



AGENDA

Grants Allocation Subcommittee (Creative Communities New Zealand) Meeting

I hereby give notice that a Meeting of the Grants Allocation Subcommittee (Creative Communities Scheme) will be held on:

Date: Thursday, 23 September 2021

Time: 9.30am

Location: online via Zoom

**Sacha Haskell
Group Manager Place and Space**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Grants Allocation Subcommittee (Creative Communities Scheme) will be held online via Zoom, on Thursday 23 September 2021, 9.30am.

Grants Allocation Subcommittee (Creative Communities Scheme) Members

Cr Jackie Elliott	Chair
Deputy Mayor Janet Holborow	Member
Ms Paula Archibald	Member
Ms Mary-Jane Duffy	Member
Ms Evalina Brunoro-Beilman	Member
Ms Michelle Scullion	Member
Mayor K Gurunathan	Member

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8.1	Confirmation of minutes	24

1 WELCOME

2 COUNCIL BLESSING

“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”

I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.

3 APOLOGIES

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Notification from Elected Members of:

4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

6 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

7 REPORTS

7.1 CREATIVE COMMUNITIES SCHEME - CONSIDERATION OF APPLICATIONS FOR FUNDING ROUND

Author: Rosie Salas, Arts Museums and Heritage Advisor

Authoriser: Sacha Haskell, Group Manager Place and Space

PURPOSE OF REPORT

- 1 This report presents applications for Creative Communities Scheme funding for consideration by the Creative Communities Assessment Committee (sub-committee of the Grants Allocation Committee).

DELEGATION

- 2 The Grants Allocation Committee may make a decision to approve grant moneys under Section B.6 of the Governance Structure and Delegations:

The Committee will consider and allocate grant moneys in accordance with the meeting cycles and criteria of five granting programmes, including money granted by Creative New Zealand.

BACKGROUND

Administration of the Creative Communities Scheme

- 3 The Kāpiti Coast District Council (the Council) administers the Creative Communities Scheme under contract with Creative New Zealand. The funds are allocated nationally by Creative New Zealand on a population basis and distributed locally in accordance with their guidelines.
- 4 The Scheme was established to provide support to arts and cultural activities taking place within a local area. For the purposes of the Scheme, art is defined as “all forms of creative and interpretative expression”.
- 5 There are two funding allocation rounds per year, usually in September and March. This report pertains to the **first** funding round for the financial year 2021/22. Applications for the current round closed on Sunday 1 August 2021. Staff check each application for eligibility and then Committee members assess them individually prior to this meeting, using the scoring sheet (attached separately to the email accompanying this report).
- 6 Table 1 shows the grant allocations and costs for 2021/22.

Table 1: Grant allocations and costs for 2021/22 Creative Communities Scheme:

Allocations (Costs) (All figures are exclusive of GST).	\$
Creative NZ 2021/22 grant for full year	\$47,203.80
Council 2021 budget for 2021/22	\$51,810.00
Advertising for the full year (Budgeted at about 7% of total Creative NZ allocation)	(\$3,304.27)
Net figure of funding available for grants 2021/22	\$48,505.73
Net figure of funding available for grants Round 1 (September 2021) after actual advertising costs of \$1,175.93	\$24,729.07
Funding requested from grant applications received for Round 1(September 2021)	\$39,813.20

- 7 Creative New Zealand allocated **\$47,203.80** for Kāpiti Coast District Council for the 2021/22 financial year. **In total**, Council budgeted **\$51,810.00** in 2021/22 for grant funding. Creative New Zealand allows for up to 7% of its allocation to be used for advertising and promotion. For this financial year, **\$3,304.27** was allocated for promotion costs. (Actual advertising costs for this round were less than half of the allocated figure.)
- 8 The net figure available for grants over the full year comes to **\$48,505.73**, which is split evenly across the two funding rounds.
- 9 The total available for grant funding in the September 2021 round is **\$24,729.07**.
- 10 We received **18** applications to submit to the Committee for consideration. 17 applications are attached as individual appendices to this report, as one applicant has withdrawn because of the impact of COVID-19. The total requested is **\$39,813.20** which exceeds the funds available for this funding round by **\$15,084.13**.

Purpose of the Scheme

- 11 The purpose of the Scheme, as set out by Creative New Zealand, is to stimulate and provide support to arts and cultural activities that increase participation and increase the range and diversity of projects that make the arts more attractive and relevant to the various local communities.
- 12 Creative New Zealand notes that a community is defined by the people within it, and can include religious, cultural, or other self-defined communities. The purpose of the Creative Communities Scheme is to support “grassroots” activities.
- 13 Creative New Zealand requires Councils to have representation from Māori on the Assessment committee and seeks feedback in its regular surveys about how the council encourages application with a Toi Māori focus. For the last few funding rounds, we have specifically encouraged applications for projects with a focus on Ngā Toi Māori

Eligibility

- 14 Creative New Zealand stipulates that projects considered under this Scheme should:
 - take place within the Kāpiti Coast District; and/or
 - produce benefits that are largely experienced within the Kāpiti Coast District.

Priorities

- 15 Projects seeking assistance must meet at least one of three funding criteria set by Creative New Zealand. These are:
 - **Access and Participation:** creating opportunities for local communities to engage with and participate in local arts activities;
 - **Diversity:** supporting diverse arts and cultural traditions of our local communities, to enrich cultural diversity; and
 - **Young people:** enabling and encouraging young people under 18 years to engage with and actively participate in the arts.
- 16 In addition to these three criteria, local authorities can set their own local strategic priorities. At the allocation meeting in October 2020, the Committee resolved:
That the committee will continue its focus on projects that assist recovery from the lockdown, and resilience to the impact of the COVID19 pandemic for the next funding round.
(GACC_20201022_MIN_2292, Resolution 51)
- 17 Given the ongoing impacts of COVID-19 on the community, we have continued to reflect this priority and the continued focus on Ngā Toi Māori in our advertising.

- 18 A recommendation has also been included to continue the focus on projects that assist recovery and resilience given the ongoing nature of COVID-19.

Applications

- 19 The schedule of applications for funding (**Appendix 1**), a summary of the applications (**Appendix 2**) and further supporting information (**Appendix 3**) are attached to this report. The applications are available under separate cover through the LG Hub and will be provided in hard copy to those members who wish this.
- 20 Successful applicants are required to return a project accountability report and to participate in any funding audit of their organisation or project conducted by the Kāpiti Coast District Council. Staff track the receipt of the project accountability reports and will report highlights of completed projects to the Grants Allocation Committee at the meeting.

ISSUES AND OPTIONS

Issues

Impact of COVID-19 pandemic:

- 21 Creative New Zealand advised in 2020 that applicants should develop a COVID-19 risk management plan and follow all public health guidance on www.covid-19.govt.nz. We continue to advise all applicants of this requirement and to seek assurance that they have in place a health and safety management plan, and contingency planning for any change in Alert Levels.
- 22 Most applicants indicated contingency arrangements if they are not able to carry out their projects on the dates they have set, because of changing COVID-19 alert levels or conditions under any level.
- 23 Following the Government's recent changes to the conditions for proceeding with events at Level 2, known as "Delta Level 2", we are in the process of contacting all applicants to ensure they are aware of these changes and are updating their health and safety management plans for resubmission. At the time of submitting this report, we have received only one withdrawal (number 7 in the supporting material). We will update committee members about any further withdrawals or changes when we have contacted all the applicants.

Extensions:

- 24 The Committee does have discretion to allow extensions for grant recipients who have not been able to complete their projects or hold their event during the timeframe due to COVID-19 alert level restrictions. The Committee can also allow extensions for other reasons that the Committee accepts.
- 25 Council has received a request from Sonia Hardie at Te Raukura Ki Kāpiti for an extension of time to complete the project "*Professional editing mentoring for rangatahi film makers, for promotional material creation for Te Raukura ki Kāpiti*". The Committee granted Sonia \$1500 towards this project in October 2020. The project was delayed firstly by the original educator becoming unavailable through sickness, and subsequently by limited venue staffing capacity and disruption from the recent lockdown. Sonia has requested an extension of six months, to enable rescheduling the project after senior exams as a summer activity, or early in the new school year. We have made a recommendation for the committee to decide on this (numbered paragraph 43 in this report).

Discretion:

- 26 A Creative Communities assessment committee has discretion in certain "grey areas", or in relation to particular priorities decided by that committee. Creative New Zealand advises committees to always consider "Does this project benefit the arts?"

- 27 All applications are checked by staff for eligibility and those submitted can be considered eligible according to the Guidelines and advice received from Creative New Zealand. For the applications involving school students, Creative New Zealand has advised that they satisfy the criteria as being outside of curriculum delivery.
- 28 We sometimes receive an application for funding an aspect or stage of a large programme or project as a separate project, Creative New Zealand advises that such applications meet eligibility criteria, including projects that have received Creative New Zealand funding for an earlier stage of the project.
- 28 Often, applications comment on the social wellbeing outcome of an arts activity. The committee has discretion to consider whether the outcome of the project is primarily to benefit the arts, or another outcome.

CONSIDERATIONS

Policy considerations

- 30 There are no Policy considerations.

Legal considerations

- 31 There are no legal considerations.

Financial considerations

- 32 The [CCS Assessors Guide 2019-22 Updated July 2020.pdf](#) provides information and guidance about taking a strategic approach to making funding decisions that represent the best use of the funds available and deliver strongly to the funding criteria from Creative New Zealand.

Tāngata whenua considerations

- 33 Creative New Zealand requires that at least one representative from local iwi sits on the assessment panel or committee. This Committee includes up to three iwi representatives nominated by Te Whakaminenga o Kāpiti. The decision for nomination for that representative currently is sitting with Te Whakaminenga. If no representative is nominated before the meeting, the committee should ensure they consider applications from a te ao Māori perspective as part of their decision-making.

Committee membership

- 34 The resignation of a Committee member earlier in 2021 resulted in a vacancy for this committee. Subsequent to advertising and directly approaching potential interested parties, three applications were received and submitted to Council. Council appointed Michelle Scullion as a community representative at the Council meeting on 26 August 2021.

Strategic considerations

- 35 In supporting the arts in Kāpiti, the Creative Community Scheme grants allocation aligns with the Council's strategic vision – *toitū Kāpiti* – and the outcome, *Our communities are resilient, safe, healthy and connected. Everyone has a sense of belonging and can access the resources and services they need*. Grants funding contributes to this objective through:
- *facilitating connectivity across the community (groups and individuals) and between communities*
 - *funding locally-led initiatives.*¹

¹ Kāpiti Coast District Council, *Our plan for securing our Future/Toitū Kāpiti* (Long-term Plan 2021-41, Part one), page 33.

- 36 Supporting the arts also is an important way councils fulfil their purpose in promoting the social and cultural wellbeing of the community, as described in the changes in 2019 to the Local Government Act 2002 (section 10).² Many applications note the social benefit of the project gained through community involvement in arts activities.
- 37 The committee, in taking a more strategic approach to allocating funds and articulating local priorities for this and the previous round is in alignment with the Council's continued focus on community recovery. The Council recognises that supporting the arts contributes to the long-term recovery effort from the pandemic.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 38 The recommendations in this report have a low level of significance under the Council's Significance and Engagement Policy.

Engagement planning

- 39 An engagement plan is not needed to implement this decision.

Publicity

- 40 We undertook a broad promotional campaign to advertise the Scheme and the applications for this funding round, through a variety of channels.
- 41 We advertised we would provide workshops to assist people considering applying, but received no interest for this. However, please note the good awareness of the fund due to the current oversubscription to the fund this funding round.

² *Local Government Act 2002* (as at 14 May 2019),
<http://www.legislation.govt.nz/act/public/2002/0084/latest/DLM171803.html#DLM171803>

RECOMMENDATIONS

- 42 That the committee continues its focus on projects that assist recovery from the lockdown and resilience to the impact of the COVID19 pandemic for the next funding round.
- 43 That the Committee agree to an extension of six months, as requested by Sonia Hardie from Te Raukura ki Kāpiti, to enable rescheduling the project *Professional editing mentoring for rangatahi film makers, for promotional material creation for Te Raukura ki Kāpiti*.
- 44 That the Grants Allocation Committee grants Ngā Manu Nature Reserve \$_____ from the Creative Communities Scheme to assist with the project *Dwellbeings*.
- 45 That the Grants Allocation Committee grants Michael O'Leary \$_____ from the Creative Communities Scheme to assist with the project *3 Poets & a Musician*.
- 46 That the Grants Allocation Committee grants Kāpiti Music Centre Trust \$_____ from the Creative Communities Scheme to assist with the project *Kapiti Music Centre End of Year Concert*.
- 47 That the Grants Allocation Committee grants The Pickle Pot Be-In \$_____ from the Creative Communities Scheme to assist with the project *The Pickle Pot Be-In*.
- 48 That the Grants Allocation Committee grants Music Festivals and Events \$_____ from the Creative Communities Scheme to assist with the project *Summer Music in the Park – Maclean Park*.
- 49 That the Grants Allocation Committee grants Helen Keivom \$_____ from the Creative Communities Scheme to assist with the project *Indian Rag Workshop with Basant Madhur*.
- 50 That the Grants Allocation Committee grants Kāpiti Community Choir \$_____ from the Creative Communities Scheme to assist with the project *Kāpiti Community Choir Term 4 2021*.
- 51 That the Grants Allocation Committee grants Mary Gow \$_____ from the Creative Communities Scheme to assist with the project *Mulled Wind Concert - Piano Delivery*.
- 52 That the Grants Allocation Committee grants Creative Kāpiti \$_____ from the Creative Communities Scheme to assist with the project *Beach Art Workshops and Exhibition*.
- 53 That the Grants Allocation Committee grants Creative Kāpiti \$_____ from the Creative Communities Scheme to assist with the project *Tohorā Community Art Installation*.
- 54 That the Grants Allocation Committee grants House of Sound Music Academy (VanMills Creative Ltd) \$_____ from the Creative Communities Scheme to assist with the project *Battle of the Bands - Intermediate & Primary Schools (Wgtn Region)*.
- 55 That the Grants Allocation Committee grants Jordan Harcourt-Hughes \$_____ from the Creative Communities Scheme to assist with the project *168 Days of Kapiti Magic*.
- 56 That the Grants Allocation Committee grants Zeal Education Trust - Kāpiti \$_____ from the Creative Communities Scheme to assist with the project *The Shape of Light photography and design exhibition*.

- | | |
|----|--|
| 57 | That the Grants Allocation Committee grants Fernando Figueroa \$_____ from the Creative Communities Scheme to assist with the project <i>Jazz Shed Studio Presents "Multi-Fest Kapiti"</i> . |
| 58 | That the Grants Allocation Committee grants Kapiti Youth Orchestra \$_____ from the Creative Communities Scheme to assist with the project <i>Kapiti Youth Orchestra Camp 2022</i> . |
| 59 | That the Grants Allocation Committee grants Tracey Morgan \$_____ from the Creative Communities Scheme to assist with the project <i>Threads of the Wind</i> . |
| 60 | That the Grants Allocation Committee grants Kapiti Concert Orchestra \$_____ from the Creative Communities Scheme to assist with the project <i>Kapiti Concert Orchestra Performance</i> . |

APPENDICES

1. Schedule of Applications [↓](#)
2. Summary of Applications [↓](#)
3. Supporting information ordered by Criteria, Location, and Artform [↓](#)
4. 01 Nga Manu Dwellbeings Art (under separate cover) [⇒](#)
5. 02 Michael O'Leary - 3 Poets and a Musician (under separate cover) [⇒](#)
6. 03 Kapiti Music Centre_End of Year Concert (under separate cover) [⇒](#)
7. 04 The Pickle Pot Be-In - Youth Concert (under separate cover) [⇒](#)
8. 05 Music Festivals and Events (under separate cover) [⇒](#)
9. 06 Helen Keivom - Indian Rag Workshop with Basant Madhur (under separate cover) [⇒](#)
10. 08 Kapiti Community Choir - Term 4 2021 (under separate cover) [⇒](#)
11. 09 Mary Gow - Mulled Wine Concerts (under separate cover) [⇒](#)
12. 10 Creative Kapiti - Beach Art (under separate cover) [⇒](#)
13. 11 Creative Kapiti - Tohara Community Art Installation (under separate cover) [⇒](#)
14. 12 House of Sound - Battle of the Bands (under separate cover) [⇒](#)
15. 13 Jordan Harcourt-Hughes - 168 Days of Kapiti Magic (under separate cover) [⇒](#)
16. 14 Zeal Education Trust - Light Photography and Design Exhibition (under separate cover) [⇒](#)
17. 15 Fernando Figueroa - Jazz Shed Studio Presents Multi-Fest Kapiti (under separate cover) [⇒](#)
18. 16 Kapiti Youth Orchestra - Camp 2022 (under separate cover) [⇒](#)
19. 17 Tracey Morgan - Threads of the Wind (under separate cover) [⇒](#)
20. 18 Kapiti Concert Orchestra - KCO Performance (under separate cover) [⇒](#)

APPENDIX 1 Schedule of applications

No.	Project Name
1	Dwellbeings
2	3 Poets & a Musician
3	Kapiti Music Centre End of Year Concert
4	The Pickle Pot Be-In
5	Summer Music in the Park –Maclean Park
6	Indian Rag Workshop with Basant Madhur
7	World Premier Concert Performance of “PIRATE GIRLS”
8	Kāpiti Community Choir Term 4 2021
9	Mulled Wind Concert - Piano Delivery
10	Beach Art Workshops and Exhibition
11	Tohorā Community Art Installation
12	Battle of the Bands - Intermediate & Primary Schools (Wgtn Region)
13	168 Days of Kapiti Magic
14	The Shape of Light photography and design exhibition.
15	Jazz Shed Studio Presents “Multi-Fest Kapiti”
16	Kapiti Youth Orchestra Camp 2022
17	'Threads of the Wind'
18	Kapiti Concert Orchestra Performance

**GRANTS ALLOCATION SUBCOMMITTEE (CREATIVE COMMUNITIES 23 SEPTEMBER 2021
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Appendix 2: SUMMARY Creative Communities Scheme Applications

No.	Organisation or Individual Applicants Name	Contact name	Project Name	Project Short Description	Criteria	Local Priority	Purpose of Req Funds	Amt Applied For
1	Ngā Manu Nature Reserve	Matu Booth	<i>Dwellbeings</i>	Art-dwellings sculptures created by Kemi&Niko (Urban Hut creators) each conceptually based on an ecosystem) that will prompt the viewer to consider the meaning of home and habitat from the perspective of the animals and plants iconic to Ngā Manu.	1		To cover artists fees.	\$2,500.00
2	Michael O'Leary	Michael O'Leary	<i>3 Poets & a Musician</i>	A poetry reading featuring NZ Aotearoa Poet Laureate David Eggleston supported by two well known local poets, and local musicians and MC Rob Hack.	1	yes	To cover costs for: Hall hire, Koha for performers, David Eggleston's accommodation.	\$1,200.00
3	Kapiti Music Centre Trust	Amanda Kemp (Manager)	<i>Kapiti Music Centre End of Year Concert</i>	End of year concert on 6/11/21 by senior students, for parents and public, in a festival atmosphere.	3			\$3,276.20
4	The Pickle Pot Be-In	Aurélie Bray	<i>The Pickle Pot Be-In</i>	Youth Operated Day Music Festival, Focused around Peace, Self Discovery and Community Connectedness	3		Towards total project cost	\$3,000.00
5	Music Festivals and Events	Chris Craddock	<i>Summer Music in the Park – Maclean Park</i>	Live musical community free event on a Saturday day in Maclean Park featuring well-known local musicians, young and older.	1		To cover total project cost. (P.A & Backline hire, Artists / band performance)	\$3,000.00
6	Helen Keivom	Helen Keivom	<i>Indian Rag Workshop with Basant Madhur</i>	A workshop to be held at St Peter's Hall with top Indian musician, tabla player Basant Madhur, renowned throughout Australasia to teach the art of the traditional Rag.	2		To cover costs for: Musicians, Hall hire, Advertising.	\$2,200.00
7	Kapiti Chorale Inc WITHDRAWN	Les Church	<i>World Premier Concert Performance of "PIRATE GIRLS"</i>	"Pirate Girls" is a composition by American composer Robert Hanson. It will be performed in Paraparaumu on Sunday 21 st November after three months of rehearsals. The work will be presented as a dramatic oratorio over approximately two hours and will be performed as a world premiere of this work.	1		Towards promotion, Hall hire and hall equipment (hire of seating, cartage, and staging.	\$1,000.00

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No.	Organisation or Individual Applicants Name	Contact name	Project Name	Project Short Description	Crit- eria	Local Priority	Purpose of Req Funds	Amt Applied For
8	Kāpiti Community Choir	Carol Shortis	<i>Kāpiti Community Choir Term 4 2021</i>	Rehearsals and music preparation for six end-of-year performances of songs from around the world, including waiata and te reo Māori content, at venues such as Kāpiti Food Fair and Coastlands Mall and rest homes/retirement villages in the area.	1	yes	Towards Music Director's cost	\$1,230.00
9	Mary Gow	Mary Gow	<i>Mulled Wind Concert - Piano Delivery</i>	As part of the very popular Mulled Wine Concert series, to provide two classical music concerts using a Schimmel Grand Piano in the Memorial Hall in Paekākāriki: concert pianist Sarah Watkins from Auckland and her trio (March 13), and concert pianist Michael Endres from Christchurch (April 10). Concerts include the opportunity to enjoy mulled wine and finger food, and conversation with the performers.	1		Towards total project cost.	\$2,000.00
10	Creative Kapiti	Jenna-Lea Philpott	<i>Beach Art Workshops and Exhibition</i>	Beach Art Competition: As part of Creative Kāpiti's inaugural 2021 Design & Arts Festival in October/ November, members of the public create beach art along the Kapiti Coast, photograph it and upload to a dedicated Facebook page and Instagram account where the public can vote for the People's Choice Award. Grant requested to support engaging an artist's services and to employ a rangatahi to lead the social media campaign (an opportunity to work in arts management).	1		To cover total project cost.	\$1,415.00
11	Creative Kapiti	Jenna-Lea Philpott	<i>Tohorā Community Art Installation</i>	To support art installation to be developed and curated by artist Hamish Macaulay as part of Creative Kāpiti's inaugural 2021 Design & Arts Festival in October/November. Exhibition in the Creative Kāpiti Gallery in Kiwibank Paraparaumu.	1		Towards total project cost.	\$2,720.00
12	House of Sound Music Academy (VanMills Creative Ltd)	Elan VanMills or Erica Nock	<i>Battle of the Bands - Intermediate & Primary Schools (Wgtn Region)</i>	Battle of the Bands is a competition for the Greater Wellington Region, targeted at primary/intermediate students. The day is a fun, competitive "big stage" experience that provides a platform for Wellington's young & talented musicians.	3		Towards venue hire, Sound technician, MC, Judges panel, Administration	\$2,500.00

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No.	Organisation or Individual Applicants Name	Contact name	Project Name	Project Short Description	Crit- eria	Local Priority	Purpose of Req Funds	Amt Applied For
13	Jordan Harcourt-Hughes	Jordan Harcourt-Hughes	<i>168 Days of Kapiti Magic</i>	A 6-month journey of mindful creativity, combining Zoom workshops and in-person workshops, led by local artist.	1	yes	Towards marketing, and studio supplies	\$1,125.00
14	Zeal Education Trust - Kāpiti	Hamish Campbell	<i>The Shape of Light photography and design exhibition.</i>	Exhibition event showcasing the work of Zeal's photography and graphic design students and put on by Zeal's young volunteers, creative pathway students, and performers.	3			\$1,997.00
15	Fernando Figueroa	Fernando Figueroa	<i>Jazz Shed Studio Presents "Multi-Fest Kapiti"</i>	Music festival for everyone, featuring professional jazz band with young players from several local schools.	2	yes	Marketing, Producer, Music and video equipment hire	\$4,000.00
16	Kapiti Youth Orchestra	Vivien Chisholm	<i>Kapiti Youth Orchestra Camp 2022</i>	A residential weekend music camp where new and returning orchestra members work with professional orchestral musicians, present a concert, and get to know one another to form lasting friendships which are so important for young people during these unsettling Covid-19 times.	3	yes	To cover the accommodation costs of the camp, and towards Musical Director's fees.	\$3,650.00
17	Tracey Morgan	Tracey Morgan	<i>'Threads of the Wind'</i>	National Weavers Exhibition (Te Roopu Raranga Whatu o Aotearoa) at Toi Tangata, Ōtaki, featuring artists from the ART confederation of significant national and international standing.	2		Towards gallery hire, and Exhibition installation	\$2,000.00
18	Kapiti Concert Orchestra	Frances Tull	<i>Kapiti Concert Orchestra Performance</i>	Orchestral concert access for all community as audience or performer. Second half of the concert is dedicated to celebrating the legacy of internationally known opera singer Inia Te Wiata, featuring waiata he made famous.	1		Towards total project cost.	\$2,000.00
							TOTAL	\$39,813.20

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APPENDIX 3: Supporting information, ordered by Criteria, Location, and Artform

1. Ordered by Criteria

Appl icant #	Organisation or Individual Applicants Name	Project Name	Criteria (CNZ)	Cttee Priority	ethnicity of applicant	Artform	Activity type	Loca- tion	Part icip ant	Aud ienc e
1	Ngā Manu Nature Reserve	Dwellbeings	1		NZ European/Pakeha	Visual arts	Creation and presentation	Waikan ae	2	100+
2	Michael O'Leary	3 Poets & a Musician	1	yes	NZ European/Pakeha Pacific peoples	Literature	Presentation only	Paekāk āriki	5	50
3	Kāpiti Music Centre Trust	Kāpiti Music Centre End of Year Concert	3		NZ European/Pakeha Pacific peoples Māori Asian Middle East/Latin American	Music	Presentation only	Raumatī	250	350
4	The Pickle Pot Be-In	The Pickle Pot Be-In	3		NZ European/Pakeha Māori	Multi- artform (including film)	Creation and presentation	Paekāk āriki	100	1000
5	Music Festivals and Events	Summer Music in the Park –Maclean Park	1		NZ European/Pakeha Pacific peoples Māori Asian Middle East/Latin American Other	Music	Presentation only	Para- paraum u Beach	40	700+
6	Helen Keivom	Indian Rag Workshop with Basant Madhur	2		Asian	Music/ Dance	Workshop/wan anga	Paekāk āriki	20	20
7	Kāpiti Chorale Inc	World Premier Concert Performance of "PIRATE GIRLS"	1		NZ European/Pakeha	Music	Presentation only	Ōtaki	84	250
8	Kāpiti Community Choir	Kāpiti Community Choir Term 4 2021	1	yes	NZ European/Pakeha Pacific peoples Māori Other	Music	Creation and presentation	Parapar aumū	45	200
9	Mary Gow	Mulled Wind Concert Piano Delivery	1		NZ European/Pakeha	Music	Presentation only	Paekāk āriki	4	200

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Appl icant #	Organisation or Individual Applicants Name	Project Name	Criteria (CNZ)	Cttee Priority	ethnicity of applicant	Artform	Activity type	Loca- tion	Part icip ant	Aud ienc e
10	Creative Kāpiti	Beach Art Workshops and Exhibition	1		NZ European/Pakeha	Visual arts	Creation and presentation	Parapar aumu	50+	1000+
11	Creative Kāpiti	Toharā Community Art Installation	1		NZ European/Pakeha	Craft/object t arts, and Visual arts	Creation and presentation	Parapar aumu	50+	400+
12	House of Sound Music Academy (VanMills Creative Ltd)	Battle of the Bands - Intermediate & Primary Schools (Wgtn Region)	3		NZ European/Pakeha	Music	Presentation only	Parapar aumu	18+ bands	300+
13	Jordan Harcourt-Hughes	168 Days of Kāpiti Magic	1	yes	NZ European/Pakeha	Visual arts	Workshop/wan anga	Parapar aumu	12	na
14	Zeal Education Trust - Kāpiti	The Shape of Light photography and design exhibition.	3		NZ European/Pakeha Pacific peoples Māori	Multi- artform (including film)	Creation and presentation	Parapar aumu	20	80
15	Fernando Figueroa	Jazz Shed Studio Presents "Multi-Fest Kāpiti"	2		Middle Eastern/Latin American	Music	Presentation only	Parapar aumu	25	200
16	Kāpiti Youth Orchestra	Kāpiti Youth Orchestra Camp 2022	3	yes	NZ European/Pakeha Māori Asian Other	Music	Workshop/wan anga	Waikan ae		
17	Tracey Morgan	Threads of the Wind	2		NZ European/Pakeha Māori	Ngā toi Māori	Presentation only	Waikan ae	140	900
18	Kāpiti Concert Orchestra	Kāpiti Concert Orchestra Performance	1		NZ European/Pakeha	Music	Creation and presentation	Ōtaki	50+	200

**GRANTS ALLOCATION SUBCOMMITTEE (CREATIVE COMMUNITIES 23 SEPTEMBER 2021
NEW ZEALAND) MEETING AGENDA**

2. Ordered by location

Applicant #	Organisation or Individual Applicants Name	Project Name	Criteria (CNZ)	Cttee Priority	ethnicity of applicant	Artform	Activity type	Location	Participant	Audience
7	Kāpiti Chorale Inc	World Premier Concert Performance of "PIRATE GIRLS"	1		NZ European/Pakeha	Music	Presentation only	Ōtaki	84	250
18	Kāpiti Concert Orchestra	Kāpiti Concert Orchestra Performance	1		NZ European/Pakeha	Music	Creation and presentation	Ōtaki	50+	200
6	Helen Keivom	Indian Rag Workshop with Basant Madhur	2		Asian	Music/Dance	Workshop/wananga	Paekākāriki	20	20
9	Mary Gow	Mulled Wind Concert Piano Delivery	1		NZ European/Pakeha	Music	Presentation only	Paekākāriki	4	200
2	Michael O'Leary	3 Poets & a Musician	1	yes	NZ European/Pakeha Pacific peoples	Literature	Presentation only	Paekākāriki	5	50
4	The Pickle Pot Be-In	The Pickle Pot Be-In	3		NZ European/Pakeha Māori	Multi-artform (including film)	Creation and presentation	Paekākāriki	100	1000
10	Creative Kāpiti	Beach Art Workshops and Exhibition	1		NZ European/Pakeha	Visual arts	Creation and presentation	Paraparaumu	50+	1000+
11	Creative Kāpiti	Toharā Community Art Installation	1		NZ European/Pakeha	Craft/object arts, and Visual arts	Creation and presentation	Paraparaumu	50+	400+
15	Fernando Figueroa	Jazz Shed Studio Presents "Multi-Fest Kāpiti"	2		Middle Eastern /Latin American	Music	Presentation only	Paraparaumu	25	200
12	House of Sound Music Academy (VanMills Creative Ltd)	Battle of the Bands - Intermediate & Primary Schools (Wgtn Region)	3		NZ European/Pakeha	Music	Presentation only	Paraparaumu	18+bands	300+

**GRANTS ALLOCATION SUBCOMMITTEE (CREATIVE COMMUNITIES 23 SEPTEMBER 2021
NEW ZEALAND) MEETING AGENDA**

Applicant #	Organisation or Individual Applicants Name	Project Name	Criteria (CNZ)	Cttee Priority	ethnicity of applicant	Artform	Activity type	Location	Participant	Audience
13	Jordan Harcourt-Hughes	168 Days of Kāpiti Magic	1	yes	NZ European/ Pakeha	Visual arts	Workshop/ wananga	Paraparaumu	12	na
8	Kāpiti Community Choir	Kāpiti Community Choir Term 4 2021	1	yes	NZ European/ Pakeha Pacific peoples Māori Other	Music	Creation and presentation	Paraparaumu	45	200
14	Zeal Education Trust - Kāpiti	The Shape of Light photography and design exhibition.	3		NZ European/ Pakeha Pacific peoples Māori	Multi-artform (including film)	Creation and presentation	Paraparaumu	20	80
5	Music Festivals and Events	Summer Music in the Park –Maclean Park	1		NZ European/ Pakeha Pacific peoples Māori Asian Middle East/Latin American Other	Music	Presentation only	Paraparaumu Beach	40	700+
3	Kāpiti Music Centre Trust	Kāpiti Music Centre End of Year Concert	3		NZ European/ Pakeha Pacific peoples Māori Asian Middle East/Latin American	Music	Presentation only	Raumati	250	350
16	Kāpiti Youth Orchestra	Kāpiti Youth Orchestra Camp 2022	3	yes	NZ European/ Pakeha Māori Asian Other	Music	Workshop/ wananga	Waikanae		
1	Ngā Manu Nature Reserve	Dwellbeings	1		NZ European/ Pakeha	Visual arts	Creation and presentation	Waikanae	2	100+
17	Tracey Morgan	Threads of the Wind	2		NZ European/ Pakeha Māori	Ngā toi Māori	Presentation only	Waikanae	140	900

**GRANTS ALLOCATION SUBCOMMITTEE (CREATIVE COMMUNITIES 23 SEPTEMBER 2021
NEW ZEALAND) MEETING AGENDA**

3. Ordered by Artform

Appl icant #	Organisation or Individual Applicants Name	Project Name	Crit- eria (CNZ)	Cttee Prio rity	ethnicity of applicant	Artform	Activity type	Location	Partici pant	Audi ence
11	Creative Kāpiti	Toharā Community Art Installation	1		NZ European/ Pakeha	Craft/object arts, and Visual arts	Creation and presentation	Paraparaumu	50+	400+
2	Michael O'Leary	3 Poets & a Musician	1	yes	NZ European/ Pakeha Pacific peoples	Literature	Presentation only	Paekākāriki	5	50
4	The Pickle Pot Be-In	The Pickle Pot Be-In	3		NZ European/ Pakeha Māori	Multi-artform (including film)	Creation and presentation	Paekākāriki	100	1000
14	Zeal Education Trust - Kāpiti	The Shape of Light photography and design exhibition.	3		NZ European/ Pakeha Pacific peoples Māori	Multi-artform (including film)	Creation and presentation	Paraparaumu	20	80
3	Kāpiti Music Centre Trust	Kāpiti Music Centre End of Year Concert	3		NZ European/ Pakeha Pacific peoples Māori Asian Middle East/Latin American	Music	Presentation only	Raumatī	250	350
5	Music Festivals and Events	Summer Music in the Park –Maclean Park	1		NZ European/ Pakeha Pacific peoples Māori Asian Middle East/Latin American Other	Music	Presentation only	Paraparaumu Beach	40	700+
7	Kāpiti Chorale Inc	World Premier Concert Performance of "PIRATE GIRLS"	1		NZ European/ Pakeha	Music	Presentation only	Ōtaki	84	250
8	Kāpiti Community Choir	Kāpiti Community Choir Term 4 2021	1	yes	NZ European/ Pakeha Pacific peoples Māori Other	Music	Creation and presentation	Paraparaumu	45	200

**GRANTS ALLOCATION SUBCOMMITTEE (CREATIVE COMMUNITIES 23 SEPTEMBER 2021
NEW ZEALAND) MEETING AGENDA**

Appl icant #	Organisation or Individual Applicants Name	Project Name	Crit- eria (CNZ)	Cttee Prio rity	ethnicity of applicant	Artform	Activity type	Location	Partici pant	Audi ence
9	Mary Gow	Mulled Wind Concert Piano Delivery	1		NZ European/ Pakeha	Music	Presentation only	Paekākāriki	4	200
12	House of Sound Music Academy (VanMills Creative Ltd)	Battle of the Bands - Intermediate & Primary Schools (Wgtn Region)	3		NZ European/Pakeha	Music	Presentation only	Paraparaumu	18+bands	300+
15	Fernando Figueroa	Jazz Shed Studio Presents "Multi-Fest Kāpiti"	2		Middle Eastern/Latin American	Music	Presentation only	Paraparaumu	25	200
16	Kāpiti Youth Orchestra	Kāpiti Youth Orchestra Camp 2022	3	yes	NZ European/Pakeha Māori Asian Other	Music	Workshop/ wananga	Waikanae		
18	Kāpiti Concert Orchestra	Kāpiti Concert Orchestra Performance	1		NZ European/Pakeha	Music	Creation and presentation	Ōtaki	50+	200
6	Helen Keivom	Indian Rag Workshop with Basant Madhur	2		Asian	Music/Dance	Workshop/w ananga	Paekākāriki	20	20
17	Tracey Morgan	Threads of the Wind	2		NZ European/Pakeha Māori	Ngā toi Māori	Presentation only	Waikanae	140	900
1	Ngā Manu Nature Reserve	Dwellbeings	1		NZ European/Pakeha	Visual arts	Creation and presentation	Waikanae	2	100+
10	Creative Kāpiti	Beach Art Workshops and Exhibition	1		NZ European/Pakeha	Visual arts	Creation and presentation	Paraparaumu	50+	1000 +
13	Jordan Harcourt- Hughes	168 Days of Kāpiti Magic	1	yes	NZ European/Pakeha	Visual arts	Workshop/ wananga	Paraparaumu	12	na

8 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

Author: Grayson Rowse, Democracy Services Advisor

Authoriser: Leyanne Belcher, Democracy Services Manager

NOTE FROM OFFICERS

- 1 The Grants Allocation Sub-committee administers several grants programmes across the year, and each grants subcommittee may have different membership. Most of the grants administered only have one meeting a year. Authority to dispense those grants is demonstrated by confirmed minutes of the sub-committee.
- 2 To facilitate the timely confirmation of minutes, the minutes from a Grants Allocation Sub-committee will be presented to the immediately subsequent Grants Allocation Sub-committee meeting, regardless of the grant type, for confirmation.
- 3 A copy of the minutes for confirmation will separately be sent to the members of the originating sub-committee, who can raise any matters to do with the minutes with the Chair of the sub-committee.
- 4 The Chair, by moving the confirmation, signifies that the minutes do reflect a true and accurate record of the business transacted.

RECOMMENDATIONS

1. The minutes of the Grants Allocation Sub-committee (Creative Communities NZ) meeting of 8 April 2021 are a true and accurate record.
2. The minutes of the Grants Allocation Sub-committee (Community Grants) meeting of 15 April 2021 are a true and accurate record.

APPENDICES

1. Minutes of the Grants Allocation (Creative Communities NZ) Sub-committee meeting of 8 April 2021 [↓](#)
2. Minutes of the Grants Allocation (Community Grants) Sub-committee meeting of 15 April 2021 [↓](#)

MINUTES OF KAPITI COAST DISTRICT COUNCIL
GRANTS ALLOCATION SUBSUBCOMMITTEE (CREATIVE COMMUNITIES NEW ZEALAND)
MEETING

HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 8 APRIL 2021 AT 9.30AM

PRESENT: Cr Jackie Elliott, Deputy Mayor Janet Holborow, , Ms Mary-Jane Duffy, Ms
Evalina Brunoro-Beilman

IN ATTENDANCE: Ms Sacha Haskell, Ms Rosie Salas, Ms Nerita Clark, Ms Tracey Waye

APOLOGIES: Ms Paula Archibald, Mayor K Gurunathan

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

Cr Elliott welcomed Subcommittee members and staff in attendance.

2 COUNCIL BLESSING

Cr Elliott read the Council blessing.

3 APOLOGIES

APOLOGY

SUBCOMMITTEE RESOLUTION GACC2021/1

Moved: Deputy Mayor Janet Holborow

Seconder: Ms Mary-Jane Duffy

That the apologies received from Paula Archibald and Mayor Gurunathan be accepted.

CARRIED

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Chris Craddock spoke to the application from Music Festivals, for the project *Jazz in the Gardens*, and responded to questions from the Subcommittee.

Amanda Kemp spoke to the application from Kapiti Youth Orchestra, for the project *Kapiti Youth Orchestra Annual Grande Concert*, and responded to questions from the Subcommittee.

Jan Bolwell spoke to the application from Crows Feet Dance Collective, for the project *Carmina Burana*, and responded to questions from the Subcommittee.

Jan Bolwell spoke to the application from Handstand Productions, for the project *Silent Spring*, and responded to questions from the Subcommittee.

Bede Laracy spoke to the application from the Raumati Village Business Association, for the project *Raumati Village Interactive Arts Event*, and responded to questions from the Subcommittee.

Joanne Hakaraia spoke to her application for the project *Raukawakawa Project*, and responded to questions from the Subcommittee.

Jenna-Lee Philpott spoke to the application from Creative Kapiti, for the project *Art Everywhere Phase 2*, and responded to questions from the Subcommittee.

Louise Waterworth spoke to the application from the Kapiti Women's Health Collective Centre, for the project *"Have a Go" Arts Programme*, and responded to questions from the Subcommittee.

Taryn Beri spoke to the application from Toi Tangata, for the project *Series: Poetry Taonga puoro, art, and Matariki workshops and exhibition*, and responded to questions from the Subcommittee.

Rod Graham spoke to the applications from Otaki Pottery Club for the projects *Clay Workshops for Young People* and *Clay Date – Creating with Clay*, and responded to questions from the Subcommittee.

Valerie Andrews spoke to the application from the Kapiti Ballet Society, for the project *Dance Kapiti 2021*, and responded to questions from the Subcommittee.

Hamish Campbell spoke to the application from Zeal, for the project *Otaki Yard/Zeal Container Mural Art Project*, and responded to questions from the Subcommittee.

Mark Amery spoke to the application from Paekakariki Informed Community Inc, for the project *Paekakariki NZ stories of our walks and rides*, and responded to questions from the Subcommittee.

Andrew Laking spoke to the application from Lakos Ltd, for the project *Werewolf*, and responded to questions from the Subcommittee.

The meeting adjourned at 11.04am and resumed at 11.27am.

6 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – these were provided at the time each applicant spoke.
- (b) Leave of Absence – nil
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) – nil

7 REPORTS

7.1 CREATIVE COMMUNITIES SCHEME _CONSIDERATION OF APPLICATIONS FOR FUNDING ROUND 2, 2020-21

Ms Rosie Salas spoke to the report and answered questions from Subcommittee members, she then circulated highlights of previously-funded projects.

Subcommittee members considered and discussed the applications.

Ms Mary-Jane Duffy left the meeting at 11.28am and returned at 11.29am.

Deputy Mayor Janet Holborow left the meeting at 11.40am and returned to the meeting at 11.41am.

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SUBCOMMITTEE RESOLUTION GACC2021/2

Moved: Cr Jackie Elliott

Seconder: Deputy Mayor Janet Holborow

That the Grants Allocation Subcommittee notes Jenna-Lea Philpott's resignation from the Subcommittee, acknowledges and thanks her for her contribution, and requests a letter be sent to this effect.

CARRIED

Ms Mary-Jane Duffy left the meeting at 11.28am and returned at 11.29am.

Cr Janet Holborow left the meeting at 11.40am and returned 11.41am.

SUBCOMMITTEE RESOLUTION GACC2021/3

Moved: Deputy Mayor Janet Holborow

Seconder: Ms Evalina Brunoro-Beilman

That the Grants Allocation Subcommittee grants Music Festivals \$2,650 from the Creative Communities Scheme to assist with the project *Jazz in the Gardens*.

That the Grants Allocation Subcommittee grants Ōtaki School \$1,360 from the Creative Communities Scheme to assist with the project *Te Pō Kanikani*.

That the Grants Allocation Subcommittee grants Crows Feet Dance Collective \$2,085 from the Creative Communities Scheme to assist with the project *Carmina Burana*.

That the Grants Allocation Subcommittee grants Handstand Productions \$2,000 from the Creative Communities Scheme to assist with the project *Silent Spring*.

That the Grants Allocation Subcommittee grants Kapiti Youth Support \$2,278 from the Creative Communities Scheme to assist with the project *Material & staff costs for the 2021 Kāpiti Arts Trail*.

That the Grants Allocation Subcommittee grants Zeal \$0 from the Creative Communities Scheme to assist with the project *Ōtaki Yard/Zeal Container Mural Art Project*. The Subcommittee felt this application had a lower priority than other applications received, given there were limited funds available for distribution.

That the Grants Allocation Subcommittee grants Raumati Village Business Association \$0 from the Creative Communities Scheme to assist with the project *Raumati Village Interactive Arts Event*. The Subcommittee felt this application had a lower priority than other applications received, given there were limited funds available for distribution.

That the Grants Allocation Subcommittee grants Kāpiti Youth Orchestra \$1,792 from the Creative Communities Scheme to assist with the project *Kapiti Youth Orchestra Annual Grande Concert*.

That the Grants Allocation Subcommittee grants Duncan John Haynes \$2,000 from the Creative Communities Scheme to assist with the project *Duncan Haynes presents: DIRECTIONS IN JAZZ - Joy in Improvisation*.

That the Grants Allocation Subcommittee grants Lakos Ltd \$2,000 from the Creative Communities Scheme to assist with the project *Werewolf*.

That the Grants Allocation Subcommittee grants the Academy of Dramatic Arts \$0 from the Creative Communities Scheme to assist with the project *4 fabulous 2021 School Holiday children's theatre productions*. The Subcommittee felt this application had a lower priority than other applications received, given there were limited funds available for distribution.

That the Grants Allocation Subcommittee grants Ngatiawa Retreat Trust \$0 from the Creative Communities Scheme to assist with the project *He Taro Mā Tātou*. The Subcommittee felt this application had a lower priority than other applications received, given there were limited funds available for distribution.

That the Grants Allocation Subcommittee grants Joanne Michelle Hakaraia \$2,005 from the Creative Communities Scheme to assist with the project *Raukawakawa Project*.

That the Grants Allocation Subcommittee grants Creative Kāpiti \$2,500 from the Creative Communities Scheme to assist with the project *Art Everywhere Phase 2*.

That the Grants Allocation Subcommittee grants Kapiti Women's Health Collective Centre \$1,985 from the Creative Communities Scheme to assist with the project *"Have a Go" arts programme*.

That the Grants Allocation Subcommittee grants Toi Tangata Studio Gallery \$4,500 from the Creative Communities Scheme to assist with the project *Series: Poetry, taonga puoro, art, and Matariki workshops and exhibition*.

That the Grants Allocation Subcommittee grants Ōtaki Pottery Club \$1,450 from the Creative Communities Scheme to assist with the project *Clay Workshops for Young People*.

That the Grants Allocation Subcommittee grants Ōtaki Pottery Club \$1,100 from the Creative Communities Scheme to assist with the project *Clay Date - Creating with Clay*.

That the Grants Allocation Subcommittee grants Paekākāriki Informed Community Inc \$2,000 from the Creative Communities Scheme to assist with the project *Paekākāriki NZ stories of our Walks and Rides*.

That the Grants Allocation Subcommittee grants Kāpiti Ballet Society \$1,000 from the Creative Communities Scheme to assist with the project *Dance Kāpiti 2021*.

CARRIED

Cr Jackie Elliott left the meeting at 1.32pm and returned to the meeting at 1.33pm.

Ms Mary-Jane Duffy left the meeting at 2.33pm and returned to the meeting at 2.34pm.

SUBCOMMITTEE RESOLUTION GACC2021/4

Moved: Ms Mary-Jane Duffy

Seconder: Ms Evalina Brunoro-Beilman

That any remaining funds after the above grants have been paid, are to be used for promotional activities for the fund.

CARRIED

8 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Grants Allocation Subcommittee (Creative Communities Scheme) meeting closed at 2.59pm.

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CHAIRPERSON

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
GRANTS ALLOCATION SUBCOMMITTEE (COMMUNITY GRANTS) MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 15 APRIL 2021 AT 9.30AM**

PRESENT: Cr Jackie Elliott, Deputy Mayor Janet Holborow, Cr Robert McCann, Mr John Hayes, Ms Sarah Yuile

IN ATTENDANCE: Mrs Janice McDougall, Ms Tania Parata, Ms Samara Shaw, Ms Claire Rewi

APOLOGIES: Mayor K Gurunathan

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

2 COUNCIL BLESSING

The Chair welcomed everyone to the meeting and Ms Rewi read the Council blessing.

3 APOLOGIES

COMMITTEE RESOLUTION GACG2021/1

Moved: Cr Jackie Elliott

Seconder: Deputy Mayor Janet Holborow

That apologies from Mayor K Gurunathan be received and accepted.

CARRIED

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

1. **Application 4** – Council staff on behalf of English Language Partners NZ Trust (Horowhenua- Kapiti Centre) spoke to their application. They are seeking funding to assist with volunteer training, administration and instruction manuals.
2. **Application 10** – Council staff on behalf of Kapiti Women's Health Collective spoke to their application. They are seeking funding to assist with working volunteer training.
3. **Application 20** – Council staff on behalf of Te Aukaha/Ngatiawa Retreat Trust spoke to their application. They are seeking funding to assist with costs of holding two hui reo programmes.
4. **Application 1** – Chrstine Lenk on behalf of Actively Coping with cancer spoke to their application. They are seeking funding to assist programmes for people who have cancer or have been affected by cancer.

5. **Application 19** – Cherie Seamark on behalf of Te Ātiawa Ki Whakarongatai spoke to their application. They are seeking funding for a Kia Haumaru te iwi project to reduce hardship and isolation.
6. **Application 23** – Paige Bellamore and Sophie Clements on behalf of The Shift Foundation spoke to their application. They are seeking funding to assist with contribution to a Kapiti Coordinator to deliver local programmes.
7. **Application 7** – Beate Nolan on behalf of KapiMana Multiples spoke to their application. They are seeking funding for household hampers and essential baby items.
8. **Application 12** – Karen Feary on behalf of NZ Council of Victim Support Groups Inc spoke to their application. They are seeking funding to go towards local volunteer recruitment, training and supervision.
9. **Application 15** – Susie Pegler on behalf of the Paekākāriki Housing Trust spoke to their application. They are seeking funding for the production of short videos to share the vision of the Housing Trust and to as a medium to engage with community to find local solutions.
10. **Application 14** – Jo McInerny on behalf of Otaki College Board of Trustees spoke to their application. They are seeking funding to run a free community event during mental health week.
11. **Application 18** – Martin Highgate on behalf of the Royal New Zealand Plunket Trust Kapiti spoke to their grant application. They are seeking funding to assist with local programmes including car seat clinics and infant first aid.
12. **Application 5** – Rebecca McEwen on behalf of Heartkids Foundation spoke to their grant application. They are seeking funding for the provision of care packages, counselling, petrol and grocery vouchers for Kapiti families.

The meeting adjourned at 11.17am and reconvened at 11.35am.

13. **Application 6** – Annette Buckley on behalf of Kapiti Community Patrol spoke to their grant application. They are seeking funding to support training, administration and petrol for their patrol vehicle.
14. **Application 9** – Martin Sloman on behalf of the Kapiti Kindness Trust spoke to their grant application. They are seeking funding to assist with 'kindness prescriptions' to support mental wellbeing and resilience.
15. **Application 11** – Alan Harvey on behalf of Kidz Need Dadz Charitable Trust Wellington Inc spoke to their grant application. They are seeking funding to assist with community activities, Dadz Kare meetings and Kids Kare and social worker services.
16. **Application 13** – Andy McKay on behalf of Ngā Uruora Kāpiti Project Inc spoke to their application. They are seeking funding for tools for monthly working bees at Waikākāriki wetland.
17. **Application 16** – Mark Amery on behalf of Paekakariki Informed Community Inc spoke to their grant application. They are seeking funding for improving digital functionality.
18. **Application 22** – Dennis Wood and Jo Picor on behalf of The Shed Project Kapiti spoke to their application. They are seeking funding to assist with their sustainability recyclability project – making dog toys from old denim and the funding would be dedicated to support workers.
19. **Application 17** – Kevin Ramshaw on behalf of Parkinson's New Zealand Charitable Trust spoke to their application. They are seeking funding to assist with information, education and support services for Kāpiti residents, this includes home support for home visits, exercise, education seminars and advocacy advice.

20. **Application 24** – Sophie Beckett on behalf of The Star Jam Charitable Trust spoke to their grant application. They are seeking funding to assist two music performance workshops in Kāpiti.
21. **Application 25** – Diana O'Neill on behalf of WellElder Charitable Trust spoke to their grant application. They are seeking funding to assist with administration to support access to their services.
22. **Application 8** – Ben Brown and Niamh McManus on behalf of Kapiti Ballers spoke to their grant application. They are seeking funding for basketballs, bibs and a portable digital score bench.
23. **Application 2** – Susan Church on behalf of Age Concern Kapiti spoke to their grant application. They are seeking funding to assist with the costs of a monthly newsletter.

The meeting adjourned at 12.41pm and reconvened at 1.11pm.

6 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – there were none.
- (b) Leave of Absence – there were none.
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) – there were none.

7 REPORTS

7.1 COMMUNITY GRANTS 2021

Claire Rewi spoke to the report. She noted that there had been two late withdrawals of applications which were Business House Netball Club and The Salvation Army of Kapiti Community Ministries.

The Committee had discussions around criteria and the impact that COVID has had on Community groups not having the ability to fundraise.

COMMITTEE RESOLUTION GACG2021/2

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Jackie Elliott

That the Grants Allocation Subcommittee notes that the application from Business House Netball Club for jackets has been withdrawn prior to this meeting.

CARRIED

COMMITTEE RESOLUTION GACG2021/3

Moved: Deputy Mayor Janet Holborow

Seconder: Mr John Hayes

That the Grants Allocation Subcommittee notes that the application from The Salvation Army of Kapiti Community Ministries for administration and resourcing costs has been withdrawn prior to this meeting.

CARRIED

COMMITTEE RESOLUTION GACG2021/4

Moved: Cr Jackie Elliott
Seconder: Ms Sarah Yuile

That the Grants Allocation Subcommittee grants \$1,910.00 to the Kapiti Kindness Trust for 'kindness prescriptions' to support mental wellbeing and resilience.

CARRIED

COMMITTEE RESOLUTION GACG2021/5

Moved: Cr Robert McCann
Seconder: Mr John Hayes

That the Grants Allocation Subcommittee deemed the application from to Kapiti Ballers (Basketball) for basketballs, bibs and portable digital score bench ineligible.

CARRIED

COMMITTEE RESOLUTION GACG2021/6

Moved: Cr Jackie Elliott
Seconder: Cr Robert McCann

That the Grants Allocation Subcommittee grants \$1,682.00 to Actively Coping with Cancer for programmes for people who have cancer or have been affected by cancer.

That the Grants Allocation Subcommittee grants \$2,000.00. to Age Concern Kapiti to help with costs of a monthly newsletter.

That the Grants Allocation Subcommittee grants \$950.00 to English Language Partners for volunteer training, administration and instruction manuals.

That the Grants Allocation Subcommittee grants \$2,000.00 to Heart Kids Wellington for the provision of care packages, counselling, petrol and grocery vouchers for Kapiti families.

That the Grants Allocation Subcommittee grants \$1,600.00 to KapiMana Multiples for household hampers and essential baby items.

That the Grants Allocation Subcommittee grants \$895.00 to Kapiti Community Patrol to support training, administration and petrol for their patrol vehicle.

That the Grants Allocation Subcommittee grants \$2,000.00 to Kapiti Women's Collective for worker volunteer training.

That the Grants Allocation Subcommittee grants \$2,000.00 to Kidz Need Dadz to assist with community activities, Dadz Kare meetings and Kids Kare and social worker services.

That the Grants Allocation Subcommittee grants \$1,563.00 to Ngā Uruora Kāpiti Project for tools for monthly working bees at Waikākāriki wetland.

That the Grants Allocation Subcommittee grants \$2,000.00 to NZ Council of Victim Support Groups – Kapiti to contribute towards local volunteer recruitment, training and supervision.

That the Grants Allocation Subcommittee grants \$2,000.00 to Ōtaki College Board of Trustees to run a free community event during mental health week.

That the Grants Allocation Subcommittee grants \$2,000.00 to Paekākāriki Housing Trust for the production of short videos to share the vision of the Housing Trust and to as a medium to engage with community to find local solutions.

That the Grants Allocation Subcommittee grants \$1,900.00 to Paekākāriki Informed Community Inc.(PICI) for improving digital functionality.

That the Grants Allocation Subcommittee grants \$2,000.00 to Parkinson's New Zealand for information, education and support services for Kāpiti residents, this includes home support for home visits, exercise, education seminars and advocacy advice.

That the Grants Allocation Subcommittee grants \$2,000.00 to Royal Plunket of New Zealand for local programmes including car seat clinics and infant first aid.

That the Grants Allocation Subcommittee grants \$2,000.00 to Te Ātiawa Ki Whakarongotai for a Kia Haumaru te iwi project to reduce hardship and isolation.

That the Grants Allocation Subcommittee grants \$2,000.00 to Te Aukaha/Ngātiawa Retreat for holding two hui reo programmes.

That the Grants Allocation Subcommittee grants \$1,500.00 to The Shed Project Kapiti for their sustainable recyclability project – making dog toys from old denim. Funding would be dedicated to support workers.

That the Grants Allocation Subcommittee grants \$2,000.00 to The Shift Foundation to contribute to a Kāpiti coordinator to deliver local programmes.

That the Grants Allocation Subcommittee grants \$2,000.00 to The Star Jam Charitable Trust to support two music performance workshops in Kāpiti.

That the Grants Allocation Subcommittee grants \$2,000.00 to Well Elder for administration to support access to their services.

CARRIED

8 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

There were none.

The Grants Allocation Subcommittee (Community Grants) meeting closed at 1.54pm.

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CHAIRPERSON

