

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
COUNCIL MEETING**

**HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 30 JUNE 2022 AT 9.36AM**

PRESENT: Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr James Cootes, Cr Jackie Elliott (via Zoom), Cr Gwynn Compton, Cr Jocelyn Prvanov (via Zoom), Cr Martin Halliday, Cr Sophie Handford, Cr Robert McCann, Cr Bernie Randall

IN ATTENDANCE: Community Board Members Christine Papps, Kathy Spiers (via Zoom), Richard Mansell (via Zoom).
Sean Mallon, Janice McDougall, Mark de Haast, James Jefferson, Mike Mendonca, Jo Bryan, Glen O'Connor, Angela Bell, Ian Georgeson, Matt Muspratt (via Zoom), Jason Holland, Ellen Davidson (via Zoom), Jeanette Robinson (via Zoom), Vicky Silk, Jing Zhou, Sarah Wattie, Tim Power, Steffi Haefeli, Tanicka Mason, Kate Coutts.

APOLOGIES: There were none.

LEAVE OF ABSENCE: There were none.

1 WELCOME

2 COUNCIL BLESSING

The Deputy Mayor Janet Holborow welcomed everyone to the meeting and Cr Hanford read the Council blessing.

3 APOLOGIES

APOLOGY

RESOLUTION CO2022/58

Moved: Cr Angela Buswell

Seconder: Cr Martin Halliday

That the apology received from Mayor Gurunathan be accepted.

CARRIED

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Cr Halliday and Cr Handford declared an interest in item 10.5 of the agenda, 2022-2024 Social Investment Fund – Expressions of Interest. These Councillors did not partake in the discussion of this item or participate in voting.

5 PRESENTATION OF PETITION

There was none.

6 HEARINGS

There were none.

7 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were none.

8 MEMBERS' BUSINESS**(a) Public Speaking Time Responses**

There were none.

(b) Leave of Absence

There were none.

(c) Matters of an Urgent Nature (advise to be provided to the Chair prior to the commencement of the meeting)

Citing section 9.12 of the Standing Orders Council will move into a public excluded session to discuss the matter of an urgent nature.

9 MAYOR'S REPORT

There was none.

10 REPORTS**10.1 ADOPTION OF THE 2022/23 ANNUAL PLAN**

Mark de Haast Group Manager Corporate Services gave a brief overview of the annual plan process.

Jo Bryan Manager Corporate Reporting and Mr de Haast responded members questions.

Elected members thanked all staff involved in producing this Annual Plan.

Cr Angela Buswell left the meeting at 9:46 am.

Cr Angela Buswell returned to the meeting at 9:59 am.

RESOLUTION CO2022/59

Moved: Cr Gwynn Compton

Seconder: Cr Robert McCann

For: Crs Janet Holborow, Angela Buswell, James Cootes, Gwynn Compton, Jocelyn Prvanov, Martin Halliday, Sophie Handford, Robert McCann and Bernie Randall

Against: Cr Jackie Elliott

It is recommended that the Council:

adopts the 2022/23 Annual Plan in Appendix 1 to this report;

delegates to the Mayor, Deputy Mayor and the Acting Chief Executive authority to make minor editorial changes to the 2022/23 Annual Plan, prior to its publication if required; and

notes that the final 2022/23 Annual Plan will be published within one month of adoption and will be made available on the Council's website and in service centres and libraries.

CARRIED

RESOLUTION CO2022/60

Moved: Deputy Mayor Janet Holborow

Seconder: Cr James Cootes

A motion was moved that Council suspend standing orders.

CARRIED

The meeting adjourned at 10.38am and resumed at 10.57am

RESOLUTION CO2022/61

Moved: Deputy Mayor Janet Holborow

Seconder: Cr James Cootes

A motion was moved that Council resume standing orders.

CARRIED

RESOLUTION CO2022/62

Moved: Cr Robert McCann

Seconder: Cr Jackie Elliott

That the final capex budget for Te Uruhi be subject to approval prior to tender by Council once the outcome of the resource consenting process is known and newly updated costings have been made available and requests an additional report to that effect.

CARRIED

10.2 SETTING OF RATES, DUE DATES AND PENALTIES FOR 2022/23

Mark de Haast Group Manager Corporate Services took the paper as read and responded to members questions.

RESOLUTION CO2022/63

Moved: Cr Gwynn Compton

Seconder: Cr Martin Halliday

That the Council set the following rates under Section 23 of the Local Government (Rating) Act 2002, on rating units in the Kāpiti Coast District (District) for the financial year commencing on 1 July 2022 and ending 30 June 2023:

Districtwide General Rate

A Districtwide general rate set under section 13(2)(b) of the Local Government (Rating) Act 2002, assessed on a differential basis on all rateable rating units in the District as follows:

a rate of 0.35217 cents in the dollar (inclusive of GST) of land value on every rating unit in the urban rating area of the District as per the Council's rating area maps;

a rate of 0.13382 cents in the dollar (inclusive of GST) of land value on rating units in the rural

rating area Category R1 as defined in the Funding Impact Statement;

a rate of 0.07748 cents in the dollar (inclusive of GST) of land value on rating units in the rural rating area Category R2 as defined in the Funding Impact Statement;

a rate of 0.24652 cents in the dollar (inclusive of GST) of land value on rating units in the rural rating area Category R3 as defined in the Funding Impact Statement.

Districtwide Community Facilities Rate

A Districtwide targeted rate for community facilities, set under section 16(3)(a) and 16(4)(b) of the Local Government (Rating) Act 2002, assessed on a differential basis on all rateable rating units in the District as follows:

all rateable rating units other than Accommodation/Hospitality and Motels and camping grounds - \$859.00 (inclusive of GST) per separately used or inhabited part of a rating unit.

Accommodation/Hospitality (other than motels and camping grounds) - \$1,718.00 (inclusive of GST) per separately used or inhabited part of a rating unit.

Motels and camping grounds - \$257.70 (inclusive of GST) per separately used or inhabited part of a rating unit.

Districtwide Rooding Capital Value Rate

A Districtwide targeted rate for rooding, set under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002, assessed on all rateable rating units in the District as follows:

a rate of 0.05512 cents in the dollar (inclusive of GST) of capital value on all rateable rating units in the District

Districtwide Stormwater Rate

A Districtwide targeted rate for stormwater, set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, on all rateable rating units in the District's stormwater rating areas as per the Council's stormwater rating area maps as follows:

a rate of 0.01993 cents in the dollar (inclusive of GST) of capital value on all rating units.

Districtwide Water Supply Fixed Rate

A Districtwide targeted rate set under section 16 of the Local Government (Rating) Act 2002, assessed on all rating units connected or capable of being connected to the District's water supply, assessed on a differential basis as below. The Districtwide water supply fixed rate is invoiced as a daily rate for convenience.

General - \$222.00 (inclusive of GST) per separately used or inhabited part of a rating unit.

Medium Scale - \$199.80 (inclusive of GST) per separately used or inhabited part of a rating unit.

Large Scale - \$177.60 (inclusive of GST) per separately used or inhabited part of a rating unit.

Accommodation/Hospitality – \$444.00 (inclusive of GST) per separately used or inhabited part of a rating unit.

Serviceable - \$222.00 (inclusive of GST) per rating unit not connected to the district's water supply, but within 100 metres of a water main and capable of being connected.

Districtwide Water Supply Volumetric Rate

A Districtwide targeted rate set under Section 19(2)(a) of the Local Government (Rating) Act 2002 on each rating unit which is provided with a metered water supply service.

Volumetric rate of water consumed or supplied - \$1.19 (inclusive of GST) per cubic metre.

Hautere/Te Horo Water Supply Rate

A targeted rate for water supply set under section 19(2)(a) of the Local Government (Rating) Act 2002 per unit of water supplied by the Hautere/Te Horo water supply.

A fixed charge of \$399.00 (inclusive of GST) per unit of allocation to the Hautere/Te Horo water

supply (annual allocation of 1 unit = 1 cubic metre of water per day).

Districtwide Wastewater Disposal Rate

A Districtwide targeted rate for wastewater disposal, set under section 16(3)(b) and 16(4)(b) on rating units in the Waikanae, Paraparaumu, Raumati and Ōtaki rating areas, as per the Council's rating area maps.

General - \$466.00 (inclusive of GST) per rating unit connected to the sewerage system.

Community - \$233.00 (inclusive of GST) per water closet or urinal connected to the sewerage system.

- Educational – \$209.70 (inclusive of GST) per water closet or urinal connected to the sewerage system.
- Recreational - \$116.50 (inclusive of GST) per water closet or urinal connected to the sewerage system.
- Large Scale Commercial/Residential - \$233.00 (inclusive of GST) per water closet or urinal connected to the sewerage system, where there is more than one water closet or urinal.
- Serviceable - \$233.00 (inclusive of GST) per rating unit not connected to the sewerage system but within 30 metres of a sewer main and capable of being connected.

(9) Paraparaumu/Raumati Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.00216 cents in the dollar (inclusive of GST) of capital value on all rating units in the Paraparaumu and Raumati urban and rural rating areas as per the Council's rating area maps.

(10) Waikanae Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.00183 cents in the dollar (inclusive of GST) of capital value on all rating units in the Waikanae urban and rural rating areas as per the Council's rating area maps.

(11) Ōtaki Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.00256 cents in the dollar (inclusive of GST) of capital value on all rating units in the Ōtaki urban and rural rating areas as per the Council's rating area maps.

(12) Paekākāriki Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.00879 cents in the dollar (inclusive of GST) of capital value on all rating units in the Paekākāriki urban and rural rating areas as per the Council's rating area maps.

(13) Commercial Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.03665 cents in the dollar (inclusive of GST) of capital value assessed on all Commercial rating units (as defined in the Funding Impact Statement Rating Policies).

(14) Water Conservation Device Loan Rate

A targeted rate on those rating units that have received an interest free loan (up to \$5,000 plus

GST) for approved water conservation devices from the Council that has not yet been fully repaid, set at 10% of the amount of the original loan plus GST.

B That the Council agrees all property rates (including Hautere/Te Horo Water Supply Rate, but excluding Districtwide Water supply fixed and volumetric rates) be payable in four equal instalments due on:

Instalment Due Dates	Penalty Dates	
Instalment One	9 September 2022	12 September 2022
Instalment Two	9 December 2022	12 December 2022
Instalment Three	9 March 2023	10 March 2023
Instalment Four	9 June 2023	12 June 2023

All payments made will be receipted against the earliest outstanding rate amounts in accordance with authorised accounting procedures.

C That the Council agrees water rates (excluding Hautere/Te Horo Water Supply Rate) be invoiced separately on a quarterly basis dependent on when the relevant meter is read. Due dates for each area are specified below:

Area	Water Meters invoiced During	Due Date	Penalty Date
Paraparaumu/Raumati/Raumati Beach/Raumati South/Paekākāriki	Jul-22	26-Aug-22	29-Aug-22
	Oct-22	25-Nov-22	28-Nov-22
	Jan-23	27-Feb-23	28-Feb-23
	Apr-23	29-May-23	30-May-23
Ōtaki/Peka Peka/Waikanae Beach	Aug-22	28-Sep-22	29-Sep-22
	Nov-22	4-Jan-23	5-Jan-23
	Feb-23	29-Mar-23	30-Mar-23
Waikanae/Nikau Valley/Ōtaihangā/Paraparaumu Beach	May-23	28-Jun-23	29-Jun-23
	Sep-22	27-Oct-22	28-Oct-22
	Dec-22	24-Jan-23	25-Jan-23
	Mar-23	28-Apr-23	1-May-23
	Jun-23	28-Jul-23	31-Jul-23

D That the Council apply the following penalties on unpaid rates in accordance with sections 57 and 58 of the Local Government (Rating) Act 2002:

- a charge of ten per cent (10%) on so much of any property rate instalment that has been assessed after 1 July 2022 and which remains unpaid after the due dates as per paragraph B, to be added on the penalty dates above.
- a charge of ten per cent (10%) on so much of any property rates (including previously applied penalties) assessed before 1 July 2022 which remain unpaid on 7 July 2022. The penalty will be added on 8 July 2022.
- a charge of ten per cent (10%) will be added to any portion of a current water rates invoice that remains unpaid after the due date specified. Penalty will be added on the penalty dates shown as per paragraph C.

E That the Council agrees property and water rates be payable by cash, and eftpos at any of the following places:

- Paraparaumu, Civic Building, 175 Rimu Road, Paraparaumu
- Waikanae Service Centre, Mahara Place, Waikanae
- Ōtaki Service Centre, Ōtaki Library, Main Street, Ōtaki

- New Zealand Post, countrywide
- Westpac Bank, countrywide
- Greater Wellington Regional Council, 100 Cuba Street, Te Aro, Wellington
- Greater Wellington Regional Council, 34 Chapel Street, Masterton

Alternatively, payment of rates can be made to the Council by direct debit, internet banking, direct credit, telephone banking and credit card (subject to a convenience fee) through the Council's website.

CARRIED

10.3 SEEKING APPROVAL FOR PUBLIC NOTIFICATION OF PROPOSED PLAN CHANGES 1D, 1F, 1K, AND 1L TO THE OPERATIVE DISTRICT PLAN 2021

Jason Holland District Planning Manager spoke to a presentation and responded to members questions with support from, Jeanette Robinson Intermediate Policy Planner District Planning and Ellen Davidson Intermediate Policy Planner District Planning.

Cr Angela Buswell left the meeting at 11:29 am.

Cr Angela Buswell returned to the meeting at 11:35 am.

Cr Angela Buswell left the meeting at 12:11 pm.

Cr Gwynn Compton left the meeting at 12:12 pm.

Cr Angela Buswell returned to the meeting at 12:12 pm.

Cr Gwynn Compton returned to the meeting at 12:12 pm.

RESOLUTION CO2022/64

Moved: Cr Jackie Elliott

Seconder: Cr Sophie Handford

That Council has particular regard to, and endorses the content of the Section 32 evaluation reports for the following proposed plan changes to the Operative Kapiti Coast District Plan 2021:

Plan Change 1D – Reclassification of Arawhata Road, Tutanekai Street, and Ventnor Drive

Plan Change 1F – Modification of Indigenous Vegetation and Update to Key Indigenous Tree Species List

Plan Change 1K – Electoral Signage

Plan Change 1L – Council Site Rezoning

That Council agrees to proceed with the package of proposed plan changes and approves the public notification of the proposed plan changes in accordance with Clause 5 of Schedule 1 of the RMA.

CARRIED

The meeting adjourned at 12.25pm and resumed at 12.56pm

10.4 AMENDMENTS TO THE COUNCIL DELEGATIONS TO STAFF

Sarah Wattie Legal and Governance Manager spoke to the report and answered members questions.

Ms Wattie spoke to an amendment of one of the proposed staff recommendations.

Cr Angela Buswell left the meeting at 1:14 pm.

Cr Angela Buswell returned to the meeting at 1:27 pm.

RESOLUTION CO2022/65

Moved: Cr James Cootes

Seconder: Cr Gwynn Compton

That the Council adopts the revised Resource Management Act 1991 Delegations to Staff as shown in Appendix 1 to the report 'Amendments to the Council Delegations to Chief Executive and Staff'.

CARRIED

RESOLUTION CO2022/66

Moved: Cr Gwynn Compton

Seconder: Cr James Cootes

For: Crs Janet Holborow, Angela Buswell, James Cootes, Gwynn Compton, Sophie Handford, Robert McCann and Bernie Randall

Against: Crs Jackie Elliott, Jocelyn Prvanov and Martin Halliday

That the Council:

Resolves to amend delegations to staff under clause 25 of Schedule 1 of the RMA 1991, which include:

restricting the delegation of this power to the Chief Executive and the Deputy Chief Executive (hereby revoking current delegations to any other staff who are currently able to exercise this power); and

requiring staff to advise Council (through the Elected Members Bulletin or other communication such as email) as soon as any requests are received under clause 25 of Schedule 1 of the RMA 1991, and of all decisions made by staff under this provision.

CARRIED

10.5 2022-2024 SOCIAL INVESTMENT FUND - EXPRESSIONS OF INTEREST

Cr Halliday and Cr Handford moved back from the table and did not participate in the discussion nor did they vote.

Janice McDougall Group Manager People and Partnership introduced the report. Ms McDougall and Claire Rewi Programme Advisor (Social) answered members questions.

RESOLUTION CO2022/67

Moved: Cr Robert McCann

Seconder: Cr Angela Buswell

It is recommended that Council:

Notes the 25 expressions of interest received for the 2022-2024 Social Investment Fund as outlined in Attachment 1.

Notes the independent panel's recommendations regarding which expressions of interest should be invited to progress to the next stage by submitting formal proposals, as outlined in Attachment 4 of this report.

Agrees the following organisations should be invited to submit formal proposals:

Greater Wellington Neighbourhood Support – re-establishing Neighbourhood Support

Volunteer Kāpiti/Kāpiti Impact Trust – Capable Kāpiti Community Sector Part Two

Ātiawa ki Whakarongotai Charitable Trust – Manaaki Kapiti Kai Hub

BirthRight Levin Inc – Kete Rau

Energise Ōtaki Charitable Trust – Bright Futures 2022-2025

He Tāngata Village Trust – He Tāngata Village

Kāpiti Youth Support – Project Youth

Paekākāriki Pride Inc - Paekākāriki Pride Festival

Te Puna Oranga o Ōtaki - Hei kai aku ringa

Agrees the following expressions of interest should not proceed to the next stage and thanks these organisations for their interest:

Ātiawa ki Whakarongotai Charitable Trust – Tāngata Whaikaha

The Shed Project Kāpiti – Collaborative Community Enterprise

Age Concern Kāpiti Coast Inc – LinkAGES

Dementia Wellington Charitable Trust – Covid Recovery and Reengagement

Kāpiti Art Studio (umbrellaed by Kāpiti Impact Trust) – Kāpiti Art Studio

Kāpiti Health Advisory Group - Kāpiti Health Advisory Group

Kāpiti Vaulting Club Inc – Life skills through equines

Kidz Need Dadz Kāpiti – Community Action Plan 2022-2025

LinKapiti – Project 1 Kapiti Companion Post

Loss and Grief Centre Kapiti – He waka eke noa

Māoriland Charitable Trust – Māoriland Hauora Project

Ngā Hapū o Ōtaki (umbrellaed by Raukawa Marae) – no project name provided

Ōtaki Kāpiti Primary Schools Cluster – Hauroa Project

The Starjam Charitable Trust – Starjam Kāpiti
 Volunteer Kāpiti – The Future of Volunteering
 Work Ready Kāpiti – Supporting Employers to Become Youth Ready
 Cr Handford and Cr Halliday abstained
CARRIED

10.6 RATES REMISSION FOR LAND PROTECTED FOR NATURAL OR CULTURAL CONSERVATION PURPOSES (UPDATE)

Andy McKay Team Leader, Environment & Ecological Services spoke to the report acknowledging that the previous report heard by Council on May 26 2022 was missing an application.

Cr Randall left the meeting at 1.54pm

RESOLUTION CO2022/68

Moved: Cr Jackie Elliott
 Secunder: Cr Angela Buswell

That the Council approves the amount of rates remission to the property set out in the He Take | Issues section of this report in accordance with Council's Policy for Rates Remission for Land Protected for Natural or Cultural Conservation Purposes.

CARRIED

11 CONFIRMATION OF MINUTES

11.1 CONFIRMATION OF MINUTES

RESOLUTION CO2022/69

Moved: Cr Gwynn Compton
 Secunder: Cr Sophie Handford

That the minutes of the Council meeting of 7 June 2022 be accepted as a true and correct record.

CARRIED

The Deputy Chair noted that the matter raised as an urgent nature is no longer required and closed the meeting.

12 PUBLIC SPEAKING TIME

- Covering other items if required

- Public Speaking Time responses

13 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

14 PUBLIC EXCLUDED REPORTS

Nil

The Council meeting closed at 1.58pm.

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CHAIRPERSON