



AGENDA

Paekākāriki Community Board Meeting

I hereby give notice that a Meeting of the Paekākāriki Community Board will be held on:

Date: Tuesday, 29 March 2022

Time: 7.00pm

Location: Online via Zoom

**James Jefferson
Group Manager Regulatory Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Paekākāriki Community Board will be held Online via Zoom, on Tuesday 29 March 2022, 7.00pm.

Paekākāriki Community Board Members

Ms Holly Ewens	Chair
Ms Tina Pope	Deputy
Ms Jessica Hortop	Member
Mr Daniel O'Connell	Member
Cr Sophie Handford	Member

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	Nil	

1 WELCOME

2 APOLOGIES

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS**6.1 CONSIDERATION OF FUNDING APPLICATIONS**

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 An application for a Community Grant has been received from:
 - 1.1 Mary Gow for \$500 to assist with the costs of printing and advertising for the Mulled Wine Concert on 10 April 2022.

DELEGATION

- 2 The Paekākāriki Community Board has the authority to consider this matter under Part D of the Governance Structure for the 2019-2022 Triennium.

BACKGROUND

- 3 This is the fourth allocation of grants for the 2021/2022 financial year.

ISSUES AND OPTIONS**Issues**

- 4 Grants are allocated in accordance with established criteria as shown on funding application form.
- 5 An application has been received for funding from the Community Grants Fund.
- 6 The applicant has been advised of the criteria and meeting date via email.
Applications from the Community Grants Fund:
 - 6.1 A request from Mary Gow for \$500 to assist with costs of printing and advertising for the Mulled Wine Concert on 10 April 2022.

CONSIDERATIONS**Policy considerations**

- 7 There are no policy considerations.

Legal considerations

- 8 There are no legal considerations.

Financial considerations

2021/2022 Budget Allocation	Total Allocated to Date	Total Available for Distribution
\$6,201.00	\$2,500.00	\$3,701.00

- 9 For this funding round, the total amount in grants being applied for is \$500.
- 10 Below are the successful Community Grant Fund applicants for the 2021/2022 year for the Board's information:

Date	Recipient	Amount	Purpose of Grant	Report Back
28 September 2021	Pickle Pot Be-In	\$500	Assist with the costs of the Pickle Pot Be-In event at Tilley Road in Paekākāriki.	
28 September 2021	Paekakariki Pride Festival	\$500	Assist with the costs of the 2021 Paekakariki Pride Festival event.	
16 November 2021	Bob Zuur	\$500	Assist with the costs of the Dogs of Paekakariki exhibition	
16 November 2021	Paekakariki Museum Trust	\$500	Assist with the costs of printing and creating maps for Paekakariki Heritage Trail	
16 November 2021	Ngati Haumia ki Paekakariki	\$500	Assist with the costs of kai for unveiling of Weaver's Whare mural	

Tāngata whenua considerations

11 There are no tāngata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

12 This report is not significant under the Council's Significance and Engagement Policy

RECOMMENDATIONS

13 That the Paekākāriki Community Board approves a funding application from Mary Gow for \$500 to assist with costs of printing and advertising for the Mulled Wine Concert on 10 April 2022.

APPENDICES

1. Paekakariki Community Board funding application from Mary Gow (under separate cover) [⇒](#)

7 UPDATES

7.1 UPDATE FROM DARREN UTING ON TRANSMISSION GULLY

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

RECOMMENDATIONS

That the minutes of the Paekākāriki Community Board meeting on 22 February 2022 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Minutes of the Paekakariki Community Board meeting on 22 February 2022 [↓](#)

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES22 FEBRUARY 2022

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PAEKĀKĀRIKI COMMUNITY BOARD MEETING
HELD AT THE ONLINE VIA ZOOM
ON TUESDAY, 22 FEBRUARY 2022 AT 7.00PM**

PRESENT: Ms Holly Ewens, Ms Tina Pope, Ms Jessica Hortop, Cr Sophie Handford

IN ATTENDANCE: Steve Cody, Acting Group Manager, Regulatory Services, and Paul Busing, Stormwater & Coastal Assets Project Manager

APOLOGIES: Mayor K Gurunathan; Mr Daniel O'Connell,

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The meeting opened with a karakia led by Cr Handford.

2 APOLOGIES

Mr Daniel O'Connell, Cr Janet Holborow, Cr Martin Halliday, Mayor K Gurunathan

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

4 PUBLIC SPEAKING TIME

Jan Nesbitt spoke about:

- Safety concerns about the exit of Te Ara Te Whareroa Track onto Poplar Avenue.
- Campaign and report going to Council about how to make this area safer.
- An independent safety review of the crossing has been completed and is with the Council roading team now.
- Cycle signs on Wellington Road – Jan is discussing with Janice Hill about how to make vehicles aware of cyclists on this road.

5 MEMBERS' BUSINESS

(a) Public Speaking Time Responses – these were responded to within the public speaking time.

(b) Leave of Absence - Nil

(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) –

- (i) Ms Tina Pope - Emergency Preparedness group preparing a flyer for local community information. Would like Council to pay for the printing and delivery of this flyer. Steve noted this and will discuss with the Communications Team. The Board will pay for the design. One off A5 sign flyer for 800 households.

Action: Amanda to follow this up once design is received.

(d) Community Board Members' Activities

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PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES**22 FEBRUARY 2022**

- (i) Ms Holly Ewens - Meeting with Ngati Haumia on Weavers Whare mural unveiling, Community Board gathering a kete for the artists. Discussions on Seawall project and art. Work on emergency preparedness. Ms Holly Ewens, Ms Tina Pope and Mr Dan O'Connell went on the Fly By Wire ride.
- (ii) Ms Tina Pope – as above.
- (iii) Mr Dan O'Connell- has been reviewing resource consent for motorway re their obligations to the community.
- (iv) Cr Sophie Handford – have started fortnightly Village Zoom calls for emergency preparedness, with a focus on health. Will also do a mailbox drop for residents.
- (v) Ms Jessica Hortop – sharing Covid information with neighbours and working to identify older persons who may need assistance.

6 REPORTS**6.1 CONSIDERATION OF FUNDING APPLICATIONS****COMMITTEE RESOLUTION PCB2022/1**

Moved: Ms Holly Ewens

Seconder: Ms Tina Pope

That the Paekākāriki Community Board approves a funding application from Paekakariki Informed Community Inc for \$480 to assist with costs of updating the Covid Community Emergency Hub on Paekakariki.nz. This grant will be paid from the Covid Emergency fund.

CARRIED**COMMITTEE RESOLUTION PCB2022/2**

Moved: Ms Holly Ewens

Seconder: Ms Tina Pope

That the Paekākāriki Community Board receives and notes the accountability report from receipt of accountability reports from the Combined Lions Clubs of Kapiti.

CARRIED**COMMITTEE RESOLUTION PCB2022/3**

Moved: Ms Holly Ewens

Seconder: Ms Tina Pope

That the Paekākāriki Community Board receives and notes the accountability report from receipt of accountability reports from the Kapiti Chorale.

CARRIED**7 UPDATES****7.1 UPDATE ON PAEKAKARIKI SEAWALL PROJECT FROM PAUL BUSING**

- Making progress on Accessway 4 access.
- Working with Arts fund and Tim Barlow artist to coordinate the art elements within the project.
- Working on some additional cone penetration tests to reduce construction risks.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

22 FEBRUARY 2022

- Interface with shared path will be provided as part of this project.
- Question from the Chair around the contingency if this project is not completed in this financial year.
- The Chair and Jessica Hortop noted that if this project had not been deferred and kept in the original Long Term Plan it would have been cheaper for the Council to complete.
- Question from the Chair around when the tender is going out and whether local contractors are being looked at for this work.
- The Chair offered to connect Paul Busing with a suitable local contractor.
- The Chair requested some draft communications to go out to the Community on this project.
- The Chair expressed concerns about whether the Seawall will be substandard and the critical nature of the tie ins and the planting. She also encouraged engagement with the Seawall Design Group and their scope.
- Action: Steve and Paul to look at engagement with the Seawall Design Group

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION PCB2022/4**

Moved: Ms Holly Ewens

Seconder: Ms Jessica Hortop

That the minutes of the Paekākāriki Community Board meeting on 16 November 2021 be accepted as a true and accurate record of the meeting.

CARRIED**9 MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION****RECOMMENDATIONS**

That the Community Board note Matters Under Action.

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Paekākāriki Community Board meeting closed at 8.12pm.

CHAIRPERSON

9 MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 To update Matters Under Action.

RECOMMENDATIONS

- 1 That the Community Board note Matters Under Action.

APPENDICES

1. Matters Under Action [↓](#)

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
1.	29/1/2013	Ongoing	Coastal protection upgrade	Coastal & Stormwater Asset Manager	<p>For the Paekākāriki seawall, as part of 2018 LTP, Council has approved funds to continue with the consented option (concrete wall). Progress to-date is as follows:</p> <ul style="list-style-type: none"> Detailed designs and tender drawings completed. Building Consent granted. Original Plan was to tender physical works in 2020/21 and carry out construction in 2021/22 and 2022/23. This project was presented as one of the key projects in 2021 Long Term Plan. Since the estimated cost of the project is \$27M (in 2020 dollars) as part of the LTP Consultation, in May 2021 the community was asked the question whether to proceed with the design already agreed at a cost of \$27M or to replace with a like for like timber wall. Council approved the preferred option in June 2021. Now we are working on the like for like replacement option and the plan is to commence construction in this financial year. We also carried out a condition assessment of the current wall in February 2021 and the wall replacement will be carried out over 5 years based on the condition assessment results. (Replacing the worst areas first). Paul Busing, Stormwater & Coastal Assets Project Manager gave a verbal update at the previous meeting on 22 February 2022.
2.	12/2/2019	Ongoing	Transmission Gully Project	Senior Policy Adviser	Darren Utting to give verbal update at the meeting.

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
3.	12/2/2019	Ongoing	Revocation	GM Infrastructure Services	NZTA have now decided not to revoke the state highway status of the road. Any changes to the road at or near Paekākāriki township will be post opening of the TG Motorway and would be an NZTA project. No further update.
4.	7/5/2019	Ongoing	Ian's Coffee site	Property Services Manager	The property was acquired for a future carpark. The building will be demolished when a proposed carpark is built. Currently there is no funding allocated for this work. A decision is yet to be made about whether the carpark is to be for commuters, which is all dependent on the completion of the Transmission Gully project, and possible subsequent ancillary works at the base of the Paekakariki Hill Rd carried out by NZTA. Will be assessed once Transmission Gully is completed.
5.	3/12/2020	Ongoing	Wainuiwhenua Project	Community Board Member Tina Pope	Tina Pope to give verbal update at the meeting.
6.	11/2/2020	Ongoing	Proposed Weigh Station/ Commercial Vehicle Safety Centre	GM Regulatory Services	No further update.
7.	30/3/2021	Ongoing	Possible renaming and use of culturally significant names for roads in Paekakariki	GM Regulatory Services	No further update.
8.	28/9/2021	Ongoing	Trimming of flax near the Weaver's Whare	GM Regulatory Services	The flax has been trimmed and this is now completed.
9.	28/9/2021	Ongoing	Cycle sign on Wellington Road	GM Regulatory Services	Recommended locations for warning sign and foliage trimming received by Council and being considered.

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
10.	28/9/2021	Ongoing	Removal of one parking space in the Village and replacement with bike racks for safety.	GM Regulatory Services	This will be assessed as part of the town centre work once Transmission Gully is completed.

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil