



AGENDA

Paraparaumu-Raumati Community Board Meeting

**I hereby give notice that a Meeting of the Paraparaumu-Raumati
Community Board will be held on:**

Date: Tuesday, 8 June 2021

Time: 7.00pm

**Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Mark de Haast
Group Manager Corporate Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Paraparaumu-Raumati Community Board will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 8 June 2021, 7.00pm.

Paraparaumu-Raumati Community Board Members

Ms Kathy Spiers	Chair
Mr Guy Burns	Deputy
Mr Jonny Best	Member
Ms Grace Lindsay	Member
Cr Martin Halliday	Member
Cr Bernie Randall	Member

Order Of Business

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	Nil	

1 WELCOME**2 APOLOGIES****3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME**5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS

6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

PURPOSE OF REPORT

- 1 To consider eligible applications to the Community Grants Discretionary Fund and to note Accountability Reports.

DELEGATION

- 2 The Paraparaumu/Raumati Community Board has delegated authority as at section D of the Governance Structure approved by Council on 7 November 2019:
Approving criteria for and disbursement of community-based grant funds as approved through the LTP or Annual Plan.

BACKGROUND

- 3 This is the last Paraparaumu/Raumati Community Board meeting of the 2020/2021 financial year.
- 4 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.
- 5 Accountability reports on grants allocated are required two months after the event or activity for which the grant was awarded takes place.

DISCUSSION

- 6 Thirteen applications for funding have been received and are attached as Appendix 2 to this report. Funding applications are summarised below.

Adam Warriner

- 7 Mr Warriner has applied for a grant of \$500 to help towards reinstating a memorial for Martin Kau Kau at MacLean Park.

Friends of the Wharemauku Stream

- 8 Roger Childs, on behalf of the Friends of the Wharemauku Stream, has applied for a grant of \$500 to help with purchasing tools for planting and maintenance work and also a medical kit and safety equipment (i.e. ear-muffs and goggles).

Kapiti Chorale

- 9 Kapiti Chorale has applied for a grant of \$500 to help cover Hall hire for their choir rehearsals held at St Paul's Anglican Church Hall in Paraparaumu during February to November 2021.

Kapiti Coast Derby Crew

- 10 Fiona Mitchell-Robb, on behalf of the Kapiti Coast Derby Crew, has applied for a grant of \$500 to help with the Hall hire of Kapiti College's gymnasium to practice each week and play their games during the year.

Kapiti Community Patrol

- 11 Annette Buckley, on behalf of the Kapiti Community Patrol, has applied for a grant of \$2,000 to help with ongoing running costs for their Community Patrol vehicle.

Kapiti Economic Development Association

- 12 Liz Koh, on behalf of the Kapiti Economic Development Association, has applied for a grant of \$5,020 to help with costs to equip a business hub at Kapiti Coast Airport to assist start-up businesses to get off the ground and existing businesses to grow.

Kapiti Table Tennis Club

- 13 Bob Knight, on behalf of the Kapiti Table Tennis Club, has applied for a grant of \$500 to help with Hall hire costs for the extra days of interclub and club championship fixtures.

L'Arche Kapiti

- 14 Natalie Rosedale, on behalf of L'Arche Kapiti, has applied for a grant of \$500 plus GST to purchase wax, fragrance and jars to make soy candles as part of their Aroha Day activities. The soy candles are then sold as part of their fundraising.

Nikau Valley Restoration Society

- 15 Wayne Mitchell, on behalf of the Nikau Valley Restoration Society, has applied for a grant of \$3,000 to help with launching an ambitious project of restoration of wetlands and streams in the Nikau Valley Catchment and Paraparaumu Scenic Reserve.

Raumati Line Dancers

- 16 Sharon McArthur, on behalf of the Raumati Line Dancers, has applied for a grant of \$500 to help with Hall hire costs to hold their Socials at the Paraparaumu Memorial Hall in July, October and December 2021.

Society of Saint Vincent de Paul, Kapiti

- 17 Peter Ryan, on behalf of the Society of Saint Vincent de Paul, Kapiti, has applied for a grant of \$500 to purchase a 50 metre roll of UV resistant quarantine netting to protect their seedlings from birds and more water irrigation hoses for their garden beds.

Special Olympics Kapiti

- 18 Anne Cheetham, on behalf of the Special Olympics Kapiti, has applied for a grant of \$500 to help with costs towards accommodation and for track suit jackets for some of their athletes as they take part in the National Summer Games in Hamilton (Dec 21).

Taakiri o tea ta kaumatua

- 19 Koro Don Te Maipi, on behalf of Taakiri o tea ta kaumatua, has applied for a grant of \$1,300 to help with costs to hold a 'Culture Day' to celebrate Māori Culture mixing with Pākēha English culture and also including Mokopuna grandchildren who will go on stage with their Kaumatua to help them for the next two years.
- 20 The total grant applications under consideration in this report is \$15,820. This exceeds the amount of available funding remaining for 2020/21 of \$13,587 as detailed below.

CONSIDERATIONS

Policy considerations

- 21 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report:

Financial considerations

- 22 An amount of \$22,777 is allocated in the 2020/21 budget for the Paraparaumu/Raumati Community Board. Due to COVID-19, unallocated 2019/20 discretionary grants of \$8,353 was approved by the Council to be carried forward to 2020/21. This is summarised in the table below:

2020/21 budget allocation	\$22,777
Balance carried forward to the 2020/21 financial year (Council approved)	\$8,353
Total budget for the 2020/21 year	\$31,130
Grants approved during 2020/21	\$17,543
Balance as at 8 June 2021	\$13,587

23 Grants made in the 2020/2021 financial year are as follows:

Date	Recipient	Amount	Purpose of Grant	Report Back
18/8/20	Art Studio Kapiti	\$500	Purchase cards to display the artists of art studios artworks on the Kapiti Arts Trail.	Received 10/5/21
18/8/20	Combined Lions Club of Kapiti	\$400	Purchase leaflets for advertising their Annual Foodbank Appeal.	Received 23/12/20
18/8/20	Kapiti Community Patrol (re-purposed c-19)	\$2,500	Help with shortfall of income, due to loss of sponsorship and lack of fundraising during C-19 lockdown.	Received 27/10/20
18/8/20	Kidz Need Dadz	\$500	Annual Father's Day Community Event.	Received 24/10/20
18/8/20	L'Arche Kapiti	\$500	Purchase fruit trees and shrubs.	Received 23/12/20
18/8/20	Kapiti Bears Rugby League (re-purposed c-19)	\$3,500	Replace all toilets and new floor coverings in their Club at Matthews Park, Raumati.	Received 7/5/21
18/8/20	Matai Community Garden Group	\$500	Purchase a Timered Irrigation system for their community garden.	Received 17/5/21
18/8/20	Mulled Wine Concerts in Kapiti	\$500	Covering costs for two concerts (26 July and 16 August).	Received 7/9/20
18/8/20	Peyton Morete	\$250	Costs associated with attending the National Shakespeare Schools Production in October 2020 in Dunedin.	Received 23/12/20
18/8/20	Summer Breeze Art Gallery	\$500	Setting up the Gallery inside the Green and White Ribbon Café, Raumati Beach.	Received 10/11/20
13/10/20	Cancer Society	\$500	Creating a peaceful, multi-purpose garden for everyone who visits them to enjoy.	Received 9/12/20
13/10/20	Jenna-Lea Philpott	\$500	Launch of the Art Everywhere Project in Paraparaumu Beach.	Received 13/10/20
13/10/20	Raumati Village Business Assoc.	\$500	Establishing the Raumati Village Christmas Parade	Received 16/2/21
13/10/20	Jackson Boyd	\$404	Purchase a 'national level' uniform for when attending his first national touch tournament as a referee	Report due Dec 2020
13/10/20	Kapiti Chess Club	\$500	Purchase a portable storage cabinet to safely and securely house the Club's assets	Received 9/2/21
24/11/20	MOA Community Garden Inc	\$489.47	Purchase a line trimmer, ear protectors and pole pruner attachment for local community orchard	Report due Jan 2021
24/11/20	Aurélie Bray (Pickle Pot Be-In)	\$500	Safety facilities for the Pickle Pot Be-In Youth Festival in Paekākāriki on 2/1/21.	Received 21/12/20

Date	Recipient	Amount	Purpose of Grant	Report Back
24/11/20	Feline Fix	\$500	Community service to the animals of Kāpiti by financially assisting and encouraging owners to de-sex their pets	Received 1/2/21
24/11/20	Actively Coping with Cancer	\$500	Hall hire costs to hold ongoing sessions at United Parish Church, Raumati.	Report due Jan 2021
16/2/21	Friendship force of Kapiti	\$500	Hall hire at the Queen Elizabeth Park and Kohas for speakers when hosting Friendship force Clubs around New Zealand	Received 9/3/21
16/2/21	Kapiti Songsters Choir	\$500	Hall hire costs for weekly choir sessions at the Kapiti Uniting Church Hall during school terms.	Report due April 2021
16/2/21	Room 4 Raumati South School	\$500	Purchase a commercial snow cone machine.	Received 29/3/21
13/4/21	Sue Spellacey	\$500	Attending the NZ National Masters tournament in Tauranga representing women's 45's Hockey Team.	Received 20/5/21
13/4/21	Paraparaumu Beach Bowling Club	\$500	The Club attending National Interclub bowls Sevens event in Christchurch in April 2021.	Report due June 2021
13/4/21	Jo Weir	\$500	Post graduate certificate course in Digital and Collaborative Learning through The Mindlab (NZQA accredited)	Report due June 2021
13/4/21	Te Ara Korowai	\$500	Purchase paint and other essential maintenance items required to maintain the exterior of their Te Ara Korowai property.	Report due June 2021
TOTAL GRANTS		\$17,543.47		
<i>Budget for 20/21 year</i>		<i>\$31,130.00</i>		
Balance as at 8 June 2021		\$13,587.47		

24 Completed Accountability Reports received are attached as Appendix 3 to this report.

25 Grants approved during 2019/20 are detailed as Appendix 4 to this report.

Significance policy

26 This matter has a low level of significance under the Council's Significance and Engagement Policy.

RECOMMENDATIONS

- 27 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Adam Warriner to help towards reinstating a memorial for Martin Kau Kau at MacLean Park.
- 28 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Roger Childs, on behalf of the Friends of the Wharemauku Stream, to help with purchasing tools for planting and maintenance work and also a medical kit and safety equipment (i.e. ear-muffs and goggles).
- 29 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Kapiti Chorale to help with Hall hire for their choir rehearsals held at St Paul's Anglican Church Hall in Paraparaumu during February to November 2021.
- 30 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Kapiti Coast Derby Crew to help with the Hall hire of Kapiti College's gymnasium to practice each week and play their games during the year.
- 31 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Kapiti Community Patrol to help with ongoing running costs for their Community Patrol vehicle.
- 32 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Kapiti Economic Development Association to help with costs to equip a business hub at Kapiti Coast Airport to assist start-up businesses to get off the ground and existing businesses to grow.
- 33 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Kapiti Table Tennis Club to help with hall hire for the extra days of interclub and club championship fixtures.
- 34 That the Paraparaumu/Raumati Community Board approves a grant of \$..... plus GST to L'Arche Kapiti to purchase wax, fragrance and jars to make soy candles as part of their Aroha Day activities.
- 35 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Nikau Valley Restoration Society to help with launching an ambitious project of restoration of wetlands and streams in the Nikau Valley Catchment and Paraparaumu Scenic Reserve.
- 36 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Raumati Line Dancers to help with hall hire to hold their (July/October/December) Socials at the Paraparaumu Memorial Hall.
- 37 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Society of Saint Vincent de Paul, Kapiti to purchase a 50 metre roll of UV resistance quarantine netting to protect their seedlings from birds and more water irrigation hoses for their garden beds.
- 38 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to the Special Olympics Kapiti to help with costs towards accommodation and for track suit jackets for some of their athletes as they take part in the National Summer Games in Hamilton in December 2021.
- 39 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Koro Don Te Maipi, on behalf of Taakiri o tea ta kaumatua, to help with costs to hold a 'Culture Day' to celebrate Māori Culture mixing with Pākēha English culture

APPENDICES

1. Discretionary Grant Criteria [↓](#)
2. PRCB Discretionary Grant Applications (under separate cover) [⇒](#)
3. PRCB Accountability Report Back (under separate cover) [⇒](#)
4. Grants allocated in the 2019/20 year [↓](#)

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS – APPLICATION FORM****CRITERIA FOR COMMUNITY GRANTS**

The purpose of the Paraparaumu/Raumati Community Board's Community Grants is to provide financial assistance for projects or activities that promote the well being of the Paraparaumu and/or Raumati community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Paraparaumu/Raumati area. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu/Raumati areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu/Raumati Community. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu/Raumati Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

NOTE: All applications must have full documentation to support their application (**maximum of five pages in total**).

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within **the current financial year** of the project or activity

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS – APPLICATION FORM****Ineligible Purposes**

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses**.

**Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

Maximum Grant

The maximum grant payable is **\$500**.

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu/Raumati Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Paraparaumu/Raumati Community Board from considering any application at its discretion.

Applications are to be addressed to:

Jayne Nock, Executive Secretary
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

jayne.nock@kapiticoast.govt.nz

PLEASE NOTE:

Applications must be received by the Kāpiti Coast District Council at least 8 working days prior to the Paraparaumu/Raumati Community Board meeting date, in order to meet the reporting deadline.

Meetings of the Paraparaumu/Raumati Community Board are held every six weeks.

PARAPARAUMU/RAUMATI COMMUNITY BOARD

LIST OF GRANTS FOR THE 2019/20 YEAR

Summary of activity:

2019/20 budget allocation	\$22,777
Total allocated to date	-\$14,424
Balance carried forward to the 2020/21 financial year	\$8,353

Grants allocated:

Date	Recipient	Amount	Purpose of Grant	Report Back
13/08/19	Kapiti Chess Club	\$500	Purchase of three chess sets	Received 23/9/19
13/08/19	Kapiti Powerlifting Club	\$500	Three members to travel to Calgary, Canada to represent NZ at the World Powerlifting Championship in October 2019.	Received 2/12/19
13/08/19	Kidz Need Dadz Wellington	\$500	Annual Fathers' Day Community Event on 1 September 2019	Received 19/6/20
13/08/19	Mulled Wine Concerts	\$500	Delivery and removal of a piano and advertising on Beach FM	Received 16/08/19
17/09/19	Fernando Figueroa	\$500	Local rent expenses to hold a Kapiti Coast Latin America and Spanish Film Festival 4-6 Oct).	Received 1/7/20
17/09/19	Combined Lions Club of Kapiti	\$400	Purchasing leaflets for the foodbanks at Kāpiti and Ōtaki	Received 3/1/20
17/09/19	Kapiti Basketball Association	\$500	Travel for two U13 teams to take part in the Basketball NZ Regional Tournament in new Plymouth during 9-12 October 2019.	Received 17/12/19
17/09/19	Raumati South Residents' Association	\$500	Costs towards the continuation of the ant baiting programme.	Received 3/6/20
10/12/19	Kapiti Songsters Choir	\$500	To assist with hall hire for their rehearsal sessions and community concerts.	Received 10/08/20
18/02/20	George Hosking	\$500	Training costs in Jazz Ballet	Received 30/07/20
18/02/20	Widowed, Separated and Divorced Support Group Kapiti Inc.	\$500	Hall hire for 10-week course in Paraparaumu Library	Received 10/11/20
31/3/20	FoodBank (re-purposed C-19)	\$500	Donation to Food Bank during COVID-19	Received 10/08/20
9/04/20	Age Concern Kapiti (re-purposed C-19)	\$431.11	To purchase 'flying banner' to help promote Age Concern Kapiti	Received 17/2/21

Date	Recipient	Amount	Purpose of Grant	Report Back
9/04/20	Age Concern Kapiti (re-purposed C-19)	\$200	To help cover increased telephone charges incurred during the COVID-19 lockdown	Received 17/2/21
9/04/20	Kapiti Primary School (re-purposed C-19)	\$500	To assist in funding, the 'Navigator' position for Term 1 of 2020 as part of the Whānua Wellbeing Hub.	Received 21/7/20
17/4/20	Kapiti Citizens Service Trust (re-purposed C-19)	\$500	To assist in covering loss of income as a result of the COVID-19 virus	Received 17/8/20
17/4/20	The Shed Project (re-purposed C-19)	\$3,000	To purchase a trailer and cage to transport firewood to those in the community who are facing hardship (COVID-19).	Report due June 2020
23/4/20	Birthright Kapiti (re-purposed C-19)	\$924	To assist with purchasing blankets and clothes for their clients	Received 21/7/20
23/4/20	Kapiti Women's Centre (re-purposed C-19)	\$500	To purchase a freezer which would enable them to freeze donated goods	Received 21/7/20
15/5/20	Kapiti Citizens Services Trust (re-purposed C-19)	\$1,190	To assist with covering 2-months; standing charges for the Ocean Road Hall as a result of the Covid-19 virus.	Received 17/8/20
23/6/20	Raumati South School	\$500	To assist in funding year 7 and 8 students to participate in outdoor activities.	Received 16/9/20
23/6/20	The Kapiti Kiwis Networks	\$500	To purchase a barbecue to enable the group to raise money using their combined skills and to donate back to others who are less fortunate.	Received 20/11/20
23/6/20	Donald Roberts	\$279	To purchase a mobile phone to enable him to communicate with others.	Received 12/10/20
	TOTAL GRANTS	\$14,424		

6.2 NOTICE OF MOTION - COASTLANDS UNDERPASS

I, Community Board Chair Kathy Spiers, give notice that at the next Meeting of Paraparaumu-Raumati Community Board to be held on 8 June 2021, I intend to move the following motion:

I commend this Notice of Motion to the Board.

MOTION

That the Paraparaumu-Raumati Community Board requests Council to support keeping open the ramp on the underpass Coastlands side for the health, well-being and safety of Kāpiti Coast resident's, especially our children.

APPENDICES

1. Kathy Spiers - Notice of motion [↓](#)

5/31/2021

Mail - Community Board Member Kathy Spiers - Outlook

Re: Paraparaumu/Raumati Community Board Meeting 7pm Tuesday 8 June 2021 - Notice of Motion

Community Board Member Kathy Spiers <Kathy.Spiers@kapiticoast.govt.nz>

Mon 5/31/2021 10:04 AM

To: Wayne Maxwell <Wayne.Maxwell@kapiticoast.govt.nz>; Amanda Yannetta <Amanda.Yannetta@kapiticoast.govt.nz>

Cc: Jayne Nock <jayne.nock@kapiticoast.govt.nz>; Mark de Haast <Mark.deHaast@kapiticoast.govt.nz>; Community Board Member Guy Burns <Guy.Burns@kapiticoast.govt.nz>

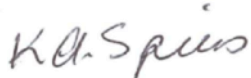
Kia ora Wayne

I wish to put forward a Notice of Motion for the Paraparaumu/Raumati Community Board meeting to be held at 7pm Tuesday 8 June 2021 in Kapiti Coast District Council Chambers, Rimu Road, Paraparaumu.

NOTICE OF MOTION

"That the Paraparaumu/Raumati Community Board requests council to support keeping Open the Ramp on the Underpass Coastlands side for the health, wellbeing and safety of Kapiti Coast residents, especially our children".

Signed:



Kathryn Anne Spiers

I will bring up a signed Hard Copy later this afternoon

Many thanks

Kind regards

Kathy

Kathy Spiers
Chair, Paraparaumu/Raumati Community Board
Deputy Chair, Kapiti Health Advisory Group
Kapiti Coast District Council
Phone: 027 363 5416

<https://outlook.office.com/mail/sentitems/id/AAQkAGYzYmEwMDMxLT14MGQINDMxYS1iZDE0LTgxZDA2YW12Njg0ZgAQAPbox%2BtbZlJKseQ7...> 1/1

7 UPDATES

- 7.1 RESTORATION OF WETLANDS AND STREAMS IN THE NIKAU VALLEY CATCHMENT AND PARAPARAUMU SCENIC RESERVE (PRESENTATION)**
- 7.2 REPORT ON 2021 NZ COMMUNITY BOARD'S CONFERENCE BY GUY BURNS**
- 7.3 REPORT ON 2021 NZ COMMUNITY BOARD'S CONFERENCE BY GRACE LINDSAY**
- 7.4 DISTRICT GROWTH STRATEGY REVIEW**

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

RECOMMENDATIONS

That the minutes of the Paraparaumu/Raumati Community Board meeting on 13 April 2021 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Draft Minutes of the Paraparaumu/Raumati Community Board meeting of 13 April 2021 [↓](#)

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES

13 APRIL 2021

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 13 APRIL 2021 AT 7.00PM**

PRESENT: Kathy Spiers (Chair), Guy Burns (Deputy Chair), Jonny Best, Grace Lindsay,
Cr Martin Halliday, Cr Bernie Randall

IN ATTENDANCE: Mark de Haast, Jayne Nock, Regional Cr Penny Gaylor, Michelle Parnell,
Glen O'Connor, Andrea Healy, Renee Corlett

APOLOGIES: Nil

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair introduced the Board, Cr Sophie Handford and guest speakers and welcomed everyone to the meeting.

2 APOLOGIES

Nil

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Cr Randall declared an interest in the Paraparaumu Bowling Club and would abstain from voting.

4 PUBLIC SPEAKING TIME

Karl Webber

Mr Webber commented on the following issues:

- KCDC's livestreams are available on You Tube but not on the KCDC website;
- the Paraparaumu/Raumati Community Board Facebook page could be utilised more to improve engagement with the community, particularly around when Board meetings are being held;
- road maintenance – lines were painted on Mazengarb Road then, on the same day, the road was tar sealed;
- disappointed the Council approved the Gateway project;
- Martin Jenkins should approach Hapū when carrying out the Gateway Review;
- Board Members need to advocate to the Council to consult/engage with Hapū;
 - it was advised that, to improve the connection between the Council and Hapū, the LGNZ website 'Maori Engagement' offered good guidelines; and
- invited Board Members to join their next general hui.

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES**13 APRIL 2021**Dale Evans

Mr Evans commented on the following issues:

- Basketball court on Maclean Park needs a light to enable play when dark;
- Nets were removed on Marine Parade but the fence remains;
- How much was the grant given to Hori Gallery Limited;
- Links Apartments - is the Titoki stream being re-directed - has the community been informed that the culverts will not be upgraded for two years;
- Macracarpa tree roots continue to interfere with footpaths along Manly Street.

Mr Evans confirmed he had not logged any service requests with the Council on the above issues as was advised by the Board at a previous meeting.

Dennis Grant

Mr Grant acknowledged and gave his thanks to the Paraparaumu/Raumati Community Board and the Council for the work on the Beach Bylaw in respect of Manly Street, Paraparaumu Beach north access and his appreciation for bringing this to the attention of the community.

Josette Howell

Ms Howell reiterated her road safety concerns regarding motor vehicle speeds on Rosetta and Matatua Roads and felt the best solution would be to move the 30km speed signs on Rosetta Road to the Allen/Victor Road location, giving motorists a much better ability to drive at the correct speed.

5 MEMBERS' BUSINESS**(a) Public Speaking Time Responses**

The Chair thanked speakers for their comments and gave the following responses:

Mr Webber

- did recently attend a Whakarongotai Marae – Te Atiawa hui, along with Cr Halliday, and will continue to attend these events; and
- other comments were noted.

Mr Evans

- the Links Apartments building is privately owned;
- upgrade of culverts – will follow up;
- a light (on a timer) around the basket ball area will be looked into;
- fence around Marine Parade – will follow up; and
- the Macracarpa trees had been cut.

Mr Grant

- Thanks given.

Ms Howell

- An update on the Raumati Beach Road Safety Improvements would be given during the meeting.

(b) Leave of Absence

Nil

(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

Nil

(d) Community Board Members' Activities

- The Chair's activities had been emailed to Board Members prior to the meeting for their information.
- Cr Halliday gave Board Members a copy of his activities (covering 12 Dec 2020 to 12 March 2021) before the start of the meeting.

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES

13 APRIL 2021

6 REPORTS**6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING****COMMITTEE RESOLUTION PRCB2021/6**

Moved: Cr Martin Halliday

Seconder: Cr Bernie Randall

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Sue Spellacey to help with costs to attend the New Zealand National Masters tournament in Tauranga representing women's 45's Hockey Team.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Jo Weir to help with costs for a post graduate certificate course in Digital and Collaborative Learning through The Mindlab (NZQA accredited).

That the Paraparaumu/Raumati Community Board approves a grant of \$500 plus GST to Te Ara Korowai, to help with costs to purchase paint and other essential maintenance items required to maintain the exterior of their Te Ara Korowai property.

CARRIED**COMMITTEE RESOLUTION PRCB2021/7**

Moved: Cr Martin Halliday

Seconder: Ms Grace Lindsay

That the Paraparaumu/Raumati Community Board approves a grant of \$500 plus GST to the Paraparaumu Beach Bowling Club Inc. to help with costs for the Club to represent Kapiti at the National Interclub Bowls Sevens event in Christchurch in April 2021.

CARRIED

Cr Randall abstained from voting

6.2 ROAD NAMING - RM190169 - 104 ARAWHATA ROAD, PARAPARAUMU**COMMITTEE RESOLUTION PRCB2021/8**

Moved: Mr Jonny Best

Seconder: Ms Kathy Spiers

That the Paraparaumu-Raumati Community Board approves the name **Kikorangi Way** for the **New Road** shown in Appendix 1 of this report.

CARRIED

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES

13 APRIL 2021

6.3 NOTICE OF MOTION - BARRIERS AT KAPITI BOATING CLUB AND MANLY STREET NORTH BOAT LAUNCH AND RETRIEVE SITE.

The Chair advised an amendment to the initial Notion of Motion

Mr de Haast explained the Council had recently approved the Beach Bylaw and the funding for operational improvements sits outside the beach bylaw and is currently out for consultation as part of the 2021-41 Draft Long Term Plan.

Subject to the funding being approved in the adopted Long Term Plan, any access controls to the designated boat launch will be subject to targeted consultation. The initial motion was premature and the Council could not act on that as the funding had not been secured. Therefore, Board Members had consulted and agreed on the following amended Motion.

COMMITTEE RESOLUTION PRCB2021/9

Moved: Mr Guy Burns

Seconder: Ms Grace Lindsay

That the Council notes that the Paraparaumu/Raumati Community Board does not support restricted access controls to the following locations:

- the Kapiti Boating Club, Paraparaumu Beach; and
- the Manly Street north boat launch and retrieve site.

The Paraparaumu/Raumati Community Board is aware that funding for any restricted access controls is subject to current consultation of the Council's 2021-41 Long Term Plan and any proposed restrictions, will be subject to further targeted consultation.

CARRIED

Cr Martin Halliday abstained from voting

7 UPDATES**7.1 GREATER WELLINGTON REGIONAL COUNCIL'S (GWRC) LONG TERM PLAN**

Regional Cr Penny Gaylor gave an update on GWRC's Long Term Plan, that included:

- electrifying bus and rail network with a goal to be carbon neutral by 2030;
- ramping up the restoration of regional parks to fight climate change;
- taking joint action to super charge our Region – establish the Wellington Regional Leadership Joint Committee to set direction and monitor activities across regional plans that support the Wellington Regional Growth Framework and help regional economic development and recovery.

The Paraparaumu/Raumati Community Board was encouraged to make a submission.

Cr Gaylor responded to Board Members' questions.

7.2 STATE HIGHWAY 1 REVOCATION AND BUS PARKING

Michelle Parnell, Senior Delivery Manager, tabled visual maps and gave an explanatory update. Board Members viewed and their questions were responded to.

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES**13 APRIL 2021****7.3 RAUMATI BEACH ROAD SAFETY IMPROVEMENTS**

Glen O'Connor, Access and Transport Manager, advised that last year's drop-in sessions were well supported and the Council received good feedback from the Community.

A summary of the feedback received were:

- good pedestrian/walking/cycling access was maintained;
- crossing points and footpaths were safe and maintained;
- people with disabilities needed access to recreational facilities; and
- parking spaces were important but some parking spaces could be utilised into wider footpaths making way for tables.

To enable plans to continue, direction was needed from the Paraparaumu/Raumati Community Board on whether the reduction in some parking spaces was acceptable.

Board Members agreed to take the conversation offline to discuss in more detail.

7.4 REPRESENTATION REVIEW UPDATE

Andrea Healy, Senior Advisor Local Outcomes, gave a presentation showing details of the 2021 Representation Review. The key stages of the Review were:

- community pre-consultation (February-May);
- consider options, initial proposal, public notices (April-August);
- public submission period (September);
- hearings, final proposal, public notice (October-November); and
- appeal/objection period (November/December).

**7.5 WELLINGTON REGIONAL EMERGENCY MANAGEMENT OFFICE (WREMO)
RENEE CORLETT**

Renee Corlett, Advisor – Community Resilience and Recovery at WREMO advised on two events in the area:

- Tsunami Awareness Workshop, with a particular focus on community and personal preparedness. The Paraparaumu/Raumati Community Board was invited, along with other Elected Members and members of the public. It would be held at the Jon Trimmer Theatre, Raumati Beach on 15 April.
- Raumati South Earthquake Drill. The Paraparaumu/Raumati Community Board was thanked for their ongoing support with the organisation and facilitation of this event. It will be held at Raumati South School on 18 April.

Board Members complimented WREMO on their community events.

It was advised that, due to the closure of the Te Newhanga Kapiti Community Centre at the end of May, alternative venues were being looked into for a future Community Hub.

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES**13 APRIL 2021****8 CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION PRCB2021/10**

Moved: Cr Martin Halliday

Seconder: Mr Jonny Best

An apology was removed from the draft minutes.

With the above correction, the minutes of the Paraparaumu/Raumati Community Board meeting on 24 November 2020 be accepted as a true and accurate record of the meeting.

CARRIED**8.2 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION PRCB2021/11**

Moved: Cr Bernie Randall

Seconder: Ms Kathy Spiers

A mis-spelling was corrected.

With the above correction, the minutes of the Paraparaumu/Raumati Community Board meeting on 16 February 2021 be accepted as a true and accurate record of the meeting.

CARRIED**9 MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION**

Board Members discussed the actions and agreed to -
remove:

- Gateway Centre; and
- Saturday Market Policy,

add as a separate Action:

- Walking tracks at Raumati South.

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Paraparaumu-Raumati Community Board meeting closed at 9.17am.

.....
CHAIRPERSON

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9 MATTERS UNDER ACTION**9.1 MATTERS UNDER ACTION**

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

The updated matters under action, as attached at appendix 1, for the Board's review.

APPENDICES

1. Matters Under Action [!\[\]\(e27c4336460e9e6729a19580c0456728_img.jpg\)](#)

Paraparaumu/Raumati Community Board – Matters Under Action Register (as at 1 June 2021)

Item	Progress
Town Centres Project	<p>P5 – Paraparaumu Transport Hub We continue to work on projects to transform the transport hub, including streetscaping at Coastlands Parade (the SH1 entrance) and improving the entrance into Kāpiti Lights. We continue to work through concept designs with directly affected stakeholders and hope to share them with the community in the near future. Waka Kotahi NZTA are continuing to plan the Paraparaumu town centre revocation work which is scheduled for June 2021.</p> <p>P2B – Rimu Road Coastlands to Iver Trask Place Connection Work to improve pedestrian safety and traffic flows at the Rimu Road and Iver Trask Place intersection has begun and is progressing well. Traffic is now switched to the eastern side of Rimu Road to allow vehicle access in and out of Iver Trask Place. This intersection upgrade will include a new set of traffic signals and a Barnes Dance pedestrian crossing which allows for more choice for pedestrians crossing from Coastlands to the Civic Centre. These works are expected to be completed end of July.</p> <p>Waka Kotahi NZTA SH1 revocation project NZTA's contractor, Higgins is progressing with the stormwater installation, working from Poplar Ave end towards the north. The focus is now on kerb and channel, footpaths and stormwater works from the Raumati Road roundabout area to Ihakara Street. Once these are complete, the work will move north and NZTA are expected to update all stakeholders soon with regards to their latest timetable and the impact of this work.</p>
Raumati Village Safety Improvements	Work on the design of the road safety improvements in the Village continues. Confirmation of Waka Kotahi's (formerly known as NZTA) road safety funding is expected in the next two to three months.
Surplus NZTA Land in Raumati South previously allocated for the Western Link Road	This property has now been transferred to The Ministry of Housing and Urban Development
Existing informal walking tracks linking Raumati South with the Leinster Avenue/old State Highway One area be acknowledged and protected in any future development of this land.	The Ministry of Housing and Urban Development has been notified of this.

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil