



AGENDA

Ōtaki Community Board Meeting

I hereby give notice that a Meeting of the Ōtaki Community Board will be held on:

Date: Tuesday, 4 August 2020

Time: 7.00pm

**Location: Gertrude Atmore Supper Room,
Memorial Hall,
Main Street,
Ōtaki**

**Janice McDougall
Group Manager People and Partnerhips**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Ōtaki Community Board will be held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki, on Tuesday 4 August 2020, 7.00pm.

Ōtaki Community Board Members

Ms Christine Papps	Chair
Ms Marilyn Stevens	Deputy
Ms Shelly Warwick	Member
Mr Stephen Carkeek	Member
Cr James Cootes	Member

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1 WELCOME**2 APOLOGIES****3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME**5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS**6.1 UPDATE ON THE 2009 BEACH BYLAW REVIEW**

Author: Aston Mitchell, Policy Advisor

Authoriser: Mark de Haast, Group Manager Corporate Services

PURPOSE OF REPORT

- 1 This report provides the Committee with a progress update on the 2009 Beach Bylaw Review Project, including the high level results from the Beach Bylaw survey for the Ōtaki Ward.
- 2 The Beach Bylaw Survey results for the Ōtaki Ward are attached as Appendix 1 to this report.

DELEGATION

- 3 Under section D of the Governance Structure and Delegations for the 2019-2022 Triennium community boards have the “authority to listen, articulate, advise, advocate and make recommendations to Council on any matter of interest or concern to the local community”.

BACKGROUND

- 4 The Beach Bylaw Review is on the Council-approved Policy Work Programme, and commenced in February 2019.
- 5 Bylaw reviews are generally carried out in three phases:
 - Phase 1 includes:
 - pre-consultation engagement, data collection, and analysis
 - the identification of issues and options, and
 - the development of proposed revisions to the existing bylaw.
 - Phase 2 includes development of, and consultation on, a draft Bylaw, in accordance with the Local Government Act 2002 (LGA 2002) special consultative procedure.
 - Phase 3 involves the analysis of submissions, leading to a final draft of the revised bylaw, which is then presented to Council for final consideration and adoption.
- 6 Phase 1 pre-consultation engagement activities were underway but have been delayed due to the Covid-19 restrictions. This report provides an update on the phase 1 work that was completed prior to Covid-19 lockdown, the phase 1 activities that still need to be done and the amended timeframes that are now necessary to complete the Beach Bylaw review.

DISCUSSION

- 7 Before the Covid-19 lockdown, Council Officers held a number of information sessions, workshops and meetings with stakeholders across the District, to source direct input on specific issues and encourage participation in the Beach Bylaw survey.
- 8 A number of additional engagement activities were planned for phase 1, but could not proceed under the Covid-19 restrictions. Now that New Zealand has moved to a lower alert level, Council Officers can progress the planned engagement activities that had to be deferred. Officers have already met with a number of parties but there are a number of conversations that still need to take place.
- 9 Council Officers are developing a good understanding of how our community uses our beaches and the issues integral to both supporting these activities and protecting the health and safety of beach users. Remaining engagements will further inform Officers of any issues and/or options necessary to develop proposed revisions (if any), to the existing Beach Bylaw.

- 10 The information collected during phase 1 will be used to develop a draft 2021 Bylaw and Statement of Proposal that will be released for public consultation in accordance with the LGA 2002 requirements for special consultative procedures.
- 11 The information collected from the formal consultation period will then be considered and will input into a final draft 2021 Bylaw, which will be presented to Council for final consideration and approval in Phase 3.

Revised Timeframes for the Review

- 12 In January 2019, the proposed timeframe for the phase 2 consultation stage was re-scheduled until after the October 2019 election (previously targeted for May 2019), because Officers were concerned that the election would result in a large time-gap between the public consultation period and the final Bylaw adoption.
- 13 In December 2019, the Committee approved the Phase 2 consultation stage to occur in May 2020. However, due to delays to phase 1 caused by Covid-19 restrictions, the timeframe to complete this Bylaw review needs to be further revised.
- 14 Phase 2 consultation is now scheduled to start in October 2020, and will result in the presentation of a new Beach Bylaw for Council adoption in early 2021.
- 15 Table 1 below outlines the key changes to the target dates for the review.

Table 1: Updated tentative timeframes for the Beach Bylaw review

Action	Previous dates	Revised dates ¹
Council Briefing: Results of the early engagement phase, key issues and options, and next steps	27 Feb 2020	14 Aug 2020
Council Briefing: Draft 2021 Bylaw and Statement of Proposal	26 Mar 2020	15 Sep 2020
Council Report: Approval for special consultative procedure on Draft 2021 Bylaw and Statement of Proposal	28 May 2020	24 Sep 2020
Special consultative procedure including discussions with Community Boards (24 days duration instead of the 20 days requirement)	8 Jun - 5 Jul 2020	12 Oct – 13 Nov 2020
Hearings and deliberations	30 Jul 2020	Late Nov 2020 to early Dec 2020
Council Report: Adoption of Beach Bylaw 2021	23 Sep 2020	Feb - Mar 2021

¹ These target dates are tentative. The nature of the feedback received in the remaining Phase 1 engagements may impact the proposed timeframes.

Insights from the Districtwide Beach Bylaw survey

- 16 One of the pre-engagement activities completed in phase 1, was the two-part Kāpiti Coast Beach Bylaw survey. The survey sought to discover (a) how people felt about activities on the beach and (b) what people thought about the existing Bylaw and beach access-ways.
- 17 The survey opened on 30 January 2020 and closed on 30 April 2020. There were 1,724 responses to the survey and 91% of all respondents completed the entire survey. Detailed analysis of the survey results is outside the scope of this report. However, respondents' trends and issues are noted briefly below.
- 18 The survey's 1724 respondents were mainly:
 - living in Paraparaumu Beach, followed by Waikanae Beach, and then Ōtaki Beach
 - between 40 and 69 years of age, and
 - either not of Māori descent or chose not to answer.
- 19 Although there appears to be a wide range of thoughts in regards to what the respondents want for our beaches, overall, the majority of them were comfortable with the current Beach Bylaw rules and their beach experiences. For example, the majority of respondents:

- are aware of the multiple pedestrian access points which allow them to park and walk a short distance to the beach.
 - think the current rules about vehicles on beaches are right.
 - think the current rules about riding horses on beaches are right.
 - are not happy with two-wheeled motor bikes being on the beach.
 - think the rules should cover longlines and kontiki systems.
- 20 There were strong opinions in several areas. For example, for specific questions:
- 86% of respondents were angry or annoyed about 'reckless driving' and 72% were angry or annoyed about 'people driving cars in non-permitted areas'
 - 51% were angry or annoyed about 'longlines in swimming areas'.
- 21 There were also differing opinions based on locality. For example:
- for vehicles on the beach - respondents from Waikanae were concerned about vehicles driving through the estuary, while the concerns from respondents in the northern beaches were less concerned unless it involved reckless driving.
 - for longlines - respondents in the longer northern beaches were okay with longline use as long as the lines were monitored, while respondents from Paekākāriki were very concerned about the impact of longline use on swimmers.
- 22 The Districtwide Beach Bylaw survey results are now publically available on the Council's website.
- 23 The Districtwide Beach Bylaw Survey results include results by suburb (i.e. the location of each respondent). To maximise the survey results relevance and transparency for the community, responses by suburb have also been aggregated to present Beach Bylaw Survey results for each Ward.
- 24 Accordingly, the survey results for the Ōtaki Ward are attached as Appendix 1 to this report.

CONSIDERATIONS

Policy considerations

- 25 There are no policy considerations in addition to those outlined in this report.

Legal considerations

- 26 The current Beach Bylaw was adopted on 7 May 2009 and was, in accordance with s159 of the LGA 2002, due to be reviewed by 7 May 2019. As the review was not completed by 7 May 2019, s160A of the LGA 2002 came into effect which requires that the Beach Bylaw will be revoked automatically if the review is not completed within two years, being by 7 May 2021.
- 27 This final date for statutory review was further extended to 30 June 2021, by provisions in the COVID-19 Response (Further Management Measures) Legislation Act 2020, which temporarily suspend s160A of the LGA 2002 until 30 June 2021. This means that any bylaws that would be automatically revoked before this date will continue in force until then.
- 28 A public complaint has been made to the Human Rights Commission, on the basis that the questions in the survey about disability access were biased and discriminated by way of age and disability. A Council response has been provided to the Human Rights Commission. No response has been received to date.

Financial considerations

- 29 This review will be carried out within existing Annual Plan budgets.

Tāngata whenua considerations

- 30 Council Officers will work alongside each of our Iwi partners to understand their aspirations with regards to the Beach Bylaw review. Where Council Officers have received relevant guidance from our Iwi partners, (such as 'Whakarongotai o te moana, Whakarongotai o te wā', the Iwi Kaitiakitanga Plan of Te Ātiawa ki Whakarongotai), this will be used as foundational guidance to inform further work with Iwi.

Strategic considerations

- 31 *Toitū Kāpiti* includes aspirations for strong, safe communities and a thriving environment. The Beach Bylaw assists in the attainment of these aspirations because it seeks to enhance the safety of the public on the beach, while also protecting the beach natural environment.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 32 In accordance with the LGA 2002, a special consultative procedure will be required for this Beach Bylaw review.

Consultation already undertaken

- 33 As noted above, conversations have already occurred with a variety of key stakeholders and further discussions to best inform phase 1 still need to take place.


Publicity

The revised timeframes, (as set out in this report), to complete the Beach Bylaw review, the Districtwide Beach Bylaw Survey results and the Beach Bylaw survey results for each Ward, will be publically available on the Council's website.

RECOMMENDATIONS

- 34 That the Ōtaki Community Board receives and notes this report, including Appendix 1 to this report.
- 35 That the Ōtaki Community Board notes that the Beach Bylaw survey results (both Districtwide and by Ward), will be made publically available on the Council's website.

APPENDICES

1. Survey Results for the Otaki Ward [↓](#) 



Kāpiti Coast District Beach Survey

The Council is reviewing the Kāpiti Coast District Council Beach Bylaw. The bylaw creates the rules for Council-managed areas of beach for important things like health and safety, litter, access, vehicles, horses, motorised watercrafts and environmental protections. For more information on the refer, please go to: <https://www.kapiticoast.govt.nz/beachbylaw>.

The Council sought the community's input on how our beaches are managed and protected ahead of the formal review and consultation stage. This report provides results from that survey.^{1, 2}

SURVEY RESULTS: Ōtaki Ward (including selected results by suburb)

30 January 2020 to 30 April 2020

Total responses: 386 (377 completed the entire survey)

Contents

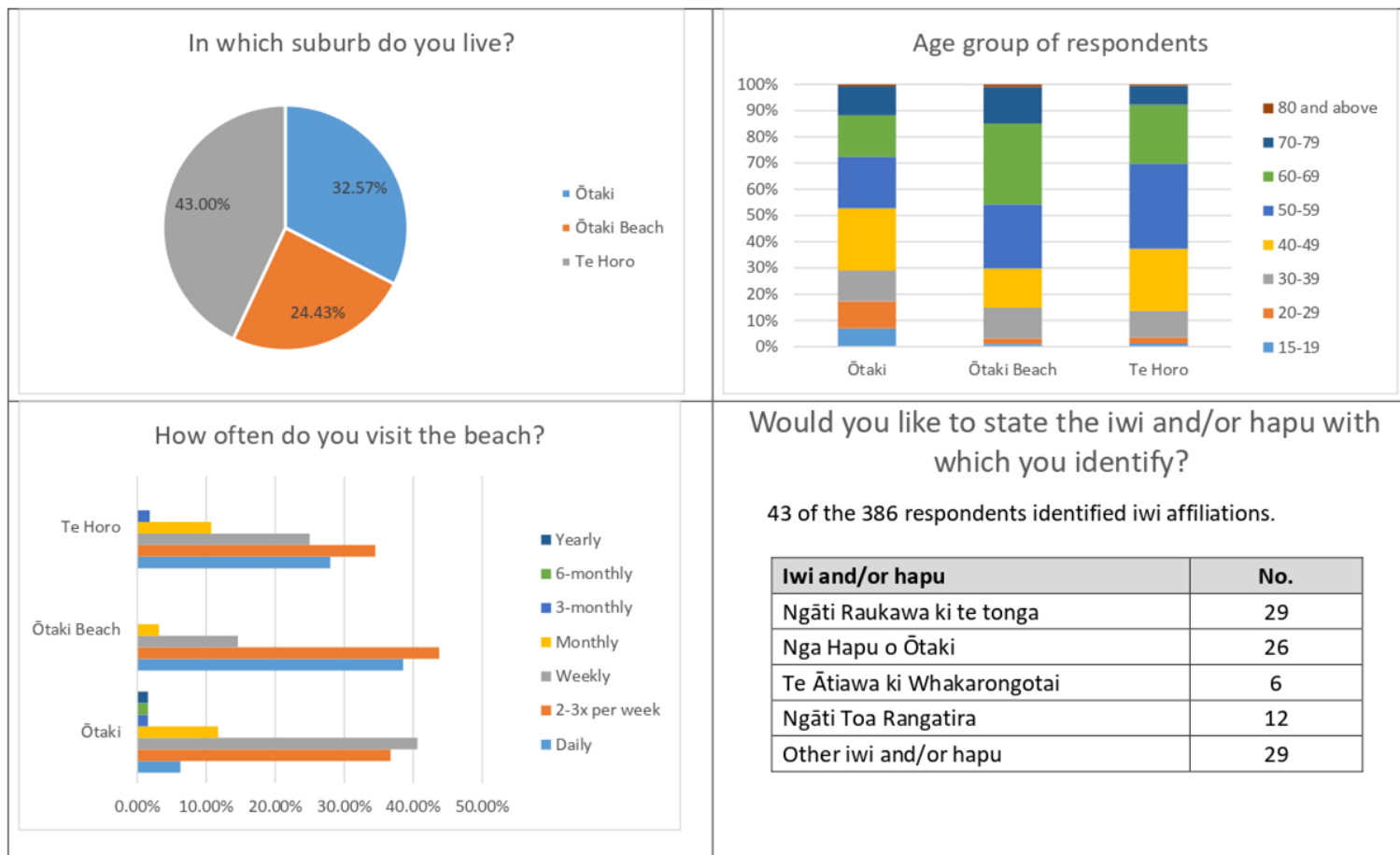
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¹ Note that question numbering does not necessarily match the numbers in the hard copy version of the survey.

² Note that in the survey questions:

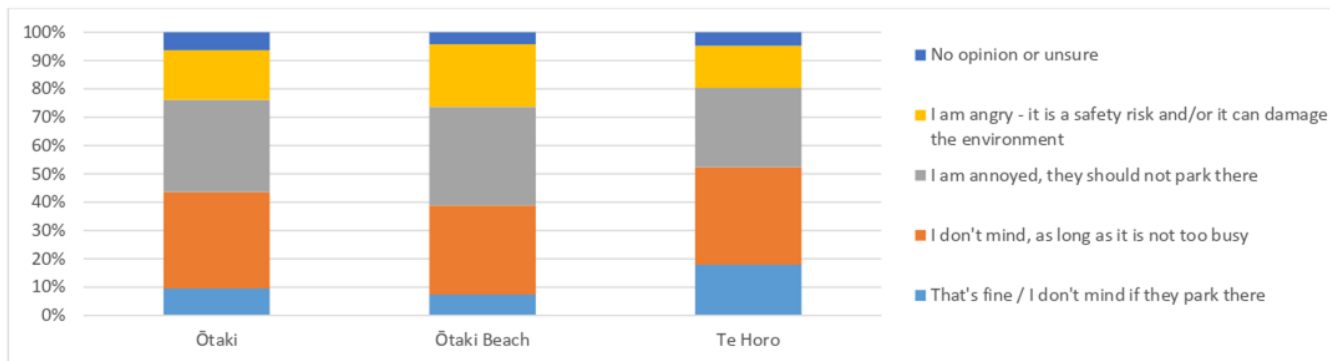
- GWRC = the Greater Wellington Regional Council's Proposed Natural Resources Plan
- DOC = the Department of Conservation's Waikanae Estuary Scientific Reserve Bylaw
- KCDC = the existing Kāpiti Coast District Council Beach Bylaw 2009, and
- the coastal marine area is on the seaward side of mean high water springs (i.e. the average of the high tides, and generally identified by the line of seaweed and driftwood on the beach).

Part 1: Information about respondents

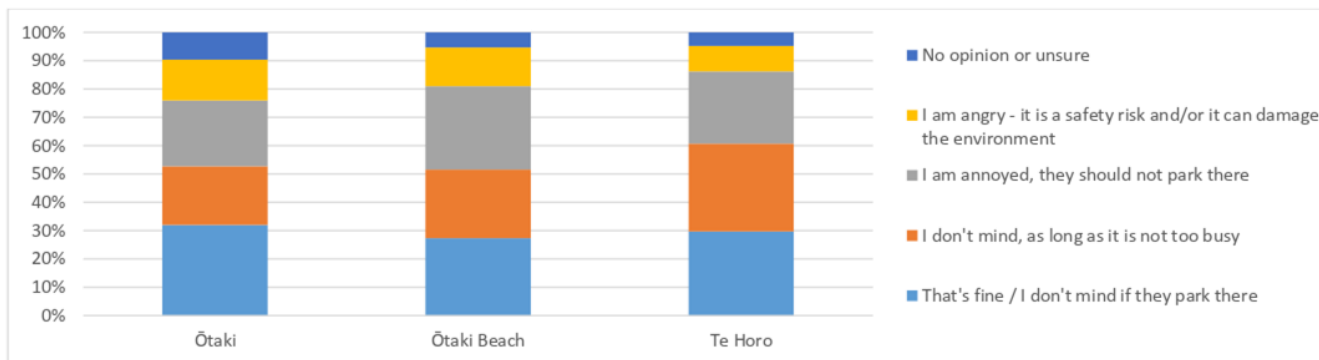


Part 2: opinions on beach activities

- Someone has parked at a busy boat launch and retrieve site in the coastal marine area, even though they are not launching or retrieving a boat (which means this action is not permitted by GWRC). Which statement best describes how you feel about where they have parked? (n=389)

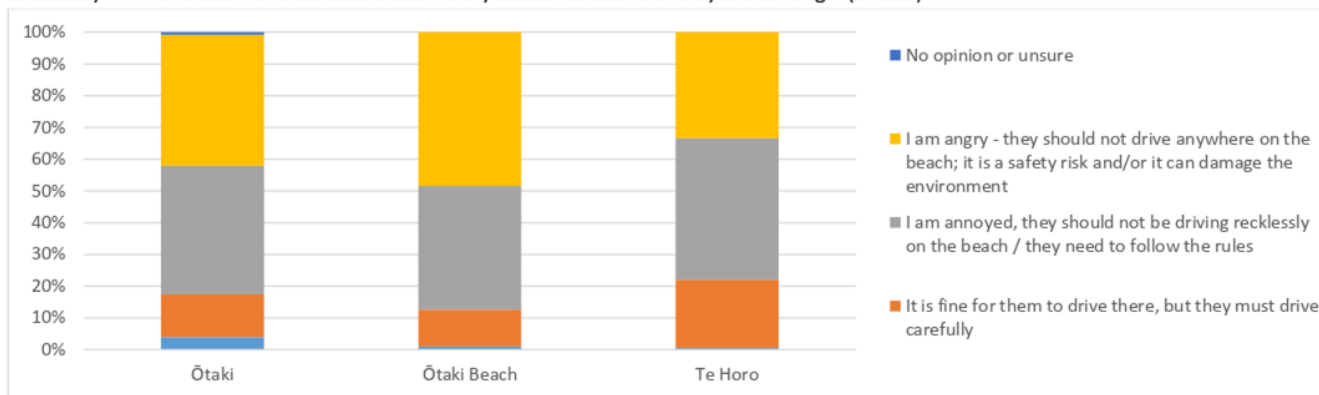


- Someone has parked on the beach with a disability permit in an area where cars are not permitted by either GWRC or DOC. Which statement best describes how you feel about where they have parked? (n=388)

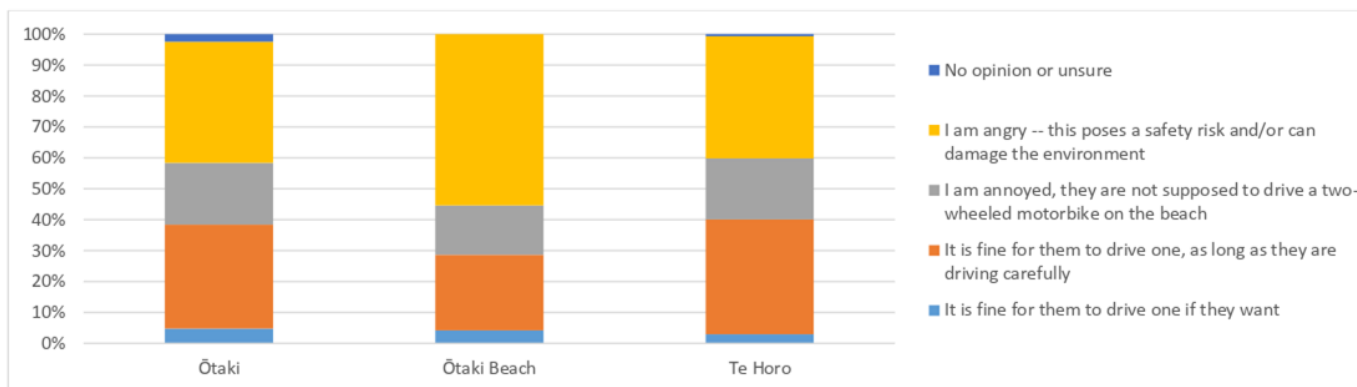


Note: The intention of this question was to gauge the community's views, as consideration is being given to providing Designated Disability Parking areas (and, in some areas, Council may need to apply for a resource consent from another agency to allow for this situation).

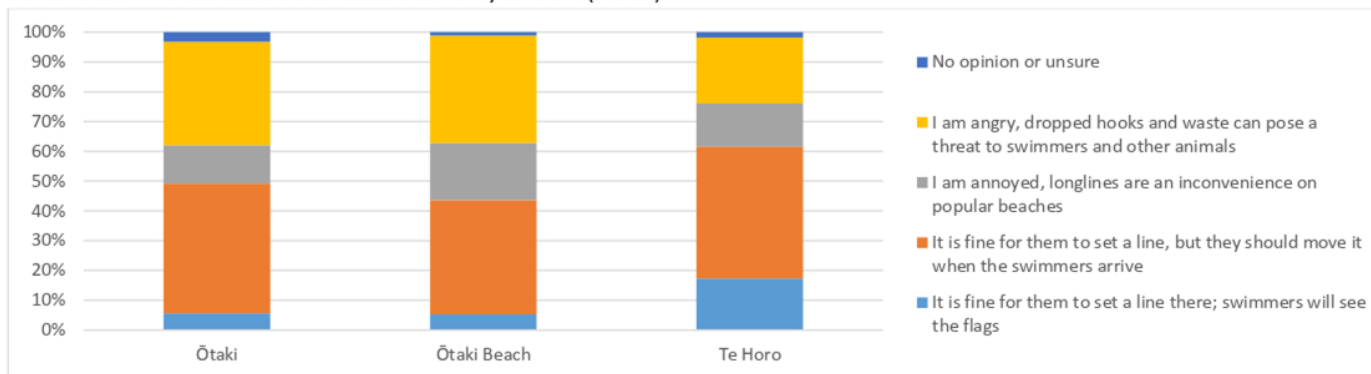
3. Someone is driving on the beach in a section where driving is allowed by KCDC (i.e., parts of Peka Peka, Te Horo, and Ōtaki), but they are driving recklessly. Which statement best describes how you feel about how they are driving? (n=389)



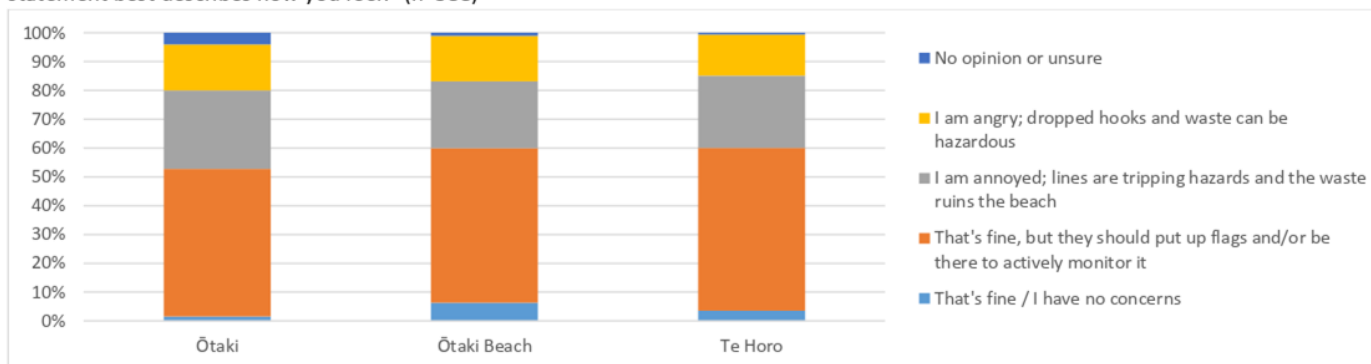
4. Someone is driving a two-wheeled (road or off-road) motorbike, even though these are not allowed on any Kāpiti beach by GWRC, DOC, or KCDC. Which statement best describes how you feel about this driving of a two-wheeled motorbike on the beach? (n=386)



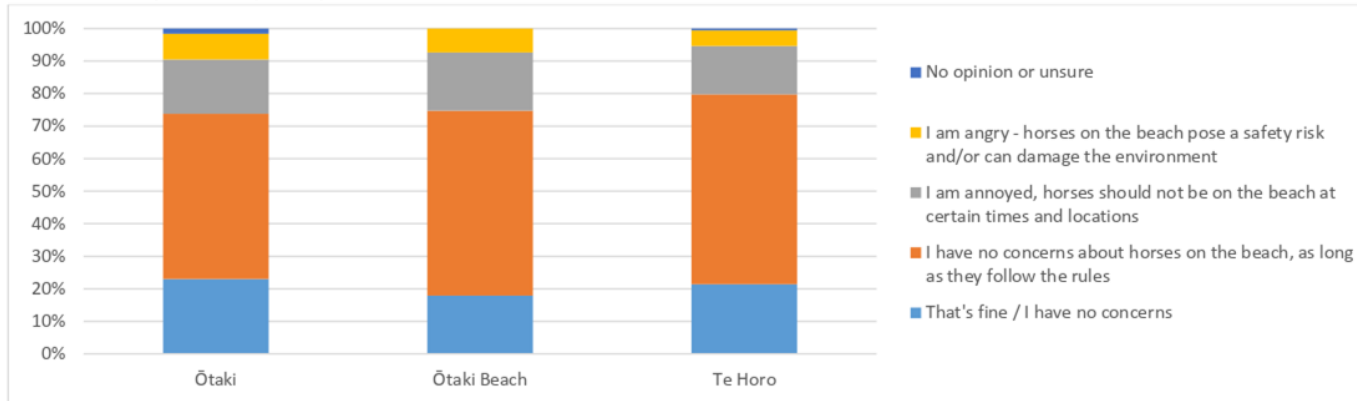
5. Someone has set a longline on the beach close to the sea with flags so that it can be seen, but they have set it in an area that is popular with swimmers. Which statement best describes how you feel? (n=385)



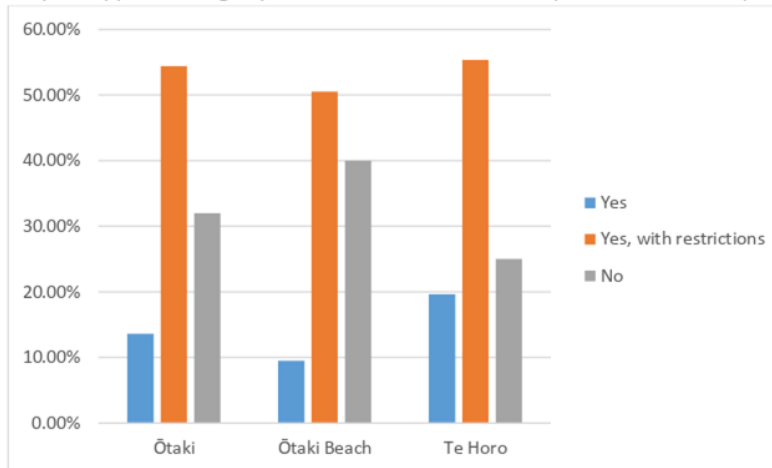
6. Someone has set a longline on the beach, starting back near the sand dunes without any flags, but in an area where there are few people. Which statement best describes how you feel? (n=388)



7. Someone is riding horses on the beach, in an area or within a timeframe that is not currently allowed by either DOC or KCDC. Which statement best describes how you feel? (n=389)



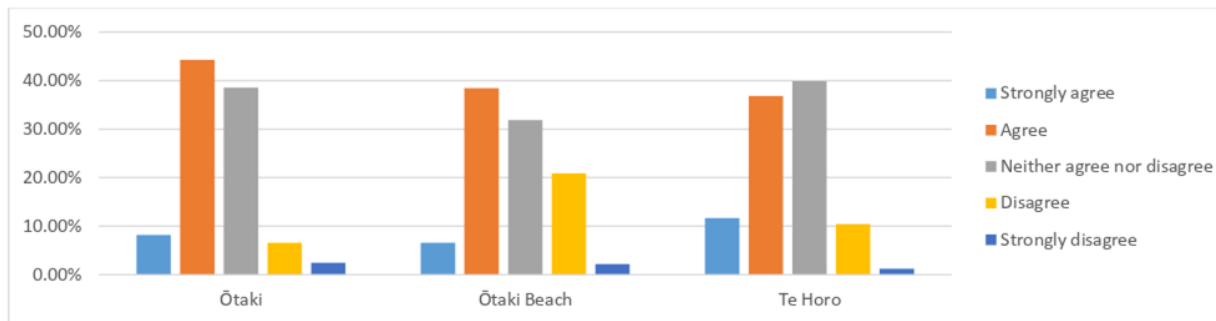
8. Do you support driving anywhere on the beach in the Kāpiti Coast District? (n=388)



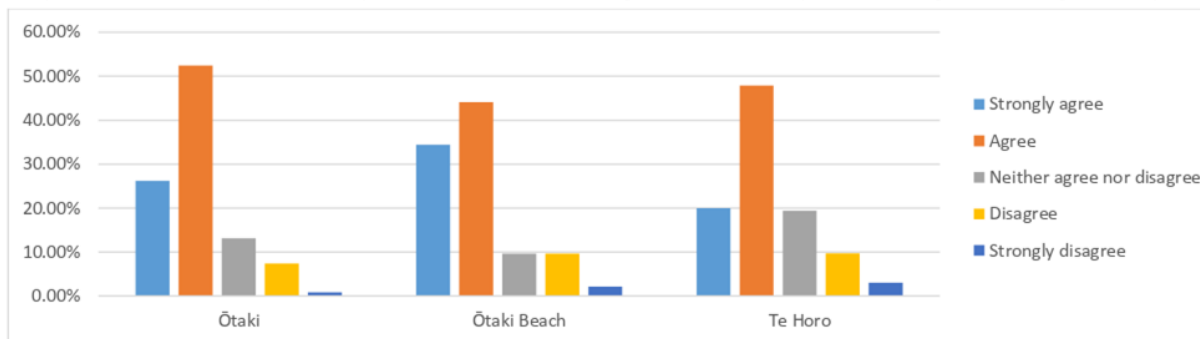
Part 3: opinions on beach bylaw rules

Authorised Boat Launch areas

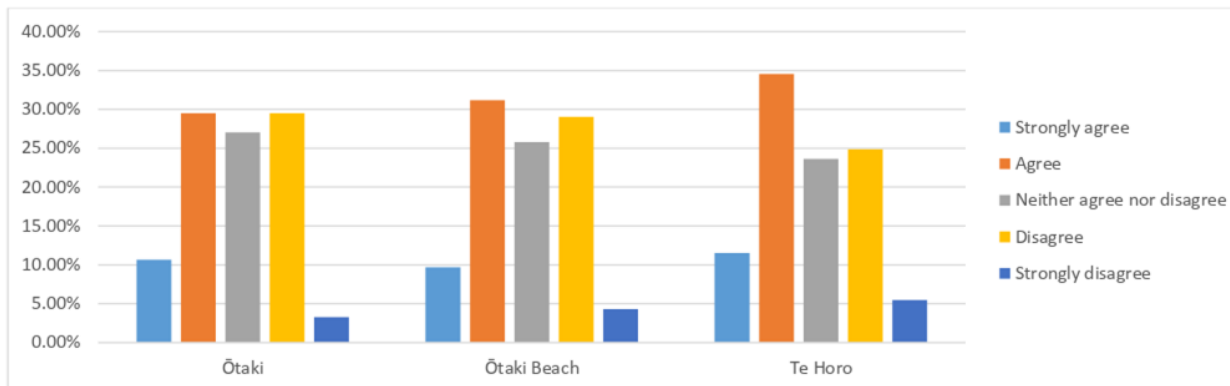
9. The rules and regulations around Authorised Boat Launching areas are easy to understand and the information is easy to find. (n=376)



10. People should not drive or park in any Authorised Boat Launching areas, unless they are launching or retrieving a boat. (n=380)



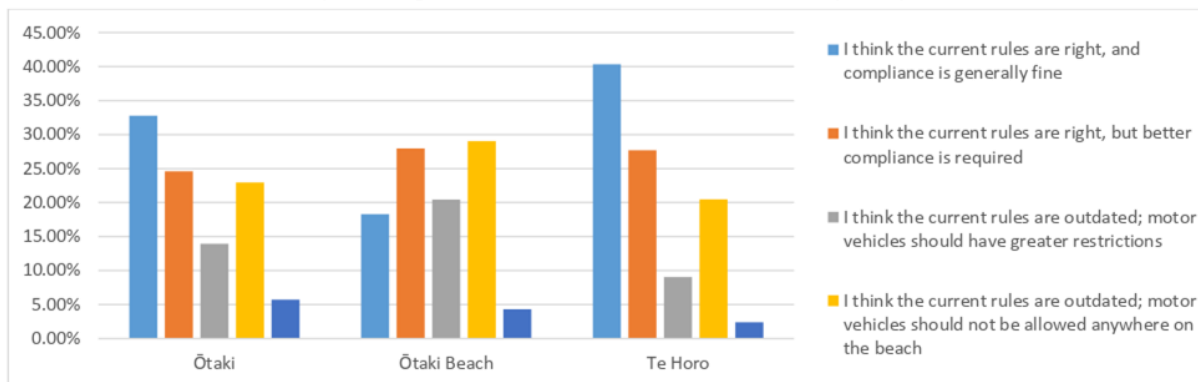
11. I think people should be allowed to park in any Authorised Boat Launching areas if they are displaying a disability permit. (n=380)



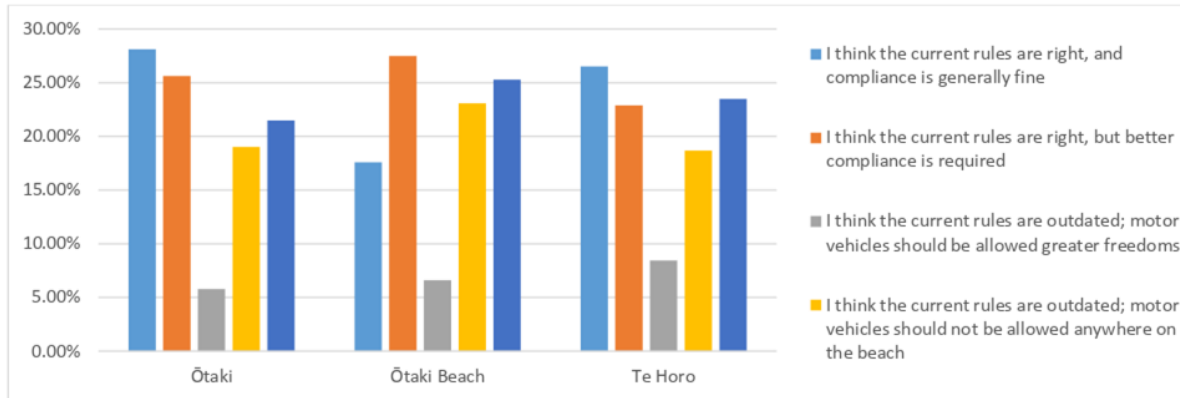
Note: The intention of this question was to gauge the community's views about the co-location of the two activities, as consideration is being given to providing Designated Disability Parking areas (within Authorised Boat Launching areas).

Vehicles on beaches

12. Which statement best describes your thoughts on the rules from Peka Peka to Ōtaki? (n=381)

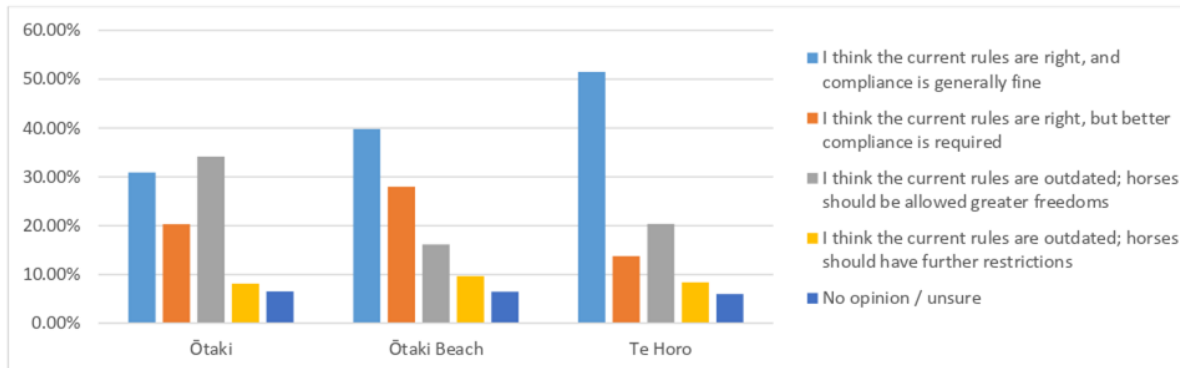


13. Which statement best describes your thoughts on these rules between Fisherman's Table Restaurant and Waikanae? (n=378)



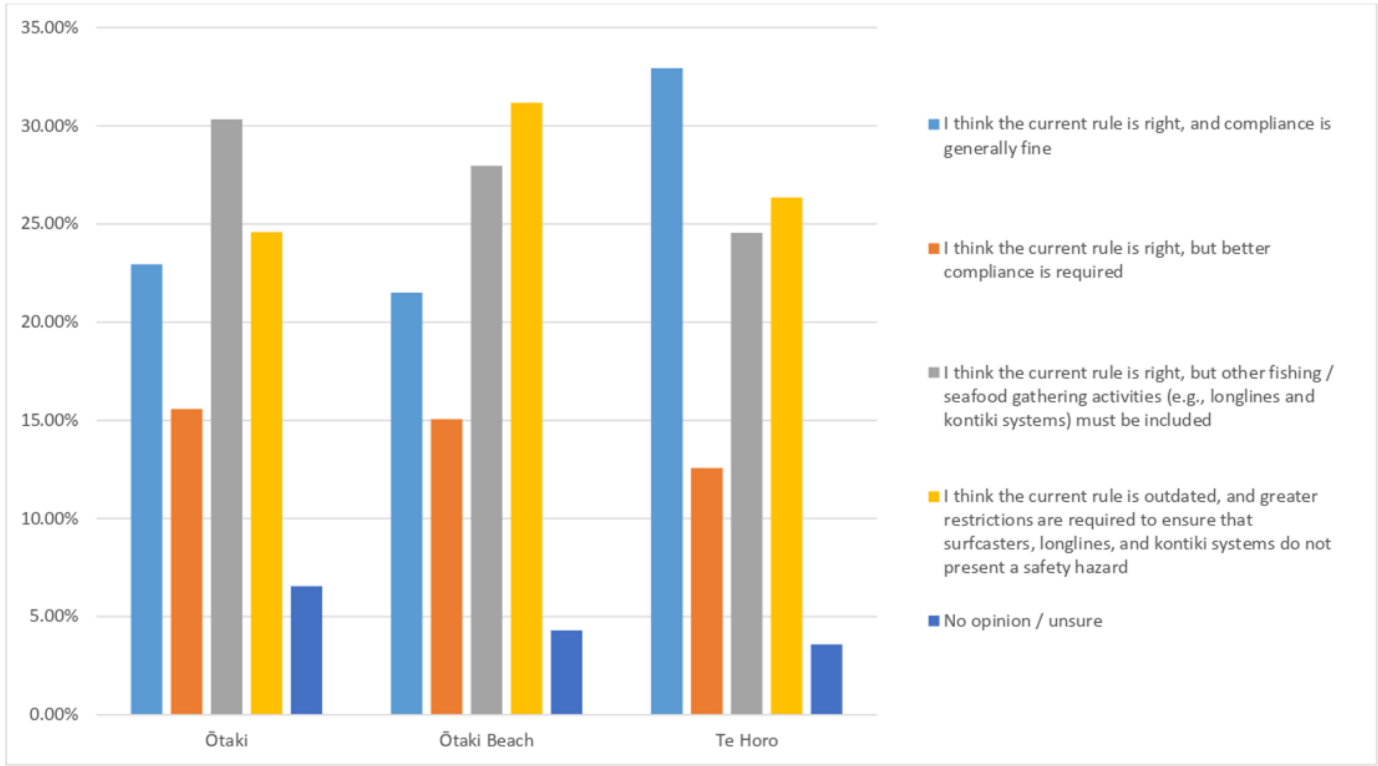
Horses on the beach

14. Which statement best describes your thoughts on these rules about horses? (n=383)



Surfcasting, longlines and kontiki systems

15. Which statement best describes your thoughts on this rule about surfcasting? (n=382)



Appendix 1: Survey data in tables

Imagine that ... someone has parked at a busy boat launch and retrieve site in the coastal marine area, even though they are not launching or retrieving a boat (which means this action is not permitted by GWRC). Which statement best describes how you feel about where they have parked?

	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
That's fine / I don't mind if they park there	12	7	30	49
I don't mind, as long as it is not too busy	43	30	58	131
I am annoyed, they should not park there	41	33	47	121
I am angry - it is a safety risk and/or it can damage the environment	22	21	25	68
No opinion or unsure	8	4	8	20
Grand Total (for each geographic area)	126	95	168	389

Someone has parked on the beach with a disability permit in an area where cars are not permitted by either GWRC or DOC. Which statement best describes how you feel about where they have parked?

	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
That's fine / I don't mind if they park there	40	26	50	116
I don't mind, as long as it is not too busy	26	23	52	101
I am annoyed, they should not park there	29	28	43	100
I am angry - it is a safety risk and/or it can damage the environment	18	13	15	46
No opinion or unsure	12	5	8	25
Grand Total (for each geographic area)	125	95	168	388

Someone is driving on the beach slowly and carefully, but in a section where driving is not permitted by either GWRC, DOC, or KCDC. Which statement best describes how you feel about where they are driving?

	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
That's fine / I don't mind if they drive there	17	11	30	58
I don't mind, as long as it is not too busy	25	17	31	73
I am annoyed, they should not be driving there	37	26	53	116
I am angry - there could still be a safety risk and/or damage to the environment	41	41	50	132
No opinion or unsure	6	0	4	10
Grand Total (for each geographic area)	126	95	168	389

Someone is driving on the beach in a section where driving is allowed by KCDC (as in parts of Peka Peka, Te Horo, and Ōtaki), but they are driving recklessly. Which statement best describes how you feel about how they are driving?				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
That's fine / I don't mind how they choose to drive	5	1	1	7
It is fine for them to drive there, but they must drive carefully	17	11	36	64
I am annoyed, they should not be driving recklessly on the beach / they need to follow the rules	51	37	75	163
I am angry - they should not drive anywhere on the beach; it is a safety risk and/or it can damage the environment	52	46	56	154
No opinion or unsure	1	0	0	1
Grand Total (for each geographic area)	126	95	168	389

Someone is driving a two-wheeled (road or off-road) motorbike, even though these are not allowed on any Kāpiti beach by GWRC, DOC, or KCDC. Which statement best describes how you feel about this driving of a two-wheeled motorbike on the beach?				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
It is fine for them to drive one if they want	6	4	5	15
It is fine for them to drive one, as long as they are driving carefully	42	23	62	127
I am annoyed, they are not supposed to drive a two-wheeled motorbike on the beach	25	15	33	73
I am angry -- this poses a safety risk and/or can damage the environment	49	52	66	167
No opinion or unsure	3	0	1	4
Grand Total (for each geographic area)	125	94	167	386

Someone has set a longline on the beach close to the sea with flags so that it can be seen, but they have set it in an area that is popular with swimmers. Which statement best describes how you feel?				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
It is fine for them to set a line there; swimmers will see the flags	7	5	29	41
It is fine for them to set a line, but they should move it when the swimmers arrive	54	36	74	164
I am annoyed, longlines are an inconvenience on popular beaches	16	18	24	58
I am angry, dropped hooks and waste can pose a threat to swimmers and other animals	43	34	37	114
No opinion or unsure	4	1	2	8
Grand Total (for each geographic area)	124	94	167	385

Someone has set a longline on the beach, starting back near the sand dunes without any flags, but in an area where there are few people. Which statement best describes how you feel?				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
That's fine / I have no concerns	2	6	6	14
That's fine, but they should put up flags and/or be there to actively monitor it	64	51	95	210
I am annoyed; lines are tripping hazards and the waste ruins the beach	34	22	42	98
I am angry; dropped hooks and waste can be hazardous	20	15	24	59
No opinion or unsure	5	1	1	7
Grand Total (for each geographic area)	125	95	168	388

Someone is riding horses on the beach, in an area or within a timeframe that is not currently allowed by either DOC or KCDC. Which statement best describes how you feel?				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
That's fine / I have no concerns	29	17	36	82
I have no concerns about horses on the beach, as long as they follow the rules	64	54	98	216
I am annoyed, horses should not be on the beach at certain times and locations	21	17	25	63
I am angry - horses on the beach pose a safety risk and/or can damage the environment	10	7	8	25
No opinion or unsure	2	0	1	3
Grand Total (for each geographic area)	126	95	168	389

Do you support driving anywhere on the beach in the Kāpiti Coast District?				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
Yes	17	9	33	59
Yes, with restrictions	68	48	93	209
No	40	38	42	120
Grand Total (for each geographic area)	125	95	168	388

The rules and regulations around Authorised Boat Launching areas are easy to understand and the information is easy to find.				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
Strongly agree	10	6	19	35
Agree	54	35	60	149
Neither agree nor disagree	47	29	65	141
Disagree	8	19	17	44
Strongly disagree	3	2	2	7
Grand Total (for each geographic area)	122	91	163	376

People should not drive or park in any Authorised Boat Launching areas, unless they are launching or retrieving a boat.				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
Strongly agree	32	32	33	97
Agree	64	41	79	184
Neither agree nor disagree	16	9	32	57
Disagree	9	9	16	34
Strongly disagree	1	2	5	8
Grand Total (for each geographic area)	122	93	165	380

I think people should be allowed to park in any Authorised Boat Launching areas if they are displaying a disability permit.				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
Strongly agree	13	9	19	41
Agree	36	29	57	122
Neither agree nor disagree	33	24	39	96
Disagree	36	27	41	104
Strongly disagree	4	4	9	17
Grand Total (for each geographic area)	122	93	165	380

Which statement best describes your thoughts on the rules from Peka Peka to Ōtaki?				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
I think the current rules are right, and compliance is generally fine	40	17	67	124
I think the current rules are right, but better compliance is required	30	26	46	102
I think the current rules are outdated; motor vehicles should have greater restrictions	17	19	15	51
I think the current rules are outdated; motor vehicles should not be allowed anywhere on the beach	28	27	34	89
No opinion / unsure	7	4	4	15
Grand Total (for each geographic area)	122	93	166	381

Which statement best describes your thoughts on these rules between Fisherman's Table Restaurant and Waikanae?				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
I think the current rules are right, and compliance is generally fine	34	16	44	94
I think the current rules are right, but better compliance is required	31	25	38	94
I think the current rules are outdated; motor vehicles should be allowed greater freedoms	7	6	14	27
I think the current rules are outdated; motor vehicles should not be allowed anywhere on the beach	23	21	31	75
No opinion / unsure	26	23	39	88
Grand Total (for each geographic area)	121	91	166	378

Which statement best describes your thoughts on these rules about horses?				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
I think the current rules are right, and compliance is generally fine	38	37	86	161
I think the current rules are right, but better compliance is required	25	26	23	74
I think the current rules are outdated; horses should be allowed greater freedoms	42	15	34	91
I think the current rules are outdated; horses should have further restrictions	10	9	14	33
No opinion / unsure	8	6	10	24
Grand Total (for each geographic area)	123	93	167	383

Which statement best describes your thoughts on this rule about surfcasting?				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
I think the current rule is right, and compliance is generally fine	28	20	55	103
I think the current rule is right, but better compliance is required	19	14	21	54
I think the current rule is right, but other fishing / seafood gathering activities (e.g., longlines and kontiki systems) must be included	37	26	41	104
I think the current rule is outdated, and greater restrictions are required to ensure that surfcasters, longlines, and kontiki systems do not present a safety hazard	30	29	44	103
No opinion / unsure	8	4	6	18
Grand Total (for each geographic area)	122	93	167	382

Do you currently drive or park on the beach?				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
No	83	61	87	231
Yes	40	31	80	151
Grand Total (for each geographic area)	123	92	167	382

Count of What is your age group?				
	Ōtaki	Ōtaki Beach	Te Horo	Grand Total
14 and under	0	0	0	0
15-19	9	1	2	12
20-29	13	2	4	19
30-39	15	11	17	43
40-49	30	14	40	84
50-59	25	23	55	103
60-69	20	29	38	87
70-79	14	13	12	39
80 and above	1	1	1	3
Grand Total (for each geographic area)	127	94	169	390

6.2 CONSIDERATION OF APPLICATIONS FOR FUNDING

Author: Samara Shaw, Executive Secretary to Group Manager People and Partnerships

Authoriser: Janice McDougall, Group Manager People and Partnerships

PURPOSE OF REPORT

- 1 This report details funding applications that have been received by the Ōtaki Community Board for consideration for the 2020/2021 year.

Community Grant

- Otaki Players Society
- Friends of the Otaki Rotunda
- Music Matters
- Kids Need Dadz Wellington

Sporting Activity Grant

- Fletcher Carpenter

Building & Resource Consent Grant

- Otaki Promotions Group

DELEGATION

- 2 The Otaki Community Board has the authority to:

“consider this matter under Part D of the Governance Structure for the 2016-2019 Triennium”

BACKGROUND

- 3 A net amount of \$25,054.00 is provided in the 2020/2021 budget for the Ōtaki Community Grants Fund, which is spread across three grant areas. There is also unspent money carried forward from the 2019/20 year \$14,173.80.

	Budget	Unspent money from 19/20	Granted to date	Total remaining
Community Grants	\$13,066.00	\$6,391.00	\$0.00	\$19,457.00
Sporting Activity Grants	\$5,994.00	\$2,739.00	\$0.00	\$8,733.00
Building & Resource Consent Grant	\$5,994.00	\$5,043.80	\$0.00	\$11,037.80
TOTAL	\$25,054.00	\$14,173.80	\$0.00	\$39,227.80

- 4 The maximum amount payable per grant is \$500.00 and applicants can only receive one grant within a 12-month period.

- 5 Grants are allocated in accordance with established criteria (copies attached).
- 4 applications have been received for a Community Grant;
 - 1 application has been received for a Sporting Activity Grant;
 - 1 application has been received for a Building & Resource Consent Grant.

APPLICATIONS FOR CONSIDERATION

Applications to the Community Grants Fund

6 Otaki Players Society

Otaki Players Society have applied for a Community Grant of \$500.00 to help with the costs of advertising for their upcoming show 'The Pink Hammer' in November.

7 Friends of the Otaki Rotunda

Friends of the Otaki Rotunda have applied for a Community Grant of \$220.00 to help with the costs of printing photos and to get a drawing of a floorplan for the Otaki Children's Health Camp tours that will be starting.

8 Music Matters

Music Matters have applied for a Community Grant of \$500.00 to help with the costs of organising the Otaki Spring Sing in September.

9 Kids Need Dadz Wellington

Kids Need Dadz Wellington have applied for a Community Grant of \$500.00 to help with the costs of a Father's Day Community event in Kapiti in September.

Applications to the Sporting Activity Grant Fund

10 Fletcher Carpenter

Fletcher Carpenter has applied for a Sporting Activity Grant of \$500.00 to help with the costs of attending a tournament in Auckland with the NZ Under 16 Touch Team.

Applications to the Building & Resource Consents Grants Fund

11 Otaki Promotions Group

Otaki Promotions Group have applied for a Building & Resource Consent Grant of \$172.20 to help with the costs of rental of the Memorial Hall for the Otaki Community Expo.

Financial considerations

- 12 An amount of \$25,054.00 has been provided in the 2020/2021 budget for the Community Grants Fund. Unspent money carried forward from the 2019/20 year \$14,173.80. This makes the total for the 2020/2021 year of \$39,227.80.
- 13 This is the first meeting of the 2020/2021 financial year.
- 14 A total of \$2,392.20 has been requested from the six applications currently being considered.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

15 This report is not significant under Council's Significance and Engagement Policy.





Other Considerations

16 There are no other considerations relating to this report.

RECOMMENDATIONS

- 17 That the Ōtaki Community Board approves a Community Grant of \$..... to Otaki Players Society to help with the costs of advertising for their upcoming show 'The Pink Hammer' in November.
- 18 That the Ōtaki Community Board approves a Community Grant of \$..... to the Friends of the Rotunda to help with the costs of printing photos and to get a drawing of a floorplan for the Otaki Children's Health Camp tours that will be starting.
- 19 That the Ōtaki Community Board approves a Community Grant of \$..... to Music Matters to help with the costs of organising the Otaki Spring Sing in September.
- 20 That the Ōtaki Community Board approves a Community Grant of \$..... to Kids Need Dadz Wellington to help with the costs of a Father's Day Community event in Kapiti in September.
- 21 That the Ōtaki Community Board approves a Sporting Activity Grant of \$..... to Fletcher Carpenter to help with the costs of attending a tournament in Auckland with the NZ Under 16 Touch Team.
- 22 That the Ōtaki Community Board approves a Building & Resource Consent Grant of \$..... to Otaki Promotions Group to help with the costs of rental of the Memorial Hall for the Otaki Community Expo

APPENDICES

1. Otāki Community Board - Grant Applications (under separate cover) 
2. Otaki Community Board - Accountability reports [↓](#) 
3. Otaki Community Board - Grant Criteria [↓](#) 
4. Otāki Community Board - Previous Grant Financials [↓](#) 

2019 Feb/2020 Meeting

ŌTAKI COMMUNITY BOARD
COMMUNITY GRANTS

Accountability Report Back

You/your organisation received a grant from the Ōtaki Community Board recently. As part of the acceptance of this grant we require you to:

- attend a meeting of the Ōtaki Community Board and give a verbal report on how the money was spent; and/or
- complete the Accountability Report Back and attach copies of receipts of payments and any other financial information if applicable.

Could you please complete this form within **two months** of the use of the grant and return to the address listed below.

NOTE: You must return this form in order to be considered for future funding.

Name of Individual/Organisation: KAPITI COAST HARNESS RACING CLUB INC

Amount of Grant: \$ 575-00

Date Received: 28-1-20 - 20/2/20

Project/Event for which grant was made: Interislandx Summer Festival Harness Racing

Please give details of how money was spent, the benefits you received and the benefits to the Ōtaki Ward as a result of the grant.

THE MONEY WAS SPENT TO ASSIST PAYMENT FOR THE HIREAGE OF BOUNCY CASTLES AND THE KIDS GO RACING FREE ENTERTAINMENT. APPROXIMATELY 220 Children were able to participate in the ENTERTAINMENT PACKAGE. OTAKI WARD BENEFITED FROM VISITOR INFLUX FOR ACCOMMODATION + RESTAURANT/RETAIL SPEND. PROMOTION OF OTAKI VIA NATIONAL PRINT, MEDIA, TRACKSIDE TV + SOCIAL MEDIA.
THANK YOU TO THE COMMUNITY BOARD FOR THE GRANT.

NOTE: If the money has not been spent please explain why, and your intentions for the money.

Please sign below: (2 signatories required for organisations only)

Grant Recipient: KCHRC MARY CAMPBELL

Second Contact: PETER BUCKLEIGH

Signature: M/C

Signature: Peter Buckleigh

Position: Immediate Past President

Position: Treasurer

Date: 21/2/2020

Date: 21/2/2020

Please return to:

Samara Shaw
Kapiti Coast District Council
Private Bag 60601
Paraparaumu 5254

File No. 8.7.9.1

OTAKI COMMUNITY BOARD
COMMUNITY GRANTS

Accountability Report Back

You/your organisation received a grant from the Otaki Community Board recently. As part of the acceptance of this grant we require you to:

- attend a meeting of the Otaki Community Board and give a verbal report on how the money was spent and/or
- complete the Accountability Report Back and attach copies of receipts of payments and any other financial information if applicable.

Please complete this form within two months of the use of the grant and return to the address listed below.

NOTE: You must return this form in order to be considered for future funding.

Name of Individual/Organisation: Kidz need dadz Kapiti
 Amount of Grant: \$500
 Date Received: 6 August 2019
 Project/Event for which grant was made: Fathers Day at Kapiti 10 Pin Bowling

Please give details of how money was spent, the benefits you received and the benefits to the Otaki Ward as a result of the grant.

The money was spent as per the attached budget that enabled the event to be free. There were 2X sessions (this included bowling and golf) both full with 224 participants. Approx. 150 copies of the Blokes Book Wellington a men's healthbook were also distributed.

What benefits did you receive from this grant money? For Kidz Need Dadz Kapiti the benefits were a fun, free Father and family focused event, that is planned to be annual.

The benefits to the Otaki Ward of the event on 1 September 2019 was an annual Fathers day event.

NOTE: If the money has not been spent please explain why, and your intentions for the money.

Please sign below: (two signatories required for organisations only)

Grant Recipient: Stuart J Miller

Signature: SG Miller
 Position: Chair
 Date: 29 June 2020

Second Contact:

Signature:

Position:

Date:

Bruce Tichbon
Trustee
30/6/20

Please return to: Samara Shaw
 Kāpiti Coast District
 Council Private Bag 60601
 Paraparaumu 5254

File No. 8.7.9.1

BUDGET FOR FATHERS DAY EVENT 1 SEP 2019 - 10 PIN BOWLING

INCOME

Otaki Community Board	\$500.00
Waikanae Community Board	\$500.00
Paekākāriki Community Board	\$150.00
Raumatī Community Board	\$500.00
Sponsorship	\$750.00
Donations	\$350.00
KND Wgtn Funds	\$414.94

TOTAL	<u>\$3,164.94</u>
--------------	-------------------

EXPENDITURE

Wages 1	\$100.00
Wages 2	\$400.00
Wages 3	\$100.00
Venue Hire	\$840.00
Advert	\$307.61
Coloring Books	\$112.53
Bags	\$295.55
Balloons	\$333.50
Pens	\$675.75

TOTAL	<u>\$3,164.94</u>
--------------	-------------------

NET SURPLUS/(DEFICIT)	<u><u>\$0.00</u></u>
------------------------------	----------------------



Kids Need Dadz
22 Margaret Road
Raumati Beach 5032
New Zealand

Invoice Receipt

18 Cashew Street, Grenada North,
Wellington 5028
PO Box 6541, Marion Square,
Wellington 6141
P: 04 232 7653 F: 04 232 7656
nz.accounts@redshift.nz
A trading arm of PrintStopPlus Limited
GST Registration Number 85-951-513

Invoice No.	INV002364
Pages	1 of 1
Attention	Luke Tiller
Account Type	Online Credit Card
Issue Date	23/08/19
Due Date	23/08/19
Amount Paid	\$295.55

Invoice Receipt Summary

Inv ref: J002851

Jet Pen (White Barrels) 104262

Quote No. Q008223	Job No. J002851	PO No.	Quantity	Amount
Jet White Barrel - Full Colour - 104262 Position D - One Side File Attached			250	\$257.00

Subtotal	\$257.00
GST	\$38.55
Total Price	\$295.55

PAYMENT TERMS
Online Credit Card

BANK PAYMENTS
Printstop Plus Ltd t/a Printing.com
Account No. 01-0505-0210716-00
Remittance -nz.accounts@redshift.nz

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 REDSHIFT
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See www.redshift.nz/terms for full terms and conditions

Batavian

Batavian Rubber International Ltd
 PO Box 26, Featherston 5710, New Zealand
 22-30 Birdwood Street, Featherston, New Zealand
 Phone 06 308 9337, Fax 06 308 8890
 admin@batavian.co.nz, www.batavian.co.nz

Tax Invoice 46638

GST No : 103-623-855

Invoice to:

Cash Sales - Kidz Need Dadz
 Delivery Address tba

Deliver to:

KIDZ NEED DADZ
 DELIVERY ADDRESS TO BE ADVISED

Order No : KIDZ NEED Date : 23/08/2019 Account : 10160 Reference : Page No. : 1

Product Code	Description	Supplied	Rate	Total
B30FLGP21	Balloon Fash Lime Grn Printed 2Col 1Side	5.0000	38.0000	190.00
BSR	Balloon Screen Charge - Repeat	2.0000	45.0000	90.00
ZF	Freight	1.0000	10.0000	10.00

(KIDZ NEED DADZ)
 PRINTED PMS 136 & PMS 2935 - 1 SIDE - NECK DOWN

PLEASE NOTE: Your order can be processed once
 payment has been received. Please email
 admin@batavian.co.nz to advise payment receipt.

Thank you for your business.

GST Exclusive	290.00
GST	43.50
Rounding	0.00
GST Inclusive	333.50

TO PAY BY DIRECT CREDIT:
 ANZ Bank 06-0507-0166237-00
 Visa and Mastercard are also accepted.

Please note that this invoice is due for payment on or before the 23/08/2019



289 Queen Street
PO Box 64, Masterton
p: +64 6 370 8134
fp: 0800PRINTER
e: sales@printcraft.co.nz
w: printcraft.co.nz

TAX INVOICE

INVOICE 121445

Invoice Date: 09/08/2019
GST No: 41-785-950
Customer Code: CASH
Page: 1 of 1

Code	Description	A/C Code	Quantity	Net
Order ID: 10071531 Order Reference: LUKE				
Job: 204423	TAKE DAD BOWLING DL - 2 TYPES PRINTED CMYK 1 SIDE 2 TYPES X 1000 OF EACH *CHANGES REQUIRED - ESTIMATE OF 0.25 HOURS INCLUDED - PROOF WILL BE SUPPLIED* PLUS \$20.00 INCLUDING GST FOR ADDITIONAL A4 PRINTING		2000	\$267.40

Net \$267.40
G.S.T \$40.11

Bank Details

Account Name: PrintCraft '81 Ltd
Account Number: 03 0687 0212615 00

Unpaid accounts will incur late payment fees and collection costs.

Total \$307.51



warehouse
stationery

● work ● study ● create ● connect

Warehouse Stationery

Johnsonville, 120 Johnsonville Road
Johnsonville, Wellington
Phone: (04)212-0301

Till: 39413

Tax Invoice GST # 41-482-354

DK: 33594 SP: Vijyeta 01-Sep-19 10:11am

Product	Unit	Qty	Total
9400994458657 PCC A4 Provided	\$1.99	45	\$89.55
9414288147509 Trophée Card 16	\$5.99	1	\$5.99
9414288147608 Trophée Card 16	\$5.99	1	\$5.99
9414288147592 Trophée Card 16	\$5.99	1	\$5.99
71662032807 Crayola Washabl	\$5.99	1	\$5.99
71662000240 Crayola Crayons	\$3.99	2	\$7.98

Subtotal \$121.49

less Teacher-Student Disc P&CC-10% \$8.96

Total \$112.53

includes GST of \$14.68

EFTPOS \$112.53

WSL Johnsonville
120 Johnsonville Road
Johnsonville

-----EFTPOS-----

TERMINAL 0003

01-Sep-19 10:11am

ICC CONTACT EFTPOS

AID A0000000031010

APP LABEL Visa Debit

CARD *****9206

PAN SEQ Number 00

AUTHORISATION

REFERENCE 129484

PURCHASE NZD112.53

TOTAL NZD112.53

APPROVED

PIN VERIFIED

CUSTOMER COPY

PLEASE RETAIN
FOR YOUR RECORDS

DISCOUNT SUMMARY

9400994458657 \$89.55 45.00 \$80.59 10.01%



02-Sep-19

9:37 AM



Arataki Park Ltd, T/A Kapiti Tenpin
 (04) 2885674
 GST 92-812-847
 Tax Invoice

POS	840.00
Net total	840.00 \$

Grand total	840.00 \$
EFTPOS	840.00 \$
Transaction no.	2-1-1
Receipt no.	1
Tax invoice no.	157487
Operator	Steven



Kids Need Dadz
22 Margaret Road
Raumati Beach 5032
New Zealand

Invoice Receipt

18 Cashew Street, Grenada North,
Wellington 5028
PO Box 6541, Marion Square,
Wellington 6141
P: 04 232 7653 F: 04 232 7656
nz.accounts@redshift.nz
A trading arm of PrintStopPlus Limited
GST Registration Number 85-951-513

Invoice No.	INV002362
Pages	1 of 1
Attention	Luke Tiller
Account Type	Online Credit Card
Issue Date	23/08/19
Due Date	23/08/19
Amount Paid	\$675.75

Invoice Receipt Summary

Inv ref: J002850

Avanti Tote Bag - Lime Green 106964

Quote No. Q008301	Job No. J002850	PO No.	Quantity	Amount
80gsm non-woven polypropylene material. Bright Green H 420mm x W 380mm x Gusset 90mm (excludes handles). Handle Length: 570mm.			250	\$579.69
Delivery			1	\$7.92

Subtotal	\$587.61
GST	\$88.14
Total Price	\$675.75

PAYMENT TERMS
Online Credit Card

BANK PAYMENTS
Printstop Plus Ltd t/a Printing.com
Account No. 01-0505-0210716-00
Remittance -nz.accounts@redshift.nz

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INVOICE

Kārearea Consulting - Luke Tiller
172 Haringa Road
RD1 Carrington
CARTERTON, 5791
New Zealand

Phone: 063797106
Mobile: 0210363016

BILL TO
Kidz Need Dadz Charitable Trust Wellington
Stuart Miller
22 Margaret Road Raumati
Wellington
New Zealand

wellington@knd.org.nz

Invoice Number: K003
Invoice Date: September 30, 2019
Payment Due: October 20, 2019
Amount Due (NZD): \$200.00

Items	Quantity	Price	Amount
Facebook Page Management for KND Wellington Facebook	4	\$25.00	\$100.00
KND Event Fathers Day 2019	4	\$25.00	\$100.00
Total:			\$200.00
Amount Due (NZD) :			\$200.00



INVOICE

Kārearea Consulting - Luke Tiller
172 Haringa Road
RD1 Carrington
CARTERTON, 5791
New Zealand

Phone: 063797106
Mobile: 0210363016

BILL TO
Kidz Need Dadz Charitable Trust
Wellington
Stuart Miller
22 Margaret Road Raumati
Wellington,
New Zealand

wellington@knd.org.nz

Invoice Number: K002

Invoice Date: September 10, 2019

Payment Due: September 20, 2019

Amount Due (NZD): \$400.00

Items	Quantity	Price	Amount
Services	16	\$25.00	\$400.00
For period 1-31 August x4 hours per week			
FD'19 event prep			
Online promo activity			
Total:			\$400.00
Amount Due (NZD):			\$400.00

Notes

Hi Stuart,
Please let me know if all correct.



INVOICE

Kārearea Consulting - Luke Tiller
172 Haringa Road
RD1 Carrington
CARTERTON, 5791
New Zealand

Phone: 063797106
Mobile: 0210363016

BILL TO
Kidz Need Dadz Charitable Trust
Wellington
Stuart Miller
22 Margaret Road Raumati
Wellington,
New Zealand

wellington@knd.org.nz

Invoice Number: 1721

Invoice Date: August 7, 2019

Payment Due: August 7, 2019

Amount Due (NZD): \$100.00

Items	Quantity	Price	Amount
Services For period 15-31 July 4 Hours	4	\$25.00	\$100.00
Total:			\$100.00
Amount Due (NZD):			\$100.00

Notes

Bank Account Details
02-0536-0184792-002

7.2.2020

**ŌTAKI COMMUNITY BOARD
COMMUNITY GRANTS**

Accountability Report Back

You/your organisation received a grant from the Ōtaki Community Board recently. As part of the acceptance of this grant we require you to:

- attend a meeting of the Ōtaki Community Board and give a verbal report on how the money was spent; and/or
- complete the Accountability Report Back and attach copies of receipts of payments and any other financial information if applicable.

Could you please complete this form within **two months** of the use of the grant and return to the address listed below.

NOTE: You must return this form in order to be considered for future funding.

Name of Individual/Organisation: FERNANDO FIGUEROA
 Amount of Grant: \$ 500
 Date Received: SEP. 2019
 Project/Event for which grant was made: LATIN AMERICA AND SPAIN FILM FESTIVAL

Please give details of how money was spent, the benefits you received and the benefits to the Ōtaki Ward as a result of the grant.

THE MONEY WAS USED TO PROMOTE THE FESTIVAL EG: MAKING
PHOTOCOPIES, PRINTING POSTERS AND FLYERS, PROGRAMME BOOKS, FOOD
AND DRINKS FOR THE LAUNCH, SOUND EQUIPMENT FOR LIVE
MUSIC, KONA/PETROL MONEY FOR VOLUNTEERS AND MUSICIANS,
DECORATION AND EXTRA EXPENSES.
WITH THE GRANT I WAS ABLE TO MAKE THE FESTIVAL
HAPPEN, THERE SOME OF MY CULTURE AN BRING A NEW
FESTIVAL TO THE KAPITI COAST.
THE FILM FESTIVAL HELD IN OCTOBER 2019 AND WAS
ATTENDED BY APPROXIMATELY 300 PEOPLE OVER THE
EXTENDED WEEKEND. FILMS, MUSIC, FOOD, DRINKS
FOR FREE ENTRANCE.

NOTE: If the money has not been spent please explain why, and your intentions for the money.

Please sign below: (2 signatories required for organisations only)

Grant Recipient: FERNANDO FIGUEROA Second Contact: _____
 Signature: [Signature] Signature: _____
 Position: PRODUCER Position: _____
 Date: 30/06/2020 Date: _____

Please return to: Samara Shaw
 Kāpiti Coast District Council
 Private Bag 60601
 Paraparaumu 5254

File No. 8.7.9.1

KHANSAMA CURRY
STATE HIGHWAY 1
PARAPARAUMU

----- EFTPOS -----
TERMINAL 10196201
TIME 30OCT 12:48
TRAN 000909 CHEQUE
EFTPOS
CARD 1440

Visa Debit
RID: A000000003
PIX: 1010
IC: 7FB95CAAB8C069C2
IVR: 00 00 04 00 00
YSI: F8 00
ATC: 009F

PURCHASE NZ\$ 15.00
TOTAL NZ\$ 15.00

ACCEPTED

INVOICE NUM 000884
CUSTOMER COPY

countdown 
countdown.co.nz

9460 Paraparaumu PH: 04 296 1383
Coastlands Shopping Centre
Tax Invoice/Credit Note - GST No. 44-833-938

	\$
Lamb Shoulder Chops Marinated 1117	8.40
Fresh Grower Sweet Petite Cos Lettuce	3.99
Avocado Hass Medium	
Qty 2 @ \$2.20 each	4.40
Avocado Hass OFFER	-0.40
4 SUBTOTAL	\$16.39
Rounding	\$0.01
TOTAL	\$16.40
Cash	\$16.40
Change	\$0.00
TOTAL incl. GST	\$2.14
OTHER PAYMENT:	\$0.40

TOTAL SAVINGS \$0.40

ONECARD REWARDS

JOIN ONECARD

Save your way, every day. PICK UP YOUR ONECARD today!

=====

Thank you for visiting Countdown today.

Tell us about your experience
for a CHANCE TO WIN a
Countdown Gift Card
1x\$500 and 5x\$100 cards
to be won monthly.
Terms & Conditions apply.
Have your feedback at
www.countdownmistens.co.nz

Thank you for shopping with us

STORE 9460 POS 001 TRANS 1788 22:44 07/10/2019



TAX INVOICE

MusicWorks Wellington
31 Ghuznee St
Cnr Ghuznee & Marion Sts
Wellington
Ph: 04 3897012

www.musicworks.co.nz

GST NO 78-655-119

Receipt No 0400030066974
Date 25/10/2019 Time 11:05:40 a.m
Salesperson Frank Talbot

0400020008539
Fernando Figueroa

Wellington

- 1 CJP20
Cable Microphone Ashton Xlr>TR
1 @ \$29.95 = \$29.95
- 2 SI20BG
Cable Guitar Ibanez 20ft Woven
2 @ \$26.95 = \$53.90
- 3 MAN_DISCOUNT
SALE DISCOUNT
1 @ -\$8.38 = -\$8.38

Total Transaction Value \$75.47

CARD \$75.47

All prices include GST
Thank you for shopping at MusicWorks
New Zealand's largest Music Retail Chain



The Warehouse
Paraparaumu, Coastlands Shopping Centre
Paraparaumu
Phone: (04)298-2056

thewarehouse.co.nz
Till: 135XD

Tax Invoice GST # 41-482-354
DK: 35130 SP:Charmaine 28-Oct-19 12:24pm

Buy 1 get 1 HALF PRICE

Bethells, Maze, Nova, Thurndon, Urban, West Bay & Calico
Product Unit Qty Total
9400994835014 Living & Co Cur \$74.98 1 \$74.98
9400994835021 Living & Co Cur \$54.98 1 \$27.49

Total \$102.47
includes GST of \$13.37
EFTPOS \$102.47

-----EFTPOS-----
TERMINAL 0001
28 Oct 19 12:23 CHEQUE
EFTPOS ICC CONTACT
AID A0000000031010
APP LABEL Visa Debit
CARD *****1440
PAN SEQ Number 00
AUTHORISATION
REFERENCE 471923
PURCHASE NZD102.47
TOTAL NZD102.47

APPROVED

PIN VERIFIED

CUSTOMER COPY

PLEASE RETAIN
FOR YOUR RECORDS



Buy online at www.thewarehouse.co.nz

WIN 1 OF 10 \$100 GIFT CARDS!
TELL US HOW WE DID TODAY
Give your feedback at
www.thewarehouse.co.nz/feedback
survey code 135X095130
Full details at www.thewarehouse.co.nz

PLEASE KEEP THIS DOCKET AS PROOF OF PURCHASE

Total units sold: 2

CUSTOMER



9498 Otaki PH: 06 364 9001
Cnr Mill and Otaki Streets,
Tax Invoice/Credit Note - GST No. 44-833-938

Lopak Ice 3kg		
Qty 6 @ \$3.00 each		18.00
6 sub-total		\$18.00
TOTAL		\$18.00
Cash		\$20.00
Change		\$2.00
TOTAL incl. GST		\$2.00

ONECARD REWARDS

JOIN ONECARD

Live your way, every day. PICK UP YOUR ONECARD today!

Thank you for visiting Countdown today.

Tell us about your experience
for a **CHANCE TO WIN a**
Countdown Gift Card
1x\$500 and 5x\$100 cards
to be won monthly.

Terms & Conditions apply.

Share your feedback at
www.countdownlistens.co.nz

Thank you for shopping with us

MPB POS 002 TRANS 770 16:10 04/10/2019



62994980020770041019

FOOD TOTAL \$21.00
BEVERAGE TOTAL \$24.00
Other Categories TOTAL \$0.00
COVERS TOTAL 453

CASH \$45.00

Subtotal \$45.00
GST \$0.00

TOTAL \$45.00

Table 34
EMERSONS PLUS PINT
2 @ \$12.00 ea
VEGGIE BURGER

LASFF

KIWIBANK
Banking New Zealand

KIWIBANK LTD
PARAPARAUMU KIWIBANK

04-OCT-2019

10:54:34

TXN NO.
Teller Id

Acknowledgement of KIWIBANK transactions

PRODUCT	QTY	\$ AMOUNT
---------	-----	-----------

WITHDRAWAL	1	-1,500.00
------------	---	-----------

Account Number
Amount
\$1,500.00
Cheque Number

SUBTOTAL	-1,500.00
----------	-----------

TRANSACTION TOTAL	-1,500.00
-------------------	-----------

Cash (1)	-1,500.00
------------	-----------

PLEASE RETAIN AS PROOF OF PURCHASE

04/10/19 14:27:26

94-632-100

INVOICE

RECEIVED

ASMS NOTE

Rural Fuel Limited.
Kapiti
Cnr MacLean St & Seaview Road
New Zealand
0800 383 582

27/10/2019 10:25AM
Transaction No. 117655
*** TAX INVOICE ***
GST INCLUSIVE
GST No. 070-473-283

1 Regular	\$88.87
40.780 ltr @ \$2.179/ltr	
TOTAL	\$88.87
Tax amount	\$11.59

-----EFTPOS-----

TERMINAL	09921501
TIME	27OCT19 10:24
TRAN	066978 CHEQUE
CARD	1202
Debit MasterCard	
RID:	a000000004
PIX:	1010
TC:	D494201E7F111DDA
TVR:	0000048000
ATC:	02A5 TSI: E800
PURCHASE	NZ\$88.87
APPROVED	

-----APPROVED-----

Thank you for
Visiting
Rural Fuel Limited

countdown 
countdown.co.nz

9460 Paraparaumu PH: 04 296 1383
Coastlands Shopping Centre
Tax Invoice/Credit Note - GST No. 44-833-930

Chicken Breasts B/less S/less T117	\$11.99
Ciabatta Pocket Sesame 6pk	5.50

2 SUBTOTAL	\$17.49
Rounding	\$0.01
TOTAL	\$17.50

Cash	\$20.00
Change	\$2.50

TOTAL includes GST \$2.28

ONECARD REWARDS

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Save your way, every day. PICK UP YOUR ONECARD today!

Thank you for visiting Countdown today.

Tell us about your experience
for a CHANCE TO WIN a
Countdown Gift Card
1x\$500 and 5x\$100 cards
to be won monthly.
Terms & Conditions apply.
Share your feedback at
www.countdownlistens.co.nz

Thank you for shopping with us

STORE 9460 POS 084 TRANS 4408 22:22 08/10/2019

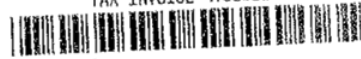




TRADE AID KAPITI
SHOP 41 COASTLANDS SHOPPING
STATE HIGHWAY 1
PARAPARAUMU
KAPITI COAST 5032
PH: 04 282 1465

GST 118-058-321

TAX INVOICE 47050869



ing Asst: Michael

CASH SALE

DECAFFEINATED 200G	1.00	\$9.99
DARK RASP CHOC 100G	1.00	\$4.99
MINI WHITE ELEPHANT	1.00	\$4.99
JUTE BAG	1.00	\$4.99
Invoice Total		\$24.96
Cash Rounding		\$0.04
Balance Payable		\$25.00
Includes GST		3.26
CASH Tendered		\$30.00
Change Given		\$5.00

THANK YOU FOR SUPPORTING OUR
PRODUCER PARTNERS.

CAFE SIXTY SIX
66 MAIN STREET
ŌTAKI

-----EFTPOS-----

TERMINAL 05829701
TIME 030CT 12:07
TRAN 002255 CHEQUE
EFTPOS
CARD1440
Visa Debit
RID: A0000000003
PIX: 1010
IC: 75146FEC9FB3C1
TVR: 0080018000
ATC: 0070
TSI: F800
PURCHASE NZ\$9.80
TOTAL NZ\$9.80

ACCEPTED

MERCHANT COPY

BP Connect Paraparaumu
37 Amohia St.
Paraparaumu, Paraparaumu 5032
Site No. 11001464 Tel. (04) 902 7451
(04) 902 7451
GST : 10-149-754
B or C denotes GST inclusive items

TAX INVOICE

Qty Name	EA	Total \$
1 U/L91		96.16 B
Pump: 3 42.27 litre	2.329\$/L	
-1 AA SMARTTUEL 6qpl	0.00	-2.54 B
-1 BP Disc 6qpl	0.00	-2.54 B

Total \$ 96.16

A MEMBERSHIP 0.00

Serial 3061124050

13.18

GST AMOUNT 12.18

ANZ
BP CONNECT PARAPARAUMU
PARAPARAUMU 5032
Zealand

396697000000

LINE 130119 18:16

AN 28049 CREDIT

1440

RD. 1440

A0000000003

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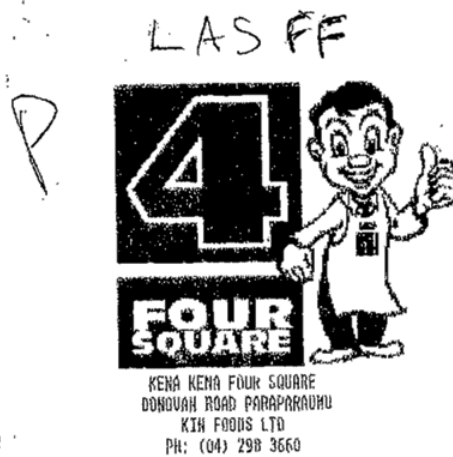
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ORIGINAL

13/10/2019 18:18

me BP - 0801 100 027



AVOCADO (NZ)
3 G \$1.89 \$5.67

3 DOLAN L DUE \$5.67
EFTPOS \$5.67
*****1440
Auth Code - 194432

SUB TOTAL \$4.93
TOTAL \$0.74
TOTAL \$5.67

CHANGE \$0.00

FOUR SQUARE KENA KEN
KENA KENA SHOPPING C
PARAPARAUMU

***** EFTPOS *****
TERMINAL 78043502
TIME 03Oct19 15:50
TRAN 82/000 CREDIT
VISA
CARD *****1440
CONTINENTAL
VISA Debit
RID: A000000003
PIX: 1010
ARC: 8130126FC64539C3
TUR 0000000000
ATC 0072
TSI 0006
AUTH 194432
PURCHASE NZ\$5.67
TOTAL NZ\$5.67

ACCEPTED

CUSTOMER COPY
CASHIER NAME: TILL 2
03/10/2019 15:50:40 05162 002 6000 0200
***** TAX INVOICE *****
*** GST No. 101-806-898 ***
All items GST inclusive
unless otherwise specified by (*)
all promotions exclude tobacco, gift
card, christmas card purchases and
payments on account. Please
retain receipt as proof of purchase
THANK YOU FOR SHOPPING AT FOUR SQUARE
www.foursquare.co.nz

P L A S F F

Hell Pizza Kapiti
GST No. 115-241-001
Tax Invoice #37917224

PRICE \$57.00

WEBSITE ORDER
SPECIFIED TIME
DELIVERY

Fernando

Order Placed: 2019-10-03 4:58pm

DUE 5:40pm

ACTUAL TIME

1 Veggie Saviour (Double) GF Seed
Base \$25.00
+ Quorn BOTH

1 The Buffalo (Double) Thin Stret
ched \$24.00

Total Pizzas: 2

Subtotal: \$57.00
Delivery Fee: \$8.00
Included GST Amount: \$7.43
Online Payment: \$57.00
Total Tendered: \$57.00

Paid

Ticket 15



9460 Paraparaumu PH: 04 296 1303
Coastlands Shopping Centre
Tax Invoice/Credit Note - GST No. 44-833-938

		\$
Avocado Hass Medium		
Qty 24 @ \$1.95 each	46.80	
Avocado Hass OFFER	-4.80	
Fresh Grower Coriander 100g		
Qty 5 @ \$3.99 each	19.95	
Lindauer Special Reserve Rosa 750ml	15.99	
30 SUBTOTAL	\$77.94	
TOTAL	\$77.94	

COUNTDOWN PARAPARAUMU
PARAPARAUMU NZ
MEACH ID: 611000509009460
TERM ID: N9460005
CARD:1440 T
Visa Debit CREDIT
AID A0000000031010
ARQC 2B62A5A04DE51094
TVR 0000000000
PURCHASE NZ\$77.94

TOTAL NZ\$77.94
APPROVED 00
03/10/19 15:19 003172

EFT \$77.94
Change \$0.00

TOTAL includes GST \$10.17
OTHER SAVINGS: \$4.80

TOTAL SAVINGS \$4.80

ONECARD REWARDS
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for a CHANCE TO WIN a
Countdown Gift Card
1x\$500 and 5x\$100 cards
to be won monthly.

Terms & Conditions apply.
Share your feedback at
www.countdownlistens.co.nz

You have earned a TOTAL of 2 Disney Word Tiles
to add to your collection

Thank you for shopping with us

STORE 9460 POS 005 TRANS 3172 16:19 03/10/2019



62994600053172031019



*** PAK n SAVE KAPITI ***
*** 110 RIMU ROAD PARAPARAUMU ***
*** HARRYATT HOLDINGS LIMITED ***
PH: (04)2966222
Online shopping is now available
Order online and collect from the store
Go to paknsaveonline.co.nz

Supervisor #111	
PAKS BEANS RED KIDNEY 400G	\$1.19
Supervisor #111	
PAKS BEANS RED KIDNEY 400G	
11 @ \$1.19	\$13.09
PAKS BLACK BEANS IN BRINE 400G	\$1.19
Supervisor #111	
PAKS BLACK BEANS IN BRINE 400G	
11 @ \$1.19	\$13.09
PAKS FOUR BEAN MIX IN BRINE 400G	
24 @ \$1.19	\$28.56
PAKS OIL OLIVE PURE 500L	\$4.48
SIMPLY PURE CANOLA OIL 2L	\$4.98
VALUE RICE WHITE LONG GRAIN 10KG	\$13.99
CAPSICUM GREEN	
4 @ \$1.48	\$5.92
CAPSICUM RED (NZ)	
4 @ \$1.48	\$5.92
GROPAK ONION BROWN VALUE PACK 2KG	\$3.49
SPRING ONIONS (NZ)	
2 @ \$1.89	\$3.78
TG VINE SWEET MINI PEPPERS PP 175G	\$5.29
ANCHOR SOUR CREAM ORIGINAL 500G	
6 @ \$5.48	\$32.08
GROVE APPLE JUICE 2L	
9 @ \$3.48	\$31.32
MEADOWLEA SPREAD 500G	
2 @ \$2.70	\$5.56
PHILADELPHIA SPREADABLE 250G	
4 @ \$3.48	\$13.92
Supervisor #111	
BRB AMERICAN PALE ALE 330ML CAN 6 PACK	\$10.99
85 BALANCE DUE	\$199.64
EFTPOS	\$199.64
*****1440	
Auth Code = 122726	
SUB TOTAL	\$173.60
TOTAL GST	\$26.04
TOTAL	\$199.64
CHANGE	\$0.00


PAK N SAVE KAPITI
110 RIMU ROAD
PARAPARAUMU

-----EFTPOS-----
TERMINAL 31887107
TIME 03Oct19 14:37
TRAN 022012 CREDIT
VISA
CARD1440
CONTACTLESS
Visa Debit
RID: A000000003
PIX: 1010
ARQC: 7A539F71A497959B
TVR 0000000000
ATC 0071
TSI 0000
AUTH 122726
PURCHASE NZD199.64
TOTAL NZD199.64

ACCEPTED

CUSTOMER COPY
CASHIER NAME: Kyra
03/10/2019 14:37:05 05068 007 4367.0143
***** TAX INVOICE *****
**** GST No: 20-893-737 ****

All items GST inclusive

countdown 
countdown.co.nz

9460 Paraparaumu PH: 04 296 1363
Coastlands Shopping Centre
Tax Invoice/Credit Note - GST No. 44-833-930

Potato Cd 2.5kg Boiling	\$ 5.59
PRICE REDUCED BY \$2.40 each	
* Big Paddock Free Range Eggs Hxd 10pk	6.50
2 SUBTOTAL	\$12.09
TOTAL	\$12.09

COUNTDOWN PARAPARAUMU
PARAPARAUMU NZ
MERCH ID: 61100069009460
TERM ID: N9460084
CARD: 1440 T
Visa Debit CREDIT
AID A0000000031010
ARQC 95B5288A30388CA3
TVR 0000000000
PURCHASE NZ\$12.09

TOTAL NZ\$12.09
APPROVED 00
01/10/19 15:08 001148

EFT \$12.09
Change \$0.00

*Promotional Price

TOTAL includes GST \$1.58
OTHER SAVINGS: \$0.50

TOTAL SAVINGS \$0.50

ONECARD REWARDS
JOIN ONECARD
Save your way, every day. PICK UP YOUR ONECARD today!

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to be won monthly.
Terms & Conditions apply.
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Thank you for shopping with us

STORE 9460 POS 084 TRANS 1148 16:08 01/10/2019



62994600841148011019

the warehouse 
thewarehouse.co.nz

The Warehouse
Paraparaumu, Coastlands Shopping Centre
Paraparaumu
Phone 04 296 1363
Fax 04 296 1364
Email: thewarehouse@thewarehouse.co.nz
Till: 13520

1st Floor: 04 296 1364
2nd Floor: 04 296 1365

	Unit	Qty	Total
Unique Rainbow	\$3.00	0	\$4.00
Meteor Crepe St	\$1.50	6	\$12.00
Total			\$36.00
includes GST of			\$4.70
EFTPOS VISA			\$36.00

-----EFTPOS-----
TERMINAL 0001
02 Oct 19 15:54
VISA contactless
AID A0000000031010
APP LABEL Visa Debit
CARD *****1440
PAN SEQ Number 00
AUTHORISATION 106847
REFERENCE 440351
PURCHASE NZD36.00
TOTAL NZD36.00

APPROVED

NO CARDHOLDER VERIFICATION

CUSTOMER COPY

PLEASE RETAIN
FOR YOUR RECORDS



Buy online at thewarehouse.co.nz

WIN 1 OF 10 \$1000
TELL US HOW WE DID
Give your feedback at
www.thewarehouse.co.nz/feedback
survey code 135XD23679
Full details at www.thewarehouse.co.nz

PLEASE KEEP THIS DOCKET AS PROOF OF PURCHASE

Total units sold: 16

CUSTOMER

ŌTAKI COMMUNITY BOARD
COMMUNITY GRANTS

Accountability Report Back

You/your organisation received a grant from the Ōtaki Community Board recently. As part of the acceptance of this grant we require you to:

- attend a meeting of the Ōtaki Community Board and give a verbal report on how the money was spent; and/or
- complete the Accountability Report Back and attach copies of receipts of payments and any other financial information if applicable.

Could you please complete this form within **two months** of the use of the grant and return to the address listed below.

NOTE: You must return this form in order to be considered for future funding.

Name of Individual/Organisation:

Birthingright Ōtaki

Amount of Grant:

\$ 500 - 00

Date Received:

Project/Event for which grant was made:

Xmas break Up

Please give details of how money was spent, the benefits you received and the benefits to the Ōtaki Ward as a result of the grant.

On Dec 13th Friday 1030am 2019
we held a Xmas BBQ & party for
Parents + Children at Haruatai Pools
- 6 Parents + 12 children attended
- Good Food, good Conversation
- Good interactions both adults + children
- Much needed time out, chance to
discuss future aspirations, concerns, hopes
for 2020. Children loved being
center of attention + ate to their
hearts content, new friendships, although
not as many as hoped attended, friendships
made, positive day

NOTE: If the money has not been spent please explain why, and your intentions for the money.

Please sign below: (2 signatories required for organisations only)

Grant Recipient:

Birthingright Ōtaki

Second Contact:

Charlene King

Signature:

J. H. K. King
Field Worker

Signature:

Charlene King
Birthingright Ōtaki

Position:

Position:

Date:

15.3.20.

Date:

17/March/2020.

Please return to:

Samara Shaw
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

File No. 8.7.9.1



9498 Otaki PH: 06 364 9001
Cnr Hill and Otaki Streets.
Tax Invoice/Credit Note - GST No. 44-833-938

Essentials White Sliced Bread 600g	3.60
Qty 3 @ \$1.20 each	3.60
Streets Paddle Pop Cyclone 6pk 600ml	5.00
Bulla Crunch Cereal Strawberry/Honey 6pk 631ml	5.00
Bulla Splits Berry Orange/Tropical 10pk 750ml	5.00
HW Choc Coated Ice Cream 10pk 865ml	5.00
Harvest Vegetable Oil 2ltr	1.00
Hestle Bar Kit Kat Original 45g	1.00
9 SUBTOTAL	\$30.60
TOTAL	\$30.60
Cash	\$40.00
Change	\$9.40
Optional Price	
TOTAL includes GST	\$3.99
OTHER SAVINGS:	\$3.08

TOTAL SAVINGS \$3.08

ONECARD REWARDS
You're missing out on saving the way you want.
REGISTER your ONECARD today.
Terms and conditions apply. Register at countdown.co.nz

ONECARD NUMBER: 9488065857336

Thank you for visiting Countdown today.

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for a CHANCE TO WIN a
Countdown Gift Card
1x\$500 and 5x\$100 cards
to be won monthly.
Terms & Conditions apply.
Share your feedback at
www.countdownlistens.co.nz

Thank you for shopping with us

STORE 9498 POS 001 TRANS 3335 10:22 13/12/2019



62994980013335131219

Waikanae Pool
60 Ngarara Road
WAIKANA E WAIKANA E 5036
Phone: 042964789
GST No.: 51-860-608

***** TAX INVOICE *****

Sale No.: 35573
Customer: Birthright (Birthright)
Membership No.: A12085

Served on: 13/12/2019 2:30 PM
Served by: OTAKIPOOL
Terminal: WK-BKM4WV2

Qty Item Cos

Payment for Birthright
(Birthright) - BBQ Hire
(#584)
Booked by OTAKIPOOL
Booked on Fri 13 Dec 2019

CASH: \$10.

TENDERED: \$10.

CHANGE: \$0.

BALANCE: \$0

CLOUD 9
PH 06 367-2367
GST #120-566-547

#173642	12/12/2019	10:58
01 CLERK01		000000
9x 5.50	gifts for the mum	49.50
Misc	plus	
7x 2.50	bits & pieces	17.50
Misc		
1x 4.50	for party	4.50
Misc		
1x 3.50		3.50
Misc		
1x 3.99		3.99
Misc		

TOTAL \$78.99
CASH \$100.00
CHANGE \$21.01



PARK ASHVE LEVIN	
508 QUEEN STREET, LEVIN	
HYDRA ENTERPRISES LIMITED	
JUST JUICE FT JUICE ORANGE APPLE 2.4L	\$5.99
VALUE LIME 99% SUGAR FREE 1.5L	\$5.99
FRESH UP BURST APPLE BLISS 3L	\$4.59
PANS WATER 3L	\$0.99
VALUE SPARKLING LEMON 99% SUGAR FREE 1.5L	\$2.99
VALUE RASPBERRY 99% SUGAR FREE 1.5L	\$1.99
BLUEBIRD ALL STARS MIXED SNACKS 22 PACK	\$0.99
BLUEBIRD ALL STARS MIXED SNACKS 22 PACK	\$6.99
PANS CHIPS READY SALTED 150G	\$6.99
PANS CHIPS CHEESE / ONION 150G	\$1.49
PANS CHIPS SOUR CREAM / CHIVES 150G	\$1.49
CADBURY FREDDO MILK CHOC 180G	\$2.99
CHUPA CHUPS FACES LOLLIPOPS 88G 210G	\$3.29
CADBURY FREDDO MILK CHOC 180G	\$2.99
NESTLE KIT KAT FUN PACK 185G	\$3.99
NESTLE KIT KAT FUN PACK 185G	\$3.99
BRINKS SATAY KEBABS 20S	\$15.49
BRINKS SATAY KEBABS 20S	\$15.49
BRINKS HONEY SOY KEBABS 20S	\$15.49
ITEM SUBTRACTED	
BRINKS SATAY KEBABS 20S	-\$15.49
PANS CORN CHIPS SWEET THAI CHILLI 170G	\$1.49
PANS BEETROOT SLICED 450G	\$1.30
PANS REDUCED CREAM 284G	\$2.39
PANS REDUCED CREAM 284G	\$2.39
BASCALL JET PLANES 180G	\$2.49
WATTIES SAUCE TOMATO REFILL 575G	\$1.89
ANCHOR COUNTRY SOFT 500G	\$2.89
VALUE PAPER DESSERT BOULS 20PK	\$1.99
VALUE PAPER DINNER PLATES 20PK	\$1.99
FAMILY FAVOURITES PARTY MIX 1KG	\$8.69
PANS REDUCED CREAM 284G	\$2.39
B/FOODS MAYONNAISE REAL 810G	\$8.79
NG BANANAS BOBBY PP 850G (IMPORTED)	\$3.29
GRAPES RED SEEDLESS	
0.681 Kg @ \$9.99/Kg	\$6.80
GRAPES GREEN SEEDLESS	
0.441 Kg @ \$9.99/Kg	\$4.41
PANS F/EXP TOMATOES PP 700G	\$2.99
PANS SLAW RANCH PP 500G	\$4.29
NAGGI SOUP MIX ONION 32G	\$1.19
NAGGI SOUP MIX ONION 32G	\$1.19
NAGGI SOUP MIX ONION 32G	\$1.19
CAULIFLOWER HALF	\$2.49
CARROTS	
0.376 Kg @ \$1.79/Kg	\$0.67
ONIONS BROWN	
0.556 Kg @ \$1.69/Kg	\$0.94
ONIONS RED	
0.126 Kg @ \$6.99/Kg	\$0.88
AVOCADO (NZ)	
2 @ \$3.15	\$6.30
ITEM CANCELLED	
AVOCADO (NZ)	
2 @ -\$3.15	-\$6.30
PRICE OVERRIDE	
ORIGINAL PRICE \$3.15	
AVOCADO (NZ)	
2 @ \$1.29	\$2.58
CUCUMBER TELEGRAPH	\$1.79
REAL CHOCOLATE DIP 120G	\$2.49
REAL CHOCOLATE DIP 120G	\$2.49
LETTUCE FRESH CUT	\$1.99
BB STRAWBERRIES HEAT SEAL NZ PP 250G	\$2.29
T6 STRAWBERRIES NZ PP 250G	\$2.29
BB STRAWBERRIES HEAT SEAL NZ PP 250G	\$2.29
54 BALANCE DUE	\$201.42
ROUNDING	-\$0.02
CASH	\$220.00
SUB TOTAL	\$175.15
TOTAL GST	\$26.27
TOTAL	\$201.42
CHANGE	\$18.60

CASHIER NAME: Shellie
13/12/2019 9:16:47 05996 007 5038 0121

countdown
countdown.co.nz

9498 Otaki PH: 06 364 9001
Cnr Mill and Otaki Streets.
Tax Invoice/Credit Note - GST No. 44-833-938

Muffin Spicy Apple 6pk	\$3.50
Banana Cavendish	
0.567 kg NET @ \$3.50/kg	1.98
Doritos Party Thai Sweet Chilli 300g	3.99
Fresh Up Burst Berry Delight 3L	4.50
HW Sour Cream & Onion Stacked Chips 160g	2.00
Griffins Toffee Pop Original 200gm	3.70
Griffins Mallowpuff Double Choc 200gm	3.70
GRIFFINS PRE OFFER	-3.40
Tip Tap Rolls Hamburger 6pk	3.00
Melon Watermelon Seeded Whole	7.00
CD Milk Standard 1L	2.39
Hot Roast Chicken Whole Medium	10.00

11 SUBTOTAL \$42.36
TOTAL \$42.36

COUNTDOWN OTAKI
OTAKI NZ
MERCH ID: 61100060909498
TERM ID: N9498002
CARD:3826 S
DEBIT CARD SAVINGS
PURCHASE NZ\$42.36
TOTAL NZ\$42.36
APPROVED 00
25/01/20 11:02 001491

EFT \$42.36
Change \$0.00

TOTAL includes GST \$5.53

OTHER SAVINGS: \$4.40

TOTAL SAVINGS \$4.40

CLOUD 9
PH 06 367-2367
GST #120-566-547

#173645 12/12/2019 11:03
01 CLERK01 000000

1x 1.99
Misc \$1.99

***TOTAL
CASH \$1.99
CHANGE \$20.00
\$18.01

TOA BBQ outside these were for Lollie Bags
 GST Receipt
 Q SYDNEY LEVIN LTD
 GST: 115 824-873
 Phone: 06-368 3618
 Address: 263 Oxford Street, Levin 5510

	Unit	Total
BOGS (10021)	125.5	\$3.50
PARTY BAGS AVENGERS	135.5	\$3.50
PARTY BAGS THOMAS & FRIENDS	145.5	\$3.50
PARTY BLOUNTS TIMING	161.5	\$4.50
Party Blinnet:	184.98	\$4.99
Whistles (6pcs)	193	\$3.00
IN PARTY FUN	197.5	\$2.50
7 Items		\$24.49
TOTAL:		\$3.82
Include GST of:		\$50.00
CASH:		\$24.50
CHANGE:		



Cashier: 20130004
 Time: Fri Dec 13 2019 09:32:53
 Please Keep receipt for services within 7 days!
 NO Receipt, NO Exchange, NO Refund, Thanks!

Please choose carefully. We will not refund products if you change your mind. We will only meet obligations under the Consumer Guarantees Act damaged products.

X2 extra gifts for

thewarehouse Kids Xmas gifts as we were

The Warehouse
 Levin, Cnr Queens & Bristol Streets
 Levin
 Phone: (06) 368-1552

thewarehouse.co.nz
 T111: 137XE

Tax Invoice GST # 41-482-354
 DK: 47885 SP: Scott 20-Dec-19 11:54am

Product	Unit	Qty	Total
3614229254426 Adidas Climacool	\$9.00 d	1	\$9.00
5021769994053 So Sweet Colour	\$11.25 d	1	\$11.25

Total \$20.25
 includes GST of \$2.64
 EFTPOS \$20.25

TWL Levin
 Cnr Queen & Bristol Streets

-----EFTPOS-----
 TERMINAL 0003
 20 Dec 19 11:53 SAVING
 EFTPOS SWIPE
 CARD *****3826
 AUTHORIZATION 186748
 REFERENCE 026364
 PURCHASE NZD20.25
 TOTAL NZD20.25

APPROVED

PIN VERIFIED

CUSTOMER COPY

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 PLEASE KEEP THIS DOCKET AS PROOF OF PURCHASE

Total units sold: 2

CUSTOMER

Qty	Item	Cost
8	Child - Group Discount	\$23.20
	GST:	\$3.04
	TOTAL:	\$23.20
	CASH:	\$25.00

Pool entry fee
 Sale No.: 35576
 Served on: 13/12/2019 2:31 PM
 Served by: OTAKIPOOL
 Terminal: WK-BK44V2
 Haratai Park, 200 Mill Road
 OTAKI OTAKI 5512
 Phone: 063645542
 GST No.: 51-860-688
 ***** TAX INVOICE *****

Xmas receipts

bal \$57-00

Garden workshop
for Children

Proposal to use the remaining
funds for another Garden Workshop
in April & will forward receipts
upon purchases.

Thank you KCDC for your
support P Halcovain

ŌTAKI COMMUNITY BOARD
COMMUNITY GRANTS FUND CRITERIA

Community Grants

The Ōtaki Community Board will consider the applications that support:

- community groups contributing directly to wider community wellbeing – environmental, social, cultural and economic.
(this relates to community groups specifically set up to help people in the community and/ or improve the local environment. It does not include business development initiatives.)
- individual young people or youth organisations where there is an opportunity to excel at a range of cultural, community, environmental or educational achievements
- progressing the activities of community groups in the areas of culture, social or economic that advance the general enjoyment and wellbeing of the community.
(this relates to groups that while not having a particular focus on improving social wellbeing, do contribute to the general feel and enjoyment of the community – for example, a Music Society, a group set up to put on a concert or event, a sports club.)

•

Eligible Groups

1. Applicants must reside in the Ōtaki Ward and can include individuals or groups.
2. Groups that provide cultural, environmental or social services will be eligible.
3. Churches and schools will also be eligible in special circumstances.
4. Groups that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
5. Groups must be non-profit making.
6. Purely recreational groups shall be eligible in relation to youth, the aged, people with disabilities or the socially disadvantaged or for unique historic occasions.

Eligible Purposes

1. Unique or infrequent events that are historically important to the town.
2. Special events that will promote the town and enhance opportunities within the town.
3. Activities that encourage the development of cultural, environmental, social or educational activities within the local district.
4. Unique and specially meritorious events that meet none of these criteria, at the discretion of the Board.

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. The Board will not approve any retrospective grants.
3. The Board will not consider applications relating to sporting activities where there is potential for these to be funded by Sport New Zealand or a national sporting body to which the applicant is affiliated.

Maximum Grant

The maximum amount payable is **\$500.00**. Applicants can receive only one grant within a 12 month period.

Accountability

1. All applicants are required to provide a short, simple report back on use of the funds. This can be done either by attending a meeting of the Board and reporting verbally or sending an "Accountability Report Back" form to Samara Shaw outlining the benefits gained, and to attaching copies of receipts of payments and any other financial information if applicable. Applicants failing to meet this accountability requirement will be excluded from any further applications for a period of two years.
2. Any money **NOT** used for the purpose applied for is required to be immediately repaid to the Ōtaki Community Board Community Grants Fund. Failure to do so will exclude the applicant for two years from any further application.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Samara Shaw
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu

Please Note:

Applications must be forwarded to the Kāpiti Coast District Council at least 8 working days prior to the Ōtaki Community Board meeting date in order to meet the report deadline.

No individual or group can lodge more than one application in any 12 month period.

ŌTAKI COMMUNITY BOARD
SPORTING ACTIVITY GRANTS FUND CRITERIA

Sporting Activity Grants

The Ōtaki Community Board will consider the applications that support:

- Individuals, sporting groups, (preferably focused on youth) where there is an opportunity to participate and to excel in a range of sporting activities. *(the Community Board will not consider applications relating to sporting activities where there is a potential for these to be funded by SPARC.)*
- community groups providing sporting and active recreational opportunities within the Ward, where they contribute to health and wellbeing of the community and encourage people to participate in active recreation.
- Community activities which provide sporting events within Ōtaki Ward which are open to general community involvement.

Eligible Groups

- 1 Applicants must reside in the Ōtaki Ward.
- 2 Groups that provide cultural, sports, environmental or social services will be eligible.
- 3 Groups that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
- 4 Groups must be non-profit making.
5. Purely recreational groups shall be eligible in relation to youth, the aged, and people with disabilities or the socially disadvantaged or for unique historic occasions.

Eligible Purposes

1. Unique or infrequent sports and active recreation events which are important to the Ōtaki Ward.
2. Special events that will promote the town and enhance opportunities within the town.
3. Activities that encourage the development of sports and active recreation activities within the Ōtaki Ward.
4. Unique and especially meritorious effort in sport or recreation events that otherwise meet none of the above criteria, at the discretion of the Board.

Please note:

For the purpose of transparency and clarity, the Board asks applicants to coordinate their multiple applications when seeking funding for the same team/club/event.

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. The Board will not approve any retrospective grants.
3. The Board will not consider applications relating to sporting activities where there is potential for these to be funded by Sport New Zealand or a national sporting body to which the applicant is affiliated.

Maximum Grant

The maximum amount payable is **\$500.00**. Applicants can receive only one grant within a 12 month period.

Accountability

1. All applicants are required to provide a short, simple report back on use of the funds. This can be done either by attending a meeting of the Board and reporting verbally or sending an "Accountability Report Back" form to Samara Shaw outlining the benefits gained, and to attaching copies of receipts of payments and any other financial information if applicable. Applicants failing to meet this accountability requirement will be excluded from any further applications for a period of two years.
2. Any money **NOT** used for the purpose applied for is required to be immediately repaid to the Ōtaki Community Board Community Grants Fund. Failure to do so will exclude the applicant from any further application.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Samara Shaw
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu

Please Note:

Applications must be forwarded to the Kāpiti Coast District Council at least 8 working days prior to the Ōtaki Community Board meeting date in order to meet the report deadline.

No individual or group can lodge more than one application in any 12 month period.

ŌTAKI COMMUNITY BOARD
BUILDING & RESOURCE CONSENT GRANTS FUND CRITERIA

Building & Resource Consent Grants

The Ōtaki Community Board will consider the applications for remission of hall hire/rentals and/or Council permit, licence or resource consent fees that support:

- community groups contributing directly to wider community wellbeing – environmental, social, cultural and economic.
(this relates to community groups specifically set up to help people in the community and/ or improve the local environment. It does not include business development initiatives.)
- youth organisations supporting youth initiatives.
- Activities undertaken by community groups that advances the general enjoyment and wellbeing of the community.
(this relates to groups that while not having a particular focus on improving social wellbeing, environmental, economic and cultural that they do contribute to the general feel and enjoyment of the community – for example, a Music Society, a group set up to put on a concert or event, a sports club.)

Eligible Groups

1. Applicants must reside in the Ōtaki Ward.
2. Groups that provide cultural, sports, environmental or social services will be eligible.
3. Churches and schools will also be eligible in special circumstances.
4. Groups that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
5. Groups must be non-profit making.
6. Purely recreational groups shall be eligible in relation to youth, the aged and people with disabilities or the socially disadvantaged or for unique historic occasions.

Eligible Purposes

1. Unique or infrequent events which are historically important to the town.
2. Special events that will promote the town and enhance opportunities within the town.
3. Activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.
4. Unique and especially meritorious events that meet none of these criteria, at the discretion of the Board.

5. Remission of hall rentals for worthy causes in line with Council policy that all remissions of hall rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council, Wards Committee or Community Board.
6. Grant to partially or fully offset the cost of any Council permit, licence or resource consent fees on the basis that the proposed activity falls into a "worthy cause" category.

Ineligible Purposes

1. Expenses incurred for school curriculum activities.
2. The Board will not approve any retrospective grants.
3. The Board will not consider applications relating to sporting activities where there is potential for these to be funded by Sport New Zealand or a national sporting body to which the applicant is affiliated.

Maximum Grant

The maximum amount payable is **\$500.00**. Applicants can receive only one grant within a 12 month period.

Accountability

1. All applicants are required to provide a short, simple report back on use of the funds. This can be done either by attending a meeting of the Board and reporting verbally or sending an "Accountability Report Back" form to Samara Shaw outlining the benefits gained, and to attaching copies of receipts of payments and any other financial information if applicable. Applicants failing to meet this accountability requirement will be excluded from any further applications for a period of two years.
2. Any money **NOT** used for the purpose applied for is required to be immediately repaid to the Ōtaki Community Board Community Grants Fund. Failure to do so will exclude the applicant for two years from any further application.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Samara Shaw
Kāpiti Coast District Council
Private Bag 60 601
Paraparaumu 5254

Please Note:

Applications must be forwarded to the Kapiti Coast District Council at least 8 working days prior to the Ōtaki Community Board meeting date in order to meet the report deadline.

No individual or group can lodge more than one application in any 12 month period.

**Ōtaki Community Board
List of Grants made in the 2019/20 Year**

Community Grants (58932097)

Meeting Date	Recipient	Amount	Purpose of Grant	Report Back Received
23/7/19	Otaki College – Parekawa Finlay	\$500.00	To assist with the costs of attending the National Shakespeare Drama Workshop.	
23/7/19	Taki Toi	\$500.00	To assist with the costs of running their afterschool programme.	
23/7/19	Otaki Community Expo	\$300.00	To assist with the costs of running the Otaki Community Expo in September.	Received 19/9/19
23/7/19	Kidz need Dadz	\$500.00	To assist with the costs of running the 2019 Father's Day event.	Received 30/6/20
3/9/19	Michelle Young	\$330.00	To assist with the costs of attending a Summer Camp at the University of Xiamen.	Received 30/10/19
3/9/19	Karen Su	\$330.00	To assist with the costs of attending a Summer Camp at the University of Xiamen.	Received 30/10/19
3/9/19	Alex Lundie	\$330.00	To assist with the costs of attending the Pacific Leaders Programme in the Cook Islands.	
3/9/19	Amicus Club	\$500.00	To assist with the costs of transport for taking members on trips.	
3/9/19	Otaki & District RSA	\$500.00	To assist with the costs of a structural engineer who will complete an examination of the structures in a main internal wall at the RSA.	Received 7/2/20
3/9/19	Music Matters	\$250.00	To assist with the costs of advertising, transport and venue hire.	Received 22/10/19
12/11/19	Otaki Birthright	\$500.00	To assist with the costs of a Christmas BBQ party for Birthright Clients.	Received 19/6/20
12/11/19	Rentables Otaki	\$500.00	To help with the costs of running the Christmas window display competition.	Received 28/1/20
12/11/19	Otaki College	\$500.00	To assist with the costs of attending the National Evolicity Competition in Hamilton.	Received 10/12/19
12/11/19	Robynne Fellows – Otaki Community Christmas Lunch	\$500.00	To assist with the costs of putting on a Christmas lunch on Christmas Day.	Received 11/2/20
28/1/20	Kapiti Coast Harness	\$500.00	To assist with the costs of Children's	Received

	Racing		entertainment.	25/2/20
17/2/20	Returned grant money from Otaki-Te Horo Ukuleles	\$210.00		
19/3/20	Returned grant money from Otaki Womens Health Group	\$655.00		
16/6/20	Energise Otaki	\$500.00	To assist with the costs of curtains and LED lights for homes in Otaki.	
16/6/20	Te Puna Oranga o Otaki	\$500.00	To assist with the costs of a short film clip that showcases Otaki.	
Total Budget 2019/2020		\$13,066.00		
Total Granted to date		\$7,540.00		
Total returned		\$865.00		
Total Remaining		\$6,391.00		

Sporting Activity Grants (58937097)

Meeting Date	Recipient	Amount	Purpose of Grant	Report Back Received
23/7/19	Kiri Winiata-Enoka	\$500.00	To assist with the costs of attending tournaments in America with the Capital Diamond Sports Academy.	
23/7/19	Tahu Potiki Tikikatene	\$500.00	To assist with the costs of attending the Waka Ama Trans-Tasman Championships in Australia.	Received 17/10/19
23/7/19	Golden Coast Senior Golf - Otaki	\$500.00	To assist with the costs of running their annual Golf Tournament in August.	Received 17/9/19
28/1/20	Rangimarie Sturmey	\$255.00	To assist with the costs of attending the Junior Nationals.	
28/1/20	Kapiti Horowhenua Open Mens	\$500.00	To assist with the costs of attending the National Tournament.	
10/3/20	Otaki Canoe Club	-\$480.00	To assist with the costs of attending the NZ Canoe Polo National League.	<i>Due to COVID 19 the league was cancelled. Grant was not paid</i>
10/3/20	Otaki College – U15 Canoe Polo Team	\$500.00	To assist with the costs of attending the Secondary Schools competition.	

April 2020	Otaki Bowling Club	\$500.00	To assist with the costs of purchasing a new kitty.	
Total Budget		\$5,994.00		
Total Granted to date		\$3,255.00		
Total Remaining		\$2,739.00		

Building and Resource Consent Grants (58936097)

Meeting Date	Recipient	Amount	Purpose of Grant	Report Back Received
23/7/19	Otaki Community Expo	\$158.00	To assist with the costs of running the Otaki Community Expo in September.	Received 19/9/19
3/9/19	Fernando Figueroa	\$500.00	To assist with the costs of rental costs to host a Kapiti Coast Latin America and Spain Film Festival	Received 1/7/20
3/9/19	Otaki Community Network Group	\$292.20	To assist with the costs of room hireage costs for their monthly meetings.	
Total Budget		\$5,994.00		
Total Granted to date		\$950.20		
Total Remaining		\$5,043.80		

**Ōtaki Community Board
List of Grants made in the 2018/19 Year**

Community Grants (58932097)

Meeting Date	Recipient	Amount	Purpose of Grant	Report Back Received
31/7/18	Ōtaki Food bank	\$500.00	To assist with the costs of food parcels and running of the foodbank.	Received 30/5/19
31/7/18	Adult Learning Support Kapiti	\$500.00	To assist with the costs of tutor expenses related to delivering services in Ōtaki.	Received 30/7/19
31/7/18	Legacy Diamonds	\$500.00	To assist with the costs of uniforms and advertising.	Received 24/1/19
31/7/18	Kapiti Summer School Charitable Trust	\$500.00	To assist with the costs of start-up and advertising.	Received 18/12/18
31/7/18	Kidz Need Dadz	\$500.00	To assist with the costs of running a Father's Day event in September.	Received 12/3/19
8/8/18	<i>Transition Towns Grant returned</i>	<i>-\$105.40</i>	<i>Transition Towns have returned money as they didn't spend it all.</i>	
4/9/18	Spring Sing 2018	\$500.00	To assist with the costs of venue hire and advertising.	Received 5/2/19
4/9/18	Zianna McLeod	\$500.00	To assist with the costs of attending the UN Youth NZ Global Development Tour.	
14/10/18	Rentables Property Management Ōtaki	\$500.00	To assist with the costs of starting up an Ōtaki Christmas business window display competition.	Received 11/2/19
27/11/18	Alzheimer's Society	\$500.00	To assist with the costs of travel for the Dementia advisor	Received 17/5/19
27/11/18	Birthright Ōtaki	\$350.00	To assist with the costs of Christmas party for the families registered with Birthright.	Received 18/6/19
27/11/18	Ōtaki Community Patrol	\$500.00	To assist with the costs of running the patrol vehicle.	Received 14/6/19
27/11/18	Ōtaki Toy Library	\$192.00	To assist with the costs of having internet access to check out toys and manage memberships.	Received 26/3/19
27/11/18	Ōtaki Kindergarten	\$500.00	To assist with the costs of installing outside curtains at the Kindergarten.	
	Ōtaki Kindergarten	<i>-\$500.00</i>	<i>Not paid out due to admin error with Wgtn Kindergarten Assn. Bill was paid prior to OCB meeting on 27/11.</i>	

27/11/18	Otaki College – Senior Study Tour of Japan	\$500.00	To assist with the costs of going on the Study Tour of Japan and hireage of Japanese Cell phones.	Received 11/6/19
5/2/19	Te Korowai Maanaki	\$500.00	To assist with the costs of the Annual Whakaaro Whakairo Sculpture Symposium.	Received 5/7/19
5/2/19	Māoriland Charitable Trust	\$500.00	To assist with the costs of a mural.	Received 17/5/19
5/2/19	Coastella Community Music Initiative	\$500.00	To assist with the costs of music workshops in schools.	Received 29/4/19
19/3/19	Otaki Menzshed	\$492.00	To assist with the costs of purchasing battery power tools/	Received 1/5/19
30/4/19	Lions Club of Otaki	\$500.00	To assist with the costs of free blood sugar testing for the Otaki Community.	Received 27/8/19
30/4/19	Kapiti Concert Orchestra	\$500.00	To assist with the costs of advertising for an upcoming show.	Received 24/5/19
30/4/19	Energise Otaki	\$500.00	To assist with the costs of providing LED lights and/or curtains to homes in Otaki that require them.	Received 16/1/20
30/4/19	<i>Funds transferred to Building & Resource Consents fund</i>	<i>-\$113.60</i>		
11/6/19	Otaki/Te Horo Ukuleles	\$500.00	To assist with the costs of room rental for their practices.	Received 22/2/20 \$210 returned
11/6/19	Citizens Advice Bureau Otaki	\$747.20	To assist with the costs of sending volunteers to train as budgeters.	Received 10/3/20
11/6/19	Otaki Women's Health Group	\$655.00	To assist with the costs of printing the Otaki Community Services Directory.	\$\$ returned
11/6/19	Zero Waste Otaki	\$695.02	To assist with the costs of an initiative at the Otaki Transfer Station.	
11/6/19	Friends of the Otaki Rotunda	\$641.00	To assist with the cost of setting up the group.	Received 27/8/19
11/6/19	Energise Otaki	\$1,200.00	To assist with the costs of purchasing hardware and software to assist monitoring the Solar Thermal and Photovoltaic Systems.	
Total Budget 2018/2019		\$12,534.00		
Total Granted to date		-\$13,972.22		
Grant money returned		\$605.40		

Grant money transferred (to Building & Resource Consents Grant Fund)	-\$113.60
Total Remaining	\$0.00

(please note that due to the end of the financial year that money was used out of the Sporting Activity Grant to assist with funding the Community Grants)

Sporting Activity Grants (58937097)

Meeting Date	Recipient	Amount	Purpose of Grant	Report Back Received
31/7/18	Rangimārie Sturme	\$500.00	To assist with the costs of attending to the National Youth Champs in Australia in September.	Received 15/10/18
31/7/18	Rahui Junior RFC	\$500.00	To assist with the costs of having St John's ambulance onsite for a 7's Tournament.	
11/9/18	Rahui Junior RFC	-\$500.00	Rahui Junior RFC has returned money as the tournament was cancelled.	
4/9/18	Kiri Winiata-Enoka	\$500.00	To assist with the costs of going to Brisbane with the U15 development White Sox team.	Received 4/3/19
14/10/18	Raukawa Ki Runga	\$500.00	To assist with the costs of attending the NZ Maori Rugby League Tournament.	
14/10/18	Big Bang Adventure Charitable Trust	\$500.00	To assist with the costs of accurately timing the competitors in the race.	Received 25/3/19
27/11/18	Kapiti Coast Harness Racing	\$500.00	To assist with children's entertainment at their event in February 2019	Received 2/4/19
27/11/18	Ngati Raukawa Woman's Touch Team	\$500.00	To assist with the costs of attending the Maori Touch Tournament in December.	Received 23/5/19
27/11/18	Hawaikinui Tuarua Waka Ama – Inty Girls	\$250.00	To assist with the costs of attending the National Waka Ama Sprints in January 2019.	
27/11/18	Hawaikinui Tuarua Waka Ama – J16Girls	\$250.00	To assist with the costs of attending the National Waka Ama Sprints in January 2019.	
27/11/18	Otaki Canoe Polo Club	\$500.00	To assist with the costs of pool hire costs at the Otaki Pool.	Received 26/3/19
27/11/18	Kapiti/Horowhenua Tag	\$500.00	To assist with the costs of running the Otaki Tag competition.	Received 15/5/19
5/2/19	Kapiti/Horowhenua Touch Team (Otaki	\$500.00	To assist with the costs of attending the Nationals Tournament.	

	Players)			
19/3/19	Te Aira Nikora	\$500.00	To assist with the costs of attending the trainings and the National Netball Tournament in Invercargill.	
19/3/19	Patrick Joss	\$500.00	To assist with the costs of attending the International Tennis Federation Events in Africa this year.	Received 11/6/19
19/3/19	<i>Funds transferred from Building & Resource Consents fund</i>	\$2,000.00		
11/6/19	Otaki College – Basketball Team	\$400.00	To assist with the costs of attending Winter Tournament.	Received 19/9/19
11/6/19	Otaki College – Netball Team	\$400.00	To assist with the costs of attending Winter Tournament.	Received 19/9/19
Total Budget		\$5,750.00		
Total Granted to date		\$7,746.42		
Grant money Transferred (from Building & Resource Consents Grant Fund)		\$2,000.00		
Total Remaining		\$3.58		

Building and Resource Consent Grants (58936097)

Meeting Date	Recipient	Amount	Purpose of Grant	Report Back Received
4/9/18	Fernando Figueroa Pereira	\$500.00	To assist with the costs of venue hire for the Latin America and Spain Film Festival in Ōtaki.	Received 7/8/19
14/10/18	Big Bang Adventure Charitable Trust	\$109.35	To assist with the costs of hall hireage of the Ōtaki Memorial Hall for race registrations.	Received 25/3/19
14/10/18	Kapiti Chorale Inc	\$500.00	To assist with the costs of hall hire for a performance in November.	Received 28/3/18
27/11/18	DB Environmental Trust	\$310.25	To assist with the costs of venue hire.	Received 23/1/19
27/11/18	The Christmas Carols Charitable Trust	\$1,000.00	To assist with the costs of a Christmas Carols show that will be put on in December.	
5/2/19	Otaki Health & Wellbeing Advisory Group	\$444.00	To assist with the costs of venue hire for meetings.	
19/3/19	Otaki Indoor Bowling	\$500.00	To assist with the costs of hall hire.	Received

	Club			1/5/19
19/3/19	Sheila Hart	\$500.00	To assist with the costs of hall hire.	Received 30/4/19
19/3/19	<i>Funds transferred to Sporting Activity Grant fund.</i>	<i>-\$2,000.00</i>		
30/4/19	<i>Funds transferred from Community Grants fund</i>	<i>\$113.60</i>		
Total Budget		\$5,750.00		
Total Granted to date		\$3,863.60		
Grant money transferred (to Sporting Activity Grant Fund)		-\$2,000.00		
Grant money returned (from Community Grant Fund)		\$113.60		
Total Remaining		0.00		

7 UPDATES

7.1 PP20 UPDATE

7.2 UPDATE FROM MID CENTRAL DHB REPRESENTATIVE – JENNY WARREN

7.3 UPDATE OF COUNCIL OWNED PROPERTIES IN OTAKI – LIBRARY, MUSEUM, THEATRE.

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Grayson Rowse, Democracy Services Advisor

Authoriser: Leyanne Belcher, Democracy Services Manager

RECOMMENDATIONS

That the minutes of the Otāki Community Board meeting on 16 June 2020 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Minutes of Otāki Community Board meeting 16 June 2020 [!\[\]\(e27c4336460e9e6729a19580c0456728_img.jpg\)](#) 

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
ŌTAKI COMMUNITY BOARD MEETING
HELD AT THE GERTRUDE ATMORE SUPPER ROOM,, MEMORIAL HALL,, MAIN STREET,
ŌTAKI
ON TUESDAY, 16 JUNE 2020 AT 7.00PM**

PRESENT: Ms Christine Papps, Ms Marilyn Stevens, Ms Shelly Warwick, Cr James Cootes

IN ATTENDANCE: Mrs Janice McDougall, Mrs Samara Shaw

APOLOGIES: Mr Stephen Carkeek

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair welcomed everyone to the meeting including Councillor Halliday and the media.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION 2020/1

Moved: Ms Christine Papps

Seconder: Cr James Cootes

That the apology received from Stephen Carkeek be accepted.

CARRIED

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

It was noted that the Chair moved the update from PP2O Fletchers up on the agenda to occur prior to public speaking.

4 UPDATES

7.1 PP2O - FLETCHERS

Chris Hunt the new PP2O Project Director and Glen Prince from Waka Kotahi NZ Transport Agency gave a presentation to the Board on PP2O.

They outlined their COVID19 response over lockdown and also showed aerial photos of the project and the progress that has been made. They noted they are currently working through the impacts of COVID19 and what this will mean for the opening date, which was scheduled for mid 2021. They were unable to give any commitment at this stage for an opening date.

5 PUBLIC SPEAKING TIME

1. Moko Morris, on behalf of Te Puna Oranga o Ōtaki, spoke to their grant application.
2. Hana Wagner-Nicholls, on behalf of Energise Ōtaki, spoke to their grant application.

6 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – there were none.
- (b) Leave of Absence – there were none.
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) – there were none.

It was noted that the Chair moved Community Board Members' activities down the agenda following the consideration of applications for funding report.

7 REPORTS

6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

RECOMMENDATIONS

MOTION

Moved: Cr James Cootes
 Seconder: Ms Marilyn Stevens

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Te Puna Oranga o Ōtaki to help with the costs of a short film clip that showcases Ōtaki.

CARRIED

MOTION

COMMITTEE RESOLUTION 2020/2

Moved: Ms Christine Papps
 Seconder: Ms Shelly Warwick

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Energise Ōtaki to help with the costs of curtains and LED lights for homes in Ōtaki.

CARRIED

The Board had a discussion around providing an additional grant to Energise Ōtaki to help members of the Ōtaki Community have healthier and warmer homes. It was decided that Energise Ōtaki would collate additional information and provide it to the Board for consideration.

MOTION

COMMITTEE RESOLUTION 2020/3

Moved: Ms Christine Papps

Seconder: Cr James Cootes

That the Ōtaki Community Board notes its intention to provide a further grant to Energise Ōtaki to assist with healthier and warmer homes in Otaki once additional information is received. To be retrospectively approved at the next Ōtaki Community Board meeting in August.

CARRIED

MOTION

COMMITTEE RESOLUTION 2020/4

Moved: Ms Shelly Warwick

Seconder: Ms Christine Papps

That the Ōtaki Community Board approves a Sporting Activity Grant that was confirmed during COVID-19 lockdown to the Otaki Bowling Club of \$500 to help with the costs of purchasing a new kitty.

The Ōtaki Community Board Community Board note, following a Council resolution, that any unspent money from the 2019/20 year will be carried over to the 2020/21 year.

CARRIED

It was noted that 7.1 Fletchers PP2O update was moved to before public speaking.

6 MEMBERS' BUSINESS - CONTINUED

(d) Community Board Members' Activities

Councillor Cootes provided an update to the Board

- through the Regional Transport Committee the 10 year investment priorities went out for consultation;
- attended a meeting with Cloudy Bay Clams;
- Council signed off on progressing the application to the Provincial Growth Fund for a Kāpiti Gateway at Paraparaumu Beach;
- attended Annual plan workshops;
- attended the 'Otaki Yard' opening;

Councillor Cootes wanted to acknowledge the efforts of Council staff who went above and beyond in supporting our government, elected members and communities through the COVID19 pandemic.

Elevate Ōtaki

- Through COVID19 members of Elevate Ōtaki did 'check in calls' with business owners to see how they were doing and what support they needed, this feedback was passed to the Economic Development team;

- They have finalised their Strategic Plan for 2020 and have almost completed the Ōtaki Identity project;
- Attended the Otaki Yard opening and distributed flyer and encouraged visitors to shop locally.

Christine Papps provided the following update

- attended a meeting with Cloudy Bay Clams;
- attended Council meetings/Briefing over lockdown via ZOOM;
- attended 'The Yard' opening in Otaki;
- an update on the Friends of the Rotunda group;
- confirmed she is now on the Museums Trust.

Shelly Warwick provided the following update

- attended the Ōtaki Network group ZOOM meetings over lockdown;
- attended the Takutai Kapiti ZOOM meeting;
- attended the Cycle Walkway and Bridleway meeting today.

Marilyn Stevens provided the following update

- attended ZOOM meetings for the Ōtaki Community Network and the Ōtaki Health and Wellbeing Advisory group;
- attended an Ōtaki Promotions Group meeting;
- attended a range of CBEC meetings.

8 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RECOMMENDATION

Moved: Ms Shelly Warwick
Seconder: Ms Christine Papps

That the minutes of the Ōtaki Community Board meeting on 10 March 2020 be accepted as a true and accurate record of the meeting.

9 MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

Tasman Road Speed Issue

The survey and design for a kerb realignment on Tasman Road and a pedestrian refuge island across to the bus stop were completed in December but start of work was delayed due to the Covid19 lockdown.

A start up meeting with our Contractor (Higgins) was undertaken on Thursday 4 June with a view to commencing work the week beginning 8 June.

Contact was made with the resident pre Lockdown and it has been stressed with the Contractors that they need to inform and work-in with residents during construction.

The construction of these items to be completed by the end of the July.

Haruatai Tennis Courts Lease

The courts resurfacing is complete and they have been open since 1 August 2019. Signs are in place to let people know hours the courts are available to the public. The lease and memorandum of understanding documents are finalised and currently being signed.

Ōtaki Railway Station Building

The railway station building renovation is now held up due to ongoing discussion between the NZTA and Heritage New Zealand regarding adjustment or modification work to the platform canopy. This now sits with the NZTA and FCL to resolve and at this time Council does not have any input until such time as a resolution can be reached between the parties.

Winstones Lake easement

The Te Roto Road steering group has now been set up, and all work associated with the Te Roto Road access is being channelled through that group.

There has been an on-site meeting to look at the options with further discussions to come.

Free Wifi on the Main Street, Ōtaki

Staff are waiting to confirm the implementation date with the contractor so the traffic management plan can be submitted to Council for approval. The work is scheduled to be completed before the end of March. This has been delayed due to COVID19.

Ōtaki Civic Theatre

A Registered Building Surveyor has inspected the Civic Theatre along with all other Council Building Assets across the District. Following the completion of Survey, the Building Surveyor has recommended further investigation. The report has been received and an update will be provided at the 4 August Board meeting.

Council Flats in Ōtaki

An independent Building Surveyor has inspected all Pensioner flats across the District. Our current approach remains to consider refurbishing Council flats as they become vacant. However, this approach and a programme of renewal and maintenance will be incorporated into the development of Council's wider Asset Management Improvement Plan.

July 2019

Te Horo Beach Reserve Funding

As per the last update at the previous meeting. Council staff are available to discuss potential projects when the community is ready.

Haruatai Park Signage

Improved signage for the park is a future consideration for the Parks team and budget will be applied for through the Long Term Plan.

Stride and Ride Programme for PP20

Mrs McDougall informed the Board that Council staff would bring proposals to the Board as the programme was developed as part of the upcoming LTP process.

Mrs McDougall provided a further update to the Board on the free WIFI for the Main Street and the costs associated with this project.

The Ōtaki Community Board meeting closed at 8.49pm.

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CHAIRPERSON

9 MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

Author: Samara Shaw, Executive Secretary to Group Manager People and Partnerships


Authoriser: Janice McDougall, Group Manager People and Partnerships

MATTERS UNDER ACTION

RECOMMENDATIONS

That the Community Board notes matters under action

APPENDICES

1. Matters under action [↓](#) 

ŌTAKI COMMUNITY BOARD

MATTERS UNDER ACTION

AUGUST 2020

Matters Under Action					
Item	Date Raised	Action Required	Progress	Estimated Date of Completion	GM Responsible
1	February 2017	Tasman Road Speed Issue	The construction of the new refuge, crossing points, kerb realignment, line marking, signage, and residential driveway have all been completed. There are two final items to be completed by the end of the August, being the installation of the central island resting rails (manufacturing delay) and the asphalt extension from the end of the northern footpath through to the bus shelter. The asphalt will be completed as part of a combined 'batch' of small jobs in Kapiti as it is not economically sound to complete this job as a one off. We expect these final items to be completed by the end of the August.	August 2020	Sean Mallon
2	November 2017	Haruatai Tennis Courts Lease	The MOU and lease have been signed by all parties.	COMPLETED	James Jefferson
3	December 2017	Ōtaki Railway Station Building	The railway station building renovation is now held up due to ongoing discussion between the NZTA and Heritage New Zealand regarding adjustment or modification work to the platform canopy. This now sits with the NZTA and FCL to resolve and at this time Council does not have any input until such time as a resolution can be reached between the parties.	In progress	Sean Mallon
4	July 2018	Winstones Lake easement	The Te Roto Road steering group has now been set up, and all work associated with the Te Roto Road access is being channelled through that group. There has been an on-site meeting to look at the options with further discussions to come.	In progress	James Jefferson

5	November 2018	Free Wifi on the Main Street, Otaki	Staff are waiting to confirm the implementation date with the contractor so the traffic management plan can be submitted to Council for approval. This has been delayed due to COVID19.	In progress	Mark de Haast
6.	April 2019	Otaki Civic Theatre	A Registered Building Surveyor has inspected the Civic Theatre along with all other Council Building Assets across the District. Following the completion of Survey, the Building Surveyor has recommended further investigation. The report has been received and an update will be provided at the 4 August Board meeting.	In progress	James Jefferson
7.	June 2019	Council Flats in Otaki	An independent Building Surveyor has inspected all Pensioner flats across the District. Our current approach remains to consider refurbishing Council flats as they become vacant. However, this approach and a programme of renewal and maintenance will be incorporated into the development of Council's wider Asset Management Improvement Plan.	In progress	James Jefferson
8.	July 2019	Te Horo Beach Reserve Funding	As per the last update at the previous meeting. Council staff are available to discuss potential projects when the community is ready.	In progress	
9.	September 2019	Haruatai Park Signage	Improved signage for the park is a future consideration for the Parks team.	In progress	James Jefferson
10	March 2020	Stride and Ride Programme for PP2O	Council staff will bring proposals to the Board as the programme was developed as part of the upcoming LTP process.		Sean Mallon

Reserve Priorities/Projects: Status Update						
Date Raised	Project	Budget	Status	Progress	Estimated Date of Completion	GM Responsible
September 2014	Ōtaki Beach Development concept facilitation process.	\$10,000	Progressing	Ongoing	Road stopping process underway for land; once that has completed work can commence on the management/development plan (similar process to Maclean Park). The road stopping process is presently on hold as objections were received. The management/development process is unable to continue until the road stopping process has been completed. Hopefully this process will recommence by mid 2020.	James Jefferson
	<ul style="list-style-type: none">Improved BBQ Facilities – Ōtaki Beach	\$10,000*	On hold	Considered in the overall development of the beach as part of the Ōtaki Beach Development process.		
	<ul style="list-style-type: none">Shade Area – Ōtaki Beach	\$10,000	On hold			

* Upon further investigation the cost of installing a new BBQ may be up to \$30,000.

