Council to consider, as this review has been undertaken within existing regional and local waste levy budget.
- 10 Any additional work associated with the implementation of the proposed Bylaw, for example the implementation of regional licensing of waste collectors and operators will be carried out by the Regional WMMP Officer (co-funded by Council with waste levy money). Other implementation actions like the assessment of waste minimisation plans, will be delivered within the Sustainability & Resilience Team based on the assumption that two waste minimisation officers will continue to be available.

**Tāngata whenua considerations**

- 11 Te Whakaminenga o Kāpiti members were provided with the briefing slides that discussed the issues and proposed draft Bylaw provisions in advance of the TWOK meeting on 30 June twice (in March and again in July), so the members could prepare feedback or questions for the meeting. None were received in advance or during the meeting.

**Strategic considerations**

- 12 The proposed draft Bylaw will support Council's goal of reducing waste to landfill with 30% by 2026, as has been adopted through the 2017 WMMP. A new bylaw with an increased focus on reducing waste to landfill through regulations for waste minimisation also supports emissions reductions.
- 13 Management of waste and litter in the public space as well as supporting reduction of waste to landfill aligns with Council's goals of making Kāpiti an attractive and distinctive place, offer a high quality natural environment and supports an 'effective response to climate change' (emissions reduction).

**SIGNIFICANCE AND ENGAGEMENT****Significance policy**

- 14 This matter has a low level of significance under Council's Significance and Engagement Policy.

**Consultation already undertaken**

- 15 Community Board members were invited and attended the briefings held in 2019 and February 2020.

**Engagement planning**

- 16 A communications and engagement plan was developed to support the public consultation process.
- 17 The information that was made available to the public for the consultation on the draft Bylaw was produced in accordance with the LGA 2002 requirements.
- 18 Further engagement will be planned as part of the implementation work programme of the Bylaw – at a regional level as well as local.

**Publicity**

- 19 The consultation was publicly notified in the Kāpiti Observer on 25 October 2018, and promoted through the Council website, the Everything Kāpiti newsletter, Council's Facebook page, and through Council's service centres and libraries.
- 20 Further publicity will be proposed in the report to Council for adoption of the bylaw in November.

**Other Considerations**

- 21 This bylaw has been developed in collaboration with the eight other Councils in the Wellington region and, as proposed, reflects a suite of regionally consistent bylaw provisions.
- 22 The timeframes for this bylaw have been developed to be consistent with those other Councils. Most of the other Councils have carried out their special consultative procedure at this same time, and will be presenting a final draft bylaw for adoption to their Councils before the end of this calendar year.
- 23 In order to maintain alignment across the Wellington Region, a report proposing the adoption of the Draft Kāpiti Coast District Council Solid Waste Management and Minimisation Bylaw 2020 will be presented to Council on 26 November 2020.

**RECOMMENDATIONS**

That the Council notes:

- 24 That 27 submissions were received on the Draft Kāpiti Coast District Council Solid Waste Management and Minimisation Bylaw 2020<sup>8</sup>; and
- that a report proposing the adoption of the Draft Kāpiti Coast District Council Solid Waste Management and Minimisation Bylaw 2020 will be presented to Council on 26 November 2020.

**APPENDICES**

1. Overview of submissions to the Draft Kapiti Coast District Council Solid Waste Management and Minimisation Bylaw 2020 [↓](#)
2. Submissions to the Draft Kapiti Coast District Council Solid Waste Management and Minimisation Bylaw 2020 [↓](#)

**Appendix 1: Overview of the Draft Kapiti Coast District Council Solid Waste Management and Minimisation Bylaw 2020 submissions**

Submission Number	Submitter	Organisation	Wishing to Speak?
1	Richard Eltherington		Yes
2	Trevor Daniell	Grey Power	No
3	Kevin Burroughs		No
4	Sandi Beatie and Penny Fenwick		No
5	Janet Nimmo		No
6	Mary Oldham		No
7	Derek Friffis		No
8	Julie Burns		No
9	Glen McCullough		No
10	Gordon Cameron		No
11	SAM Kennedy-Clark		No
12	Don Brash		No
13	Maggie Peace		No
14	Nicolette Butler		No
15	Viola Palmer		No
16	Francis Chadwick		No
17	Richard Griffith		No
18	Bruce Henderson		No
19	Fred Davey		No
20	Brian Deeks		No
21	Robin Gunston		No
22	Margaret Craig		No
23	Nancy Pollock		No
24	Grant Nicholls		No
25	Claire Dowling		No
26	Helene Judge	Kapiti Food Fair	No
27	Aston Mitchell		No

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#1

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Tuesday, August 11, 2020 8:24:10 AM  
**Last Modified:** Tuesday, August 11, 2020 8:26:30 AM  
**Time Spent:** 00:02:19  
**IP Address:** 131.203.251.134

Page 1:

**Q1**

Your name

Aston Mitchell

**Q2**

Your email or postal address

ao.mitchell2018@gmail.com

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****20-29**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Paraparaumu Central

1 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Neither agree nor disagree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q10****Agree**

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

**Q11****Agree**

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

**Q12****Respondent skipped this question**

Do you have any other comments you would like to make about the proposed Bylaw?

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#2

**COMPLETE**

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**Started:** Tuesday, August 11, 2020 3:51:03 PM  
**Last Modified:** Tuesday, August 11, 2020 3:55:06 PM  
**Time Spent:** 00:04:02  
**IP Address:** 121.75.16.123

Page 1:

**Q1**

Your name

Helene Judge

**Q2**

Your email or postal address

helene@kapitibusinessprojects.co.nz

**Q3**

You are making this submission:

On behalf of an organisation (please specify):  
Kapiti Food Fair

**Q4**

Would you like to make an oral submission?

**No****Q5**

What is your age?

**50-59****Q6**

What suburb do you live in or operate your business in?

Paraparaumu

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

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**Q9****Don't know**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Don't know

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

## Q11

Agree

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

The Kapiti Food Fair has a waste minimisation strategy, however it is expensive to administer so it would be good to be encouraged by KCDC to apply for any waste minimisation funding that is available on an annual basis.

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#3

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
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**Time Spent:** 00:02:34  
**IP Address:** 203.184.58.147

Page 1:

**Q1**

Your name

Claire Dowling

**Q2**

Your email or postal address

Bookiniste@gmail.com

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****Prefer not to say**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Waikanae

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Agree**

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**Q9****Agree**

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Agree

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

## Q11

Agree

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

I would like KCDC to reduce domestic waste by compelling contractors to offer smaller bins and less frequent collections in order to incentivise waste minimisation in the home. At present there is extremely little provision for this.

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#4

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Tuesday, August 11, 2020 7:03:46 PM  
**Last Modified:** Tuesday, August 11, 2020 7:12:08 PM  
**Time Spent:** 00:08:22  
**IP Address:** 121.75.112.143

Page 1:

**Q1**

Your name

Grant Nicholls

**Q2**

Your email or postal address

jengrant@actrix.co.nz

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****70-79**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Paekakariki

13 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Agree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Agree

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

## Q11

Agree

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

I want the council to go back to having a single collector of rubbish and recycling. The current situation with at least providers is very wasteful of time, and energy. we have three rubbish trucks and three recycling trucks going down our street every week.

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#5

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, August 12, 2020 9:49:58 AM  
**Last Modified:** Wednesday, August 12, 2020 9:56:35 AM  
**Time Spent:** 00:06:36  
**IP Address:** 203.97.233.67

Page 1:

**Q1**

Your name

NANCY POLLOCK

**Q2**

Your email or postal address

njpollock.nz@gmail.com

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****70-79**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

paekakariki

17 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Agree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Neither agree nor disagree

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

## Q11

Disagree

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

The bylaw does not cover my concern - EXCESSIVE PLASTIC WASTE

What is the Council doing to reduce the PLASTIC waste that households put in their rubbish each week.

I NEED advice - I wish the Council to provide for this issue in the BYLAW

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

I cannot attend, but welcome emails.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#6

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, August 12, 2020 1:14:23 PM  
**Last Modified:** Wednesday, August 12, 2020 1:20:08 PM  
**Time Spent:** 00:05:45  
**IP Address:** 180.149.231.252

Page 1:

**Q1**

Your name

Margaret Craig

**Q2**

Your email or postal address

margaretcraig@xtra.co.nz

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****80 and over**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

RAUMATI BEACH

21 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Agree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Agree

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

## Q11

Agree

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

Pleased to see this has progressed to the public consultation stage. Would like to see the proposed changes included and implemented in a timely manner.

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

No

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#7

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, August 12, 2020 6:12:12 PM  
**Last Modified:** Wednesday, August 12, 2020 6:16:18 PM  
**Time Spent:** 00:04:06  
**IP Address:** 203.94.63.194

Page 1:

**Q1**

Your name

Robin Gunston

**Q2**

Your email or postal address

robin.com@gmail.

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****70-79**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Paraparaumu

25 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

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**Q9****Agree**

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q10****Agree**

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**Q11****Agree**

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

**Q12**

Do you have any other comments you would like to make about the proposed Bylaw?

For solid waste management objectives to be met effectively Council has to have a rapid response capability to deal with issues arising from complaints, or to exercise an audit function. This needs to be taken into account in Long Term plans before giving effect to this by law changes.

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

No thanks

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#8

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Friday, August 14, 2020 3:20:47 PM  
**Last Modified:** Friday, August 14, 2020 4:13:24 PM  
**Time Spent:** 00:52:37  
**IP Address:** 27.252.205.190

Page 1:

**Q1**

Your name

Brian Deeks

**Q2**

Your email or postal address

brichade48@gmail.com

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****70-79**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Raumati Beach

29 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Agree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q10****Agree**

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

**Q11****Agree**

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q12**

Do you have any other comments you would like to make about the proposed Bylaw?

I am concerned about the number of garbage trucks visiting our street and polluting the atmosphere with their diesel fumes. One truck per street, once a week would be sufficient.

Walking around local streets on 'Rubbish Day', I am appalled by the quantity of cans, plastic containers, waste paper and cardboard left littering roads and footpaths in the wake of the Garbage Trucks. An inspection regime should be instituted to ensure that ALL rubbish is removed.

Both these concerns could be addressed by the council resuming responsibility for rubbish collection, instead of (mis)placing their trust in third-party contractors with no interest in, or commitment to, our community.

**Q13**

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

No, thank you.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#9

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, August 19, 2020 10:32:19 AM  
**Last Modified:** Wednesday, August 19, 2020 10:39:54 AM  
**Time Spent:** 00:07:35  
**IP Address:** 122.57.88.116

Page 1:

**Q1**

Your name

Fred Davey

**Q2**

Your email or postal address

fdavey@actrix.co.nz

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****Prefer not to say**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Paraparaumu Beach

33 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Agree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q10****Agree**

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

**Q11****Agree**

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**Q12**

Do you have any other comments you would like to make about the proposed Bylaw?

Item 8, Provision 17 - agree subject to seeing what the detail for exception is, this needs to be spelt out

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#10

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, August 19, 2020 5:43:33 PM  
**Last Modified:** Wednesday, August 19, 2020 5:58:17 PM  
**Time Spent:** 00:14:43  
**IP Address:** 121.75.31.223

Page 1:

**Q1**

Your name

Bruce Henderson

**Q2**

Your email or postal address

brucedh@gmail.com

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****70-79**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Te Horo Beach

37 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

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**Q8****Agree**

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**Q9****Agree**

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Agree

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

## Q11

Agree

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q12**

Do you have any other comments you would like to make about the proposed Bylaw?

Broadly speaking, waste minimisation is becoming an increasing priority at every level. Use of finite resources, poor recycling practices, sending of recyclable materials to landfill, continued use of single-use bags, wrappers, containers etc., degradation of and damage to old landfills due to weather events and environmental change, are all part of a pattern of worldwide waste accumulation. The biggest question might be "When does the cost of NOT dealing with all waste in a sustainable manner, outweigh the cost of doing so?" Not a matter of finding a profitable way of doing so, more a matter of recognising that it's an inescapable imperative. It's too late for half-measures.

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#11

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, August 19, 2020 7:36:03 PM  
**Last Modified:** Wednesday, August 19, 2020 7:41:12 PM  
**Time Spent:** 00:05:09  
**IP Address:** 121.75.30.255

Page 1:

**Q1**

Your name

Richard Griffith

**Q2**

Your email or postal address

randhgriffith@gmail.com

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****70-79**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Waikanae rural

41 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Agree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Agree

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

## Q11

Agree

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

My interest is in the lack of a soft plastics (very numerous) recycle facility ... the nearest recycle point is Wellington (Crofton Downs or Karori) which means for most that this host of material goes into the landfill.

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#12

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Thursday, August 20, 2020 1:01:12 PM  
**Last Modified:** Thursday, August 20, 2020 1:46:25 PM  
**Time Spent:** 00:45:12  
**IP Address:** 121.73.149.121

Page 1:

**Q1**

Your name

Francis Chadwick

**Q2**

Your email or postal address

midchad@hotmail.co.nz

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****60-69**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Paraparaumu Beach

45 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

Q7

Agree

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

Q8

Disagree

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

Q9

Respondent skipped this question

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

Q10

Respondent skipped this question

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

Q11

Respondent skipped this question

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

Q12

Do you have any other comments you would like to make about the proposed Bylaw?

re: clause 17.2 - unaddressed mail etc. exceptions to clause 17. I agree with clause 17.2(a) in that notification by mail of upcoming work on local services or infrastructure, even if such mail is not fully addressed, will be useful and appropriate to households. I do not agree that the mail listed in clauses 17.2 (b) 17.2 (c) and 17.2 (d) is much more than unsolicited advertising, and I feel those clauses need not be included under clause 17.2.

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#13

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Tuesday, August 25, 2020 5:18:16 PM  
**Last Modified:** Tuesday, August 25, 2020 5:22:36 PM  
**Time Spent:** 00:04:20  
**IP Address:** 103.8.141.56

Page 1:

**Q1**

Your name

Viola Palmer

**Q2**

Your email or postal address

phvcpalmer@gmail.com

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****80 and over**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Waikanae

49 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

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**Q8****Agree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q10****Agree**

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

**Q11****Agree**

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

**Q12**

Do you have any other comments you would like to make about the proposed Bylaw?

I look forward to a more complete overhaul of the strategy for solid waste management in Kapiti.

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#14

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, September 02, 2020 9:06:24 PM  
**Last Modified:** Wednesday, September 02, 2020 9:09:58 PM  
**Time Spent:** 00:03:33  
**IP Address:** 49.227.195.232

Page 1:

**Q1**

Your name

Nicolette Butler

**Q2**

Your email or postal address

Butler.nicolette@gmail.com

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****40-49**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Te Horo

53 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Agree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q10****Agree**

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

**Q11****Neither agree nor disagree**

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

**Q12**

Do you have any other comments you would like to make about the proposed Bylaw?

For future consultation, I would like the Council to consider the wider littering, environmental and cost effects of its individualised approach to waste management (by requiring each ratepayer to arrange their own waste disposal).

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#15

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Friday, September 04, 2020 9:25:25 AM  
**Last Modified:** Friday, September 04, 2020 9:42:08 AM  
**Time Spent:** 00:16:43  
**IP Address:** 114.23.226.133

Page 1:

**Q1**

Your name

Richard Eltherington

**Q2**

Your email or postal address

richarde@healthystart.co.nz

**Q3****As an individual**

You are making this submission:

**Q4**

Would you like to make an oral submission?

Yes. (Please provide your phone number so that a submission time can be arranged.):  
021516322

**Q5****50-59**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Nikau Valley

57 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Neither agree nor disagree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Neither agree nor disagree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Neither agree nor disagree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q10****Neither agree nor disagree**

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

**Q11****Neither agree nor disagree**

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

One thing that I do not recommend is to create yet more legislation, the current laws on people and businesses are way too onerous. This would just be more rules for the Council to enforce and also People/businesses to understand and adhere to. This will also not change the main offenders, which is certain members of the public.

What we should start to do is to start to educate the public as to the affects that littering is having on the place we live. Maybe give some examples of the tonnes (quantity) of litter that are dropped and left annually. Maybe explain that it does not degrade, that it affects wildlife etc. In the end humans are supposed to be clever and with bigger brains than our other animals who share this planet but the reality is way different, we are the ones damaging a planet. I myself carry a bag when I go for walk and manage to fill it with litter from my own community every walk.

We should also get the authorities to treat litter more seriously. The Police, instead of fixated on doing 52k's in a 50 and giving a ticket (I know it creates money) but they should be looking for people littering, and giving out the same tickets. You would get a lot more support from people for a littering ticket and fine than a speeding ticket. The littering fines can then be used to fund education programmes.

What happened to the recycling stations in public places?

As regards solid waste and landfill. The costs of using the recycling station is far too high, this just encourages fly tipping. I even have experienced people driving down my drive and throwing black bags of trash in my land.

Maybe have a free website where people can post their waste? As the saying goes, one person's waste is another person's gold. Eg. hard fill, people pay a fortune to get rid of hard fill, yet people are looking to buy hard fill.

Please don't make more legislation. The world is fed up of it.

## Q13

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

No

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#16

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Saturday, September 05, 2020 8:06:17 AM  
**Last Modified:** Saturday, September 05, 2020 8:11:13 AM  
**Time Spent:** 00:04:56  
**IP Address:** 118.93.247.96

Page 1:

**Q1**

Your name

Maggie Peace

**Q2**

Your email or postal address

macpeace30@gmail.com

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****70-79**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Otaki Beach

61 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

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**Q8****Agree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Agree

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

## Q11

Agree

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

Re-use centres e.g. tip "shops" at all transfer stations to lessen landfill.

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#17

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Tuesday, September 08, 2020 2:55:11 PM  
**Last Modified:** Tuesday, September 08, 2020 3:06:31 PM  
**Time Spent:** 00:11:19  
**IP Address:** 122.57.88.45

Page 1:

**Q1**

Your name

Don Brash

**Q2**

Your email or postal address

djbrash@xtra.co.nz

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****60-69**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Waikanae

65 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Agree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Agree

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

## Q11

Agree

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## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

I would like to see more effort being put into provision of composting for food waste, lawn clippings, etc from household, hospitality venues. This solid waste generally goes to landfill at the moment.

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

No.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#18

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, September 09, 2020 10:14:01 AM  
**Last Modified:** Wednesday, September 09, 2020 10:16:45 AM  
**Time Spent:** 00:02:44  
**IP Address:** 202.37.206.1

Page 1:

**Q1**

Your name

SAM Kennedy-Clark

**Q2**

Your email or postal address

macasamsc@gmail.com

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****60-69**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Raumati Beach

69 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

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**Q8****Agree**

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**Q9****Agree**

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q10****Agree**

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**Q11****Agree**

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**Q12**

Do you have any other comments you would like to make about the proposed Bylaw?

Keep regulations simple and logical

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

72 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#19

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Thursday, September 10, 2020 3:57:26 PM  
**Last Modified:** Thursday, September 10, 2020 4:02:29 PM  
**Time Spent:** 00:05:03  
**IP Address:** 103.19.10.138

Page 1:

**Q1**

Your name

Gordon Cameron

**Q2**

Your email or postal address

gkcameron@xtra.co.nz

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****50-59**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Otaki

73 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

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**Q9****Agree**

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Agree

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## Q11

Agree

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q12**

Do you have any other comments you would like to make about the proposed Bylaw?

**Waste Data:**

It is disappointing there is a lack of published data on our solid waste / recycling volumes. I cannot find any recent Kapiti data, but will keep looking.

The Wellington Regional Plan (WRMMP 2017) also identifies data as a key issue: "There is room for improvement in the quality and management of data. Accessible, reliable, consistent data enables better decision making."

It should not be difficult for the licenced operators to report on volume collected, and for this to be summarised in the KDC annual report? If the objective is to reduce waste to landfill, we need to be honest about whether we are achieving this.

**Rubbish collection:**

There is something absurd about 3 rubbish trucks following each other along the road each week, each collecting their own customers' waste. Their charges are similar – we changed company when Low Cost Bins offered a year's collection for \$200, but it's back to over \$300, the same as other suppliers. A 240 litre bin each week for \$6 is very cheap, and I often look around for things to fill it with.

**Recycling:**

We need to be honest about how successful recycling is ... putting things in a different bin for collection is not recycling – recycling is when something comes back into circulation as something useful. Paper, metal and glass (bottles) appear to have successful recycling chains – can we see the data to verify this? We are supporters of the Recycling shops, although a lot of what we buy ends up back in the rubbish down the line.

Plastic packaging – grrrrr !

Pleased that there is a regional approach developing; this looks like the way to go.

**Q13**

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

Yes

gkcameron@xtra.co.nz

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#20

**COMPLETE**

**Collector:** Web Link 2 (Web Link)  
**Started:** Tuesday, September 15, 2020 2:25:18 PM  
**Last Modified:** Tuesday, September 15, 2020 2:34:11 PM  
**Time Spent:** 00:08:53  
**IP Address:** 131.203.251.134

Page 1:

**Q1**

Your name

Glen McCullough

**Q2**

Your email or postal address

melissa.smith@kapiticoast.govt.nz

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****70-79**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Waikanae

77 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

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**Q8****Agree**

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**Q9****Agree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q10****Agree**

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

**Q11****Agree**

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

**Q12**

Do you have any other comments you would like to make about the proposed Bylaw?

N/A

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

N/A

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#21

**COMPLETE**

**Collector:** Web Link 2 (Web Link)  
**Started:** Tuesday, September 15, 2020 2:34:39 PM  
**Last Modified:** Tuesday, September 15, 2020 2:38:47 PM  
**Time Spent:** 00:04:07  
**IP Address:** 131.203.251.134

Page 1:

**Q1**

Your name

Julie Burns

**Q2**

Your email or postal address

melissa.smith@kapiticoast.govt.nz

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****80 and over**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Waikanae

81 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

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**Q8****Agree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Agree

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## Q11

Agree

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## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

Concerns over several collection companies emitting fumes and noise. Too many trucks going down the same streets. Pay for a bin but don't fill it often.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#22

**COMPLETE**

**Collector:** Web Link 2 (Web Link)  
**Started:** Tuesday, September 15, 2020 2:38:54 PM  
**Last Modified:** Tuesday, September 15, 2020 2:40:00 PM  
**Time Spent:** 00:01:05  
**IP Address:** 131.203.251.134

Page 1:

**Q1**

Your name

Derek Friffis

**Q2**

Your email or postal address

94 Ngaio Road, Waikanae

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****80 and over**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Waikanae

85 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

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**Q8****Agree**

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

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**Q11****Agree**

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

**Q12**

Do you have any other comments you would like to make about the proposed Bylaw?

No

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

No

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#23

**COMPLETE**

**Collector:** Web Link 2 (Web Link)  
**Started:** Tuesday, September 15, 2020 2:40:09 PM  
**Last Modified:** Tuesday, September 15, 2020 2:44:29 PM  
**Time Spent:** 00:04:19  
**IP Address:** 131.203.251.134

Page 1:

**Q1**

Your name

Mary Oldham

**Q2**

Your email or postal address

melissa.smith@kapiticoast.govt.nz

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****70-79**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Waikanae

89 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Agree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Agree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Agree

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

## Q11

Agree

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

In reference to Q9: Will increase price of project, hope developer wont be penalized by the cost of submitting a plan to Council.  
The bylaw is good in principle as long as the cost of submitting plans is not excessive/passed onto client making project too costly.

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#24

**COMPLETE**

**Collector:** Web Link 2 (Web Link)  
**Started:** Tuesday, September 15, 2020 2:46:14 PM  
**Last Modified:** Tuesday, September 15, 2020 2:48:32 PM  
**Time Spent:** 00:02:17  
**IP Address:** 131.203.251.134

Page 1:

**Q1**

Your name

Janet Nimmo

**Q2**

Your email or postal address

melissa.smith@kapiticos.govt.nz

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****70-79**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Waikanae

93 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Disagree**

Restricting unaddressed and advertising mail (provision 17) -The Bylaw proposes to formally restrict the deposit of unaddressed mail or advertising mail: in letter boxes that are clearly marked with the words "no circulars", "no junk mail" or similar, in mail boxes that are full, or on vehicles parked in a public space. However, there are exceptions for public notices from the government, as well as for different types of information from community organisations and charities. To what extent do you agree or disagree with this new restriction?

**Q9****Don't know**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Don't know

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

## Q11

Agree

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

In reference to Q8: Concerned that regulation too broad and lead to altercations and differences of opinion.  
The Regulation must specify that Party Political and Local Body Political information relating to Elections is acceptable in No Junk mail letter boxes. This is important information which must be available in a Democracy.  
I accept that boxes labelled "Addressed Mail Only" should not receive this.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#25

**COMPLETE**

**Collector:** Web Link 2 (Web Link)  
**Started:** Tuesday, September 15, 2020 2:48:45 PM  
**Last Modified:** Tuesday, September 15, 2020 2:57:18 PM  
**Time Spent:** 00:08:33  
**IP Address:** 131.203.251.134

Page 1:

**Q1**

Your name

Sandi Beatie and Penny Fenwick

**Q2**

Your email or postal address

melissa.smith@kapiticoast.govt.nz

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****60-69**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Paraparaumu Beach

97 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Agree**

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**Q9****Agree**

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q10****Agree**

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

**Q11****Agree**

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q12**

Do you have any other comments you would like to make about the proposed Bylaw?

Strongly support controls available to Council under new bylaw, namely: setting out approved receptacles for waste and recycling. Strongly support proposed general responsibilities for the deposit, collection, transportation, storage, processing and disposal of waste in Part B Clause 8.

Very concerned about current use of open crates for co-mingled recycling collection, as this can create litter. Very concerned about this litter getting into Waikanae Estuary. under Clauses 8.2a and c, to require the users of crates to strap down their recycling. If not, then no open crates. No issues with open crates for glass collection.

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#26

**COMPLETE**

**Collector:** Web Link 2 (Web Link)  
**Started:** Tuesday, September 15, 2020 2:57:53 PM  
**Last Modified:** Tuesday, September 15, 2020 2:59:57 PM  
**Time Spent:** 00:02:04  
**IP Address:** 131.203.251.134

Page 1:

**Q1**

Your name

Kevin

**Q2**

Your email or postal address

melissa.smith@kapiticoast.govt.nz

**Q3****As an individual**

You are making this submission:

**Q4****No**

Would you like to make an oral submission?

**Q5****70-79**

What is your age?

**Q6**

What suburb do you live in or operate your business in?

Paraparaumu Beach

101 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

Intent of the Bylaw (provision 4 and Statement of Proposal) - The intent of this Bylaw is to provide a regionally consistent approach to more effectively manage the negative impacts of waste on the environment, manage waste activities in the public space, and ensure the protection of the health and safety of the public and those involved in waste management. Do you support the intent of the bylaw?

**Q8****Agree**

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**Q9****Agree**

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## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q10****Agree**

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

**Q11****Agree**

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

**Q12**

Do you have any other comments you would like to make about the proposed Bylaw?

Encourage more recycling and education on waste minimization. Multi-unit is not a priority. C&D requires a more specific date.

Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

Kevin Burrows

Email [kburrows2017@outlook.com](mailto:kburrows2017@outlook.com)

## Proposed Solid Waste Management and Minimisation Bylaw 2020

#27

**COMPLETE**

**Collector:** Web Link 2 (Web Link)  
**Started:** Tuesday, September 15, 2020 3:00:04 PM  
**Last Modified:** Tuesday, September 15, 2020 3:09:42 PM  
**Time Spent:** 00:09:37  
**IP Address:** 131.203.251.134

Page 1:

**Q1**

Your name

Trevor Daniell

**Q2**

Your email or postal address

melissa.smith@kapiticoast.govt.nz

**Q3**

You are making this submission:

On behalf of an organisation (please specify):  
Grey Power

**Q4**

Would you like to make an oral submission?

**No****Q5**

What is your age?

**Prefer not to say****Q6**

What suburb do you live in or operate your business in?

Paraparaumu

105 / 108

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q7****Agree**

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**Q8****Agree**

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**Q9****Agree**

Construction and demolition waste management (provision 14) -The proposed Bylaw enables Council to set a control that will mean that for construction projects over a certain value, waste management and minimisation planning will need to be considered in the planning of the project. To demonstrate this, a construction site and demolition waste management plan will need to be submitted to the Council for approval. Amongst other things, this plan will need to set out: (1) the proposed method of waste management for each type of waste (e.g. reuse, recovery, recycling, disposal); and (2) the proposed method for minimising and capturing litter associated with the project and the building work. Note: This new requirement will remain optional in the Bylaw for now. Before implementing this requirement, which is envisaged in 2 to 3 years' time, stakeholder engagement will be undertaken in order to set the value that would trigger the obligation to submit a plan. To what extent do you agree or disagree with the proposed requirement that construction and demolition waste management plans will need to be submitted to Council for approval, in order to demonstrate consideration of waste management and minimisation planning for certain building projects?

## Proposed Solid Waste Management and Minimisation Bylaw 2020

## Q10

Agree

Multi-unit dwellings (provision 12) -Provision 12 of the proposed Bylaw requires the owner and/or manager of new large multi-unit developments (comprising of 10 or more dwellings), to provide for adequate areas for storage and collection of all waste and recycling generated within that development. The Bylaw also requires a related waste management plan to be submitted to the Council prior to building construction. This plan will need to demonstrate, amongst other things, how waste material generated on site will be minimised and identify the storage areas for receptacles that are easily accessible to the occupiers of the units and the waste collector. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed Bylaw requirements regulating waste management and minimisation planning for multi-unit dwellings?

## Q11

Agree

Event waste management (provision 13) -Under the current 2010 Solid Waste Bylaw, Council may require event organisers to submit waste minimisation plans for their events. The proposed 2020 Bylaw now makes this mandatory across the region for large events (1000+ people). The plan would need to demonstrate: (1) how waste generated by the event is to be minimised; (2) the steps that will be taken to maximise the use of reusable systems, recycling and composting; and (3) the proposed method for minimising and capturing litter associated with the event. An event is considered to be "any organised temporary activity of significant scale that is likely to create litter and includes (but is not limited to) an organised outdoor gathering, open-air market, parade, sporting event, protest, festival, concert or celebration". More information on event waste management can be found online at Zero Waste Events - Kāpiti Coast District Council. This includes a new regional guide entitled Reducing waste at your event, plus other useful guidance. Note: It is proposed that this provision (requirement) comes into force from 1 July 2021. To what extent do you agree or disagree with the proposed event waste management and minimisation standards for large events?

## Q12

Do you have any other comments you would like to make about the proposed Bylaw?

Wants to continue newspaper delivery to mailboxes with 'no junk mail' signs.

7g - too many areas where bin left on footpath that inhibit mobility scooters and wheelchairs.

Bylaw 15: believe that Council requires greater oversight of collection providers.

## Proposed Solid Waste Management and Minimisation Bylaw 2020

**Q13**

Respondent skipped this question

Are you interested in attending future stakeholder engagement sessions related to construction and demolition waste management? If so, please provide contact details.

108 / 108

## 8.2 APPROACH TO 2021 REVIEW OF REPRESENTATION ARRANGEMENTS FOR THE KAPITI COAST DISTRICT

**Author:** Leyanne Belcher, Democracy Services Manager

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

### PURPOSE OF REPORT

- 1 Council is invited to consider options and approve an approach for conducting the mandatory 2021 Review of Representation Arrangements for the Kapiti Coast District.

### DELEGATION

- 2 Council has the authority to consider this matter.

### BACKGROUND

- 3 A representation review is a statutory process which must be undertaken by every council at least every six years. It is mandated through the Local Government Act (LGA) 2002 and the Local Electoral Act (LEA) 2001 (primarily section 19). Representation reviews are important because:
  - They help ensure fair electoral arrangements and equality of access
  - They enable the community to discuss the nature of effective representation
  - They contribute to the experience of democracy.
- 4 The timeframes and key milestones of this process are mandated by legislation. A decision is sought on the Council's preferred option for developing the initial proposal. The initial proposal has to be released by August 2021, and there are a number of ways Council could arrive at this point.
- 5 Council, once a proposal is developed, receives and considers public submissions, and approves a final proposal which is also released for public reaction, by way of appeals or objections. If any appeals and/or objections are received to the final proposal, or the final proposal does not comply with the '+/-10% rule', the matter is referred to the Local Government Commission to make the final decision (determination). (The ratio of persons per member in each ward or constituency is required to be within +/- 10% of the district or region as a whole. This is designed to ensure approximate equality in representation i.e. vote of equal value.) This may involve further hearings.
- 6 Consideration of the electoral system and the establishment of Māori Wards are also a preliminary part of the review process. In August 2020 Council decided to retain Single Transferable Voting as its preferred electoral system for the 2022 local body elections. Consideration of the establishment of a Māori Ward is covered in a separate paper for Members' consideration.
- 7 The primary objective of the remaining representation review process involves consulting with the community to ensure fair and effective representation for individuals and communities.
- 8 The previous representation review was carried out by Council in 2015 and resulted in the current representation structure applying to the last two triennial elections.
- 9 There are three key factors which must be considered in the representation review;
  - Defining communities of interest
  - Effective representation for communities of interest
  - Fair representation of electors.

- 10 Specifically examining each of these factors will answer the following questions:
- What are our communities of interest, and have they changed since the last review?
  - How many councillors are required to represent them effectively?
  - How should those councillors be elected (districtwide, by ward or through a mixed system of both districtwide and ward)?
  - If a ward system is favoured what should the names and boundaries of those wards be, and do they comply with the '+/- 10% rule'?
  - Are community boards still required, and if yes, what should their names, boundaries and memberships be?
- 11 Council must complete its representation review within a prescribed timeframe in the Act in the year prior to an election being held. Council must decide on an Initial Proposal no earlier than 1 March 2021 and no later than 8 September 2021. Public notice is given no later than 8 September 2021. The initial proposal is open to submissions for a month. If submissions are received, the Council has six weeks to consider these, determine its final proposal and to give public notice of its final proposal and of the right for appeals or objections to be lodged. (Section 19N).
- 12 If appeals and/or objections are received they and all the documentation Council considered as part of the review are sent to the Local Government Commission for the Commission to consider and issue a determination prior to 11 April 2022.
- 13 The table below shows the final dates by which these steps in the process must be achieved. The whole process may be brought forward, however, the statutory part of the process (excluding the initial work leading up to the reports for be prepared for Council consideration takes over four months (and over seven months, should there be any appeals or objections to the Commission).

Action/Resolution	Last date by which action can be taken
Council determines its proposed representation arrangements (S19 H, J, K M)	Not prior to 1 March 2021 and no later than 31 August 2021
Public Notice of resolution for initial proposal (S19M(1))	By 8 September 2021
Submissions on initial proposal close (not less than one month after notice) (S19M(2))	8 October 2021
Council must consider submissions, determine its final proposal and give public notice of final proposal (within six weeks) (S19N)	By 19 November 2021
Public appeals and objections close (S19O & P)	By 19 December 2021
Forward appeals and objections and relevant documentation to Local Government Commission (S19Q)	By 15 January 2022
Final date for Local Government Commission determination (S19R)	By 11 April 2022

## ISSUES AND OPTIONS

### Issues

- 14 There are a number of ways that information may be gathered in order to shape the initial proposal for public consultation. The initial proposal must be presented for Council's consideration in August 2021.
- 15 In 2015, for the last Representation Review, Council approved the convening of a working party consisting of two Councillors and Council Officers. This was intended to reduce any potential confusion given the parallel consultation on the proposed regional organisation that was occurring at that time.
- 16 The Local Government Commission recommends, in its Representation Review Guidelines, that local authorities should consider using independent panels to undertake preliminary consultation and then make recommendations on options for representation arrangements. This avoids potential perceptions of parochialism and self-interest arising from elected members' involvement, at least in the early stages of the review process.
- 17 Further, the Local Government Commission advises, when convening an independent panel:
  - select people who have relevant skills, and a good knowledge of the district/region
  - provide clear terms of reference
  - fully brief the panel on its task, ensuring it has a good understanding of the statutory requirements for reviews.
- 18 Informal feedback from the Local Government Commission following the 2015 Representation Review was that increased focus on community feedback and in particular analysis of that feedback was strongly recommended for the next Representation Review. In recent discussions with the Local Government Commission they recommended the use of an Independent Panel and that a 'blank slate' approach be taken to assessing the representation requirements of the district.

### **Option 1: Establish an Independent Review Panel to conduct pre-engagement and provide the initial proposal (*Preferred option*)**

- 19 In this option, an independent panel supported by staff would conduct preliminary engagement and provide the initial proposal for approval by Council. The panel would seek input from Councillors and Community Board members.
- 20 It is proposed to advertise for the position of panel Chair, and invite expressions of interest from prospective panel members. The panel would consist of the Chair plus a minimum of three members, up to a maximum of 6, depending on what involvement iwi would like to have.
- 21 A future paper will be presented to Council in order for members to approve the panel Chair. Appointing the independent members for the panel will be delegated to the Mayor, Chief Executive and the panel Chair.

Advantages	<ul style="list-style-type: none"> <li>• Aligns with LGC guidance and recent discussions</li> <li>• An independent review panel would bring an external perspective to the process and may be perceived by the community as being more independent</li> <li>• The panel membership would look to cover a variety of skills and community-based interests.</li> </ul>
Disadvantages	<ul style="list-style-type: none"> <li>• The panel could be considered to be more theoretical and depending on membership, removed from understanding and</li> </ul>

	knowledge of the relationship between residents and elected members.
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22 A draft terms of reference is appended for approval.

### Option 2: Council-led review process

23 This option would involve a staff-led community engagement process to inform recommendations to Council. Elected Members would facilitate community engagement. Council would then determine its initial proposal for representation arrangements.

Advantages	<ul style="list-style-type: none"> <li>This option provides Council with an opportunity to engage directly with residents over what Council's representation arrangements should be.</li> </ul>
Disadvantages	<ul style="list-style-type: none"> <li>Does not align with LGC guidance and recent discussions</li> <li>The work will take place at the same time as other competing demands on Councillors' time.</li> <li>Council will not benefit from having an independent lens over the process.</li> </ul>

### RECOMMENDATION

24 The officer recommendation is for an independent review panel made up of up to six independent community representative plus an independent chair, which would make recommendations to the Council on the initial proposal.

### CONSIDERATIONS

#### Policy considerations

25 There are no policy considerations.

#### Legal considerations

26 The Representation Review process is mandated under the LGA 2002 and the LEA 2001.

#### Financial considerations

27 Delivering a Representation Review including the scale of community engagement to LGC best practice recommendations may require budget adjustment.

28 Council would have to decide whether panel members should be remunerated. The suggested rate is \$206 per person per day for members and \$294 per day for the Chair, comparable with what independent members of a number of Committees, Sub-Committees and Te Whakaminenga o Kāpiti would be paid.

29 30 hours is an initial estimate of the time a panel would need to convene. If Council adopted the suggested fees for a panel consisting of an independent Chair and six community representatives, this would result in a total cost of \$9180. This time estimate may need to be revised depending on the consultation plan that will be developed, and if necessary the budget would be revised to support this.

#### Tāngata whenua considerations

30 Officers have approached Te Atiawa ki Whakarongatai, Ngati Toa Rangatira and Ngā Hapū o Ōtaki in order to understand how iwi would like to be involved in the representation review process, including the panel.

**SIGNIFICANCE AND ENGAGEMENT****Significance policy**

- 31 This matter has a moderate degree of significance under Council's Significance and Engagement Policy. The representation review process is mandated by legislation which allows ample opportunity for the community to have input and appeal the Council's decision. In the event of appeals and objections to the final proposal the Local Government Commission (LGC) will make the final decision.

**Engagement planning**

- 32 Once Council has decided on the option for this process, a communications strategy will be developed, including consultation with the community as required by the legislation.

**Publicity**

- 33 There is likely to be community interest in this decision and it will be publicised through the usual channels.

**RECOMMENDATIONS**

- 34 That Council approve the convening of an independent Review Panel comprising an Independent Chair and up to 6 independent community representatives.
- 35 That Council approve the Independent Review Panel Draft Terms of Reference attached as Appendix 1 to this report.
- 36 That Council approve remuneration of \$206 per person per day for community representatives and \$294 per day for the Chair.
- 37 That Council delegate to the Mayor, Chief Executive and the panel Chair the responsibility for the appointment of the independent members for the panel.

OR

- 38 That Council approve a staff-led community engagement process to inform recommendations to Council for consideration.

**APPENDICES**

1. Draft Terms of Reference for Independent Review Panel [↓](#)

**Draft Terms of Reference for an Independent Review Panel for the Kāpiti Coast District Council Representation Review in 2021****What is a Representation Review?**

In New Zealand every three years, elections are held for local councils. This includes Mayors, Councillors, Community Board members and Local Board members. These are called the triennial elections.

In addition to these elections, local councils are also required to review their representation arrangements at least once every six years. As part of the Representation Review, councils take a fresh look at the existing structure, including their membership and the way Councillors are elected.

Any member of the public can make a written submission on a proposed Representation Review. The Council considers all submissions and may change its proposals as a result.

**A Review Must Consider the Following:**

- Whether Council members should be elected from the whole district (at large), wards, or from a mixture of both wards and 'at large'.
- The areas of any wards and constituencies and their boundaries.
- The number of members to be elected from any ward and constituency.
- Whether there should be Community Boards in a district.
- If there are to be Community Boards, the number of members of the Board, the boundaries of the community and whether the area is to be divided for electoral purposes.

**Your Role as a Panel Member:**

As a Panel Member it will be your job to engage with the public. We will need you to be able to explain easily and clearly what a Representation Review is and what the consequences of changing the system will mean to the voting public, both positive and negative. We will also be depending on you to be engaging and able to interpret individual's opinions and help develop them into a workable document.

You will need to bring together the opinions of the public, work through the feedback you have received and draw on your own insights and that of your fellow panel members to write a comprehensive report for Council on what you think would be the best way for the community to be represented by the Kāpiti Coast District Council.

Your report for the Representation Review needs to be based on evidence and needs to show that the panel have worked to present information that is relevant and not just based on their individual opinions. It will be important for you to be thorough and comprehensive in detailing your conclusions. We will ask that you use quotes and references for your suggestions so that the Council understands the basis for your insights.

**The Process:**

A draft process to be followed by the panel may include the following steps:

- The Representation Review Panel will meet to discuss the current representation arrangements.

- The panel will engage with Councillors and Community Board members to gather feedback on representation arrangements.
- The Panel will engage with the public to educate and gather opinions.
- The Panel will meet as a group to develop a proposal for representation arrangements.
- Once a written report is ready, this will be presented to Council and made available to the public.
- The Council will consider the Panel's report and make a decision using their report as guidance.
- Once the Council makes a decision it will be open to public submission.
- Upon review of the public submissions Council may maintain their decision or change it depending on the public feedback.

Once the decisions are made final, Council will submit a report to the Local Government Commission and the representation arrangements will stay in effect for six years (two election cycles) or until the next review.

**What is Required of Your Time:**

As a member of the Panel, you will be expected to attend a number of meetings with the public and also meet with your fellow panel members. You will be expected to attend the Council meeting at which your report will be presented.

It is estimated that you will spend about 20-25 hours of your time on meeting activities and an additional five hours in preparation and research over the course of three months. The total time that we expect this will require is about 25-30 hours for which you will be remunerated.

**Person Specification:**

Some or all of the following:

- A demonstrated knowledge of local communities, their concerns and interests.
- An open and inquiring mind and the ability to accept different points of view.
- Ability to critique, probe and develop reasoned and principled argument.
- A willingness to take part in public consultation.

### 8.3 RECOMMENDATION ON CONSIDERATION OF THE ESTABLISHMENT OF A MĀORI WARD

**Author:** Leyanne Belcher, Democracy Services Manager

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

#### PURPOSE OF REPORT

- 1 This report seeks the Council's decision on the establishment of a Māori Ward for electoral purposes.

#### DELEGATION

- 2 Only Council may consider this matter.

#### BACKGROUND

- 3 The Local Government Act 2002 (The Act) stipulates that councils must make provision for Māori participation in decision-making, but it does not prescribe how this should happen. The consideration of Māori Wards is one avenue for consideration with regard to Māori participation in decision-making.
- 4 Under Section 19Z of the Local Electoral Act 2001 (See Appendix 1) any territorial authority may resolve that the district be divided into 1 or more Māori wards for electoral purposes. Schedule 1A contains provision relating to Māori Wards (See Appendix 2).
- 5 Consideration of a Māori Ward is one of three democratic reviews to be considered 2020-2022. The other reviews are of the selection of the electoral system and the review of representation arrangements. On 27 August 2020 the Council agreed to retain the current STV electoral system. Initial work on the review of representation arrangements is underway.
- 6 In brief, a Māori Ward is a representation structure which would allow Māori electors on the Māori electoral role to directly elect a Councillor to Council. According to legislation every elector is qualified to be a candidate at every election held under the Local Electoral Act 2001. This means that both Māori and non-Māori may stand as a candidate for a Māori Ward. However, non-Māori cannot vote in that Ward.
- 7 There are a number of different ways a Māori ward can be considered or established:
  - Council can pass a resolution to establish a Māori Ward and this must be done no later than 23 November 2020 in order for the Ward to be included in the 2021 representation review. The Council must publicly advertise its decision no later than 30 November 2020 informing the community of its right to demand a poll on the matter
  - The public may demand a poll at any time on the issue (requires 5% of the voting population for it to be a valid poll). The outcome of the poll is decided by majority vote and the results would apply to the next two local authority elections.
  - The Council could resolve to hold a poll on the matter.
- 8 Since 2005 Kāpiti Coast District Council has consistently taken the recommendation of its three iwi partners when considering this matter. The option was either not seen by iwi as the most effective means of strengthening the partnership, or there was no consensus to progress the option. The Council turned instead to the mechanism of appointing a Māori representative on Standing Committees.

#### ISSUES AND OPTIONS

Issues

- 9 The consideration of establishing a Māori Ward is being brought before Council now because of the statutory timeframes around consideration of this option ahead of the next electoral cycle.
- 10 In line with our previous practice we sought the views of our iwi partners on this matter.
- 11 Te Atiawa ki Whakarongatai, Ngati Toa Rangatira and Ngā Hapū o Ōtaki have all communicated to the Council that they do not support the consideration of a Māori Ward for Kāpiti at this time.

## CONSIDERATIONS

### Policy considerations

- 12 There are no policy considerations.

### Legal considerations

- 13 There are no legal considerations.

### Financial considerations

- 14 The estimated cost of a stand-alone poll is \$85,000 plus GST. There is no current budget to cover a poll. Should a poll be required, funding would need to be repurposed from within existing budgets.

### Tāngata whenua considerations

- 15 As noted above, since 2005 the Council has been guided by the views of local iwi when considering the Māori Ward option. We have sought the views of local iwi in recent months and at this time there is no support for establishing a Māori Ward.

## SIGNIFICANCE AND ENGAGEMENT

### Significance policy

- 16 This matter has a medium degree of significance for Council under Council policy.

### Publicity

- 17 Councils decision will be communicated through the normal communication channels.

## RECOMMENDATIONS

- 18 That the Council resolves not to consider a Māori Ward for electoral purposes.

## APPENDICES

1. Section 19Z Local Electoral Act [↓](#)
2. Schedule 1A Local Electoral Act [↓](#)

*Māori wards and Māori constituencies***19Z Territorial authority or regional council may resolve to establish Māori wards or Māori constituencies**

- (1) Any territorial authority may resolve that the district be divided into 1 or more Māori wards for electoral purposes.
- (2) Any regional council may resolve that the region be divided into 1 or more Māori constituencies for electoral purposes.
- (3) A resolution under this section,—
- (a) if made after a triennial general election but no later than 23 November of the year that is 2 years before the next triennial general election, takes effect, subject to paragraph (c), for the purposes of the next triennial general election of the territorial authority or regional council; and
- (b) in any other case, takes effect, subject to paragraph (c), for the purposes of the next but one triennial general election; and
- (c) in either case, takes effect for 2 triennial general elections of the territorial authority or regional council, and any associated election, and continues in effect after that until either—
- (i) a further resolution under this section takes effect; or
- (ii) a poll of electors of the territorial authority or regional council held under [section 19ZF](#) takes effect.
- (4) This section is subject to [section 19ZE](#) and to [clauses 2\(5\)](#) and [4\(4\)](#) of Schedule 1A.
- (5) In this section and in [sections 19ZB to 19ZG](#), **associated election**, in relation to any 2 successive triennial general elections of a territorial authority or regional council, means—
- (a) any election to fill an extraordinary vacancy in the membership of the body concerned that is held—
- (i) between those elections; or
- (ii) after the second of those elections but before the subsequent triennial general election:
- (b) an election of the members of the body concerned under [section 258I](#) or [258M](#) of the Local Government Act 2002 that is held—
- (i) between those elections; or
- (ii) after the second of those elections but before the subsequent triennial general election.

**19ZA Public notice of right to demand poll**

- (1) A territorial authority or regional council that passes a resolution under [section 19Z](#) must give public notice, not later than the required date, of the right to demand, under [section 19ZB](#), a poll on the question whether,—

- (a) in the case of a territorial authority, the district should be divided into 1 or more Māori wards; or
  - (b) in the case of a regional council, the region should be divided into 1 or more Māori constituencies.
- (2) The public notice under subsection (1) must include—
- (a) notice of the resolution under [section 19Z](#); and
  - (b) a statement that a poll is required to countermand that resolution.
- (3) In subsection (1), **required date** means,—
- (a) in the case of a resolution under [section 19Z](#) that is made after a triennial general election but not later than 23 November of the year that is 2 years before the next triennial general election, 30 November in that year;
  - (b) in the case of a resolution under section 19Z that is made at some other time, the date that is 7 days after the date of the resolution.
- (4) This section is subject to [section 19ZE](#).

Section 19ZA: inserted, on 25 December 2002, by [section 6](#) of the Local Electoral Amendment Act 2002 (2002 No 85).

## 19ZB Electors may demand poll

- (1) A specified number of electors of a territorial authority or regional council may, at any time, demand that a poll be held on the question whether,—
- (a) in the case of a territorial authority, the district should be divided into 1 or more Māori wards; or
  - (b) in the case of a regional council, the region should be divided into 1 or more Māori constituencies.
- (2) This section is subject to [section 19ZE](#).
- (3) In this section and [sections 19ZC](#) and [19ZD](#),—

**demand** means a demand referred to in subsection (1)

**specified number of electors**, in relation to a territorial authority or regional council, means a number of electors equal to or greater than 5% of the number of electors enrolled as eligible to vote at the previous triennial general election of the territorial authority or regional council.

## 19ZC Requirements for valid demand

- (1) A demand must be made by notice in writing—
- (a) signed by a specified number of electors; and
  - (b) delivered to the principal office of the territorial authority or regional council.

- (2) An elector may sign a demand and be treated as one of the specified number of electors only if,—
- (a) in the case of a territorial authority, the name of the elector appears on the electoral roll of the territorial authority; or
  - (b) in the case of a regional council, the name of the elector appears on the electoral roll of a territorial authority and the elector's address as shown on that roll is within the region; or
  - (c) in a case where the name of an elector does not appear on a roll in accordance with paragraph (a) or paragraph (b),—
    - (i) the name of the elector is included on the most recently published electoral roll for any electoral district under the [Electoral Act 1993](#) or is currently the subject of a direction by the Electoral Commission under [section 115](#) of that Act (which relates to unpublished names); and
    - (ii) the address for which the elector is registered as a parliamentary elector is within the local government area of the territorial authority or regional council; or
    - (d) the address given by the elector who signed the demand—
      - (i) is confirmed by the Electoral Commission as the address at which the elector is registered as a parliamentary elector; and
      - (ii) is, if the demand was given to a territorial authority, within the district of the territorial authority; or
      - (iii) is, if the demand was delivered to a regional council, within the region of the regional council; or
    - (e) the elector has enrolled, or has been nominated, as a ratepayer elector and is qualified to vote as a ratepayer elector in elections of the territorial authority or, as the case may require, the regional council.
- (3) Every elector who signs a demand must state, against his or her signature,—
- (a) the elector's name; and
  - (b) the address for which the person is qualified as an elector of the territorial authority or regional council.
- (4) If a valid demand is received after 21 February in the year before the next triennial general election, the poll required by the demand—
- (a) must be held after 21 May in that year; and
  - (b) has effect in accordance with [section 19ZG\(4\)](#) (which provides that the poll has effect for the purposes of the next but one triennial general election and the subsequent triennial general election).
- (5) The chief executive of the territorial authority or regional council must, as soon as practicable, give notice to the electoral officer of every valid demand for a poll made in accordance with [section 19ZB](#) and this section.
- (6) This section is subject to [section 19ZE](#).

## **19ZD Territorial authority or regional council may resolve to hold poll**

- (1) A territorial authority or regional council may, at any time, resolve that a poll be held on the question whether,—
- (a) in the case of a territorial authority, the district should be divided into 1 or more Māori wards; or
  - (b) in the case of a regional council, the region should be divided into 1 or more Māori constituencies.
- (2) A resolution under subsection (1) may, but need not, specify the date on which the poll is to be held.
- (3) The date specified for the holding of a poll must not be a date that would require deferral of the poll under [section 138A](#).
- (4) The chief executive of the territorial authority or regional council must give notice to the electoral officer under subsection (1),—
- (a) if no date for the holding of the poll is specified in the resolution, as soon as is practicable;
  - (b) if a date for the holding of the poll is specified in the resolution, at an appropriate time that will enable the poll to be conducted in accordance with [section 19ZF\(3\)](#).
- (5) This section is subject to [section 19ZE](#).

## 19ZE Limitation on division into Māori wards or Māori constituencies

[Sections 19Z to 19ZD](#) do not apply, in relation to a territorial authority or regional council, if—

- (a) a poll on the proposal described in [section 19ZB](#) or [section 19ZD](#) held under [section 19ZF](#) took effect at the previous triennial general election of the territorial authority or regional council or takes effect at the next triennial general election of the territorial authority or regional council; or
- (b) another enactment requires that the district be divided into 1 or more Māori wards or the region be divided into 1 or more Māori constituencies.

## 19ZF Poll of electors

- (1) If the electoral officer for a territorial authority or regional council receives notice under [section 19ZC\(5\)](#) or [section 19ZD\(4\)](#), the electoral officer must, as soon as practicable after receiving that notice, give public notice of the poll under [section 52](#).
- (2) Despite subsection (1), if an electoral officer for a territorial authority or regional council receives 1 or more notices under both [section 19ZC\(5\)](#) and [section 19ZD\(4\)](#), or more than 1 notice under either section, in any period between 2 triennial general elections, the polls required to be taken under each notice may, to the extent that those polls would, if combined, take effect at the same general election, and if it is practicable to combine those polls, be combined.
- (3) A poll held under this section must be held not later than 89 days after the date on which—
- (a) the notice referred to in subsection (1) is received; or
  - (b) the last notice referred to in subsection (2) is received.
- (4) Subsection (3) is subject to subsection (2), [section 19ZC\(4\)](#), and [section 138A](#).

(5) Every poll under this section that is held in conjunction with a triennial general election or held after that date but not later than 21 May in the year immediately before the year in which the next triennial general election is to be held determines whether, for the next 2 triennial general elections for the territorial authority or regional council and any associated election,—

- (a) the district of the territorial authority is to be divided into 1 or more Māori wards; or
- (b) the region of the regional council is to be divided into 1 or more Māori constituencies.

(6) Every poll under this section that is held at some other time determines whether, for the next but one triennial general election and the following triennial general election for the territorial authority or regional council and any associated election,—

- (a) the district of the territorial authority is to be divided into 1 or more Māori wards; or
- (b) the region of the regional council is to be divided into 1 or more Māori constituencies.

(7) Subsections (5) and (6) are subject to [clauses 2\(5\)](#) and [4\(4\)](#) of Schedule 1A.

## 19ZG Effect of poll

(1) Subsection (2) applies to a poll held in conjunction with a triennial general election or held after that election but not later than 21 May in the year immediately before the year in which the next triennial general election is to be held.

(2) If the result of a poll to which this subsection applies requires the division of the district of a territorial authority into 1 or more Māori wards, or the division of the region of a regional council into 1 or more Māori constituencies, that district or region must be divided into those wards or constituencies, as the case requires,—

- (a) in the case of a territorial authority, for the next 2 triennial general elections of the territorial authority, and any associated election; and
- (b) in the case of a regional council, for the next 2 triennial general elections of the regional council, and any associated election; and
- (c) for all subsequent triennial general elections, elections to fill extraordinary vacancies, and elections called under [section 258I](#) or [258M](#) of the Local Government Act 2002, until a further resolution under [section 19Z](#) takes effect or a further poll held under [section 19ZF](#) takes effect, whichever occurs first.

(3) Subsection (4) applies to a poll held at some other time.

(4) If the result of a poll to which this subsection applies requires the division of a territorial authority into 1 or more Māori wards, or the division of the region of a regional council into 1 or more Māori constituencies, that district or region must be divided into those wards or constituencies, as the case requires,—

- (a) in the case of a territorial authority, for the next but one triennial general election and the following triennial general election of the territorial authority, and any associated election; and
- (b) in the case of a regional council, for the next but one triennial general election and the following triennial general election of the regional council, and any associated election; and

(c) for all subsequent triennial general elections, elections to fill extraordinary vacancies, and elections called under [section 258I](#) or [258M](#) of the Local Government Act 2002, until a further resolution under [section 19Z](#) takes effect or a further poll held under [section 19ZF](#) takes effect, whichever occurs first.

(5) This section is subject to [clauses 2\(5\)](#) and [4\(4\)](#) of Schedule 1A.

## Schedule 1A Provisions relating to Māori wards and Māori constituencies

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### 1 Review of representation arrangements for election of territorial authority

(1) If, for the purposes of a triennial general election, a district of a territorial authority (being a district that is not already divided into 1 or more Māori wards) is required to be divided into 1 or more Māori wards, the territorial authority must, in the year immediately before the year in which the triennial general election is to be held, but not later than 31 August in the year immediately before the year in which the triennial general election is to be held, make a determination under [section 19H](#).

(2) That determination must be made as if the territorial authority were required by section 19H to determine by resolution, in accordance with Part 1A,—

(a) the proposed number of members of the territorial authority (other than the mayor); and

(b) whether—

(i) all of the proposed members of the territorial authority (other than the mayor) are to be separately elected by the electors of 1 or more Māori wards and the electors of 1 or more general wards; or

(ii) some of the proposed members of the territorial authority (other than the mayor) are to be elected by the electors of the district as a whole and some to be elected separately by the electors of 1 or more Māori wards and 1 or more general wards, and, if so, what number of members are to be elected by electors of the district as a whole, and what number are to be elected separately; and

(c) the proposed number of members of the territorial authority to be elected by the electors of 1 or more Māori wards; and

(d) the proposed number of members of the territorial authority to be elected by electors of 1 or more general wards; and

(e) the proposed name and the proposed boundaries of each ward; and

(f) the number of members proposed to be elected by the electors of each Māori ward; and

(g) the number of members proposed to be elected by the electors of each general ward.

(3) This clause does not limit section 19B(1).

## 2 Calculation of number of Māori and general ward members

(1) The number of members to be elected by the electors of 1 or more Māori wards of the district of a territorial authority (Māori ward members) is to be determined in accordance with the following formula:

$$nmm = mepd \div (mepd + gepd) \times nm$$

where—

*nmm* is the number of Māori ward members

*mepd* is the Māori electoral population of the district

*gepd* is the general electoral population of the district

*nm* is the proposed number of members of the territorial authority (other than the mayor).

(2) If a determination is made under [clause 1\(2\)\(b\)\(ii\)](#), the definition of *nm* in the formula must be applied as if for the words “proposed number of members of the territorial authority (other than the mayor)” there were substituted the words “proposed number of members of the territorial authority (other than the mayor and the members to be elected by electors of the district as a whole)”.

(3) If the number of the Māori ward members (other than the mayor) calculated under subclause (1) includes a fraction, the fraction must be disregarded unless it exceeds a half. If the fraction exceeds a half, the number of Māori ward members must be the next whole number above the number that includes the fraction.

(4) The number of members to be elected by the electors of 1 or more general wards is to be determined by subtracting from the proposed number of members of the territorial authority (other than the mayor, or, if the case requires, other than the mayor and the members of the territorial authority to be elected by electors of the district as a whole) the number of Māori ward members, as calculated under subclauses (1) and (3).

(5) Despite Part 1A and the provisions of this schedule, if the number of Māori ward members, as determined in accordance with the method of calculation in this clause, is zero (because the number of Māori ward members as so determined is a fraction of the whole number 1 that does not exceed one half),—

(a) the district must not be divided into 1 or more Māori wards and 1 or more general wards:

(b) the provisions of clauses 1, 5, and 6 of this schedule must not be applied for the purposes of any determination under section 19H or section 19R.

## 3 Review of representation arrangements for election of regional council

(1) If, for the purposes of a triennial general election, a region of a regional council (being a region that is not already divided into 1 or more Māori constituencies) is required to be divided into 1 or more Māori constituencies, the regional council must, in the year immediately before the year in which the triennial general election is to be held, but not later than 31 August in the year immediately before the year in which the triennial general election is to be held, make a determination under [section 19I](#).

(2) That determination must be made as if the regional council were required by section 19I to determine by resolution, in accordance with Part 1A,—

(a) the proposed number of members of the regional council; and

(b) the proposed number of members of the regional council to be elected by the electors of 1 or more Māori constituencies; and

(c) the proposed number of members of the regional council to be elected by electors of 1 or more general constituencies; and

(d) the proposed name and the proposed boundaries of each constituency; and

(e) the number of members proposed to be elected by the electors of each Māori constituency; and

(f) the number of members proposed to be elected by the electors of each general constituency.

#### **4 Calculation of number of Māori and general constituency members**

(1) The number of members to be elected by the electors of 1 or more Māori constituencies of a regional council (Māori constituency members) is to be determined in accordance with the following formula:

$$nmm = mepr \div (mepr + gepr) \times nm$$

where—

**nmm** is the number of Māori constituency members

**mepr** is the Māori electoral population of the region

**gepr** is the general electoral population of the region

**nm** is the proposed number of members of the regional council.

(2) If the number of the Māori constituency members calculated under subclause (1) includes a fraction, the fraction must be disregarded unless it exceeds a half. If the fraction exceeds a half, the number of Māori constituency members must be the next whole number above the number that includes the fraction.

(3) The number of members to be elected by the electors of 1 or more general constituencies is to be determined by subtracting from the proposed number of members of the regional council the number of Māori constituency members, as calculated under subclauses (1) and (2).

(4) Despite Part 1A and the provisions of this schedule, if the number of Māori constituency members, as determined in accordance with the method of calculation in this clause, is zero (because the number of Māori constituency members as so determined is a fraction of the whole number 1 that does not exceed one half),—

(a) the region must not be divided into 1 or more Māori constituencies and 1 or more general constituencies:

(b) the provisions of clauses 3, 5, and 6 of this schedule must not be applied for the purposes of any determination under section 19I or section 19R.

## 5 Relationship with other provisions

(1) In exercising its powers and duties under sections 19H to 19U, and sections 19W to 19Y, a territorial authority or regional council or, as the case may require, the Commission must ensure that any proposal, revised proposal, or determination made under any of those sections is,—

(a) in the case of a territorial authority, consistent with the calculations required by clause 2; and

(b) in the case of a regional council, consistent with the result of the calculations required by clause 4.

(2) If it is proposed to alter the proposed number of members of a territorial authority or regional council at any time after that number is first determined in accordance with clause 1 or clause 3, the territorial authority or regional council or, as the case may require, the Commission must again make, in accordance with the method of calculation specified in clause 2 or the method of calculation specified in clause 4, as the case may require, the determinations required by clause 1 or clause 3.

(3) Subclause (2) does not limit subclause (1).

## 6 Supplementary provisions regarding wards, constituencies, and boundaries

In determining the number of wards and the boundaries of Māori wards, and the number of constituencies and the boundaries of Māori constituencies, a territorial authority or regional council or, as the case may require, the Commission must, in addition to satisfying the requirements of [section 19T](#) or [section 19U](#),—

(a) ensure, to the extent that is reasonably practicable and is consistent with the requirements of paragraph (b), that—

(i) the ratio of members to Māori electoral population in each Māori ward produces a variance of no more than plus or minus 10% (if 2 or more Māori wards for the district are proposed); and

(ii) the ratio of members to Māori electoral population in each Māori constituency produces a variance of no more than plus or minus 10% (if 2 or more Māori constituencies for the region are proposed):

(b) have regard to—

(i) the boundaries of any existing Māori electoral district; and

(ii) communities of interest and tribal affiliations.

## **7 Population figures**

(1) The Government Statistician must, at the request of a territorial authority or regional council or, if appropriate, the Commission, supply the territorial authority or regional council or the Commission with a certificate—

(a) specifying the Māori electoral population for the district or region; and

(b) the general electoral population of the district or region.

(2) The numbers included in the certificate must be derived from information contained in the most recent report of the Government Statistician to the Surveyor-General and to the other members of the Representation Commission made under section 35(6) of the Electoral Act 1993.

(3) A certificate issued under subclause (1) is conclusive evidence of the information contained in that certificate.

## **8 This schedule to be read with Local Government Act 1974 or Local Government Act 2002 and other provisions of this Act**

(1) This schedule is to be read in conjunction with the provisions of the Local Government Act 1974 or the Local Government Act 2002 and the other provisions of this Act, and the provisions of the Local Government Act 1974 or the Local Government Act 2002 and the other provisions of this Act and the provisions of any regulations made under either the Local Government Act 1974 or the Local Government Act 2002 or this Act apply accordingly and with any necessary modifications.

(2) However, if there is any inconsistency between the provisions of this schedule and any provisions of the Local Government Act 1974 or the Local Government Act 2002 or of this Act or of any regulations made under the Local Government Act 1974 or the Local Government Act 2002 or this Act, this schedule prevails.

**8.4 DRAFT CALENDAR OF MEETINGS 2021**

**Author:** Leyanne Belcher, Democracy Services Manager

**Authoriser:** Wayne Maxwell, Chief Executive

**PURPOSE OF REPORT**

- 1 Council is asked to approve a meeting schedule for 2021.

**DELEGATION**

- 2 Council has the authority to consider this matter.

**ISSUES AND OPTIONS****Issues**

- 3 The proposed meeting schedule for 2021 follows the cycle of meetings established at the beginning of the 2019-2022 triennium - monthly meetings of Council, twice monthly meetings of the Strategy and Operations Committee, and six-weekly meetings of Community Boards.
- 4 This cycle allows for substantial progression of issues. Statutory requirements indicate that meeting agendas must be received by meeting participants at least two clear working days ahead of the meeting date – a standard which is exceeded in order to give Elected Members as much time as possible to consider the reports and associated information.
- 5 A number of keep-free spots in the calendar allow for breaks over statutory and school holiday periods. To accommodate this there are sometimes deviations from the usual cycle of meetings.
- 6 Reports going forward to any Council, Committee, Subcommittee or Community Board meetings undergo an internal review process to ensure that the information, advice and options provided are of high quality. The processes, both statutory and operational, add to the lead time required for the comprehensive consideration of issues.
- 7 Elected Members are invited to consider the following points in respect of the proposed calendar of meetings.

*Meeting start times*

- 8 Council, Committee and Subcommittee meetings to take place on a Thursday beginning at 9.30am.
- 9 All Community Board meetings are currently scheduled to take place on Tuesday evenings beginning at 7.00pm.
- 10 The Council is free to decide on a different day and time for its meetings. Community Boards are free to set their own meeting dates.

*Briefings*

- 11 It is proposed that briefings take place on Tuesdays, primarily, and on Thursday afternoons following Council and Committee meetings where required. Briefings are primarily intended to keep Elected Members up to date with key projects and issues.

*Other meetings*

- 12 The Appeals Hearing Subcommittee and District Licensing Committee meet as required.
- 13 The draft calendar also features meeting dates for Te Whakaminenga o Kāpiti.
- 14 The Calendar of Meetings features meeting dates for bodies which administer grants. These are the Grants Allocation Subcommittee and the Campe Estate Subcommittee.

*Changes to the calendar*

- 15 From time to time meetings have to be re-scheduled or cancelled for unavoidable reasons and if this has to be done, the matter is discussed initially with the Mayor or Chair of each Committee before Elected Members are informed as to proposed alternative dates. Any changes to meeting schedules are publicly advertised, and notified in the Calendar of Meetings found in the Elected Members Bulletin circulated each Friday to Elected Members. Cancellation notices include the reasons for cancelling.

**CONSIDERATIONS****Policy considerations**

- 16 There are no policy considerations.

**Legal considerations**

- 17 There is no statutory requirement to set a calendar of meetings but it is practical to do so to fulfil the requirement under the Local Government Official Information and Meetings Act 1987 (section 46) to publicly notify meetings.

**Financial considerations**

- 18 If Council decided to hold meetings at a different time such as in the evening there would be additional costs associated with catering and staff attendance.

**Tāngata whenua considerations**

- 19 There are no tāngata whenua considerations.

**SIGNIFICANCE AND ENGAGEMENT****Significance policy**

- 20 This matter has a low level of significance under Council's Significance and Engagement Policy.

**Consultation**

- 21 The draft calendar 2021 will be formally circulated to all four Community Boards.

**Publicity**

- 22 Meeting are publicly advertised in advance each month in the local newspapers as required by the Local Government Official Information and Meetings Act 1987.

**RECOMMENDATIONS**

- 23 That the Council approves the calendar of meetings 2021 as detailed in Appendix 1 of this Draft Calendar of Meetings 2021 report.

**APPENDICES**

1. Draft Calendar of Meetings 2021 [↓](#)

DRAFT Calendar For 2021 Meetings																		ED# 7555410		updated: 14/10/2020									
		January		February		March		April		May		June		July		August		September		October		November		December					
SAT								1																					
SUN								2							1														
MON			1		1			3							2						1								
TUE				LTP w/shop				4	TWOK	1					3														
			2	OCB	2			4	OCB						3	OCB					2	OCB							
WED								5		2					4		1				3		1						
			3		3																								
THU			4	Strat and Ops	4	Strat and Ops	1	6	Strat and Ops	3	Strat and Ops	1	Strat and Ops	5	Strat and Ops	2	Strat and Ops				4	Strat and Ops	2	Strat and Ops					
				LTP w/shop						Council													TWOK						
FRI	1	New Years day				2	Good Friday	7		4		2			6	Zone 4	3		1			5	3						
			5		5																								
SAT	2		6		6			8		5		3			7		4		2		6		4						
SUN	3		7		7			9		6		4			8		5		3		7		5						
MON		Day after																											
	4	New Years day	8	Waitangi Day	8		5	Easter Monday	10		7	Queens Birthday	5				6		4		8		6						
TUE			9	TWOK	9		6		Briefings+LTP	8			6				7	TWOK			9								
	5			WCB					WCB		CAMPE		6	PRCB	10	WCB			5			7							
WED			10		10		7			9			7				8		6		10		8						
	6																												
THU			11	LTP w/shop	11	GAS(Heritage)	8	GAS(CCNZ)	CEPEC	10		8			12	Audit and Risk		GAS(DWFHR)											
	7			LTP w/shop													9		7		11		Council						
FRI			12		12		9			11		9					10		8		12	Zone 4	10						
	8																												
SAT	9		13		13		10			12		10			14		11		9		13		11						
SUN	10		14		14		11			13		11			15		12		10		14		12						
MON			15		15		12			14					16		13		11		15		13						
	11																												
TUE			16	LTP w/shop	16			Briefings+LTP	Briefings + LTP	15	TWOK				17		14		12		16								
	12			PRCB		OCB	13	PRCB	PCB		OCB					PRCB		OCB											
WED			17		17		14			16		14					15		13		17		15						
	13																												
THU			18	Strat and Ops	18	Strat and Ops	15	Strat and Ops	Strat and Ops	17	Strat and Ops	15			19			Strat and Ops			18	Strat and Ops							
	14			Gas(Waste Levy)		Additional Council		GAS (ComGrant)	Audit and Risk								16	Audit and Risk	14			Audit and Risk	16						
FRI			19		19	Zone 4	16			18		16			20		17		15		19		17						
	15																												
SAT	16		20		20		17			19		17			21		18		16		20		18						
SUN	17		21		21		18			20		18			22		19		17		21		19						
MON			22		22		19			21		19			23		20		18		22		20						
	18																												
TUE			23		23	TWOK	20		Briefings+LTP	22					24		21		19	CEPEC	23								
	19			PCB		WCB			PRCB		WCB					PCB		WCB											
WED			24		24		21			23		21			25		22		20		24		22						
	20																												
THU			25	Council	25	Council	22		Council	24	Council	22			26	Council	23	GAS (CCNZ)	21	Strat and Ops	25	Council	23						
	21			Audit&Risk																GAS(Waste Levy)									
FRI			26		26		23			25		23			27		24		22		26		24						
	22																												
SAT	23		27		27		24			26		24			28		25		23		27		25						
SUN	24		28		28		25			27		25			29		26		24		28		26						
MON		Wellington Anniversary					26	ANZAC Day	31		28		26		30		27		25	Labour Day	29		27						
	25																					Christmas Day Holiday							
TUE																						Boxing Day							
	26				30	PCB	27			29		27	TWOK	31		28	PCB & PRCB	26											
WED					31		28			30		28					29		27										
	27																												
THU		Council																											
	28	LTP briefing					29										30	Council	28		Council		30						
FRI																													
	29					30																31							
SAT	30																												
SUN	31																												
		January		February		March		April		May		June		July		August		September		October		November		December					

**8.5 PARAPARAUMU AIRPORT WAITANGI TRIBUNAL CLAIMS**

**Author:** Ariana Reweti, Iwi Partnerships Advisor

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

**PURPOSE OF REPORT**

- 1 The purpose of this report is to respond to resolution 2020/32 made by the Council at the meeting of 27 August 2020, that 'This Council, in supporting the call by the original owners of the airport land for the return of their ancestral land, requests the CEO to bring back a staff report on progressing this matter'.

**DELEGATION**

- 2 Council has the authority under the Governance Structure and Delegations 2019-2022 Triennium to request staff report to it on this matter under the Local Government Act 2002.

**BACKGROUND**

- 3 At the Council meeting of 27 August 2020, members of the Puketapu hapū presented a statement concerning the Kāpiti Coast Airport (formerly called Paraparaumu Airport) land. This statement explains that their hapū have claims being considered by the Waitangi Tribunal which include the airport lands, and raised concerns that if the airport was developed for other purposes this would put their ancestral lands further out of reach from the descendants who hope to see their land one day returned. It asked for Council support to advocate "that the Government purchase the airport lands, allow Kāpiti airport to continue operating, and hold the lands in a Crown land-bank until negotiations with mana whenua can occur under an appropriate and mana-enhancing negotiation framework".
- 4 This statement was made in response to recent news that the current owners, NZPropCo Ltd (NZPC) ('the Owners') were "reviewing all options for the future of the airport"<sup>1</sup> due to commercial viability issues, heightened by the impact of COVID-19 travel restrictions.
- 5 Currently the Waitangi Tribunal Wai 2200 Porirua ki Manawatū district inquiry is in a report-writing phase awaiting the Tribunal's findings and recommendations. There are at least six claims within this inquiry which concern Kāpiti Coast airport land.
- 6 Furthermore, since news has circulated that the future of the airport is uncertain, there has been widespread community concern that the airport might shut down. A Save Kāpiti Airport (SKA) group has formed with the objective of keeping the airport operational<sup>2</sup>.
- 7 The group was formed by Ōtaki electorate National Party candidate and former air force pilot Tim Costley and has representatives from Air Chathams, Sounds Air, Kāpiti Aero Club, private aircraft operators, businesses based at the airport, and the Kāpiti Coast Chamber of Commerce.
- 8 SKA has started a petition calling on the owners of the airport to keep Kāpiti Airport operational, and for the Council to support the strategic importance of the airport to this region, and its continued operation.

**A brief history of the Kāpiti Coast Airport land**

- 9 Ātiawa, Ngāti Raukawa and Ngāti Toa Rangatira iwi have occupied land as mana whenua in the Kāpiti Coast district since their migration here in the 1820s.
- 10 The land in which the Kāpiti Coast Airport is situated forms part of Ātiawa's ancestral tribal and hapū lands.

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<sup>1</sup> [https://www.nzherald.co.nz/nz/news/article.cfm?c\\_id=1&objectid=12355097](https://www.nzherald.co.nz/nz/news/article.cfm?c_id=1&objectid=12355097)

<sup>2</sup> <https://www.savekapitiairport.co.nz/>

- 11 In 1939 the Paraparaumu Airport land was compulsorily acquired, including from Māori landowners<sup>3</sup>, under the Public Works Act for the purposes of an aerodrome. The aerodrome was completed and used by the military during World War II for defence purposes.<sup>4</sup>
- 12 From 1947 to 1959 Paraparaumu was New Zealand's busiest airport. The National Airways Corporation (NAC) relocated there when Rongotai was closed for upgrading to international standards. NAC operations were relocated back to Rongotai in 1959 and Paraparaumu reverted to general aviation use.<sup>5</sup>
- 13 By 1990 the Government had determined that the Paraparaumu Airport was one of the Crown-owned aerodromes that they wanted to dispose of and it was subsequently sold to private owners, Murray Cole and three other Kāpiti businessmen, in 1995.<sup>6</sup>
- 14 In 2006 Paraparaumu Airport was on-sold to new private owners Paraparaumu Airport Holdings, headed by Sir Noel Robinson, and the facilities were upgraded.
- 15 On 24 October 2011, the newly-renamed Kāpiti Coast Airport was opened for business. Air New Zealand operated from this airport for seven years before ceasing operations in 2018.
- 16 Following considerable advocacy from the community for air services to continue out of Kāpiti Airport, Air Chathams announced their services from here in 2018 and continue to operate until the present day.

#### **A brief update on the Waitangi Tribunal Porirua ki Manawatū district inquiry**

- 17 There are roughly 137 claims being investigated as part of the Wai 2200 Porirua ki Manawatū District Inquiry. This inquiry is district-wide and includes the claims of Ātiawa/Ngāti Awa ki Kāpiti.
- 18 There are at least six claims within this inquiry which concern Kāpiti Coast airport land: Wai 609, Wai 612, Wai 875, Wai 876, Wai 877, and Wai 1620. These range from claims on behalf of one whanau through to claims on behalf of up to 30 claimants.
- 19 Between August 2018 and August 2019 the Tribunal held five hearings for the claims of Ātiawa/Ngāti Awa ki Kāpiti. These hearings have now concluded.
- 20 The Tribunal is now in the phase of writing the report on remaining Ātiawa/Ngāti Awa ki Kāpiti claims. The issues pertaining to the Kāpiti Coast airport land will form part of this report, which is not anticipated to be released for at least another year.

#### **DISCUSSION**

- 21 Council recognises mana whenua share an important bond with land and Kāpiti Coast Airport land holds special significance for iwi and hapū.
- 22 There is a Waitangi Tribunal process underway that is considering claims about the Kāpiti Coast Airport land. Council recognises the importance of this process to our iwi partners.
- 23 The Crown has responsibilities to iwi under the Treaty of Waitangi. Local authorities are constrained in their involvement in Waitangi Tribunal processes because they only rarely, if ever, have the right to be heard by the Tribunal. Local authorities are also not party to the negotiations between iwi and the Crown. However, Council respects our iwi partners' aspirations for the resolution of their claims and supports that process moving forward. This support is in line with Local Government New Zealand guidance on Council-Māori engagement which endorses councils to take a proactive role in responding to Treaty claims, including taking leadership on issues within the community.

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<sup>3</sup> This is on current information and Council understands that it forms part of the allegations made in the claims currently before the Waitangi Tribunal.

<sup>4</sup> <https://www.kapiticoast.govt.nz/whats-on/things-to-do-in-kapiti/heritage-trail/paraparaumu/kapiti-coast-airport/>

<sup>5</sup> <https://www.kapiticoast.govt.nz/whats-on/things-to-do-in-kapiti/heritage-trail/paraparaumu/kapiti-coast-airport/>

<sup>6</sup> <https://oag.parliament.nz/2005/paraparaumu/docs/paraparaumu.pdf>

- 24 The Council also recognises that the wider community has significant interest in retaining a working airport. As the interests of the broader community appear well aligned with those of iwi, it is appropriate for the Council to advocate to central government that the airport should remain both for its strategic value and to link that value to potential avenues of redress for Treaty settlements, should local iwi claims be upheld by the Tribunal.
- 25 It is proposed that Council officers also investigate whether other options can be identified for supporting iwi and community aspirations for the airport land.

## CONSIDERATIONS

### Policy considerations

- 26 There are no policy considerations.

### Legal considerations

- 27 There are no specific legal considerations.

### Financial considerations

- 28 There are no financial considerations.

### Tāngata whenua considerations

- 29 The Council has a commitment through the Memorandum of Partnership with mana whenua to uphold a meaningful partnership with Ātiawa ki Whakarongotai as one of three iwi within the Kāpiti Coast district.
- 30 Supporting the iwi aspirations for resolution of their Tribunal claims is consistent with this partnership commitment.
- 31 Once Treaty grievances are settled, the relationship between the Council and iwi assumes new importance. Previous Waitangi Tribunal claims settlements elsewhere have had significant consequences for resource ownership and management.<sup>7</sup> Councils play a crucial role in implementing treaty settlement arrangements, including legal, scientific, policy, planning and resource consenting expertise.

### Strategic considerations

- 32 This report contributes to two of ten-year outcomes sought in the Council's long term plan<sup>8</sup>:
- 32.1 A community that is more resilient through Council's advocacy
- 32.2 A community better supported to lead initiatives in response to agreed community priorities.

## SIGNIFICANCE AND ENGAGEMENT

### Significance policy

- 33 This matter has a moderate degree of significance under Council's Significance and Engagement Policy as there is likely to be interest from across a number of sectors and especially our iwi partners.

### Consultation already undertaken

- 34 There has been no public consultation on this matter.

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<sup>7</sup> <https://cdn.boprc.govt.nz/media/32503/Maori-200829-TheTreatyChallengeHaywardReport.pdf>

<sup>8</sup> Toitū Kāpiti Long Term Plan 2018-38

**Engagement planning**

35 An engagement plan is not needed to implement this decision.

**Publicity**

36 There will be public interest in this decision so the decision will be communicated via the Councils regular communication channels.

**RECOMMENDATIONS**

37 That Council:

- 37.1 Note that multiple Treaty claims concerning Kāpiti Coast Airport land are currently subject to Waitangi Tribunal findings and recommendations;
- 37.2 Note that as the interests of the broader community appear well aligned with those of iwi, it is appropriate to advocate to central government in support of the Kāpiti Coast Airport being considered for its potential to contribute to any necessary redress for local Maori after the resolution of their Waitangi Tribunal claims;
- 37.3 Agree that officers investigate whether other options can be identified for supporting iwi and community aspirations for the airport land.

**APPENDICES**

Nil

**9 CONFIRMATION OF MINUTES****9.1 CONFIRMATION OF MINUTES**

**Author:** Grayson Rowse, Democracy Services Advisor

**Authoriser:** Leyanne Belcher, Democracy Services Manager

**RECOMMENDATIONS**

That the minutes of the Council meeting on 1 October 2020 be accepted as a true and accurate record of the meeting.

**APPENDICES**

1. Council minutes 1 October 2020 [↓](#)

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 1 OCTOBER 2020 AT 10.00AM**

**PRESENT:** Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr Jackie Elliott, Cr Gwynn Compton, Cr Jocelyn Prvanov, Cr Martin Halliday, Cr Sophie Handford, Cr Robert McCann, Cr Bernie Randall

**IN ATTENDANCE:** Community Board Chair Kathy Spiers  
Community Board Chair James Westbury  
Community Board Deputy Chair Marilyn Stevens  
Community Board member Jess Hortop

Wayne Maxwell, Natasha Tod, Sean Mallon, Janice McDougall, Mark de Haast, Tim Power, Angela Bell, Ian Littleworth, Morag Taimalietane, Jennifer Allen, Chris Pearce, Alison Law, Jamie Roberts, Jacqui Muir

**APOLOGIES:** Nil

**LEAVE OF ABSENCE:** Cr James Cootes

**1 WELCOME**

**2 COUNCIL BLESSING**

The Mayor welcomed everyone to the meeting and Cr Handford read the Council blessing.

**3 APOLOGIES**

Nil

**Point of order:** Cr Randal – sought withdrawal of paper by the Chief Executive under standing order 9.9 in relation to item 8.1. Mayor ruled it is a matter to be addressed at the time of the item.

**4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Cr Robert McCann declared an interest in item 8.10 and took no part in the discussion or voting on the matter.

**5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

Rupene Waaka spoke to item 8.10, and specifically to a recent decision of the District Licensing Committee, the lack of iwi representatives on the committee, and the lack of a local alcohol policy. Challenge issued to council to implement a local alcohol policy in partnership with iwi.

Kiwa Rauweti, Chief Executive Otaki Medical, spoke to item 8.10, seeking enhancement to notice requirements.

Trevor Daniels, Grey Power, spoke in relation to item 8.3, and the effect of COVID-19 on the elderly population.

## 6 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

## 7 MAYOR'S REPORT

The Mayor tabled his activity report

### MOTION

#### RESOLUTION 2020/9

Moved: Cr Gwynn Compton

Seconder: Cr Sophie Handford

That the Mayor's report be received.

#### CARRIED

#### Appendices

- 1 Mayoral activity 28 August 2020 to 1 October 2020

## 8 REPORTS

Item - 8.1 Paraparaumu Airport Waitangi Tribunal Claims - has been moved to another part of the document.

### 8.2 ANNUAL REPORT FOR 2019/20

Mark de Haast and Chris Pearce spoke to the report and took questions from members.

Councillors debated the recommendations and noted the feedback from the Auditors thanking council staff for their professionalism and support

#### RESOLUTION 2020/10

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Jackie Elliott

24. That the Council receives and notes this report, including Attachment 1 to this report.

25. That the Council notes the Audit and Risk Sub-Committee considered the draft Annual Report on 24 September 2020 and recommends that Council, subject to any final changes required from the Council's auditors Ernst & Young, considers and adopts this Annual Report for the 2019/20 financial year.

26. That the Council adopts, pursuant to Section 98 of the Local Government Act 2002, the Kāpiti Coast District Council Annual Report for the year ended 30 June 2020, attached as Appendix 1 to this report.

27. That the Council delegates to the Mayor, the Chief Executive and the Chair of the Strategy and Operations Committee, the authority to approve minor editorial changes (if any), to the Annual Report 2019/20, prior to its publication.

**CARRIED**

### 8.3 COVID-19 RECOVERY PLAN FOR KĀPITI

Natasha Tod introduced Harvey Brookes, and Morag Taimalietane who presented the report. The presenters took questions from the members

*Cr Angela Buswell left the meeting at 11:11 am.*

*Cr Angela Buswell returned to the meeting at 11:15 am.*

*Cr Robert McCann left the meeting at 11:31 am.*

*Cr Robert McCann returned to the meeting at 11:35 am.*

*Cr Jackie Elliott left the meeting at 11:47 am.*

*Cr Jackie Elliott returned to the meeting at 11:51 am.*

#### **RESOLUTION 2020/11**

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Robert McCann

59. The Council approves the COVID-19 Recovery Plan for Kapiti, as detailed in Appendix 1 and subject to final edits and copy writing, and authorises the Chief Executive to sign off the final once the final design is completed.

**CARRIED**

### 8.10 ANNUAL ALCOHOL LICENSING REPORT 2019-2020

Angela Bell and Jacqui Muir presented report, and responded to questions from members.

#### **RESOLUTION 2020/12**

Moved: Mayor K Gurunathan

Seconder: Cr Bernie Randall

19. The Council receive report and appendices.

**CARRIED**

The meeting adjourned at 1:07 pm and resumed at 1.47pm.

### 8.4 DRAFT SUBMISSION ON THE TOITU TE WHENUA PARKS NETWORK PLAN 2020-30

Alison Bell and Jamie Roberts presented the report and spoke to the draft submissions. The officers responded to members questions.

#### **RESOLUTION 2020/13**

Moved: Cr Gwynn Compton

Seconder: Cr Jackie Elliott

27. That the Council receive and note this report, including Appendix 1 and 2 to this report.

28. That the Council approve the submission to the Greater Wellington Regional Council on the Te Toitū Te Whenua Parks Network Plan 2020-30, which is attached as Appendix 1 and 2 to this report.

**CARRIED**

## 8.5 COUNCILLOR TRIENNIAL TRAINING AND DEVELOPMENT FRAMEWORK

Report was taken as read.

### RESOLUTION 2020/14

Moved: Mayor K Gurunathan

Seconder: Deputy Mayor Janet Holborow

25. That Council adopts the proposed training framework as at Appendix 1 of this report, with any amendments, for the remainder of the 2019-2022 Triennium.

**CARRIED**

### RESOLUTION 2020/15

Moved: Mayor K Gurunathan

Seconder: Cr Angela Buswell

26. That Council approves the attendance at the 2021 Local Government NZ Conference of the Mayor, Cr Jocelyn Prvanov, Cr Martin Halliday and Cr Janet Holborow.

**CARRIED**

### RESOLUTION 2020/16

Moved: Mayor K Gurunathan

Seconder: Cr Sophie Handford

27. That Council approves IOD course attendance by Cr Jackie Elliott, Cr Angela Buswell and Cr Martin Halliday

**CARRIED**

### RESOLUTION 2020/17

Moved: Mayor K Gurunathan

Seconder: Cr Angela Buswell

28. That Council approves the recertification of Cr Holborow as Hearing Commissioner Chair.

**CARRIED**

### RESOLUTION 2020/18

Moved: Cr Robert McCann

Seconder: Cr Gwynn Compton

29. That Council approves the certification of Mayor K. Gurunathan as Hearing Commissioner Chair.

**CARRIED**

### RESOLUTION 2020/19

Moved: Mayor K Gurunathan

Seconder: Cr Robert McCann

30. That Council approves the certification of Cr Martin Halliday and Cr Sophie Handford as Hearing Commissioners.

**CARRIED**

## **8.6 AMENDMENTS TO THE COUNCIL DELEGATIONS TO CHIEF EXECUTIVE AND STAFF**

Tim Power presented the report which was taken as read

### **RESOLUTION 2020/20**

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Angela Buswell

32. That the Council adopts the revised Council to Chief Executive and Staff Delegations as shown in Appendix A to the report *Amendments to the Council Delegations to Chief Executive and Staff*.

33. That the Council adopts the revised Resource Management Act 1991 Delegations to Staff as shown in Appendix B to report *Amendments to the Council Delegations to Chief Executive and Staff*.

**CARRIED**

## **8.7 ELECTED MEMBERS REMUNERATION EXPENSES AND ALLOWANCES POLICY 2019-2022 UPDATE**

Leyanne Belcher presented the report which was taken as read.

### **RESOLUTION 2020/21**

Moved: Cr Gwynn Compton

Seconder: Cr Martin Halliday

17. That the Council adopts the Elected Member Remuneration, Expenses and Allowances Policy 2019-2020 as at Appendix 1 of this report, 'Elected Member Remuneration, Expenses and Allowance Policy 2019-2022 Update'.

**CARRIED**

Cr Bernie Randall abstained

## **8.8 PUBLIC ART PANEL APPOINTMENTS FOR 2019-22**

Ian Littleworth presented the report which was taken as read. Officers answered questions from members.

### **RESOLUTION 2020/22**

Moved: Cr Angela Buswell

Seconder: Cr Jackie Elliott

37. That Council appoints Robin Simpson to the Public Art Panel, as Arts/Urban design professional representative.

38. That Council appoints Nick Ray to the Public Art Panel, as Arts/Urban design professional representative.
39. That the Council appoints Janet Bayly, as nominated by Mahara Gallery Trust, to the Public Art Panel.
40. That the Council approves in principle the appointment of the nominated representative of Te Whakaminenga o Kāpiti, with the formal nomination to be received at a later date.
41. That Council will be advised of the Te Whakaminenga o Kāpiti representative through the Elected Members Bulletin when that nomination is made.

**CARRIED**

## **8.9 ANNUAL REPORT ON DOG CONTROL POLICY AND PRACTICE**

Angela Bell and Jacquie Muir presented report which was taken as read, and officers took questions from the members. Lee Greedus spoke to the work of the team of animal control officers.

### **RESOLUTION 2020/23**

Moved: Mayor K Gurunathan

Seconder: Cr Martin Halliday

17. That the Council receive this report and accompanying appendices.

**CARRIED**

Item - 8.10 Annual Alcohol Licensing Report 2019-2020 - has been moved to another part of the document.

## **8.11 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS**

Leyanne Belcher presented the report which was taken as read.

*Cr Jackie Elliott left the meeting at 1:52 pm.*

*Cr Jocelyn Prvanov left the meeting at 1:55 pm.*

### **RESOLUTION 2020/24**

Moved: Cr Bernie Randall

Seconder: Cr Gwynn Compton

27. That Council notes the following recommendations:

**That the Ōtaki Community Board requests that the Council notes the Board's support for the following requests from the Otaki Boating Club:**

**That the Kapiti Coast District Council offer the Otaki Boating Club an ongoing lease of the land at 37 Moana Street for a duration of 30 years for the purpose of operating a clubrooms and tractor storage area;**

**That the Kapiti Coast District Council sell the current house and garage located at 37 Moana Street outright to the Otaki Boating Club at an agreed and fair value to allow the Otaki Boating Club to modify and maintain these buildings to suit the club's operational needs**

**That the Ōtaki Community Board requests that the Council ask staff to bring forward a report on the matter for the Council's consideration at their earliest opportunity.**

**CARRIED****RESOLUTION 2020/25**

Moved: Cr Martin Halliday

Seconder: Cr Bernie Randall

28. That the Council considers the following recommendation for ratification:

**That the Paraparaumu/Raumati Community Board introduce a 10-minute parking restriction on the two spaces outside the Te Newhanga Kapiti Community Centre, Iver Trask Way, Paraparaumu**

**CARRIED****RESOLUTION 2020/26**

Moved: Mayor K Gurnathan

Seconder: Deputy Mayor Janet Holborow

29. That Council receives this report (Reports and Recommendations from Standing Committees and Community Boards).

**CARRIED****9 CONFIRMATION OF MINUTES****9.1 CONFIRMATION OF MINUTES****RESOLUTION 2020/27**

Moved: Mayor K Gurnathan

Seconder: Deputy Mayor Janet Holborow

That the minutes of the Council meeting on 27 August 2020 be accepted as a true and accurate record of the meeting.

**CARRIED**

The meeting adjourned at 1:59 pm and resumed at 2.08

Cr Sophie Handford left the meeting at 1:59 pm

Cr Jackie Elliott returned to the meeting at 2:08 pm.

Cr Jocelyn Prvanov returned to the meeting at 2:08 pm.

**8.1 PARAPARAUMU AIRPORT WAITANGI TRIBUNAL CLAIMS**

Janice MacDougall presented the report which was taken as read. The Chief Executive reported on communication received from the airport's owner regarding consultation in regards to this report.

**POINT OF ORDER**

Cr Gwynn Compton raised a Point of Order under 24.2(d)

**RESOLUTION 2020/28**

Moved: Cr Gwynn Compton  
Seconder: Cr Bernie Randall

That the item of business, 8.1, being discussed should lie on the table and not be discussed further at this meeting

For: Crs Jackie Elliott, Gwynn Compton, Jocelyn Prvanov, Martin Halliday and Bernie Randall

Against: Mayor K Gurunathan, Deputy Mayor Janet Holborow, Crs Angela Buswell and Robert McCann

**CARRIED 5/4**

**CARRIED**

**10 PUBLIC SPEAKING TIME**

- Covering other items if required
- Public Speaking Time responses

**11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

**12 PUBLIC EXCLUDED REPORTS**

Nil

**The Council meeting closed at 2.41pm.**

.....  
**CHAIRPERSON**

**10 PUBLIC SPEAKING TIME**

- Covering other items if required
- Public Speaking Time responses

**11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

**12 PUBLIC EXCLUDED REPORTS****RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION**

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>12.1 - STRATEGIC PROPERTY PURCHASE - PRIORITISATION</b>	<p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7