

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
EMERGENCY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON WEDNESDAY, 25 MARCH 2020 AT 5.30PM**

PRESENT: Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr James Cootes, Cr Jackie Elliott, Cr Gwynn Compton, Cr Jocelyn Prvanov, Cr Martin Halliday, Cr Sophie Handford (via audio link), Cr Robert McCann, Cr Bernie Randall (via audio link)

IN ATTENDANCE: Mr Wayne Maxwell, Mr Tim Power, Mr Grayson Rowse, Ms Tanicka Mason

APOLOGIES: Nil

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The meeting was opened by Mayor K. Gurunathan at 5.37pm.

2 COUNCIL BLESSING

Mayor K. Gurunathan welcomed everyone to the meeting and read the Council blessing.

3 APOLOGIES

There were none.

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

5 MEMBERS' BUSINESS

(a) Public Speaking Time Responses

There had been no Public Speaking and so no responses were required..

(b) Leave of Absence

There were none.

(c) Matters of an Urgent Nature (advise to be provided to the Chair prior to the commencement of the meeting)

6 REPORTS

6.1 DELEGATIONS FOR DECISION MAKING DUE TO COVID-19

Tim Power presented the report.

Parliament had passed an Urgent Covid-19 Response Act, addressing matters in this report.

Councillors thanked staff for their work in this matter, and generally in response to COVID19

RESOLUTION 2020/2

Moved: Cr James Cootes

Seconder: Deputy Mayor Janet Holborow

That the Council:

- a) **Receive** the information.
- b) **Note** that the legislative change to remove the requirement that councillors meet “in person” in order to satisfy a quorum has been passed.
- c) ~~**Note** that the Epidemic Preparedness Act 2006 process to amend requirements set out in legislation has not yet been commenced.~~
- d) **Agree** that the delegation to the Strategy and Operations Committee will have all the delegated powers, duties and functions of the Council, except those specified in the Local Government Act.
- e) **Agree** to amend the delegation to the Strategy and Operations Committee so that the Committee will have a quorum of two members.
- f) **Agrees**, with immediate effect, that meetings of Council’s other committees and other decision making bodies (including Community Boards) are suspended until further notice, and decisions that otherwise would have been considered by those decision making bodies will be referred to the Council or Strategy and Operations Committee for decision.
- g) **Agree** that the Strategy and Operations committee will only meet in the event that Council is unable to meet any quorum requirements
- h) **Agree** that the arrangements set out in paragraphs (a) – (g) will remain in force for such time as New Zealand or the Kāpiti Coast District Council district remains at COVID-19 alert level 3 or 4

CARRIED

The Council meeting closed at 6.14pm.

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CHAIRPERSON