

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 29 JULY 2021 AT 9.30AM**

**PRESENT:** Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr James Cootes, Cr Jackie Elliott, Cr Gwynn Compton, Cr Jocelyn Prvanov, Cr Martin Halliday, Cr Sophie Handford, Cr Robert McCann, Cr Bernie Randall

**IN ATTENDANCE:** Community Board Chairs Kathy Spiers, James Westbury, Chris Papps

Wayne Maxwell, Sean Mallon, Janice McDougall, Mark de Haast, Natasha Tod, Sacha Haskell, Steve Cody, Tanicka Mason,

**APOLOGIES:** There were none.

**LEAVE OF ABSENCE:** There were none.

**1 WELCOME**

**2 COUNCIL BLESSING**

The Mayor welcomed everyone to the meeting and Cr Handford read the Council blessing.

**3 APOLOGIES**

Cr Halliday's absence from the chamber was noted. Cr Halliday later joined the meeting via Zoom.

**4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

**5 PRESENTATION OF PETITION**

**MOTION**

Michelle Lewis spoke to a petition 'Keep Waikanae Recycling Facility Open', that had been circulated to members.

Ms Lewis responded to members questions.

His Worship the Mayor requested that the Chief Executive direct council staff to deliver a report looking at the recycling services across the district, with particular emphasis to rural residential areas and rural zones.

**RESOLUTION CO2021/62**

Moved: Mayor K Gurunathan

Seconder: Deputy Mayor Janet Holborow

That members receive the petition 'Keep Waikanae Recycling Facility Open' and thank the petitioners.

**CARRIED**

**6 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

Edwina Ellen spoke to item 9.3 on the agenda. Ms Ellen's speaking topics included receiving a rates increase whilst having a service reduced with the closure of the Waikanae Recycling Facility.

Marie O'Sullivan spoke to item 9.3 on the agenda. Ms O'Sullivan spoke in her capacity as Chair of the Save Our Recycling Targets Group (SORT). Ms O'Sullivan spoke about the closure of the Waikanae Recycling Facility.

**7 MEMBERS' BUSINESS**

(a) Public Speaking Time Responses

Mr Maxwell responded to assertions made, that developers would use the green waste site for access to their developments. Mr Maxwell stated that this council would not give permission as land owner for any developer to cross that site for construction traffic.

(b) Leave of Absence

**LEAVE OF ABSENCE****RESOLUTION CO2021/63**

Moved: Mayor K Gurunathan

Seconder: Deputy Mayor Janet Holborow

That a request from Cr Buswell for a leave of absence from 5 August 2021 to 9 August 2021 be accepted and the leave of absence be granted.

That a request from Cr Handford for a leave of absence from 18 August 2021 to 20 August 2021 be accepted and the leave of absence be granted.

**CARRIED**

(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

**MOTION**

Cr Compton spoke to this motion.

In the middle of the month Metlink announced that they were going to cease providing live service updates for the public transport network via their Twitter channel, with no prior warning.

Feedback suggests that the Metlink app and website are not fit for purpose. Cr Compton had liased with Roger Blakely from Regional Council around public feedback, in efforts for the service to be retained.

**RESOLUTION CO2021/64**

Moved: Cr Gwynn Compton

Seconder: Cr Bernie Randall

That Council requests that, in line with overwhelming public feedback opposing the decision by Metlink to cease providing live public transport service updates on Twitter from 1 August 2021, Greater Wellington Regional Council instruct Metlink to continue to provide these live public transport service updates on Twitter.

**CARRIED**

**8 MAYOR'S REPORT****TABLED DOCUMENTS****RESOLUTION CO2021/65**

Moved: Cr Gwynn Compton

Seconder: Cr Angela Buswell

The following documents were tabled.

It was also noted that His Worship also attended the Myanmar/Burma Fundraiser on 18 June 2021.

**CARRIED**

**Appendices**

1 Mayoral activities 1 April 2021 to 29 July 2021

Cr Jackie Elliott left the meeting at 10:30 am.

Meeting adjourned at 10.31am

The meeting resumed at 10.43am

Cr Jackie Elliott returned to the meeting at 10:43 am.

Cr Halliday joined the meeting via Zoom

## 9 REPORTS

### 9.3 CLIMATE EMERGENCY ACTION FRAMEWORK

Members were asked to consider the adoption of the Climate Framework.

Brandy Griffin, Principal Policy Advisor – Climate Change, spoke to the report and responded to members questions.

#### **RESOLUTION CO2021/66**

Moved: Cr Sophie Handford

Seconded: Cr Angela Buswell

It is recommended that Council adopt the Kapiti Coast District Council Climate Emergency Action Framework, attached as Appendix 1 to this report.

It is recommended that Council agree to the development of a special Climate Change report, to be presented to Council for adoption before the end of this financial year.

It is recommended that Council agree to the development of a special Climate Change report, to be presented to Council for adoption before the end of this financial year.

That the Council requests the development of an updated climate change report to occur each year thereafter.

For: Crs K Gurunathan, Janet Holborow, Angela Buswell, James Cootes, Gwynn Compton, Jocelyn Prvanov, Martin Halliday, Sophie Handford, Robert McCann and Bernie Randall

Against: Nil

Abstained: Cr Jackie Elliott

**CARRIED 10/0**

**CARRIED**

### 9.1 TRANSPORT BYLAW

The report was taken as read and Suzanne Rushmere, Roding Network Planner, answered members questions.

Ms Rushmere confirmed that grammatical errors would be amended, as would minor edits requested by Members.

Cr Robert McCann left the meeting at 11:14 am.

Cr Robert McCann returned to the meeting at 11:14 am.

Cr Jackie Elliott left the meeting at 11:14 am.

Deputy Mayor Janet Holborow left the meeting at 11:15 am.  
Deputy Mayor Janet Holborow returned to the meeting at 11:16 am.  
Cr Jackie Elliott returned to the meeting at 11:17 am.  
Cr Bernie Randall left the meeting at 11:29 am.  
Cr Bernie Randall returned to the meeting at 11:31 am.

**RESOLUTION CO2021/67**

Moved: Cr James Cootes  
Seconder: Cr Sophie Handford

Council approves the Statement of Proposal and Draft Transport Bylaw 2021 for consultation.

**CARRIED****9.2 ELECTED MEMBERS REMUNERATION EXPENSES AND ALLOWANCES POLICY  
2019-2022 UPDATE**

Leyanne Belcher, Democracy Services Manager, spoke to the paper and highlighted key changes in remuneration and allowances.

**RESOLUTION CO2021/68**

Moved: Deputy Mayor Janet Holborow  
Seconder: Mayor K Gurunathan

That the Council adopts the Elected Member Remuneration, Expenses and Allowances Policy 2019-2022 as at Appendix 1 of this report, 'Elected Member Remuneration, Expenses and Allowance Policy 2019-2022 Update'.

**CARRIED**

Item - 9.3 Climate Emergency Action Framework - was moved to another part of the agenda.

**9.4 SUBMISSION ON THE GOVERNMENT POLICY STATEMENT ON HOUSING AND URBAN DEVELOPMENT**

Angela Bell, Strategy Manager, spoke to the submission and answered members questions.

Cr James Cootes left the meeting at 11:55 am.

Cr James Cootes returned to the meeting at 11:57 am.

**RESOLUTION CO2021/69**

Moved: Cr Robert McCann

Seconder: Cr Gwynn Compton

That the Council approve the submission to be lodged on the discussion document for the Government Policy Statement on Housing and Urban Development, subject to any minor amendments agreed to by the Mayor.

**CARRIED**

**9.5 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS**

The report was taken as read. Ms Belcher, Democracy Services Manager answered members questions.

Cr Gwynn Compton left the meeting at 12:09 pm.

Cr Gwynn Compton returned to the meeting at 12:11 pm.

Cr Jackie Elliott left the meeting at 12:12 pm.

Cr Sophie Handford left the meeting at 12:13 pm.

Cr Jackie Elliott returned to the meeting at 12:16 pm.

Deputy Mayor Janet Holborow left the meeting at 12:27 pm.

**RESOLUTION CO2021/70**

Moved: Cr Bernie Randall

Seconder: Mayor K Gurunathan

That the Council notes the following recommendation:

That the Paraparaumu/Raumati Community Board does not support restricted access controls to the following locations:

The Kapiti Boating Club, Paraparaumu Beach; and

The Manly Street north boat launch and retrieve site.

That the Council notes the following recommendation:

That the Paraparaumu/Raumati Community Board requests Council to support keeping open the ramp on the underpass Coastlands side for the health, well-being and safety of Kāpiti Coast resident's, especially our children.

**CARRIED****RESOLUTION CO2021/71**

Moved: Cr James Cootes

Seconded: Cr Jackie Elliott

That the Ōtaki Community Board request Kapiti Coast District Council investigate whether the Ashford Park Community Liaison Group is operating in accordance to their Terms of reference (TOR) and consent conditions, and if not that Kapiti Coast District Council take appropriate steps to change this:

The investigation is to include:

assessing if the running of meetings is legitimate

whether matters are being decided on behalf of the Community Liaison Group (CLG) outside of the meetings without the full CLG input or consent

whether votes are being presented that are not legitimate

inclusion of new CLG members without proper process change to the TOR or consultation with the CLG i.e. Walking/Cycling rep.

That the Council requests further information by way of a report on the Ashford Park Community Liaison Group.

**CARRIED****RESOLUTION CO2021/72**

Moved: Mayor K Gurunathan

Seconded: Cr Gwynn Compton

That the Council accept this report (recommendations from standing committees and community boards)

**CARRIED****10 PUBLIC SPEAKING TIME**

- Covering other items if required

There were none.

- Public Speaking Time responses

There were none.

**11 PUBLIC EXCLUDED REPORTS****RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION CO2021/73**

Moved: Mayor K Gurunathan

Seconded: Cr Angela Buswell

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>11.1 - Appointment of Independent Member to the Audit and Risk Subcommittee</b>	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**MOVE OUT OF PUBLIC EXCLUDED BUSINESS****RESOLUTION CO2021/75**

Moved: Mayor K Gurunathan

Seconded: Cr Angela Buswell

That the meeting moves out of public exclude business

**CARRIED**

The Council moved out of Public Excluded business having resolved:

***RESOLUTION CO 2021/74***

Moved: Cr Gwynn Compton

Seconded: Cr Angela Buswell

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*That the Council approves the release of this report, Appointment of Independent Member to the Audit and Risk Subcommittee, from public excluded business.*

**CARRIED**



**Appendices**

- |   |  |
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| 1 | Released from Public Excluded business: Appointment of Independent Member to the Audit and Risk Subcommittee |
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The Council meeting went into public excluded session at 12.28pm

The Council came out of public excluded session at 12.34pm.

**The Council meeting closed at 12.43pm.**

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**CHAIRPERSON**