

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
ŌTAKI COMMUNITY BOARD MEETING
HELD AT THE GERTRUDE ATMORE SUPPER ROOM, MEMORIAL HALL, MAIN STREET,
ŌTAKI
ON TUESDAY, 15 JUNE 2021 AT 7.00PM**

PRESENT: Ms Christine Papps, Ms Marilyn Stevens, Ms Shelly Warwick, Cr James Cootes

IN ATTENDANCE: Mrs Janice McDougall, Ms Samara Shaw, Hamish McGillivray, Leeza Boyd and Chris Worth.

APOLOGIES: Nil

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair welcomed everyone to the meeting including media and Cr Elliott. The Chair also announced that Stephen Carkeek had tendered his resignation and there would be a by-election.

2 APOLOGIES

Nil

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Shelly Warwick declared that she was on the Otaki College Board of Trustees and would not participate in discussion and voting on the Otaki College grant.

Chris Papps declared that she was a Friends of the Otaki Rotunda Trustee and would not participate in discussion and voting on the Friends of the Otaki Rotunda grant.

4 PUBLIC SPEAKING TIME

1. Brent Bythell, on behalf of the Otaki Scout Group, spoke to their grant application.
2. Trevor Hunter, on behalf of the Otaki Boating Club, spoke to their grant application.
3. Di Buchan, on behalf of Friends of the Otaki Rotunda, spoke to their grant application.
4. Ian King, on behalf of the Otaki Volunteer Fire Brigade, spoke to their grant application.
5. Yvonne Tahere, on behalf of Otaki Primary School, spoke to their grant application.
6. Joshua Housiax, on behalf of Te Kākano o te Kura Kohanga Reo, spoke to their grant application.
7. Rachael Martin, on behalf of Special Olympics Kapiti, spoke to their grant application.
8. Neil Tunnicliffe, on behalf of Otaki Bowling Club, spoke to their grant application.
9. Irene McShane, on behalf of Kapiti Chorale Inc, spoke to their grant application.
10. Rob McIndoe spoke to the Board about the Ashford Park Community Liaison Group.
11. JC Butcher spoke to the Board about horse riders safety on the Ashford Park track and that she supported the paper road track being opened.
12. Anne Herrington, spoke on behalf of Angela Taylor about the safety issues on the Ashford Park track.

13. Anne Herrington spoke to the Board about the safety issues on the Ashford Park track.
14. Richard Schrimpf spoke to the Board about the Ashford Park track and the safety issues and asked the Board to ask Kapiti Coast District Council to provide use of the paper road.
15. Rae Macrae spoke to the Board about the Ashford Park track and how dangerous it was.
16. Ruth Halliday spoke to the Board about the Ashford Park track. She would like the fence removed or Council to support the request to open the paper road.
17. Dennis Harnett spoke to the Board about the lack of transparency over the issue with the Ashford Park track.
18. Donna Annett-Bright spoke to the Board on the Ashford Park track and that she supported the paper road track being opened.
19. Mary Pagnamenta spoke to the Board on the Ashford Park Track and that it is not safe for the Community.

It was noted that Jamie Bull did not attend the meeting but following discussions with the Chair her grants would be considered later in the meeting.

The meeting adjourned at 7.51pm and recommenced at 7.58pm.

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – there were none.
- (b) Leave of Absence – there were none.
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) – there were none.

It was noted that the Chair moved the Community Board Member's activities down the agenda.

6 REPORTS

6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

The Board noted that due to the financial year of 2019/2020 monies being carried over to this current 2020/2021 year due to COVID-19. There would be a sizeable amount of grants awarded at the meeting, which was the last for this financial year.

COMMITTEE RESOLUTION OCB2021/12

Moved: Ms Christine Papps
 Seconder: Ms Marilyn Stevens

That the Ōtaki Community Board approves a Community Grant of \$4,000.00 to Otaki Boating Club to help with the costs of upgrading the Boating Club tractor.

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Otaki Scout Group to help with the costs of programme manuals for Leaders.

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Otaki Primary School to help with the costs of a Matariki event at the school.

That the Ōtaki Community Board approves a Community Grant of \$4,000.00 to Sam Pritchard – Land Matters to help with the costs of supporting a development of a strategy to identify a suitable off-road route linking Paraparaumu and Waikanae with Otaki for the purpose of a one/two-day mountain bike track.

That the Ōtaki Community Board approves a Community Grant of \$1,000.00 to Te Kākano to te Kura Kōhanga Reo to help with the costs of building a new playground.

That the Ōtaki Community Board approves a Community Grant of \$2,800.00 to Otaki Volunteer Fire Brigade to help with the costs of purchasing a rescue dummy for training.

That the Ōtaki Community Board approves a Community Grant of \$710.56 to Zero Waste Otaki to help with the costs of providing power to a container to help with processing, upcycling and recycling wood.

That the Ōtaki Community Board approves a Sporting Activity Grant of \$500.00 to Special Olympics Kapiti to help with the costs of five Otaki based participants to attend the Special Olympics Summer games.

That the Ōtaki Community Board approves a Sporting Activity Grant of \$500.00 to Otaki Bowling Club Inc (including Otaki Pentaque) help with the costs buying a vacuum cleaner.

That the Ōtaki Community Board approves a Building & Resource Consents Grant of \$1,000.00 to Cobbler Soup Lunch to help with the costs of hall hire for the Gertrude Atmore supper room.

That the Ōtaki Community Board approves a Building & Resource Consents Grant of 300.00 to Kapiti Chorale Inc to help with the costs of hall hire for their weekly rehearsals.

That the Ōtaki Community Board approves a Building & Resource Consents Grant of \$100.00 to Zero Waste Otaki to help with the costs of hall hire for meetings to progress Incorporated Society discussions.

CARRIED

COMMITTEE RESOLUTION OCB2021/13

Moved: Ms Marilyn Stevens

Seconder: Cr James Cootes

That the Ōtaki Community Board approves a Community Grant of \$4,000.00 to Friends of the Otaki Rotunda to help with the costs of restoration of memorabilia.

CARRIED

COMMITTEE RESOLUTION OCB2021/14

Moved: Ms Marilyn Stevens

Seconder: Cr James Cootes

That the Ōtaki Community Board approves a Community Grant of \$4,200.00 to Ōtaki College to help with the costs of creating an artwork in their all-weather turf area.

CARRIED

It was noted that Shelly Warwick did not participate in discussion and voting on the Otaki College grant and that Chris Papps did not participate in discussion and voting on the Friends of the Otaki Rotunda grant.

7 UPDATES

7.1 UPDATE ON WORK ON A LOCAL ALCOHOL POLICY

Leeza Boyd provided an update to the Board around the Local Alcohol Policy and the upcoming work that is being undertaken.

The key points discussed were:

- it will likely be at least a two to three year process
- informing the community around the timeframes and processes;
- how the community is informed in respect to information being sent out about current applications for liquor licences.

7.2 DISTRICT GROWTH STRATEGY REVIEW

Chris Worth provided an update on the Review of Kapiti Coast's District Growth Strategy. A growth strategy is a vision for how the district will grow through to 2050. It will provide principles for growth to guide planning and implementation, broadly identifying how and where we grow upwards and grow outwards and guiding changes to the District Plan.

The next steps are :

- developing up a proposed approach;
- analyse and reflect LTP feedback;
- engaging with iwi and key stakeholders;
- public consultation later this year.

8 MEMBERS' BUSINESS

(d) Community Board Members' Activities

Shelly Warwick stated that she would like to move a motion in regards to the Ashford/Paper Road discussions that had been happening.

COMMITTEE RESOLUTION OCB2021/15

Moved: Ms Shelly Warwick

Seconded: Ms Christine Papps

That the Otaki Community Board request Kapiti Coast District Council investigate whether the Ashford Park Community Liaison Group is operating in accordance to their Terms of reference (TOR) and consent conditions, and if not that Kapiti Coast District Council take appropriate steps to change this:

The investigation is to include:

- assessing if the running of meetings is legitimate
- whether matters are being decided on behalf of the Community Liaison Group (CLG) outside of the meetings without the full CLG input or consent
- whether votes are being presented that are not legitimate
- inclusion of new CLG members without proper process change to the TOR or consultation with the CLG i.e. Walking/Cycling rep.

CARRIED

9 MEMBERS' BUSINESS CONTINUED

(d) Community Board Members' Activities

Shelly Warwick had circulated her updates to the Board.

James Cootes provided the following update and also circulated his updates to the Board:

- provided an update on the Long Term Plan;
- discussions with Council staff on notification system re applications for Liquor Licenses
- attended the PP2O briefing;
- attended a meeting re the Otaki Beach Pavillion;
- spoke to the Horizons Council on behalf of Kapiti Coast District Council's submission;

Chris Papps provided the following updates:

- attended the representation review workshop;
- attended the Chairs meeting at the Mayors Office;
- attended Te Roto Steering group meeting;
- attended Council briefings.

Marilyn Stevens provided the following update:

- attended the PP2O briefing;
- attended Otaki Museum meeting;
- attended Community Network meeting;
- attended CBEC meeting.

The Board discussed the Ashford Park Community Liaison group and that there was no Community Board member allocated to that group.

10 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION OCB2021/16

Moved: Ms Marilyn Stevens

Seconder: Cr James Cootes

That the minutes of the Otaki Community Board meeting on 4 May 2021 be accepted as a true and accurate record of the meeting.

CARRIED

11 MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

The Board reviewed the matters under action.

Mrs McDougall provided an update to the Board that the Electoral Officer would be advised of this resignation and a timeline will be prepared for the by-election.

The Ōtaki Community Board meeting closed at 9.46pm.

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CHAIRPERSON