

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS) MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 16 JUNE 2022 AT 9.30AM**

PRESENT: Cr Jackie Elliott, Deputy Mayor Janet Holborow, Cr Robert McCann, Mr John Hayes,

IN ATTENDANCE: Mrs Janice McDougall, Mrs Marie Ottley Clark, Ms Samara Shaw, Mr Aaron Cronin, Ms Fiona Story, Ms Steffi Haefeli

APOLOGIES: Mayor Gurunathan and Sarah Yuile

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair welcome everyone to the meeting.

2 COUNCIL BLESSING

Cr Holborow read the Council blessing.

3 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION GACG2022/1

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Robert McCann

That the apology received from Mayor Gurunathan and Sarah Yuile be accepted.

CARRIED

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Cr Elliott declared an interest in Application 6 Kapiti Greypower and Application 22 Otaki Montessori and would not participate in discussion or voting.

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

1. Application 29 - Peter Carrington spoke to the application from Cross Road Community Trust for funds to assist with stationary, photocopying, and fuel costs and answered questions from the Committee.
2. Application 27 - Jonas Koukl spoke to the application from Mens Group Kapiti for funds to assist with website creation and a facilitator and answered questions from the Committee.

3. Application 30 – Karl Webber spoke to the application from the Kapiti Community Kapa Haka for funds to assist with costs of a projector and room hire and answered questions from the Committee.
4. Application 4 – Liffet Stewart spoke to the application from the Whareroa Guardians Community Trust for funds to assist with blackberry eradication and answered questions from the Committee.
5. Application 7 – Jan Borland spoke to the application from the Paekakariki Community Trust for funds to assist with stationary, photocopying and fuel costs and answered questions from the Committee.
6. Application 8 – Kirsty Doyle spoke to the application from the Otaki Promotions Group for funds to assist with improvement of the Community Christmas Lights project and answered questions from the Committee.

Meeting adjourned at 10.22am and resumed at 10.41am.

7. Application 26 – Karen Feary spoke to the application from Victim Support Kapiti for funds to assist with volunteer recruitment and training and answered questions from the Committee.
8. Application 3 – Susan Church spoke to the application from Age Concern Kapiti for funds to assist with producing their monthly newsletter and answered questions from the Committee.
9. Application 13 – James Bowen and Dan Cooper spoke to the application from Kids Need Dadz for funds to assist with an event, room hire, salary contribution and answered questions from the Committee.
10. Application 14 – Suzanne Linton spoke to the application from Wellington Multiple Sclerosis for funds to assist with administration costs and answered questions from the Committee.
11. Application 19 – Stacey O'Brien spoke to the application from Nature Full – Ecotherapy programmes for funds to assist with six placements and answered questions from the Committee.
12. Application 20 – Beate Noldan spoke to the application from KapiMana Multiples for funds to assist with household items and essential baby items and answered questions from the Committee.
13. Application 9 – Jamie Bull spoke to the application from Zero Waste Otaki for funds to assist with planter barrel workshops and answered questions from the Committee.
14. Application 22 – Charlotte Graham spoke to the application from Otaki Montessori for funds to assist with purchasing rainwear and a parachute and answered questions from the Committee.

The Committee discussed priorities around the funding with reference to the grants criteria.

Meeting adjourned at 12.10pm and resumed at 12.43pm.

The Committee continued discussion on priorities.

15. Application 5 - Martin Sloman spoke to the application from the Kapiti Kindness Trust for funds to assist with slowcookers and hotwater bottles and answered questions from the Committee.
16. Application 17 – Natalia Karacaoglu spoke to the application from The Nest Collective NZ Charitable Trust for funds to assist with essential packs for new borns and answered questions from the Committee.
17. Application 12 – Sue Trueman spoke to the application from Parent to Parent Wellington for funds to assist with support groups and answered questions from the Committee.
18. Application 31 – Amanda Blake spoke to the application from L'Arche for funds to assist with a Soy Candle Social Enterprise and answered questions from the Committee.
19. Application 25 – Patricia Robbie spoke to the application from Kapiti Youth Employment Foundation for funds to assist with production of marketing material and answered questions from the Committee.

Cr Holborrow left the meeting at 1.40pm and returned at 1.41pm.

20. Application 16 – Angela Haddon spoke to the application from Heart Kids for funds to assist with grocery vouchers and a counselling fund and answered questions from the Committee
21. Application 23 – Tania O'Regan and Merryn Malcolm spoke to the application from Loss and Grief Kapiti for funds to assist with companion training and answered questions from the Committee.
22. Application 10 – Sahra Kress spoke to the application from Friends of Queen Elizabeth Park for funds to assist with producing a documentary on park restoration and answered questions from the Committee.
23. Application 2 – Joanne Hakaraia spoke to the application from Te Waka Rakau Charitable Trust for funds to assist with rongoa workshops and supplies and answered questions from the Committee.
24. Application 18 – Brian Geary spoke to the application from Kapiti Coast WEA Inc for funds to assist with administration costs and answered questions from the Committee.
25. Application 6 – Derek Townsend spoke to the application from Kapiti Grey Power for funds to assist with six meet with the candidates events and answered questions from the Committee.
26. Application 1 – Ata Kaiea spoke to the application from Kiribati Horowhenua Association for funds to assist with volleyball equipment and answered questions from the Committee.
27. Application 24 – Alejandro Carrasquilla spoke to the application from Kapiti Vaulting Club Inc for funds to assist with an entertainment show and answered questions from the Committee.

Cr Elliott left the meeting at 2.47pm and returned at 2.49pm. Cr Holborrow was Chair during this time.

Meeting adjourned at 2.51pm and resumed at 3.11pm.

6 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – this will happen within the report
- (b) Leave of Absence – there were none.
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) there were none.

7 REPORTS

7.1 COMMUNITY GRANTS 2022

Meeting adjourned at 3.15pm and resumed at 3.31pm.

COMMITTEE RESOLUTION GACG2022/2

Moved: Cr Jackie Elliott

Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee suspends standing order to continue this meeting past six hours under 4.20 of the Council standing orders.

CARRIED

Meeting adjourned at 3.34pm and resumed at 3.55pm.

COMMITTEE RESOLUTION GACG2022/3

Moved: Cr Jackie Elliott

Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Age Concern Kapiti** for costs of producing their monthly newsletter.

CARRIED

COMMITTEE RESOLUTION GACG2022/4

Moved: Cr Jackie Elliott

Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$2,000.00 to **Cross Roads Christian Community Trust** to help with costs of stationery, photocopying, and fuel costs.

CARRIED

COMMITTEE RESOLUTION GACG2022/5

Moved: Cr Jackie Elliott

Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$1,063.00 to **Friends of Queen Elizabeth Park** to produce a documentary on park restoration.

CARRIED

COMMITTEE RESOLUTION GACG2022/6

Moved: Cr Jackie Elliott
Seconded: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$2,000.00 to **Heart Kids Wellington** for grocery vouchers and counselling fund.

CARRIED

COMMITTEE RESOLUTION GACG2022/7

Moved: Cr Jackie Elliott
Seconded: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$1,200.00 to **KapiMana Multiples** for household hampers and essential baby items.

CARRIED

COMMITTEE RESOLUTION GACG2022/8

Moved: Cr Jackie Elliott
Seconded: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$300.00 to **Kapiti Autism Parent Support Group** for room rental.

CARRIED

COMMITTEE RESOLUTION GACG2022/9

Moved: Cr Jackie Elliott
Seconded: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Kapiti Coast WEA Inc** for administration costs.

CARRIED

COMMITTEE RESOLUTION GACG2022/10

Moved: Cr Jackie Elliott
Seconded: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$1,400.00 to **Kapiti Community Kapa Haka** for projector and room hire.

CARRIED

COMMITTEE RESOLUTION GACG2022/11

Moved: Cr Jackie Elliott
Seconded: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Kapiti Horticultural Society** for improvements to tree-planting in schools initiative.

CARRIED

COMMITTEE RESOLUTION GACG2022/12

Moved: Cr Jackie Elliott
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$2,000.00 to **Kāpiti Kindness Trust** for slowcookers and hotwater bottles.

CARRIED

COMMITTEE RESOLUTION GACG2022/13

Moved: Cr Jackie Elliott
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee declined the application from **Kāpiti Vaulting Club Incorporated** towards an entertainment show.

CARRIED

COMMITTEE RESOLUTION GACG2022/14

Moved: Cr Jackie Elliott
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Kapiti Women's Health Collective** for volunteer recruitment and training.

CARRIED

COMMITTEE RESOLUTION GACG2022/15

Moved: Cr Jackie Elliott
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$1,000.00 to **Kapiti Youth Employment Foundation** for production of marketing material.

CARRIED

COMMITTEE RESOLUTION GACG2022/16

Moved: Cr Jackie Elliott
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Kids Need Dadz** for an event, room hire, and salary contribution.

CARRIED

COMMITTEE RESOLUTION GACG2022/17

Moved: Cr Jackie Elliott
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee declined the application from **Kiribati Horowhenua Community** for volleyball equipment.

CARRIED

COMMITTEE RESOLUTION GACG2022/18

Moved: Cr Jackie Elliott
Seconded: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$600.00 to **L'Arche Kapiti** for Soy Candle Social Enterprise.

CARRIED

COMMITTEE RESOLUTION GACG2022/19

Moved: Cr Jackie Elliott
Seconded: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$1,200.00 to **Loss & Grief Centre Kapiti** for companion training.

CARRIED

COMMITTEE RESOLUTION GACG2022/20

Moved: Cr Jackie Elliott
Seconded: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee declined the application from the **Men's Group Kāpiti** for website creation and facilitator.

CARRIED

COMMITTEE RESOLUTION GACG2022/21

Moved: Cr Jackie Elliott
Seconded: Cr Robert McCann

That the Grants Allocation Subcommittee declined the application from **Nature-full ecotherapy programmes** for 6 placements.

CARRIED

COMMITTEE RESOLUTION GACG2022/22

Moved: Deputy Mayor Janet Holborow
Seconded: Cr Robert McCann

That the Grants Allocation Subcommittee declined the application from **Ōtaki Montessori** for rainwear and parachute.

CARRIED

It was noted Cr Elliot did not participate in discussion or voting on the application from Otaki Montessori.

COMMITTEE RESOLUTION GACG2022/23

Moved: Cr Jackie Elliott
Seconded: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$1,000.00 to **Ōtaki Promotions Group** to improve Community Christmas Lights Project.

CARRIED

COMMITTEE RESOLUTION GACG2022/24

Moved: Cr Jackie Elliott
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee declined the application from **Paekākāriki Community Trust** to help with costs of stationary, photocopying, and fuel costs.

CARRIED

COMMITTEE RESOLUTION GACG2022/25

Moved: Cr Jackie Elliott
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Parent to Parent Wellington** for support groups.

CARRIED

COMMITTEE RESOLUTION GACG2022/26

Moved: Cr Jackie Elliott
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee declined the application from **Te Waka Rākau Charitable Trust** for rongoā workshops and supplies.

CARRIED

COMMITTEE RESOLUTION GACG2022/27

Moved: Cr Jackie Elliott
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **The Nest Collective NZ Charitable Trust** for essentials packs for newborns.

CARRIED

COMMITTEE RESOLUTION GACG2022/28

Moved: Cr Jackie Elliott
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$2,000.00 to **Victim Support Kapiti** for volunteer recruitment and training.

CARRIED

COMMITTEE RESOLUTION GACG2022/29

Moved: Cr Jackie Elliott
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee grants \$2,000.00 to **Wellington Multiple Sclerosis Society Inc** for administration costs.

CARRIED

COMMITTEE RESOLUTION GACG2022/30

Moved: Cr Jackie Elliott
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee declined the application to **Whareroa Guardians Community Trust** for blackberry eradication

CARRIED

COMMITTEE RESOLUTION GACG2022/31

Moved: Cr Jackie Elliott
Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee declined the grant to **Zero Waste Ōtaki** for planter barrel workshops.

CARRIED

COMMITTEE RESOLUTION GACG2022/32

Moved: Mr John Hayes
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$2,000.00 to **Kapiti Grey Power Association** for 6 'Meet the Candidates' events.

CARRIED

It was noted Cr Elliot did not participate in discussion or voting on the application from Kapiti Grey Power Association.

8 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION GACG2022/33

Moved: Cr Jackie Elliott
Seconder: Cr Robert McCann

That the minutes of the Grants Allocation Subcommittee – Waste Levy meeting of 12 December 2019 be accepted as a true and correct record.

That the minutes of the Grants Allocation Subcommittee – Creative Communities New Zealand meeting of 11 June 2020 be accepted as a true and correct record.

That the minutes of the Grants Allocation Subcommittee – Creative Communities New Zealand meeting of 22 October 2020 be accepted as a true and correct record.

That the minutes of the Grants Allocation Subcommittee – Waste Levy meeting of 18 February 2021 be accepted as a true and correct record.

That the minutes of the Grants Allocation Subcommittee – Creative Communities New Zealand meeting of 31 March 2022 be accepted as a true and correct record.

CARRIED

COMMITTEE RESOLUTION GACG2022/34

Moved: Cr Jackie Elliott
Seconder: Deputy Mayor Janet Holborow

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Public Excluded Minutes	Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information

	to prejudice the commercial position of the person who supplied or who is the subject of the information	for which good reason for withholding would exist under section 6 or section 7
CARRIED		
<p>The Grants Allocation Subcommittee (Community Grants) went into a public excluded session at 4.10pm.</p> <p>The Grants Allocation Subcommittee (Community Grants) came out of public excluded session at 4.12pm.</p>		
<p>COMMITTEE RESOLUTION GACG2022/35</p> <p>Moved: Cr Jackie Elliott Seconder: Cr Robert McCann</p> <p>That the Subcommittee meeting moves out of public exclude business.</p> <p>CARRIED</p>		

The Grants Allocation Subcommittee (Community Grants) meeting closed at 4.13pm.

.....
CHAIRPERSON