



AGENDA

Paraparaumu-Raumati Community Board Meeting

**I hereby give notice that a Meeting of the Paraparaumu-Raumati
Community Board will be held on:**

Date: Tuesday, 24 May 2022

Time: 7.00pm

Location: Online via Zoom

**Mark de Haast
Group Manager Corporate Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Paraparaumu-Raumati Community Board will be held Online via Zoom, on Tuesday 24 May 2022, 7.00pm.

Paraparaumu-Raumati Community Board Members

Ms Kathy Spiers	Chair
Mr Guy Burns	Deputy
Mr Jonny Best	Member
Ms Grace Lindsay	Member
Cr Martin Halliday	Member
Cr Bernie Randall	Member

Order Of Business

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	Nil	

1 WELCOME**2 APOLOGIES****3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME**5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS

6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Jayne Nock, Executive Secretary to Group Manager Corporate Services**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

TE PŪTAKE | PURPOSE

- 1 To consider eligible applications to the Community Grants Discretionary Fund and to note Accountability Reports.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 To consider the allocation of grants from the Discretionary Fund.

TE TUKU HAEPAPA | DELEGATION

- 3 The Paraparaumu/Raumati Community Board has delegated authority as at section D of the 2019-2022 Governance Structure:
Approving criteria for, and disbursement of, community-based grant funds as approved through the LTP or Annual Plan.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Paraparaumu/Raumati Community Board approves a grant of \$..... plus GST to the Cancer Society to help with costs towards purchasing and installing blinds for their Kāpiti Support Centre on Kāpiti Road.
- B. That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Lucas Foote to help with costs to travel to the Gold Coast (1-10 July) and take part in the Winter Baseball Tournament as part of Central Sports Club.
- C. That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Roger Childs, on behalf of the Friends of the Wharemauku Stream, to help with purchasing tools and gear for their planting and maintenance work.
- D. That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Natasha Goggin to help with costs to represent New Zealand in the Tenpin Bowling for both the Under 21 and Under 18 representative teams in the Australian National Championships in July 2022.
- E. That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Kāpiti Community Kapa Haka to help with costs in holding their practice sessions as part of their Kaupapa
- F. That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Kāpiti Judo Club Inc. to help with rent costs for their Dojo in Ruapehu Street, Paraparaumu.
- G. That the Paraparaumu/Raumati Community Board approves a grant of \$..... plus GST to the Kāpiti Kindness Trust to help with costs to purchase 100 x wheat bags to help people feel warmer this winter.
- H. That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Kāpiti Songsters Choir to help with Hall hire costs at the Kāpiti Uniting Parish Church Hall in Raumati for their rehearsals.
- I. That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Karl Webber to help with purchasing basic safety gear to help with his Kaitiaki role at Paraparaumu Beach in assisting people on the water.

- J. That the Paraparaumu/Raumati Community Board approves a grant of \$...... to the Paraparaumu Chapter LOVED4LIFE™ to help with purchasing materials for their volunteers to make 'loved' quilts and knitted garments for newborn babies.
- K. That the Paraparaumu/Raumati Community Board approves a grant of \$...... plus GST to the Ōtaki-Kāpiti Principals Association, paid to Paraparaumu Beach School, to help give each primary school and college (10 in total) around the Paraparaumu-Raumati area, assistance with sports registration fees and/or sports gear
- L. That the Paraparaumu/Raumati Community Board approves a grant of \$...... plus GST to Mason Cade Packer to help with costs in producing a film in Paraparaumu.
- M. That the Paraparaumu/Raumati Community Board approves a grant of \$...... plus GST to Paraparaumu Beach School to help with creating a memorable Matariki Whanau evening to celebrate and recognise Matariki on 22 June 2022.
- N. That the Paraparaumu/Raumati Community Board approves a grant of \$...... to Pics to the People to help with costs to purchase data sticks (usb) and koha contribution towards the time to load local photos onto the data sticks.
- O. That the Paraparaumu/Raumati Community Board approves a grant of \$...... to the Raumati Line Dancers to help with Hall hire costs for their Socials, held in the Paraparaumu Memorial Hall.
- P. That the Paraparaumu/Raumati Community Board approves a grant of \$...... to Creative Kāpiti Charitable Trust to help with costs to develop a community art plan and costs associated with obtaining and reviewing proposals for the supply of art.
- Q. That the Paraparaumu/Raumati Community Board approves a grant of \$...... to the Kāpiti Coast Rugby League Club to help with costs for replacement window catches and stays throughout their Club Rooms, Matthew Park, Menin Road, Raumati South.
- R. That the Paraparaumu/Raumati Community Board approves a grant of \$...... plus GST to L'Arche Kāpiti and Society of Saint Vincent de Paul, Our Lady of Kāpiti Conference to help with costs to purchase a wheelbarrow, compost, garden shed, plants and seedlings for their sustainable vegetable garden.
- S. That the Paraparaumu/Raumati Community Board approves a grant of \$...... plus GST to Kāpiti Community Recreational Turf Trust to help with the purchase and installation of three external drinking fountains, two heat pumps for their Pavilion room and a memorial plaque to acknowledge members.

TŪĀPAPA | BACKGROUND

- 4 This is the last Paraparaumu/Raumati Community Board meeting of the 2021/2022 financial year.
- 5 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.
- 6 Accountability reports on grants allocated are required two months after the event or activity for which the grant was awarded takes place.

HE KŌRERORERO | DISCUSSION

- 7 Nineteen applications for funding have been received and are attached as Appendix 2 to this report and summarised below.

Cancer Society

- 8 Claire Sonntag and Mandy Savage, on behalf of the Cancer Society, have applied for a grant of \$500 plus GST to help with costs towards purchasing and installing blinds for their Kāpiti Support Centre on Kāpiti Road.

Lucas Foote

- 9 Lucas Foote has applied for a grant of \$500 requesting help with costs to travel to the Gold Coast (1-10 July) to take part in the Winter Baseball Tournament as part of Central Sports Club.

Friends of the Wharemauku Stream

- 10 Roger Childs, on behalf of the Friends of the Wharemauku Stream, has applied for a grant of \$500 to help with purchasing tools and gear for their planting and maintenance work in the Wharemauku Wetland.

Natasha Goggin

- 11 Natasha Goggin has applied for a grant of \$500 to help with costs to represent New Zealand in the Tenpin Bowling for both the Under 21 and Under 18 representative teams in the Australian National Championships in July 2022.

Kāpiti Community Kapa Haka

- 12 Bernadette Brown, on behalf of the Kāpiti Community Kapa Haka, has applied for a grant of \$500 to help with costs in holding their practice sessions as part of their Kaupapa.

Kāpiti Judo Club Inc

- 13 Kāpiti Judo Club has applied for a grant of \$1,000 to help with costs for rent of their Dojo in Ruapehu Street, Paraparaumu.

Kāpiti Kindness Trust

- 14 Martin Sloman QSM, on behalf of the Kāpiti Kindness Trust, has applied for a grant of \$1,050 plus GST requesting help to purchase 100 Wheat bags to help people feel warmer this winter.

Kāpiti Songsters Choir

- 15 Amanda Dixon, on behalf of the Kāpiti Songsters Choir, has applied for a grant of \$500 to help with costs with Hall hire at the Kāpiti Uniting Parish Church Hall in Raumati for their rehearsals.

Karl Webber

- 16 Karl Webber has applied for a grant of \$1,209.60 requesting help with purchasing basic safety gear to help with his Kaitiaki role at Paraparaumu Beach in assisting people on the water.

LOVED4LIFE™

- 17 Jill Lane, on behalf of the Paraparaumu Chapter LOVED4LIFE™, has applied for a grant of \$500 requesting help with purchasing materials for their volunteers to make 'loved' quilts and knitted garments for newborn babies.

Ōtaki-Kāpiti Principals Association

- 18 Jess Ward, on behalf of the Ōtaki-Kāpiti Principals Association, has applied for a grant of \$5,000 requesting help to give each primary school and college (10 in total) around the Paraparaumu-Raumati area, \$500 per school, to assist with sports registration fees and/or sports gear. If successful, the grant would be paid to Paraparaumu Beach School for their distribution to the schools listed in their application.

Mason Cade Packer

- 19 Mason Cade Packer has applied for a grant of \$500 plus GST to help with costs in producing a film in Paraparaumu.

Paraparaumu Beach School

- 20 Hillary Houston, on behalf of the Paraparaumu Beach School, has applied for a grant of \$500 plus GST to help with creating a memorable Matariki Whanau evening to celebrate and recognise Matariki on 22 June 2022.

Pics to the People

- 21 Suzanne Vetter and Karl Webber, on behalf of Pics to the People, has applied for a grant of \$875 requesting help with costs to purchase data sticks (usb) and koha contribution towards the time to load local photos onto the data sticks. The data sticks are distributed to retirement homes and isolated individuals "the bringing of Kāpiti to those that cannot see it anymore".

Raumati Line Dancers

- 22 Sharon McArthur, on behalf of the Raumati Line Dancers, has applied for a grant of \$500 to help with Hall hire costs for their Socials, held in the Paraparaumu Memorial Hall.

Creative Kāpiti Charitable Trust

- 23 Liz Koh, on behalf of Creative Kāpiti Charitable Trust, has applied for a grant of \$10,000 to help with costs to develop a community art plan and costs associated with obtaining and reviewing proposals for the supply of art.

Kāpiti Coast Rugby League Club

- 24 Tina Simcock, on behalf of the Kāpiti Coast Rugby League Club, has applied for a grant of \$8,723.90 to help with costs for replacement window catches and stays throughout their Club Rooms, Matthew Park, Menin Road, Raumati South.

L'Arche Kāpiti and Society of Saint Vincent de Paul, Our Lady of Kāpiti Conference

- 25 Peter Ryan, on behalf of L'Arche Kāpiti and Society of Saint Vincent de Paul, Our Lady of Kāpiti Conference, has applied for a grant of \$1,500 to help with costs to purchase a wheelbarrow, compost, garden shed, plants and seedlings for their sustainable vegetable garden.

Kāpiti Community Recreational Turf Trust

- 26 Sue Spellacey, on behalf of the Kāpiti Community Recreational Turf Trust, has applied for a grant of \$21,181.77 plus GST asking for help with the purchase and installation of three external drinking fountains, two heat pumps for their Pavilion room and also a memorial plaque to acknowledge members.

- 27 The total grant applications under consideration in this report is \$55,540.27.

He take | Issues

- 28 There are no issues to be considered within this report.

Ngā kōwhiringa | Options

- 29 There were no options to be considered within this report.

Tangata whenua

- 30 There are no tāngata whenua considerations required within this report.

Panonitanga āhuarangi | Climate change

- 31 There are no climate change considerations required within this report.

Ahumoni me ngā rawa | Financial and resourcing

- 32 An amount of \$23,392 is allocated in the 2021/22 budget for the Paraparaumu/Raumati Community Board. This is summarised in the table below:

Total budget allocated for the 2021/22 year	\$23,392
Grants approved during 2021/22	-\$11,000
Balance as at 24 May 2022	\$12,392

33 Grants approved for the 2021/22 year are as follows:

Date	Recipient	Amount	Purpose of Grant	Report Back
6/7/21	Lions Club of Waikanae Inc.	\$500	Printing costs for Foodbank leaflets	Received 6/12/21
6/7/21	Kapiti Ballet Society	\$500	2021 Dance Festival at Southwards 17-20 July	Received 7/3/22
6/7/21	LOVED4LIFE™	\$500	Material for welcome quilts for newborn babies	Received 1/11/21
28/9/21	49 Squadron Air Training Corps	\$500	First Aid Training for 15 cadets	Report due May 22
28/9/21	The Kapiti Community Recreational Turf Trust	\$500	Due to lack of additional funding to install water fountains, Board Members agreed the grant money can be spent on repairing the score board, replacing broken vacuum and microwave and repairing two broken fridges.	Report due May 22
28/9/21	Raumati South Kindergarten	\$500	To purchase four child-sized wheelbarrows for their garden	Received 1/2/22
28/9/21	Grace Brabham	0	Application withdrawn as the National Gymnastrada in Auckland in October was cancelled due to Covid restrictions	N/A
28/9/21	Mulled Wine Concerts in Kāpiti	\$250	Hall hire, relocation of piano, programme printing costs	Received 16/3/22
28/9/21	Kapiti Basketball Association	\$500	Due to Covid restrictions the Hawkes Bay tournament was cancelled and Board Members agreed to cover the Levin tournament in October	Received 20/10/21
28/9/21	Kapiti US Marines Trust	\$500	Collection of photos and film reels set in Kapiti	Report due May 22
28/9/21	Cancer Society	\$500	Landscaping their outdoor multi-purpose garden space	Received 21/12/21
28/9/21	Pickle Pot Be-In	\$500	Music Festival in Paekākāriki in January 2022	Received 23/3/22
28/9/21	Kapiti Chess Club	\$500	Extra chess sets for their tournaments	Received 16/3/22
28/9/21	Kapiti Youth Support	\$500	Building projects: plant boxes, picnic tables	Received 3/2/22
28/9/21	Glenda Robb	\$250	Garden equipment for their Rainbow Court Community Garden	Received 29/11/21

Date	Recipient	Amount	Purpose of Grant	Report Back
28/9/21	MenzShed Kapiti Inc.	\$500	New resource consent	Report due June 22
23/11/21	Creative Kapiti	\$1,000	Funding for the Toharā Community Art Project	Report due May 22
23/11/21	Waterstone Community Composting	\$500	Purchase of compost bins and signage	N/A
15/12/21	Waterstone Community Composting	-\$500	Refund – The project was cancelled due to lack of further funds	N/A
15/2/22	Kāpiti Coast Rugby League Club	\$500	TAG affiliation and to implement their marketing strategy for their Junior Youth Programme	Received 15/3/22
15/2/22	Keelan Magalogo	0	Application withdrawn due to C-19 and cancellation of the NZ Youth Touch Nationals	N/A
15/2/22	Nikora Hohepa Waata	\$500	Start-up costs for Māori Warden Aotearoa and purchasing stationery, business cards, uniforms, first aid kit	Report due June 22
15/2/22	Raumati South School	\$500	Snow cone machine	Report due July 22
12/4/22	Penny Mikkelsen	\$500	New items for their Share the Warmth campaign	Report due July 22
12/4/22	Kapiti Softball Club	\$500	Erect fences around their batting container at Te Atiawa Park, Paraparaumu	Report due July 22
12/4/22	Feline Fix	\$500	Spay and Neutering Programme	Report due July 22
	TOTAL GRANTS	\$11,000		

34 Completed Accountability Reports received are attached as Appendix 3 to this report.

35 Grants approved during 2020/21 are detailed as Appendix 4 to this report.

Ture me ngā Tūraru | Legal and risk

36 There are no legal or risk considerations in this report.

Ngā pānga ki ngā kaupapa here | Policy impact

37 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**Te mahere tūhono | Engagement planning**

- 38 This matter has a low level of significance under the Council's Significance and Engagement Policy.

Whakatairanga | Publicity

- 39 Board Members play an active role around the community in promoting the discretionary grant and details are available via the Council's website.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Discretionary Grant Criteria [↓](#)
2. Grant Applications (under separate cover) [⇒](#)
3. Accountability Report Back (under separate cover) [⇒](#)
4. Grants approved during 2020/21 [↓](#)

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS – APPLICATION FORM**CRITERIA FOR COMMUNITY GRANTS

The purpose of the Paraparaumu/Raumati Community Board's Community Grants is to provide financial assistance for projects or activities that promote the well being of the Paraparaumu and/or Raumati community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Paraparaumu/Raumati area. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu/Raumati areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu/Raumati Community. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu/Raumati Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

NOTE: All applications must have full documentation to support their application (**maximum of five pages in total**).

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within **the current financial year** of the project or activity

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS – APPLICATION FORM****Ineligible Purposes**

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses**.

**Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

Maximum Grant

The maximum grant payable is **\$500**.

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu/Raumati Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Paraparaumu/Raumati Community Board from considering any application at its discretion.

Applications are to be addressed to:

Jayne Nock, Executive Secretary
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254
jayne.nock@kapiticoast.govt.nz

PLEASE NOTE:

Applications must be received by the Kāpiti Coast District Council at least 8 working days prior to the Paraparaumu/Raumati Community Board meeting date, in order to meet the reporting deadline.

Meetings of the Paraparaumu/Raumati Community Board are held every six weeks.

PARAPARAUMU/RAUMATI COMMUNITY BOARD

LIST OF GRANTS FOR THE 2020/21 YEAR

Summary of activity:

2020/21 budget allocation	\$22,777
Balance carried forward to the 2019/20 financial year (Council approved)	\$8,353
Total budget for the 2020/21 year	\$31,130
Grants allocated during 2020/21 (including \$900 refund from unused grant money)	\$29,270
Balance as at 30 June 2021	\$1,860

Grants allocated:

Date	Recipient	Amount	Purpose of Grant	Report Back
18/8/20	Art Studio Kapiti	\$500	Purchase cards to display the artists of art studios artworks on the Kapiti Trail.	Received 10/5/21
18/8/20	Combined Lions Club of Kapiti	\$400	Purchase leaflets for advertising their Annual Foodbank Appeal.	Received 24/12/20
18/8/20	Kapiti Community Patrol (re-purposed c-19)	\$2,500	Help with shortfall of income, due to loss of sponsorship and lack of fundraising during C-19 lockdown.	Received 27/10/20
18/8/20	Kidz Need Dadz	\$500	Annual Father's Day Community Event.	Received 24/10/20
18/8/20	L'Arche Kapiti	\$500	Purchase fruit trees and shrubs.	Received 29/12/20
18/8/20	Kapiti Bears Rugby League (re-purposed c-19)	\$3,500	Replace all toilets and new floor coverings in their Club at Matthews Park, Raumati.	Received 7/5/21
18/8/20	Matai Community Garden Group	\$500	Purchase a Timered Irrigation system for their community garden.	Received 12/5/21
18/8/20	Mulled Wine Concerts in Kapiti	\$500	Covering costs for two concerts (26 July and 16 August).	Received 7/9/20
18/8/20	Peyton Morete	\$250	Costs associated with attending the National Shakespeare Schools Production in October 2020 in Dunedin.	Received 29/12/20
18/8/20	Summer Breeze Art Gallery	\$500	Setting up the Gallery inside the Green and White Ribbon Café, Raumati Beach.	Received 10/11/20
13/10/20	Cancer Society	\$500	Creating a peaceful, multi-purpose garden for everyone who visits them to enjoy.	Received 9/12/20
13/10/20	Jenna-Lea Philpott (Creative Kapiti)	\$500	Launch of the Art Everywhere Project in Paraparaumu Beach.	Received 23/11/20
13/10/20	Raumati Village Business Assoc.	\$500	Establishing the Raumati Village Christmas Parade	Received 16/2/21

Date	Recipient	Amount	Purpose of Grant	Report Back
13/10/20	Jackson Boyd	\$404	Purchase a 'national level' uniform for when attending his first national touch tournament as a referee	Received 23/12/20
13/10/20	Kapiti Chess Club	\$500	Purchase a portable storage cabinet to safely and securely house the Club's assets	Received 9/2/21
24/11/20	MOA Community Garden Inc	\$489.47	Purchase a line trimmer, ear protectors and pole pruner attachment for local community orchard	Received 28/6/21
24/11/20	Aur�lie Bray (Pickle Pot Be-In)	\$500	To help with safety facilities for the Pickle Pot Be-In Youth Festival in Paekakariki on 2/1/21.	Received 21/12/20
24/11/20	Feline Fix	\$500	To help provide a community service to the animals of K�piti by financially assisting and encouraging owners to de-sex their pets	Received 1/2/21
24/11/20	Actively Coping with Cancer	\$500	Hall hire costs to hold ongoing sessions at United Parish Church, Raumati.	Received 6/12/21
16/2/21	Friendship force of Kapiti	\$500	Hall hire at the Queen Elizabeth Park and Kohas for speakers when hosting Friendship force Clubs around New Zealand	Received 9/3/21
16/2/21	Kapiti Songsters Choir	\$500	Hall hire costs for weekly choir sessions at the Kapiti Uniting Church Hall during school terms.	Received 16/12/21
16/2/21	Room 4 Raumati South School	\$500	Purchase a commercial snow cone machine.	Received 29/3/21
13/4/21	Sue Spellacey	\$500	Attending the NZ National Masters tournament in Tauranga representing women's 45's Hockey Team.	Received 20/5/21
13/4/21	Paraparaumu Beach Bowling Club	\$500	The Club attending National Interclub bowls Sevens event in Christchurch in April 2021.	Received 1/7/21
13/4/21	Jo Weir	\$500	To help costs for a post graduate certificate course in Digital and Collaborative Learning through The Mindlab (NZQA accredited)	Received 3/7/21
13/4/21	Te Ara Korowai	\$500	To purchase paint and other essential maintenance items required to maintain the exterior of their Te Ara Korowai property.	Received 22/9/21
8/6/21	Adam Warriner	\$500	To help towards reinstating a memorial for Martin Kau Kau at MacLean Park	Report due June 22
8/6/21	Roger Childs - Friends of the Wharemauku Stream	\$950	To help with purchasing tools for planting and maintenance work and also a medical kit and safety equipment (i.e. ear-muffs and goggles).	Received 28/8/21
8/6/21	Kapiti Chorale	\$500	Hall hire for their choir rehearsals held at St Paul's Anglican Church Hall in Paraparaumu during February to November 2021	Received 16/12/21
8/6/21	Kapiti Coast Derby Crew	\$1,000	Hall hire of Kapiti College's gymnasium to practice each week and play their games during the year	Received 6/4/22

Date	Recipient	Amount	Purpose of Grant	Report Back
8/6/21	Kapiti Community Patrol	\$2,000	To help with ongoing running costs for their Community Patrol vehicle.	Received 9/8/21
8/6/21	Kapiti Economic Development Association	\$1,000	To equip a business hub at Kapiti Coast Airport to assist start-up businesses to get off the ground and existing businesses to grow	Received 16/12/21
8/6/21	Kapiti Table Tennis Club	\$861	Hall hire for the extra days of interclub and club championship fixtures	Received 9/8/21
8/6/21	L'Arche Kapiti	\$500	To purchase wax, fragrance and jars to make soy candles as part of their Aroha Day activities	Received 11/8/21
8/6/21	Nikau Valley Restoration Society	\$1,750	To help with launching an ambitious project of restoration of wetlands and streams in the Nikau Valley Catchment and Paraparaumu Scenic Reserve	Received 7/10/21
8/6/21	Raumati Line Dancers	\$516	Hall hire to hold their (July/October/December) Socials at the Paraparaumu Memorial Hall.	Received 9/12/21
8/6/21	Society of Saint Vincent de Paul, Kapiti	\$750	To purchase a 50-metre roll of UV resistance quarantine netting to protect their seedlings from birds and more water irrigation hoses for their garden beds	Received 13/8/21
8/6/21	Special Olympics Kapiti	\$1,000	Due to Covid restrictions the Summer Games in Hamilton (Dec 21) was postponed and Board Members agreed the grant money could be spent on new Club uniforms for the athletes.	Received 30/3/22
8/6/21	Koro Don Te Maipi	\$1,300	On behalf of Taakiri o te ata kaumatua, to help with costs to hold a 'Culture Day' to celebrate Māori Culture mixing with Pākehā English culture	Returned 1/7/21
22/6/21	Koro Don Te Maipi	-\$900	Refund of unused grant money	N/A
	TOTAL GRANTS	\$29,270.47		

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Sean Mallon, Group Manager Infrastructure Services

Taunakitanga | Recommendations

That the minutes of the Paraparaumu/Raumati Community Board meeting of 12 April 2022 be accepted as a true and correct record.

APPENDICES

1. Draft Minutes of the Paraparaumu/Raumati Community Board meeting of 12 April 2022 [↓](#)

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES**12 APRIL 2022**

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING
HELD AT THE ONLINE VIA ZOOM
ON TUESDAY, 12 APRIL 2022 AT 7.00PM**

PRESENT: Ms Kathy Spiers (Chair), Mr Guy Burns (Deputy Chair), Mr Jonny Best,
Ms Grace Lindsay, Cr Martin Halliday, Cr Bernie Randall

IN ATTENDANCE: Sean Mallon, Jayne Nock

APOLOGIES: Nil

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair welcomed everyone to the meeting.

2 APOLOGIES

An apology from Karl Webber was noted.

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

4 PUBLIC SPEAKING TIME

Valerie Andrews, on behalf of the Kāpiti Ballet Society, gave thanks for the \$500 grant received in July 2021 to help with their Dance Festival, advised on forthcoming events and responded to Members' questions.

5 MEMBERS' BUSINESS

(a) Public Speaking Time Responses

The Chair thanked Ms Andrews for her attendance and feedback.

(b) Leave of Absence

Nil

(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

Nil

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES**12 APRIL 2022****(d) Community Board Members' Activities**

The following papers were tabled during the meeting:

- Board Members' ongoing business matters as at 10 April 2022; and
- Kathy Spiers' activities as at 12 April 2022.

TABLED DOCUMENTS

The following documents were tabled.

Appendices

- 1 Board Members' ongoing business matters as at 12 April 2022
- 2 Kathy Spiers' activities as at 12 April 2022

Cr Halliday advised he would email his activities to Board Members.

6 REPORTS**6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING****COMMITTEE RESOLUTION PRCB2022/5**

Moved: Mr Guy Burns

Seconder: Cr Bernie Randall

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Penny Mikkelsen on behalf of "Share the Warmth" to help with purchasing 'new' items for the Share the Warmth campaign 'keeping Kapiti warm this winter'.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 plus GST to the Kāpiti Softball Club to help with costs to erect fences around their batting container at Te Atiawa Park, Paraparaumu.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Feline Fix to help with costs towards their spay and neutering programme.

CARRIED

7 CONFIRMATION OF MINUTES**7.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION PRCB2022/6**

Moved: Mr Jonny Best

Seconder: Ms Grace Lindsay

That the minutes of the Paraparaumu/Raumati Community Board meeting of 15 February 2022 be accepted as a true and correct record

CARRIED

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES

12 APRIL 2022

8 MATTERS UNDER ACTION**8.1 MATTERS UNDER ACTION**

Board Members noted progress to date, Mr Mallon responded to Members' questions and the following comments were noted:

Paraparaumu Transport Hub

- Pedestrian-activated traffic lights at the railway station would not be turned on until construction is completed on the east and west side. Timeframe 6-8 months.

Raumati Village Safety Improvements

- The Access and Transport Manager will attend the next Board meeting with an update.

Hydrology Report for Links Building

- To be removed from the list

Paraparaumu Airport

- Members had received some noise complaint issues and Jonny Best would look into this and report back. To enable Board Members to monitor this area it would be added to matters under action.

Beach Bylaw

- Beach accessways need to be kept clean and tidy and Board Members were advised to encourage Service Requests to the Council for work to be arranged.
- Disability Beach accessways need exploring and this would be added to matters under action. Cr Halliday will look into this area and report back.

9 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Paraparaumu-Raumati Community Board meeting closed at 8pm.

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CHAIRPERSON

8 MATTERS UNDER ACTION**8.1 MATTERS UNDER ACTION**

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

The updated matters under action, as attached at Appendix 1, for the Board's review.

Taunakitanga | Recommendations

That the Paraparaumu-Raumati Community Board note the following matters under action:

APPENDICES

1. Matters Under Action [↓](#)

Paraparaumu/Raumati Community Board – Matters Under Action Register (as at 13 May 2022)

Item	Progress
Town Centres Project/Paraparaumu Transport Hub	The Council is negotiating with a preferred main contractor in anticipation of beginning work in July once the Waka Kotahi revocation works on the road are completed. The latest designs for the Transport Hub are available to view on the Council website.
Raumati Village Safety Improvements	<p>\$400,000 of funding has been confirmed for Raumati Village safety and speed management improvements over the next two years. Officers will revisit the work previously undertaken on this project and confirm what work is achievable with this level of funding.</p> <p>The Speed Limits Rule (legislation) has been passed and comes into force on the 19 May. The detailed guides and supporting documents will be released during May. Once Officers have this detail, especially for speed limits around school areas, we will progress the design of this work. We will provide an update on this at the next meeting.</p>
Existing informal walking tracks linking Raumati South with the Leinster Avenue/old State Highway One area be acknowledged and protected in any future development of this land.	When the Development is master planned, there will be a roading network along with footpaths.
Martin KauKau Memorial	When the Skatepark is upgraded the artwork will be included at the same time. Mr Warriner will be involved in the consultation process.
RSA Memorial	The RSA has now submitted a drawing and officers are considering the request.
Kahe te Rau o te Rangi Artwork	As part of Te Uruhi (the Gateway), Te Atiawa has been commissioned to provide art/cultural elements to the building and surrounds.
The following items are part of the Council's forward work programme (for noting and appropriate updates) (added 28 Sept 21):	
Te Newhanga Kapiti Community Centre	Officers are exploring partnership opportunities for the development of the community centre.
MacLean Park (skate park, older persons equipment, lights at the basketball court)	<ul style="list-style-type: none"> Officers are planning to have a stall at the Paraparaumu Beach markets to start the discussion on the Maclean Park upgrade including aspirations for the skate park, and what older persons would like to see. Incorporating an appropriate memorial for Martin Kau Kau will be explicitly part of the scope for the skate park upgrade. Basketball court lights – we are now pricing two possible options that may be installed without requiring a resource consent. Timeframes will be confirmed once a preferred solution is selected

Item	Progress
Te Uruhi (The Gateway)	A decision on Resource Consent notification is expected in mid-May from the independent assessor. The designer for the visitor discovery space has continued working with mana whenua on narratives for storytelling at the site. Elected members have been briefed on the estimated cost increase for the project and asked staff to continue with design work whilst investigating options for funding the estimated shortfall (\$3.28m).
Community Board fund (\$20,000)	Criteria to be confirmed.

The items below for Board Members' follow up:	
Wharemauku Park/Central Park Development (including Whale song, Kaitawa Reserve Restoration Group and restoration of the Wharemauku Stream)	
Bus Shelters at Bus Stops on the Kapiti Coast - GWRC is working with the Community Board	ongoing
Bus Parking areas - GWRC/Council working together to conform to modern standards	First up will be Raumati area including Menin and Poplar Avenue – ongoing
Beach Bylaw - Notice of Motion dated 23 Nov 21 requesting the Council review Beach Bylaw around people with disabilities accessing Manly Street north accessway in vehicles	Ongoing
Paraparaumu Airport	Jonny Best to report back
Disability Beach accessways	Cr Halliday to report back

9 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil