

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
ŌTAKI COMMUNITY BOARD MEETING
HELD AT THE GERTRUDE ATMORE SUPPER ROOM, MEMORIAL HALL, MAIN STREET,
ŌTAKI
ON TUESDAY, 10 MARCH 2020 AT 7.00PM**

PRESENT: Ms Christine Papps, Ms Shelly Warwick, Mr Stephen Carkeek

IN ATTENDANCE: Janice McDougall (Mrs), Samara Shaw (Mrs)

APOLOGIES: Nil

LEAVE OF ABSENCE: Ms Marilyn Stevens, Cr James Cootes

1 WELCOME

The Chair welcomed everyone to the meeting including Greater Wellington Regional Councillor Penny Gaylor and the media.

2 APOLOGIES

Cr Cootes and Marilyn Steven's leave of absence were noted. The Mayor had put his apologies in.

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

4 PUBLIC SPEAKING TIME

1. Riani Walters spoke to her grant application.

There was discussion around this application and whether it fitted with the criteria. It was agreed that this application would be worked through with the help of the Ōtaki Women's Health Centre and an application would come back to a future meeting.

2. William Gogeen, on behalf of the Ōtaki College Under 15 Canoe Polo Team, spoke to their grant application.
3. Cam, Manawa and Finn, on behalf of the Otaki Canoe Club, spoke to their grant application.
4. Dale Evans spoke to the Board about advertising of upcoming Council meetings including Community Board meetings and the availability of getting hard copies of agenda's at Council service centres.
5. Max Lutz spoke to the Board about building on PP20 to extend the Stride 'n Ride network to and through Ōtaki.
6. Bruce Henderson spoke to the Board on his presentation about the Stride 'n Ride network through Otaki.
7. Doc Ferris spoke to the Board around his concerns about the harvesting of shellfish off Ōtaki and Te Horo Beach by Cloudy Bay Clams. He wanted to raise awareness in the Community around this issue.

Council staff provided an update that fishery officers visited the coast today and had taken samples which will be analysed. There can be a number of reasons why shells wash up (natural stranding, weather event, trawling stirs up empty shells which then wash up). Cloudy Bay Clams are operating within their permit. They have not exceeded their quota or allowable commercial catch

of any shellfish in the area that includes the Kāpiti Coast (in any of the years they have been operating).

Greater Wellington Regional Councillor Penny Gaylor had talked to her staff around this issue and was going to talk to Mr Ferris around his concerns and would feed this back to GWRC staff.

8. Jean Chamberlain from Citizens Advice Bureau thanked the Board for their grant they received in June last year. It was to assist with the costs of budget training for volunteers.

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – they were responded to during public speaking.
- (b) Leave of Absence – there were none.
- (c) Matters of an Urgent Nature (advise to be provided to the Chair prior to the commencement of the meeting) – there were none.

It was noted that the Chair moved Community Board Members' activities down the agenda following the confirmation of minutes section.

6 REPORTS

6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

It was noted that the application from Riani Walters would be worked through with the help of the Ōtaki Women's Health Centre and an application would come back to a future meeting. Council staff will check what other assistance could be provided.

COMMITTEE RECOMMENDATION

Moved: Ms Shelly Warwick
Seconder: Mr Stephen Carkeek

That the Ōtaki Community Board approves a Sporting Activity Grant of \$500.00 to the Ōtaki College Under 15 Canoe Polo Team to help with the costs of attending the Secondary Schools Qualification competition.

That the Ōtaki Community Board approves a Sporting Activity Grant of \$480.00 to the Otaki Canoe Club to help with the costs of attending the New Zealand Canoe Polo National League competition.

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES

COMMITTEE RECOMMENDATION

Moved: Mr Stephen Carkeek

Seconder: Ms Shelly Warwick

That the minutes of the Ōtaki Community Board meeting on 28 January 2020 be accepted as a true and accurate record of the meeting.

Community Board Members' Activities

Councillor Cootes provided an update to the Board which Council staff read out:

- attended the Regional Transport Committee meeting and provided an update on Lets Get Welly moving;
- funding for Ōtaki to North of Levin Expressway has been confirmed and the timeline brought forward. There is still concern out there for the safety of our people given the number of accidents and fatalities on what is regarded as one of the most hazardous stretches of road in NZ. Cr Cootes would like the Board to ask NZTA to present to the Board what safety improvements they are proposed for this stretch and road and the proposed timeline of works.
- Attended the Zone 4 Meeting;
- Parking behind Riverstone Café, Kathmandu & Kiss and Bake Up. This is still being progressed. Cr Cootes will meet with affected parties to get approval for the proposed changes
- Attended the Ōtaki Kite Festival;
- Annual Plan workshops - We had a number of annual plan workshops that showed the lack of input from Ōtaki Community Board. The Board and staff need to have a discussion around this and how to prevent it happening again.
- Beach Bylaw Review - three proposed workshops/drop in sessions. One at the Blue Bus at Te Horo Beach, one at Taringaroa and I believe one at the Ōtaki Surf Club.
- GWRC business case for Rail improvements – discussion are ongoing. Councillor Cootes suggested Chris as Chair of the Community Board to write to Darren signalling the OCB's support for GWRC's Rail proposal but also acknowledging electrification is our preference given the Climate Crisis our planet is facing.
- Elevate Ōtaki
 - progressing to the launch of the Ōtaki Identity and are in the process of organising an pre-launch event with OCB and OPG.
 - Businesses have continued to be promoted via the Elevate Ōtaki FB page and they are receiving good feedback around this.
 - Have held a strategic planning session for 2020 that will help inform their work for 2020

Christine Papps provided the following update

- attended Annual Plan meetings;
- attended the Kite festival and assisted in the Beach Bylaw tent;
- attended a Gateway Sculpture meeting;
- attended an Ashford Park meeting;
- lay a wreath at the SS Otaki ceremony on Monday.

Shelly Warwick provided the following update:

- attended the Road Safety Advisory Group meeting;
- attended the Ashford Park meeting
- attended various Council meetings;
- attended the Greater Wellington Regional Council Transport forum meeting in Otaki.

Stephen Carkeek provided an update that he had met with Rupene Waaka and Tom Jamieson around the Ōtaki Maori Racing Club.

8 MATTERS UNDER ACTION

8.1 MATTERS UNDER ACTION

Tasman Road Speed Issue

The shared path works have been completed up to the intersection with Robert McKeen Street. The survey and design for a kerb realignment on Tasman Road and a pedestrian refuge island across to the bus stop were completed in December.

Initial contact was made with the resident with regard to the kerb realignment and we are still waiting for a response. A further afterhours visit will be undertaken before the end of January to catch the residents at home.

The construction of these items to be completed by the end of the financial year.

Haruatai Tennis Courts Lease

The courts resurfacing is complete and they have been open since 1 August. Signs are in place to let people know hours the courts are available to the public. The lease and MoU documents are finalised and currently being signed.

Ōtaki Railway Station Building

The railway station building renovation is now held up due to ongoing discussion between the NZTA and Heritage New Zealand regarding adjustment or modification work to the platform canopy. This now sits with the NZTA and FCL to resolve and at this time Council does not have any input until such time as a resolution can be reached between the parties.

Winstones Lake easement

The Te Roto Road steering group has now been set up, and all work associated with the Te Roto Road access is being channelled through that group.

There has been an on-site meeting to look at the options with further discussions to come.

Free Wifi on the Main Street, Ōtaki

Staff are waiting to confirm the implementation date with the contractor so the traffic management plan can be submitted to Council for approval. The work is scheduled to be completed before the end of March.

Otaki Civic Theatre

A Registered Building Surveyor has inspected the Civic Theatre along with all other Council Building Assets across the District. Following the completion of Survey, the Building Surveyor has recommended further investigation. This report is expected to be received at the end of March 2020.

Council staff would look at organising a briefing from Property around the Otaki portfolio of properties

Council Flats in Ōtaki

An independent Building Surveyor has inspected all Pensioner flats across the District. Our current approach remains to consider refurbishing Council flats as they become vacant. However, this approach and a programme of renewal and maintenance will be incorporated into the development of Council's wider Asset Management Improvement Plan.

July 2019

Te Horo Beach Reserve Funding

As per the last update at the previous meeting. Council staff are available to discuss potential projects when the community is ready.

Haruatai Park Signage

Improved signage for the park is a future consideration for the Parks team and budget will be applied for through the Long Term Plan.

The Board agreed to add the Stride and Ride programme to matters under action.

The Ōtaki Community Board meeting closed at 8.19pm.

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CHAIRPERSON